



**Santa Cruz County Regional  
Transportation Commission  
Budget and Administration/Personnel  
Committee**

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**MINUTES**

**Tuesday, May 11, 2010  
3:30 pm**

**PLEASE NOTE LOCATION THIS MONTH**

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Regional Transportation Commission Office  
1523 Pacific Ave

1. Introductions-none
2. Additions or changes to consent and regular agenda-none
3. Oral communications

Administrative Services Officer, Yesenia Parra gave an update on the Payroll Services for the Santa Cruz County Regional Transportation Commission (RTC) staff. She reported that staff interviewed 3 potential service providers and chose Paylocity as the RTC Payroll Service provider. Paylocity's payroll system is web based and seemed to be the most flexible and prepared for future needs. The training offered by Paylocity is on-going and available to all staff. The cost proposed by Paylocity was also the lower than the other 2 vendors.

Ms. Parra also reported that staff met with several financial institutions to gather information so that the RTC can determine which institution would best serve their banking needs to hold in deposit the RTC funds. Staff will review the information and make a recommendation to the Commission at its June 3, 2010 meeting.

**CONSENT AGENDA**

4. Approved the December 10, 2009 meeting minutes
5. Accepted monthly TDA revenue report

6. Accepted third quarter FY 09-10 quarterly warrants reports and monthly credit card reports

### **REGULAR AGENDA**

7. Ancillary insurance benefits for RTC staff

Administrative Services Officer, Yesenia Parra gave the staff reported stating that staff contacted several insurance carriers and worked with Barney & Barney LLC Company, an insurance broker to obtain quotes for the RTC ancillary benefits. Due to the RTC staff size, carriers could not provide disability insurance at two separate levels as it currently exists with the County; however, a combination of short and long term disability will provide the disability benefits required by the MOU's. All staff have agreed to this benefit package.

Staff also researched 457 Deferred Compensation benefit plans, as the county will also no longer be able to provide this benefit to the RTC staff. CalPERS can offer the same benefit as other plans at no charge to the agencies and at a much lower cost to employees.

Overall, the quotes received for all required benefits show a lower cost than the current premiums paid to the Santa Cruz County.

Commissioners asked if staff was in agreement with these benefits and were happy to see that the benefits will be obtained at a cost savings.

Commissioner Leopold moved and Commissioner Stone seconded the staff recommendation to recommend that the Commission:

1. Purchase vision and dental care staff benefits from the Special District Risk Management Authority (SDRMA);
2. Purchase short and long term disability, life and accidental death and dismemberment, and employee assistance program staff benefits from Lincoln Insurance; and
3. Participate in the 457 Deferred Compensation Plan through CalPERS.

8. Adjournment –meeting adjourned at 3:50 pm

The next Budget and Administration/Personnel Committee meeting is scheduled for Thursday, August 12, 2010 at 3:30 p.m. in the RTC conference room, 1523 Pacific Ave, Santa Cruz, CA

Respectfully submitted,

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Yesenia Parra, Staff