Santa Cruz Branch Rail Line
Engineering Services RFP

Pre-proposal Meeting

Thursday, July 7, 2011, 10:00 am
SCCRTC Conference Room, 1523 Pacific Avenue, Santa Cruz, CA 95060
Conference Dial-in Number: (209) 647-1000; Participant Access Code: 912057#

AGENDA

1. Welcome and introductions

2. Santa Cruz Branch Rail Line Project Overview

3. RFP Overview
   a. Highlights of the Scope of Work – Attachment A of RFP
   b. Information Available to Consultant
   c. Requirements in the RFP
      • Contract subject to Federal and State requirements
   d. Budget: $300,000 budgeted for this contract

4. Selection Process
   a. Evaluation criteria
   b. Schedule and milestones
      • Requests for Clarification or Exceptions Due: Wednesday, July 20
      • Proposals Due: July 28, 4:00 p.m. – 4 hard copies, 1 reproducible original, and 1 electronic copy
      • Interviews: August 3, August 5, August 8 or August 9, if necessary
      • Final ranking of consultants: August 10, 2011
      • Notice to Proceed (NTP): September 2011
      • Complete project plans, specifications & estimates: by August 2012

5. Response to questions received in advance of today’s conference

6. Questions

7. Adjournment

Official responses to questions received and any supplemental information on this RFP will be made available online at: www.sccrtc.org/consult.html.