



**Santa Cruz County Regional
Transportation Commission
Budget and Administration/Personnel
Committee**

MINUTES

**Thursday, February 17, 2011
2:30 pm**

PLEASE NOTE LOCATION THIS MONTH

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CAO Conference Room, 5th floor
701 Ocean Street, Santa Cruz

Attendees: Members: Commissioner Mark Stone
Commissioner Greg Caput
Commissioner Alternate Andy Schiffrin
Commissioner Ellen Pirie

RTC Staff: George Dondero, RTC staff
Yesenia Parra, RTC staff
Luis Mendez, RTC staff
Daniel Nikuna, RTC staff

1. Introductions-Self introductions were made
2. Additions or changes to consent and regular agenda

Deputy Director Luis Mendez said that there were add-on pages for item 9.

3. Oral communications

Deputy Director Luis Mendez reported that staff has begun the work for a rail acquisition celebration. He noted that Commissioner Mark Stone attended the last planning meeting. There is no definitive date for the event at this point because it depends on the closing of escrow. Staff is investigating the possibility of holding more than one event at different locations along the rail line and staff will work to obtain donations and sponsorships to keep the costs to a minimum. At each location community

leaders corresponding to that location could participate and be recognized for their efforts in securing the rail line purchase.

CONSENT AGENDA

(Pirie, Schiffrin-unanimous)

4. Approved the October 14, 2010 meeting minutes
5. Accepted monthly TDA revenue report
6. Accepted first quarter FY 10-11 quarterly warrants reports and monthly credit card reports

REGULAR AGENDA

7. RTC meeting packet format update and demonstration

Administrative Services Officer, Yesenia Parra presented the new format for the RTC and Transportation Policy Workshop agenda packets. Commissioners requested that book marks be added to the document and that staff continue to research a way to number the electronic packet in the same format that the paper copy is numbered. Staff will begin to use the new format immediately.

8. Amendments to the fiscal year FY10-11 budget and work program
Item taken after item 9 to accommodate community members' interests.

Deputy Director Luis Mendez summarized the changes proposed for the RSTP and RSTPX funds to fund the Freeway Service Patrol (FSP) program and the Highway 1 Auxiliary Lanes project final design. Staff noted that the RTC, if approved, would enter into a one year sublease contract with the Monterey Bay Unified Air Pollution control District (Air District) for a Watsonville RTC satellite office. There are sufficient funds in the current budget to cover the rental of the satellite office for at least one year.

Mr. Mendez also noted that funds have also been allocated to allow staff to apply the first step of the Sustainable Transportation and Access Rating System (STARS) to the 2012 Regional Transportation Plan (RTP). Commissioners directed staff to provide additional information to the Commission regarding the scope of work as it applies to RTP development.

Commissioner Stone moved and Commissioner Pirie second to approve the FY10-11 Budget and Work Program and staff recommendations to:

- Exchange of federal Regional Surface Transportation Program (RSTP) funds for the state Regional Surface Transportation Program (RSTP) Exchange (X) funds

for the Freeway Service Patrol (FSP) program and the allocation of \$60,000 in new state RSTPX funds for the Highway 1 Auxiliary Lanes project final design;

- Take advantage of the possibility to open a satellite office in Watsonville; and
- Authorize the Executive Director to submit grant applications for funds to apply the Sustainable Transportation Access Rating System (STARS) to the 2012 RTP.

9. Fiscal Year (FY) 11-12 Preliminary Budget and Work Program
(Luis Mendez, Deputy Director)

Deputy Director Luis Mendez presented the staff report including a proposed increase in Transportation Development Act (TDA) apportionments, availability of State Transit Assistance (STA) funds which are dependent on passage of the gas tax swap, funds for the proposed sublease of an RTC Watsonville satellite office and carryover of Highway 1 Auxiliary Lanes construction.

Virginia Johnson, Ecology Action thanked RTC staff for their support and noted the continued success of the Bike to Work program. Ms. Johnson urged the commissioners to approve the Bike to Work request to increase the TDA apportionment by 45% to \$50,000.

Dena Loijos, representing the Community Traffic Safety Coalition, noted that all their programs have been affected by budget cuts. She said that this came at a bad time especially for the programs that have begun to expand for south county schools. Ms. Loijos urged the Commissioners to approve the requested increase of 16.2% to bring the funding level back to \$100, 000 for the Community Traffic Safety Coalitions bicycle and pedestrian safety programs.

Commissioner Stone moved and Commissioner Schiffrin seconded to approve the staff recommendation to recommend approval of the draft preliminary FY 11-12 Budget and Work Program and to include the approval of the increase requests from Bike to Work and the Community Traffic Safety Coalition by using TDA reserve funds. The motion passed unanimously.

10. Adjournment at 4:17 pm

The next Budget and Administration/Personnel Committee meeting is scheduled for Thursday, April 14, 2011 at 3:30 p.m. in the RTC conference room, 1523 Pacific Ave, Santa Cruz, CA

Community Members Present

Les White
Virginia Johnson
Nick Mucha
Dina Loijos

SCMTD
Ecology Action
Ecology Action
Community Safety Coalition