Santa Cruz County Regional Transportation Commission

--NOTICE--

Request for Proposals (RFP)
for Professional Services

Santa Cruz Branch Rail Line
Engineering Services
for Structures and Other Improvements

Interested Parties are invited to submit a Proposal, including a sealed cost proposal setting forth a proposed fee schedule, for services to complete the above project.

Issue Date: June 24, 2011 -- AMENDED July 8 and July 22, 2011
Closing Date - DEADLINE EXTENDED:
4:00 PM PST, Wednesday, August 3, 2011 Thursday, July 28, 2011

Please deliver one (1) unbound reproducible original and four (4) hard copies of response materials to the mail address, and one (1) electronic copy to the email address, indicated below:

Santa Cruz County Regional Transportation Commission (RTC)
Attention: Luis Mendez
Mail: 1523 Pacific Avenue, Santa Cruz, CA 95060
Electronic: lmendez@scrrtc.org

Contact Person:
Luis Mendez, Deputy Director
Phone: 831-460-3200 / Email: lmendez@scrrtc.org

This notice, along with its enclosures, comprises the Request for Proposals (RFP) for this project. The RTC reserves the right to amend the RFP by addendum before the final proposal submittal date. This RFP and addenda will be posted on the website: www.sccrtc.org/consult.html. Responses should be submitted in accordance with the instructions set forth in this RFP.
Request for Proposals (RFP)

Project Description

The Santa Cruz County Regional Transportation Commission (RTC) is seeking proposals from qualified and experienced engineering firms and/or engineering consultants to provide engineering services for capital rail infrastructure projects intended to maintain freight rail service and expand recreational rail service on the Santa Cruz Branch Rail Line. Capital projects include rehabilitation, repairs and other improvements to structures, culverts, retaining walls, tracks, signals, and general rail infrastructure.

The successful respondent(s) to this Request for Proposals (RFP) will serve as engineering consultant to assist RTC staff on the rail line management team. Information regarding services and tasks the successful consultant must be able to provide are included in Attachment A: Scope of Services. Generally, the selected consultant(s) will demonstrate the ability to provide engineering and planning services from preliminary concept through construction contract award, including but not limited to: civil, traffic and structural engineering.

The RTC will review all appropriate RFP responses and may establish a list of specific respondents for further discussion and interviews in order to make a final selection leading to negotiations for a contract for provision of professional services. All proposals must be received by 4:00 P.M., Thursday, July 28, Wednesday, August 3, 2011, as indicated on the cover sheet of the RFP. The RTC may accept or reject any and all proposals and waive any and all formalities and irregularities as it may deem to be in the best interest of the RTC. Alternately, the RTC may select more than one firm to perform these duties.

Background

The Santa Cruz County Regional Transportation Commission (RTC) is in the process of closing escrow with Union Pacific for acquisition of the Santa Cruz Branch Rail Line. The RTC is a state-designated public agency with regional transportation planning and project implementation responsibilities that cross city-county boundaries. The 31-mile Santa Cruz Branch Rail Line is situated along the Monterey Bay, between the town of Davenport and Pajaro Junction, just south of the City of Watsonville. This is an active rail line, with freight and recreational rail service. Routine maintenance operations are performed by a short line operator and include periodic inspections of the structures and minor member replacements and rehabilitation.

Request for Proposals (RFP): General Information

RFP Definitions: Throughout this RFP, the following definitions will be used:

- “Contract” means a written agreement executed between the RTC and a selected respondent.
- “Consultant” or “Contractor” means the firm or person qualified to provide services described in this RFP.
- “Respondent” means an individual, Joint Venture, or a company that submits, or intends to submit, a Proposal in response to this RFP.
- “RFP” or “Request for Proposals” means the process described in this document.
- “RFP Response” and “Proposal” mean all documents submitted by a respondent in reply to this RFP request.
- “RTC Contract Manager”, “RTC Project Manager”, or “Contract Administrator” means the lead RTC staff person assigned to oversee work of the consultant selected to implement this project.
“RTC website” means the website maintained by the Santa Cruz County Regional Transportation Commission (RTC) at www.sccrtc.org.

Inquiries: Inquiries will be accepted by phone, mail or email. All inquiries related to this RFP should be directed to:

Luis Mendez, Deputy Director, RTC
1523 Pacific Avenue, Santa Cruz, CA 95060
Phone: 831-460-3200 / Email: lmendez@sccrtc.org

Information obtained from other sources is not official and should not be relied upon for completion of the RFP. Inquiries and answers may be documented and available on the RTC website to all potential respondents at the RTC’s option.

Pre-proposal Meeting: A pre-proposal meeting will be held on Thursday, July 7 at 10:00 a.m. in the RTC’s Conference Room, 1523 Pacific Avenue, Santa Cruz, California. Participation will also be available by teleconference call. To ensure that sufficient resources are available for this meeting, RSVPs to info@sccrtc.org or (831) 460-3200 are required by Tuesday, July 5 at Noon. As part of your RSVP please provide your name, email, and phone number and indicate whether you plan to attend in person or by phone. There will be opportunities for questions and answers, but time may be limited by scheduling constraints.

If possible, all questions should be forwarded by email in advance of the meeting to lmendez@sccrtc.org.

Additional Information on the RFP: The RFP and any subsequent information regarding this RFP, including changes made to this document, will be posted on the RTC’s website: www.sccrtc.org. It is the sole responsibility of the respondent to check the website for addenda to the RFP documents. Any requests for clarification or exceptions to RFP requirements must be received by RTC no later than 4:00 p.m., Pacific Standard Time, on Wednesday, July 20, 2011 to guarantee response. Responses to questions concerning this RFP posed before this deadline will be provided to firms who participated in the conference or submitted questions, and will be posted on the RTC website.

Closing Date for RFP Responses: By 4:00 p.m. Thursday, July 28, 2011 Wednesday, August 3, deliver one (1) unbound reproducible original, four (4) hard copies, and one (1) electronic copy to the mail and email addresses indicated below:

Santa Cruz County Regional Transportation Commission (RTC)
Attention: Luis Mendez
Mail: 1523 Pacific Avenue, Santa Cruz, CA 95060
Electronic: lmendez@sccrtc.org

Non-discrimination and Disadvantaged Business Enterprise (DBE) Participation: It is the policy of the RTC to ensure nondiscrimination in the award and administration of all contracts and to create a level playing field on which firms can compete fairly for contracts and subcontracts relating to the RTC’s construction, procurement and professional services activities. Consultants or subconsultants shall not discriminate on the basis of race, color, national origin, religion, age, disability, or sex in the performance of this contract. This applies to all consultant’s and subconsultant's employment, solicitations, selection of subconsultants and procurement of materials. As a recipient of federal financial assistance from the Federal Transit Administration (FTA) and the Federal Highway Administration (FHWA), the RTC is committed to and has adopted a Disadvantaged Business Enterprise (DBE) Program for contracts in accordance with federal regulations entitled "Participation by Disadvantaged Business Enterprises in
Respondents are advised that in order to ensure there is equal participation of the DBE groups specified in 49 CFR 26.5, the RTC is implementing DBE requirements for Underutilized Disadvantaged Business Enterprises (UDBE) for this contract. The RTC has established a **1.9% goal for UDBE participation** on federally funded portions of this contract. In accordance with Caltrans’ Availability and Disparity Study, these contract goals are limited to the following UDBEs: African Americans, Native Americans, Asian-Pacific Americans, and Women. Respondents must meet, or make documented good faith efforts to meet, contract goals in order to be awarded a contract financed in whole or in part with federal transportation funds. For more information see Attachment B: “Notice to Proposers Disadvantaged Business Enterprise Information”. **Consultants are required to submit with their proposal Attachments C1 and C2: Local Agency Proposer DBE Information (Exhibit 10-O2, LAPM) and Local Agency Proposer UDBE Commitment (Exhibit 10-O1, LAPM).**

Where subcontracting opportunities exist, consultants should utilize the Caltrans DBE Database to find certified UDBEs to participate in their team: [http://www.dot.ca.gov/hq/bep/find_certified.htm](http://www.dot.ca.gov/hq/bep/find_certified.htm). For more information on the Caltrans Disadvantaged Business Enterprise Program visit [www.dot.ca.gov/hq/bep](http://www.dot.ca.gov/hq/bep) which includes the Caltrans DBE Business Outreach Plan providing advice to contractors on involving DBEs in your contracts.

In order to ascertain whether RTC and statewide overall DBE goals are being achieved, Caltrans tracks DBE participation on all Federal-aid contracts. The selected consultant will be required to complete DBE reporting forms, including documentation of good faith efforts, prior to contract award.
Scope of Services and Compensation

**Scope:** The RTC intends to engage the services of a consultant(s) to provide multi-disciplined, design, engineering, and architectural services for capital projects on the 31-mile Santa Cruz Branch Rail Line. The consultant’s work will result in final design engineering for $6 million in rail infrastructure improvements intended to maintain freight rail service and expand recreational rail service on the Santa Cruz Branch Rail Line, which is located along the Monterey Bay between the town of Davenport and Pajaro Junction (in north Monterey County). Infrastructure improvements primarily consist of rehabilitation of structures, drainage improvements, track rehabilitation, and other related civil and structure improvements identified in the structures assessments and inspection reports completed in July 2005 and June 2006. Those reports identify specific structures and components requiring replacement or repair, as well as preliminary cost estimates. A scope of services detailing tasks associated with this consulting effort is included in this RFP as Attachment A. Generally, tasks include:

- Development of engineering and planning documents, including construction bid documents, consistent with state and federal requirements;
- Potential supplemental design work;
- Overall project management.

The selected consultant must demonstrate to RTC’s satisfaction its qualifications to provide civil, traffic and structural engineering, planning, design, and other services for capital rail projects as outlined in Attachment A. The selected consultant is expected to provide services that require a combination of engineering skills and specialties. The selected consultant can be an individual, Joint Venture, or a company that submits a Proposal. RFP responses should identify a consultant project manager and project team that are capable of handling the broad scope of services for this project. This may include a team of various engineering firms and/or consultants, with the prime consultant or team leader clearly identified. The consultant must be able to meet requirements for contracts using state and federal transportation funds. Federal and state requirements may change during the contract period; if so, consultants must meet new or revised requirements when they are implemented.

**Compensation and Reimbursement:** The budgeted amount available for engineering tasks to complete design work, including plans, specifications and estimates (PS&E), for $6 million in construction projects is three hundred thousand dollars ($300,000). The selected consultant will utilize the inspection and assessment reports previously developed for this project. It is anticipated that compensation, based upon the receipt and acceptance of satisfactory deliverables associated with this RFP, will be either on a firm fixed priced (FFP) or an incurred cost plus fixed fee (CPFF) basis. Hourly labor rates shall be fixed for the individuals to be assigned to this contract based on the negotiated Fee Schedule. Other Direct Costs (such as lodging, per diem, mileage, mail and printing) shall be proposed as actual costs to the consultant, but at levels no higher than U.S. General Service Administration (GSA) per diem rates. Cost rates and fees will be used to establish the CPFF pricing and will be used as a basis for the negotiation of FFP work directives. All costs will be subject to audit.

Preliminary Project Schedule

**Consultant Selection Timetable:**

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<th>Request for Proposals</th>
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<td>RTC Issues Notice: June 24, 2011</td>
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<th>Consultant Proposals</th>
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<td>Respondents Meeting: July 7, 2011, 10:00 a.m.</td>
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Requests for Clarification or Exceptions Due: Wednesday, July 20, 2011
Proposals Due: August 3, July 28, 2011, 4:00 p.m.
Interviews: August 3, August 5, August 8 or August 9, August 10, August 11, or August 15 if necessary
Final ranking of consultants: August 4016, 2011

Consultant Contract
Finalize negotiations: by September 1, 2011
RTC Board Approval of Contract: September 2011
Notice to Proceed (NTP): September 2011

Contracted Work Schedule:
Identification, evaluation, and prioritization of capital needs of the rail line: Due sixty days after Notice to Proceed (est. November 15, 2011)
Complete project plans, specifications & estimates for $6 million in construction projects: Due no later than August 2012.
Coordination with Construction contractor: Through FY2014, if necessary

Proposal Format
Please send the appropriate number of copies of the Proposal in response to this RFP as described on the cover sheet. Proposal content and completeness are most important; however, effort should be made to produce a complete, competitive, and qualifying response that is also concise. Respondents may attach additional information which would help the evaluation committee in their evaluation efforts. In keeping with RTC’s resource conservation policy, proposers are asked to print proposals double-sided and are encouraged to use recycled paper with no plastic inserts for all proposals and reports. Covers and binding are not required, however, if provided they should be of recyclable material.

The following information must be included in the Proposal submitted in response to this RFP:

1. Signed Transmittal Letter: Proposals must include a maximum 2-page transmittal letter indicating the name of the organization submitting the proposal; whether the proposing firm is an individual, partnership, corporation, or joint venture; the name, telephone number, email, and business address of the contact person who will be authorized to respond to questions regarding the Proposal; and the name of the individual authorized to negotiate the contract on behalf of the consulting firm. The transmittal letter should refer to this RFP by title, include statement of California licensing, and be signed by a person authorized on behalf of the consulting firm to solicit business for the firm.
2. Work plan: Describe the firm's proposed approach to deliver items identified in Attachment A: Scope of Services.
3. Schedule and deadlines: Include a proposed schedule, highlighting key deadlines and milestones for implementing this project.
4. Project Team/Organization Chart/Staffing Plan: Include an organizational chart of the names of personnel, including partners, lead and technical staff proposed to provide services to the RTC for this contract. This should include the role of the staff person on this project, areas of expertise, relevant experience, and the length of their work experience. Clearly indicate the senior individual who will act as the supervisor/project manager responsible for the delivery of services. Also include a separate one-page chart of any sub-consultants, including identification of any UDBE firms, and
their relevant expertise. Key team members and subconsultants cannot be changed for the duration of the project without prior approval by the RTC Contract Manager. **Personnel resumes, while not required, may be included with the staff plan or as an appendix to the proposal.**

5. **Qualifications/ Relevant Experience:** Describe the firm's qualifications and relevant experience applicable to the services described in the RFP, including Attachment A: Scope of Services. Include information regarding the firm size, number of years of experience, and number of staff available to work on this project. Also include a description of the firm's familiarity with railroad infrastructure and facilities, the firm's knowledge of design, construction techniques, and maintenance needs that would be applicable and specific to rail infrastructure facilities in the terrain and environment of Santa Cruz County, and other desirable experience and expertise. Include work performed on relevant, recent projects by the lead and technical staff proposed for this project. Identify the client, client contact information, purpose, year of completion, total project budget, and the names of consultant staff included in this Proposal who worked on each project.

6. **Federally/State-funded Transportation Project Experience:** Provide a summary (no more than one page) of the proposed team's experience with engineering services and project/program management services for transportation related rail projects funded with federal and state transportation monies. Include experience with the preparation of documents in accordance with state and federal agency mandates.

7. **Management Approach:** Describe how the Proposer intends to provide and manage the resources necessary to deliver this public project in accordance with the project budget and schedule. Indicate how the firm will apply its management techniques and resources to achieve project delivery goals, and provide quality control. Include information on how the firm will manage costs, schedule delays, and subconsultant deliverables. Also describe your current workload and include information on the firm’s approach to managing projects of several different clients at once.

8. **References:** Provide a list of at least three (3) past clients who can attest to the firm’s experience in performing work substantially similar to the services covered by this RFP. Include the company name, brief description of the project, and the email address and telephone number of the client’s point of contact. Letters of endorsements may also be included.

9. **Required Form:** Proposal must include the completed “Certification of Consultant, Commissions & Fees” - Attachment C (Exhibit 10-F of LAPM); “Local Agency Proposer DBE Information” - Attachment C1 (Exhibit 10-O2 LAPM); and “Local Agency Proposer UDBE Commitment” – Attachment C2 (Exhibit 10-O1, LAPM).

10. **Additional Information:** Additional information considered by proposers to be pertinent to this project that will assist RTC in selecting the most qualified consultants, and which has not been specifically solicited in any of the aforementioned sections, may be placed in a separate appendix section. This appendix should be brief and a total of 5 pages maximum.

11. **Fee Schedule:** Include a sealed cost proposal for the project setting forth your proposed fee schedule. The cost proposal shall include costs to RTC, including hourly rates, burden rate and any other costs, broken down by personnel and type of activity. **The fee schedule must be submitted in a separate sealed envelope.** Final rates will be negotiated with the preferred consultant.

**Method and criteria for selection**

**RFP Response Review and Selection**

An evaluation committee comprised of RTC senior staff and other individuals that the RTC deems appropriate will review each Proposal for completeness and content. The evaluation committee will analyze responses based on the needs described in this Request for Proposals (RFP) and the Scope of Services, including relevant experience of the consultant with federal- and state-aided work. The evaluation committee will review and rank the Proposals and may conduct interviews.
The Proposal will be evaluated as follows:

- Understanding of the work to be done – Up to 25 points
- Experience with similar kinds of work – Up to 20 points
- Quality of staff for work to be done, including experience and qualifications of Project Manager, the team, and the key staff in projects similar to the Scope of Services of this RFP – Up to 20 points
- Technical ability – Up to 15 points
- Capability of developing innovative or advanced techniques – Up to 10 points
- Familiarity with state and federal procedures – Up to 10 points
- Maximum: 100 points

Any proposal that the evaluation committee determines does not include enough information to permit the evaluators to rate the proposal in any one of the listed evaluation criteria will be considered non-responsive and may not be further evaluated. A proposal that fails to include one or more items requested above under “Proposal Format” may be considered complete and generally responsive, if evaluation in every criterion area is possible.

Following the evaluation, the evaluation committee may recommend award to a particular proposer or may invite for interviews a “short list” of top-ranked proposers with a reasonable likelihood of being awarded the contract. The RTC may make an award on the basis of written proposals alone. Further, the RTC may accept or reject any and all submitted proposals and to waive minor irregularities at any stage of the evaluation.

Authority to Commit RTC: Based on the findings of the evaluation committee and the RTC Contract Manager and the Executive Director of the RTC may recommend to the RTC board that one or more consultants be selected to perform the work. The contract(s) will be awarded to the firm(s) that presents the Proposal that, in the opinion of the RTC board is the most advantageous to the RTC, based on the evaluation criteria. Upon approval by the RTC board, the Executive Director will be authorized to enter into an agreement with the selected consultant(s).

Selection Disputes

Respondents not selected for interview or contract award will be informed by mail and/or email. Upon request, the RTC will offer a debriefing in person or by phone to respondents who were not selected, at a mutually agreeable time after award of the contract.

A proposer may object to a provision of the RFP on the grounds that it is arbitrary, biased, or unduly restrictive, or may object the selection of a particular consultant on the grounds that RTC procedures, the provisions of the RFP or applicable provisions of federal, state or local law have been violated or inaccurately or inappropriately applied. Any objection must be submitted in writing to the RTC Contract Manager and must include an explanation of the basis for the objection:

1. No later than five (5) working days prior to the date proposals are due, for objections to RFP provisions; or
2. No later than three (3) working days after the date the proposer is notified that its Proposal was found to be non-responsive or failed to demonstrate the necessary experience; or
3. No later than three (3) working days after the date on which a contract is authorized by the RTC board for objections to consultant selection.
Except with regard to initial determinations of non-responsiveness, the evaluation record shall remain confidential until the RTC authorizes the award. The RTC Contract Manager will respond to the objection in writing within thirty days. No contract to a consultant shall be executed until the expiration of the objection period or, if an objection is filed, the issuance of a written response to the protest by the RTC Contract Manager.

The proposer may appeal the decision of the RTC Contract Manager by filing a written appeal with the RTC Executive Director, no less than three (3) working days after receipt of the written response from the RTC Contract Manager. The Executive Director’s decision will be final.

**General Conditions**

**Respondent’s Proposal Preparation Expenses:** Respondents are solely responsible for their own expenses in preparing and submitting a response to this RFP as well as for subsequent interviews and contract negotiations with the RTC. The RTC will not be liable to any respondent for any costs or damages incurred by the respondent in preparing the RFP response, loss of anticipated profit, or for any other claim.

**Ownership of RFP Responses:** All documents, including specific RFP responses, submitted to the RTC become the property of the RTC. All materials submitted by proposers are subject to public inspection under the California Public Records Act (Government Code § 6250 et seq.), unless exempt. After award of the contract (or if not awarded, after rejection of all proposals), all responses will be regarded as public records and will be subjected to review by the public. Any language purporting to render all or portions of the proposal confidential will be regarded as non-effective and will be disregarded.

**Confidentiality of Information:** Information pertaining to the RTC obtained by respondents as a result of participation in this RFP is confidential and must not be disclosed without prior written authorization from the RTC.

**Collection and Use of Personal Information:** Respondents are solely responsible for familiarizing themselves and ensuring that they comply with the laws applicable for the collection and dissemination of personal information, including resumes and other personal information concerning respondent employees and employees of any proposed subconsultants.

**Acceptance of RFP Responses:** This RFP is not an agreement to purchase or contract for services. The RTC reserves the right, in its sole discretion, not to enter into a contract as a result of this RFP. All responses will be assessed in light of the needs described in this RFP, including the Scope of Services. The RTC is under no obligation to receive further information, written or oral, from any respondent. Any award will be to the consultant(s) whose Proposal is, in the sole judgment of the RTC board, most advantageous to RTC.

**Changes to RFP Response Wording:** Any proposals received prior to the due date and time specified above may be modified by written request of the proposer. Any modification must be received by the proposal due date and time specified in this RFP. After that date, no additional wording or comments will be added to the response unless requested by the RTC for purposes of clarification.

**Modification of RFP Terms:** The RTC reserves the right to modify the terms of this RFP at any time, and may cancel this RFP or further review of responses at any time without entering into a contract. It is
the sole responsibility of prospective and actual respondent to check for modifications of and additional information pertaining to the RFP on the RTC website: www.sccrtc.org.

Notification of Further RFP Respondent Review and Interview Not Binding: A respondent may withdraw from consideration at any time by notifying the RTC in writing, by phone or by email. The RTC may, at its sole discretion, withdraw the name of a respondent for further review by notifying the respondent in writing, by phone or by email. Notice in writing, by email or by phone to a respondent that it has been identified as a candidate for further review and an interview will neither constitute a contract, nor give the respondent any legal or equitable rights or privileges relative to this RFP.

Contract: Any contract proposed with a selected respondent shall comply with all public contracting statutes applicable in the State of California. For your reference, a sample RTC’s agreement is enclosed as Attachment D. If mutual agreeable terms are not reached, the RTC reserves the right to terminate negotiations and negotiate with the next highest ranked firm. RTC further reserves the right to terminate negotiations at any point without obligation to contract for services with any firm.

Enclosed with this Request for Proposals:
Attachment A: Scope of Services
Attachment B: Notice to Proposer DBE Information (Exhibit 10-I LAPM)
Attachment C: Certification of Consultant, Commissions & Fees (Exhibit 10-F of LAPM) – Submit completed form with Proposal
Attachment C1: Local Agency Proposer DBE Information (Exhibit 10-O2 LAPM) – Submit with proposal
Attachment C2: Local Agency Proposer UDBE Commitment (Exhibit 10-O1, LAPM) – Submit with proposal
Attachment D: Sample RTC Contract*

*While not enclosed with this RFP, the final contract will include additional attachments, such as exhibits required for state/federally funded contracts identified in the Caltrans Local Assistance Procedures Manual (LAPM). These may include, but are not limited to:
- Nonlobbying Certification for Federal-aid Contracts (Exhibit 10-P, LAPM)
- Disclosure of Lobbying Activities, Standard Form – LLL and Instructions (Exhibit 10-Q, LAPM)
- Debarment and Suspension Certification (Exhibit 12-E, LAPM)
- Notice for Subcontractor/DBE Participation (Exhibit 10-J, LAPM)
- Standard Agreement for Subcontractor/DBE Participation (Exhibit 10-J, LAPM)
- Local Agency Proposer DBE Information (Exhibit 10-O2 LAPM)
- Local Agency Proposer UDBE Commitment (Exhibit 10-O1, LAPM)
- UDBE Information - Good Faith Efforts
Attachment C:
Certification of Consultant, Commissions & Fees

CERTIFICATION OF CONSULTANT

I HEREBY CERTIFY that I am the ____________________________, and duly authorized representative of the firm of ____________________________, whose address is ____________________________, and that, except as hereby expressly stated, neither I nor the above firm that I represent have:

(a) employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above consultant) to solicit or secure this agreement; nor

(b) agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the agreement; nor

(c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above consultant) any fee, contribution, donation, or consideration of any kind, for or in connection with, procuring or carrying out this agreement.

I acknowledge that this Certificate is to be made available to the California Department of Transportation (Caltrans) in connection with this agreement and is subject to applicable state and federal laws, both criminal and civil.

__________________________________________
(Date) (Signature)

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