Santa Cruz County Regional Transportation Commission

AGENDA

Thursday, February 3, 2011
9:00 a.m.

NOTE LOCATION THIS MONTH
City of Watsonville
275 Main St
Watsonville, CA 95076

NOTE
See the last page for details about access for people with disabilities and meeting broadcasts.

En Español
Para información sobre servicios de traducción al español, diríjase a la última página.

AGENDAS ONLINE
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COMMISSION MEMBERSHIP

Caltrans (ex-officio) Rich Krumholz
City of Capitola Kirby Nicol
City of Santa Cruz Don Lane
City of Scotts Valley Randy Johnson
City of Watsonville Eduardo Montesino
County of Santa Cruz Ellen Pirie
County of Santa Cruz John Leopold
County of Santa Cruz Mark Stone
County of Santa Cruz Neal Coonerty
County of Santa Cruz Greg Caput
Santa Cruz Metropolitan Transit District Dene Bustichi
Santa Cruz Metropolitan Transit District Ron Graves

The majority of the Commission constitutes a quorum for the transaction of business.
Article 8 Transportation Development Act Claims – only City and County representatives vote
Article 4 Transportation Development Act Claims, Policy Issues, and SAFE – all 12 members vote
1. Roll call

2. Oral communications

Any member of the public may address the Commission for a period not to exceed three minutes on any item within the jurisdiction of the Commission that is not already on the agenda. The Commission will listen to all communication, but in compliance with State law, may not take action on items that are not on the agenda.

Speakers are requested to sign the sign-in sheet so that their names can be accurately recorded in the minutes of the meeting.

3. Additions or deletions to consent and regular agendas

CONSENT AGENDA

All items appearing on the consent agenda are considered to be minor or non-controversial and will be acted upon in one motion if no member of the RTC or public wishes an item be removed and discussed on the regular agenda. Members of the Commission may raise questions, seek clarification or add directions to Consent Agenda items without removing the item from the Consent Agenda as long as no other Commissioner objects to the change.

MINUTES

4. Approve draft minutes of the January 13, 2011 regular SCCRTC meeting

POLICY ITEMS

No consent items

PROJECTS and PLANNING ITEMS

5. Accept second quarter quarterly Regional Transportation Commission (RTC) work program progress report

BUDGET AND EXPENDITURES ITEMS

6. Accept status report on Transportation Development Act (TDA) revenues

7. Accept FY 2009-10 fiscal audit for the SCCRTC (enclosed separately for Commissioners)

ADMINISTRATION ITEMS

8. Approve 2011 RTC health insurance contribution amounts for active and retired RTC employees (Resolution)
INFORMATION/OTHER ITEMS

9. Accept monthly meeting schedule

10. Accept correspondence log

11. Accept letters from SCCRTC committees and staff to other agencies
   a. Letter from Regional Transportation Commission to Association of Monterey Bay Area Governments (AMBAG) regarding pass through of federal funding

12. Accept miscellaneous written comments from the public on SCCRTC projects and transportation issues

13. Accept information items
   a. Letter from US Census Bureau to Representative Sam Farr regarding decision to not merge the Watsonville, Salinas and Santa Cruz areas into one urban area delineation

REGULAR AGENDA

14. Commissioner reports-oral reports

15. Director’s report – oral report
   (George Dondero, Executive Director)

16. Welcome new commissioners and committee appointments
   (George Dondero, Executive Director)
   a. Staff report
   b. 2011 preliminary commission roster and schedule of meetings

17. Caltrans report and consider action items
   a. Construction projects report
   b. SHOPP programmed projects

18. Acquisition of Santa Cruz Branch Rail Line (Branch Line)
   (Luis Mendez, Deputy Director)
   a. Staff report
   b. Resolution programming RSTPX funds for the Branch Line Purchase project and amending the RTC budget
19. Federal Highway Administration (FHWA) planning funds
   (Luis Mendez, Deputy Director)
   a. Staff report
   b. December 23, 2010 letter from John Doughty to George Dondero
   c. January 24, 2011 letter from George Dondero to John Doughty

20. Adjourn to special meeting of the Service Authority for Freeway Emergencies

21. Reconvene to regular RTC meeting

22. Next meetings

   The next Transportation Policy Workshop is scheduled for Thursday, February 17, 2011 at the RTC office, 1523 Pacific Avenue, Santa Cruz, CA.

   The next SCCRTC meeting is scheduled for Thursday, March 3, 2011 at 9:00 a.m. at the Board of Supervisors Chambers, 701 Ocean St., Santa Cruz, CA.

HOW TO REACH US

Santa Cruz County Regional Transportation Commission
1523 Pacific Avenue, Santa Cruz, CA 95060
phone: (831) 460-3200 / fax (831) 460-3215
email: info@sccrtc.org / website: www.sccrtc.org

HOW TO STAY INFORMED ABOUT RTC MEETINGS, AGENDAS & NEWS

Broadcasts: Many of the meetings are broadcast live. Meetings are cablecast by Community Television of Santa Cruz. Community TV’s channels and schedule can be found online (www.communitytv.org) or by calling (831) 425-8848.

Agenda packets: Complete agenda packets are available at the RTC office, on the RTC website (www.sccrtc.org), and at the following public libraries:

   - Apts Branch Library
   - Branciforte Library
   - Central Branch Library
   - Scotts Valley Library
   - Watsonville Library

For information regarding library locations and hours, please check online at www.santacruzpl.org or www.watsonville.lib.ca.us.

On-line viewing: The SCCRTC encourages the reduction of paper waste and therefore makes meeting materials available online. Those receiving paper agendas may sign up to receive email notification when complete agenda packet materials are posted to our website by sending a request to info@sccrtc.org. Agendas are typically posted 5 days prior to each meeting.
Newsletters: To sign up for E-News updates on specific SCCRTC projects, go to www.sccrtc.org/enews.

HOW TO REQUEST

✧ ACCOMMODATIONS FOR PEOPLE WITH DISABILITIES

The Santa Cruz County Regional Transportation Commission does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. This meeting location is an accessible facility. If you wish to attend this meeting and require special assistance in order to participate, please contact RTC staff at 460-3200 (CRS 800/735-2929) at least three working days in advance of this meeting to make arrangements. People with disabilities may request a copy of the agenda in an alternative format. As a courtesy to those person affected, Please attend the meeting smoke and scent-free.

✧ SERVICIOS DE TRADUCCIÓN/ TRANSLATION SERVICES

Si gusta estar presente o participar en esta junta de la Comisión Regional de Transporte del Condado de Santa Cruz y necesita información o servicios de traducción al español por favor llame por lo menos con tres días laborables de anticipo al (831) 460-3200 para hacer los arreglos necesarios. (Spanish language translation is available on an as needed basis.) Please make advance arrangements (at least three days in advance) by calling (831) 460-3200.
Santa Cruz County Regional
Transportation Commission

MINUTES

Thursday
January 13, 2011
9:00 a.m.

Board of Supervisors Chambers
701 Ocean St
Santa Cruz CA 95060

1. Roll call

The meeting was called to order at 9:07 am.

Members present:
Greg Caput  Don Lane
Neal Coonerty  John Leopold
Ron Graves  Eduardo Montesino
Donald Hagen (Alt)  Robin Musitelli (Alt)
Randy Johnson  Kirby Nicol
Aileen Loe (ex officio)  Donna Ziel (Alt)

Staff present:
George Dondero  Luis Mendez
Gini Pineda  Yesenia Parra
Rachel Moriconi  Kim Shultz
Cory Caletti  Karena Pushnik

2. Oral communications

Jack Nelson distributed graphic illustrating melting glaciers in Greenland and said that as a result of global warming melting ice sheets in Greenland have caused drastic increases in glacial earthquakes. He asked Commissioners to keep that in mind when making decisions about transportation projects.

3. Additions or deletions to consent and regular agendas

Executive Director George Dondero said that there were add-on pages to Items 15 and 20. He noted that the recently updated Guide to Specialized Transportation Services was distributed to the Commissioners and that there are additional copies available for the public at the RTC office.
CONSENT AGENDA
(Graves/Leopold – unanimous)

MINUTES
4. Approved draft minutes of the December 2, 2010 regular SCCRTC meeting
5. Accepted draft minutes of the December 13, 2010 Bicycle Committee meeting
6. Accepted draft minutes of the December 14, 2010 Elderly & Disabled Transportation Advisory Committee meeting

POLICY ITEMS
No consent items

PROJECTS and PLANNING ITEMS
7. Accepted follow up on the Monterey Bay Area Regional Blueprint Plan

BUDGET AND EXPENDITURES ITEMS
8. Accepted status report on Transportation Development Act (TDA) revenues

ADMINISTRATION ITEMS
No consent items

INFORMATION/OTHER ITEMS
9. Accepted monthly meeting schedule
10. Accepted correspondence log
11. Accepted letters from SCCRTC committees and staff to other agencies
   a. Letter from Elderly and Disabled Transportation Advisory Committee to Santa Cruz Metro Transit District regarding the bus stop improvement plan
12. Accepted miscellaneous written comments from the public on SCCRTC projects and transportation issues
13. Accepted information items - None

REGULAR AGENDA
14. Commissioner reports-oral reports
Commissioners Nicol and Leopold welcomed newly appointed Commissioner Montesino. Commissioner Lane welcomed the Commission to the City of Santa Cruz Council for this meeting. Commissioner Caput arrived.

15. Director’s report

Executive Director George Dondero said that RTC Commissioners, staff, and consultants have been working with Caltrans and the California Transportation Commission (CTC) staff to resolve any remaining requirements and conditions to receive the funding allocation to acquire the Santa Cruz Branch Rail Line. A CTC meeting will be held January 19th to determine if the funding will be allocated.

He said that AMBAG has notified both the RTC and TAMC that they intend to keep a higher percentage of federal planning funds, which are distributed by formula, due to increased work mandated by SB375. Since both the RTC and TAMC are also facing increased workloads due to SB375 requirements, both agencies will oppose this proposal. Executive Director Dondero communicated that he plans to submit a letter of opposition on behalf of the RTC. Commissioners requested copies of the letter that the RTC will send to AMBAG.

A meeting between RTC staff, Harbor High and Santa Cruz City school officials took place on January 5th to discuss possible alternatives to resolve noise issues regarding the Highway 1 Auxiliary Lanes project. Staff will continue to work with the school to investigate potential funding opportunities to address these issues.

Mr. Dondero noted that the Interagency Technical Advisory Committee (ITAC) meeting was rescheduled to 1/27/11.

16. Caltrans report and consider action items

Aileen Loe, Caltrans District 5, said that applications for FY 11-12 planning grants are due on March 30, 2011. A workshop explaining the program will be held January 25th at District 5 headquarters. More information is available at www.dot.ca.gov.

Ms. Loe noted the revised construction projects report format which includes a map of the projects currently under construction.

17. Presentation from City of Santa Cruz Public Works – Taken out of order after Item 19

Chris Schneiter, Santa Cruz County Public Works, gave a presentation on recently completed and planned transportation projects within the City of Santa Cruz. Projects completed last year included road rehabilitation projects with funds secured by the RTC from the federal American Recovery and Reinvestment Act (ARRA). The City also completed the San Lorenzo River
multipurpose bike/pedestrian path under Highway 1 which used porous concrete to minimize drainage issues. Future projects include improvements to the Highway 1/9 interchange, roundabouts in the Wharf area, retrofitting of the Murray St bridge and safety improvements such as left hand turn pockets on Soquel Drive at Park Street.

**Jack Nelson** said that he supports “green” projects and mentioned that the City of Santa Cruz has a goal in its Climate Action Plan to reduce greenhouse gas emissions by 30% by 2020.

18. Highway 1 projects - status report – Taken out of order after Item 16

Senior Planner Kim Shultz said that progress on the Highway 1 projects is constant and steady. The Highway 1 Auxiliary Lanes project has advanced to the 95% design level with the goal of securing all environmental permits and funding for construction to begin as soon as September/October 2011. The HOV Lanes project continues to progress with a target for release of the Draft Environmental Document for the Fall of 2011.

Commissioner Lane moved and Commissioner Alternate Ziel seconded to accept the report. The motion passed unanimously.

19. Sustainable Transportation Access Rating System (STARS)

Executive Director George Dondero reviewed the STARS process and its application to transportation projects. He emphasized that the STARS focus is to improve transportation accessibility, maximize cost effectiveness and cut transportation climate pollution and energy use. A list of 12 credits was developed over a ten-month period by the STARS Technical Advisory Committee (TAC) for potential application to the Highway 1 corridor. The STARS Pilot Project Application Manual was developed by the STARS TAC and presented to the Commissioners for their review. If the Commission chooses to apply the credits to the HOV Lane project, the project could be submitted for STARS Pilot Project certification.

Commissioners questioned whether applying the STARS credits could interfere with the timeline developed for the project. It was noted that some of the recommended STARS strategies coincide with goals the RTC already has for the project.

Mr. Dondero assured Commissioners that applying STARS credits would be a parallel strategy to the Environmental Impact Report (EIR) and would not interfere with the project timeline. He said that STARS would help quantify goals and that the RTC could be applying criteria as the project is developed.

He added that there have been discussions about doing something similar with the RTP update.
Jack Nelson said that he hopes that STARS and the EIR process will consider alternatives to highway widening as a means of providing transportation accessibility and that he doesn’t think there is enough emphasis on alternative modes of travel.

Commissioner Leopold moved and Commissioner Lane seconded to accept the staff recommendations that the Regional Transportation Commission (RTC):

1. Accept the STARS Pilot Project Application Manual with the 12 credits selected by the RTC-approved Technical Advisory Committee;
2. Authorize the Executive Director to execute a contract with the North American Sustainable Transportation Council for the purpose of applying principles, strategies and programs as identified through the STARS Pilot Project Application Manual to the Highway 1 corridor.

The motion passed unanimously.

20. Comprehensive Transportation Tax Swap Proposal

Senior Planner Rachel Moriconi reviewed the “fuel tax swap” approved by the state legislature in March. However, the tax was invalidated in the November elections with the passages of Propositions 26 and 22. These propositions reversed the “fuel tax swap” putting state funding for transit, local streets and roads, and highway projects at risk. A coalition of public and private transportation stakeholders developed a comprehensive tax swap proposal to address the impacts of Propositions 22 and 26 and provide the same level of funding for transportation projects as promised under the original “fuel tax swap”.

Commissioner Leopold moved and Commissioner Coonerty seconded to approve the staff recommendations that the Regional Transportation Commission (RTC) support the comprehensive transportation tax swap proposal to address impacts of Propositions 22 and 26 on transportation funds previously established as part of the “fuel tax swap” (AB X8 6 and AB X8 9).

The motion passed unanimously.

21. Review of items to be discussed in closed session

The Commission adjourned into closed session at 10:45 am.

CLOSED SESSION

22. Annual Performance Review for Executive Director pursuant to Government Code 54957

23. Conference with Labor Negotiators Pursuant to Government Code 54957.6
Commission Negotiators: George Dondero and Yesenia Parra
Bargaining Units: Mid-Management Unit and General Representation Unit

OPEN SESSION

24. Report on closed session

The meeting reconvened into open session at 11:17 am. There was nothing to report.

25. Adjourn to special meeting of the Service Authority for Freeway Emergencies

a. No agenda items this month

26. Next Meetings

The meeting adjourned at 11:19 am.

There is no Transportation Policy Workshop scheduled for January 2011.

The next SCCRTC meeting is scheduled for Thursday, February 3, 2011 at 9:00 a.m. at the Watsonville City Council Chambers, 275 Main St., Watsonville, CA.

Respectfully submitted,

Gini Pineda, Staff

ATTENDEES

Chris Schneiter  City of Santa Cruz Public Works
Mark Dettle    City of Santa Cruz Public Works
Les White      SCMTD
Bonnie Morr    UTU
Jack Nelson    Community member
Dan Herron     Caltrans
Rahn Garcia    County Counsel
101 Work Program and Budget

Staff worked with the Independent Auditor to complete and submit the FY2010 fiscal audit to appropriate state agencies including the State Controller. Staff answered questions from the Caltrans Auditor regarding FY2011 Indirect Cost Allocation Plan (ICAP) in which the RTC requested approval of an indirect cost rate of 79%. Staff and the RTC completed the major fall budget and work program amendment, which was approved by the Budget and Administration/Personnel (B&A/P) Committee on October 14, 2010 and by the RTC Board on November 4, 2010. Staff began work on the FY2012 budget and work program to be reviewed by the Budget and Administration/Personnel Committee before being considered by the full Board. This included meetings with the Association of Monterey Bay Area Governments (AMBAG) other regional agencies, FHWA, Caltrans and FTA.

Staff requested the County Auditor to provide a TDA revenues estimate for FY2012 to be included in FY2012 budget.

112 Plan Coordination

During this period, staff attended meetings of the California Transportation Commission (CTC), the Regional Transportation Planning Agency (RTPA) Group, the California Association of Councils of Government (CalCOG), the Caltrans Regional Coordination Group, the Rural Counties Task Force (RCTF) and monitored agendas for the Santa Cruz Metropolitan Transit District (SCMTD) Board of Directors and Air District (MBUAPCD). Staff participated in regional coordination meetings with staff from the Association of Monterey Bay Area Governments (AMBAG), the Transportation Agency for Monterey County (TAMC), and the San Benito Council of Governments (SBCOG).
The Interagency Technical Advisory Committee (ITAC) met once this quarter.

With the assistance of its state and federal legislative assistants, staff continued to monitor and report on various state and federal legislative issues, including bills introduced this year, the State Budget, SAFETEA-LU Reauthorization, and Propositions on the November 2, 2010 state ballot. Staff worked with the RTC’s legislative assistants, RTC board, RTC committees, and other transportation entities in the state to develop the 2011 State and Federal Legislative Program.

113 Public Information

The RTC sent information to the media about the following: board’s consideration of the Short Line Rail Operator contract, innovative materials considered for portion of Highway 1 Soquel/Morrissey Auxiliary Lanes project, and an announcement about the airing of the RTC’s Transportation Café television show on Community Television on bicycling and pedestrian topics.

During this period, the RTC taped its second transportation talk show on Community TV. The subject was bicycle and pedestrian topics. The format includes an interview segment, a two minute spot that can also be loaded on YouTube or the RTC’s website, an update about the last program (STARS) and a calendar of events. The program will be rebroadcast over the course of the next 2-3 months and is available via the stations website. The RTC and Community TV have agreed to a quarterly show on transportation topics.

In addition, the RTC continues to broadcast through Community TV its regular monthly meetings and place agendas and packets for its meetings on the RTC website. The RTC also provides summary actions from the meetings and sends out highlights to the media and interested recipients. Current agendas for committee meetings and other information such as audit reports, approved budgets and work programs, and project information are also placed on the RTC website and regularly maintained. The public may request “enews” on specific RTC projects/projects and staff sends out bulletins, as developments arise.
During this period, the project to redesign and refresh the Commission and Commute Solution websites moved forward with staff providing final input on the page content for projects and programs.

175 **Monterey Bay Area 511 Traveler Information System**

Staff from RTC and TAMC wrote a request for proposals for a consultant to conduct a 511 Feasibility Analysis and Implementation Plan for the Monterey Bay Area. The request for proposals was released on November 22, 2010. A proposer’s conference held on December 6, 2010 was attended in person or by phone by 17 firms. Proposals will be due on January 6, 2011. An evaluation committee has been formed and is composed of staff from RTC, TAMC, SACOG, Caltrans, and technical advisors from MTC. An evaluation committee will review the proposals and make the recommendation to the RTC by February, 2011.

Staff continued outreach to stakeholders with presentations to community groups. The 511 website is up to date with the survey available in both English and Spanish.

177 **Freeway Service Patrol (FSP)**

RTC continued to administer the FSP contracts for Highways 1 and 17. A new procurement for FSP service for Highway 17 that began in July, 2011 is in process. Three contractors submitted a proposal: Extreme Towing, Ladd’s Towing and Lima Towing. The proposals will be evaluated by an evaluation committee composed of RTC staff, California Highway Patrol Officer Hansen and Caltrans representative, Paul McClintic, based on the tow contractor’s ability to provide FSP services on Highway 17, the company’s ability to manage their company and FSP services, and the company’s price proposal.

Staff coordinated a refresher training class for FSP drivers with TAMC. The second training (November 2, 2010) was organized by CHP Officer Hansen at RTC and was very successful. Presenting the refresher training class locally allows for the CHP officers and the tow operators to more readily discuss scenarios that are unique to Santa Cruz and Monterey.

Staff completed all monthly reporting requirements for the FSP ARRA funds. Staff received and reviewed monthly FSP assist data used to monitor program effectiveness.
RTC staff worked with the RTC’s call box service providers, including Case Systems Inc., AT&T and Connections Communications to maintain the system and provide service. Staff finalized the contract with CDSNet to provide call answering service for Santa Cruz County call boxes. The transition to the new service went smoothly. Full service with CDSNet began on January 1, 2011.

Staff is working with CASE SYSTEMS and Caltrans to perform site retrofits at some of the callboxes to make them ADA accessible. Staff worked with Case Systems and AT&T to hook up the Waddell Creek call box on Hwy 1 to a landline due to no cellular service in area.

Staff continued to administer the Safe on 17 Program including reviewing invoices and tracking injury and fatal collisions on Highway 17.

Staff attended the Statewide Motorist Aid meeting in October and, jointly with TAMC, presented the work that is being performed on the Monterey Bay Area 511 Plan.

Through employer contacts, the website, the 429-POOL phone line, and email, Commute Solutions produced carpool matchlists, provided personalized trip planning services and referrals, and served as a clearinghouse for information about transportation demand management.

Staff continued collaborating with the Metropolitan Transportation Commission (MTC) and its contractor, Parsons Brinckerhoff, to provide web-based carpool/vanpool and bike-buddy matching services to Santa Cruz County residents and commuters.

Commission staff continued working with employers and local, regional and state partner agencies including: Caltrans, the Association of Monterey Bay Area Governments (AMBAG), Ecology Action (EA), the Pajaro Valley Transportation Management Association (PVTMA), the Transportation Agency for Monterey County, San Benito County Council of Governments and the Monterey Bay Unified Air Pollution
Control District (MBUAPCD), Santa Cruz Metropolitan Transit District (SCMTD) and local jurisdictions on general sustainable transportation outreach. In cooperation with other regional rideshare agencies and an advertising agency contractor, staff conducted a regional Rideshare Week campaign during October 4-10, 2010.

Implementation and marketing of the countywide carpool incentive program "Cash for Carpoools" continued. Through its integrated suite of commute program planning tools such as facility site assessments, commute surveys of employees and residential density maps, staff helped employers to design effective workplace commute programs.

Staff continued distributing Santa Cruz County Bikeways maps to area bicycle shops, community agencies and transportation partners.

231 Transportation Monitoring and Evaluation

Staff worked with AMBAG staff to identify data needs for the next regional model and Regional Transportation plan updates. Staff monitored and provided input on the forthcoming California Household Travel Survey. Traffic counts were conducted at 17 locations, which will help to calibrate the regional travel demand model.

411 Land Use/Transportation Coordination

RTC participated in regional Blueprint meetings and provided input on the draft Blueprint plan. Staff participated in discussions with AMBAG regarding planning for the implementation of SB 375 Sustainable Communities Strategy (SCS) for future RTP updates and on grants to fund this state-mandated work.

614 Bicycle and Pedestrian Planning Program

RTC Staff held two meetings of the Pedestrian Safety Work Group this quarter. Attendees included representatives from the Transit District, the Elderly & Disabled Transportation Advisory Committee, Hope Services for developmentally disabled adults, vision impaired individuals and a former member of the Commission on Disabilities. The group discussed how to implement the next steps outlined in their sidewalk maintenance document regarding responsibilities of private property owners and local jurisdictions. In addition, the group discussed the ADA Transition Plan requirement and its relevance to their work. RTC staff also developed maps of pedestrian injuries and
fatalities using the SWITRs and Geographic Information Systems (GIS). RTC staff also added layers to show origins/destinations frequented by seniors and people with disabilities, bus stops, and populations of seniors and people with disabilities per the 2000 census.

The Bicycle Committee met twice during this quarter. Subcommittees continued to work towards Committee goals and staff facilitated their work by providing resources or information. Staff provided the Bicycle Committee with monthly packets of information on current issues and followed up on projects as directed. Staff worked with local jurisdiction representatives to review design elements of new projects, signs or roadways needing improvement. Staff also wrote letters regarding bikeway facilities, policies or funding issues on behalf of the Bicycle Committee. Staff continued to recruit new members to fill vacancies.

Staff continued planning work on the RSTP funded Countywide Bicycle Route Signage Program. The way-finding or guide signage program will direct bicyclists to safe and convenient facilities when navigating through the county’s roadways. A Draft Implementation Plan was circulated for internal review. The plan proposes signage types, placement guidelines and administrative scenarios for implementation. Staff outlined plans for meeting with representatives from local jurisdictions to review and coordinate actions.

As part of ongoing mapping projects, staff continued coordinating with Caltrans and City of Santa Cruz staff to re-designate the Pacific Coast Bicycle Route (PCBR) off of Mission St in Santa Cruz and define alternate roadways as the preferred alignments due to the thoroughfare’s high commercial truck and personal vehicle traffic, as well as the number of bicyclist fatalities on that segment. Staff brought a request for a letter of support from Caltrans for the re-routing to the Bicycle Committee for consideration and approval. Staff submitted the letter of support.

RTC staff continued assisting local jurisdictions with updates of their Bicycle Plans in anticipation of Caltrans’ Spring 2011 deadline. Staff worked with the City of Capitola and the County of Santa Cruz to bring presentations of the respective plans to the Bicycle Committee for review. RTC staff also provided assistance to the City of Scotts Valley in the development of their outdated plan and scheduled a presentation of the plan at an upcoming Bicycle Committee meeting. The RTC is responsible for ensuring the plans are in compliance with the Streets and Highways Code.
Staff attended monthly meetings of the Community Traffic Safety Coalition (CTSC) coordinating with this group on issues relating to bicycle and pedestrian safety. RTC staff also provided assistance to the CTSC’s South County Bicycle/Pedestrian Work Group. RTC staff worked with Ecology Action’s Bike to Work/School Program and the Health Service Agency’s Community Traffic Safety Coalition and Ride ‘n Stride Programs to administer and process invoices for RTC allocated Transportation Development Act funding.

Staff communicated with public works department’s staff regarding Bicycle Hazard Report and Pedestrian Access Report forms submitted by members of the public. Members of the public submit reports regarding bicycle or pedestrian hazards or access issues and RTC staff informs public works staff members for follow up action. RTC staff continued promotion of the reporting program and fielded inquiries regarding the online submission form to be integrated into the upcoming RTC website update.

Staff processed applications and distributed bike racks through the Bikes Secure Phase IV Program and advertised the program to community organizations. The program is funded through the Monterey Bay Unified Air Pollution Control District’s A2766 program.

Staff continued negotiations with the consultant firm RRM Design for the production of a Master Plan and Environmental Review for the Monterey Bay Sanctuary Scenic Trail (MBSST) Network, a planned bicycle and pedestrian pathway network spanning the length of the Monterey Bay coastline. RTC finalized contract details with the Coastal Conservancy for receipt of supplemental funds to extend planning work to the northern boundary of the Santa Cruz/San Mateo county line. RTC staff RRM Design to clarify deliverables and ownership rights of final products. Final agreement negotiations with RRM Design and the Coastal Conservancy have been scheduled, as well as an issuance of a notice to proceed. A kick-off meeting is being planned. Staff also coordinated with the City of Santa Cruz and the County of Santa Cruz Redevelopment Agency on upcoming projects that will most likely tie in to the MBSST Network.

Staff updated the Bicycle Licensing fact sheet that is provided to the public via the RTC’s website. Additionally, staff began preparations for the annual collection of new bikeway miles completed in a calendar year.
621 Specialized Transportation

The Elderly and Disabled Transportation Advisory Committee (E&D TAC) met twice this quarter. Meeting topics included: review of the Metro’s Bus Stop Improvement Program/Process; Transportation Development Act claim from the City of Santa Cruz, November 2010 ballot measure information, Triennial Performance Audit summary, Mobility Action Plan recommendations, Lift Line Eligibility determination process, input on state and federal legislative agendas, and review of a new policy to reimburse non-agency members for transportation costs to/from meetings.

This quarter, the E&D TAC released their newly updated Guide for Specialized Transportation for Seniors and People with Disabilities in Santa Cruz County. This guide includes information about services, eligibility, hours of service, costs and securing services.

622 Regional Transportation Plan

Staff continued working with regional partners to prepare for the next update of the RTP, with an emphasis on new requirements set forth by SB375, including the work program for a Strategic Growth Council grant for addressing transportation components of the sustainable communities strategy.

Staff continued to work with local agencies to implement the projects and policies included in the Regional Transportation Plan through their planning and capital improvement program actions and staff continued to monitor projects to ensure consistency with the RTP.

631 Transportation System Management

Staff continued to investigate applications of TSM elements to relieve congestion in Santa Cruz County. Staff reviewed usage of existing TSM elements and tracked the detection and reporting of incidents by Caltrans Traffic Management Centers.

641 Transportation Improvement Program

Staff met with project sponsors, Caltrans, and CTC staff several times this quarter to discuss funding needs of proposed and existing state and federally funded projects.
Staff worked with project sponsors and Caltrans to continue to implement projects selected to receive $12.1 million in federal American Recovery and Reinvestment Act (ARRA) funds.

Staff worked with project sponsors, Caltrans, Association of Monterey Bay Area Governments (AMBAG) and the California Transportation Commission (CTC) to implement funding amendments, allocations, and obligations, including amendments to the 2010 Federal Transportation Improvement Program (FTIP) and allocation of state funds for STIP projects. Staff continued to work with project sponsors to ensure that state and federal funding deadlines and other requirements were met.

Staff attended meetings of the California Transportation Commission and regional agencies centered on State Budget proposals, STIP funding availability, Proposition 1B programs, and various state and federal regulations.

682 Rail/Trail Authority

With the assistance of negotiating consultants, the RTC completed negotiations with Sierra Northern Railway (Sierra) for operation and maintenance of the Rail Line. During this period, the RTC and its staff and consultants worked to meet the funding conditions established by the California Transportation Commission (CTC) and communicate to CTC staff, CTC Commissioners and Caltrans how those conditions were met. RTC staff and consultants worked to ensure that CTC staff and Caltrans had all of the information necessary to process a funding allocation request for the rail line purchase project. When RTC staff learned that CTC staff and Caltrans would not recommend the funding, the RTC began a comprehensive effort to communicate to state officials that indeed all requirements and conditions were met and funding should be approved.

RTC staff and consultants met with representatives of Granite Construction and regulatory agencies to discuss analysis and clean up of contamination on the rail line next to the Granite Construction facility in Watsonville.
Nearly all of the preliminary environmental technical studies completed in 2007 are being revised as required in response to agreement on geometric design details with Caltrans. The target date for completing the administrative draft environmental document (DED) is March/April 2011. At that point the DED will be subject to iterative reviews by Caltrans’ technical, management, and legal staff, followed by review by the Federal Highway Administration (FHWA). Only after the DED has been reviewed by all these parties is the document deemed suitable for release to public for comment. The target date for public release of the DED is Fall 2011/Winter 2012.

As part of the environmental documentation, the FHWA requires that all projects with an estimated construction cost in excess of $500 million include submittal of a realistic project implementation and funding plan within 90 days following approval of the Final Environmental Document (FED). The HOV Lane alternative meets that threshold, moreover, the majority of the funds to construct the HOV Lane project are assumed to be generated through a transportation sales tax measure, as stipulated in the 2010 Regional Transportation Plan (RTP). Because the sales tax measure is not yet in place, the FHWA requires that the project implementation and funding plan be reviewed separately and included in the DED. This document is currently in development and subject to approval by FHWA prior to releasing it to the public. This Plan will include a phased construction program that provides the best congestion relief in the most cost effective manner.

As part of the preliminary design phase the RTC is working with the North American Sustainable Transportation Council in the development and application of the Sustainable Transportation and Access Rating System (STARS) to the HOV Lane project. The goal of the STARS evaluation process is to: improve access for the movement of people and goods; cut transportation and climate and energy pollution; and, maximize benefit-cost.

Select members of the Highway 1 HOV Lanes Project Development Team are reviewing the STARS Pilot Project Application Manual presented to the RTC in December to provide a recommendation as to which of the 12 credits developed to date would be best applied to the project. Part of this review includes identification of available data to
perform the analysis required by particular credits. Recommendations developed as part of the STARS evaluation process can be considered and integrated into the project as part of comments received from resource agencies and the public upon review of the DED.

684 **Highway 1 Soquel Avenue to Morrissey Boulevard Auxiliary Lanes Project**

Engineering design work has progressed to the 95% design level. Remaining detailed design issues are being resolved with Caltrans, specifically dealing with drainage issues, and work has begun on preparation of the specifications that accompany the engineering plans. The consultant engineers, Caltrans and RTC staff have met with select property owners over the last two months to address detailed design issues involving drainage and location of soundwalls. All of the property owners with whom staff has met are anxious to see the soundwalls constructed as soon as possible.

Caltrans, serving as right-of-way agent for the project, has been coordinating utility relocation matters with PG&E and has secured temporary construction easements for work on the La Fonda Avenue overcrossing. Similarly, Caltrans has been coordinating with the resource agencies to complete necessary work to receive final environmental permits within the next two months.

Staff anticipates securing the funding allocation for the construction phase no latter than May 2011, which will make it possible to advertise the construction bid package in June/July and begin construction in September/October 2011.

Staff from RTC and the Calera Corporation made a presentation before the Santa Cruz City Council on December 14th to describe the “green” sidewalk work on Morrissey Boulevard and Rooney Street that will be completed as part of the Auxiliary Lanes project. The presentation focused on the manufacturing process developed by Calera Corporation that captures carbon emissions from the burning of fossil fuels to make energy and uses that product as a key ingredient in the creation of “green” cement.

683 **Highway and Roadway Planning**

Caltrans completed a draft final report as required in the Corridor Mobility Improvement Account (CMIA)-mandated Corridor System
Management Plan for the Highway 1 corridor. The final report was reviewed by both the Interagency Technical Advisory Committee (ITAC) and the RTC in December, and staff submitted comments on the draft final Plan to Caltrans. Traffic monitoring systems have been constructed along the Highway 1 Corridor in Santa Cruz County as part of this planning program. Staff is hopeful this information will be available at the regional level for planning and operational applications.

**LOCAL JURISDICTION PLANNING PROJECTS FUNDED BY FEDERAL CMAQ FUNDS**

The progress reports for CMAQ-funded projects are attached to the invoices.

**SURFACE TRANSPORTATION PROGRAM (STP) EXCHANGE PROGRAM**

The RTC approved projects to receive state Regional Surface Transportation Program Exchange (RSTPX) funds in exchange for previously approved federal Regional Surface Transportation Program (RSTP). Staff made payments to projects previously approved to receive RSTPX funds and continued to monitor projects receiving those funds.

**Go Green Program**

Staff monitored work done by Ecology Action (EcoAct) to implement the Go Green campaign at Cabrillo College, services offered through EcoAct’s sustainable transportation membership, and the RideSurance Emergency Ride Home service and made payments to this project which was previously approved to receive RSTP Exchange funds.
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<th>MONTH</th>
<th>FY09-10 ACTUAL REVENUE</th>
<th>FY10-11 ESTIMATE REVENUE</th>
<th>FY10-11 ACTUAL REVENUE</th>
<th>DIFFERENCE</th>
<th>AS % OF PROJECTION</th>
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Note:

S:\RTC\TC2011\0211\[FY10-11 TDA Revised.xls]\FY10-11revised
AGENDA: February 3, 2011

TO: Regional Transportation Commission
FROM: Daniel Nikuna, Fiscal Officer
RE: FY2009-10 Fiscal Audit for the SCCRTC

RECOMMENDATIONS

Staff recommends that the Regional Transportation Commission accept the SCCRTC FY2009-2010 audited financial statements (enclosed separately for Commissioners).

BACKGROUND

The Commission is required by state law to undergo an annual financial audit. Moss, Levy & Hartzheim, performed the FY 2009-2010 fiscal audit for the Commission; this audit is enclosed separately for Commissioners. Moss, Levy & Hartzheim also performed the audit of Transportation Development Act (TDA) funds of the City of Santa Cruz for its own TDA fund and the pass-through claims on behalf of Community Bridges and the Volunteer Center. The Santa Cruz Metropolitan Transit District’s audit by Brown Armstrong, CPAs has been completed and will be presented to the Metro Board on January 28, 2011. The audit is not required for any Claimant who did not receive TDA payment during the reporting period.

DISCUSSION

The Commission received a clean opinion from the Auditor and no major concerns were raised which would require changes to the SCCRTC internal controls and accounting practices. The audit reports of the City of Santa Cruz are also unqualified.

The Management Discussion & Analysis Section of the SCCRTC audit report contains extensive financial highlights with comparison to the prior fiscal year. Some of the highlights in the report include continuing TDA revenues slump and slow collection turnover, unexpected STA Revenues ($2,801,550) received at year end, and high cash balance for unclaimed allocations to local jurisdictions in the trust funds (page 14). The expenditures remained under control; however, the funding side continues to present a challenge.

In FY2009-2010 the RTC implemented the Governmental Accounting Standard Board (GASB) No. 45, which deals with Other Post Employment Benefits (OPEB), other than pension. GASB 45 is introduced on page 8 and discussed in detail in Note 9 of the Basic Financial Statements on page 47. The reports are public documents and are available at the Commission’s office and on the website (www.sccrtc.org) where applicable.
SUMMARY

The FY2009-2010 Commission’s audit has been completed and is ready for review. Staff recommends that the Commission accept the audit report.

Enclosure: FY2009-2010 SCCRTC Fiscal Audit (enclosed separately for Commissioners)

\Rtcserv2\shared\RTC\TC2011\0211\FY2010FiscalAuditt.doc
AGENDA: February 3, 2011

TO: Regional Transportation Commission

FROM: Yesenia Parra, Administrative Services Officer

RE: 2011 RTC Health Insurance Contribution Amounts for Active and Retired RTC Employees

RECOMMENDATIONS

Staff recommends that the Regional Transportation Commission adopt the attached resolution (Attachment 1) to report the employer’s health insurance contributions for active employees and retirees for plan year 2011.

BACKGROUND

Medical insurance is currently offered to all RTC active and retired employees through the CalPERS Health Benefits Program as established in the Memoranda of Understanding (MOUs) with the RTC’s labor units.

The CalPERS Health Benefits Program is governed by PEMHCA – the Public Employees Medical and Hospital Care Act. To continue with this program, the RTC must abide by PEMHCA rules and annually adopt and file relevant resolutions regarding health benefit coverage.

DISCUSSION

At its June 17, 2010 Transportation Planning Workshop meeting, the Commission approved side letter with Community of RTC Employee’s and the RTC Association of Middle Management (RAMM) extending the corresponding MOUs for 1 year with an expiration date of November 13, 2011 (Attachment 2). The RTC agreed to maintain the current level of all benefits to employees and agreed to pay the same percentage of benefit premiums as outlined in the MOU using the 2010 premium cost for 2010 and the 2011 premium cost for 2011. This means that although the percentages remained the same the employer contributions increased because premiums increased.

At the same time the RTC authorized the Executive Director to take all of the administrative actions and sign all of the necessary agreements to implement the RTC decision. This action is not sufficient for PERS to implement the 2011 employer contributions and requires that the RTC adopt a resolution (Attachment 1) reflecting the RTC’s annual medical plan contributions for active and retired employees any
time there is a change. The attached resolution reflects the contribution levels and provision established in the MOUs cited above.

SUMMARY

Staff recommends that the RTC adopt the attached resolution (Attachment 1) outlining the RTC’s health insurance contribution amounts for RTC active employees and retirees to comply with CalPERS requirements and implement the RTC’s June 2010 decision to extend labor MOUs for one year.

Attachments:
1. Resolution for CalPERS Health Benefits – All Employees
2. MOU side letter
3. CalPERS Health Plan Rates for 2011
RESOLUTION NO.

Adopted by the Santa Cruz County Regional Transportation Commission
on the date of February 3, 2011
on the motion of Commissioner
duly seconded by Commissioner

RESOLUTION TO
FIX THE EMPLOYER'S CONTRIBUTION FOR EMPLOYEES AND THE EMPLOYER'S
CONTRIBUTION FOR ANNUITANTS AT DIFFERENT AMOUNTS

WHEREAS, Government Code Section 22892(c) provides that a contracting agency may fix the
amount of the employer's contribution for employees and the employer's contribution for
annuitants at different amounts provided that the monthly contribution for annuitants
shall be annually increased by an amount not less than 5 percent of the monthly
contribution for employees, until such time as the amounts are equal; and

WHEREAS, the Santa Cruz County Regional Transportation Commission, hereinafter referred
to as Public Agency is a local agency contracting under the Act for participation by
members of the Community of RTC Employees Unit, RTC Association of Middle
Managers and the Executive Director; and

NOW THEREFORE, BE IT RESOLVED BY THE SANTA CRUZ COUNTY REGIONAL
TRANSPORTATION COMMISSION:

1. That the Public Agency elect, and it does hereby elect, to be subject to the
provisions of the Act; and be it further resolved

2. That the employer's contribution for each employee shall be the amount
necessary to pay the full cost of his/her enrollment for the January-December 2011
coverage period, including the enrollment of family members, in a health benefits
plan or plans up to a maximum of $641.73 per month with respect to employees
enrolled for self alone, $1215.92 per month for an employee enrolled for self and one
family member, and $1580.70 per month for an employee enrolled for self and two or
more family members not to exceed the cost of the actual plan selected; and be it
further resolved

3. That the employer's contribution for each annuitant for the January-December
2011 coverage period shall be the amount necessary to pay the full cost of his/her
enrollment, including the enrollment of family members, in a health benefits plan or plans
up to a maximum of $557.00 with respect to employees enrolled for self alone, $607.00
for an employee enrolled for self and one family member, and $663.00 for an employee
enrolled for self and two or more family members not to exceed the actual cost of the
plan selected; and be it further resolved

4. That the executive body appoint and direct, and it does hereby appoint and direct,
the Executive Director to file with the Board of Administration of the Public Employees'
Retirement System a verified copy of this Resolution, and to perform on behalf of said
Public Agency all functions required of it under the Act and Regulations of the Board of
Administration; and be it further resolved
5. That coverage under the Act be effective on January 1, 2011.

AYES: COMMISSIONERS
NOES: COMMISSIONERS
ABSTAIN: COMMISSIONERS
ABSENT: COMMISSIONERS

___________________________
Mark Stone, Chair

ATTEST:

___________________________
George Dondero, Executive Director
RTC Fiscal
Administrative Services Officer

\Rtcserv2\shared\RTC\TC2008\TC1208\CalPERS\pershealth-all-res.doc
SIDE LETTER AGREEMENT
MEMORANDUM OF UNDERSTANDING BETWEEN
SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (RTC)
AND COMMUNITY OF RTC EMPLOYEES (CORE)
SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU) LOCAL 521
EFFECTIVE November 14, 2010

The Santa Cruz County Regional Transportation Commission (RTC) and Community of RTC Employees Service Employees International Union (SEIU) Local 521 (CORE) hereby agree to amend the current Memorandum of Understanding with this side letter.

RTC and CORE agree that, given the economic crisis facing our community and funding constraints at the RTC, employees are willing to temporarily forgo parity and cost of living adjustments and the RTC will strive to not cut positions or lay-off staff. Therefore, the CORE and RTC will extend the existing terms and conditions of employment as described in the current Memorandum of Understanding (MOU) by one year. As part of the extension CORE and RTC agree to postpone the compensation study required in section 21.4 of the MOU by one year, such that the study would take place in 2011, instead of 2010. This action would delay any potential salary adjustments which could be a result of the study. The RTC agrees to maintain the current level of all benefits to employees and agrees to pay the same percentage of benefit premiums as outlined in the MOU using the 2010 premium cost for 2010 and the 2011 premium cost for 2011.

This agreement extends for one year the terms and conditions of the existing MOU. The new expiration date is November 13, 2011.

For the RTC

George Dondero
Executive Director
RTC

Yessenia Parra
Administrative Services Officer
RTC

For the Union

Gary Klemz
SEIU Local 521

Grace Blakeslee
Negotiating Team

Nathan Luedtke
Negotiating Team

Rachel Moriconi
Negotiating Team

6/21/10
Date

Date
## RTC Employees and Retirees
### Medical Plan Rates - 2011
Coverage Effective: January 2011 through December 2011

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<th>Plan Code</th>
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<th>RTC Contribution</th>
<th>EE Monthly Costs</th>
<th>EE PAY PERIOD COST</th>
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<td></td>
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<td>EE Cost For Plan</td>
<td>EE Cost Admin 0.43% of Premium</td>
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<td><strong>BLUE SHIELD HMO</strong></td>
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<td>EE</td>
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<td>3013</td>
<td>1,756.33</td>
<td>1580.70</td>
<td>175.63</td>
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| **BLUE SHIELD NETVALUE* HMO** | | | | | |
| EE        | 601             | 581.24           | 581.24          | 0.00              | 2.50          | 2.50          | 1.25          |
| EE+1      | 602             | 1,162.48         | 1162.48         | 0.00              | 5.00          | 5.00          | 2.50          |
| EE+2      | 603             | 1,511.22         | 1511.22         | 0.00              | 6.50          | 6.50          | 3.25          |

| **KAISER HMO** | | | | | |
| (San Jose & SF Bay Area Residents Only) | | | | | |
| EE        | 2821            | 568.99           | 568.99          | 0.00              | 2.45          | 2.45          | 1.22          |
| EE+1      | 2822            | 1,137.98         | 1137.98         | 0.00              | 4.89          | 4.89          | 2.45          |
| EE+2      | 2823            | 1,479.37         | 1479.37         | 0.00              | 6.36          | 6.36          | 3.18          |

| **PERS CHOICE PPO** | | | | | |
| EE        | 3201            | 563.40           | 563.40          | 0.00              | 2.42          | 2.42          | 1.21          |
| EE+1      | 3202            | 1,126.80         | 1126.80         | 0.00              | 4.85          | 4.85          | 2.42          |
| EE+2      | 3203            | 1,464.84         | 1464.84         | 0.00              | 6.30          | 6.30          | 3.15          |

| **PERS Select* PPO** | | | | | |
| EE        | 721             | 492.68           | 492.68          | 0.00              | 2.12          | 2.12          | 1.06          |
| EE+1      | 722             | 985.36           | 985.36          | 0.00              | 4.24          | 4.24          | 2.12          |
| EE+2      | 733             | 1,280.97         | 1280.97         | 0.00              | 5.51          | 5.51          | 2.75          |

| **PERSCare PPO** | | | | | |
| EE        | 3251            | 893.95           | 641.73          | 252.22            | 3.84          | 256.06        | 128.03        |
| EE+1      | 3252            | 1,787.90         | 1215.92         | 571.98            | 7.69          | 579.67        | 289.83        |
| EE+2      | 3253            | 2,324.27         | 1580.70         | 743.57            | 9.99          | 753.57        | 376.78        |

### MAXIMUM MONTHLY RTC CONTRIBUTION

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January 24, 2011

John Doughty
Executive Director
Association of Monterey Bay Area Governments
445 Reservation Road, Suite G
Marina, CA 93933

Subject: Pass Through of Federal Planning Funds

Dear Mr. Doughty:

I have reviewed the Association of Monterey Bay Area Governments’ letter of December 23, 2010 and on behalf of the Santa Cruz County Regional Transportation Commission, I strongly oppose any changes to the funding formula for federal planning funds.

Our agencies have worked collaboratively in the past and we do not believe that additional federal planning activities should be handed over from the single county transportation agencies to your tri-county governing body. Setting priorities for federal funding should remain under local control at the countywide transportation planning agencies, such as the SCCRTC.

The Santa Cruz County Regional Transportation Commission received approximately $228,000 in the last federal planning fund allocation and used this money in five areas:

- To conduct federally-required public outreach activities;
- To work with local, regional and state agencies on improved coordination between land use and transportation;
- To allocate federal funding for projects and set long-range funding priorities in the Regional Transportation Plan;
- To plan and direct funding for Elderly and Disabled Transportation; and,
- To develop our required federal Overall Work Program.

Our staff can provide a spreadsheet detailing these activities and their budget amounts if needed. However, we are puzzled with your assertion that your agency “has not requested detailed information from the RTPAs” or that you have “found it difficult to document exactly what the pass-through funds have been used for.” We routinely provide this information to AMBAG every spring prior to our federal and state intergovernmental meeting. We also provide quarterly progress reports to AMBAG that detail our use of money in
each of these federally-funded areas. It is unclear what additional
documentation AMBAG is requesting and why.

The Santa Cruz County Regional Transportation Commission is sympathetic
with AMBAG’s recent budget difficulties and has written numerous support
letters for grants that AMBAG has sought over the years, including the
recently successful $750,000 grant for development of the sustainable
communities’ strategy and a request for Monterey Bay Air Pollution Control
District funding for household travel surveys. Shifting federal money away
from the Monterey, Santa Cruz and San Benito countywide transportation
planning agencies to fund AMBAG’s state planning requirements and address
its other budget shortfalls is not appropriate nor is it productive for federal or
state transportation planning in the region.

In conclusion, we suggest that a better way to improve and understand our
respective transportation responsibilities would be to hold a joint meeting of
the AMBAG, Santa Cruz Regional Transportation Commission, TAMC, and San
Benito Council of Governments’ Executive Committees. Please consider this
a formal invitation to hold such a meeting prior to adoption of our upcoming
overall work programs. I have copied my colleagues with the Monterey and
San Benito county transportation planning agencies and hereby extend this
request for a joint meeting to them as well.

Sincerely,

George Dondero
Executive Director

cc: Santa Cruz County Regional Transportation Commission
Transportation Agency for Monterey County
San Benito County Council of Governments
Thank you for your comments. They will be made available to the Commission for their review.

Please visit the SCCRTC website at www.sccrtc.org for information on the Commission and its activities.

Thank you again.

Gini Pineda, Administrative Assistant III Santa Cruz County Regional Transportation Commission
1523 Pacific Avenue, Santa Cruz CA  95060
831 460 3200
831 460 3215 (fax)
www.sccrtc.org

-----Original Message-----
From: Tom & Suzanne Davis [mailto:snorkers@pacificedgeclimbinggym.com]
Sent: Monday, January 17, 2011 5:08 PM
To: info@sccrtc.org
Subject: Rail Trail Support

Hello,

Thank you for all your hard work in securing the railroad right-of-way for public use. We realize that it is still not a done deal and want you to know that we still support it 100%. We own property in the county and a business near the tracks. It is a tremendous and invaluable asset for our community and will provide great alternative transportation opportunities for the generations to come.

Good luck on Wednesday and please know that we give the rail acquisition a big thumbs up!

Sincerely,

Tom & Suzanne Davis

snorkers@pacificedgeclimbinggym.com
The Honorable Sam Farr
Member, U.S. House of Representative
1126 Longworth House Office Building
Washington, DC 20515

Dear Representative Farr:

Thank you for your letter dated November 22, 2010 regarding the 2010 Census proposed urban area delineation criteria, and for the opportunity to meet with you to discuss the Census Bureau’s urban area concept, criteria, and relationship with programs. In both your letter and our meeting, you expressed concern about the possibility that the Watsonville, Santa Cruz, and Salinas urbanized areas would be merged to form a single urbanized area when areas are redefined on the basis of the 2010 Census, and the detrimental impact this would have on the residents of those areas. Please be assured that the comments we have received in writing and in various meetings, such as the one we had with you, have convinced us that the criteria we proposed for determining when to merge urbanized areas are not appropriate. Based on the comments we have heard and received, we will ensure that the Watsonville, Santa Cruz, and Salinas urbanized areas, as well as other urbanized areas, remain separate areas.

The Census Bureau identifies and classifies urban and rural areas after each decennial census to provide data users and analysts with information about urban and rural populations and their characteristics. We recognize the importance of our urban and rural definitions for use in analysis, planning, and program implementation. We also are aware of the variety of programs that use the Census Bureau’s urban and rural area definitions, sometimes in conflicting ways. We share your concern about these uses and welcome opportunities to work with others to ensure our geographic areas are relevant and useful. We look forward to any additional comments you might have regarding use of the Census Bureau’s urban areas, or any other census geographic areas, in planning and program implementation.

If you have additional questions or comments about any geographic areas used to tabulate and present Census Bureau data, please have a member of your staff contact Michael Ratcliffe, Assistant Division Chief for Geocartographic Products and Criteria, Geography Division, U.S. Census Bureau, via email at <michael.r.ratcliffe@census.gov> or telephone at 301-763-8977.

Sincerely,

Timothy F. Trainor
Chief, Geography Division
AGENDA: February 3, 2011

TO: Regional Transportation Commission (RTC)
FROM: George Dondero, Executive Director
RE: Welcome new commissioners and committee appointments

RECOMMENDATIONS

Staff recommends that the Regional Transportation Commission (RTC):

1. Communicate individual preferences regarding serving on the RTC’s Budget and Administration/Personnel Committee to the RTC Chair or Executive Director by February 18, 2010; and
2. Consider confirming any temporary appointments made by the RTC Chair to fill existing vacancies on the Committee.

BACKGROUND

The RTC rules and regulations indicate that the RTC will make committee appointments at their March meeting. The RTC has historically welcomed new Commissioners and has requested that Commissioners inform the Commission Chair their interest in serving on a committee during the RTC February meeting.

DISCUSSION

Attachment 1 is the 2011 Santa Cruz County Regional Transportation Commission roster. In January two new Commissioners joined the RTC: Greg Caput, Santa Cruz County Supervisor, representing the 4th district and Eduardo Montesino, representing the City of Watsonville.

The Santa Cruz Metropolitan Transit District (METRO) has received nominees to serve on the RTC (included in Attachment 1) and is scheduled to make its appointments at its January 28, 2011 meeting. Staff will provide an oral report regarding newly appointed METRO representatives and distribute a final RTC roster at the RTC meeting on February 3, 2011. Please review the attached roster (Attachment 1) as some new alternates have also been appointed. Please inform staff of any needed corrections.

In the past, when there were several new Commissioners, committee members and alternates, staff held an RTC orientation for new Commissioners and committee members. Staff will contact the new Commissioners to schedule the orientation.
Preferences for Committee Appointments

As established in the RTC’s Rules and Regulations, Commissioner appointments to Committees are made annually at the March RTC meeting by the Chair with concurrence of the RTC. There is one standing RTC committee which involves Commissioner appointments, the Budget and Administration/Personnel (B&A/P) Committee.

The Budget & Administration/Personnel Committee serves to review and monitor issues relating to the budget, work program, and other administrative and personnel functions of the RTC and makes recommendations to the Commission regarding such items. The committee also functions as the Personnel Committee to review personnel matters. The 2010 members of the Budget and Administration/Personnel Committee were:

<table>
<thead>
<tr>
<th>Member</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tony Campos</td>
<td>Gustavo Gonzalez</td>
</tr>
<tr>
<td>Neal Coonerty</td>
<td>Andy Schiffrin</td>
</tr>
<tr>
<td>John Leopold</td>
<td>Steve Lustgarden</td>
</tr>
<tr>
<td>Ellen Pirie</td>
<td>Robin Musitelli</td>
</tr>
<tr>
<td>Antonio Rivas</td>
<td>David Koch</td>
</tr>
<tr>
<td>Mark Stone</td>
<td>Donna Ziel</td>
</tr>
</tbody>
</table>

Staff recommends that Commissioners wishing to be appointed or reappointed to this committee inform the RTC Chair or Executive Director by February 18, 2011.

The B&A/P committee currently has two vacant seats due to the recent election that need to be filled. The Budget and Administration/Personnel (B&A/P) Committee will hold a special and a regular meeting prior to the March 3, RTC meeting. The RTC Chair may make temporary appointments to fill the positions vacated by ex-Commissioners Antonio Rivas and Tony Campos. If the RTC Chair makes temporary appointments to the B&A/P Committee, staff recommends that the Commission confirm such appointments.

Permanent reappointments and/or appointments of interested Commissioners will be made at the March 3, 2011 RTC meeting. These appointments will remain in effect until the Chair makes new appointments in March 2012.

SUMMARY

The RTC has one standing commissioner committee, the Budget and Administration/Personnel Committee (B&A/P). Staff recommends that individual Commissioners inform the Chair or Executive Director of their interest in continuing to serve on or being newly appointed to the Budget and Administration/Personnel Committee by
February 18, 2011 and that the RTC consider confirming any temporary committee appointments made by the RTC Chair.

Attachments:
1. 2011 Preliminary Commission Roster
2. Meeting Schedule
## 2011
PRELIMINARY ROSTER
SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION AND SERVICE AUTHORITY FOR FREEWAY EMERGENCIES

<table>
<thead>
<tr>
<th>Member</th>
<th>Representing</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dene Bustichi*</td>
<td>SC Metro</td>
<td>Ron Graves*- Alternate - #1</td>
</tr>
<tr>
<td>Greg Caput</td>
<td>County of Santa Cruz</td>
<td>Martin Garcia</td>
</tr>
<tr>
<td>Neal Coonerty</td>
<td>County of Santa Cruz</td>
<td>Andy Schiffrin</td>
</tr>
<tr>
<td>Donald Hagen*</td>
<td>SC Metro</td>
<td>Daniel Dodge*- Alternate - #2</td>
</tr>
<tr>
<td>Randy Johnson</td>
<td>City of Scotts Valley</td>
<td>Donna Lind</td>
</tr>
<tr>
<td>Don Lane</td>
<td>City of Santa Cruz</td>
<td>Lynn Robinson</td>
</tr>
<tr>
<td>John Leopold</td>
<td>County of Santa Cruz</td>
<td>Steve Lustgarden</td>
</tr>
<tr>
<td>Kirby Nicol</td>
<td>City of Capitola</td>
<td>Dennis Norton</td>
</tr>
<tr>
<td>Ellen Pirie</td>
<td>County of Santa Cruz</td>
<td>Robin Musitelli</td>
</tr>
<tr>
<td>Eduardo Montesino</td>
<td>City of Watsonville</td>
<td>William Neighbors</td>
</tr>
<tr>
<td>Mark Stone</td>
<td>County of Santa Cruz</td>
<td>Donna Ziel</td>
</tr>
<tr>
<td>Lynn Robinson*</td>
<td>SC Metro</td>
<td>Michelle Hinkle*- Alternate - #3</td>
</tr>
<tr>
<td>Rich Krumholz</td>
<td>Caltrans District 5 ExOfficio</td>
<td>Aileen Loe</td>
</tr>
<tr>
<td>Daniel Dodge*</td>
<td>SC Metro</td>
<td></td>
</tr>
<tr>
<td><strong>Mark Stone, Chair</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Kirby Nicol, Vice Chair</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* indicates nominees by SC Metro. Elections will take place at Metro's 1/28/11 meeting. Only three representatives from Santa Cruz Metro will actually serve on the RTC.
The RTC meeting schedule for 2011, is as follows:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Meeting Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 13</td>
<td>Santa Cruz City Council Chambers</td>
</tr>
<tr>
<td>February 3</td>
<td>Watsonville City Council Chambers</td>
</tr>
<tr>
<td>March 3</td>
<td>County Board of Supervisors Chambers</td>
</tr>
<tr>
<td>April 7</td>
<td>Capitola City Council Chambers</td>
</tr>
<tr>
<td>May 5</td>
<td>County Board of Supervisors Chambers</td>
</tr>
<tr>
<td>June 2</td>
<td>Watsonville City Council Chambers</td>
</tr>
<tr>
<td>July</td>
<td>No Meeting</td>
</tr>
<tr>
<td>August 4</td>
<td>Scotts Valley City Council Chambers</td>
</tr>
<tr>
<td>September 1</td>
<td>County Board of Supervisors Chambers</td>
</tr>
<tr>
<td>October 6</td>
<td>County Board of Supervisors Chambers</td>
</tr>
<tr>
<td>November 3</td>
<td>Watsonville City Council Chambers</td>
</tr>
<tr>
<td>December 1</td>
<td>County Board of Supervisors Chambers</td>
</tr>
</tbody>
</table>

The RTC TPW meeting schedule for 2011 is as follows:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Meeting Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>Cancelled due to holiday schedule</td>
</tr>
<tr>
<td>February 17</td>
<td>RTC Offices, Santa Cruz</td>
</tr>
<tr>
<td>March 17</td>
<td>RTC Offices, Santa Cruz</td>
</tr>
<tr>
<td>April 21</td>
<td>RTC Offices, Santa Cruz</td>
</tr>
<tr>
<td>May 19</td>
<td>RTC Offices, Santa Cruz</td>
</tr>
<tr>
<td>June 16</td>
<td>RTC Offices, Santa Cruz</td>
</tr>
<tr>
<td>July</td>
<td>No Meeting</td>
</tr>
<tr>
<td>August 18</td>
<td>Watsonville City Council Chambers</td>
</tr>
<tr>
<td>September 15</td>
<td>RTC Offices, Santa Cruz</td>
</tr>
<tr>
<td>October 20</td>
<td>RTC Offices, Santa Cruz</td>
</tr>
<tr>
<td>November 17</td>
<td>RTC Offices, Santa Cruz</td>
</tr>
<tr>
<td>December 15</td>
<td>RTC Offices, Santa Cruz</td>
</tr>
</tbody>
</table>
### ONGOING CONSTRUCTION PROJECTS

<table>
<thead>
<tr>
<th>Map ID #</th>
<th>Project</th>
<th>Location</th>
<th>Description</th>
<th>Construction Timeline</th>
<th>Construction Cost</th>
<th>Funding Source</th>
<th>Lead Agency</th>
<th>Project Manager</th>
<th>Contractor</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>HWY. 1</td>
<td>Salinas Road Interchange (315924)</td>
<td>North of Moss Landing at Salinas Road (PM 99.9-101.5)</td>
<td>Construct new interchange</td>
<td>4/15/2010-Fall 2012</td>
<td>$12 Million</td>
<td>STIP</td>
<td>Caltrans</td>
<td>Richard Rosales</td>
<td>Desilva Gates Construction LP, Dublin</td>
</tr>
<tr>
<td>2</td>
<td>HWY. 1</td>
<td>Transportation Management System-Freedom Blvd. South (0N2504)</td>
<td>Watsonville at various locs from so. 1/129 sep to Larkin Valley UC (PM 0.5-R7.7)</td>
<td>Construct Transp. Management System</td>
<td>9/13/2010-Mid-February 2011</td>
<td>$304,000</td>
<td>SHOPP</td>
<td>Caltrans</td>
<td>Doug Hessing</td>
<td>Lee Wilson Electric Co. Inc., Arroyo Grande</td>
</tr>
<tr>
<td>3</td>
<td>HWY. 17</td>
<td>Guardrail Upgrades (0L70U4)</td>
<td>Near Scotts Valley at various locations from Santa’s Village Rd. to the Santa Clara County Line (PM 6.0-12.6)</td>
<td>Upgrade guardrail, crash cushions, end treatments and retaining walls for guardrail</td>
<td>1/13/2010-Spring 2012</td>
<td>$5.5 Million</td>
<td>SHOPP</td>
<td>Caltrans</td>
<td>Doug Hessing</td>
<td>K L M Construction Inc., Puyallup, WA</td>
</tr>
<tr>
<td>4</td>
<td>HWY. 17</td>
<td>Vinehill Wet Weather Improvements (0P8104)</td>
<td>Near Scotts Valley from south of West Vinehill Rd. to south of Vinehill Rd. (PM 7.0-7.3)</td>
<td>Construct soldier pile wall</td>
<td>6/20/2009-TBD</td>
<td>$1.5 Million</td>
<td>SHOPP</td>
<td>Caltrans</td>
<td>Doug Hessing</td>
<td>H S R Inc., Santa Clara</td>
</tr>
</tbody>
</table>

### UPCOMING CONSTRUCTION PROJECTS

<table>
<thead>
<tr>
<th>Map ID #</th>
<th>Project</th>
<th>Location</th>
<th>Description</th>
<th>Construction Timeline</th>
<th>Construction Cost</th>
<th>Funding Source</th>
<th>Lead Agency</th>
<th>Project Manager</th>
<th>Contractor</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>HWY. 17</td>
<td>Santa’s Village Road Guardrail (0G4004)</td>
<td>Near Scott’s Valley from just north of Santa’s Village to Crescent Drive (PM 6.1-6.6)</td>
<td>Construct concrete guardrail</td>
<td>Pending approval</td>
<td>$3 Million</td>
<td>SHOPP</td>
<td>Caltrans</td>
<td>Doug Hessing</td>
<td>Gordon N. Ball Inc., Alamo</td>
</tr>
<tr>
<td>Route</td>
<td>Post Miles</td>
<td>EA</td>
<td>PPNO</td>
<td>Project Description</td>
<td>Project Name</td>
<td>Current Project Phase</td>
<td>Ready To List (Target)</td>
<td>Project Manager</td>
<td>Phone #</td>
<td>Email</td>
</tr>
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</tr>
<tr>
<td>17</td>
<td>7.0/7.3</td>
<td>0P810</td>
<td>0500000271</td>
<td>In Santa Cruz County near Scotts Valley from 0.1 mile south of West Vinehill Road to 0.1 mile south of Vinehill road. Construct soldier pile wall.</td>
<td>Vinehill Wet Weather Improvements</td>
<td>CON</td>
<td>12/2/2008 (A)*</td>
<td>Doug Hessing 805-549-3386</td>
<td>805-549-3386</td>
<td><a href="mailto:doug_hessing@dot.ca.gov">doug_hessing@dot.ca.gov</a></td>
</tr>
<tr>
<td>17</td>
<td>6.0/12.6</td>
<td>0L70U</td>
<td>0500000151</td>
<td>In Santa Cruz in and near Scotts Valley at various locations from Santa's Village Road to the Santa Cruz/Santa Clara County line. Upgrade guard rail, crash cushions, end treatments &amp; retaining walls for guard rail. (Combines 05-0L700 &amp; 05-0L760)</td>
<td>SCR 17 Guard Rail Upgrades</td>
<td>CON</td>
<td>7/28/2009 (A)*</td>
<td>Doug Hessing 805-549-3386</td>
<td>805-549-3386</td>
<td><a href="mailto:doug_hessing@dot.ca.gov">doug_hessing@dot.ca.gov</a></td>
</tr>
<tr>
<td>1</td>
<td>0.0/8.3</td>
<td>0N250</td>
<td>0500000209</td>
<td>In Santa Cruz County near Watsonville at various locations from 0.2 miles south of Route 1/29 separation to Larkin Valley Road Undercrossing. Construct Transportation Management System (TMS) (Bond funded project)</td>
<td>SCR 1 TMS Freedom Blvd South</td>
<td>CON</td>
<td>3/13/2009 (A)*</td>
<td>Doug Hessing 805-549-3386</td>
<td>805-549-3386</td>
<td><a href="mailto:doug_hessing@dot.ca.gov">doug_hessing@dot.ca.gov</a></td>
</tr>
<tr>
<td>9</td>
<td>1.8/1.8</td>
<td>0P650</td>
<td>0500000263</td>
<td>Near Santa Cruz, at 0.2 miles south of Rincon Creek Bridge (No 36-37). Extend existing retaining wall.</td>
<td>SCR 9 1.8 Retaining Wall</td>
<td>CON</td>
<td>12/22/2009 (A)*</td>
<td>Steve Digrazia 805-549-3437</td>
<td>805-549-3437</td>
<td><a href="mailto:steve_digrazia@dot.ca.gov">steve_digrazia@dot.ca.gov</a></td>
</tr>
<tr>
<td>1</td>
<td>4.1</td>
<td>05750</td>
<td>0500000459</td>
<td>Near Watsonville, at Buena Vista Road. Replace culvert/storm sewer.</td>
<td>CON</td>
<td>N/A</td>
<td></td>
<td>Lance Gorman (805) 549-3315</td>
<td>(805) 549-3315</td>
<td><a href="mailto:lance_gorman@dot.ca.gov">lance_gorman@dot.ca.gov</a></td>
</tr>
<tr>
<td>17</td>
<td>6.1/6.6</td>
<td>0G400</td>
<td>0500000059</td>
<td>On State Route 17 in Santa Cruz County near the City of Scotts Valley from 0.3 mile north of Santa's Village Road to 0.02 mile south of Crescent Drive. Construct concrete guard rail.</td>
<td>Santa Village Road Guard Rail</td>
<td>PS&amp;E/RW</td>
<td>3/25/2010 (A)*</td>
<td>Doug Hessing 805-549-3386</td>
<td>805-549-3386</td>
<td><a href="mailto:doug_hessing@dot.ca.gov">doug_hessing@dot.ca.gov</a></td>
</tr>
<tr>
<td>1</td>
<td>R0.0/R10.2</td>
<td>0M750</td>
<td>0500020234</td>
<td>Near the city of Santa Cruz, from Pajaro River Bridge to North Aptos Underpass. Rehabilitate pavement.</td>
<td>Watsonville CAPM</td>
<td>PS&amp;E/RW</td>
<td>10/1/2010</td>
<td>Luis Duazo 805-542-4678</td>
<td>805-542-4678</td>
<td>luis_duazo @dot.ca.gov</td>
</tr>
<tr>
<td>9</td>
<td>8.0/8.8</td>
<td>0K230</td>
<td>0500000108</td>
<td>On Route 09 between south of Ben Lomond and the Highland County Park, and just south of Holiday Lane. Guard rail upgrade and shoulder widening.</td>
<td>Holiday Lane Viaduct</td>
<td>PS&amp;E/RW</td>
<td>1/3/2012</td>
<td>Doug Hessing 805-549-3386</td>
<td>805-549-3386</td>
<td><a href="mailto:doug_hessing@dot.ca.gov">doug_hessing@dot.ca.gov</a></td>
</tr>
<tr>
<td>1</td>
<td>17.4/26.0</td>
<td>0M970</td>
<td>0500000203</td>
<td>On Route 1 in and near Santa Cruz between San Lorenzo River Bridge and Laguna Road. Install guardrails and crash cushions.</td>
<td>Santa Cruz 1 Guardrail Upgrade</td>
<td>PS&amp;E/RW</td>
<td>2/28/2012</td>
<td>Doug Hessing 805-549-3386</td>
<td>805-549-3386</td>
<td><a href="mailto:doug_hessing@dot.ca.gov">doug_hessing@dot.ca.gov</a></td>
</tr>
</tbody>
</table>

NOTE: For general information about the SHOPP program, contact Cindy Simeroth at (805) 549-3050 or by email at cindy_simeroth@dot.ca.gov

*List is provided in January and July of each year.

Jan 11_SCCRTC_SHOPP_011011
Updated: January 10, 2011
## PROGRAMMED/FUNDED SHOPP PROJECTS/Jan 2011 Semi-Annual List

### Santa Cruz County

**On State Route 1 in Santa Cruz County between Laguna Road and Waddell Creek Bridge. Install new guardrail, upgrade existing guardrail, end treatments and crash cushions and improve drainage facilities.**

**Laguna Road Guardrail Upgrade**

<table>
<thead>
<tr>
<th>Route</th>
<th>Post Miles</th>
<th>EA</th>
<th>PPNO</th>
<th>Project Description</th>
<th>Project Name</th>
<th>Current Project Phase</th>
<th>Ready To List (Target)</th>
<th>Project Manager</th>
<th>Phone #</th>
<th>Email</th>
<th>Cost ($1,000) CON/RW</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>26.8/36.3</td>
<td>0M980</td>
<td>0500000204</td>
<td>1964</td>
<td>On State Route 1 in Santa Cruz County between Laguna Road and Waddell Creek Bridge. Install new guardrail, upgrade existing guardrail, end treatments and crash cushions and improve drainage facilities.</td>
<td>Laguna Road Guardrail Upgrade</td>
<td>PS&amp;E/RW</td>
<td>7/9/2012</td>
<td>Doug Hessing</td>
<td>805-549-3386</td>
<td><a href="mailto:doug_hessing@dot.ca.gov">doug_hessing@dot.ca.gov</a></td>
</tr>
</tbody>
</table>

**In Santa Cruz County on Cabrillo Hwy from Rte 1/9 Intersection to Mission Street Intersection. Install concrete median barrier.**

**Santa Cruz Highway 1 Median Barrier, 9 to Mission**

<table>
<thead>
<tr>
<th>Route</th>
<th>Post Miles</th>
<th>EA</th>
<th>PPNO</th>
<th>Project Description</th>
<th>Project Name</th>
<th>Current Project Phase</th>
<th>Ready To List (Target)</th>
<th>Project Manager</th>
<th>Phone #</th>
<th>Email</th>
<th>Cost ($1,000) CON/RW</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>17.5/18.2</td>
<td>OS310</td>
<td>0500000420</td>
<td>2246</td>
<td>In Santa Cruz County on Cabrillo Hwy from Rte 1/9 Intersection to Mission Street Intersection. Install concrete median barrier.</td>
<td>Santa Cruz Highway 1 Median Barrier, 9 to Mission</td>
<td>PS&amp;E/RW</td>
<td>8/1/2011</td>
<td>Doug Hessing</td>
<td>805-549-3386</td>
<td><a href="mailto:doug_hessing@dot.ca.gov">doug_hessing@dot.ca.gov</a></td>
</tr>
</tbody>
</table>

### Programmed in 12/13 FY

**Near the city of Santa Cruz, from the MON county line to Rte 17; also in MON Cunty from Carmel River Bridge to the Santa Cruz county line. Upgrade guardrail, guardrail end treatments and crash cushions.**

**SCR 1 Guardrail Upgrades**

<table>
<thead>
<tr>
<th>Route</th>
<th>Post Miles</th>
<th>EA</th>
<th>PPNO</th>
<th>Project Description</th>
<th>Project Name</th>
<th>Current Project Phase</th>
<th>Ready To List (Target)</th>
<th>Project Manager</th>
<th>Phone #</th>
<th>Email</th>
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</thead>
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<td>1</td>
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<td>0500000245</td>
<td>1987</td>
<td>Near the city of Santa Cruz, from the MON county line to Rte 17; also in MON Cunty from Carmel River Bridge to the Santa Cruz county line. Upgrade guardrail, guardrail end treatments and crash cushions.</td>
<td>SCR 1 Guardrail Upgrades</td>
<td>PS&amp;E/RW</td>
<td>3/1/2011</td>
<td>Luis Duazo</td>
<td>805-542-4678</td>
<td><a href="mailto:luis_duazo@dot.ca.gov">luis_duazo@dot.ca.gov</a></td>
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**Near Boulder Creek, from 0.3 mile south of Rincon Creek Bridge to the San Mateo County line at various locations. Storm water mitigation.**

**SCR 9 San Lorenzo River Source Control**

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<th>PPNO</th>
<th>Project Description</th>
<th>Project Name</th>
<th>Current Project Phase</th>
<th>Ready To List (Target)</th>
<th>Project Manager</th>
<th>Phone #</th>
<th>Email</th>
<th>Cost ($1,000) CON/RW</th>
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<td>1.7/23.9</td>
<td>0Q590</td>
<td>0500000317</td>
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<td>SCR 9 San Lorenzo River Source Control</td>
<td>PA&amp;ED</td>
<td>12/3/2012</td>
<td>Doug Hessing</td>
<td>805-549-3386</td>
<td><a href="mailto:doug_hessing@dot.ca.gov">doug_hessing@dot.ca.gov</a></td>
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**In Santa Cruz and Monterey counties at various locations on routes 1, 9, 17, 68, 129, 218, and 236. Upgrade pedestrian curb ramps.**

**Santa Cruz/Monterey ADA**

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<th>Post Miles</th>
<th>EA</th>
<th>PPNO</th>
<th>Project Description</th>
<th>Project Name</th>
<th>Current Project Phase</th>
<th>Ready To List (Target)</th>
<th>Project Manager</th>
<th>Phone #</th>
<th>Email</th>
<th>Cost ($1,000) CON/RW</th>
</tr>
</thead>
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<tr>
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<td>VAR</td>
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<td>2235</td>
<td>In Santa Cruz and Monterey counties at various locations on routes 1, 9, 17, 68, 129, 218, and 236. Upgrade pedestrian curb ramps.</td>
<td>Santa Cruz/Monterey ADA</td>
<td>PA&amp;ED</td>
<td>3/16/2013</td>
<td>Doug Hessing</td>
<td>805-549-3386</td>
<td><a href="mailto:doug_hessing@dot.ca.gov">doug_hessing@dot.ca.gov</a></td>
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**Near Aptos, from South Aptos Underpass to Roaring Camp RR crossing. Upgrade guardrail, guardrail end treatments, and drainage features.**

**Santa Cruz 1, ENV, RR, Guardrails**

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<tr>
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<th>EA</th>
<th>PPNO</th>
<th>Project Description</th>
<th>Project Name</th>
<th>Current Project Phase</th>
<th>Ready To List (Target)</th>
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<th>Phone #</th>
<th>Email</th>
<th>Cost ($1,000) CON/RW</th>
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</thead>
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<td>PA&amp;ED</td>
<td>1/2/2013</td>
<td>Doug Hessing</td>
<td>805-549-3386</td>
<td><a href="mailto:doug_hessing@dot.ca.gov">doug_hessing@dot.ca.gov</a></td>
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### Programmed in 13/14 FY

**Near Santa Cruz, from 0.4 mile south of Freedom Blvd to 0.4 mile north of Ocean Street. Install CCTV and signs.**

**SCR Traffic Surveillance Station-CC TV**

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<th>EA</th>
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<th>Project Description</th>
<th>Project Name</th>
<th>Current Project Phase</th>
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<td>9000</td>
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<td>PA&amp;ED</td>
<td>2/1/2013</td>
<td>Luis Duazo</td>
<td>805-542-4678</td>
<td><a href="mailto:luis_duazo@dot.ca.gov">luis_duazo@dot.ca.gov</a></td>
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### MISCELLANEOUS

**In Santa Cruz County on Route 1 at Scott Creek Bridge #36-0031 and Waddell Creek Bridge #36-0065. Bridge replacement.**

**Scott Creek and Waddell Creek Bridge Replacement**

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<th>PPNO</th>
<th>Project Description</th>
<th>Project Name</th>
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<th>Phone #</th>
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<th>Cost ($1,000) CON/RW</th>
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<td>31.6/36.3</td>
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<td>0500000053</td>
<td>9900</td>
<td>In Santa Cruz County on Route 1 at Scott Creek Bridge #36-0031 and Waddell Creek Bridge #36-0065. Bridge replacement.</td>
<td>Scott Creek and Waddell Creek Bridge Replacement</td>
<td>PA&amp;ED</td>
<td>10/1/2015</td>
<td>Steve Digrazia</td>
<td>805-549-3437</td>
<td><a href="mailto:steve_digrazia@dot.ca.gov">steve_digrazia@dot.ca.gov</a></td>
</tr>
</tbody>
</table>

(A)* = Actual date RTL was achieved.

Minor A Projects

Note: Construction Award or Vote costs are actuals; otherwise Construction costs are estimates.

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**NOTE:** For general information about the SHOPP program contact Cindy Simeroth at (805) 549-3050 or by email at cindy_simeroth@dot.ca.gov

*List is provided in January and July of each year.*

Jan 11_SCCRTC_SHOPP_011011

Updated: January 10, 2011
AGENDA: February 3, 2010

TO: Regional Transportation Commission (RTC)
FROM: Luis Pavel Mendez, Deputy Director
RE: Acquisition of Santa Cruz Branch Rail Line (Branch Line)

RECOMMENDATIONS

Staff recommends that the Regional Transportation Commission (RTC):

1. Approve using Regional Surface Transportation Program Exchange (RSTPX) funds for the Santa Cruz Branch Rail Line Purchase project to help cover right-of-way acquisition costs such as closing costs and engineering costs for rail line improvements; and

2. Approve the attached resolution (Attachment 1) amending the Regional Transportation Improvement Program to program RSTPX funds to the Santa Cruz Branch Rail Line Purchase project and amending the RTC FY10-11 Budget to reflect these funds; and

3. Authorize staff to release a request for proposals or request for qualifications for engineering work necessary to request the funds for structures and other improvements to the Santa Cruz Branch Rail Line.

BACKGROUND

In 2001, with the assistance of negotiating consultants Miller, Owen and Trost, the RTC initiated negotiations with Union Pacific (UP) to purchase the Santa Cruz Branch Rail Line (Branch Line). On May 6, 2010, the Regional Transportation Commission (RTC) approved purchasing the Branch Line for $14.2 million and submitting a funding application and allocation request to the California Transportation Commission (CTC) for the $14.2 million purchase price, $300,000 for closing costs and $350,000 for engineering services in connection with upcoming improvements to the rail line. On June 30, 2010, the California Transportation Commission (CTC) approved the RTC’s application for purchase of the Branch Line, subject to certain conditions. The RTC met the CTC conditions and on January 19, 2011, the CTC approved $14.2 million for the rail line purchase.

DISCUSSION

On January 19, 2011, after convincing Caltrans and the CTC that RTC had met all of the funding requirements and additional CTC conditions, the CTC approved $14.2 million in Proposition 116 and State Transportation Improvement Program (STIP) funds for purchase of the Santa Cruz Branch Rail Line (Branch Line). This is $650,000 less than the $14.85 million that was requested. At the same meeting the CTC negotiated with UP to provide $400,000 for closing and engineering costs and determined that the RTC should provide the remaining $250,000 for those costs. RTC Chair Mark Stone agreed that the RTC would provide the $250,000.
CTC Approval of Funding

In late December 2010, RTC staff learned that both Caltrans and CTC staff would recommend that the CTC deny the RTC's funding request for the purchase of the Branch Line due to questions regarding the appraisals. RTC Commissioners, staff, and consultants along with Santa Cruz County area legislators and community members worked diligently to communicate appraisal results and other project facts to Caltrans, CTC staff, and CTC Commissioners. After reviewing the appraisal information with RTC Commissioners, RTC staff and the Caltrans Division of Right-of-Way, Caltrans Director Cindy McKim determined that the appraisal information supported the purchase price. Caltrans then revised its recommendation to the CTC, recommending approval of the RTC funding request. CTC staff then took a neutral position on the funding request.

At the CTC meeting on January 19, 2011, Commissioner Carl Guardino addressed appraisal questions and moved to approve funding for the Branch Line purchase. Because CTC staff and some CTC Commissioners expressed concerns with providing funding for closing costs and engineering work for upcoming improvements to the Branch Line, Commissioner Joe Tavaglione negotiated with UP to provide $400,000 for those expenses and asked that RTC provide the remaining $250,000. RTC Commission Chair Mark Stone communicated that the RTC should be able to provide the $250,000 from other sources and the CTC approved $14.2 million in funding for the Branch Line purchase on a 10 to 1 vote. According to CTC staff, the CTC approved the $14.2 million in funding for the actual purchase of the Branch Line and the funding form UP and RTC must be used to cover closing costs and engineering costs associated with the Branch Line improvements. The $650,000 in STIP funds that were not allocated by the CTC will not leave the region and be available for programming by the RTC in the future.

Additional RTC Funding

RTC staff has been evaluating options for providing the additional $250,000 required to ensure purchase of the Branch Line and to conduct engineering work necessary to secure an additional $5.35 million in STIP programmed for construction later this year. The following options were considered.

Regional Surface Transportation Program Exchange (RSTPX) Funds

Every two years the RTC programs its regional share of RSTP funds (approximately $4-6 million biennially) to a variety of regional and local transportation projects. To help smaller counties in California, each year the State also provides the possibility of trading those federal funds for state RSTPX ‘exchange’ funds which are preferable to small jurisdictions because they are more flexible and require a significantly lesser amount of bureaucracy to use. Due to the fact that several projects previously approved for RSTP funds are not yet ready for delivery (including the Mar Vista Bike/Pedestrian crossing) the RTC has about $1.2 million in unallocated RSTPX funds. The RTC could use $250,000 of these RSTPX funds to provide the additional funding required by the CTC for the Branch Line project. This action will not negatively impact any existing, previously programmed projects but it will reduce the amount of funding available for future projects. Considering the other options available to the RTC, RTC staff recommends the RTC utilize RSTPX funds to replace $250,000 in STIP funds that were not allocated by the CTC. Using RSTPX funds would not increase the chances of additional delay.
before closing escrow and has the least potential for creating new administrative hurdles to completing the purchase.

**Monterey Bay Sanctuary Scenic Trail (MBSST) Network Federal Earmark Funds**

Congressman Sam Farr has secured over $6 million in federal earmark funds for the Santa Cruz County portion of the MBSST Network. RTC will soon embark on the planning process for this project and the Branch Line will be included as potential right-of-way (ROW) for portions of the MBSST Network. Because there is a possibility that portions of the MBSST Network will be on the Branch Line ROW it is possible to use some of these funds for purchase of the Branch Line ROW. However, to reprogram a portion of the MBSST Network federal earmark funds requires a significant and timely bureaucratic process.

**Monterey Bay Sanctuary Scenic Trail (MBSST) Network RSTP Funds**

In 2000, the RTC programmed $332,000 in RSTP funds for the MBSST Network project. The RTC could reprogram $250,000 of these funds to costs associated with the purchase of the Branch Line and improvements. However, these previously programmed RSTP funds serve to match federal earmark funds. To date insufficient funds have been programmed to the MBSST Network project to match all of the federal earmark funds requiring a match; therefore, the RTC would have to program new funds to make up for the $250,000 in addition to programming additional funds to fully match the federal earmark funds.

**Transportation Development Act (TDA) Reserve Funds**

The RTC maintains a 3% TDA reserve fund (currently $197,461). The RTC has a goal of maintaining an 8% TDA reserve fund but has not been able to do so recently due to the economic downturn. These reserve funds are intended to help the RTC manage its responsibilities as the agency who distributes TDA funds to qualified recipients. These funds are insufficient to cover the required $250,000 for the Branch Line Purchase project and designating a significant portion of these reserve funds to any project could severely impact the RTC's ability to fulfill its responsibilities to TDA recipients. In addition, the RTC would have to use future TDA funds to build up the TDA reserve and further impact the amount of future TDA funds provided to TDA recipients who rely on these funds for on-going transportation services and programs.

**RTC Reserve Funds**

The RTC maintains an RTC reserve fund which is currently at $218,756 or about $19,000 below the established target. These funds are intended to be used by the RTC to ensure a smooth operation of all its functions, especially under conditions of the current economic downturn. These funds are not sufficient to cover the required $250,000 for the Branch Line Purchase project and designating a significant portion of these funds to this or other projects could severely impact RTC's operations.

Considering the various funding options for the $250,000 required of the RTC by the CTC to ensure the purchase of the Branch Line, RTC staff recommends that the RTC use RSTPX funds to fulfill this funding requirement and approve the attached resolution.
programming the funds and making the required amendment to the RTC FY 2010-11 Budget.

Completion of Branch Line Purchase

RTC staff, consultants and UP are now working to close the purchase of the Branch Line. Upcoming steps required to close the Branch Line purchase include:

- Execute a funding agreement with Caltrans – Caltrans is currently preparing the agreement and it will be mailed to RTC as soon as it is ready
- Filing the required application with the federal Surface Transportation Board (STB) – RTC consultants and UP are in communication regarding this requirement and will meet later this week with RTC staff to establish a timeline and list of responsibilities to complete this step
- Revise purchase and sale agreement consistent with CTC funding decision – RTC consultants have already been working to draft an amendment to the purchase and sale agreement
- Revise escrow instructions to accommodate the CTC funding decision – once the purchase and sale agreement is revised the revised escrow instructions will be prepared
- Secure liability and hazardous materials insurance – RTC staff and consultants will work with insurance brokers who previously provided quotes to secure the required insurance policies through the escrow process
- Invoice Caltrans for funds and close escrow – once everything is in place, the RTC will invoice Caltrans for the funds and close escrow. A potential closing date of April 1, 2011 has been stated but the final closing date will be determined by the time that it may take to complete all of the required steps. The required STB process will likely push the closing date beyond April 1, 2011.

Structures and Other Rail Line Improvements

Once the RTC takes ownership of the Branch Line, the RTC may obtain funds from the State for the planned structures improvements and any other improvements that could be carried out with the remaining $5.35 million in State Transportation Improvement Program (STIP) funds. Before the RTC may request these STIP funds, engineering work must be done to finalize the list of improvements and produce design plans and other documents necessary to release a bid request package for the improvements. The cost for that engineering work can be paid for with the funds provided by Union Pacific and/or the RSTPX funds being considered by the RTC at this meeting. To produce the engineering work, the RTC will need to release a request for proposals or request for qualifications and hire a qualified engineering firm.

Considering the current financial situation of the State, it is a good idea to request funds for any project as soon as possible to improve the possibility of securing them. Therefore, staff recommends that the RTC authorize the Executive Director to release a request for
SUMMARY

At its January 19, 2011 meeting, the CTC approved $14.2 million in funding for the Santa Cruz Branch Rail Line Purchase. Before approving the funding the CTC required Union Pacific to contribute $400,000 and RTC to contribute $250,000 toward closing and engineering costs for the project. Staff evaluated options to provide the additional $250,000 and recommends that the RTC use RSTPX funds, as shown in the attached resolution (Attachment 1). RTC staff and consultants and UP are working on the required steps to close the purchase of the Branch Line. Staff recommends release of a request for proposals for engineering services necessary to request the funds for structures and other improvements to the Branch Line.

Attachments:
   1. Resolution programming RSTPX funds for the Branch Line Purchase project and amending the RTC Budget
RESOLUTION NO.

Adopted by the Santa Cruz County Regional Transportation Commission
on the date of February 3, 2011
on the motion of Commissioner
duly seconded by Commissioner

A RESOLUTION PROGRAMMING RSTP EXCHANGE FUNDS TO THE SANTA CRUZ BRANCH RAIL LINE ACQUISITION PROJECT AND AMENDING THE FISCAL YEAR (FY) 2010/11 BUDGET TO REFLECT THIS ALLOCATION

WHEREAS, the Santa Cruz County Regional Transportation Commission (RTC) is responsible for programming and allocating Regional Surface Transportation Program Exchange (RSTPX) funds;

WHEREAS, the California Transportation Commission (CTC) approved $14.2 million in funding for the Santa Cruz Branch Rail Line (Branch Line) Acquisition project with a requirement that the RTC provide $250,000 in additional funding from other sources; and

WHEREAS, the RTC has a balance of $1.2 million in unallocated RSTPX funds;

BE IT RESOLVED BY THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION:

1. The Regional Transportation Improvement Program (RTIP) is hereby amended to program $250,000 in Regional Surface Transportation Program Exchange (RSTPX) funds to the Santa Cruz Branch Rail Line Acquisition project;

2. The FY 10/11 Budget is hereby amended, as shown on Exhibit A, to reflect the use of RSTPX funds for the project.

AYES: COMMISSIONERS

NOES: COMMISSIONERS

ABSTAIN: COMMISSIONERS

ABSENT: COMMISSIONERS

ATTEST:

__________________________________
Mark Stone, Chair
George Dondero, Secretary

Exhibit A: Budget amendments

Distribution: RTC Fiscal, RTIP

\\Rtcserv2\shared\RESOLUTI\2011\RES0211\STPXRailAcq.doc
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<td>Proposition 116, STIP</td>
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<td>FY 2011-12</td>
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<td>NOTE</td>
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AGENDA: February 3, 2010

TO: Regional Transportation Commission (RTC)

FROM: Luis Pavel Mendez, Deputy Director

RE: Federal Highway Administration (FHWA) Planning (PL) Funds

RECOMMENDATIONS

Staff recommends that the Regional Transportation Commission (RTC) consider any recommendations from its Budget and Administration/Personnel (B&A/P) Committee regarding Federal Highway Administration (FHWA) Planning (PL) funds received by the RTC through the Association of Monterey Bay Area Governments (AMBAG).

BACKGROUND

The RTC receives a variety of funds to meet its transportation planning requirements. One significant source is the FHWA PL funds. These funds are allocated by formula by the federal government and Caltrans to AMBAG, the region’s metropolitan planning organization (MPO). A memorandum of understanding (MOU) between AMBAG, Caltrans, RTC, the Transportation Agency for Monterey County (TAMC), Monterey Salinas Transit (MST) and the Santa Cruz Metropolitan Transit District (Santa Cruz Metro) identifies how state and federal transportation requirements for the Monterey Bay region are implemented. The MOU states that by agreement the FHWA PL funds allotted to the Monterey Bay region are divided between AMBAG, RTC and TAMC.

DISCUSSION

In late December, the Executive Director of AMBAG sent a letter (Attachment 1) to the Executive Directors of RTC and TAMC communicating concern with the use of FHWA PL funds by TAMC and RTC and suggesting a reduction in the level of FHWA PL funds provided to TAMC and RTC. The Executive Directors of TAMC and RTC responded with letters (Attachment 2) communicating opposition to any reduction in the level of FHWA PL funds that their agencies receive.

The Budget and Administration/Personnel (B&A/P) Committee will hold a meeting prior to the RTC’s February 3, 2011 meeting to consider this issue. Any recommendations approved by the B&A/P Committee will be forwarded to the RTC. Staff recommends that the RTC consider any recommendations from the B&A/P Committee regarding the FHWA PL funds received by the RTC through AMBAG.

SUMMARY

The RTC receives Federal Highway Administration (FHWA) Planning (PL) funds through the Association of Monterey Bay Area Governments (AMBAG) to help meet its federal transportation
planning requirements. The amount of funds received by the RTC is determined by formula in agreement with the Transportation Agency for Monterey County (TAMC) and AMBAG. AMBAG is suggesting that it may reduce the amount of FHWA PL funds provided to the RTC and TAMC. Staff recommends that the RTC consider any recommendations from the B&A/V Committee regarding these funds.

Attachments:

1. December 23, 2010 letter from John Doughty to George Dondero
2. January 24, 2011 letter from George Dondero to John Doughty
December 23, 2010

George Dondero
Executive Director
SCCRTC
1523 Pacific Avenue
Santa Cruz, Ca 95060

Re: Federal Planning Funds (PL) Pass-Through

Dear Mr. Dondero:

The Association of Monterey Bay Area Governments (AMBAG) is currently commencing work on its Fiscal Year 2011-12 budget and the AMBAG Region Overall Work Program (OWP). As part of this process, we will be evaluating our statutory/contractual obligations, staffing and available funding. We are aware that you will be doing the same. As you are aware, MPO functions within the region are funded through FHWA PL funds. AMBAG MPO functions include, but are not limited to, preparing and maintaining the Metropolitan Transportation Plan, Regional Transportation Demand Model, regional population, housing and employment forecast, regional OWP, the MTIP and performing a host of other related functions. The inclusion of SB 375 related efforts has added new obligations that are yet to be fully quantified in both cost and staffing obligations. Our upcoming budget and OWP will include the details of this and all other MPO efforts.

In 2003, a Memorandum of Understanding (MOU) was approved between AMBAG, TAMC, SCCRTC and Caltrans. The MOU defines various functions, processes and roles for transportation planning and funding in the AMBAG region. Chapter 7 of the MOU specifically addresses fund administration. Section 7.1, subsection (d), states that “by agreement, Metropolitan Planning (PL) funds received by the MPO (AMBAG) will be shared with the RTPAs per formula for activities in support of MPO’s metropolitan planning responsibilities, as agreed to between the MPO and RTPAs, and as approved by FHWA, FTA, and Caltrans as part of the OWP review and approval process.” As you are aware, currently, AMBAG passes through fifty-percent of its annual FHWA PL allocation to TAMC and SCCRTC. This funding formula was developed in 2005 and approved by the AMBAG Board in January 2006.

A great deal has changed since the last time the formula was reviewed and approved. Notably, the State has imposed requirements of SB 375 within the MTP process. SB 375 and development of the required Sustainable Communities Strategy (SCS) will include not only additional transportation planning work effort, but also the expectation of greater
data management and modeling capacity. A portion of these new modeling efforts will be addressed with one time grant funds, but additional modeling capabilities will need to be undertaken on behalf of the region and our transportation partners.

In addition to new duties and responsibilities, Caltrans Audit staff is placing substantial responsibilities upon AMBAG to document the appropriate expenditure of FHWA PL funds. As I noted at the OWP kick-off meeting on December 6, 2010, audit staff are requesting additional documentation and transparency on the pass-through PL funds as well as those used directly by AMBAG. Until recently, AMBAG has not requested detailed information from the RTPAs regarding use of the PL funds. While no one is suggesting that funds have been used inappropriately, we have found it difficult to document exactly what the pass-through funds have been used for. Caltrans audit staff has indicated that their audit findings will include request for repayment of any funds that were expended without adequate documentation or procurement processes. As these funds originated with AMBAG, we are increasingly concerned about the intended and actual use.

As the region’s federally designated MPO, AMBAG passes FHWA PL funds through to TAMC in support of AMBAG’s MPO functions (which are noted in summary above). These funds are intended solely and specifically for that purpose, at the Executive Committee request, I will be scheduling discussion of the pass-through funding with the AMBAG Board of Directors for their regular meeting of February 9, 2011.

I would like to meet with you to discuss the pass-through formula in advance of the February meeting. It would help me greatly if you could provide a detailed scope of work for the FY 2011-12 PL pass-through in advance of our meeting. I will ask Ana Flores to coordinate a meeting date and time. I would suggest that we meet no later than the third week of January.

If you have any questions, please do not hesitate to call me.

Sincerely,

[Signature]

John Doughty
Executive Director

cc. Luis Mendez, SCCRTC
AMBAG Executive/Finance Committee
January 24, 2011

John Doughty  
Executive Director  
Association of Monterey Bay Area Governments  
445 Reservation Road, Suite G  
Marina, CA 93933

Subject: Pass Through of Federal Planning Funds

Dear Mr. Doughty:

I have reviewed the Association of Monterey Bay Area Governments’ letter of December 23, 2010 and on behalf of the Santa Cruz County Regional Transportation Commission, I strongly oppose any changes to the funding formula for federal planning funds.

Our agencies have worked collaboratively in the past and we do not believe that additional federal planning activities should be handed over from the single county transportation agencies to your tri-county governing body. Setting priorities for federal funding should remain under local control at the countywide transportation planning agencies, such as the SCCRTC.

The Santa Cruz County Regional Transportation Commission received approximately $228,000 in the last federal planning fund allocation and used this money in five areas:

- To conduct federally-required public outreach activities;
- To work with local, regional and state agencies on improved coordination between land use and transportation;
- To allocate federal funding for projects and set long-range funding priorities in the Regional Transportation Plan;
- To plan and direct funding for Elderly and Disabled Transportation; and,
- To develop our required federal Overall Work Program.

Our staff can provide a spreadsheet detailing these activities and their budget amounts if needed. However, we are puzzled with your assertion that your agency “has not requested detailed information from the RTPAs” or that you have “found it difficult to document exactly what the pass-through funds have been used for.” We routinely provide this information to AMBAG every spring prior to our federal and state intergovernmental meeting. We also provide quarterly progress reports to AMBAG that detail our use of money in
each of these federally-funded areas. It is unclear what additional documentation AMBAG is requesting and why.

The Santa Cruz County Regional Transportation Commission is sympathetic with AMBAG’s recent budget difficulties and has written numerous support letters for grants that AMBAG has sought over the years, including the recently successful $750,000 grant for development of the sustainable communities’ strategy and a request for Monterey Bay Air Pollution Control District funding for household travel surveys. Shifting federal money away from the Monterey, Santa Cruz and San Benito countywide transportation planning agencies to fund AMBAG’s state planning requirements and address its other budget shortfalls is not appropriate nor is it productive for federal or state transportation planning in the region.

In conclusion, we suggest that a better way to improve and understand our respective transportation responsibilities would be to hold a joint meeting of the AMBAG, Santa Cruz Regional Transportation Commission, TARC, and San Benito Council of Governments’ Executive Committees. Please consider this a formal invitation to hold such a meeting prior to adoption of our upcoming overall work programs. I have copied my colleagues with the Monterey and San Benito county transportation planning agencies and hereby extend this request for a joint meeting to them as well.

Sincerely,

George Dondero
Executive Director

cc: Santa Cruz County Regional Transportation Commission
Transportation Agency for Monterey County
San Benito County Council of Governments
AGENDA

Thursday, February 3, 2011

Immediately following the completion of the regular RTC meeting

NOTE LOCATION THIS MONTH
City of Watsonville
275 Main St
Watsonville, CA 95076

1. Oral communications

Any member of the public may address the SCCRTC Service Authority for Freeway Emergencies (SAFE) for a period not to exceed three minutes on any item within the jurisdiction of the SCCRTC SAFE that is not already on the agenda. The SCCRTC SAFE will listen to all communication, but in compliance with the State Law, will not take action on items that are not on the agenda.

Speakers are requested to sign the sign-in sheet so that their names can be accurately recorded in the minutes of the meeting.

2. Additions or deletions to consent and regular agendas

CONSENT AGENDA

All items appearing on the consent agenda are considered to be minor or non-controversial and will be acted upon in one motion if no member of the SCCRTC SAFE or public wishes an item be removed and discussed on the regular agenda. Members of the SCCRTC SAFE may raise questions, seek clarification or add directions to Consent Agenda items without removing the item from the Consent Agenda as long as no other SCCRTC SAFE member objects to the change.

3. Approve contract for Freeway Service Patrol Program on Highway 17 (Resolution)
REGULAR AGENDA

No regular items

4. Adjourn
TO: Regional Transportation Commission/Service Authority for Freeway Emergencies

FROM: Ginger Dykaar, Transportation Planner

RE: Contract for Freeway Service Patrol Program on Highway 17

RECOMMENDATIONS

Staff recommends that the Regional Transportation Commission serving as the Service Authority for Freeway Emergencies (SAFE) approve the attached resolution (Attachment 1) authorizing the Executive Director to negotiate and enter into an agreement with the lowest priced responsive bidder, Lima Towing of Santa Clara, for Freeway Service Patrol (FSP) towing service on Highway 17 for the period of July 2011-July 2015 and, if an agreement cannot be reached, to negotiate and enter into an agreement with the next lowest priced responsive bidder.

BACKGROUND

As the SAFE, the Regional Transportation Commission (RTC) operates the Freeway Service Patrol (FSP) program in Santa Cruz County. The FSP provides tow service to stranded motorists on two beats; Highway 1 (from Highway 9 to State Park Drive) and Highway 17 (from Mount Hermon Road to the Santa Clara County Line). This service occurs primarily during weekday commute periods and weekend high-traffic periods and is offered free to motorists. The goal of the FSP program is to reduce non-recurrent congestion caused by disabled vehicles, collisions and debris on urban freeways. FSP tow truck drivers are trained and supervised by the California Highway Patrol (CHP).

The FSP Program is currently funded by a combination of State FSP and Regional Surface Transportation Program (RSTP) funds. The State FSP funds require a twenty five percent match. Historically, this match has come from a variety of sources including American Recovery and Reinvestment Act (ARRA) funds, State Transportation Improvement Program (STIP) funds and SAFE reserve funds. Funding for FSP service after July 2012 is contingent on a new funding source, the availability of STIP funds or the temporary transfer of additional SAFE funds.

DISCUSSION

The current tow service contract for the FSP program on Highway 17 will expire in July 2011. Staff released a request for proposals (RFP) for FSP service on Highway 17 for the contract period of July 2011-July 2015. Three contractors submitted a proposal for Highway 17 FSP service; Extreme Towing, Ladd’s Towing, and Lima Towing.

Evaluation Committee Recommendation

The Evaluation Committee, consisting of SCCRTC staff, Santa Cruz CHP Tow Officer Hansen and Caltrans representative, Paul McClintic, reviewed and evaluated the proposals received based on
the tow contractor’s ability to provide FSP services on Highway 17, the company’s ability to manage their company and FSP services, and the company’s price proposal.

All three towing companies meet the requirements of the RFP and demonstrated an ability to provide the required service and manage their company in accordance with the FSP Operator’s Manual. In addition, Ladd’s Towing experience providing FSP service on Highways 1 and 17 in Santa Cruz County and Lima’s Towing experience providing FSP service on Highway 17 in Santa Clara County provided additional strengths to their proposals. The price proposed for the three tow operators were significantly different. Lima Towing proposed the lowest rate of $55.32 per hour. Extreme Towing proposed a rate of $59.26 per hour and Ladd’s Towing proposed a rate of $63.16 per hour. (All of these rates are based on a diesel fuel price of $3.16/gallon.)

Lima Towing is a Santa Clara based company (with a satellite location in Campbell) that currently holds a contract with the Metropolitan Transportation Commission (MTC) FSP on Highway 17 in Santa Clara County, and are on the rotational tow list for California Highway Patrol, Santa Clara Police Department and Los Gatos Police Department. They are a family-run business that has a good reputation, low employee turnover and they maintain close communication regarding FSP activities between FSP drivers and managers.

Because all three bidders demonstrated their ability to provide the required service, the Evaluation Committee and staff recommend negotiating and entering into an agreement with the lowest priced responsive bidder, Lima Towing, for the Highway 17 FSP contract for the period beginning July 10, 2011 and ending July 11, 2015. If an agreement cannot be reached with Lima Towing, the Evaluation Committee and staff recommend negotiating and entering into an agreement with the next lowest priced responsive bidder.

The total cost of FSP towing services on Highway 17 for this four-year agreement is estimated to be $471,827 (based on an average fuel price of $4.20/gallon and a 3% increase due to overtime). SCRTTC SAFE receives on-going state funds and programs other funds for the operation of an FSP program in Santa Cruz County. SCRTTC has the funds available for the first year of the contract and the funds for the entire four-year agreement are expected to be available. The agreement includes provisions to reduce or eliminate service, if the funding is eliminated due to the on-going state budget crisis.

**SUMMARY**

As the regional SAFE, RTC operates the Freeway Service Patrol (FSP) program in Santa Cruz County. The FSP program has one of the highest cost-benefit ratios for reducing non-recurrent congestion. The contract for FSP service on Highway 17 is up for renewal in July 2011. The Evaluation Committee and staff recommend that the RTC negotiate and enter into an agreement with the lowest priced responsive bidder, Lima Towing, for the FSP contract on Highway 17 for the time period from July 10, 2011-July 11, 2015. If an agreement cannot be negotiated with Lima Towing, the Evaluation Committee and staff recommend negotiating and entering into an agreement with the next lowest priced responsive bidder.

**Attachments:**

1. Resolution Authorizing the Executive Director to Negotiate and Enter into a Contract for Freeway Service Patrol Services on Highway 17
RESOLUTION NO.

Adopted by the Santa Cruz County Regional Transportation Commission on the date of February 3, 2011
on the motion of Commissioner duly seconded by Commissioner

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR
TO EXECUTE A CONTRACT WITH THE LOWEST PRICED RESPONSIVE BIDDER FOR
TOW TRUCK SERVICE ON HIGHWAY 17 FOR THE FREEWAY SERVICE PATROL
PROGRAM

WHEREAS the Santa Cruz County Regional Transportation Commission (SCCRTC) Service Authority for Freeway Emergencies (SAFE) established the Freeway Service Patrol on Highway 1 and Highway 17 which has been a heavily used benefit for Santa Cruz County motorists; and

WHEREAS the current FSP program Highway 17 contract will expire in July 2011; and

WHEREAS, through a competitive bid process involving Caltrans and the California Highway Patrol (CHP), SCCRTC SAFE determined that Lima Towing and Transportation is the lowest priced responsive bidder for this FSP tow truck service on Highway 17; and

WHEREAS, SCCRTC SAFE receives state funds and programs other funds to operate the regional FSP program;

THEREFORE, BE IT RESOLVED BY THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION AS THE SERVICE AUTHORITY FOR FREEWAY EMERGENCIES THAT:

1. The Executive Director is hereby authorized to negotiate and execute an agreement with Lima Towing and Transportation as the lowest priced responsive bidder for towing services on Highway 17 for the FSP program for the period between July 10, 2011 and July 11, 2015; and

2. If an agreement cannot be reached with Lima Towing and Transportation, the Executive Director is authorized to negotiate and execute an agreement with the next lowest priced responsive bidder for such services; and

3. The Executive Director is further authorized to make amendments to the agreement as long as they are within the scope of the original agreement and the SCCRTC SAFE budget.

AYES: COMMISSIONERS
NOES:  COMMISSIONERS

ABSTAIN:  COMMISSIONERS

ABSENT:  COMMISSIONERS

______________________________
Mark Stone, Chair

ATTEST:

______________________________
George Dondero, Secretary

Distribution:  RTC Fiscal
Lima Towing and Transportation
Transportation Planner-GDy

S:\RESOLUTI\2011\RES0211\FSP-HWY17-LimaRES.doc

**Lima Towing**

Location: Santa Clara (satellite location in Campbell)

Experience: Freeway Service Patrol (FSP) service for Metropolitan Transportation Commission (RTC) on Highway 17 in Santa Clara County for 3 years, FSP service for MTC on Highway 237/880 for 4 years, California Highway Patrol (CHP) rotation tow list for 18 years, Los Gatos Police Department rotation tow list for 18 years, Santa Clara police Department rotation tow list for 16 years, tow operator for 19 years

Site visit: Trucks and facility well maintained, able to maintain accurate records, secure location for vehicles

Hourly rate bid: $55.32*

Total cost for 4 years: $471,827**

**Extreme Towing**

Location: San Jose

Experience: CHP rotation tow list, Santa Clara County Sheriff Department rotation tow list for 13 years, tow operator for 13 years

Site visit: Trucks and facility well maintained, able to maintain accurate records, secure location for vehicles

Hourly rate bid: $59.26*

Total cost for 4 years: $510,098**

**Ladd’s Towing**

Location: Felton

Experience: FSP service on Highway 17 in Santa Cruz County for 7 years, FSP service on Highway 1 for 11 years, California Highway Patrol (CHP) rotation tow list for 30 years, tow operator for over 30 years

Site visit: Trucks and facility well maintained, able to maintain accurate records, secure location for vehicles

Hourly rate bid: $63.16*

Total cost for 4 years: $547,269**

*Hourly rate will vary with the cost of diesel fuel.

**This cost is an estimate based on an average diesel fuel price of $4.20/gallon for the four year contract and a 3% increase in cost due to overtime required to complete assists.