



**Santa Cruz County Regional
Transportation Commission
Budget and Administration/Personnel
Committee**

AGENDA

**Thursday, February 17, 2010
2:30 pm**

PLEASE NOTE LOCATION THIS MONTH

NOTE LOCATION THIS MONTH
CAO Conference Room, 5th floor
701 Ocean Street, Santa Cruz

1. Introductions
2. Additions or changes to consent and regular agenda
3. Oral communications

CONSENT AGENDA

4. Approve the October 14, 2010 meeting minutes
5. Accept monthly TDA revenue report
6. Accept first quarter FY 10-11 quarterly warrants reports and monthly credit card reports

REGULAR AGENDA

7. RTC meeting packet format update and demonstration
(*Yesenia Parra, ASO & Nathan Luedtke, Planning Tech*)

8. Amendments to the fiscal year FY10-11 budget and work program
(Luis Mendez, Deputy Director)
 - a. Staff report
 - b. FY 10-11 budget pages with proposed amendments
9. Fiscal Year (FY) 11-12 Preliminary Budget and Work Program
(Luis Mendez, Deputy Director)
 - a. Staff report
 - b. Draft Preliminary Fiscal Year (FY) 11-12 Budget
 - c. Draft FY 11-12 Work Program
 - d. Actual and Estimated Transportation Development Act Revenues
 - e. Letters from Bike to Work and Community Traffic Safety Coalition requesting increase in TDA funding
10. Adjournment

The next Budget and Administration/Personnel Committee meeting is scheduled for Thursday, April 14, 2011 at 3:30 p.m. in the RTC conference room, 1523 Pacific Ave, Santa Cruz, CA

Distribution:

Members/Alternates:

Commissioner John Leopold
Commissioner Alternate
Steve Lustgarten
Commissioner Greg Caput
Commission Alternate Martin Garcia
Commissioner Ellen Pirie
Commissioner Alternate, Andy Schiffrin
Commissioner Neal Coonerty
Commissioner Mark Stone

Others

Rahn Garcia, County Counsel
Les White, SCMTD
John Doughty, AMBAG
Piet Canin, Ecology Action
Lois Connell, Volunteer Center

Catherine Patterson-Valdez, Community
Bridges
Katie LeBaron, Santa Cruz County Health
Services Agency
Lynn Robinson

RTC Staff

George Dondero
Luis Mendez
Daniel Nikuna
Yesenia Parra

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

The Santa Cruz County Regional Transportation Commission does not discriminate on the basis of disability. The SCCRTC Conference Room is located in an accessible facility. If you wish to attend this Budget and Administration/Personnel Committee meeting and you will require special assistance in order to participate, please

contact SCCRTC clerical staff at 460-3200 at least 72 hours in advance of the Budget and Administration/Personnel Committee meeting to make arrangements. As a courtesy to those persons affected, please attend the meeting smoke and scent free.

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION

CONTACT INFORMATION

1523 Pacific Avenue

(831) 460-3200 / info@sccrtc.org

Santa Cruz, CA 95060

www.sccrtc.org



**Santa Cruz County Regional
Transportation Commission
Budget and Administration/Personnel
Committee**

MINUTES

**Thursday, October 14, 2010
3:30 pm**

PLEASE NOTE LOCATION THIS MONTH

<p>NOTE LOCATION THIS MONTH Regional Transportation Commission Office 1523 Pacific Ave</p>

The meeting was called to order at 3:32 pm

1. Introductions-self introductions were made

Members Present:

Tony Campos	John Leopold
Antonio Rivas	Andy Schiffrin (Alt.)
Donna Ziel (Alt.)	

Staff Present:

George Dondero	Luis Mendez
Yesenia Parra	Daniel Nikuna

2. Additions or changes to consent and regular agenda-None
3. Oral communications

Executive Director George Dondero said that the staff had received several requests from Commissioners to produce the meeting packet in a PDF format for the RTC and TPW meetings as an option for download. He said that staff is working on getting this accomplished but that it will not be ready right away as there are several steps that must be taken to have the PDF download work successfully. One of the challenges will be to ensure the technology that is available to the RTC is appropriate. The other challenge is finding the time to train several staff. Staff was asked to have an update of the status of this project at the December B&A/P committee meeting.

**CONSENT AGENDA
(Leopold/Ziel) unanimous**

4. Approved the May 11, 2010 meeting minutes
5. Accepted monthly TDA revenue report
6. Accepted fourth quarter FY 09-10 quarterly warrants reports and monthly credit card reports

REGULAR AGENDA

7. GASB45 Report
(*Yesenia Parra, ASO and Daniel Nikuna, Fiscal Officer*)

Yesenia Parra, Administrative Services Officer presented the staff report. She summarized the requirements of GASB45. GASB45 requires government agencies to complete actuarials that will clearly show the benefit liabilities that are being paid to current retirees but more importantly the agency liability for active employees once they retire. The purpose of GASB45 is to assist agencies in taking a look at what the true costs are and will be for retirees so that they have this information during labor negotiations and budget discussions.

GASB45 requires that state and local government agencies include the unfunded liabilities associated with retiree health benefits in their financial statements and that they be updated regularly, at this point every 3 years.

At this point GASB45 does not dictate how governments fund the retiree health and other post retirement benefits. However, it does give 2 recommendations on how an agency can address the liabilities. The first is the "pay-as-you-go" method which is the one currently being used by the RTC. This method budgets the liability for retirees only, which the RTC includes in their budget every year. The second option is the "pre-fund" method. This method will use the number outlined in the actuarial that includes the full liability for all employees then the agency will deposit or invest the money for future use. Both methods have advantages and disadvantages. The method that is chosen is dependent on the agency.

Commissioner Leopold moved to accept the staff recommendation that the RTC accept the GASB45 actuarial and that the RTC continue to use the "pay-as-you-go" method and that staff be directed to research the "pre-fund" method and report their findings before the next actuarial is due. Commissioner Rivas seconded and the motion passed unanimously.

8. Amendments to the fiscal year FY 10-11 budget and work program
(Luis Mendez, Deputy Director)

Luis Mendez, Deputy Director presented the various revenue and budgetary changes included in the proposed FY 10-11 budget amendment. There are no reductions to TDA apportionments proposed. Staff also proposed transferring \$71,750 of the RTC TDA revenue apportionment to the TDA reserve fund to maintain the 3% minimum established by the RTC.

Commissioner Leopold thanked the staff for their work on securing grants and for their fiscal responsibility.

Commissioners and staff discussed several line items and Mr. Mendez noted that the Hwy1 HOV lane budget page was divided into 2 pages to allow staff to track the construction funds more easily. He also noted that money had been added to do traffic counts this year because the data is required for the work that AMBAG is doing for the Blue Print project and the work staff will be doing on the RTP.

Responding to a question from Commissioners, Mr. Mendez stated that some of the project work for the Monterey Bay Sanctuary Scenic Trail (MBST) will begin. He also responded to a question regarding the bike signage stating that \$40,000 dollars of the allocated amount is included in the budget for the plan development phase and that staff is proposing to use the rest of the allocated funds during the implementation phase.

Mr. Mendez also noted that staff is recommending that an additional half time temporary planner position be approved due to the additional work required to complete the RTP. He said that staff had tried to find ways to fit the additional work into the existing work load but staff is already behind some of the work that is required on some of the grants and if that was to continue, the RTC would jeopardize grant funds.

Commissioners requested that an update be given on the MBSST project at the December RTC/TPW meeting. They also requested that staff clarify if the State budget will have any effect on the RTC budget.

Commissioners discussed the required dollar amount that will be needed for the current lawsuit and asked that staff work with Caltrans to get a more accurate dollar amount.

Commissioner Campos moved to approve staff recommendation that the RTC approve the proposed amended FY10-11 Budget. Commissioner Rivas seconded and the motion passed unanimously.

9. Adjournment- meeting adjourned at 4:15

The next Budget and Administration/Personnel Committee meeting is scheduled for Thursday, December 9, 2010 at 3:30 p.m. in the RTC conference room, 1523 Pacific Ave, Santa Cruz, CA

Respectfully submitted,

Yesenia Parra, Administrative Services Officer

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
TDA REVENUE REPORT
FY10-11
REVISED 1/21/11**

MONTH	FY09-10 ACTUAL REVENUE	FY10-11 ESTIMATE REVENUE	FY10-11 ACTUAL REVENUE	DIFFERENCE DIFFERENCE	DIFFERENCE AS % OF PROJECTION	CUMULATIVE % OF ACTUAL TO PROJECTION
JULY	454,800	410,500	410,500	0	0.00%	100.00%
AUGUST	539,000	539,000	547,300	8,300	1.54%	100.87%
SEPTEMBER	719,093	719,093	819,955	100,862	14.03%	106.54%
OCTOBER	490,500	490,500	458,300	-32,200	-6.56%	103.56%
NOVEMBER	555,900	555,900	611,000	55,100	9.91%	104.86%
DECEMBER	625,785	625,785	776,432	150,647	24.07%	108.46%
JANUARY	465,300	465,300	502,700	37,400	8.04%	108.41%
FEBRUARY	620,400	620,400				
MARCH	607,400	607,401				
APRIL	385,100	385,100				
MAY	562,700	562,700				
JUNE	605,859	605,859				
TOTAL	6,631,837	6,587,538	4,126,187	320,109	4.86%	63%

Note:

\\10.10.10.11\internal\FISCAL\TDA\MonthlyReceipts\FY10-11Revised.xls

TO: Budget and Administration/Personnel Committee
FROM: Daniel Nikuna, Fiscal Officer
RE: Quarterly Warrants and Credit Card Reports

RECOMMENDATIONS

Staff recommends that the Budget and Administration/Personnel (B&A/P) Committee review and accept the FY10-11 first quarter Warrants and Credit Card Reports.

BACKGROUND

The Regional Transportation Commission Administrative and Fiscal Policies require that the quarterly reports of warrants and credit card purchases be presented to the B&A/P Committee for acceptance on behalf of the RTC.

DISCUSSION

The warrant report ([Attachment 1](#)) covers the period from July 1, 2010 to December 31, 2010. The total of all warrants increased by \$432,626 to \$1,476,945 in comparison to the previous quarter due in part to the partial retention (\$207,397) release to Nolte for the HOV Project; TDA payments to the City of Santa Cruz for own account, and on behalf of Community Bridges (\$171,052) and the Volunteer Center (\$51,754); and the RTC is paying PERS Retirement and Deferred Comp previously handled through the County. \$1,213,179 (82%) was paid to the top five vendors: Miller, Owen & Trost (\$57,417 for rail negotiation services); Ladd's Auto Body (\$95,343 for free road assistance on Hwy 1 and Hwy 17); CalPERS (\$118,326); City of Santa Cruz (\$244,861 for TDA funded projects); and Nolte (\$697,232 for various Hwy 1 projects).

The credit cards purchases show a modest increase of \$471 (8%) to \$6,584 from \$6,113 in the last report. The credit card purchases are presented in [Attachment 2](#). There are no unusual transactions in the warrant and credit card reports. Staff recommends that the budget and Administration/Personnel Committee review and accept the quarterly reports.

SUMMARY

The quarterly reports for the period from July 1, 2010 to December 31, 2010 have been completed. Staff recommends acceptance of these reports.

Attachments:

1. Quarterly Warrants Report
2. Quarterly Credit Card Report

ATTCHMENT 1

SCCRTC
 Quarterly Warrants Report
 FY2010-2011
 (July 1, 2010 - September 30, 2010)

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
1 7/1/2010	00450150	44.00	124757	AT & T/ CALNET 2	FY10 094 *001421553* ADV 8314603200962 6/13/10
2 7/1/2010	00450151	50.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY10 CC12 4246044555661663 5/22/10
3 7/1/2010	00450151	339.38	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY10 CC12 4246044555661663 5/22/10
4 7/1/2010	00450151	51.73	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY10 CC12 4246044555661663 5/22/10
5 7/1/2010	00450076	84.64	102314	PG & E CUSTOMER BILLING	FY10 094 *5824685375-6 6/21/10*
6 7/1/2010	00450150	236.57	124757	AT & T/ CALNET 2	FY10 094 001421553 ADV 8314603200962 6/13/10
7 7/1/2010	00450151	472.99	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY10 CC12 4246044555661663 5/22/10
8 7/1/2010	00450151	399.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY10 CC12 4246044555661663 5/22/10
9 7/1/2010	00450151	1,166.35	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY10 CC12 4246044555661663 5/22/10
10 7/1/2010	00450143	36.00	123516	AFLAC-FLEX ONE	FY10 094 *193422ER* INS FOR JUNE 10
11 7/1/2010	00450151	25.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY10 CC12 4246044555661663 5/22/10
12 7/1/2010	00450151	62.12	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY10 CC12 4246044555661663 5/22/10
13 7/1/2010	00450150	407.75	124757	AT & T/ CALNET 2	FY10 094 *004131024* ADV 8314711300737 6/13/10
14 7/1/2010	00450151	37.01	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY10 CC12 4246044555661663 5/22/10
15 7/1/2010	00450151	79.90	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY10 CC12 4246044555661663 5/22/10
16 7/1/2010	00450162	69.66	125807	ROBERT DAVIES DBA ALPHAGRAPHICS	FY10 094 *22470* PED STDY
17 7/1/2010	00450138	240.00	122837	BEE CLENE	FY10 094 *136546* BLIND CLEANING 6/17/10
18 7/1/2010	00450124	20.00	118965	MISSION UNIFORM SERVICES	FY10 094 *210140275* 6/24/10
19 7/1/2010	00450174	78.06	126764	INTERCALL INC DBA GENESYS CONFERENCING	FY10 094 *I-872415* 7/7/10
20 7/1/2010	00450124	20.00	118965	MISSION UNIFORM SERVICES	FY10 094 *210137349* 6/10/10
21 7/1/2010	00450174	28.10	126764	INTERCALL INC DBA GENESYS CONFERENCING	FY10 094 I-872415 7/7/10
22 7/1/2010	00450106	20.00	112712	CALCOG	FY10 094 *DIR MTG 3/15/10 G.D.*
23 7/1/2010	00450106	30.00	112712	CALCOG	FY10 094 *DIR MTG 5/17/10 G.D.*
24 7/1/2010	00450082	125.00	102595	SCOTTS VALLEY CHAMBER COMMERCE	FY10 094 *11494* MEMBERSHIP RENEWAL FY09-10
25 7/1/2010	00450163	172.56	125883	ED BOGNER MECHANICAL INC	FY10 094 *47600* PREV MAINT HEAT/COOL
26 7/1/2010	00450108	1,579.85	113899	SPECIAL DISTRICT RISK MGMT AUTHORITY	FY10 095 *0007456* JULY 2010 INSURANCE
27 7/1/2010	00450163	48.00	125883	ED BOGNER MECHANICAL INC	FY10 094 *47610* PREV MAINT HEAT/COOL
28 7/1/2010	00450158	96.05	125345	FEDERAL EXPRESS CORP	FY10 094 *7-129-45040* A/C 1621-4761-7
29 7/1/2010	00450115	6,583.33	116953	LOUIS E. RITTENHOUSE	FY11 101 *161* RENT JULY 2010
30 7/7/2010	00450523	14,830.36	120096	CALPERS RETIREMENT SYSTEM	FY11 001 *H2010071940000* INS JULY 2010
45 7/12/2010	00450908	51,754.00	112335	CITY OF SANTA CRUZ	FY11 003 FY10/11 ARTICLE 8 LUMP SUM-VOLUNTEER C
47 7/12/2010	00450907	122,180.00	112335	CITY OF SANTA CRUZ	FY11 002 ARTICLE 8 FY 10/11 1ST QTR-CTSA-CB
49 7/19/2010	00451989	238.20	123516	AFLAC-FLEX ONE	FY11 004 *770061* UF995 JUNE 2010
50 7/19/2010	00451933	185.00	106015	U S POSTMASTER	FY11 004 *PI 580 PRESORT 10/30/10*
51 7/19/2010	00451933	185.00	106015	U S POSTMASTER	FY11 004 *403 BULK REPLY 10/30/10*
52 7/19/2010	00451933	585.00	106015	U S POSTMASTER	FY11 004 *403001 ANNUAL MAINT 10/30/10*
53 7/19/2010	00451918	9.55	102314	PG & E CUSTOMER BILLING	FY11 004 *2730123841-9 6/30/10*
54 7/19/2010	00451953	38.96	117448	VERIZON WIRELESS	FY11 004 *0879792599 6/16/10 8312521554*
55 7/19/2010	00451918	113.77	102314	PG & E CUSTOMER BILLING	FY11 004 *5605123657-0 6/30/10*
56 7/19/2010	00452037	67.50	125845	CRYSTAL SPRINGS WATER CO	FY11 004 054026 WATER JUNE 2010
57 7/19/2010	00452051	131.00	126495	IRON MOUNTAIN	FY11 004 *CBX4702* JULY 2010 FILE STORAGE
58 7/19/2010	00451918	318.39	102314	PG & E CUSTOMER BILLING	FY11 004 *9709471543-6 6/30/10*
59 7/19/2010	00451953	38.96	117448	VERIZON WIRELESS	FY11 004 *0879792599* 6/16/10 8312521553

ATTCHMENT 1

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
60 7/19/2010	00452033	45.00	125402	ROBERT FARMER DBA COYOTE INDUSTRIAL	FY11 004 *21224* SIDEWALK CLEANING MAY 2010
61 7/19/2010	00451998	100.78	124475	AT&T MOBILITY	FY11 004 *X07062010*
62 7/19/2010	00451933	185.00	106015	U S POSTMASTER	FY11 004 *PI 580 STANDARD BULK 10/30/10*
63 7/19/2010	00451918	358.49	102314	PG & E CUSTOMER BILLING	FY11 004 *2896790497-1 6/30/10*
64 7/19/2010	00451710	1,160.00	670017	YESENIA PARRA	FY11 004 *701950099* URM YP
65 7/19/2010	00451953	38.96	117448	VERIZON WIRELESS	FY11 004 *0879792599 6/16/10 831252397*
66 7/19/2010	00452048	50.00	126197	JOHN LANDIS LEOPOLD	FY11 005 *RTC MTG 5/06/10* PER RES 16-81
67 7/19/2010	00451905	50.00	100926	RONALD GRAVES - DIRECTOR	FY11 005 *RTC MTG 5/06/10* PER RES 16-81
68 7/19/2010	00451971	50.00	122607	ANTONIO R RIVAS	FY11 005 *RTC MTG 5/06/10* PER RES 16-81
69 7/19/2010	00451997	50.00	124473	NEAL COONERTY	FY11 005 *RTC MTG 5/06/10* PER RES 16-81
70 7/19/2010	00451943	50.00	114906	TONY CAMPOS	FY11 005 *RTC MTG 5/06/10* PER RES 16-81
71 7/19/2010	00451696	50.00	116593	ELLEN PIRIE	FY11 005 *RTC MTG 5/06/10* PER RES 16-81
72 7/19/2010	00451985	50.00	123241	KIRBY A NICOL	FY11 005 *RTC MTG 5/06/10* PER RES 16-81
73 7/19/2010	00452048	50.00	126197	JOHN LANDIS LEOPOLD	FY11 005 *B&A MTG 5/11/10* PER RES 46-94
74 7/19/2010	00451966	50.00	121554	MARK STONE	FY11 005 *B&A MTG 5/11/10* PER RES 46-94
75 7/19/2010	00451971	50.00	122607	ANTONIO R RIVAS	FY11 005 *B&A MTG 5/11/10* PER RES 46-94
76 7/19/2010	00452047	50.00	126179	DONALD S. LANE	FY11 005 *RTC MTG 5/06/10* PER RES 16-81
77 7/19/2010	00451953	38.96	117448	VERIZON WIRELESS	FY11 004 *0879792599 6/16/10 8312522817*
78 7/19/2010	00451696	50.00	116593	ELLEN PIRIE	FY11 005 *B&A MTG 5/11/10* PER RES 46-94
79 7/19/2010	00451973	50.00	122795	DENE BUSTICHI	FY11 005 *RTC MTG 5/06/10* PER RES 16-81
80 7/19/2010	00451953	45.01	117448	VERIZON WIRELESS	FY11 004 *0879792599 6/16/10 8313456441*
81 7/19/2010	00451957	50.00	119076	RANDY JOHNSON	FY11 005 *RTC MTG 5/06/10* PER RES 16-81
82 7/19/2010	00451966	50.00	121554	MARK STONE	FY11 005 *RTC MTG 5/06/10* PER RES 16-81
83 7/20/2010	00452100	11.25	670002	LUIS P. MENDEZ	ATTENDANCE AT CAL/TRANSP.COMM.MEETING IN SAC
84 7/20/2010	00452100	15.00	670002	LUIS P. MENDEZ	ATTENDANCE AT CAL/TRANSP.COMM.MEETING IN SAC
85 7/21/2010	00452389	9,911.48	110430	LADD'S AUTO BODY	FY11 300 *MAY 10 HWY 1 BEAT 2*
86 7/21/2010	00452389	10,423.08	110430	LADD'S AUTO BODY	FY11 300 *MAY 10 HWY 17 BEAT 1*
101 7/27/2010	00452996	509.99	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC01 4246044555661663 06/22/10
102 7/27/2010	00452996	25.35	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC01 4246044555661663 06/22/10
103 7/27/2010	00452996	26.07	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC01 4246044555661663 06/22/10
104 7/27/2010	00452996	112.84	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC01 4246044555661663 06/22/10
105 7/27/2010	00452996	61.25	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC01 4246044555661663 06/22/10
106 7/27/2010	00452996	72.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC01 *4246044555661663 06/22/10*
107 7/27/2010	00453070	1,475.56	127177	LINCOLN NATIONAL LIFE INSURANCE COMPANY	FY11 108 *SCRT-BL-1010745* AUG 2010
108 7/27/2010	00453078	1,252.57	127266	STATE STREET BANK & TRUST COMPANY	FY11 006 PLAN 450724 DEFERRED COMP PYE 6/25/201
109 7/27/2010	00453079	3,679.79	127266	STATE STREET BANK & TRUST COMPANY	FY11 007 PLAN 450724 DEFERRED COMP PYE 7/9/2010
110 7/27/2010	00453064	3,318.58	126795	W TIMOTHY LANDES DBA SIERRA WEST	FY11 203 *RENTENTION*
111 7/27/2010	00452898	6,583.33	116953	LOUIS E. RITTENHOUSE	FY11 102 *162* RENT AUG 10
112 7/27/2010	00452613	55.00	670002	LUIS P. MENDEZ	07/2010 CALCOG DIR.AND CALTRANS REG.COORD.COM
113 7/27/2010	00452613	131.00	670002	LUIS P. MENDEZ	07/2010 CALCOG DIR.AND CALTRANS REG.COORD.COM
115 7/28/2010	00453194	250.00	114367	TEMPLE BETH-EL	FY11 100 ROOM RENTAL DEPOSIT - SCCRTC 511 MTG {
116 8/2/2010	00453657	12.00	101532	CULTURAL COUNCIL OF SANTA CRUZ COUNTY	FY11 109 JULY 2010 CONTRIBUTION-SCCRTC STAFF
117 8/2/2010	00453661	42.90	101810	ECOLOGY ACTION OF SANTA CRUZ	FY11 109 JULY 2010 BIKE LOAN-SCCRTC STAFF
118 8/2/2010	00453775	62.00	123430	EARTHSHARE	FY11 109 JULY 2010 CONTRIBUTION SCCRTC STAFF
119 8/2/2010	00453480	300.40	104551	CENTIER BANK	FY11 109 A/C 205544172 JULY 2010 US SAVING BONI
120 8/2/2010	00453477	47.00	104025	COMMUNITY HEALTH CHARITIES OF CALIFORNIA	FY11 109 JULY 2010 CONTRIBUTION SCCRTC STAFF
121 8/2/2010	00453786	3.00	124345	SEIU LOCAL 521	FY11 109 JULY 2010 COPE-SCCRTC STAFF
122 8/2/2010	00453786	844.56	124345	SEIU LOCAL 521	FY11 109 JULY 2010 DUES-SCCRTC STAFF
123 8/2/2010	00453649	107.00	101192	UNITED WAY OF SANTA CRUZ COUNTY	FY11 109 JULY 2010 CONTRIBUTION SCCRTC STAFF
124 8/3/2010	00453883	75,256.43	121437	NOLTE ASSOCIATES INC	FY11 302 *10100394* SERVICES 5/14-6/10/2010

ATTCHMENT 1

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION	
125	8/3/2010	00453865	9,000.00	110430	LADD'S AUTO BODY	FY11 301 *JUNE 10 TOW HWY 1 BEAT 2*
126	8/3/2010	00453911	184.00	125871	COMMUNITY TV OF SC COUNTY	FY11 301 *1389* RTC MTG 5/6/10
127	8/3/2010	00453865	9,800.00	110430	LADD'S AUTO BODY	FY11 301 *JUNE 10 TOW HWY 17 BEAT 1*
128	8/3/2010	00453883	41,109.06	121437	NOLTE ASSOCIATES INC	FY11 302 *10090402* SERVICES 4/16-5/13/2010
129	8/3/2010	00453883	78,929.29	121437	NOLTE ASSOCIATES INC	FY11 302 *10060295* SERVICES 1/22-2/18/2010
130	8/3/2010	00453865	3,722.40	110430	LADD'S AUTO BODY	FY11 301 JUNE 10 TOW HWY 1 BEAT 2
131	8/3/2010	00453883	75,283.61	121437	NOLTE ASSOCIATES INC	FY11 302 *10089227* SERVICES 3/19-4/15/2010
132	8/3/2010	00453883	102,832.74	121437	NOLTE ASSOCIATES INC	FY11 302 *10070208* SERVICES 2/19-3/18/2010
133	8/3/2010	00453878	344.54	118861	CLEAN BUILDING MAINTENANCE	FY11 301 *7431* JANITORIAL JUNE 10
134	8/3/2010	00453898	756.84	124475	AT&T MOBILITY	FY11 301 996710462 5/29-6/28/10
135	8/3/2010	00453860	15,426.25	105749	MILLER, OWEN & TROST	FY11 301 *28596* MAY 10
136	8/3/2010	00453910	112.50	125802	RENAISSANCE RAIL GROUP INC	FY11 301 *252* APRIL 10
137	8/3/2010	00453865	1,821.45	110430	LADD'S AUTO BODY	FY11 301 JUNE 10 TOW HWY 17 BEAT 1
138	8/3/2010	00453889	1,801.56	122609	PDM GROUP, INC.	FY11 301 *12* MAY-JUNE 10 SERV
139	8/3/2010	00453920	3,179.99	126954	LSC TRANSPORTATION CONSULTANTS, INC.	FY11 301 *43270* PROF SERV 5/1-5/28/10
140	8/3/2010	00453889	78.44	122609	PDM GROUP, INC.	FY11 301 12 MAY-JUNE 10 SERV
141	8/3/2010	00453884	7,027.10	121439	PARSONS BRINCKERHOFF CONSTRUCTION	FY11 301 *2-422497* 4/10-/5/28/10
142	8/3/2010	00453915	175.15	126366	KONICA MINOLTA BUSINESS SOLUTIONS	FY11 301 *214950503* MAY 10 COPIER EXP
143	8/3/2010	00453907	4,764.37	125521	BENDER ROSENTHAL INC	FY11 301 *08044-9* MAY 10
144	8/3/2010	00453888	5,000.00	122480	BICKMORE RISK SERVICES	FY11 301 *BRS-0005245*
145	8/3/2010	00453912	10,425.00	125881	THOMAS J EGAN DBA EGAN CONSULTING GROUP	FY11 301 *PROF SERV 2/25-6/19/10*
146	8/4/2010	00454000	388.80	120096	CALPERS RETIREMENT SYSTEM	FY11 110 *59-2653* (REVISED) 4TH LEVEL 1959
147	8/4/2010	00454006	1,006.86	124045	ALLIANT INSURANCE SERVICES	FY11 112 *12382* SDRMA PKG1011
148	8/4/2010	00453999	19,319.91	120096	CALPERS RETIREMENT SYSTEM	FY11 110 *H2010081940000* INSAUG 2010
149	8/4/2010	00453982	3,695.31	100479	PUBLIC EMPLOYEES RETIREMENT	FY11 114 PP13 EMP.CODE 1940-MEMBERS 7/10 TYPE 3
150	8/4/2010	00453982	5,075.26	100479	PUBLIC EMPLOYEES RETIREMENT	FY11 114 PP13 EMP.CODE 1940-EMPLOYER 7/10 TYPE :
151	8/4/2010	00453991	1,579.85	113899	SPECIAL DISTRICT RISK MGMT AUTHORITY	FY11 111 *0004837-IN* AUG 2010 INS.
163	8/9/2010	00454435	36.00	123516	AFLAC-FLEX ONE	FY11 113 243053ER FLEX ONE JULY'10
164	8/9/2010	00454435	36.00	123516	AFLAC-FLEX ONE	FY11 113 045790ER FLEX ONE MARCH'10
165	8/9/2010	00454382	81.94	102314	PG & E CUSTOMER BILLING	FY 11 1123 5824685375-6 7/21/10
166	8/9/2010	00454445	409.97	124757	AT & T/ CALNET 2	FY11 113 001497084 8314711300737 7/13/10
167	8/9/2010	00454224	3,723.34	108535	CALPERS 457 PLAN	FY11 115 PLAN 450724 DEFERRED COMP PYE 7/30/20
168	8/9/2010	00454423	26.52	118965	MISSION UNIFORM SERVICES	FY11 113 220146131 7/22/10
169	8/9/2010	00454420	38.84	117448	VERIZON WIRELESS	FY11 113 088888754940 8312522817 7/16/10
170	8/9/2010	00454271	315.00	670010	KIM SHULTZ	FY11 113 702090090 URM K.S.
171	8/9/2010	00454478	1,000.00	127254	PACIFIC VETERINARY PARTNERS LLC	FY11 113 2 BIKE LOCKERS
172	8/9/2010	00454378	2,741.50	101810	ECOLOGY ACTION OF SANTA CRUZ	FY11 303 BTW-JAN-MAR 2010
173	8/9/2010	00454420	38.84	117448	VERIZON WIRELESS	FY11 113 088888754940 8312522397 7/16/10
174	8/9/2010	00454383	248.04	102314	PG & E CUSTOMER BILLING	FY11 113 9709471543-6 7/30/10
175	8/9/2010	00454420	38.84	117448	VERIZON WIRELESS	FY11 113 088888754940 8312521553 7/16/10
176	8/9/2010	00454420	45.01	117448	VERIZON WIRELESS	FY11 113 088888754940 8313456441 7/16/10
177	8/9/2010	00454379	126.00	102084	PAJARO VALLEY CHAMBER OF COM	FY11 113 6306 A/C 6730 8/1/10-8/1/2011
178	8/9/2010	00454273	20.00	670018	DAVID GARTI	FY11 113 ATR JUNE 2010
179	8/9/2010	00454412	1,874.00	112712	CALCOG	FY11 113 2010-11 CALCOG MEMBERSHIP DUES
180	8/9/2010	00454420	38.84	117448	VERIZON WIRELESS	FY11 113 088888754940 8312521554 7/16/10
181	8/9/2010	00454378	15,173.00	101810	ECOLOGY ACTION OF SANTA CRUZ	FY11 303 *BTW-JAN-MAR 2010*
182	8/9/2010	00454383	8.68	102314	PG & E CUSTOMER BILLING	FY11 113 2730123841-9 7/30/10
183	8/9/2010	00454272	80.00	670013	NATHAN LUEDTKE	FY11 113 ATR APR MAY JUNE JULY 2010
184	8/9/2010	00454436	238.20	123516	AFLAC-FLEX ONE	FY11 113 193529 UF995 JULY '10 INS
185	8/9/2010	00454426	1,362.32	120267	TAMC/TRANS AGCY MONTEREY CO	FY11 113 MO. FEES AND USAGE FY09-10

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DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
186 8/9/2010	00454446	44.00	124757	AT & T/ CALNET 2	FY 11 113 001487613 8314603200962 7/13/10
187 8/9/2010	00454383	100.92	102314	PG & E CUSTOMER BILLING	FY11 113 5605123657-0 7/30/10
188 8/9/2010	00454446	235.74	124757	AT & T/ CALNET 2	FY 11 113 001487613 8314603200962 7/13/10
189 8/9/2010	00454391	23,148.60	105749	MILLER, OWEN & TROST	FY11 303 *28617* JUNE 2010
190 8/9/2010	00454423	26.52	118965	MISSION UNIFORM SERVICES	FY11 113 210143202 7/8/10
191 8/9/2010	00454383	257.59	102314	PG & E CUSTOMER BILLING	FY11 113 2896790497-1 7/30/10
192 8/9/2010	00454440	2,228.00	124045	ALLIANT INSURANCE SERVICES	FY11 113 70110WC 7/1/10
193 8/12/2010	00455026	3,602.20	100479	PUBLIC EMPLOYEES RETIREMENT	FY11 PP14 EMP.CODE 1940-MEMBERS 7/10 TYPE 4
194 8/12/2010	00455026	4,934.09	100479	PUBLIC EMPLOYEES RETIREMENT	FY11 PP13 EMP.CODE 1940-EMPLOYER 7/10 TYPE 4
195 8/16/2010	00455433	3,863.75	126954	LSC TRANSPORTATION CONSULTANTS, INC.	FY11 204 *43387* PROF SERV 5/29-6/25/10
196 8/16/2010	00455412	184.00	125871	COMMUNITY TV OF SC COUNTY	FY11 204 *1397* RTC MTG 6/3/10
197 8/16/2010	00455425	3.68	126492	OFFICE DEPOT	FY11 204 *524555779001* SUPPLIES
198 8/16/2010	00455425	127.69	126492	OFFICE DEPOT	FY11 204 *522504374001* SUPPLIES
199 8/16/2010	00455413	4,375.44	125902	SEBASTIAN E GUTIERREZ DBA CASE SYSTEMS	FY11 304 *20100900* CALL BOX MAINT 6/10
200 8/16/2010	00455352	2,840.00	112150	J.E.ARRAGA DBA: JEA & ASSOCIATES	FY11 204 *1044* PROF SERV JULY 10
201 8/16/2010	00455437	3,500.00	127231	CAPITALEdge ADVOCACY, LLC	FY11 204 *10-77* PROF SERV AUG 10
202 8/16/2010	00455426	143.75	126492	OFFICE DEPOT	FY204 *524555568001* VARIOUS SUPPLIES
203 8/16/2010	00455431	555.00	126795	W TIMOTHY LANDES DBA SIERRA WEST	FY11 204 *JULY 1 10 REV APP FEE*
204 8/16/2010	00455413	4,375.44	125902	SEBASTIAN E GUTIERREZ DBA CASE SYSTEMS	FY11 304 *20100838* CALL BOX MAINT 5/10
205 8/16/2010	00455425	1.10	126492	OFFICE DEPOT	FY11 204 *510872981001* SUPPLIES
206 8/16/2010	00455425	3.22	126492	OFFICE DEPOT	FY11 204 *517810955001* SUPPLIES
207 8/16/2010	00455437	3,500.00	127231	CAPITALEdge ADVOCACY, LLC	FY11 204 *10-67* PROF SERV JULY 10
208 8/16/2010	00455429	15,000.00	126683	NORTH AMERICAN SUSTAINABLE	FY11 204 *INV FOR SERV COMPLETED* SCCRTC
209 8/16/2010	00455352	2,840.00	112150	J.E.ARRAGA DBA: JEA & ASSOCIATES	FY11 204 1044 PROF SERV AUG 10
210 8/17/2010	00455572	62.32	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC1 4246044555661663 7/22/10
211 8/17/2010	00455502	1,685.50	101810	ECOLOGY ACTION OF SANTA CRUZ	FY11 204 *BTW-APR-JUN-10*
212 8/17/2010	00455572	8.98	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC1 4246044555661663 7/22/10
213 8/17/2010	00455572	35.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC1 4246044555661663 7/22/10
214 8/17/2010	00455572	1,461.95	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC1 4246044555661663 7/22/10
215 8/17/2010	00455572	49.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC1 4246044555661663 7/22/10
216 8/17/2010	00455572	13.99	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC1 4246044555661663 7/22/10 CRUZIO
217 8/17/2010	00455572	50.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC1 4246044555661663 7/22/10
218 8/17/2010	00455572	80.90	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC1 4246044555661663 7/22/10
219 8/17/2010	00455572	15.99	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC1 4246044555661663 7/22/10
220 8/17/2010	00455572	24.85	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC1 4246044555661663 7/22/10
239 8/24/2010	00456530	3,582.69	100479	PUBLIC EMPLOYEES RETIREMENT	FY11 117 *PP15 EMP CODE 1940 MEMBERS 7/10 TYPE
240 8/24/2010	00456531	3,644.63	100479	PUBLIC EMPLOYEES RETIREMENT	FY11 121 *PP16 EMP.CODE 1940-MEMBERS 8/10 TYPE
241 8/24/2010	00456560	48,872.00	112335	CITY OF SANTA CRUZ	FY11 002 TDA ARTICLE 8 FY10/11 1ST QTR CTSA-CB
242 8/24/2010	00456586	383.53	124345	SEIU LOCAL 521	FY11 122 AUG 13/2010 DUES - SCCRTC STAFF PP16
243 8/24/2010	00456513	21.45	100287	SANTA CRUZ COMM CREDIT UNION	FY11 122 A/C 10000131048 BIKE LOAN PP16
244 8/24/2010	00456537	2,614.91	101810	ECOLOGY ACTION OF SANTA CRUZ	FY11 205 FOLDING BIKE ON BUSES JUL-DEC 2009
245 8/24/2010	00456515	3,720.43	108535	CALPERS 457 PLAN	FY11 120 PLAN 450724 CALPERS 457 DEF COMP PYE8/
246 8/24/2010	00456586	3.00	124345	SEIU LOCAL 521	FY11 122 AUG 13/2010 COPE - SCCRTC STAFF PP16
247 8/24/2010	00456531	4,998.37	100479	PUBLIC EMPLOYEES RETIREMENT	FY11 121 *PP16 EMP.CODE 1940-EMPLOYER8/10 TYPE
248 8/24/2010	00456530	4,904.50	100479	PUBLIC EMPLOYEES RETIREMENT	FY11 117 *PP15 EMP CODE 1940 EMPLOYER 7/10 TYPE
249 8/25/2010	00456838	925.00	121942	LEADERSHIP SANTA CRUZ CO	FY11 118 *LEADERSHIP SCC* LUIS MENDEZ
250 8/30/2010	00457154	105.00	101192	UNITED WAY OF SANTA CRUZ COUNTY	FY11 125 AUG'10 CONTRIBUTION SCCRTC STAFF
251 8/30/2010	00457160	12.00	101532	CULTURAL COUNCIL OF SANTA CRUZ COUNTY	FY11 125 AUG/2010 CONTRIBUTION SCCRTC STAFF
252 8/30/2010	00457215	50.00	123430	EARTHSHARE	FY11 125 AUG/2010 CONTRIBUTION SCCRTC STAFF
253 8/30/2010	00457223	3.00	124345	SEIU LOCAL 521	FY11 125 AUG'10 COPE - SCCRTC STAFF PP17

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DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
254 8/30/2010	00457040	21.45	100287	SANTA CRUZ COMM CREDIT UNION	FY11125 A/C 1000131048 BIKE LOAN PP174
255 8/30/2010	00457047	100.20	104551	CENTIER BANK	FY11 125 A/C 205544172 AUG/'10 US SAV BOND PP16
256 8/30/2010	00457223	383.53	124345	SEIU LOCAL 521	FY11 125 AUG'10 DUES - SCCRTC STAFF PP17
257 8/30/2010	00457046	39.00	104025	COMMUNITY HEALTH CHARITIES OF CALIFORNIA	FY11 125 AUG'10 CONTRIB SCCRTC STAFF PP16&17
258 8/30/2010	00457049	50.00	116593	ELLEN PIRIE	FY 11 119 RTC MTG 06/03/10 PER RES 16-81
259 8/30/2010	00457201	50.00	120373	DONNA ZIEL	FY 11 119 TPW MTG 06/17/10 PER RES 46-94
260 8/30/2010	00457211	50.00	122795	DENE BUSTICHI	FY 11 119 RTC MTG 06/03/10 PER RES 16-81
261 8/30/2010	00457242	50.00	126179	DONALD S. LANE	FY 11 119 TPW MTG 06/17/10 PER RES 46-94
262 8/30/2010	00457224	50.00	124473	NEAL COONERTY	FY11 119 FY 11 119 RTC MTG 06/03/10 PER RES 16-81
263 8/30/2010	00457243	50.00	126180	LYNN M. ROBINSON	FY 11 119 RTC MTG 06/28/10 PER RES 16-81
264 8/30/2010	00457194	50.00	119076	RANDY JOHNSON	FY 11 119 RTC MTG 06/03/10 PER RES 16-81
265 8/30/2010	00457208	50.00	121554	MARK STONE	FY 11 119 RTC MTG 06/28/10 PER RES 16-81
266 8/30/2010	00457242	50.00	126179	DONALD S. LANE	FY 11 119 RTC MTG 06/03/10 PER RES 16-81
267 8/30/2010	00457244	50.00	126197	JOHN LANDIS LEOPOLD	FY 11 119 TPW MTG 06/17/10 PER RES 46-94
268 8/30/2010	00457194	50.00	119076	RANDY JOHNSON	FY 11 119 TPW MTG 6/17/10 PER RES 46-94
269 8/30/2010	00457201	50.00	120373	DONNA ZIEL	FY 11 119 RTC MTG 06/03/10 PER RES 16-81
270 8/30/2010	00457184	50.00	114906	TONY CAMPOS	FY 11 119 RTC MTG 06/03/10 PER RES 16-81
271 8/30/2010	00457244	50.00	126197	JOHN LANDIS LEOPOLD	FY 11 119 RTC MTG 06/03/10 PER RES 16-81
272 8/30/2010	00457153	50.00	100926	RONALD GRAVES - DIRECTOR	FY 11 119 RTC MTG 06/03/10 PER RES 16-81
273 8/30/2010	00457184	50.00	114906	TONY CAMPOS	FY 11 119 RTC TPW 06/17/10 PER RES 46-94
274 8/30/2010	00457210	50.00	122607	ANTONIO R RIVAS	FY 11 119 RTC MTG 06/03/10 PER RES 16-81
275 8/30/2010	00457211	50.00	122795	DENE BUSTICHI	FY 11 119 TPW MTG 06/17/10 PER RES 46-94
276 8/30/2010	00457153	50.00	100926	RONALD GRAVES - DIRECTOR	FY 11 119 RTC MTG 06/28/10 PER RES 16-81
277 8/30/2010	00457185	38.81	117448	VERIZON WIRELESS	FY11 124 0897711317 7/17-8/16 8312522817
278 8/30/2010	00457225	105.11	124475	AT&T MOBILITY	FY11 124 A/C 287020725943 6/29-7/28/10
279 8/30/2010	00457229	401.20	124757	AT & T/ CALNET 2	FY11 124 *01563583* 8314711300737 8/13/10
280 8/30/2010	00457231	45.00	125402	ROBERT FARMER DBA COYOTE INDUSTRIAL	FY11 124 #21260# JULY '10 SIDEWALK CLEANING
281 8/30/2010	00457213	50.00	123241	KIRBY A NICOL	FY 11 119 TPW MTG 06/17/10 PER RES 46-94
282 8/30/2010	00457228	44.00	124757	AT & T/ CALNET 2	FY22 124 *01554119* 8314603200962 8/13/10
283 8/30/2010	00457235	71.00	125845	CRYSTAL SPRINGS WATER CO	FY11 124 054026 WATER FOR JULY '10
284 8/30/2010	00457246	171.77	126495	IRON MOUNTAIN	FY11 124 CFE8137 AUG '10 STORAGE FEES
285 8/30/2010	00457190	535.00	118861	CLEAN BUILDING MAINTENANCE	FY11 124 *7462* CARPET SERVICE
286 8/30/2010	00457216	36.00	123516	AFLAC-FLEX ONE	FY11 124 *291569ER* FLEX ONE AUG '10
287 8/30/2010	00457185	38.81	117448	VERIZON WIRELESS	FY11 124 0897711317 7/17-8/16 8312521553
288 8/30/2010	00457202	201.28	120404	COSTCO WHOLESALE	FY11 124 PRF 402 803457975001
289 8/30/2010	00457185	38.81	117448	VERIZON WIRELESS	FY11 124 0897711317 7/17-8/16 8312522397
290 8/30/2010	00457049	50.00	116593	ELLEN PIRIE	FY 11 119 TPW MTG 06/17/10 PER RES 46-94
291 8/30/2010	00457228	235.90	124757	AT & T/ CALNET 2	FY22 124 #01554119# 8314603200962 8/13/10
292 8/30/2010	00457185	38.81	117448	VERIZON WIRELESS	FY11 124 0897711317 7/17-8/16 8312521554
293 8/30/2010	00457185	45.01	117448	VERIZON WIRELESS	FY11 124 0897711317 7/17-8/16 8312456441
294 8/30/2010	00457213	50.00	123241	KIRBY A NICOL	FY 11 119 RTC MTG 06/03/10 PER RES 16-81
295 8/30/2010	00457231	45.00	125402	ROBERT FARMER DBA COYOTE INDUSTRIAL	FY11 124 *21260* JUNE '10 SIDEWALK CLEANING
296 8/30/2010	00457183	49.50	113899	SPECIAL DISTRICT RISK MGMT AUTHORITY	FY11 124 *33886* 511 PROGRAM 8/24/10
297 8/31/2010	00457349	157.36	126366	KONICA MINOLTA BUSINESS SOLUTIONS	FY11 206 215221868 COPIER MAINT AUG '10
298 8/31/2010	00457349	178.93	126366	KONICA MINOLTA BUSINESS SOLUTIONS	FY11 206 215221868 COPIER MAINT JULY '10
299 8/31/2010	00457330	322.40	121439	PARSONS BRINCKERHOFF CONSTRUCTION	FY11 206 4-426725 6/26-7/30/10
300 8/31/2010	00457330	2,535.80	121439	PARSONS BRINCKERHOFF CONSTRUCTION	FY11 206 3-424720 5/29-6/25/10
301 8/31/2010	00457345	4,375.44	125902	SEBASTIAN E GUTIERREZ DBA CASE SYSTEMS	FY11 206 20101014 CALL BOX MAINT JULY '10
302 8/31/2010	00457344	225.84	125807	ROBERT DAVIES DBA ALPHAGRAPHICS	FY11 206 22849 TC PKT 8/10
303 8/31/2010	00457354	4,116.25	126954	LSC TRANSPORTATION CONSULTANTS, INC.	FY11 43467 PROF SERV 6/26-7/30/10

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DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
304 8/31/2010	00457318	6,583.33	116953	LOUIS E. RITTENHOUSE	FY11 206 163 RENT SEPT '10
305 9/2/2010	00457717	2,580.00	127297	CHRISTOPHER RYAN TERRY DBA HAVEN FALLS	FY11 206 JULY 22 PROF SERV 511 PROGRAM
306 9/2/2010	00457716	3,500.00	127231	CAPITALEEDGE ADVOCACY, LLC	FY11 206 10-87 PROF SERV SEPT '10
307 9/2/2010	00457609	11,988.57	110430	LADD'S AUTO BODY	FY11 206 JULY '10 HWY 17 BEAT 1
308 9/2/2010	00457712	15,000.00	126683	NORTH AMERICAN SUSTAINABLE	FY11 206 PROF SERV 7/1-7/3/10
309 9/2/2010	00457609	13,235.86	110430	LADD'S AUTO BODY	FY11 206 JULY '10 HWY 1 BEAT 2
310 9/2/2010	00457665	756.84	124475	AT&T MOBILITY	FY11 206 A/C996710462X08062010 6/29-7/28/10
311 9/2/2010	00457717	1,500.00	127297	CHRISTOPHER RYAN TERRY DBA HAVEN FALLS	FY11 206 AUG 8 PROF SERV 511 PROGRAM
312 9/2/2010	00457711	144.55	126492	OFFICE DEPOT	FY11 206 528970353001 VARIOUS SUPPLIES
313 9/2/2010	00457637	610.63	118861	CLEAN BUILDING MAINTENANCE	FY11 206 7521 JANITORIAL JULY '10
314 9/7/2010	00457916	1,579.85	113899	SPECIAL DISTRICT RISK MGMT AUTHORITY	FY11 127 *0005082-IN* SEPT 2010 INS.
315 9/7/2010	00457932	207,397.44	121437	NOLTE ASSOCIATES INC	FY11 306 PART.RETENT.RELEASE PROJECT SJ0086001
316 9/7/2010	00354627	17,232.59	120096	CALPERS RETIREMENT SYSTEM	FY11 126 *H2010091940000* INS SEPT 2010
317 9/9/2010	00458353	82.16	122825	CONNECTIONS COMMUNICATION SERVICES	FY11 305 SAFE CAC-63 JUNE 10
318 9/9/2010	00458264	115.83	104465	CALIFORNIA HIGHWAY PATROL	FY11 305 *M0044036* APR-JUN 10
319 9/9/2010	00458263	1,842.25	104465	CALIFORNIA HIGHWAY PATROL	FY11 305 M0044154 4TH QTR FY09-10 APR-JUN 10
320 9/9/2010	00458263	7,500.00	104465	CALIFORNIA HIGHWAY PATROL	FY11 305 *M0044154* 4TH QTR FY09-10 APR-JUN 10
321 9/9/2010	00458353	267.00	122825	CONNECTIONS COMMUNICATION SERVICES	FY11 305 *SAFE CAC-61 APRIL 10*
322 9/9/2010	00458263	2,905.33	104465	CALIFORNIA HIGHWAY PATROL	FY11 305 M0044154 4TH QTR FY09-10 APR-JUN 10
323 9/9/2010	00458353	6.91	122825	CONNECTIONS COMMUNICATION SERVICES	FY11 305 SAFE CAC-61 APRIL 10
324 9/9/2010	00458353	420.59	122825	CONNECTIONS COMMUNICATION SERVICES	FY11 305 SAFE CAC-64 JULY 10
325 9/9/2010	00458353	249.83	122825	CONNECTIONS COMMUNICATION SERVICES	FY11 305 *SAFE CAC-62 MAY 10*
326 9/9/2010	00458353	267.00	122825	CONNECTIONS COMMUNICATION SERVICES	FY11 305 *SAFE CAC-63 JUNE 10*
328 9/13/2010	00458631	4,983.68	100479	PUBLIC EMPLOYEES RETIREMENT	FY11 128 PP17 CODE 1940 EMPLOYER 8/10/TYPE3
329 9/13/2010	00458631	3,634.94	100479	PUBLIC EMPLOYEES RETIREMENT	FY11 128 PP17 CODE 1940 MEMBERS 8/10/TYPE3
346 9/16/2010	00459147	81.96	102314	PG & E CUSTOMER BILLING	FY11 129 *5824685375-6 8/20/10*
347 9/16/2010	00459148	100.89	102314	PG & E CUSTOMER BILLING	FY11 129 *5605123657-0 8/31/10*
348 9/16/2010	00459265	173.75	125984	LARRY GALE	FY11 129 *106019* VIDEO RTC MTG 8/8/10
349 9/16/2010	00458914	870.00	670017	YESENIA PARRA	FY11 129 *702370093* URM Y PARRA
350 9/16/2010	00459165	43.80	110743	USER-FRIENDLY COMPUTING	FY11 130 *908710* FAN REPLACEMENT
351 9/16/2010	00459148	242.26	102314	PG & E CUSTOMER BILLING	FY11 129 *9709471543-3 8/31/10*
352 9/16/2010	00459284	2,400.00	127219	EUREKA CARTOGRAPHY	FY11 129 *71637* BIKE MAP EDIT
353 9/16/2010	00459164	1,500.00	110743	USER-FRIENDLY COMPUTING	FY11 207 *2019018* SEPT '10 LABOR MAINT
354 9/16/2010	00459282	7,780.52	127036	COMMUNITY PRINTERS	FY11 129 *V2306011* SCC07 BIKE MAPS
355 9/16/2010	00459148	8.39	102314	PG & E CUSTOMER BILLING	FY11 129 *2730123841-9 8/31/10*
356 9/16/2010	00459217	238.20	123516	AFLAC-FLEX ONE	FY11 129 *622640* UF995 AUG.2010
357 9/16/2010	00459165	388.73	110743	USER-FRIENDLY COMPUTING	FY11 130 *909449* UPGRADE LUIS M & YP COMPUTEF
358 9/16/2010	00459165	1,430.00	110743	USER-FRIENDLY COMPUTING	FY11 130 *700099* SYSTEM UPGRADE
359 9/16/2010	00459148	288.10	102314	PG & E CUSTOMER BILLING	FY11 129 *2896790497-1 8/31/10*
360 9/16/2010	00459185	26.52	118965	MISSION UNIFORM SERVICES	FY11 129 *210149062* 8/5/10
361 9/16/2010	00459282	102.65	127036	COMMUNITY PRINTERS	FY11 129 *V2306013* SCC07 BIKE MAPS
362 9/16/2010	00459279	258.43	126764	INTERCALL INC DBA GENESYS CONFERENCING	FY11129 *I-891273* 8/7/10
363 9/16/2010	00459279	248.88	126764	INTERCALL INC DBA GENESYS CONFERENCING	FY11 129 I-891273 8/7/10
364 9/16/2010	00459185	26.52	118965	MISSION UNIFORM SERVICES	FY11 129 *210152516* 8/19/10
365 9/16/2010	00459256	71.00	125845	CRYSTAL SPRINGS WATER CO	FY11 129 *05402671* WATER AUG 2010
366 9/16/2010	00459274	131.00	126495	IRON MOUNTAIN	FY11 129 *CJC0321* FILE STORAGE SEPT 2010
367 9/16/2010	00459255	2,167.18	125807	ROBERT DAVIES DBA ALPHAGRAPHICS	FY11 129 *22950* DRAFT 2010 RPT
368 9/20/2010	00459476	3,639.74	100479	PUBLIC EMPLOYEES RETIREMENT	FY11 132 PP18 EMP CODE 1940 MEMBERS 9/10 TYPE 3
369 9/20/2010	00459476	4,990.96	100479	PUBLIC EMPLOYEES RETIREMENT	FY11 132 PP18 EMP CODE 1940 EMPLOYER 9/10 TYPE 3
370 9/20/2010	00459307	3,714.71	108535	CALPERS 457 PLAN	FY11 131 *PP18* 450724 DEF COMP PYE 9/10/10

ATTCHMENT 1

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
371 9/20/2010	00459510	18,842.21	105749	MILLER, OWEN & TROST	FY11 208 *28660* PROF SERV JULY '10
372 9/20/2010	00459529	2,840.00	112150	J.E.ARRAGA DBA: JEA & ASSOCIATES	FY11 208 *1046* PROF SERV SEPT '10
373 9/20/2010	00459546	381.29	118861	CLEAN BUILDING MAINTENANCE	FY11 208 *7609* JANITORIAL AUG '10
374 9/20/2010	00459308	3,709.08	108535	CALPERS 457 PLAN	FY22 133 *PP17* 450724 DEF COMP PYE 8/27/10
375 9/20/2010	00459619	20,000.00	126683	NORTH AMERICAN SUSTAINABLE	FY11 208 8/1-8/31/10 PROF SERV
376 9/20/2010	00459360	14.50	670018	DAVID GARTI	09/10 COMMUTE SOLUTIONS CASH FOR CARPOOLS OI
377 9/23/2010	00459831	29.64	670015	GEORGE A. DONDERO II	6/10 & 8/10 CTC AMBAG STARS RAIL MTG
378 9/23/2010	00459831	5.48	670015	GEORGE A. DONDERO II	6/10 & 8/10 CTC AMBAG STARS RAIL MTG
379 9/23/2010	00459831	2.25	670015	GEORGE A. DONDERO II	6/10 & 8/10 CTC AMBAG STARS RAIL MTG
380 9/23/2010	00459831	34.75	670015	GEORGE A. DONDERO II	6/10 & 8/10 CTC AMBAG STARS RAIL MTG
381 9/23/2010	00459831	34.21	670015	GEORGE A. DONDERO II	6/10 & 8/10 CTC AMBAG STARS RAIL MTG
393 9/28/2010	00460624	23.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC2 4246044555661663 08-23-10
394 9/28/2010	00460624	62.15	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC2 4246044555661663 08-23-10
395 9/28/2010	00460624	309.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC2 4246044555661663 08-23-10
396 9/28/2010	00460624	38.79	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC2 4246044555661663 08-23-10
397 9/28/2010	00460624	498.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC2 4246044555661663 08-23-10
398 9/28/2010	00460624	49.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC2 4246044555661663 08-23-10
399 9/28/2010	00460624	75.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC2 4246044555661663 08-23-10
400 9/28/2010	00460624	363.33	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC2 4246044555661663 08-23-10
401 9/28/2010	00460624	76.63	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC2 4246044555661663 08-23-10
402 9/28/2010	00460624	400.40	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC2 4246044555661663 08-23-10
403 9/28/2010	00460624	557.58	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC2 4246044555661663 08-23-10
404 9/28/2010	00460624	39.95	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY11 CC2 4246044555661663 08-23-10
406 9/30/2010	00461003	630.00	112335	CITY OF SANTA CRUZ	FY11 134 TDA ARTICLE 8-SHARED ROAD MARKINGS
407 9/30/2010	00461083	44.00	124757	AT & T/ CALNET 2	FY11 135 *1621180* 8314603200962 9/13/10
408 9/30/2010	00461118	158.96	126366	KONICA MINOLTA BUSINESS SOLUTIONS	FY11 209 *215725996* COPY MACH COPIES
409 9/30/2010	00460997	12,132.85	110430	LADD'S AUTO BODY	FY11 209 *HWY 17 BEAT 1 AUG 2010*
410 9/30/2010	00461049	43,522.43	121437	NOLTE ASSOCIATES INC	FY11 307 *10090401* PROJECT SJ0086001 4/16-5/13/
411 9/30/2010	00461129	729.35	127177	LINCOLN NATIONAL LIFE INSURANCE COMPANY	FY11 135 *SCRTC-BL-1010745* INSURANCE
412 9/30/2010	00461122	439.58	126764	INTERCALL INC DBA GENESYS CONFERENCING	FY11 135 *I-864016* ASAN102 5/7/10
413 9/30/2010	00460738	453.58	670010	KIM SHULTZ	FY11 135 *702650099* K.SHULTZ URM
414 9/30/2010	00461049	996.49	121437	NOLTE ASSOCIATES INC	FY11 307 100100395 PROJECT SJ0086001 5/14-6/10/
415 9/30/2010	00461011	6,583.33	116953	LOUIS E. RITTENHOUSE	FY11 209 *164* OCT.2010 RENT
416 9/30/2010	00461003	2,044.83	112335	CITY OF SANTA CRUZ	FY11 134 TDA ARTICLE 8-BICYCLE PARKING
417 9/30/2010	00461003	19,380.55	112335	CITY OF SANTA CRUZ	FY11 134 TDA ARTICLE 8-BIKE STRIPING AND MINOR I
418 9/30/2010	00461049	71,904.55	121437	NOLTE ASSOCIATES INC	FY11 307 *100100395*PROJECT SJ0086001 5/14-6/10
419 9/30/2010	00460997	13,306.88	110430	LADD'S AUTO BODY	FY11 209 *HWY 1 BEAT 2 AUG 2010*
420 9/30/2010	00461060	36.00	123516	AFLAC-FLEX ONE	FY11 135 *339720ER* FLEX ONE
421 9/30/2010	00461083	235.82	124757	AT & T/ CALNET 2	FY11 135 1621180 8314603200962 9/13/10
422 9/30/2010	00461084	406.65	124757	AT & T/ CALNET 2	FY11 135 *1630644* 8314711300737 9/13/10
423 9/30/2010	00461122	175.89	126764	INTERCALL INC DBA GENESYS CONFERENCING	FY11 135 *I-883800* ASAN102 7/7/10
424 9/30/2010	00461107	18.77	125345	FEDERAL EXPRESS CORP	FY11 135 *7-228-26818* 1621-4761-7
425 REPORT TOTAL		1,476,944.58			

ATTACHMENT 2
SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
FY2010-2011
QUARTELY CREDIT CARD REPORT
1st Quarter Ending 12/31/2010

Statement Date: 07/22/10

PAYEE	DESCRIPTION	GEORGE	CATHY	YESENIA	TOTAL
1 Union 76	Refueling Prius - CTC Mtg 06/30/10- Sacramento - GD	24.85			24.85
2 Santa Cruz Chamber of Commerce	SC Chamber Luncheon 07/20/10; Karena Pushnik	35.00			35.00
3 Cruzio	Monthly Web Maintenance for July 2010		40.95		40.95
4 Noah's NY Bagels	Refreshments for (Rail) RTC Mtg - 06/28/10		13.99		13.99
5 Stamps.com	Monthly Postage Service Fee July 2010		15.99		15.99
6 Trader Joe's	Refreshments for STARS Mtg 07/09/20		8.98		8.98
7 Super Warehouse	Printer Toner - Black - 5550 Series HP Color Printer		471.95		471.95
8 Cruzio	Monthly Web Maintenance for August 2010		39.95		39.95
9 Capitola Village	Refreshments for RTC hosted Commute Solutions Webinar - 06/24/10			15.70	15.70
10 Trader Joe's	Refreshments for RTC hosted Commute Solutions Webinar - 06/24/10			46.62	46.62
11 Yobitech LLC	3 Hard Drives			990.00	990.00
12 37Signals-Charge.com	Online Project Management System for STARS			49.00	49.00
13 Doctors on Duty	Confidential Personnel Request			50.00	50.00
14		Total	59.85	591.81	1,151.32
15					1,802.98

Statement Date: 08/23/10

PAYEE	DESCRIPTION	GEORGE	CATHY	YESENIA	TOTAL
18 Alaska Air	Travel to Spokane - STARS - George	400.40			400.40
19 CALCOG	Registration - COG Directors Meeting 9/20/10	30.00			30.00
20 Aptos Chamber of Commerce	Breakfast Meeting - September - George	20.00			20.00
21 Safeway Sign Company	SAFE on 17 Sign Decals		208.33		208.33
22 Register-Pajaronian	Newspaper Subscription Renewal		109.00		109.00
23 Bookshop Santa Cruz	Delivery		76.63		76.63
24 Stamps.com	Monthly Postage Service Fee August 2010		15.99		15.99
25 USPS (Stamps.com)	US Postage		455.00		455.00
26 Stamps.com	3-Part Mailing Labels		86.59		86.59
27 APA Bookstore	Book-Complete Street Best Policy and Implenation Policies		68.00		68.00
28 Cruzio	Monthly Web Maintenance for September 2010		39.95		39.95

ATTACHMENT 2

PAYEE	DESCRIPTION	GEORGE	CATHY	YESENIA	TOTAL
29 CALPERS	Registration - CALPERS Educational Forum 2010 - Yesenia P - 10/08/10		300.00		300.00
30 Action Sales	Water Pitchers for RTC office-to eliminate the need of water bottles for meetings			38.79	38.79
31 Temple Beth El	Social Hall Rental - 511 Public Hearing - 09/02/10 TS			155.00	155.00
32 House of Bagels	Refreshments - RTC Mtg. - 08/05/10			21.20	21.20
33 Starbucks	Refreshments - RTC Mtg. - 08/05/10			12.00	12.00
34 Rockhurst University	Microsoft Excel Training - 11/18/10 - Nathan L			99.00	99.00
35 Rockhurst University	Microsoft Excel Training - 11/18/10 - Cory C			99.00	99.00
36 Capitola Chamber	Networking Luncheon - Cory C			25.00	25.00
37 37 Signals	Online Project Management System for STARS			49.00	49.00
38 Union 76	Refuel Prius - No Meeting			23.00	23.00
39 Emily's Good Things to Eat	Refreshments - TPW Mtg. - 08/19/10			17.00	17.00
40 Starbucks	Refreshments - TPW Mtg. - 08/19/10			11.95	11.95
41 Survey Monkey	Annual Professional Subscription Renewal			200.00	200.00
42	Total	450.40	1,359.49	750.94	2,560.83
43		900.80			
44					

45 **Statement Date: 09/22/10**

PAYEE	DESCRIPTION	GEORGE	CATHY	YESENIA	TOTAL
47 Southwest Airlines	Priority Boarding Pass Fee - George D - 10/17/10	10.00			10.00
48 Southwest Airlines	Priority Boarding Pass Fee - George D - 10/19/10	10.00			10.00
49 Southwest Airlines	Airfare to Ontario CA - Arrowhead Symposium: The Transportation, Land Use and Environment Connection - George D	159.40			159.40
50 UCLA Extension Cashier	Registration - Arrowhead Symposium: The Transportation , Land Use and Environment Connection - 10/17 through 10/19/10 - George D	895.00			895.00
51 Trader Joe's	Refreshments for SAFE on 17 Mtg. 09/16/10		0.99		0.99
52 Capitola Coffee Roasters	Refreshments for RTC Mtg. 09/02/10		12.95		12.95
53 Noah's NY Bagels	Refreshments for TPW Mtg. 09/17/10		13.99		13.99
54 Stamps.com	Monthly Postage Service Fee September 2010		15.99		15.99
55 Fram Fresh Produce	Refreshments for 511 Public Hearing Mtg. 09/02/10		16.64		16.64
56 Noah's NY Bagels	Refreshments for SAFE on 17 Mtg. 09/16/10		20.25		20.25
57 Fastrak	Fastrak Toll Card Replenishment Fee		25.00		25.00
58 Eventbrite.com	Registration - Pedestrians Count! Data, Modeling & Advocacy Wrkshp 10/03 through 10/05/10, Berkeley, Karena P		50.00		50.00
59 APA Bookstore	Book Complete Streets Best Policy and Implementation Policies		68.00		68.00
60 Nob Hill	Refreshment for 511 Public Hearing Mtg. 09/02/10		78.38		78.38
61 Office Depot	Color Printer Toner - (1) Yellow, (1) Magenta		605.23		605.23

ATTACHMENT 2

PAYEE	DESCRIPTION	GEORGE	CATHY	YESENIA	TOTAL
62 Safeway	Refreshments - TWP Mtg. 09/16/10			12.47	12.47
63 37Signals-Charge.com	Online Project Management System for STARS			49.00	49.00
64 Dell	E/Port Plus - for new laptop - Rachel M			176.50	176.50
65		Total	1,074.40	907.42	2,219.79
66		TOTAL	1,584.65	2,858.72	2,140.23
				6,583.60	

\\Rtcserv2\internal\B&ACOM\bp2011\ba0211\Warrants and Credit Cards\FY2011 1st Qtr Credit Cards.xls]Statement

AGENDA: February 17, 2011

TO: Budget and Administration/Personnel Committee
FROM: Luis Pavel Mendez, Deputy Director
RE: Amendments to the FY10-11 Budget & Work Program

RECOMMENDATIONS

Staff recommends that the Budget and Administration/Personnel (B&A/P) Committee recommend that the Regional Transportation Commission (RTC):

1. Approve the FY 10-11 Budget and Work Program as shown on Attachment 1;
 2. Approve the exchange of federal Regional Surface Transportation Program (RSTP) funds for the state Regional Surface Transportation Program (RSTP) Exchange (X) funds for the Freeway Service Patrol (FSP) program and the allocation of \$60,000 in new state RSTPX funds for the Highway 1 Auxiliary Lanes project final design;
 3. Take advantage of the possibility to open a satellite office in Watsonville; and
 4. Authorize the Executive Director to submit grant applications for funds to apply the Sustainable Transportation Access Rating System (STARS) to the 2012 RTP.
-

BACKGROUND

At its November 2010 meeting, the Regional Transportation Commission (RTC) approved the major fall amendment to the FY 10-11 budget and has made some project specific amendments since then. Due to expenditure trends, a minor formula error, specific project needs and opportunities that have developed for the RTC it is necessary to consider further amendments to the FY 10-11 budget.

DISCUSSION

FY 10-11 Transportation Development Act (TDA) Revenues

Thanks to grant funds secured from other sources, in November 2010, the RTC approved returning \$71,750 of its TDA apportionment to ensure that other TDA recipients received the same level of TDA funding as they did in FY 09-10 while maintaining the established 3% minimum for the TDA reserve fund. Unfortunately, due to a formula error in the budget spreadsheet \$14,836 of the TDA funds returned by the RTC to replenish the reserve fund to the 3% minimum was also apportioned to some of the TDA recipients. These funds have not been distributed to any TDA recipients but the FY 10-11 budget needs to be amended to correctly show the RTC's November 2010 decision.

For five of the past seven months of FY 10-11 TDA revenues have come in above projections and to date revenue receipts are \$320,000 above the projection for the fiscal year. The RTC could consider using these funds to increase apportionments to the TDA recipients. However, TDA revenues in the next five months could fall below projections. Therefore, RTC **staff recommends waiting until the end of the fiscal year to know exactly whether and how much surplus revenues are received.** At that time the RTC could consider surplus apportionments to TDA recipients for the next fiscal year and also consider possibly building up the TDA reserve fund from the current 3% minimum to the 8% goal.

Administration Budget

Recently the Monterey Bay Unified Air Pollution Control District (Air District) moved a satellite office to the new Watsonville Government Center. The Air District's office in Watsonville is larger than they need (about 1,200 square feet). Therefore, the Air District's Executive Director offered sharing one third of that office with the RTC. This offers the RTC a good opportunity to better serve the growing Watsonville area at a minimal cost. In order to secure a lease with the Air District, the City of Watsonville provided a significant discount and the monthly rent for the RTC would be \$400. In addition, there would be some set up costs for office furniture and communications. This is estimated to cost no more than \$1,500. The RTC has sufficient funds under its contingency budget line of the administration budget to cover the set up costs and rent for at least one year. The proposed budget amendment shows \$2,000 moved from the contingency line to the office rent line for rent at a Watsonville satellite office for the rest of this fiscal year. The set up costs may be paid from the contingency budget line.

Because Watsonville is not located within the urbanized area around the City of Santa Cruz, many services have historically not been as available to the Watsonville community. This is why satellite facilities for Cabrillo College, the courts and other entities have been established in Watsonville. Recently the Pajaro Valley Transportation Management Association (TMA) was forced to close its doors, significantly reducing the accessibility to transportation services and information for the Watsonville community. As the Watsonville community continues to grow it will also require better access to all services including transportation to manage that growth.

Considering the opportunity available to the RTC to better serve the Watsonville community at a relatively low cost, RTC **staff recommends that the Budget and Administration/Personnel Committee recommend that the RTC take advantage of the Air District's offer and open a satellite office in Watsonville.** RTC has bilingual staff who can be available to work at a Watsonville satellite office. Staff anticipates that initially an RTC satellite office in Watsonville would not be open full time but should be open at least half time. Other benefits include use of shared meeting room where regional meetings of TAMC, AMBAG, Air District and RTC staff could take place.

Planning Budget

STARS and 2012 RTP

As communicated to the RTC previously, the RTC staff is currently working to update the recently approved 2010 Regional Transportation Plan (RTP) to produce a 2012 RTP. The 2010 RTP included a chapter on climate change to begin addressing the requirements of SB375. The

2012 RTP will need to go significantly beyond the 2010 RTP to meet the requirements of SB375. Applying the Sustainable Transportation and Access Rating System (STARS) to the development of the 2010 RTP would be very helpful in meeting the requirements of SB375.

The RTC has already been working to apply STARS to the Highway 1 HOV Lanes project. In addition to the project component, STARS includes a planning component that can be applied to the 2012 RTP. Planning level STARS is applied in three steps and each step has its independent benefits to a planning effort. The first step would develop a process and standards for basing the RTP on three sustainable outcomes (e.g. economic benefit, environmental benefit and access/mobility/social benefit) and would frame the RTP's policies and investment program. Step 2 would develop the individual credits, performance metrics, methodologies and strategies to support the sustainability outcomes of step 1. Step 3 would develop the certification standards and process.

Employing the North American Sustainable Transportation Council (NASTC) to apply the first step of STARS to the 2012 RTP would cost \$25,000. Fully applying STARS to the 2010 RTP would cost about \$140,000 and require a significant amount of additional staff work. The RTC does not currently have the funds to fully apply STARS to the 2012 RTP and cover the additional staff work required. The RTC could apply for planning grant funds to cover the cost of fully applying STARS to the 2012 RTP. Unfortunately, the grant funds would not be available to the RTC before the fall of 2011.

The proposed budget amendment recommends moving \$25,000 in funds from the *engineering and other technical consultant* line to the *STARS for RTP* line to cover applying at least the first step of STARS to the RTP. Staff also recommends that the Budget and Administration/Personnel Committee recommend that the RTC authorize staff to apply for grant funds to fully apply STARS to the 2012 RTP. If the RTC is successful in securing the planning grant funds, the RTC may proceed to fully apply STARS to the 2012 RTP. If not, the RTC and 2010 RTP will still benefit from applying STARS step 1 to the RTP development process. Considering that STARS is an emerging and useful tool to successfully meet the requirements of SB375, staff believes that the RTC will have a good chance of securing grant funds to fully apply STARS to the 2010 RTP.

Shifts Within Planning Staff Costs

During this time of a budget year, RTC staff evaluates the work completed to date for all RTC projects and work items along with the anticipated work to be done during the remainder of the year. Staff compares that to the budget for the various projects and work activities and makes any budget adjustment recommendations that may be necessary. For the RTC's planning budget, the proposed budget recommends revisions to various budget lines for staff costs to shift funds among the various lines. The proposed budget revisions do not add to the overall staff costs but simply move funds to better reflect the level of work being done for specific work items.

SAFE and FSP

Under the budget for the Service Authority for Freeway Emergencies (SAFE), it is necessary to budget additional funds to cover the staff work being done for the 511 traveler information system planning effort. This does not add to the overall staffing budget because staff work is

reduced in other areas. There are sufficient funds in the SAFE reserve for this and not all of the grant funds for the 511 planning work had been budgeted in this fiscal year. With this proposed revision all of the grant funds will be budgeted.

For the Freeway Service Patrol (FSP) budget it is necessary to revise the amount of Caltrans funds received for the program. The actual funding to be received will be slightly higher than previously budgeted. \$180,000 in federal RSTP funds are programmed to FSP. To help smaller counties, the State provides the possibility of trading federal RSTP funds for state RSTP Exchange funds, which are preferable because they require a significantly lesser amount of bureaucracy to use. It has always been the intent to exchange the federal RSTP funds for state RSTPX funds, but before doing so staff needed to ensure that the RTC would still be able to meet the state funding match requirements. Staff has been assured that the state RSTP Exchange funds can be used to meet the state funding matching requirements. Therefore, the proposed budget recommends that the federal RSTP funds be exchanged with state RSTPX funds.

Highway 1 Budgets

For the Highway 1 HOV Lanes project, it is taking more work in this fiscal year than originally anticipated to complete the draft environmental document. Therefore, it is necessary to shift \$75,000 of the funds reserved for future staff costs into this fiscal year's staff costs to complete the draft environmental document and circulate it for public review. Funding and expenditure approvals approved by the RTC at past meetings are also incorporated.

All of the funds and budget for the Highway 1 Auxiliary Lanes construction will be carried over to the next fiscal year because the design work necessary to request allocation of the construction funds has not yet been completed. None of the funds will be lost. The funds and the corresponding work and expenditures are simply being moved to FY 11-12.

Completing the final design for the Highway 1 Auxiliary Lanes project to secure an allocation for construction of the project has required more Caltrans review, consultant work and staff work than previously anticipated. Therefore, it is necessary to shift some of the funds from the preconstruction activities budget line to the final design and engineering consultants line. In order to cover the full cost of the additional consultant work and the additional staff work, it is necessary to budget an additional \$60,000 to the project. After fulfilling other needs for this fiscal year, the RTC has over \$700,000 in unallocated state RSTPX funds. The RTC could use \$60,000 of these RSTX funds to provide the additional funding needed for the project. This will not impact any existing projects or previously programmed projects but it will reduce the amount of funding available for future projects. The proposed budget recommends that \$60,000 in RSTPX funds be allocated to the Highway 1 Auxiliary Lanes project final design.

Staff recommends that the B&A/P Committee recommend that the RTC amend the FY 10-11 budget and work program as shown on Attachment 1, exchange federal RSTP funds for state RSTPX funds for FSP, allocate new RSTPX funds to the Highway 1 Auxiliary Lanes final design, take advantage of the opportunity to open a satellite office in Watsonville and authorize the Executive Director to submit grant applications to apply STARS to the 2012 RTP.

SUMMARY

The proposed FY 10-11 corrects a distribution formula for TDA fund apportionments, redistributes resources within the planning budget to reflect work trends and apply STARS to the 2012 RTP, carries over the Highway 1 Auxiliary Lanes construction to the next fiscal year, allocates an additional \$60,000 in state RSTPX funds to the Highway 1 Auxiliary Lanes final design and makes other revisions. Staff recommends that the B&A/P Committee recommend that the RTC amend the FY 10-11 budget as shown on Attachment 1, take advantage of the opportunity to open a satellite office in Watsonville and seek grant funds to apply STARS to the 2012 RTP.

Attachments:

1. FY 10-11 budget pages with proposed amendments

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
PROJECTED REVENUE SUMMARY
FY 2010-2011 BUDGET**

1 PROJECTED REVENUE SUMMARY

2	3	4	5	6
SOURCES	FY10-11 APPROVED 02/03/11	FY10-11 PROPOSED 02/17/11	DIFFERENCE	NOTE
5 Transportation Development Act (TDA):				
6 Auditor's 1/4 Cent Sales Tax Estimate	6,587,537	6,587,537	0	
7 Reserves budgeted			0	
8 RTC apportionment funds returned	71,750	71,750	0	
9 Interest Estimate	12,500	12,500	0	
10 <i>Total TDA Apportioned</i>	6,671,787	6,671,787	0	
11				
12 State Transit Assistance (STA)	2,801,550	2,801,550	0	
13 Planning Grant Funds/Others:				
14 Rural Planning Assistance (RPA)	315,000	315,000	0	
15 STIP for Planning (PPM)	331,501	331,501	0	
16 RSTP Exchange - Eco Act and Comm Traff Saft Coal	175,947	175,947	0	
17 FHWA - Earmark	380,000	380,000	0	
18 FHWA - Planning (PL) - from AMBAG	228,231	228,231	0	
19 Coastal Conservancy	250,000	250,000		
20 Section 5317 - from AMBAG	0	0	0	
21 AB2766/Air District Funds:	32,738	32,738	0	
22 Env. Justice Context-Sensitive Planning Grant	34,000	34,000	0	
23 New Freedom Grant	165,000	165,000	0	
24 RTC Funds Budgeted	247,051	247,051	0	
25 <i>Planning/Other Total</i>	2,159,468	2,159,468	0	
26 Rideshare:				
27 RSTP and RSTP Exchange	160,000	160,000	0	
28 CMAQ - Rideshare	174,100	174,100	0	
29 AB2766	99,571	99,571	0	
30 Service Authority for Freeway Emergency (SAFE):				
31 DMV Fees and interest	241,000	241,000	0	
32 Other - MTC SAFE and Partnership Planning Grant	300,781	300,781	0	
33 SAFE Funds Budgeted	48,800	68,800	20,000	- 511 system planning work greater than anticipated
34 Freeway Service Patrol (FSP):				
35 Caltrans Grant	202,806	204,900	2,094	- Revised funding allocation
36 American Recovery and Reinvestment Act (ARRA)	65,403	65,403	0	
37 RSTP and RSTP Exchange Funds	180,000	180,000	0	
38 FSP Reserves Budgeted and Interest	1,000	1,000	0	
39 Rail/Trail Authority:				
40 Proposition 116 and STIP	19,564,918	19,564,918	0	
41 Leases and Union Pacific	430,000	430,000	0	
42 Federal Earmark and RSTPX	279,805	279,805	0	
43 Transfer - in from TC Planning	102,129	102,129	0	
44 Rail/Trail Funds Budgeted	316,872	316,872	0	
45 Highway 1:				
46 RSTP Exchange	1,607,102	3,117,102	1,510,000	- Approved by RTC on 10/07/10 and \$60,000 newly proposed to complete design
47 CMAQ	111,200	111,200	0	
48 Federal Earmark	312,087	312,087	0	
49 STIP	2,578,598	428,598	-2,150,000	- Carried over to FY 11-12
50 CMIA	16,190,000	0	-16,190,000	- Carried over to FY 11-12
51 RSTP Exchange Program	7,800,957	7,800,957	0	
52 TOTAL	62,399,934	45,592,028	-16,807,906	

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
 APPORTIONMENT SUMMARY
 FY 2010-2011 BUDGET**

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APPORTIONMENT SUMMARY

CLAIMANTS	FY10-11 APPROVED 02/03/11	FY10-11 PROPOSED 02/17/11	DIFFERENCE	NOTE
Transportation Development Act (TDA): (1)				
TDA Reserve Fund	14,836	14,836	0	
SCCRTC:				% Change
TDA Administration	431,995	431,995	0	0.00%
TDA Planning				
General Planning	254,480	254,480	0	0.00%
Bike to Work	34,427	34,427	0	0.00%
Bike & Pedestrian Safety	86,064	86,064	0	0.00%
<i>Subtotal</i>	806,966	806,966	0	0.00%
SCMTD				
Specialized Transit (Community Bridges/CTSA)	5,001,737	5,001,737	0	0.00%
Volunteer Center	492,645	491,399	-1,246	-0.25%
City of Capitola	58,648	58,500	-148	-0.25%
City of Santa Cruz - Non Transit	11,681	11,178	-504	-4.31%
City of Santa Cruz - Non Transit	68,365	65,417	-2,947	-4.31%
City of Scotts Valley	13,634	13,046	-588	-4.31%
City of Watsonville	60,185	57,590	-2,595	-4.31%
County of Santa Cruz	157,926	151,117	-6,808	-4.31%
<i>Total TDA Apportioned</i>	6,671,787	6,656,951	-14,836	-0.22%
State Transit Assistance (STA) - SCMTD	2,801,550	2,801,550	0	
Planning Grant Funds/Others:				
SCCRTC:				
Community Traffic Safety Coalition	2,019,783	2,019,783	0	
Ecology Action	69,852	69,852	0	
<i>Subtotal</i>	2,159,468	2,159,468	0	
Rideshare	433,671	433,671	0	
SAFE	590,581	610,581	20,000	- 511 system planning work greater than anticipated
Freeway Service Patrol (FSP)	449,209	451,303	2,094	- Revised funding allocation
Rail/Trail Authority	20,693,724	20,693,724	0	
Highway 1	20,798,987	3,968,987	-16,830,000	- Carried over to FY 11-12
RSTP Exchange Program	7,800,957	7,800,957	0	
TOTAL	62,399,934	45,592,028	-16,807,906	

Corrected formula error to ensure that \$14,836 is indeed going to TDA reserve fund to maintain the 3% minimum reserve as approved by RTC in November 2010.

(1) TDA apportionments are based on the formulas in the RTC's Rules and Regulations. Balance not used for Planning and Administration is allocated to other TDA claimants as follows: 85.5% is appropriated to SCMTD, 8.4% to Community Bridges and 1% to the Volunteer Center; the remaining funds are proportionally allocated to cities and the County according to population.

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET SUMMARY
FY 2010-2011 BUDGET**

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2 **OPERATING BUDGET SUMMARY**

PROGRAM	FY09-10 ADOPTED DETAIL			FY10-11 ADOPTED DETAIL			FY10-11 PROPOSED DETAIL		
	TOTAL FY 09-10 ADOPTED 06/10	SALARIES & BENEFITS	SERVICES & SUPPLIES	TOTAL FY10-11 ADOPTED 02/03/11	SALARIES & BENEFITS	SERVICES & SUPPLIES	TOTAL FY10-11 PROPOSED 02/17/11	SALARIES & BENEFITS (1)	SERVICES & SUPPLIES
9 SCCRTC - Administration	652,500	201,000	451,500	616,956	201,000	415,956	616,956	201,000	415,956
11 Rideshare	294,100	185,500	108,600	422,100	195,000	227,100	422,100	195,000	227,100
12 SAFE	553,350	95,000	458,350	579,800	120,000	459,800	609,800	150,000	459,800
13 Freeway Service Patrol	331,400	47,500	283,900	342,000	55,000	287,000	342,000	55,000	287,000
14 Rail/Trail Authority	21,095,320	120,000	20,975,320	20,693,724	100,000	20,593,724	20,693,724	100,000	20,593,724
15 Highway 1	4,004,831	250,000	3,754,831	20,797,483	265,000	20,532,483	3,968,987	235,000	3,733,987
16 SCCRTC Planning	2,300,898	859,326	1,441,572	2,349,478	966,807	1,382,671	2,349,478	966,807	1,382,671
17									
18 Total Operating Budget	29,232,399	1,758,326	27,474,073	45,801,541	1,902,807	43,898,734	29,003,045	1,902,807	27,100,238

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21 **OPERATING BUDGET COMPARISON**
22 **PRIOR YEAR AND BUDGET YEAR**

PROGRAM	FY 09-10 ADOPTED 06/10	FY 09-10 ACTUAL 6/30/10	FY 09-10 ACTUAL LESS ADOPTED 06/10	FY10-11 PROPOSED 02/17/11	FY 09-10 ADOPTED 06/10	FY10-11 PROPOSED VS FY 09-10 ADOPTED
29 SCCRTC - Administration	652,500	461,221	(191,279)	616,956	652,500	(35,544)
30 Rideshare	294,100	170,537	(123,563)	422,100	294,100	128,000
31 SAFE	553,350	247,956	(305,394)	609,800	553,350	56,450
32 Freeway Service Patrol	331,400	295,845	(35,555)	342,000	331,400	10,600
33 Rail/Trail Authority	21,095,320	556,709	(20,538,611)	20,693,724	21,095,320	(401,596)
34 Highway 1	4,004,831	2,103,406	(1,901,425)	3,968,987	4,004,831	(35,844)
35 SCCRTC Planning	2,300,898	1,609,076	(691,822)	2,349,478	2,300,898	48,580
36						
37 Total Operating Budget	29,232,399	5,444,750	(23,787,649)	29,003,045	29,232,399	(229,354)

Notes: (1) Includes staffing shown on page 15

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - ADMINISTRATION
FY 2010-2011 BUDGET**

1 ADMINISTRATION

2 3 4	WORK ELEMENT #101	FY10-11 APPROVED 02/03/11	FY10-11 PROPOSED 02/17/11	DIFFERENCE	NOTE
5	REVENUES:				
6	TDA Administration	431,995	431,995	0	
7	Other Revenues			0	
8	RTC Funds	184,961	184,961	0	
9	TOTAL REVENUES	616,956	616,956	0	
10	EXPENDITURES:				
11	Salaries & Benefits	201,000	201,000	0	
12					
13	Services and Supplies:				
14	Rent, Utilities, Insurance				
15	Telephone	11,500	11,500	0	
16	Liability Insurance	14,000	14,000	0	
17	Video Conferencing Fees	2,000	2,000	0	
18	Internet/Web Fees	4,000	4,000	0	
19	Utilities	9,000	9,000	0	
20	Office Rent	80,000	82,000	2,000	- Rent for office in Watsonville
21	Carpet Replacement and Repairs	0	0	0	
22	Travel/Training				
23	Vehicle Rentals and Service	1,000	1,000	0	
24	RTC Vehicle	3,000	3,000	0	
25	Transportation/Travel/Education	20,000	20,000	0	
26	Fixed Assets				
27	Fixed Assets	8,500	8,500	0	
28	Office Expenses				
29	Office Expense	24,000	24,000	0	
30	Duplicating	6,000	6,000	0	
31	Postage	6,000	6,000	0	
32	Membership	6,000	6,000	0	
33	Sponsorship	1,000	1,000	0	
34	Advertisement/Publication	4,000	4,000	0	
35	Office Equipment Repair/Maintenance	5,000	5,000	0	
36	Contingency/Special Expense	10,000	8,000	-2,000	- Moved to Office Rent line
37	County Mainframe/Intranet	6,000	6,000	0	
38	Computer Software	7,000	7,000	0	
39	Services				
40	Commissioners' Stipend	10,500	10,500	0	
41	Fiscal & Triennial Performance Audit	39,000	39,000	0	
42	Annual Report/Fact Sheets	5,000	5,000	0	
43	Accounting, Payroll and Auditing Fees	15,000	15,000	0	
44	Human Resources/Employee Relations	25,000	25,000	0	
45	Administrative Consulting Services	17,500	17,500	0	
46	Legal Counsel	30,000	30,000	0	
47	Programming for Computer System and Website	18,456	18,456	0	
48	LAN/Computer Support	20,000	20,000	0	
49	Custodial - Janitorial Services	7,500	7,500	0	
50	<i>Subtotal Services & Supplies</i>	415,956	415,956	0	
51					
52	TOTAL EXPENDITURES	616,956	616,956	0	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - SAFE
FY 2010-2011 BUDGET**

1 **SAFE:** 721825

2 3 4 5	WORK ELEMENT #178	FY10-11 APPROVED 02/03/11	FY10-11 PROPOSED 02/17/11	DIFFERENCE	NOTE
6	REVENUES:				
7	DMV Fees	236,000	236,000	0	
8	Interest	5,000	5,000	0	
9	Caltrans Partnership Planning Grant for 511 System	250,781	250,781	0	
10	Local Financial Assistance (MTC SAFE)	50,000	50,000	0	
11	SAFE Funds Budgeted	48,800	68,800	20,000	- 511 system planning work greater than anticipated
	TOTAL REVENUES	590,581	610,581	20,000	
12	EXPENDITURES:				
13	Salaries & Benefits	120,000	150,000	30,000	- 511 system planning work greater than anticipated
14					
15	Services and Supplies:				
16	Office Expense	2,000	2,000	0	
17	Tranportation/Travel/Education	1,500	1,500	0	
18	HWY 17 Utility Charges (Electricity)	1,200	1,200	0	
19	Liability Insurance	4,000	4,000	0	
20	Legal Counsel	500	500	0	
21	Contingency/Special Expense	2,500	2,500	0	
22	Network Access	10,000	10,000	0	
23	System Maintenance	62,000	62,000	0	
24	CHP Operations	600	600	0	
25	Safe on 17	124,000	124,000	0	
26	Freeway Service Patrol	0	0	0	
27	Call Answering	4,500	4,500	0	
28	Callbox Upgrade	62,000	62,000	0	
29	511 System Plan - Consultant Services	160,000	160,000	0	
30	TAMC for 511 System Planning	25,000	25,000	0	
31	<i>Subtotal Services & Supplies</i>	459,800	459,800	0	
32	Unappropriated Revenues	10,781	781	-10,000	- 511 system planning work greater than anticipated
33					
34	TOTAL EXPENDITURES	590,581	610,581	-10,000	

Note:

02/03/11

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - FREEWAY SERVICE PATROL (FSP)
FY 2010-2011 BUDGET**

1 **FREEWAY SERVICE PATROL (FSP) : 721827**

2 3 4	WORK ELEMENT #177	FY10-11 APPROVED 02/03/11	FY10-11 PROPOSED 02/17/11	DIFFERENCE	NOTE
5	REVENUES				
6	Caltrans	202,806	204,900	2,094	- Revised funding allocation
7	American Recovery and Reinvestment Act (ARRA)	65,403	65,403	0	
8	RSTP Funds	180,000	0	-180,000	- Exchange for state RSTPX funds
9	RSTP Exchange Funds		180,000	180,000	- Exchange from federal RSTP funds
10	Interest	1,000	1,000	0	
11	FSP Reserve Funds Budgeted	0	0	0	
12	TOTAL REVENUES	449,209	451,303	2,094	
13					
14	EXPENDITURES				
15	Salaries & Benefits	55,000	55,000	0	
16					
17	Services and Supplies:				
18	Telephone	2,000	2,000	0	
19	Transportation/Travel/Education	1,000	1,000	0	
20	Liability Insurance	4,000	4,000	0	
21	Legal Counsel	1,000	1,000	0	
22	Contingency/Special Expense	5,000	5,000	0	
23	Supplies	4,000	4,000	0	
24	Towing	270,000	270,000	0	
25	<i>Subtotal Services & Supplies</i>	287,000	287,000	0	
26	Unappropriated Revenues:	107,209	109,303	2,094	
27	TOTAL EXPENDITURES	449,209	451,303	2,094	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - HIGHWAY 1
FY 2010-2011 BUDGET**

1 HWY 1 ENVIRONMENTAL DOCUMENT & Design: 722200

2 3 4	WORK ELEMENT #683	FY10-11 APPROVED 02/03/11	FY10-11 PROPOSED 02/17/11	DIFFERENCE	NOTE
5	REVENUES:				
6	RSTP Exchange - HOV Lanes	1,195,424	2,645,424	1,450,000	- Approved by the RTC on 10/07/10
7	CMAQ - HOV Lanes	111,200	111,200	0	
8	STIP - HOV Lanes	193,826	193,826	0	
9	Federal Earmark Aux Lanes: Design	312,087	312,087	0	
10	STIP - Aux Lanes: Design (carryover)	234,772	234,772	0	
11	RSTP Exchange - Aux Lanes: Design	226,678	286,678	60,000	- Proposed to complete design work and secure construction funding
12	RSTP Exchange - Aux Lanes: PA/ED	185,000	185,000	0	
13	TOTAL REVENUES	2,458,987	3,968,987	1,510,000	
14	EXPENDITURES:				
15	Salaries and Benefits	125,000	235,000	110,000	- To complete HOV Lanes draft env. doc. and Aux Lanes design to secure construction funding
16					
17	Services and Supplies:				
18	Hwy 1 HOV Lanes PA/ED:				
19	PA/ED Consultant - Nolte Contract	883,008	883,008	0	
20	PA/ED on Call Consultants	4,197	4,197	0	
21	PA/ED Public Information, materials, postage & meetings	80,000	80,000	0	
22	ROW Consultant	50,958	50,958	0	
23	FHWA Project Value Analysis	50,000	50,000	0	
24	Sustainability Analysis (STARS)	58,000	158,000	100,000	- Approved by the RTC on 01/06/11
25	Reserve for future year expenses	299,287	1,574,287	1,275,000	- Additional funds approved by RTC on 10/07/10
26	Highway 1 Morrissey-Soquel Aux Lane PA/ED				
27	PA/ED Legal Costs	185,000	185,000	0	
28	Hwy 1 Morrissey-Soquel Aux Lane Design:				
29	Final Design and Engineering Consultants	608,866	698,866	90,000	- To complete design work and secure construction funding
30	Design on Call Consultants	5,120	5,120	0	
31	Design Public Information, materials, Postage & meeting space	3,074	3,074	0	
32	PS&E Construction Admin Activities	14,973	14,973	0	
33	Pre-construction activities	90,000	26,504	-63,496	- Shifted to final design engineering to complete design work
34	<i>Subtotal Services & Supplies</i>	2,332,483	3,733,987	1,401,504	
35					
36	Unappropriated Revenues - Aux Lanes:	1,504	0	-1,504	
37	TOTAL EXPENDITURES	2,458,987	3,968,987	1,510,000	

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - HWY 1 CONSTRUCTION
 FY 2010-11 BUDGET

1 **HWY 1 CONSTRUCTION:** 722200

2	3	4	5	6	
4	WORK ELEMENT #683	FY10-11 APPROVED 02/03/11	FY10-11 PROPOSED 02/17/11	DIFFERENCE	NOTE
5	REVENUES:				
6	STIP Construction	2,150,000	0	-2,150,000	- Carried over to FY 11-12
7	CMIA Construction	16,190,000	0	-16,190,000	- Carried over to FY 11-12
8	TOTAL REVENUES	18,340,000	0	-18,340,000	
9	EXPENDITURES:				
10	Salaries and Benefits	140,000	0	-140,000	- Carried over to FY 11-12
11					
12	Services and Supplies:				
13	Hwy 1 Morrissey-Soquel Aux Lane Construction:				
14	Contractor - Capital Expenses	15,640,000	0	-15,640,000	- Carried over to FY 11-12
15	Construction - Management Team	1,625,000	0	-1,625,000	- Carried over to FY 11-12
16	Construction - Public Information	200,000	0	-200,000	- Carried over to FY 11-12
17	Construction - Oversight	270,000	0	-270,000	- Carried over to FY 11-12
18	Construction - On Call Consultants	40,000	0	-40,000	- Carried over to FY 11-12
19	Contingency & Future Year Costs	425,000	0	-425,000	- Carried over to FY 11-12
20	<i>Subtotal Services & Supplies</i>	18,200,000	0	-18,200,000	
21					
22	Unappropriated Revenues	0	0	0	
23	TOTAL EXPENDITURES	18,340,000	0	-18,340,000	- Carried over to FY 11-12

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY WORK PROGRAM - PLANNING REVENUES BY SOURCES
FY 2010-2011 BUDGET

1 **PLANNING REVENUES:** 721600/721700/721750

2 3 4 5	SOURCES	FY10-11 APPROVED 02/03/11	FY10-11 PROPOSED 02/17/11	DIFFERENCE	NOTE
6	REVENUES:				
7	TDA Planning	374,971	374,971	0	
8	Rural Planning Assistance (RPA)	315,000	315,000	0	
9	STIP for Planning (PPM)	331,501	331,501	0	
10	Transit Professional Development Grant - from AMBAG	0	0	0	
11	RSTP Exchange - Eco Act, CTSC, & Bike Signage	175,947	175,947	0	
12	CMAQ - Ecology Action	0	0	0	
13	FHWA - Earmark	380,000	380,000	0	
14	FHWA - Planning (PL) - from AMBAG	228,231	228,231	0	
15	Section 5317 - from AMBAG	0	0	0	
16	Env. Justice Context-Sensitive Planning Grant	34,000	34,000	0	
17	New Freedom Grant	165,000	165,000	0	
18	Coastal Conservancy	250,000	250,000	0	
19	AB2766/Air District Funds:				
20	Bike Secure - RTC	29,000	29,000	0	
21	Folding Bikes on Bus Program - Ecology Action	0	0	0	
22	Emergency Ride Home - Ecology Action	3,738	3,738	0	
23	Climate change in RTP	0	0	0	
24	RTC Funds Budgeted	62,090	62,090	0	
25					
26	TOTAL REVENUES	2,349,478	2,349,478	0	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - PLANNING EXPENDITURES
FY 2010-2011 BUDGET**

1 **PLANNING EXPENDITURES:** 721600/721700/721750

EXPENDITURES	WORK ELEMENT NUMBER	FY10-11 ADOPTED 02/03/11	FY10-11 PROPOSED 02/17/11	DIFFERENCE	NOTE
EXPENDITURES:					
Staff costs by Program					
Plan Coordination	112	97,092	123,170	26,078	- Based on work trend
Land Use/Transportation Coordination	411	35,020	45,020	10,000	- Based on work trend
Work Program	101	46,000	50,000	4,000	- Based on work trend
Public Information	113	115,000	120,000	5,000	- Based on work trend
Bicycle/Pedestrian Planning	614	32,625	40,000	7,375	- Based on work trend
Bike Secure		5,020	5,020	0	
Bike Signage Plan		40,000	40,000	0	
Monterey Bay Sanctuary Scenic Trail (MBSST) Network	614	50,000	50,000	0	
Specialized Transportation	621	39,222	46,000	6,778	- Based on work trend
Pedestrian Improvement to Transit Plan		37,778	37,778	0	
Regional Transportation Plan	622	126,078	88,847	-37,231	- Based on work trend
Traffic Monitoring	231	21,000	11,000	-10,000	- Based on work trend
TSM	631	11,472	11,472	0	
Transportation Improvement Program (TIP)	641	214,500	214,500	0	
Hwy & Roadway Planning	683	96,000	84,000	-12,000	- Based on work trend
<i>Subtotal Staff Costs</i>		966,807	966,807	0	
Services & Supplies					
<u>Passthrough Programs</u>					
Folding Bikes on Bus Program (Ecology Action)	614	-	-	0	
Bike To Work Program (Ecology Action)	614	34,427	34,427	0	
Bike & Ped Safety (Community Traffic Safety Coalition)	614	86,064	86,064	0	
South County Bike/Ped Safety (Comm Traffic Safety Coal)	614	69,852	69,852	0	
Go Green Campaign (Ecology Action)		66,095	66,095	0	
Emergency Ride Home (Ecology Action)		3,738	3,738	0	
Safe Paths to Transit	614	165,000	165,000	0	
<u>Professional Services (contracts)</u>					
Sacramento Assistant	112	36,000	36,000	0	
Washington Assistant	112	44,600	44,600	0	
Transportation Funding Development Consultants	622	2,356	2,356	0	
Engineering and Other Technical Consultants	641	40,000	15,000	-25,000	- Moved to STARS for RTP line
STARS for Regional Transportation Plan			25,000	25,000	- To apply STARS to 2010 RTP development
Regional Transportation Plan EIR		-	-	0	
MBSST Network Master Plan Consultant		550,000	550,000	0	
<u>RTC Work Element Related Items</u>					
Bike Secure Program	614	30,660	30,660	0	
Traffic Monitoring services	231	25,000	25,000	0	
Printing RTP, RTIP, other Documents and Pub Info Materials	622	25,000	25,000	0	
MBSST Network Plan Outreach	614	30,000	30,000	0	
Transfer to TDA Reserve	683	71,750	71,750	0	
Transfer to Special Allocation for Community Bridges		-	-	0	
Transfer to Rail/Trail Authority	682	102,129	102,129	0	
<i>Subtotal Services & Supplies</i>		1,382,671	1,382,671	0	
TOTAL EXPENDITURES		2,349,478	2,349,478	0	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - PLANNING FUND SOURCE DETAIL
FY 2010-2011 BUDGET**

PLANNING DETAIL: 721600/721700/721750

	WORK ELEMENT NUMBER	FY10-11 PROPOSED 02/17/11	TDA	RTC FUND	RPA	FHWA PL - AMBAG	AB2766	STIP	FHWA Earmark	Env Just Plng Grant	New Freedom Grant	Coastal Conserv	RSTPX	
EXPENDITURES														
Staff Costs by Program														
5	Plan Coordination	112	123,170	1,895	-	88,975	26,078	6,222						
6	Land Use/Transportation Coordination	411	45,020	-	-	17,004	28,016							
7	Work Program	101	50,000	-	-	13,200	36,800							
8	Public Information	113	120,000	-	-	28,000	92,000							
9	Bicycle/Pedestrian Planning	614	40,000	-	-	32,625	7,375							
10	Bike Secure	614	5,020	5,020	-									
11	Bike Signage Plan	614	40,000	-	-								40,000	
12	Monterey Bay Sanctuary Scenic Trail (MBSST) Network	614	50,000	-	-				50,000					
13	Specialized Transportation	621	46,000	-	-	39,724	6,276							
14	Pedestrian Improvement to Transit Plan		37,778	-	-			3,778		34,000				
15	Regional Transportation Plan	622	88,847	-	-		31,686	-	57,161					
16	Traffic Monitoring	231	11,000	-	-			11,000						
17	TSM	631	11,472	-	-	11,472								
18	Transportation Improvement Program (TIP)	641	214,500	-	-			214,500						
19	Hwy & Roadway Planning	683	84,000	-	-	84,000								
20	<i>Staff Costs Subtotal</i>		966,807	6,915	-	315,000	228,231	-	292,661	50,000	34,000	-	40,000	
21														
22	Services & Supplies													
23	<u>Passthrough Programs</u>													
24	Folding Bikes on Bus Program (Ecology Action)	614	-	-	-									
25	Bike To Work Program (Ecology Action)	614	34,427	34,427	-									
26	Bike & Ped Safety (Community Traffic Safety Coalition)	614	86,064	86,064	-									
27	South County Bike/Ped Safety (Comm Traffic Safety Coal)	614	69,852	-	-								69,852	
28	Go Green Campaign (Ecology Action)		66,095	-	-								66,095	
29	Emergency Ride Home (Ecology Action)		3,738	-	-			3,738						
30	Safe Paths to Transit	614	165,000	-	-						165,000			
31														
32	<u>Professional Services</u>													
33	Sacramento Assistant	112	36,000	36,000	-									
34	Washington Assistant	112	44,600	44,600	-									
35	Transportation Funding Development Consultants	622	2,356	2,356	-									
36	Engineering and Other Technical Consultants	641	15,000	-	9,660			5,340						
37	STARS for Regional Transportation Plan		25,000	-	-			25,000						
38	Regional Transportation Plan EIR		-	-	-									
39	MBSST Network Master Plan Consultant	614	550,000	-	-				300,000			250,000		
40	(Master Plan, environmental, review, preliminary design)													
41														
42	<u>RTC Work Element Related Items</u>													
43	Bike Secure Program	614	30,660	1,660	-			29,000						
44	Traffic Monitoring services	231	25,000	23,500	1,500									
45	Printing RTP, RTIP, other Documents and Pub Info Materials	622	25,000	16,500	-			8,500						
46	MBSST Network Plan Outreach	614	30,000	-	-				30,000					
47	Transfer to TDA Reserve		71,750	70,000	1,750									
48	Transfer to Special Allocation for Community Bridges		-	-	-									
49	Transfer to Rail/Trail Authority	682	102,129	52,949	49,180									
50	<i>Subtotal Services & Supplies</i>		1,382,671	368,056	62,090	-	-	32,738	38,840	330,000	-	165,000	250,000	135,947
51														
52	TOTAL EXPENDITURES		2,349,478	374,971	62,090	315,000	228,231	32,738	331,501	380,000	34,000	165,000	250,000	175,947

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - STP EXCHANGE PROGRAM
FY 2010-2011 BUDGET**

1 RSTP EXCHANGE PROGRAM: 722000

2 3 4	WORK ELEMENT #101	FY10-11 APPROVED 02/03/11	FY10-11 PROPOSED 02/17/11	DIFFERENCE	NOTE
5	REVENUES:				
6	State RSTP Exchange Funds	2,695,352	2,695,352	-	
7	Interest	40,000	40,000	-	
8	RSTP Exchange Funds Budgeted - Carryover	5,065,605	5,065,605	-	
9	TOTAL REVENUES	7,800,957	7,800,957	-	
10					
11	EXPENDITURES:				
12	City of Capitola				
13	Clares Street Traffic Calming	100,000	100,000	-	
14	38th Avenue Rehabilitation	438,000	438,000	-	
15	Capitola Road Traffic Calming/Improvement	368,000	368,000	-	
16	City of Capitola Subtotal	906,000	906,000	-	
17					
18	City of Santa Cruz				
19	Broadway-Brommer Bike/Ped Path	62,000	62,000	-	
20	West Cliff Dr. Rehab (Swanton to Almar)	97,924	97,924	-	
21	City of Santa Cruz Subtotal	159,924	159,924	-	
22					
23	City of Scotts Valley				
24	Whispering Pines Sidewalk	275,000	275,000	-	
25	Bean Creek Road Sidewalks	75,000	75,000	-	
26	City of Scotts Valley Subtotal	350,000	350,000	-	
27					
28	City of Watsonville				
29	Freedom Blvd Rehab (High - Broadis)	751,000	751,000	-	
30	City of Watsonville Subtotal	751,000	751,000	-	
31					
32	County of Santa Cruz				
33	Corralitos Road Left Turn	278,000	278,000	-	
34	Green Valley Rd/Holohan Dr/Airport Blvd Intersection	810,000	810,000	-	
35	State Park Drive Improvement	587,000	587,000	-	
36	Calabasas Road Bike/Pedestrian	250,000	250,000	-	
37	Graham Hill Road Safety Project	160,707	160,707	-	
38	Lump Sum Road Repairs (ARRA2)	148,000	148,000	-	
39	Davenport Road Repairs	44,889	44,889	-	
40	County of Santa Cruz Subtotal	2,278,596	2,278,596	-	
41					
42	County Health Services				
43	South County Based Community Traffic Safety Coalition	50,000	50,000	-	
44	CTSC Subtotal	50,000	50,000	-	
45					
46	SCCRTC				
47	Go Green-Ecology Action Program	60,000	60,000	-	
48	Park and Ride Lot Program	160,000	160,000	-	
49	Bike Route Signage	100,000	100,000	-	
50	Highway 1 Soquel-Morrissey Auxiliary Lanes	326,000	386,000	60,000	- To complete design work and secure construction funding
51	Highway 1 HOV Lanes	1,450,000	1,450,000	-	
52	Freeway Service Patrol		180,000	180,000	- Exchange of previously programmed RSTP funds
53	Santa Cruz Branch Rail Line Acquisition	250,000	250,000	-	
54	SCCRTC Subtotal	2,346,000	2,586,000	240,000	
55					
56	Unappropriated Revenues:	959,437	719,437	(240,000)	
57	<i>Unprogrammed Funds</i>				
58	TOTAL EXPENDITURES	7,800,957	7,800,957	-	

7,081,520

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
FUND BALANCES AND RESERVES
FY 2010-2011 BUDGET**

1

2 **FUND BALANCES & RESERVES: 02/17/11**

3 4 5 6	DESCRIPTION	TDA FUND (1)	RTC FUND (2)	RIDESHARE	RAIL/TRAIL AUTHORITY FUND	HIGHWAY ONE PA/ED FUND	HWY 1 CONSTR FUND	SAFE OPERATING FUND	FSP FUND	RSTP EXCHANGE FUND	STA (3) FUND	TOTAL ALL FUNDS
7	Fund Balance 7-01-10	1,849,957	465,807		316,872	1,280,443	2,150,000	541,043	93,682	7,760,956	2,802,101	17,260,861
8	Reserves budgeted	-	(247,051)									
9	Budgeted Carryover 09/10 (4)	(1,667,332)			(316,872)	(1,280,443)	(2,150,000)	(68,800)	-	(7,760,957)	(2,801,550)	(16,045,954)
10	From RTC Funds	14,836										
11	Adjustment								-			-
12												
13												
14	Available Reserve Fund Balance	197,461	218,756									1,214,907
15	Target for Reserves - 8%	(527,003)	(237,315)									(764,318)
16												
17	Surplus <Deficit> from Target	(329,542)	(18,559)	-	-	-	-	472,243	93,682	(1)	551	450,589
18												
19	Unappropriated Revenues			11,571	-	-	-	781	109,303	719,437		841,092
20												
21	Total Fund Balance	(329,542)	(18,559)	11,571	0	0	0	473,024	202,985	719,436	551	1,291,681

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24 **Notes:**

25 - Numbers in parentheses are negative numbers. All other numbers are positive numbers.

26 - Funds within each category (column) are restricted for use on projects/programs within that category.

27 - **Fund Balance (7-01-10)** = Balances of funds not used at the end of prior fiscal year.

28 - **Budgeted Carryover/New** = Portion of Fund Balance used in current fiscal year budget.

29 - Target for Reserves = Minimum Fund Balance recommended to cover potential revenue shortfalls. For TDA and RTC Funds see notes 1 & 2 below

30 - **Unappropriated Revenues** = Amount of revenues designated for specific projects/programs that likely will not be expended in FY10/11, but will be needed in future years.

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32

33 (1) 8% reserve established in RTC Rules and Regulations not met due to continuing use of reserve funds; 3% minimum maintained thanks to funds returned by RTC

34 (2) 8% reserve target consistent with TDA reserve fund; 7.8% available

35 (3) This is a pass-through fund, all receipts are paid to Santa Cruz Metro.

36 (4) Includes combination of budgeted carryover and budgeted new for RTC Fund

37

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
FY 2010-2011 BUDGET**

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TDA ALLOCATION BALANCES

CLAIMANTS	FY10-11 PROPOSED 02/17/11	UNSPENT PRIOR ALLOCATIONS	ADJUSTMENT	AVAILABLE FUNDS 02/17/11
SCCRTC				
TDA Administration	431,995			431,995
TDA Planning	374,971			374,971
Subtotal	806,966	-		806,966
SCMTD	5,001,737			5,001,737
Specialized Transit	491,399			491,399
Volunteer Center	58,500		(6,426)	52,074
City of Capitola	11,178	91,703		102,880
City of Santa Cruz - Non Transit	65,417	412,398		477,815
City of Scotts Valley	13,046	94,315		107,361
City of Watsonville	57,590	104,738		162,328
County of Santa Cruz	151,117	964,179		1,115,296
TOTAL	6,656,951	1,667,332	(6,426)	8,317,857

- Prior year over payment

Note: Allocations for the Cities and the County use the most recent population figures from the Department of Finance

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
FUND BALANCES AND RESERVES
FY 2011-2012 BUDGET**

1

2 **FUND BALANCES & RESERVES:** 02/17/11

DESCRIPTION	TDA FUND (1)	RTC FUND (2)	RIDESHARE	RAIL/TRAIL AUTHORITY FUND	HIGHWAY ONE PA/ED FUND	HWY 1 CONSTR FUND	SAFE OPERATING FUND	FSP FUND	RSTP EXCHANGE FUND	STA (3) FUND	TOTAL ALL FUNDS
Fund Balance 7-01-10	197,461	218,756		170,000	1,280,443	2,150,000	503,024	200,891	959,437	551	5,680,563
Reserves budgeted	-	(166,359)									
Budgeted Carryover 09/10 (4)	-			(169,156)	(1,280,443)	(2,150,000)	(55,800)	-	(35,000)	-	(3,690,399)
From RTC Funds	-										
Adjustment								-			-
Available Reserve Fund Balance	197,461	52,397									1,990,164
Target for Reserves - 8%	(557,412)	(223,131)									(780,543)
Surplus <Deficit> from Target	(359,951)	(170,734)	-	844	-	-	447,224	200,891	924,437	551	1,209,621
Unappropriated Revenues			-	-	-	-	10,000	-	30,000		40,000
Total Fund Balance	(359,951)	(170,734)	0	844	0	0	457,224	200,891	954,437	551	1,249,621

22

23

24 **Notes:**

25 - Numbers in parentheses are negative numbers. All other numbers are positive numbers.

26 - Funds within each category (column) are restricted for use on projects/programs within that category.

27 - **Fund Balance (7-01-10)** = Balances of funds not used at the end of prior fiscal year.

28 - **Budgeted Carryover/New** = Portion of Fund Balance used in current fiscal year budget.

29 - Target for Reserves = Minimum Fund Balance recommended to cover potential revenue shortfalls. For TDA and RTC Funds see notes 1 & 2 below

30 - **Unappropriated Revenues** = Amount of revenues designated for specific projects/programs that likely will not be expended in FY10/11, but will be needed in future years.

31

32

33 (1) 8% reserve established in RTC Rules and Regulations not met due to continuing use of reserve funds; 2.83% included in this preliminary budget

34 (2) 8% reserve target consistent with TDA reserve fund; 1.88% available in this preliminary budget

35 (3) This is a pass-through fund, all receipts are paid to Santa Cruz Metro.

36 (4) Includes combination of budgeted carryover and budgeted new for RTC Fund

37

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
STAFF POSITIONS
FY 2011-2012 BUDGET**

1				
2		FY10-11	FY11-12	
3	AUTHORIZED	APPROVED	PROPOSED	DIFFERENCE
4	STAFF POSITIONS:	02/03/11	02/17/11	
5				
6	POSITIONS	FTE	FTE	FTE
7				
8	Executive Director	1.00	1.00	0.00
9	Deputy Director	1.00	1.00	0.00
10	Fiscal Officer SCCRTC	1.00	1.00	0.00
11	Administrative Services Officer	1.00	1.00	0.00
12	Transportation Planner I-IV	8.00	8.00	0.00
13	Accounting Technician	0.50	0.50	0.00
14	Administrative Assistant I-III	1.75	1.75	0.00
15	Transportation Planning Technician	2.00	2.00	0.00
16	Paid Intern	0.50	0.50	0.00
17				
18	TOTAL POSITIONS	16.75	16.75	0.00
19				
20				
21				
22		FY10-11	FY11-12	
23	BUDGETED	APPROVED	PROPOSED	DIFFERENCE
24	STAFF POSITIONS:	02/03/11	02/17/11	
25				
26	POSITIONS	FTE	FTE	FTE
27				
28	Executive Director	1.00	1.00	0.00
29	Deputy Director	1.00	1.00	0.00
30	Fiscal Officer SCCRTC	1.00	1.00	0.00
31	Administrative Services Officer	1.00	1.00	0.00
32	Transportation Planner I-IV	6.50	6.50	0.00
33	Accounting Technician	0.50	0.50	0.00
34	Administrative Assistant I-III	1.75	1.75	0.00
35	Transportation Planning Technician	2.00	2.00	0.00
36	Paid Intern	0.00	0.00	0.00
37				
38	TOTAL POSITIONS	14.75	14.75	0.00

Note: FTE= full-time equivalent

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
FY 2011-2012 BUDGET**

1
2 **TDA ALLOCATION BALANCES**

CLAIMANTS	FY11-12 PROPOSED 02/17/11	UNSPENT PRIOR ALLOCATIONS	ADJUSTMENT	AVAILABLE FUNDS 02/17/11
6 SCCRTC				
7 TDA Administration	453,000			453,000
8 TDA Planning	393,190			393,190
9 <i>Subtotal</i>	846,190	-		846,190
10				
14				
15 SCMTD	5,244,963			5,244,963
16				
17 Specialized Transit	515,295			515,295
18				-
19 Volunteer Center	61,345			61,345
20				
21 City of Capitola	11,721			11,721
22				
23 City of Santa Cruz - Non Transit	68,599			68,599
24				
25 City of Scotts Valley	13,681			13,681
26				
27 City of Watsonville	60,391			60,391
28				
29 County of Santa Cruz	158,466			158,466
30				
31 TOTAL	6,980,650	-	-	6,980,650

Note: Allocations for the Cities and the County use the most recent population figures from the Department of Finance

AGENDA: February 17, 2011

TO: Budget and Administration/Personnel (B&A/P Committee)
FROM: Luis Pavel Mendez, Deputy Director
RE: Fiscal Year (FY) 11-12 Preliminary Budget and Work Program

RECOMMENDATIONS

Staff recommends that the Budget and Administration/Personnel (B&A/P) Committee review and recommend that the Santa Cruz County Regional Transportation Commission (RTC) approve the attached draft preliminary FY 11-12 Budget ([Attachment 1](#)) and Work Program ([Attachment 2](#)) with revisions as appropriate.

BACKGROUND

At the beginning of each calendar year, staff and the Budget and Administration/Personnel (B&A/P) Committee prepare a draft preliminary RTC Budget and Work Program for the following fiscal year and forward it to the RTC for its consideration and adoption. This timing is consistent with the RTC's Rules and Regulations and with the need to coordinate with the Association for Monterey Bay Area Governments (AMBAG) who includes the RTC Budget and Work Program in the Overall Work Program and Budget for the Monterey Bay Region. This early budget approval also allows the RTC to inform claimants of projected Transportation Development Act (TDA) funds for their use in developing their organizations' budgets for the following fiscal year.

DISCUSSION

Transportation agencies continue to face financial challenges resulting from the current economic situation. While it has been declared that the worst economic recession in decades is officially over, economic activity has not recovered to its pre-recession level. The recession led to a reduction of nearly 20% in Transportation Development Act (TDA) revenues but for the first time since FY 2006-07, TDA revenues are estimated to increase. There is still great uncertainty over state revenues primarily due to the November 2010 election and federal transportation revenues are anticipated to remain flat. The RTC has been able to weather the financial challenges of the past few years thanks to multi-year grants for planning activities and for specific projects and programs. The proposed preliminary FY 11-12 Budget ([Attachment 1](#)) continues to address the financial challenges with the aid of some grant funds and for the first time since FY 2006-07 proposes increased apportionments to TDA recipients.

Specific one-time grant funds secured by the RTC and included in this proposed FY 2011-12 budget are:

- Environmental Justice Planning – \$39,500 for work on accessible pedestrian facility planning to and from transit facilities
- New Freedom - \$165,000 to improve pedestrian access to transit facilities

- Caltrans Partnership Planning - \$151,000 to produce a 511 traveler information system feasibility and implementation plan
- Sustainable Growth Council - \$30,000 to assist with the development of required sustainable community strategy
- AB2766 – \$74,000 to implement a carpool incentive program
- Regional Surface Transportation Program – \$130,000 to improve, develop and increase use of park and ride lots
- Regional Surface Transportation Program – \$60,000 for a bicycle route signage program

Transportation Development Act (TDA) Apportionments (budget pp. 1 & 2)

One of the main sources of funding for transportation in Santa Cruz County is the TDA, which established that ¼% of the State sales tax would go to transportation. [Attachment 3](#) shows actual and estimated TDA revenues for FYs 06-07 to 11-12. Between FYs 06-07 and 09-10 TDA revenues decreased almost 20%. However, due to the improved economic situation, the County Auditor Controller estimates that TDA revenues for FY 11-12 will increase about 5% from the estimate for FY 10-11. Therefore, the preliminary FY 11-12 Budget ([Attachment 1](#)) proposes that all TDA revenue apportionments be increased by 4.86% consistent with the Auditor Controller's revenue estimate. Bike to Work requests a TDA apportionment increase of 45% to \$50,000 and the Community Traffic Safety Coalition requests an increase of 16.2% to \$100,000 ([Attachment 4](#)). The preliminary FY 11-12 budget recommends an increase of 4.86% consistent with the increase for all other TDA recipients. This can be reconsidered in the fall budget amendment, when the RTC will know how much is available in surplus TDA revenues from FY 10-11.

For FY 07-08 and FY 08-09 the RTC used some TDA reserve funds to help offset apportionment reductions to TDA recipients. The Auditor Controller has recommended a minimum reserve fund of 3% to 5% and in January 2009 the RTC decided to maintain a TDA reserve fund of 3%. The proposed apportionments will leave a reserve fund that is slightly below the 3% minimum. Revenues for FY 10-11 have been coming in above the Auditor Controller's estimate. Any surplus revenues at the end of the fiscal year may be used to augment the reserve fund and provide additional apportionments to specific or all TDA recipients. Staff will continue to monitor the revenues and report them to the B&A/P Committee and the RTC.

State Transit Assistance (STA) (budget p. 2)

STA funds pass through the RTC budget to the Santa Cruz Metropolitan Transit District (Santa Cruz Metro) for capital projects or operations (when allowed). RTC staff obtains estimates for STA funds from the State Controller. RTC received an estimate of \$2,311,643 for FY 2011-12 STA funds. This estimate is dependent on the California Legislature passing a fuel tax swap with a 2/3 majority due to the passage of Proposition 26 in November 2010. As approved by the RTC, staff will support and monitor the fuel tax swap efforts. If the fuel tax swap is not successful and STA funding changes, staff will return to the B&A/P Committee and the RTC with the corresponding budget amendment.

Administration Budget (budget p. 4)

The administration budget proposes a slight increase in office rent and telephone service costs to support a Watsonville satellite office, which is being recommended as part of an amendment to the FY 10-11 budget under a separate agenda item. There is also an increase for fixed costs to continue building the necessary funds to replace the 13-year old telephone system. There are reductions for cost items that were or will be completed in FY 10-11 and are not required in FY 11-12. There is an overall decrease in this budget of nearly \$12,000 due to the fact that a triennial performance audit will not be required in FY 11-12 and the website update will be completed in FY 10-11.

Rideshare Budget (budget p. 5)

The rideshare budget shows a reduction in revenues and costs to reflect the completion of some work related to specific projects.

Service Authority for Freeway Emergencies (SAFE) (budget p. 6)

The SAFE budget proposes a decrease in funding and expenditures related to the 511 system planning effort to reflect work completed in FY 10-11. An increase in staff costs is also proposed due to the increased work needed in FY 11-12 to develop the 511 feasibility and implementation plan.

Freeway Service Patrol (FSP) (budget p. 7)

In FY 10-11, the FSP program fully spent the federal American Recovery and Reinvestment Act (ARRA) funds secured by the program. There will be a carryover of RSTP Exchange funds into FY 11-12 to fully fund the program.

Rail/Trail Authority Budget (budget p. 8)

The RTC has been working to acquire the Santa Cruz Branch Rail Line (Rail Line) to preserve the right-of-way for future transportation purposes, including potential segments of the Monterey Bay Sanctuary Scenic Trail (MBSST) Network. Acquisition of the Rail Line should be completed in FY 10-11. For FY 11-12, the RTC will manage the right-of-way, update existing leases, work with the operator to implement recreational rail service, complete engineering to make improvements to the structures and work to secure funding for those improvements. The budget includes revenues derived from leases and costs for insurance and management of the property along with planning for future uses. There will be carryover of funds not spent in FY 10-11 for the structures improvements. Due to the State's budget deficit, it is uncertain when the funds for the structures improvements will be available.

Highway 1 HOV and Auxiliary Lanes Projects (budget pp. 9 & 10)

The environmental document for the Highway 1 Auxiliary Lanes project was completed in FY 09-10. It is anticipated that the legal challenge filed against the environmental document will be resolved in FY 10-11 but some of those expenses may be carried over into FY 11-12. RTC staff and the project development team are working to complete final design for the project in FY

10-11 but it is likely that some of that funding and work will be carried over into FY 11-12. The construction phase of the project is anticipated to begin in FY 11-12 and all of the funds for that phase are proposed to be carried over to FY 11-12.

In FY 11-12, work on the environmental document for the Highway 1 HOV lanes project will continue. This includes completion of the Sustainable Transportation and Access Rating System (STARS) analysis.

Planning Budget (budget pp. 11, 12 and 13)

The proposed planning budget for FY 11-12 includes the nearly 5% increase in TDA funds for Bike to Work and the Community Traffic Safety Coalition. This budget also includes grant funds for specific planning efforts and projects. Some of the grant funds are for efforts began in prior years that will continue and new funds for new work items. Federal earmark funds for the Monterey Bay Sanctuary Scenic Trail Network are carried over from FY 10-11 to cover the development of the master plan for the project which is anticipated to include a significant amount of work in FY 11-12.

Staff Resources (budget p. 15 and throughout proposed budget)

In FY 10-11 the RTC budgeted for 14.75 full time equivalent (FTE) staff positions. The FY 11-12 preliminary budget does not propose any changes to that level of staffing. The RTC has been working to extend the current labor agreements without any cost-of-living pay increases and the continuation of existing benefits at the current levels. Therefore, the proposed FY 11-12 staffing budget does not include any cost-of-living pay increases or increases to the level of benefits provided to staff. However, the preliminary FY 11-12 Budget shows a 2.5% increase over the FY 10-11 staffing budget due primarily to cost increases in health benefits. The ongoing multi-year grant funds and new grant funds help cover this increased cost.

Proposed Commission Work Program

For next fiscal year, the proposed SCCRTC Work Program ([Attachment 2](#)) includes state-mandated responsibilities and Commission priorities, including:

- Continuation of the Highway 1/HOV Lane project environmental analysis including completion of a STARS analysis
- Completion of the Soquel to Morrissey Auxiliary Lanes project design (PS&E) phase and initiation of project construction
- Taking full possession of the Santa Cruz Branch Rail Line along with management of and planning for the property
- Work to develop potential new transportation revenues to help meet continuously increasing transportation needs in the region
- Continued work with project sponsors and funding agencies on securing funds for high priority projects from all modes of transportation
- Continued work on the Master Plan for the Monterey Bay Sanctuary Scenic Trail (MBSST) Network
- Develop the 2012 Regional Transportation Plan (RTP)
- Monitor and participate in local, state and federal efforts to address global warming

- Participate in statewide efforts to authorize a new federal transportation funding bill and ensure that California and its regional agencies receive their fair share of federal funds

The FY 2011-12 draft work program employs the Association of Monterey Bay Area Governments (AMBAG) format. Using the same format helps minimize work for both AMBAG and RTC. The proposed work program includes more details on the RTC priorities and other on-going RTC projects. **Staff recommends that the Budget and Administration/Personnel Committee review and recommend that the Santa Cruz County Regional Transportation Commission (RTC) approve the attached draft FY10-11 Budget (Attachment 1) and Work Program (Attachment 2) with revisions as appropriate.**

SUMMARY

The proposed preliminary FY 11-12 budget and work program for the RTC includes continued oversight of the Highway 1 projects, management of and planning for the Santa Cruz Branch Rail Line, MBSST Network planning and continuation of on-going RTC projects and programs. Available TDA funds in FY 11-12 are estimated to be about 5% higher and TDA apportionments are increased consistent with the estimate. **Staff recommends that the B&A/P Committee recommend that the RTC approve the proposed FY 11-12 budget (Attachment 1) and work program (Attachment 2).**

Attachments:

1. Draft Preliminary Fiscal Year (FY) 11-12 Budget
2. Draft FY 11-12 Work Program
3. Actual and Estimated Transportation Development Act Revenues
4. Letters from Bike to Work and Community Traffic Safety Coalition requesting increase in TDA funding

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
PROJECTED REVENUE SUMMARY
FY 2011-2012 BUDGET**

1 PROJECTED REVENUE SUMMARY

2	3	4	5	6
SOURCES	FY10-11 APPROVED 02/03/11	FY11-12 PROPOSED 02/17/11	DIFFERENCE	NOTE
5 Transportation Development Act (TDA):				
6 Auditor's 1/4 Cent Sales Tax Estimate	6,587,537	6,967,650	380,113	- County Auditor Controllers estimate
7 Reserves budgeted			0	
8 RTC apportionment funds returned	71,750		-71,750	- One time return of funds
9 Interest Estimate	12,500	13,000	500	- Estimated interest
10 <i>Total TDA Apportioned</i>	6,671,787	6,980,650	308,863	0.04629389
11				
12 State Transit Assistance (STA)	2,801,550	2,311,643	-489,907	- Preliminary estimate of 01/19/11 from California State Controller
13 Planning Grant Funds/Others:				
14 Rural Planning Assistance (RPA)	315,000	315,000	0	
15 STIP for Planning (PPM)	331,501	300,000	-31,501	- Available funds from State
16 RSTP Exchange - Eco Act, CTSC, & Bike Signage	175,947	115,000	-60,947	- Estimated carryover from FY 10-11
17 FHWA - Earmark	380,000	310,000	-70,000	- Estimated carryover from FY 10-11
18 FHWA - Planning (PL) - from AMBAG	228,231	233,351	5,120	- Federal funds estimate from AMBAG
19 Coastal Conservancy	250,000	250,000	0	
20 AB2766/Air District Funds:	32,738	18,738	-14,000	- Estimated carryover from FY 10-11
21 Env. Justice Context-Sensitive Planning Grant	34,000	39,500	5,500	- Grant funds programmed and estimated carryover from FY 10-11
22 New Freedom Grant	165,000	165,000	0	
23 RTC Funds Budgeted	247,051	166,359	-80,692	- Full carryover determined at end of FY 10-11
24 <i>Planning/Other Total</i>	2,159,468	1,912,948	-246,520	
25 Rideshare:				
26 RSTP and RSTP Exchange	160,000	130,000	-30,000	- Estimated carryover from FY 10-11
27 CMAQ - Rideshare	174,100	192,100	18,000	- Programmed funds
28 AB2766	99,571	74,000	-25,571	- Estimated carryover from FY 10-11
29 Service Authority for Freeway Emergency (SAFE):				
30 DMV Fees and interest	241,000	241,000	0	
31 Other - MTC SAFE and Partnership Planning Grant	300,781	201,000	-99,781	- Estimated carryover from FY 10-11
32 SAFE Funds Budgeted	48,800	55,800	7,000	- Less SAFE reserves needed in FY 11-12
33 Freeway Service Patrol (FSP):				
34 Caltrans Grant	202,806	200,000	-2,806	- Estimated state funding
35 American Recovery and Reinvestment Act (ARRA)	65,403	0	-65,403	- Funds to be fully spent in FY 10-11
36 RSTP and/or RSTP Exchange Funds	180,000	141,000	-39,000	- Estimated carryover from FY 10-11
37 FSP Reserves Budgeted and Interest	1,000	1,000	0	
38 Rail/Trail Authority:				
39 Proposition 116 and STIP	19,564,918	5,350,000	-14,214,918	- Anticipate rail line purchase completion in FY 10-11
40 Leases and Union Pacific	430,000	45,000	-385,000	- Anticipate rail line purchase completion in FY 10-11
41 Federal Earmark and RSTP Exchange	279,805	0	-279,805	- Anticipate rail line purchase completion in FY 10-11
42 Transfer - in from TC Planning	102,129	110,000	7,871	0
43 Rail/Trail Funds Budgeted	316,872	169,156	-147,716	- Funds spent in FY 10-11
44 Highway 1:				
45 RSTP Exchange	1,607,102	2,110,000	502,898	- Estimated carryover from FY 10-11 and FY 11-12 programmed funds
46 CMAQ	111,200	65,000	-46,200	- Estimated carryover from FY 10-11
47 Federal Earmark	312,087	28,500	-283,587	- Estimated carryover from FY 10-11
48 STIP	2,578,598	2,343,826	-234,772	- To be spent in FY 10-11
49 CMIA	16,190,000	16,190,000	0	
50 RSTP Exchange Program	7,800,957	65,000	-7,735,957	- Carryover to be determined at end of fiscal year
TOTAL	62,399,934	38,917,623	-23,482,311	

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
 APPORTIONMENT SUMMARY
 FY 2011-2012 BUDGET**

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2 **APPORTIONMENT SUMMARY**

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CLAIMANTS	FY10-11 APPROVED 02/03/11	FY11-12 PROPOSED 02/17/11	DIFFERENCE	NOTE
Transportation Development Act (TDA): (1)				
TDA Reserve Fund	14,836	-	-14,836	- One time return of funds to reserve
SCCRTC:				% Change
TDA Administration	431,995	453,000	21,005	4.86%
TDA Planning				
General Planning	254,480	266,840	12,360	4.86%
Bike to Work	34,427	36,100	1,673	4.86%
Bike & Pedestrian Safety	86,064	90,250	4,186	4.86%
<i>Subtotal</i>	806,966	846,190	39,224	4.86%
SCMTD				
Specialized Transit (Community Bridges/CTSA)	5,001,737	5,244,963	243,226	4.86%
Volunteer Center	491,399	515,295	23,896	4.86%
City of Capitola	58,500	61,345	2,845	4.86%
City of Santa Cruz - Non Transit	11,178	11,721	543	4.86%
City of Scotts Valley	65,417	68,599	3,182	4.86%
City of Watsonville	13,046	13,681	635	4.87%
County of Santa Cruz	57,590	60,391	2,801	4.86%
<i>Total TDA Apportioned</i>	6,671,786	6,980,650	308,864	4.63%
State Transit Assistance (STA) - SCMTD	2,801,550	2,311,643	-489,907	- Preliminary estimate of 01/19/11 from California State Controller
Planning Grant Funds/Others:				
SCCRTC:	2,019,783	1,887,948	-131,835	- Full carryovers determined at end of FY 10-11
Community Traffic Safety Coalition	69,852	35,000	-34,852	- Estimated carryover from FY 10-11
Ecology Action	69,833	20,000	-49,833	- Estimated carryover from FY 10-11
<i>Subtotal</i>	2,159,468	1,942,948	-216,520	
Rideshare	433,671	396,100	-37,571	- Some specific programs work completed in FY 10-11
SAFE	590,581	497,800	-92,781	- Some specific programs work completed in FY 10-11
Freeway Service Patrol (FSP)	449,209	342,000	-107,209	- FY 10-11 included some unappropriated revenue
Rail/Trail Authority	20,693,724	6,024,156	-14,669,568	- Rail line purchase completion expected in FY 10-11
Highway 1	20,798,987	20,737,326	-61,661	- Full carryovers determined at end of FY 10-11
RSTP Exchange Program	7,800,957	65,000	-7,735,957	- Carryovers and new revenues determined at end of FY 10-11
TOTAL	62,399,933	39,297,623	-23,102,310	

(1) TDA apportionments are based on the formulas in the RTC's Rules and Regulations. Balance not used for Planning and Administration is allocated to other TDA claimants as follows:
 85.5% is appropriated to SCMTD, 8.4% to Community Bridges and 1% to the Volunteer Center; the remaining funds are proportionally allocated to cities and the County according to population.

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET SUMMARY
FY 2011-2012 BUDGET**

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2 **OPERATING BUDGET SUMMARY**

PROGRAM	FY09-10 ADOPTED DETAIL			FY10-11 ADOPTED DETAIL			FY11-12 PROPOSED DETAIL		
	TOTAL FY 09-10 ADOPTED 06/10	SALARIES & BENEFITS	SERVICES & SUPPLIES	TOTAL FY10-11 ADOPTED 02/03/11	SALARIES & BENEFITS	SERVICES & SUPPLIES	TOTAL FY11-12 PROPOSED 02/17/11	SALARIES & BENEFITS (1)	SERVICES & SUPPLIES
10 SCCRTC - Administration	652,500	201,000	451,500	616,956	201,000	415,956	605,000	201,000	404,000
11 Rideshare	294,100	185,500	108,600	422,100	195,000	227,100	396,100	195,000	201,100
12 SAFE	553,350	95,000	458,350	579,800	120,000	459,800	487,800	140,000	347,800
13 Freeway Service Patrol	331,400	47,500	283,900	342,000	55,000	287,000	342,000	55,000	287,000
14 Rail/Trail Authority	21,095,320	120,000	20,975,320	20,693,724	100,000	20,593,724	6,024,156	110,000	5,914,156
15 Highway 1	4,004,831	250,000	3,754,831	20,797,483	265,000	20,532,483	20,737,326	250,000	20,487,326
16 SCCRTC Planning	2,300,898	859,326	1,441,572	2,349,478	966,807	1,382,671	2,184,138	999,094	1,185,044
18 Total Operating Budget	29,232,399	1,758,326	27,474,073	45,801,541	1,902,807	43,898,734	30,776,520	1,950,094	28,826,426

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**OPERATING BUDGET COMPARISON
PRIOR YEAR AND BUDGET YEAR**

PROGRAM	FY 09-10 ADOPTED 06/10	FY 09-10 ACTUAL 6/30/10	FY 09-10 ACTUAL LESS ADOPTED 06/10	FY10-11 ADOPTED 02/03/11	FY 09-10 ADOPTED 06/10	FY10-11 ADOPTED VS FY 09-10 ADOPTED	FY11-12 PROPOSED 02/17/11	FY10-11 ADOPTED 02/03/11	FY11-12 PROPOSED VS FY10-11 ADOPTED
29 SCCRTC - Administration	652,500	461,221	(191,279)	616,956	652,500	(35,544)	605,000	616,956	(11,956)
30 Rideshare	294,100	170,537	(123,563)	422,100	294,100	128,000	396,100	422,100	(26,000)
31 SAFE	553,350	247,956	(305,394)	579,800	553,350	26,450	487,800	579,800	(92,000)
32 Freeway Service Patrol	331,400	295,845	(35,555)	342,000	331,400	10,600	342,000	342,000	-
33 Rail/Trail Authority	21,095,320	556,709	(20,538,611)	20,693,724	21,095,320	(401,596)	6,024,156	20,693,724	(14,669,568)
34 Highway 1	4,004,831	2,103,406	(1,901,425)	20,797,483	4,004,831	16,792,652	20,737,326	20,797,483	(60,157)
35 SCCRTC Planning	2,300,898	1,609,076	(691,822)	2,349,478	2,300,898	48,580	2,184,138	2,349,478	(165,340)
37 Total Operating Budget	29,232,399	5,444,750	(23,787,649)	45,801,541	29,232,399	16,569,142	30,776,520	45,801,541	(15,025,021)

Notes: (1) Includes staffing shown on page 15

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - ADMINISTRATION
FY 2011-2012 BUDGET**

1 ADMINISTRATION

2 3 4	WORK ELEMENT #101	FY10-11 APPROVED 02/03/11	FY11-12 PROPOSED 02/17/11	DIFFERENCE	NOTE
5	REVENUES:				
6	TDA Administration	431,995	453,000	21,005	- Apportionment based on County Auditor Controller's estimate
7	Other Revenues			0	
8	RTC Funds	184,961	152,000	-32,961	-
9	TOTAL REVENUES	616,956	605,000	-11,956	
10	EXPENDITURES:				
11	Salaries & Benefits	201,000	201,000	0	- Estimate for FY 11-12
12					
13	Services and Supplies:				
14	Rent, Utilities, Insurance				
15	Telephone	11,500	12,000	500	- Watsonville satellite office
16	Liability Insurance	14,000	14,000	0	
17	Video Conferencing Fees	2,000	2,000	0	
18	Internet/Web Fees	4,000	4,000	0	
19	Utilities	9,000	9,000	0	
20	Office Rent	80,000	85,000	5,000	- Watsonville satellite office
21	Carpet Replacement and Repairs	0	0	0	
22	Travel/Training				
23	Vehicle Rentals and Service	1,000	1,000	0	
24	RTC Vehicle	3,000	3,000	0	
25	Transportation/Travel/Education	20,000	20,000	0	
26	Fixed Assets				
27	Fixed Assets	8,500	11,000	2,500	- Build fund for 13 year old phone system replacement
28	Office Expenses				
29	Office Expense	24,000	24,000	0	
30	Duplicating	6,000	6,000	0	
31	Postage	6,000	6,000	0	
32	Membership	6,000	6,000	0	
33	Sponsorship	1,000	1,000	0	
34	Advertisement/Publication	4,000	4,000	0	
35	Office Equipment Repair/Maintenance	5,000	5,000	0	
36	Contingency/Special Expense	10,000	10,000	0	
37	County Mainframe/Intranet	6,000	6,000	0	
38	Computer Software	7,000	7,000	0	
39	Services				
40	Commissioners' Stipend	10,500	11,000	500	- Estimate for FY 11-12
41	Fiscal & Triennial Performance Audit	39,000	27,000	-12,000	- Performance audit not required this year
42	Annual Report/Fact Sheets	5,000	5,000	0	
43	Accounting, Payroll and Auditing Fees	15,000	15,000	0	
44	Human Resources/Employee Relations	25,000	25,000	0	
45	Administrative Consulting Services	17,500	17,500	0	
46	Legal Counsel	30,000	30,000	0	
47	Programming for Computer System and Website	18,456	10,000	-8,456	- website completed in FY 10-11
48	LAN/Computer Support	20,000	20,000	0	
49	Custodial - Janitorial Services	7,500	7,500	0	
50	<i>Subtotal Services & Supplies</i>	415,956	404,000	-11,956	
51					
52	TOTAL EXPENDITURES	616,956	605,000	-11,956	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - RIDESHARE
FY 2011-2012 BUDGET**

1 **RIDESHARE:** 721400

2 3 4	WORK ELEMENT #179	FY10-11 APPROVED 02/03/11	FY11-12 PROPOSED 02/17/11	DIFFERENCE	NOTE
5	REVENUES:				
6	RSTP Exchange	160,000	130,000	-30,000	- Estimated carryover from FY 10-11
7	RSTP Exchange	0	0	0	
8	CMAQ - Rideshare	174,100	192,100	18,000	- Programmed funds
9	AB2766	99,571	74,000	-25,571	- Estimated carryover from FY 10-11
10	TOTAL REVENUES	433,671	396,100	-37,571	
11	EXPENDITURES:				
12	Staff and Overhead:				
13	Salaries & Benefits	195,000	195,000	0	
14					
15	Services and Supplies:				
16	Rideshare:				
17	Telephone	1,000	1,000	0	
18	Membership	600	600	0	
19	Postage	1,000	1,000	0	
20	Other - Office Expense	1,500	1,500	0	
21	Transportation/Travel/Education	2,500	2,500	0	
22	Advertisement & Promotion Materials	28,000	28,000	0	
23	Rideshare Database/Programming	7,500	7,500	0	
24	Carpool Incentive Program	85,000	59,000	-26,000	- Estimated carryover from FY 10-11
25	Park & Ride Lot Project	100,000	100,000	0	
26	<i>Subtotal Services & Supplies</i>	227,100	201,100	-26,000	
27	Unappropriated Revenues:	11,571	0	-11,571	
28					
29	TOTAL EXPENDITURES	433,671	396,100	-37,571	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - SAFE
FY 2011-2012 BUDGET**

1 **SAFE:** 721825

2 3 4	WORK ELEMENT #178	FY10-11 APPROVED 02/03/11	FY11-12 PROPOSED 02/17/11	DIFFERENCE	NOTE
5	REVENUES:				
6	DMV Fees	236,000	236,000	0	
7	Interest	5,000	5,000	0	
8	Caltrans Partnership Planning Grant for 511 System	250,781	151,000	-99,781	- Estimated carryover from FY 10-11
9	Local Financial Assistance (MTC SAFE)	50,000	50,000	0	
10	SAFE Funds Budgeted	48,800	55,800	7,000	- Less SAFE reserves needed in FY 11-12
11	TOTAL REVENUES	590,581	497,800	-92,781	
12	EXPENDITURES:				
13	Staff and Overhead:				
14	Salaries & Benefits	120,000	140,000	20,000	- Estimate for FY 10-11 based on 511 system planning work
15					
16	Services and Supplies:				
17	Office Expense	2,000	2,000	0	
18	Transportation/Travel/Education	1,500	1,500	0	
19	HWY 17 Utility Charges (Electricity)	1,200	1,200	0	
20	Liability Insurance	4,000	4,000	0	
21	Legal Counsel	500	500	0	
22	Contingency/Special Expense	2,500	2,500	0	
23	Network Access	10,000	10,000	0	
24	System Maintenance	62,000	62,000	0	
25	CHP Operations	600	600	0	
26	Safe on 17	124,000	100,000	-24,000	- Carryover from past years to be used in FY 10-11
27	Freeway Service Patrol	0	0	0	
28	Call Answering	4,500	4,500	0	
29	Callbox Upgrade	62,000	30,000	-32,000	- Estimated carryover from FY 10-11
30	511 System Plan - Consultant Services	160,000	120,000	-40,000	- Estimated carryover from FY 10-11
31	TAMC for 511 System Planning	25,000	9,000	-16,000	- Estimated carryover from FY 10-11
32	<i>Subtotal Services & Supplies</i>	459,800	347,800	-56,000	
33	Unappropriated Revenues	10,781	10,000	-781	
34					
35	TOTAL EXPENDITURES	590,581	497,800	-56,781	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - FREEWAY SERVICE PATROL (FSP)
FY 2011-2012 BUDGET**

1 **FREEWAY SERVICE PATROL (FSP) : 721827**

2 3 4	WORK ELEMENT #177	FY10-11 APPROVED 02/03/11	FY11-12 PROPOSED 02/17/11	DIFFERENCE	NOTE
5	REVENUES				
6	Caltrans	202,806	200,000	-2,806	- Estimated state funding
7	American Recovery and Reinvestment Act (ARRA)	65,403	0	-65,403	- Funds to be fully spent in FY 10-11
8	RSTP and/or RSTP Exchange Funds	180,000	141,000	-39,000	- Estimated carryover from FY 10-11
9	Interest	1,000	1,000	0	
10	FSP Reserve Funds Budgeted	0	0	0	
11	TOTAL REVENUES	449,209	342,000	-107,209	
12					
13	EXPENDITURES				
14	Staff and Overhead:				
15	Salaries & Benefits	55,000	55,000	0	
16					
17	Services and Supplies:				
18	Telephone	2,000	2,000	0	
19	Transportation/Travel/Education	1,000	1,000	0	
20	Liability Insurance	4,000	4,000	0	
21	Legal Counsel	1,000	1,000	0	
22	Contingency/Special Expense	5,000	5,000	0	
23	Supplies	4,000	4,000	0	
24	Towing	270,000	270,000	0	
25	<i>Subtotal Services & Supplies</i>	287,000	287,000	0	
26	Unappropriated Revenues:	107,209	0	-107,209	- Estimated to be used in this fiscal year
27	TOTAL EXPENDITURES	449,209	342,000	-107,209	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - RAIL/TRAIL AUTHORITY
FY 2011-2012 BUDGET**

1 **RAIL/TRAIL AUTHORITY: 722100**

2 3 4 5	WORK ELEMENT #682	FY10-11 APPROVED 02/03/11	FY11-12 PROPOSED 02/17/11	DIFFERENCE	NOTE
6	REVENUES:				
7	STIP	9,350,000	5,350,000	-4,000,000	- Anticipate rail line purchase completion in FY 10-11
8	Proposition 116	10,214,918	0	-10,214,918	- Anticipate rail line purchase completion in FY 10-11
9	Leases	30,000	45,000	15,000	- Anticipate full FY of lease revenue
10	Federal Earmark	29,805	0	-29,805	- Anticipate rail line purchase completion in FY 10-11
11	Transfer from TC Funds	102,129	110,000	7,871	-
12	RSTP Exchange	250,000	250,000	0	
13	Union Pacific	400,000	100,000	-300,000	- Anticipate rail line purchase completion in FY 10-11
14	Rail/Trail Authority Reserve Funds Budgeted	316,872	169,156	-147,716	- Funds spent in FY 10-11
15	TOTAL REVENUES	20,693,724	6,024,156	-14,669,568	
16	EXPENDITURES:				
17	Staff and Overhead:				
18	Salaries & Benefits	100,000	110,000	10,000	- Estimate for FY 10-11
19	Services and Supplies:				
20	Liability Insurance	15,000	25,000	10,000	- Full year of liability insurance coverage
21	Consulting Services:				
22	Appraisals	4,348	0	-4,348	- Anticipate rail line purchase completion in FY 10-11
23	Negotiation Attorney	109,887	0	-109,887	- Anticipate rail line purchase completion in FY 10-11
24	Lease Investigation	0	0	0	
25	Bond Counsel	10,000	0	-10,000	- Anticipate rail line purchase completion in FY 10-11
26	Title Review	5,012	0	-5,012	- Anticipate rail line purchase completion in FY 10-11
27	Freight Service and Business & Management Plan	9,925	0	-9,925	- Anticipate rail line purchase completion in FY 10-11
28	STB Filing and Legal Counsel	33,172	0	-33,172	- Anticipate rail line purchase completion in FY 10-11
29	Closing Costs	25,000	0	-25,000	- Anticipate rail line purchase completion in FY 10-11
30	General Inspection	10,000	0	-10,000	- Anticipate rail line purchase completion in FY 10-11
31	On Call Consultants for Rail Operations Management	23,000	28,000	5,000	-
32	Haz Mat Investigation and Related Costs	130,412	0	-130,412	- Anticipate rail line purchase completion in FY 10-11
33	Title Insurance	15,000	0	-15,000	- Anticipate rail line purchase completion in FY 10-11
34	Hazardous Materials and Pollution Insurance	250,791	0	-250,791	- Anticipate rail line purchase completion in FY 10-11
35	Site Management Plan		120,000	120,000	- Recommendation of Phase II environmental site assessment
36	General Contingency	17,177	6,156	-11,021	- Estimated carryover
37	Various Rail Line Improvements	5,735,000	5,735,000	0	-
38	Right of Way Acquisition	14,200,000	0	-14,200,000	- Anticipate rail line purchase completion in FY 10-11
39	<i>Subtotal Services & Supplies</i>	20,593,724	5,914,156	-14,679,568	
40	TOTAL EXPENDITURES	20,693,724	6,024,156	-14,669,568	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - HIGHWAY 1
FY 2011-2012 BUDGET**

1 HWY 1 ENVIRONMENTAL DOCUMENT & Design: 722200

2 3 4	WORK ELEMENT #683	FY10-11 APPROVED 02/03/11	FY11-12 PROPOSED 02/17/11	DIFFERENCE	NOTE
5	REVENUES:				
6	RSTP Exchange - HOV Lanes	1,195,424	1,850,000	654,576	- Estimated carryover from FY 10-11 and FY 11-12 programmed funds
7	CMAQ - HOV Lanes	111,200	65,000	-46,200	- Estimated carryover from FY 10-11
8	STIP - HOV Lanes	193,826	193,826	0	
9	Federal Earmark Aux Lanes: Design	312,087	28,500	-283,587	- Estimated carryover from FY 10-11
10	STIP - Aux Lanes: Design (carryover)	234,772	0	-234,772	- To be spent in FY 10-11
11	RSTP Exchange - Aux Lanes: Design	226,678	75,000	-151,678	- Estimated carryover from FY 10-11
12	RSTP Exchange - Aux Lanes: PA/ED	185,000	185,000	0	
13	TOTAL REVENUES	2,458,987	2,397,326	-61,661	
14	EXPENDITURES:				
15	Salaries and Benefits	125,000	110,000	-15,000	- Estimate for FY 10-11
16					
17	Services and Supplies:				
18	Hwy 1 HOV Lanes PA/ED:				
19	PA/ED Consultant - Nolte Contract	883,008	250,000	-633,008	- Estimated carryover from FY 10-11
20	PA/ED on Call Consultants	4,197	3,500	-697	- Estimated carryover from FY 10-11
21	PA/ED Public Information, materials, postage & meetings	80,000	60,000	-20,000	- Estimated carryover from FY 10-11
22	ROW Consultant	50,958	10,000	-40,958	- Estimated carryover from FY 10-11
23	FHWA Project Value Analysis	50,000	12,000	-38,000	- Estimated carryover from FY 10-11
24	Sustainability Analysis (STARS)	58,000	75,000	17,000	- Estimated carryover from FY 10-11
25	Reserve for future year expenses	299,287	1,613,326	1,314,039	- Estimated carryover from FY 10-11 and FY 11-12 programmed funds
26	Highway 1 Morrissey-Soquel Aux Lane PA/ED				
27	PA/ED Legal Costs	185,000	185,000	0	
28	Hwy 1 Morrissey-Soquel Aux Lane Design:				
29	Final Design and Engineering Consultants	608,866	75,000	-533,866	- Estimated carryover from FY 10-11
30	Design on Call Consultants	5,120	2,000	-3,120	- Estimated carryover from FY 10-11 and FY 11-12 programmed funds
31	Design Public Information, materials, Postage & meeting space	3,074	1,500	-1,574	- Estimated carryover from FY 10-11
32	PS&E Construction Admin Activities	14,973	0	-14,973	- Spent in FY 10-11
33	Pre-construction activities	90,000	0	-90,000	- Spent in FY 10-11
34	<i>Subtotal Services & Supplies</i>	2,332,483	2,287,326	-45,157	
35					
36	Unappropriated Revenues - HOV:	1,504	0	-1,504	
37	TOTAL EXPENDITURES	2,458,987	2,397,326	-61,661	

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
 OPERATING BUDGET BY PROGRAM - HWY 1 CONSTRUCTION
 FY 2011-12 BUDGET

1 **HWY 1 CONSTRUCTION:** 722200

2 3 4	WORK ELEMENT #683	FY10-11 APPROVED 02/03/11	FY11-12 PROPOSED 02/17/11	DIFFERENCE	NOTE - All funds and expenditures estimated to be carried over from FY 10-11
5	REVENUES:				
6	STIP Construction	2,150,000	2,150,000	0	
7	CMIA Construction	16,190,000	16,190,000	0	
8	TOTAL REVENUES	18,340,000	18,340,000	0	
9	EXPENDITURES:				
10	Salaries and Benefits	140,000	140,000	0	
11					
12	Services and Supplies:				
13	Hwy 1 Morrissey-Soquel Aux Lane Construction:				
14	Contractor - Capital Expenses	15,640,000	15,640,000	0	
15	Construction - Management Team	1,625,000	1,625,000	0	
16	Construction - Public Information	200,000	200,000	0	
17	Construction - Oversight	270,000	270,000	0	
18	Construction - On Call Consultants	40,000	40,000	0	
19	Contingency & Future Year Costs	425,000	425,000	0	
20	<i>Subtotal Services & Supplies</i>	18,200,000	18,200,000	0	
21					
22	Unappropriated Revenues	0	0	0	
23	TOTAL EXPENDITURES	18,340,000	18,340,000	0	

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY WORK PROGRAM - PLANNING REVENUES BY SOURCES
FY 2011-2012 BUDGET**

1 **PLANNING REVENUES:** 721600/721700/721750

SOURCES	FY10-11 APPROVED 02/03/11	FY11-12 PROPOSED 02/17/11	DIFFERENCE	NOTE
REVENUES:				
TDA Planning	374,971	393,190	18,219	- Apportioned funds based on Auditor Controller's estimate
Rural Planning Assistance (RPA)	315,000	315,000	0	
STIP for Planning (PPM)	331,501	300,000	-31,501	- Available funds from State
Transit Professional Development Grant - from AMBAG	0	0	0	
RSTP Exchange - Eco Act, CTSC, & Bike Signage	175,947	115,000	-60,947	- Estimated carryover from FY 10-11
FHWA - Earmark	380,000	310,000	-70,000	- Estimated carryover from FY 10-11
FHWA - Planning (PL) - from AMBAG	228,231	233,351	5,120	- Federal funds estimate from AMBAG
Env. Justice Context-Sensitive Planning Grant	34,000	39,500	5,500	- Grant funds programmed and estimated carryover from FY 10-11
New Freedom Grant	165,000	165,000	0	
Coastal Conservancy	250,000	250,000	0	
AB2766/Air District Funds:				
Bike Secure - RTC	29,000	15,000	-14,000	- Estimated carryover from FY 10-11
Emergency Ride Home - Ecology Action	3,738	3,738	0	
RTC Funds Budgeted	62,090	14,359	-47,731	- Full carryover determined at end of FY 10-11
TOTAL REVENUES	2,349,478	2,154,138	-195,340	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - PLANNING EXPENDITURES
FY 2011-2012 BUDGET**

1 **PLANNING EXPENDITURES:** 721600/721700/721750

EXPENDITURES	WORK ELEMENT NUMBER	FY10-11 APPROVED 02/03/11	FY11-12 PROPOSED 02/17/11	DIFFERENCE	NOTE
EXPENDITURES:					
Staff & Overhead by Program					
Plan Coordination	112	97,092	97,244	152	- Estimate for FY 11-12
Land Use/Transportation Coordination	411	35,020	45,020	10,000	- Development of sustainable community strategy
Work Program	101	46,000	46,000	0	
Public Information	113	115,000	115,000	0	
Bicycle/Pedestrian Planning	614	32,625	35,000	2,375	- Estimate for FY 11-12
Bike Secure		5,020	6,500	1,480	- Estimate for FY 11-12
Bike Signage Plan		40,000	30,000	-10,000	- Some plan development work completed in FY 10-11
Monterey Bay Sanctuary Scenic Trail (MBSST) Network	614	50,000	60,000	10,000	- Work initiated in FY 10-11 and increasing in FY 11-12
Specialized Transportation	621	39,222	39,222	0	
Pedestrian Improvement to Transit Plan		37,778	45,000	7,222	- Carryover from FY 10-11
Safe Paths to Transit			6,500	6,500	- New grant work to implements pedestrian improvements to transit
Regional Transportation Plan	622	126,078	127,537	1,459	- Estimate for FY 11-12
Traffic Monitoring	231	21,000	21,000	0	
TSM	631	11,472	-	-11,472	- Rolled into Highway and Roadway Planning line
Transportation Improvement Program (TIP)	641	214,500	214,500	0	
Highway & Roadway Planning	683	96,000	110,571	14,571	- TSM budget line rolled into this line
<i>Subtotal Staff and Overhead</i>		966,807	999,094	32,287	
Services & Supplies					
<u>Passthrough Programs</u>					
Bike To Work Program (Ecology Action)	614	34,427	36,100	1,673	- Apportioned funds based on Auditor Controller's estimate
Bike & Ped Safety (Community Traffic Safety Coalition)	614	86,064	90,250	4,186	- Apportioned funds based on Auditor Controller's estimate
South County Bike/Ped Safety (Comm Traffic Safety Coal)	614	69,852	35,000	-34,852	- Estimated carryover from FY 10-11
Go Green Campaign (Ecology Action)		66,095	20,000	-46,095	- Estimated carryover from FY 10-11
Safe Paths to Transit		165,000	160,000	-5,000	- Estimated carryover from FY 10-11
Bike Signage Program			30,000	30,000	- Programmed funds for sign production and installation
<u>Professional Services (contracts)</u>					
Sacramento Assistant	112	36,000	36,000	0	
Washington Assistant	112	44,600	44,600	0	
Transportation Funding Development Consultants	622	2,356	2,356	0	
Engineering and Other Technical Consultants	641	40,000	40,000	0	
Regional Transportation Plan EIR		-	-	0	
Emergency Ride Home		3,738	3,738	0	
MBSST Network Master Plan Consultant		550,000	470,000	-80,000	- Estimated carryover from FY 10-11
<u>RTC Work Element Related Items</u>					
Bike Secure Program	614	30,660	15,000	-15,660	- Estimated carryover from FY 10-11
Traffic Monitoring services	231	25,000	37,000	12,000	- Match for regional origing and destination and household travel surveys
Printing RTP, RTIP, other Documents and Pub Info Materials	622	25,000	25,000	0	
MBSST Network Plan Outreach	614	30,000	30,000	0	
Transfer to TDA Reserve	683	71,750	-	-71,750	- One time transfer
Transfer to Rail/Trail Authority	682	102,129	110,000	7,871	- Estimated transfer required
<i>Subtotal Services & Supplies</i>		1,382,671	1,185,044	-197,627	
TOTAL EXPENDITURES		2,349,478	2,184,138	-165,340	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - PLANNING FUND SOURCE DETAIL
FY 2011-2012 BUDGET**

PLANNING DETAIL: 721600/721700/721750

	WORK ELEMENT NUMBER	FY11-12 PROPOSED 02/17/11	TDA	RTC FUND	RPA	FHWA PL - AMBAG	SGC Grant	AB2766	STIP	FHWA Earmark	Env Just Png Grant	New Freedom Grant	Coastal Conserv	RSTPX
EXPENDITURES														
SALARIES, Benefits & Overhead														
Plan Coordination	112	97,244	2,047	-	95,197									
Land Use/Transportation Coordination	411	45,020	-	-	7,004	28,016	10,000							
Work Program	101	46,000	-	-	9,200	36,800								
Public Information	113	115,000	-	-	23,000	92,000								
Bicycle/Pedestrian Planning	614	35,000	2,375	-	32,625									
Bike Secure	614	6,500	6,500	-										
Bike Signage Plan	614	30,000	-	-										30,000
Monterey Bay Sanctuary Scenic Trail (MBSST) Network	614	60,000	-	-						60,000				
Specialized Transportation	621	39,222	-	-	36,724	2,498								
Pedestrian Improvement to Transit Plan		45,000	-	-	5,500						39,500			
Safe Paths to Transit		6,500	1,500	-								5,000		
Regional Transportation Plan	622	127,537	-	-		74,037	20,000	-	33,500					
Traffic Monitoring	231	21,000	-	-	21,000									
TSM	631	-	-	-										
Transportation Improvement Program (TIP)	641	214,500	-	-					214,500					
Highway & Roadway Planning	683	110,571	20,821	-	84,750				5,000					
<i>Salaries, Benefits & Overhead Subtotal</i>		999,094	33,243	-	315,000	233,351	30,000	-	253,000	60,000	39,500	5,000	-	30,000
Services & Supplies														
<u>Passthrough Programs</u>														
Bike To Work Program (Ecology Action)	614	36,100	36,100	-										
Bike & Ped Safety (Community Traffic Safety Coalition)	614	90,250	90,250	-										
South County Bike/Ped Safety (Comm Traffic Safety Coal)	614	35,000		-										35,000
Go Green Campaign (Ecology Action)		20,000		-										20,000
Safe Paths to Transit		160,000		-								160,000		
Bike Signage Program		30,000		-										30,000
<u>Professional Services</u>														
Sacramento Assistant	112	36,000	36,000	-										
Washington Assistant	112	44,600	44,600	-										
Transportation Funding Development Consultants	622	2,356	2,356	-										
Engineering and Other Technical Consultants	641	40,000	37,012	2,988										
Regional Transportation Plan EIR		-	-	-										
Emergency Ride Home		3,738		-				3,738						
MBSST Network Master Plan Consultant (Master Plan, environmental, review, preliminary design)	614	470,000		-						220,000			250,000	
<u>RTC Work Element Related Items</u>														
Bike Secure Program	614	15,000		-				15,000						
Traffic Monitoring services	231	37,000		-					37,000					
Printing RTP, RTIP, other Documents and Pub Info Materials	622	25,000	15,000	-					10,000					
MBSST Network Plan Outreach	614	30,000		-						30,000				
Transfer to TDA Reserve		-		-										
Transfer to Rail/Trail Authority	682	110,000	98,629	11,371										
<i>Subtotal Services & Supplies</i>		1,185,044	359,947	14,359	-	-	-	18,738	47,000	250,000	-	160,000	250,000	85,000
TOTAL EXPENDITURES		2,184,138	393,190	14,359	315,000	233,351	30,000	18,738	300,000	310,000	39,500	165,000	250,000	115,000

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - STP EXCHANGE PROGRAM
FY 2011-2012 BUDGET**

1 RSTP EXCHANGE PROGRAM: 722000

2 3 4 5	WORK ELEMENT #101	FY10-11 APPROVED 02/03/11	FY11-12 PROPOSED 02/17/11	DIFFERENCE	NOTE
6	REVENUES:				
6	State RSTP Exchange Funds	2,695,352		(2,695,352)	- Available new revenue estimate to be provided by Caltrans in 05/11
7	Interest	40,000	30,000	(10,000)	- Estimated interest
8	RSTP Exchange Funds Budgeted - Carryover	5,065,605	35,000	(5,030,605)	- Carryover to be determined at end of fiscal year
9	TOTAL REVENUES	7,800,957	65,000	(7,735,957)	
10					
11	EXPENDITURES:				
12	City of Capitola				
13	Clares Street Traffic Calming	100,000	-	(100,000)	- Carryover to be determined at end of fiscal year
14	38th Avenue Rehabilitation	438,000	-	(438,000)	- Carryover to be determined at end of fiscal year
15	Capitola Road Traffic Calming/Improvement	368,000	-	(368,000)	- Project completed and invoices paid
16	City of Capitola Subtotal	906,000	-	(906,000)	
17					
18	City of Santa Cruz				
19	Broadway-Brommer Bike/Ped Path	62,000	-	(62,000)	- Carryover to be determined at end of fiscal year
20	West Cliff Dr. Rehab (Swanton to Almar)	97,924	-	(97,924)	- Carryover to be determined at end of fiscal year
21	City of Santa Cruz Subtotal	159,924	-	(159,924)	
22					
23	City of Scotts Valley				
24	Whispering Pines Sidewalk	275,000	-	(275,000)	- Project completed and invoices paid
25	Bean Creek Road Sidewalks	75,000	-	(75,000)	- Project completed and invoices paid
26	City of Scotts Valley Subtotal	350,000	-	(350,000)	
27					
28	City of Watsonville				
29	Freedom Blvd Rehab (High - Broadis)	751,000	-	(751,000)	- Carryover to be determined at end of fiscal year
30	City of Watsonville Subtotal	751,000	-	(751,000)	
31					
32	County of Santa Cruz				
33	Corralitos Road Left Turn	278,000	-	(278,000)	- Carryover to be determined at end of fiscal year
34	Green Valley Rd/Holohan Dr/Airport Blvd Intersection	810,000	-	(810,000)	- Carryover to be determined at end of fiscal year
35	State Park Drive Improvement	587,000	-	(587,000)	- Carryover to be determined at end of fiscal year
36	Calabasas Road Bike/Pedestrian	250,000	-	(250,000)	- Carryover to be determined at end of fiscal year
37	Graham Hill Road Safety Project	160,707	-	(160,707)	- Carryover to be determined at end of fiscal year
38	Lump Sum Road Repairs (ARRA2)	148,000	-	(148,000)	- Carryover to be determined at end of fiscal year
39	Davenport Road Repairs	44,889	-	(44,889)	- Carryover to be determined at end of fiscal year
40	County of Santa Cruz Subtotal	2,278,596	-	(2,278,596)	
41					
42	County Health Services				
43	South County Based Community Traffic Safety Coalition	50,000	35,000	(15,000)	- Estimated carryover from FY 10-11
44	CTSC Subtotal	50,000	35,000	(15,000)	
45					
46	SCCRTC				
47	Go Green-Ecology Action Program	60,000	-	(60,000)	- Carryover to be determined at end of fiscal year
48	Park and Ride Lot Program	160,000	-	(160,000)	- Carryover to be determined at end of fiscal year
49	Bike Route Signage	100,000	-	(100,000)	- Carryover to be determined at end of fiscal year
50	Highway 1 Soquel-Morrissey Auxiliary Lanes	326,000	-	(326,000)	- Carryover to be determined at end of fiscal year
51	Highway 1 HOV Lanes	1,450,000	-	(1,450,000)	- Carryover to be determined at end of fiscal year
52	Santa Cruz Branch Rail Line Acquisition and Improvement	250,000	-	(250,000)	- To be spent in FY 10-11
53	SCCRTC Subtotal	2,346,000	-	(2,346,000)	
54					
55	Unappropriated Revenues:				
56	Unprogrammed Funds	959,437	30,000	(929,437)	- Carryover to be determined at end of fiscal year
57	TOTAL EXPENDITURES	7,800,957	65,000	(7,735,957)	

35,000

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
FUND BALANCES AND RESERVES
FY 2011-2012 BUDGET**

1

2 **FUND BALANCES & RESERVES: 02/17/11**

3	4	5	6	7	8	9	10	11	12	13	14
DESCRIPTION	TDA FUND (1)	RTC FUND (2)	RIDESHARE	RAIL/TRAIL AUTHORITY FUND	HIGHWAY ONE PA/ED FUND	HWY 1 CONSTR FUND	SAFE OPERATING FUND	FSP FUND	RSTP EXCHANGE FUND	STA (3) FUND	TOTAL ALL FUNDS
7 Fund Balance 7-01-10	197,461	218,756		170,000	1,280,443	2,150,000	503,024	200,891	959,437	551	5,680,563
8 Reserves budgeted	-	(166,359)									
9 Budgeted Carryover 09/10 (4)	-			(169,156)	(1,280,443)	(2,150,000)	(55,800)	-	(35,000)	-	(3,690,399)
10 From RTC Funds	-										
11 Adjustment								-			-
12											
13											
14 Available Reserve Fund Balance	197,461	52,397									1,990,164
15 Target for Reserves - 8%	(557,412)	(223,131)									(780,543)
16											
17 Surplus <Deficit> from Target	(359,951)	(170,734)	-	844	-	-	447,224	200,891	924,437	551	1,209,621
18											
19 Unappropriated Revenues			-	-	-	-	10,000	-	30,000		40,000
20											
21 Total Fund Balance	(359,951)	(170,734)	0	844	0	0	457,224	200,891	954,437	551	1,249,621

22

23

24 **Notes:**

25 - Numbers in parentheses are negative numbers. All other numbers are positive numbers.

26 - Funds within each category (column) are restricted for use on projects/programs within that category.

27 - **Fund Balance (7-01-10)** = Balances of funds not used at the end of prior fiscal year.

28 - **Budgeted Carryover/New** = Portion of Fund Balance used in current fiscal year budget.

29 - Target for Reserves = Minimum Fund Balance recommended to cover potential revenue shortfalls. For TDA and RTC Funds see notes 1 & 2 below

30 - **Unappropriated Revenues** = Amount of revenues designated for specific projects/programs that likely will not be expended in FY10/11, but will be needed in future years.

31

32

33 (1) 8% reserve established in RTC Rules and Regulations not met due to continuing use of reserve funds; 2.83% included in this preliminary budget

34 (2) 8% reserve target consistent with TDA reserve fund; 1.88% available in this preliminary budget

35 (3) This is a pass-through fund, all receipts are paid to Santa Cruz Metro.

36 (4) Includes combination of budgeted carryover and budgeted new for RTC Fund

37

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
STAFF POSITIONS
FY 2011-2012 BUDGET**

1				
2		FY10-11	FY11-12	
3	AUTHORIZED	APPROVED	PROPOSED	DIFFERENCE
4	STAFF POSITIONS:	02/03/11	02/17/11	
5				
6	POSITIONS	FTE	FTE	FTE
7				
8	Executive Director	1.00	1.00	0.00
9	Deputy Director	1.00	1.00	0.00
10	Fiscal Officer SCCRTC	1.00	1.00	0.00
11	Administrative Services Officer	1.00	1.00	0.00
12	Transportation Planner I-IV	8.00	8.00	0.00
13	Accounting Technician	0.50	0.50	0.00
14	Administrative Assistant I-III	1.75	1.75	0.00
15	Transportation Planning Technician	2.00	2.00	0.00
16	Paid Intern	0.50	0.50	0.00
17				
18	TOTAL POSITIONS	16.75	16.75	0.00
19				
20				
21				
22		FY10-11	FY11-12	
23	BUDGETED	APPROVED	PROPOSED	DIFFERENCE
24	STAFF POSITIONS:	02/03/11	02/17/11	
25				
26	POSITIONS	FTE	FTE	FTE
27				
28	Executive Director	1.00	1.00	0.00
29	Deputy Director	1.00	1.00	0.00
30	Fiscal Officer SCCRTC	1.00	1.00	0.00
31	Administrative Services Officer	1.00	1.00	0.00
32	Transportation Planner I-IV	6.50	6.50	0.00
33	Accounting Technician	0.50	0.50	0.00
34	Administrative Assistant I-III	1.75	1.75	0.00
35	Transportation Planning Technician	2.00	2.00	0.00
36	Paid Intern	0.00	0.00	0.00
37				
38	TOTAL POSITIONS	14.75	14.75	0.00

Note: FTE= full-time equivalent

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
FY 2011-2012 BUDGET**

1
2 **TDA ALLOCATION BALANCES**

CLAIMANTS	FY11-12 PROPOSED 02/17/11	UNSPENT PRIOR ALLOCATIONS	ADJUSTMENT	AVAILABLE FUNDS 02/17/11
6 SCCRTC				
7 TDA Administration	453,000			453,000
8 TDA Planning	393,190			393,190
9 <i>Subtotal</i>	846,190	-		846,190
10				
14				
15 SCMTD	5,244,963			5,244,963
16				
17 Specialized Transit	515,295			515,295
18				-
19 Volunteer Center	61,345			61,345
20				
21 City of Capitola	11,721			11,721
22				
23 City of Santa Cruz - Non Transit	68,599			68,599
24				
25 City of Scotts Valley	13,681			13,681
26				
27 City of Watsonville	60,391			60,391
28				
29 County of Santa Cruz	158,466			158,466
30				
31 TOTAL	6,980,650	-	-	6,980,650

Note: Allocations for the Cities and the County use the most recent population figures from the Department of Finance

WORK ELEMENT NUMBER 101

Overall Work Program, Budget and Administration

Agency: SCCRTC

Project Manager: Luis Mendez, Deputy Director
Yesenia Parra, Administration Services Officer

Total Budget: \$46,000

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2011-2012

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	46,000	0	FHWA PL	32,000	0
Services & Supplies	0	0	State RPA	14,000	0
Contingency	0	0	Local	0	0
TOTAL	46,000	0	TOTAL	46,000	0
			% Federal	70%	

Project Description

Develop, maintain, and provide oversight to the annual Overall Work Program and Budget to carryout the transportation planning activities of the Santa cruz County Regional Trasportation Commission (SCCRTC). This includes programming, monitoring and controlling transportation planning projects/activities, its expenditures against the budget, performing audits, and providing needed documentation for planning certifications. Additionally, this work element provides policy and legislative monitoring and review of transportation and air quality issues. Further duties include quarterly reporting to verify progress in implementing the work program. Prepare and provide oversight to an annual overall work program in accordance with state and federal requirements, to be incorporated into the Association of Monterey Bay Area Governments (AMBAG) Overall Work Program.

Project Product(s)

FY 2011-12 Overall Work Program and Budget, amendments to the FY 2010-11 OWP and Budget, quarterly and annual progress reports, annual audits and updated fiscal, personnel, and administrative rules, regulation and policies

Federally Eligible Task

Proposed Expenditure of Federal Funding (PL/FTA 5303)

Develop annual Overall Work Program and Budget

70%

Provide oversight of annual overall work program/activities in accordance with federal and state requirements. Coordinate transportation planning activities and quarterly/annual progress reporting for SCCRTC.

Previous Accomplishments

Developed and adopted FY 2010-11 OWP and Budget. Processed amendments to the FY 2010-11 OWP and Budget and provided required quarterly and annual progress reports for transportation planning and project activities to SCCRTC, AMBAG, and Caltrans. Coordinated transportation planning activities with other agencies in the AMBAG MPO region in accordance with federal and state requirements.

Steps to Achieve Task: SCCRTC

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Wrap up prior fiscal year revenues and expenditures	7/1/2011	8/15/2011
2	Produce final FY 10-11 work program quarterly report and provide to AMBAG	7/15/2011	8/15/2011
3	Prepare year-end financial statements for prior fiscal year	7/15/2011	8/31/2011

4	Prepare and submit to Caltrans the annual cost allocatin plan	7/30/2011	8/31/2011
5	Prepare and adopt the annual fall FY 11-12 budget and overall work program amendment	8/1/2011	10/31/2011
6	Produce FY 11-12 quarterly work program reports and provide to AMBAG	10/10/2011	4/30/2012
7	Produce the FY 10-11 annual fiscal audit	10/1/2011	1/31/2012
8	Develop FY 12-13 draft work program and budget and provide document to AMBAG	12/01/11	03/01/12
9	Participate in annual OWP development and coordination meetings with AMBAG and other agencies in the region	11/01/11	04/30/12
10	Incorporate comments/suggestions into final draft FY 2012-13 OWP and provide final document to AMBAG	04/01/12	04/30/12
11	Prepare and adopt the annual spring FY 11-12 budget and overall work probram amendment and provide to AMBAG	01/15/12	04/15/12
12	Distribute and monitor use of various federal, state, other transportation funds	07/01/11	06/30/12
13	Produce and distribute annual reports with financial and grant funds information	07/01/11	06/30/12
14	Prepare other amendments to the FY 2011-12 budget and work program as necessary and submit to AMBAG		Quarterly
15	Produce staff assignment lists, performance evaluations and personnel actions		Monthly
16	Cordinate, meet, confer and negotiate with labor representatives		Monthly

Task Products : SCCRTC

<u>Product No</u>	<u>Product Description</u>	<u>Product Completed</u>
1	FY 2012-13 Overall Work Program	06/15/12
2	Quarterly work program reports	Quarterly
3	FY 2012/13 budget	06/15/12
4	Budget and work program amendments	Quarterly
5	Internal financial statement	09/15/11
6	Fiscal audit	01/31/12
7	Annual Cost Allocation Plan	08/31/11
8	Annual report	04/30/12
9	Performance evaluations	Monthly
10	Side letters, memoranda of understanding and other labor agreements and arrangements	Quarterly

WORK ELEMENT NUMBER 102

Transportation Development Act Administration

Agency: SCCRTC

Project Manager: Luis Mendez, Deputy Director
Daniel Nikuna, Fiscal Officer

Total Budget: \$608,000

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2011-2012

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	204,000	0	Local	608,000	0
Services & Supplies	404,000	0			
Contingency	0	0			0
TOTAL	608,000	0	TOTAL	608,000	0

Project Description

SCCRTC as Regional Transportation Planning Agency for Santa Cruz county distributes Transportation Development Act Local Transportation Fund (LTF) and State Transit Assistance (STA) funds for planning, transit, bicycle facilities and programs, pedestrian facilities and programs and specialized transportation in accordance with State law and the unmet transit needs process.

Project Product(s)

Transportation Development Act and State Transit Assistance Funds apportionments, allocations and claims

Other Task (Nonfederal)

Manage, coordinate and distribute TDA and STA funds

Previous Accomplishments

Every three years, SCCRTC contracts for triennial performance audits of the transit operators and itself to assure the agencies are meeting the requirements of state TDA law. In FY 2010-11 a triennial performance audit for FYs 2006-07, 2007-08 and 2008-09 was completed. Annually, SCCRTC oversees the fiscal TDA audits for the transit operators in their county and itself. In FY 2010-11 TDA fiscal audits were completed for FY 09-10. SCCRTC is not required to undertake an unmet transit needs process because it does not allocate any TDA funds to streets and roads. However, each year SCCRTC conducts an unmet needs process or incorporates it into other planning efforts to establish any potential transit and specialized transportation needs and work toward meeting those needs as funding becomes available. In FY 2009-10 SCCRTC incorporated the unmet transit needs process into the 2010 RTP development process.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Coordinate review of appropriate TDA claims with advisory committees	07/01/11	06/30/12
2	Provide staff support to Budget and Administrative/ Personnel Committees (SCCRTC)	07/01/11	06/30/12
3	Coordinate annual unmet transit needs process and adopt resolution of unmet transit needs finding	07/01/11	06/30/12
4	Maintain records and pay claims for LTF, STA and other trust fund accounts.	07/01/11	06/30/12

5	Conduct annual fiscal audit and implement suggested changes	07/01/11	06/30/12
6	Assist transit operators with annual financial audits	07/01/11	06/30/12
7	Implement recommendations in performance audit	07/01/11	06/30/12
8	Obtain TDA funds estimates from County Auditor Controller	Quarterly	
9	Monitor TDA revenue receipts, compare to estimates and adjust estimates as necessary	07/01/11	06/30/12
10	Conduct triennial performance audit		

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Project to be Completed</u>	<u>Product Completed</u>
1	Annual TDA Funds fiscal audits and internal financial statements for SCCRTC and transit operators	annually	12/31/11
2	Annual unmet transit needs finding	annually	10/31/11
3	Annual LTF and STA allocations and claims from local jurisdictions and agencies	annually	06/30/12
4	Triennial Performance Audit, and implementation of recommendations as appropriate	triennially	
5	Annual Cost Allocation Plan	annually	08/31/11

WORK ELEMENT NUMBER 112

Transportation Plans Coordination and Interagency Liaison

Agency: SCCRTC

Project Manager: Rachel Moriconi, Senior Transportation Planner

Total Budget:

\$178,600

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2011-2012

EXPENDITURES

REVENUE

Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	98,000	0	FHWA PL		
Contractual	80,600	0	State RPA	95,197	0
			Local	83,403	0
TOTAL	178,600	0	TOTAL	178,600	0
			% Federal	0%	

Project Description

This is an ongoing element concerned with the coordination of transportation plans consistent with Federal and State law to maintain a coordinated approach to transportation planning on a local, regional, state and federal level.

Project Product(s)

Ongoing inter-agency coordination with local jurisdictions, Santa Cruz Metro, specialized transportation service providers, AMBAG, neighboring RTPAs, the Air District, State and federal agencies
 Attending, organizing and follow-up for coordination meetings pertaining to the transportation planning activities

Federally Eligible Task

Proposed Expenditure of Federal Funding (PL/FTA 5303)

0%

Coordinate the implementation of SAFETEA-LU requirements as it relates to regional transportation planning

Previous Accomplishments

The SCCRTC worked with AMBAG and TAMC to ensure a coordinated effort for the production of the 2010 RTP/MTP. The SCCRTC held regular meeting of the Interagency Technical Advisory Committee (ITAC) and SCCRTC staff held meetings with Santa Cruz Metro, AMBAG, TAMC, educational institutions, non-profits, local jurisdictions, the Air District and Caltrans to discuss coordination efforts.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
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1	Collect, process and transmit information on projects, plans and related activities to facilitate interagency communication every week	Monthly	06/30/12
2	Participate in, prepare and distribute agendas and staff reports for RTC and committee meetings	Monthly	06/30/12
3	Attend meetings of the Regional Transportation Planning Agencies group, the California Association of Councils of Government(CalCOG), and the California Transportation Commission	Monthly	06/30/12
4	Exchange information concerning transportation planning, projects and funding with local jurisdictions, Caltrans, AMBAG, Santa Cruz Metro, the Air District, UCSC, and other federal, state and local agencies	Monthly	06/30/12
5	Conduct meetings of the Interagency Technical Advisory Committee	Quarterly	06/30/12
6	Monitor and participate in efforts at the federal, state and local level related to global warming	Monthly	06/30/12
7	Monitor and participate in efforts at the federal, state and local level related to global warming	Monthly	06/30/12
8	Coordinate with business and community organizations, and task forces on transportation issues on transportation planning, project and funding issues	Monthly	06/30/12
9	Participate in technical advisory committee meetings for updating AMBAG's regional growth projections and updates to the regional travel demand model	Monthly	06/30/12
10	Develop partnerships with local agencies responsible for land use decisions to facilitate coordination of transportation planning with land use, open space, job-housing balance, environmental constraints, and growth management	Monthly	06/30/12

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Product to be Completed</u>
1	Agenda and packets of monthly SCCRTC and advisory committee meetings, including minutes, summaries or reports on other meetings and coordination activities	Monthly
2	Meetings with AMBAG, local jurisdictions, Air District, Caltrans and other entities	Monthly
3	Presentations to SCCRTC, committees, CalCOG, RTPA Group, local jurisdictions and other agencies	Monthly

Other Task (Nonfederal)

Legislative program, monitoring reports and legislative assistant efforts, as needed

Previous Accomplishments: (TAMC & SCCRTC)

Communicated with legislative delegation, advocated for regional needs. Tracked legislation as it related to transportation planning needs

SCCRTC adopts a state and federal legislative program to seek funding and guide staff and analysts in responding to issues of concern. Emphasis of the program is to secure transportation capital money to complete partially funded projects and transit operating funds to replace lost State Transit Assistance.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Continue to monitor Federal Reauthorization activities and to monitor State legislation pertaining to SB 375	07/01/11	06/30/12
2	Adopt annual legislative program, review and report on new legislation, policies, and guidelines, and provide annual status report to Board of Directors	07/01/11	06/30/12
3	Work with Federal and State Legislators to support local legislative priorities	07/01/11	06/30/12
7	Continue to work with Interagency Technical Advisory Committee members and other transportation partners to cooperatively develop and pursue grant opportunities for transportation studies, programs and projects	07/01/11	06/30/12

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Project to be Completed</u>
1	Interagency Technical I Advisory Committee meetings	Monthly
2	Annual Legislative Program and Bill Matrix	annually
3	Meetings with AMBAG, local jurisdictions, Air District, Caltrans and other entities	Monthly

WORK ELEMENT NUMBER 113

Public Participation Program

Agency: SCCRTC **Project Manager:** Karena Pushnik, Public Information Coordinator **Total Budget:** **\$115,000**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2011-2012

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	115,000	0	FHWA PL	80,000	0
		0	State RPA	35,000	0
		0	Local	0	0
TOTAL	115,000	0	TOTAL	115,000	0
			% Federal	70%	

Project Description

The Public Participation Program establishes the strategies for preparing, disseminating, and receiving information about regional transportation planning, policies, projects and funding to and from the general public, transportation stakeholders and traditionally underserved communities.

Project Product(s)

- Public Participation Plan updates and amendments
- Public review notices, workshop/meetings and web posting of SCCRTC activities

Federally Eligible Tasks **Proposed Expenditure of Federal Funding (PL/FTA 5303)**

Maintain and Implement Public Participation Plan in compliance with SAFETEA-LU requirements, and agency public outreach programs **70%**

Previous Accomplishments

The SCCRTC worked with AMBAG and regional partners to produce the Public Participation Plan in 2008 and to update the plan in 2011. Implementation of the plan through public notices, press releases, electronic notification, public meetings and workshops, and public hearings occurs on an ongoing basis. In 2010, the SCCRTC began producing the Transportation Cafe program on Community Television to provide information on a variety of transportation topics.

Steps and Products

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Provide information to the public and solicit input from the public and partner organizations on regional transportation issues using the media, internet, advertisements, in-office and partner organization contact distribution mechanisms and presentations to local groups as a means to involve the public in the transportation planning process	07/01/11	06/30/12

2	On the basis of federal environmental justice provisions, include minorities, persons with disabilities, low-income communities, elderly and native tribal communities in transportation planning, policy, project and funding activities	Monthly	06/30/12
3	Use a variety of print and electronic media (press releases and televised meetings) to disseminate information about key regional transportation issues, including those in Spanish	Monthly	06/30/12
4	Develop and implement public participation programs for planning, project and program activities to disseminate information and elicit public review and comment	Monthly	06/30/12
5	Update of Public Participation Plan	07/01/11	06/30/12
6	Invite interested stakeholders to join ad hoc committees, working groups and task forces	Quarterly	06/30/12
7	Continue to broadcasting regular RTC meetings and public hearings countywide on Community TV of Santa Cruz	Monthly	06/30/12
8	Utilize Spanish translation services during SCCRTC meetings, public workshops and public hearings	07/01/11	06/30/12
9	Circulate SCCRTC and committee minutes and agendas and post on website, and invite public attendance and comment	Monthly	06/30/12
10	Continue to produce and host the SCCRTC Transportation Café program on Community Television	Quarterly	06/30/12
11	Prepare 2011 annual or agency report	07/01/11	06/30/12
12	Maximize user friendly visual elements into outreach materials	07/01/11	06/30/12
13	Refine and maintain the overhauled SCCRT website to take advantage of new technology to improve its usefulness to the public and the SCCRTC; implement accessibility measures and Spanish language pages	07/01/11	06/30/12
14	Continue to enhance the usefulness of the Commission's website and email notification system for project updates, public hearings, notices and meeting agenda packets	07/01/11	06/30/12
15	Continue ongoing acknowledgement of public input received, correspondence logs, and maintenance of mailing/distribution lists	07/01/11	06/30/12
16	Update and produce fact sheets for all SCCRTC individual projects	07/01/11	06/30/12
17	Implement recommendations of the SCCRTC's Public Relations plan	07/01/11	06/30/12
18	Partner with Santa Cruz Metro and other entities on an ongoing basis to provide outreach and obtain input on improving transportation services, facilities and planning	07/01/11	06/30/12

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Project to be Completed</u>
1	Public notices and news releases for planning, policy, program and project activities	Monthly
2	SCCRTC meetings and public hearings/policy workshop and minutes	Monthly
3	PowerPoint presentations and meeting/workshop handouts	06/30/12
4	Email notifications on major projects and reports, posting of meeting agendas and materials, and RTC	Monthly
5	Highlights of SCCRTC meetings	Monthly

6	Televised SCCRTC meeting broadcasts	Monthly
7	Database of contact information for media, partner agencies, and interested parties	06/30/12
8	Updated websites and post informatin on RTC and committee meetings and transportation activities	Weekly
9	"RTC Transportation Café" Community Television program	Quarterly
10	New and updated public information handouts (Fact Sheets) and website listings for projects, programs and planning activities	Weekly
11	2011 Annual or Agency Report	07/31/12

WORK ELEMENT NUMBER 175

Monterey Bay Area 511 Traveler Information System

Agency: SCCRTC

Project Manager: Tegan Speiser, Senior Transportation Planner

Total Budget:

\$209,000

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2011-2012

EXPENDITURES

REVENUE

Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	72,000	0	DMV Revenues	50,000	0
Services & Supplies	120,000	0	Local	0	0
Reserves	0	0	MTC Contribution	0	0
TAMC			SAFE Funds	0	0
Personnel	17,000	0	FHWA Partnership Plng	151,000	0
Contractual	0	0	TAMC		
SAFE Reserves	0	0	SAFE Funds	8,000	0
			Local	0	0
TOTAL	209,000	0	TOTAL	209,000	0
			% Federal	72%	

Project Description

This work element is for the production of a feasibility and implementation plan for a Monterey Bay Area 511 traveler information system in Santa Cruz and Monterey counties as outlined in the successful Partnership Planning Grant application and the result. SCCRTC, TAMC and Caltrans will coordinate to produce a plan that appropriately designs and implements a comprehensive, centralized and multi-modal traveler information system to provide up-to-date transportation information including real-time roadway traffic conditions, incident information, transit route and schedule information, carpooling and bicycle information and travel notices for residents, visitors, businesses and commuters.

Project Product(s)

511 Traveler Information System Feasibility and Implementation Plan

Other Task (Nonfederal)

None

Previous Accomplishments

In FY 2009-10 SCCRTC and TAMC were successful in securing a Partnership Planning Grant to produce a 511 Traveler Information System Feasibility and Implementation Plan and SCCRTC established the appropriate funding documents with Caltrans and an MOU with TAMC for cooperation in developing the plan. In FY 2010-11 SCCRTC and TAMC working with Caltrans and other agencies developed a scope of work, released a request for proposal and led a successful procurement process to select a consultant and award a contract for production of the feasibility and implementation plan.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Submit regular invoices to Caltrans for payment of work performed (SCCRTC)	07/01/11	06/30/12

2	Implement memorandum of understanding agreement (SCCRTC & TAMC)	07/01/11	06/30/12
3	Coordinate with group of transportation information providers and stakeholders for 511 (SCCRTC & TAMC)	07/01/11	06/30/12
6	Working with the selected consultant and stakeholder group produce the feasibility and implementation plan according to the established contract and scope of work (SCCRTC & TAMC)	07/01/11	04/30/12
7	Administer Contracts (SCCRTC)	07/01/11	06/30/12
8	Provide input on draft feasibility and implementation plan and work with the appropriate committees, groups and boards to obtain the necessary input for the production of the feasibility and implementation plan (SCCRTC & TAMC)	07/01/11	02/28/12
9	Finalize the Draft Plan (SCCRTC & TAMC)	04/30/12	06/30/12

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Project to be Completed</u>
1	Stakeholder meetings	02/28/12
2	Board presentations	05/31/12
3	Draft 511 feasibility and implementation plan	04/30/12
4	Final 511 feasibility and implementation plan	06/30/12

Planning Emphasis Areas

Project Addresses the Following Planning Emphasis Areas

<u>PEA ID</u>	<u>PEA Name</u>
1	Congestion management process (CMP) and management and operations (M&O)
2	Overall Work Program (priorities for CPG funding)

Planning Factors

Project Addresses the Following Planning Factors

<u>PF ID</u>	<u>PF Name</u>
1	Increase the safety of the transportation system for motorized and non-motorized users
2	Increase the accessibility and mobility of people and for freight
3	Enhance the integration and connectivity of the transportation system, across and between modes, people and freight.
4	Promote efficient system management and operation.
5	Emphasize the preservation of the existing transportation system.

<u>PF ID</u>	<u>PF Name</u>
1	Increase the safety of the transportation system for motorized and non-motorized users
2	Increase the accessibility and mobility of people and for freight
3	Enhance the integration and connectivity of the transportation system, across and between modes, people and freight.
4	Promote efficient system management and operation.
5	Emphasize the preservation of the existing transportation system.

WORK ELEMENT NUMBER 177

Freeway Service Patrol (FSP)

Agency: SCCRTC

Project Manager: Ginger Dykaar, Transportation Planner

Total Budget:

\$342,000

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2011-2012

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	55,000	0	Caltrans	200,000	0
Services & Supplies	287,000	0	ARRA	0	0
Reserves	0	0	RSTP Exchange	141,000	0
			Local	1,000	0
TOTAL	342,000	0	TOTAL	342,000	0

Project Description

SCCRTC Freeway Service Patrol (FSP) operates on Highways 1 and 17 in Santa Cruz County to assist stranded or stalled motorists, and to remove freeway objectives that cause episodic traffic congestion. SCCRTC works closely with Caltrans and California Highway Patrol to implement the program.

Project Product(s)

Freeway Service Patrol

Other Task (Nonfederal)

Implement county level Freeway Service Patrol

Previous Accomplishments

In FY 2009-10, SCCRTC secured American Recovery and Reinvestment Act (ARRA) funding for the FSP and in FY 2010-11, SCCRTC fully delivered the FSP service it committed to with ARRA funding. In FY 2010-11, SCCRTC completed a tow service procurement process for FSP service on Highway 17.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Administration: Provide supplies as needed, monitor use, evaluate future program needs, and process invoices for payment of service from contractors.	07/01/11	06/30/12
2	Conduct quarterly training and informational meetings with Caltrans, CHP and tow operators	07/01/11	06/30/12

3	Represent agency at statewide oversight committee meetings to demonstrate effectiveness and to maintain and increase state funding for FSP program	07/01/11	06/30/12
4	Improve data collection techniques and enhance Personal Digital Assistants to improve truck tracking and vehicle dispatching capabilities.	07/01/11	06/30/12
5	Work with other freeway service programs within region to enhance the program's cost-effectiveness	07/01/11	06/30/12
6	Prepare Annual Report	07/01/11	06/30/12
7	Continue to promote the program and increase awareness	07/01/11	06/30/12
8	Continue to implement and monitor the usage and effectiveness of FSP tow truck service in cooperation with CHP and Caltrans	07/01/11	06/30/12
11	Coordinate FSP with neighboring counties	07/01/11	06/30/12
12	Consider revisions to FSP services based on analysis of usage and availability of funding	07/01/11	06/30/12
13	Maintain FSP data collection system and feed the data into the statewide FSP benefit/cost model to better reflect conditions of smaller FSP programs	07/01/11	06/30/12
14	Investigate and pursue potential new funding sources for FSP programs	07/01/11	06/30/12

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Project Completed</u>
1	Freeway Service Patrol and SAFE Annual Reports	annually
2	Ongoing operations	ongoing
3	Improved statewide FSP benefit/cost model	ongoing

Planning Emphasis Areas

Project Addresses the Following Planning Emphasis Areas

<u>PEA ID</u>	<u>PEA Name</u>
1	Congestion management process (CMP) and management and operations (M&O)
2	Overall Work Program (priorities for CPG funding)

Planning Factors

Project Addresses the Following Planning Factors

<u>PF ID</u>	<u>PF Name</u>
1	Increase the safety of the transportation system for motorized and non-motorized users
2	Increase the accessibility and mobility of people and for freight
3	Enhance the integration and connectivity of the transportation system, across and between modes, people and freight.
4	Promote efficient system management and operation.

- 5 Emphasize the preservation of the existing transportation system.
- 6 Increase the accessibility and mobility of people and for freight
- 7 Enhance the integration and connectivity of the transportation system, across and between modes, people and freight.
- 8 Promote efficient system management and operation.
- 9 Emphasize the preservation of the existing transportation system.

WORK ELEMENT NUMBER 178

Service Authority for Freeway Emergencies (SAFE)

Agency: SCCRTC

Project Manager: Ginger Dykaar, Transportation Planner

Total Budget: \$296,800

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2011-2012

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	78,000	0	DMV Revenues	186,000	0
Services & Supplies	218,800	0	Local	5,000	0
Reserves		0	MTC Contribution	50,000	0
			SAFE Funds	55,800	0
TOTAL	296,800	0	TOTAL	296,800	0
			% Federal	0%	

Project Description

The Santa Cruz County Service Authority for Freeway Emergencies (SAFE) operates the County's highway callbox system and works with the California Highway Patrol and Caltrans on motorist aid and highway safety projects and programs.

Project Product(s)

Service Authority for Freeway Emergencies call box system and extra CHP enforcement to reduce collisions

Other Task (Nonfederal)

Maintain and implement SAFE program and provide extra CHP enforcement

Previous Accomplishments

In FY 1991, SCCRTC installed the first SAFE call boxes along major state highways in Santa Cruz County in partnership with Caltrans and the CHP. During FY 1991/92, the first full year of this program, SCCRTC implemented the SAFE Motorist Aid Callbox System in Santa Cruz County. The Santa Cruz County system has been annually continued and upgraded to digital service and to ensure accessibility. In 1999, SCCRTC SAFE as a partner with the CHP and Caltrans initiated the Safe on 17 program to reduce collisions on Highway 17 with enforcement, engineered improvements and education. The program has successfully helped to reduce collisions by almost 50% over its life time.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
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1	Continue to work with contractors to provide reliable and efficient call box facilities and services	07/01/11	06/30/12
2	Complete mobility and site improvements as needed	07/01/11	06/30/12
3	Track DMV collection of SAFE funds to ensure accurate revenue collection	07/01/11	06/30/12
4	Continue to work with the CalSAFE Committee to coordinate on statewide issues related to Call Box and motorist aid systems	07/01/11	06/30/12
5	Work with other SAFE agencies in the region to solicit new contracts for call box implementation and maintenance services	07/01/11	06/30/12
6	Continue to administer enhanced CHP enforcement as part of the SAFE on 17 Program.	07/01/11	06/30/12
7	Continue the funding partnership with Metropolitan Transportation Commission to ensure continuation of the enhanced CHP enforcement on Hwy 17	07/01/11	06/30/12
8		07/01/11	06/30/12
9	Continue to monitor and track collision and safety issues on Highways 1 and 17	01/15/12	03/31/12
	Produce annual report for the Safe on 17 program and invoice MTC for funds		

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Project to be Completed</u>
1	Usage and maintenance reports from maintenance and call answering contractors (SCCRTC)	Monthly
2	Site accessibility improvements	06/30/12
3	New phone service contract for call boxes	12/31/11
4	Combined SAFE and FSP annual report	04/30/12
5	Safe on 17 quarterly and annual reports	Quarterly
6	Agenda packet and materials for Safe on 17 Task Force meetings	Biennially

Planning Emphasis Areas

Project Addresses the Following Planning Emphasis Areas

<u>PEA ID</u>	<u>PEA Name</u>
1	Congestion management process (CMP) and management and operations (M&O)
2	Overall Work Program (priorities for CPG funding)

Planning Factors**Project Addresses the Following Planning Factors**

<u>PF ID</u>	<u>PF Name</u>
1	Increase the safety of the transportation system for motorized and non-motorized users
2	Increase the accessibility and mobility of people and for freight
3	Enhance the integration and connectivity of the transportation system, across and between modes, people and freight.
4	Promote efficient system management and operation.
5	Emphasize the preservation of the existing transportation system.

WORK ELEMENT NUMBER 179

Transportation Demand Management

Agency: SCCRTC

Project Manager: Tegan Speiser, Commute Solution Manager

Total Budget:

\$396,100

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2010-2011

EXPENDITURES

REVENUE

Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	195,000	0	CMAQ	192,100	0
Services & Supplies	201,100	0	RSTP Exchange	130,000	0
Reserves	0	0	MBUAPCD AB2766	74,000	0
		0			
TOTAL	396,100	0	TOTAL	396,100	0

Project Description

Through Commute Solutions, SCCRTC provides information and direct services to Santa Cruz County area residents, visitors and employers to encourage the use of sustainable transportation modes; increase vehicle occupancy through carpooling, vanpooling and riding the bus; eliminate vehicle trips through telecommuting and compressed work weeks; and implements other Transportation Demand Management (TDM) strategies. The TDM program establishes the strategies that result in more efficient use of available transportation resources. The program promotes sustainable transportation choices and implements programs that result in emission reduction, regional traffic congestion and delay mitigation, and reduction in vehicle trips and vehicle miles travelled.

Project Product(s)

Commute Solutions Program

Federally Eligible Task

Promote sustainable transportation modes and choices region-wide through the coordination of incentives, promotional events, campaigns and information dissemination

Previous Accomplishments

Ride matching assistance; program/event promotion; regional coordination of TDM efforts; radio and TV interviews; newspaper articles and press releases; emergency ride home reimbursement; employer and college outreach; website development. Additional accomplishments include successfully completing 2010 Rideshare Week and 2010 Clean Air Month campaigns, funded in part by the Air District to educate and encourage sustainable transportation as a way to maintain good air quality.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
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1	Prepare and conduct community outreach, education, and promotional materials and provide personalized ridematching services	07/01/11	06/30/12
2	Coordinate with regional rideshare and transit service providers, promote transit services	07/01/11	06/30/12
3	Operate 429-POOL hotlines and coordinate regional participation and access to the 511.org online ride matching system. Maintain online database of people interested in a ride match.	07/01/11	06/30/12
4	Develop and maintain information on TDM initiatives in the community	07/01/11	06/30/12
5	Direct, monitor, and document media communications related to program's objectives and goals	07/01/11	06/30/12
6	Participate in periodic meetings of the Transportation and Air Quality Joint Marketing Committee	07/01/11	06/30/12
7	Participate in tri-county coordination of outreach campaigns - i.e. Rideshare Week	07/01/11	06/30/12
8	Update and maintain content and design of websites	07/01/11	06/30/12
9	Promote, reimburse and monitor Emergency Ride Home Program	07/01/11	06/30/12
10	Assist employers in promoting multi-modal travel options and services through transportation fairs and on-site presentations	07/01/11	06/30/12
11	Research most effective methods and strategies to meet program objectives	07/01/11	06/30/12
12	Develop and apply a consistent set of evaluation measures for TDM projects and programs	07/01/11	06/30/12
13	Participate in transportation-related air quality and climate change activities including those related to implementing State and Federal Clean Air Acts and other legislation such as AB 32 and SB 375	07/01/11	06/30/12
14	Promote and facilitate access to existing park and Ride Lots and plan for future P&R facility needs	07/01/11	06/30/12
15	Increase vehicle occupancy by implementing the new countywide carpool incentive program funded by a MBUAPCD grant	07/01/11	06/30/12

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Product to be Completed</u>
1	Commute Solutions program websites	Monthly
2	Promotional materials and presentations	Monthly
3	Interactive presentations and trip planning tools for use at events	Monthly

4	Press releases, articles and interviews	Monthly
5	Online 511 ridematching database	Monthly
6	Progress reports	Quarterly
7	Scatter maps for employer presentations	Monthly
8	Carpool incentive program	Monthly
9		

Planning Emphasis Areas

Project Addresses the Following Planning Emphasis Areas

<u>PEA ID</u>	<u>PEA Name</u>
1	Congestion management process (CMP) and management and operations (M&O)
2	Overall Work Program (priorities for CPG funding)

Planning Factors

Project Addresses the Following Planning Factors

<u>PF ID</u>	<u>PF Name</u>
1	Increase the safety of the transportation system for motorized and non-motorized users
2	Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns
3	Enhance the integration and connectivity of the transportation system, across and between modes, people and freight.
4	Promote efficient system management and operation.
5	Emphasize the preservation of the existing transportation system.

WORK ELEMENT NUMBER 231

Data Collection, Uniformity and Access

Agency: SCCRTC

Project Manager: Rachel Moriconi, Senior Transportation Planner

Total Budget:

\$58,000

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2011-2012

EXPENDITURES

REVENUE

Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	21,000	0	FHWA PL	0	0
Contractual	37,000	0	State RPA	21,000	0
			STIP PPM	37,000	0
TOTAL	58,000	0	TOTAL	58,000	0
			% Federal	0%	

Project Description

The SCCRTC's traffic monitoring program involves collecting and reporting data on the county's transportation network for use locally and for use by AMBAG in updating the regional travel demand model. It also involves working with regional and statewide efforts for the production of origin and destination studies and household travel surveys.

Project Product(s)

- Traffic, vehicle occupancy and bicycle counts
- Traffic monitoring and count data with GIS maps
- Traffic count web page

Federally Eligible Task

Proposed Expenditure of Federal Funding (PL/FTA 5303)

Continue collecting and monitoring traffic, vehicle occupancy and bicycle counts and ensure that regional origin and destination studies and household travel surveys provide sufficient and adequate data **0%**

Previous Accomplishments

SCCRTC collects traffic count data annually through consultant services and in 2010 collected additional traffic count information on the most congested segment of Highway 1. SCCRTC has also been working on ways to collect reliable and usable bicycle count information.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Coordinate the collection of traffic volume and vehicle occupancy data at various locations throughout the county, using consultant services as budgeted and convert to GIS format	07/01/11	06/30/12

2	Post count and historic traffic count data on RTC's website for easy access and reference by government agencies and members of the public	07/01/11	06/30/12
3	Coordinate traffic data collection and reporting with Caltrans, UCSC, AMBAG, the cities and the County	07/01/11	06/30/12
4	Provide traffic count data to local, state and federal agencies, land use development proponents and members of the public as needed	07/01/11	06/30/12
5	Continue working with AMBAG and Santa Cruz Metro on the inclusion of transit information in the travel demand model	07/01/11	06/30/12
6	Continue working with local jurisdiction, AMBAG and the Transportation Agency for Monterey County (TAMC) on coordinated and/or joint traffic counting services and/or reporting	07/01/11	06/30/12
7	Continue working to conduct bicycle counts	07/01/11	06/30/12
8	Work with AMBAG, Caltrans and other regional agencies on ensuring that origin and destination studies and household travel surveys provide sufficient and adequate data	07/01/11	06/30/12

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Product to be Completed</u>
1	Traffic count data produced by consultants	06/30/12
2	Website posting and disseminating information through flyers	06/30/12
3	Vehicle Occupancy Count data	06/30/12
4	Coordination meetings on data collection and improvements to the travel demand model	06/30/12

WORK ELEMENT NUMBER 411

Clearinghouse

Agency: SCCRTC

Project Manager: Grace Blakeslee, Senior Transportation Planner

Total Budget:

\$45,020

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2011-2012

EXPENDITURES

REVENUE

Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	45,020	0	SGC Grant	10,000	0
			State RPA	7,004	0
			FHWA PL	28,016	0
TOTAL	45,020	0	TOTAL	45,020	45,020
			% Federal	62%	

Project Description

This element emphasizes early and continued coordination between the RTC, local agencies and agencies in the neighboring regions on land use development projects and land use plans with transportation implications and on transportation plans and projects with land use implications. This element also includes work involved in blueprint planning and responding to the requirements of SB375 for improved coordination between land-use and planning decisions.

Project Product(s)

Comment letters to project sponsors regarding environmental assessments

Federally Eligible Task

Proposed Expenditure of Federal Funding (PL/FTA 5303)

Collection and documentation of regionally significant project proposals and state planning programs.

62%

Previous Accomplishments

SCCRTC reviews and comments on various plans and environmental review documents to gauge their consistency with transportation plans and projects. SCCRTC also worked with AMBAG, local agencies and regional agencies on the production of a transportation blueprint document to better coordinate land use and transportation decisions.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Provide staff comments on general plan updates, bicycle plans, major development plans, transit plans and environmental review documents prepared by local agencies and other entities	07/01/11	06/30/12
2	Share information with the planning staffs of the local jurisdictions, UCSC, and Santa Cruz Metro on the coordination of land use and transportation issues and projects	07/01/11	06/30/12
3	Forward applicable draft plans and environmental documents to Elderly and Disabled Transportation Advisory Committee and Bicycle Committee for their review and comment (SCCRTC), as needed	07/01/11	06/30/12
4	Share information with planning staffs of jurisdictions, public transit operators, universities and colleges, on the coordination of land use and transportation issues and projects	07/01/11	06/30/12

5	Review Caltrans comments on local and regional plans and projects	07/01/11	06/30/12
6	Coordinate with AMBAG to ensure any work on a Regional Blueprint Plan for the Monterey Bay region reflects the goals and policies of the Regional Transportation Plan (RTP) and the priorities of the SCCRTC and its member agencies. Consider alternative growth scenarios that provide information on compact development and related infrastructure needs and costs	07/01/11	06/30/12
7	Identify and analyze issues relating to integration of transportation and community goals and objectives in land use, housing, economic development, social welfare and environmental preservation	07/01/11	06/30/12
8	Incorporate transit and intermodal facilities, bicycle transportation facilities and pedestrian walkways in plans and programs where appropriate	07/01/11	06/30/12

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Product to be Completed</u>
1	Comment letters on draft plans and environmental documents a major impact on the regional transportation system.	ongoing
3	Board agenda reports, as needed	ongoing
5	Quarterly report on document review activities	quarterly
9	Library of environmental documents	ongoing

WORK ELEMENT NUMBER 614

Bicycle and Pedestrian Planning and Education

Agency: SCCRTC

Project Manager: Cory Coletti, Bicycle Coordinator
Karna Pushnik, Senior Transportation Planner

Total Budget: \$1,049,350

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2011-2012

EXPENDITURES

REVENUE

Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	183,000	0	FHWA PL	0	0
Contractual	630,000	0	State RPA	38,125	0
Other	236,350	0	STIP PP&M	0	0
			RSTP Exchange	95,000	0
			Coastal Conservancy	250,000	0
			MBUAPCD AB2766	15,000	0
			Fed Disc. (DEM 115L)(023)	310,000	0
			New Freedom Grant	165,000	0
			CT Environmental Justice (EJ)	39,500	0
			Local	136,725	0
TOTAL	1,049,350	0	TOTAL	1,049,350	0
			% Federal	0%	

Note: TAMC does not include direct program expenditures for Carmel Hill Trail.

Project Description

The objective of this program is to encourage growth in bicycle and pedestrian travel in the region by reviewing and updating the bicycle and pedestrian elements of the Regional Transportation Plan, and integrating and promoting bicycle and pedestrian facilities and services with roadway and transit planning operations. The focus of this work element is three-fold: 1) coordinating and advancing bicycle and pedestrian projects and programs throughout the county; 2) supporting countywide Bicycle/Pedestrian Safety Education and the Bike to Work/School programs; and 3) developing the master plan for the Monterey Bay Sanctuary Scenic Trail (MBSST) Network.

Project Product(s)

Improved awareness and expanded bicycle and pedestrian transportation alternatives.

Federally Eligible Tasks

Proposed Expenditure of Federal Funding (PL/FTA 5303)

Coordinate and advance bicycle and pedestrian projects and programs in Santa Cruz County **0%**

Previous Accomplishments

In FY 2010-11, the SCCRTC worked with most of the local jurisdictions to update and certify their bicycle transportation plans. The SCCRTC also secured a New Freedom Grant to implement pedestrian improvements to transit identified through the work with Pedestrian Safety Work Group. SCCRTC also produced a draft bicycle signage plan with the assistance of an intern. In 2010, working with the Elderly and Disabled Transportation Advisory Committee's Pedestrian Safety work Group, the SCCRTC produced a report titled "Improving the Safety and Accessibility of Sidewalks in Santa Cruz County" funded in part by an Environmental Justice Planning Grant.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Coordinate and provide staff support for SCCRTC's Bicycle Committee and the Elderly and Disabled Transportation Advisory Committee's Pedestrian Safety Work Group	07/01/11	06/30/12
2	Coordinate with local, state and federal agencies regarding bicycle and pedestrian projects, plans and funding programs	07/01/11	06/30/12
3	Provide input and assistance to local, regional and state agencies on how to integrate bicycle and pedestrian features into roadway and land development projects	07/01/11	06/30/12
4	Assist local jurisdictions in the development or update of Bicycle Transportation Plans, and certify conformance with Street and Highways Code	07/01/11	06/30/12
5	Continue financial support of the Bike to Work/School program, and the Community Traffic Safety Coalition (CTSC)	07/01/11	06/30/12
6	Continue funding and promoting bilingual bicycle and pedestrian safety education program (Ride N' Stride) at schools	07/01/11	06/30/12
7	Continue monitoring planning for a public use trail in the San Lorenzo Valley	07/01/11	06/30/12
8	Continue providing support to entities in their efforts to develop and fund bicycle and pedestrian plans, programs and subsidies	07/01/11	06/30/12
9	Investigate methods to reduce vehicle travel by expanding and enhancing bicycle and pedestrian travel	07/01/11	06/30/12
10	Continue to compile and update digitized bikeway information to be provided to the public as a roadway layer through the County's GIS webpage	07/01/11	06/30/12
11	Supply SCCRTC's Community Assessment Project and its Traffic Monitoring Report with new bikeway mileage data on an annual basis	07/01/11	06/30/12
12	Continue outreach and administration of Bicycle Hazard and Pedestrian Access Reports to identify network deficiencies	07/01/11	06/30/12
13	Continue working with the Pedestrian Safety Task Force to implement the findings of the report "Improving Safety and Accessibility of Sidewalks in Santa Cruz County"	07/01/11	06/30/12
14	Work with the Pedestrian Safety Work Group and local jurisdictions to make pedestrian facility improvements with funds secured through a New Freedom Grant	07/01/11	06/30/12
15	Prepare a Master Plan for the Monterey Bay Sanctuary Scenic Trail (MBSST) Network including portions of the trail that may be developed within the Santa Cruz Branch Rail Line right-of-way in coordination with local jurisdictions and Monterey Bay regional agencies	07/01/11	06/30/12
16	Implement a Bicycle Route Signage system through coordination with local jurisdictions, bicycle advocates and community members. Identify routes and seek funding.	07/01/11	06/30/12

17	Implement, promote and seek funding for the Bikes Secure bicycle parking subsidy program	07/01/11	06/30/12
18	Continue updating and distributing the Santa Cruz County Bikeways Map	07/01/11	06/30/12

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Project to be Completed</u>
1	Bicycle Committee and Pedestrian Safety Work Group committee agenda packets and minutes	ongoing
2	Certification of local jurisdiction Bicycle Transportation Plans	ongoing
3	Outreach, distribution and processing of Bicycle Hazard and Pedestrian Access reports	ongoing
4	Bicycle racks and lockers to recipients of the Bicycle Secure Program	ongoing
5	Bike Week 2012	05/30/12
6	Master Plan and Environmental Review of the Monterey Bay Sanctuary Scenic Trail Network in Santa Cruz County	06/30/13

WORK ELEMENT NUMBER 621

Elderly & Disabled & Americans with Disabilities Act

Agency: SCCRTC

Project Manager: Karena Pushnik, Senior Transportation Planner

Total Budget:

\$39,222

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2011-2012

EXPENDITURES

REVENUE

Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	39,222	0	FHWA PL	2,498	0
			State RPA	36,724	0
			CT Environmental Justice (EJ)		0
TOTAL	39,222	0	TOTAL	39,222	0
			% Federal	6%	

Project Description

To plan and coordinate the delivery of transportation services to the elderly and persons with disabilities, and to achieve economies of scale among human service and transportation agencies. Additionally, this work element identifies the transportation needs of traditionally underserved groups (elderly, persons with disabilities, persons of color, and low-income) and assesses the adequacy of service available to meet those needs.

Project Product(s)

Agenda packets and minutes of the Elderly and Disabled Transportation Advisory Committee
 Unmet Transit Needs Recommendations

Federally Eligible Task

Proposed Expenditure of Federal Funding (PL/FTA 5303)

Administer and conduct Elderly and Disabled Transportation Advisory Committee

6%

Previous Accomplishments

SCCRTC worked with AMBAG and other regional and local partner agencies to produce the SAFETEA-LU required Coordinated Public Transit Human Services Transportation Plan. The SCCRTC Elderly and Disabled Transportation Advisory Committee established the Pedestrian Safety Work Group to work on accessible pedestrian planning. SCCRTC holds E/C Advisory Committee meetings regularly to coordinate with public transit operators and social service providers. The SSTAC provides input on federal transit grant funding, particularly Section 5310, 5311, JARC, and New Freedom.

Steps to Achieve Task - SCCRTC

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Provide staff support to the E/D Advisory Committee	07/01/11	06/30/12
2	Implement the accessible pedestrian planning program through the Pedestrian Safety Work Group (subcommittee)	07/01/11	06/30/12

3	Continue to coordinate with local public, private, and non-profit entities involved in providing specialized transportation, including Community Bridges, the Volunteer Center, SCMTD and its Metro Advisory Committee (MAC)	07/01/11	06/30/12
4	Process Transportation Development Act claims for specialized transportation and pedestrian services and facilities	07/01/11	06/30/12
5	Facilitate the local review and scoring of FTA Section 5310, Section 5311, Job Access/Reverse Commute (JARC), and New Freedom applications	07/01/11	06/30/12
6	Conduct Annual Transportation Unmet Needs assessment and hearing	07/01/11	06/30/12
7	Coordinate with the Community Traffic Safety Coalition for promotion of Pedestrian Access Reports	07/01/11	06/30/12
8	Implement the Para transit Coordination Task Force recommendations	07/01/11	06/30/12
9	Update the Guide for Specialized Transportation	07/01/11	06/30/12
10	Implement pass through grant agreements with Caltrans and Community Bridges for the Mobility Outreach and Education project	07/01/11	06/30/12
11	Implement pass through grant agreements for New Freedom and Jobs Access/Reverse Commute grants	07/01/11	06/30/12

Task Products

<u>Product No</u>	<u>PEA Name</u>	<u>Project to be Completed</u>
1	Agenda packets for the E/D Advisory Committee	ongoing
2	Annual Unmet Needs Hearing	ongoing
3	Updates to the "Guide for Specialized Transportation"	ongoing
4	Annual Report summarizing the Committee's activities	ongoing
5	Pedestrian Action Plan	ongoing
6	Section 5310 grant funding recommendations	ongoing
7	Agreements with New Freedom and Jobs Access/Reverse Commute grant recipients	ongoing

WORK ELEMENT NUMBER 622

Regional/Metropolitan Transportation Planning

Agency: SCCRTC

Project Manager: Grace Blakeslee, Senior Transportation Planner

Total Budget:

\$154,893

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2011-2012

EXPENDITURES

REVENUE

Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	127,537	0	FHWA PL	74,037	0
Contractual	2,356	0	STIP PP&M	43,500	0
Other	25,000	0	SGC Grant	20,000	0
			Local	17,356	0
TOTAL	154,893	0	TOTAL	154,893	0
			% Federal	48%	

Project Description

The focus of this work element is implementation of the 2010 Regional Transportation Plan (RTP), coordination on long range planning with our transportation partners and preparation for the 2012 RTP. Additionally rules regarding regional transportation plans established by the federal transportation act (SAFETEA-LU), will continue to be implemented. This work element also includes working with local jurisdictions to ensure that regional transportation policies and projects are included in local jurisdiction planning activities. Staff will also continue work on tracking and implementation of AB32 and SB375 requirements for Regional Transportation Plans.

Project Product(s)

- RTP Updates and amendments
- Environmental review of RTP updates

Federally Eligible Task

Proposed Expenditure of Federal Funding (PL/FTA 5303)

Update the 2010 Regional Transportation Plan to produce a 2012 RTP **48%**

Previous Accomplishments

Regional Transportation Plans have been prepared since 1975. In FY 10/11 the RTC completed work on the 2010 RTP update and corresponding environmental document in coordination with AMBAG and neighboring RTPA's. SCCRTC also initiated work for the 2012 RTP update.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
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1	Coordinate on long-range transportation planning activities within the region, including timelines, public participation efforts, updated project costs and revenue estimates, environmental documentation, and other efforts that may produce economies of scale	07/01/11	06/30/12
2	Continue to work with Caltrans and local agencies to implement the <i>Regional Transportation Plan's</i> projects and policies through their planning and capital improvement programming actions	07/01/11	06/30/12
3	Identify and document transportation facilities, projects and services required to meet regional and interregional mobility and access needs	07/01/11	06/30/12
4	Coordinate with local jurisdictions, Caltrans, AMBAG, the Metropolitan Transportation Commission, and the Transportation Agency for Monterey County (TAMC) on long-range transportation planning activities in our region	07/01/11	06/30/12
5	Work to develop potential new transportation revenues to help meet continuously increasing funding shortfalls	07/01/11	06/30/12
6	Coordinate with Caltrans and AMBAG on implementing planning requirements enacted through the federal transportation act	07/01/11	06/30/12
7	Continue to coordinate with AMBAG on upgrade of the regional transportation model and on its population forecasts	07/01/11	06/30/12
8	Coordinate with AMBAG, Caltrans and the Transportation Agency for Monterey County for any requirement or proposal to conduct a freight planning study	07/01/11	06/30/12
9	Apply the Sustainable Transportation Access Rating System (STARS) process to the development of the 2012 RTP	07/01/11	06/30/12
10	Ensure that projects proposed for federal, state or local funding are consistent with the RTP	07/01/11	06/30/12

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Product to be Completed</u>
1	Complete first phase of STARS for RTP	08/31/11
2	Complete Policy Element for 2012 RTP	09/30/11

WORK ELEMENT NUMBER 641

Transportation Improvement Programs (TIP)

Agency: SCCRTC

Project Manager: Rachel Moriconi, Senior Transportation Planner

Total Budget:

\$254,500

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2011-2012

EXPENDITURES

REVENUE

Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	214,500	0	FHWA PL	0	0
Contractual	0	0	State RPA	0	0
Other	40,000	0	STIP PP&M	214,500	0
Contingency	0	0	Local	40,000	0
TOTAL	254,500	0	TOTAL	254,500	0
			% Federal	0%	

Federally Eligible Task

Proposed Expenditure of Federal Funding (PL)

Administer and monitor federal and state aid funding programs whose projects are included in the regional plan, including the State Transportation Improvement Program (STIP), Regional Surface Transportation Program (RTSP), Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds, and the Transportation Enhancement Program (STIP TE), American Recovery and Reinvestment Act (ARRA) funds, and Proposition 1B programs

0.00%

Previous Accomplishments

In 2008, SCCRTC secured over \$16 million in CMIA Prop 1B funds for the construction of Highway 1 Auxiliary Lanes between Soquel Drive and Morrissey Boulevard. In 2011, SCCRTC secured \$10.2 million in Proposition 116 funds and \$4.2 million in STIP funds to complete the purchase of the 32-mile Santa Cruz Branch Rail Line. SCCRTC also worked with local jurisdictions to secure over \$12 million in ARRA funds for local projects and ensure timely delivery of those projects.

Steps to Achieve Task:

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Prepare amendments to the 2010 Regional Transportation Improvement Program (RTIP) as needed	07/01/11	12/31/11
2	Prepare the 2012 Regional Transportation Improvement Program (RTIP)	08/01/11	04/30/12
3	Coordinate RTIP amendments with AMBAG for the Federal Transportation Improvement Program (FTIP) and with Caltrans and the California Transportation Commission (CTC) for the State Transportation Improvement Program (STIP)	07/01/11	06/30/12

4	Conduct planning and project activities (including corridor studies, and other transportation planning studies) to identify and develop candidate projects for the Federal Transportation Improvement Program (FTIP)	07/01/11	06/30/12
5	Monitor the state transportation budget and work with Caltrans and the California Transportation Commission on obtaining funding for STIP funded projects	07/01/11	06/30/12
6	Program funds for projects through state and federal funding programs such as the State Transportation Improvement Program (STIP), the Regional Surface Transportation Program (RSTP), the STIP Transportation Enhancement Activities (STIP TE) Program and Proposition 1B programs	07/01/11	06/30/12
7	Monitor the implementation of STIP, STIP TE, RSTP, and CMAQ-funded projects, with an emphasis on project delivery, timely use of funds and compliance with State and Federal laws and California Transportation Commission guidelines	07/01/11	06/30/12
8	To better deliver qualifying and approved projects, exchange federal RSTP funds for State funds through the State's RSTP Exchange program	07/01/11	06/30/12
9	Assist local agencies in filing and monitoring STIP allocation requests	07/01/11	06/30/12
10	Work with Caltrans to monitor both major and minor state highway projects and to fulfill its STIP project monitoring and project delivery responsibilities	07/01/11	06/30/12
11	Work with our counterpart regional agencies, Caltrans and the California Transportation Commission (CTC) on the development of implementation policies and procedures for state and federal funding programs	07/01/11	06/30/12
12	Prepare state and federally-mandated information and reports for AMBAG, Caltrans, FHWA, and the CTC	07/01/11	06/30/12
13	Provide information to the public and other agencies regarding funding programs and opportunities	07/01/11	06/30/12
14	Monitor state rules and regulations by attending state and regional agency meetings, such as: Regional Transportation Planning Agencies Group, California Transportation Commission, Self-Help Counties Coalition, and California Council of Governments meetings.	07/01/11	06/30/12
15	Work with regional, state and national entities to coordinate implementation and reauthorization of the federal transportation act (SAFETEA-LU) and the Clean Air Act	07/01/11	06/30/12
16	Incorporate transit and intermodal facilities, bicycle transportation facilities and pedestrian walkways in plans and programs where appropriate	07/01/11	06/30/12

Task Products :

<u>Product No</u>	<u>Product Description</u>	<u>Project to be Completed</u>
1	2010 Regional Transportation Improvement Program (RTIP) amendments	12/31/11
2	2012 Regional Transportation Improvement Program (RTIP)	04/30/12
3	Submit project information for 3rd quarter amendment to the Federal Transportation Improvement Program	08/25/11

4	Submit project information for 4th quarter amendment to the Federal Transportation Improvement Program	11/25/11
5	Submit project information for 1st quarter amendment to the Federal Transportation Improvement Program	02/24/12
6	Submit project information for 2nd quarter amendment to the Federal Transportation Improvement Program	05/26/12
7	Submit project information for administrative amendments and schedule formal amendment to the Federal Transportation Improvement Program	Quarterly
8	STIP funding allocation requests for regional and local projects	Quarterly

WORK ELEMENT NUMBER 682

Rail/Trail Authority (SCCRTC)

Agency: SCCRTC

Project Manager: Luis Mendez, SCCRTC

Total Budget:

\$6,024,156

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2011-2012

EXPENDITURES

REVENUE

Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	110,000	0	STIP	5,350,000	0
Construction	5,735,000	0	RSTP Exchange	250,000	0
Services & Supplies	168,000	0	Union Pacific	100,000	0
Contingency	6,156	0	Local	155,000	0
			Reserves	169,156	0
TOTAL	6,019,156	0	TOTAL	6,024,156	0

Project Description

This work element involves the Regional Transportation Commission functioning as a Rail/Trail Authority, the lead agency for acquisition, management and developments of the Santa Cruz Branch Rail Line right-of-way. The Regional Transportation Commission is also planning to institute recreational passenger rail service. The possibility of potential bicycle and pedestrian paths using the right-of way adjacent to the rail line is shown within the Bicycle/Pedestrian Planning Work Element.

Project Product(s)

SCCRTC meeting materials

Other Task (nonfederal)

Ownership and management of Santa Cruz Branch Rail Line right-of-way and its operation

Previous Accomplishments

In FY 2010-11, the SCCRTC completed negotiations with Union Pacific and Sierra Northern Railway and secured the funding to purchase the Santa Cruz Branch Rail Line.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Complete property transfer of Santa Cruz Branch Rail Line from Union Pacific to SCCRTC	07/01/11	07/31/11
2	Complete engineering work to improve structures and other rail line elements	07/01/11	09/30/11
3	Secure funding and initiate improvements to structures and other rail line elements	07/01/11	12/31/11

4	Establish contracts and systems to effectively, efficiently and reliably operate the freight service, maintain the rail line and manage the ownership of the property	07/01/11	06/30/12
5	Coordinate operation of the Santa Cruz Branch Rail Line, including current and future uses, with operators, shippers, partner agencies and local jurisdictions	07/01/11	06/30/12
6	Investigate lease possibilities, update old leases and secure new leases	07/01/11	06/30/12
7	Work with Sierra Northern Railway on the development and initiation of recreational rail service between Santa Cruz and Davenport	07/01/11	06/30/12
8	Continue to work with the Transportation Agency for Monterey County, the Coast Rail Coordinating Council, Caltrain, AMTRAK and Caltrans Division of Rail to support the establishment of a rail station at the Pajaro station for any new or expanded rail passenger service on the coast mainline	07/01/11	06/30/12

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Project to be Completed</u>
1	Contracts with rail service providers, freight customers, consultants for operation and management of property	ongoing
2	Updated and new leases	ongoing
	Recreational rail service implementation plan	9/30/2011
3	Title to property	7/31/2011

WORK ELEMENT NUMBER 683

Highway and Roadway Planning and Projects (SCCRTC)

Agency: SCCRTC

Project Manager: Kim Shultz Senior Transportation Planner
Rachel Moriconi, Senior Transportation Planner

Total Budget: \$20,868,897

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2011-2012

EXPENDITURES

REVENUE

Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	360,571	0	State RPA	105,750	0
Other	18,874,000	0	RSTP Exchange	2,110,000	0
Contingencies	1,613,326	0	CMAQ	65,000	0
			Federal Earmark	28,500	0
			STIP	2,369,647	0
			CMIA	16,190,000	0
TOTAL	20,847,897	0	TOTAL	20,868,897	0
			% Federal	0%	

Project Description

SCCRTC is responsible for tasks including the implementation of the Project Approval/ Environmental Documents (PA/ED) for the Highway 1 HOV Lanes project and the Highway 1 Soquel-Morrissey Auxiliary Lanes project, and final design engineering and construction for the Auxiliary Lanes project. Additional work element tasks include close coordination and monitoring of Caltrans work on projects to improve the Highway 1 freeway, the Highway 1/17 Merge Lanes project and other Highway and roadway improvement projects that are not specifically attributed to implementation of the Highway 1 HOV Lanes or Soquel-Morrissey Auxiliary Lanes projects.

Project Product(s)

Project Approval/ Environmental Documents (PA/ED) for the Highway 1 HOV Lanes project and the Highway 1 Soquel-Morrissey Auxiliary Lanes project
 Coordination on highway and roadway projects not associated with HOV lanes or auxiliary lanes implementation
 Final design for the Highway 1 Auxiliary Lanes project

Other Task

Project Approval/ Environmental Documents (PA/ED) for the Highway 1 HOV Lanes project and the Highway 1 Soquel-Morrissey Auxiliary Lanes project

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Guide the consultant work, in cooperation with the Project Development Team, Caltrans, local, and regional agencies	07/01/11	06/30/12
2	Guide the consultant work with the Project Development Team, Caltrans, local, and regional agencies, on the final engineering phase (Plans, Specifications, and Estimates (PS&E))	07/01/11	06/30/12

3	Participate in the Project Development Team (PDT) oversight	07/01/11	06/30/12
4	Coordinate with Caltrans and the consultant team to meet all funding and project reporting requirements particularly those of the Corridor Mobility Improvement Account (CMIA).	07/01/11	06/30/12
5	Coordinate with the Highway 1 Construction Authority on the PA/ED and funding issues	07/01/11	06/30/12
6	Implement bilingual public outreach plan	07/01/11	06/30/12
7	Coordinate public outreach efforts with other RTC projects and respond to concerns from residents and businesses, and prepare for the beginning of construction of the Auxiliary Lanes project	07/01/11	06/30/12
8	Complete necessary agreements to manage the construction for the Highway 1 Soquel-Morrissey Auxiliary Lanes project and initiate construction, Complete the Sustainable Transportation and Access Rating System Analysis (STARS) of the Highway 1 HOV Lanes	07/01/11	06/30/12

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Project to be Completed</u>
1	Public meetings, newsletters, community group presentations and other outreach efforts	ongoing
2	Progress Reports on the status of the projects to the RTC	ongoing
3	Highway 1 HOV Lanes project draft environmental documents	07/15/11
4	Highway 1 HOV Lanes project final environmental documents	5/31/2012
5	Support Caltrans legal defense of the Highway 1 Auxiliary Lanes project final environmental document	12/31/11
6	Final Design and Right-of-Way Certification of the Highway 1 Soquel-Morrissey Auxiliary Lanes project	08/31/11
7	Construction contract for Highway 1 Auxiliary Lanes project	10/31/2011

Federally Eligible Task Proposed Expenditure of Federal Funding (PL/FTA 5303)

Coordination and monitoring of Caltrans work on projects to improve highway and roadway improvement projects that are not specifically attributed to implementation of the Highway 1 HOV Lanes or Soquel-Morrissey Auxiliary Lanes projects	0%
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Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Work with Caltrans and local agencies on the development of the State Highway Operation and Protection Program (SHOPP) that includes highway projects that incorporate regional and interregional safety and mobility needs.	07/01/11	06/30/12
2	Continue to work with Caltrans and local jurisdictions in planning improvements to the most congested highway intersections and segments such as the Highway 1/9 Intersection, Highway 1/San Lorenzo River Bridge and the Highway 1/Harkins Slough Road Interchange to improve regional and interregional access, mobility and safety.	07/01/11	06/30/12

3	Continue to work with Caltrans, the California Transportation Commission, the Highway 1 Construction Authority and other partners to develop funding plans for highway and roadway projects	07/01/11	06/30/12
4	Prepare public information materials related to highway and roadway projects for coordinated outreach efforts in the development and implementation of improvement and funding plans	07/01/11	06/30/12
	Coordinate with Caltrans and the CHP on Traffic Operation Systems (TOS) improvements, relatively low cost projects designed to improve the efficiency and safety of the transportation system	07/01/11	06/30/12
	Provide staff support to the Traffic Operations System Oversight Committee	07/01/11	06/30/12
5	Assess the operational and physical continuity of transportation system components within and between metropolitan and rural areas, and interconnections to and through regions	07/01/11	06/30/12
6	Participate with Caltrans, regional and other local agencies in the creation of a Corridor System Management Plan for the Highway 1 corridor	07/01/11	06/30/12

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Project to be Completed</u>
1	Corridor System Management Plan for the Highway 1 Corridor	07/31/11
2	Factsheets and other public information materials	as needed
3	Funding plans for highway and roadway projects	as needed

Transportation Development Act (TDA) Estimates and Revenues

Month	FY 06-07 Actual Revenue	FY 07-08 Actual Revenues	FY 08-09 Actual Revenues	FY 09-10 Actual Revenues	FY 10-11 Auditor- Controller Jan 10 Estimate	FY 10-11 Auditor- Controller Jul 10 Estimate	FY 10-11 Actual Revenues	FY 10-11 Difference of Actual to Jul 10 Estimate	FY 10-11 Difference as % of Jul 10 Estimate	FY 10-11 Cumulative % of Actual to Jul 10 Estimate	FY 11-12 Auditor Controller Jany 11 Estimate
JULY	516,100	543,200	570,200	454,800	454,800	410,500	410,500	0	0.00%	100.00%	450,500
AUGUST	688,100	724,300	760,200	539,000	539,000	539,000	547,300	8,300	1.54%	100.87%	547,300
SEPTEMBER	795,777	863,255	634,334	719,093	719,093	719,093	819,955	100,862	14.03%	106.54%	779,955
OCTOBER	522,100	599,500	567,100	490,500	490,500	490,500	458,300	-32,200	-6.56%	103.56%	498,300
NOVEMBER	1,062,100	799,300	756,100	555,900	555,900	555,900	611,000	55,100	9.91%	104.86%	611,000
DECEMBER	644,010	638,280	700,859	625,785	625,785	625,785	776,432	150,647	24.07%	108.46%	736,433
JANUARY	584,700	583,600	538,600	465,300	538,600	465,300	502,700	37,400	8.04%	108.41%	479,259
FEBRUARY	777,600	778,200	590,700	620,400	590,700	620,400					639,012
MARCH	583,478	543,629	578,624	607,400	578,624	607,401					625,623
APRIL	488,600	494,300	432,400	385,100	432,400	385,100					396,653
MAY	651,500	659,000	464,400	562,700	464,400	562,700					579,581
JUNE	734,297	652,069	606,615	605,859	606,615	605,859					624,034
TOTAL	8,048,362	7,878,633	7,200,133	6,631,837	6,596,418	6,587,538	4,126,187	320,109	4.86%	62.64%	6,967,650
% Change		-2.11%	-8.61%	-7.89%		-0.13%					5.77%
% Change FY 06-07 to FY 07-08 Actual Revenues						-2.11%					
% Change FY 07-08 to FY 08-09 Actual Revenues						-8.61%					
% Change FY 08-09 to FY 09-10 Actual Revenues						-7.89%					



County of Santa Cruz

HEALTH SERVICES AGENCY

POST OFFICE BOX 962, 1080 EMELINE AVENUE SANTA CRUZ, CA 95061-0962
(831) 454-4000 FAX: (831) 454-4488 TDD: (831) 454-4123

PUBLIC HEALTH DIVISION

December 17, 2010

George Dondero
Executive Director
Santa Cruz County Regional Transportation Commission
1523 Pacific Avenue
Santa Cruz, CA 95060-3911

Regarding: Request for TDA FY 2011/12 Increase for Community Traffic Safety Coalition (CTSC) and Ride n' Stride programs

Dear Mr. Dondero:

For over 10 years, CTSC has been serving a vital function as the community-based coalition dedicated to developing and implementing strategies to increase use of safe alternate modes of transportation in Santa Cruz County, while reducing traffic-related injuries and fatalities. CTSC continues to work on projects that positively impact the community, such as a recent inter-agency collaborative effort to write guest blogs for Street-Smarts in the Sentinel on topics including sharrows for bicycles, safety and accessibility of sidewalks, the 511 system, and seasonal cycling tips. CTSC staff plays the lead role in developing and implementing CTSC's annual work plan, coordinates the annual observation survey and compiles bicycle and pedestrian injury/fatality data. The Ride n' Stride program has also served the community for many years through teaching road safety practices as the foundation for life-long behaviors to thousands of young students and their parents every year. TDA-funded staff and other HSA personnel continue to seek new sources of grant funding to provide helmets and other bike safety equipment to low-income residents and to expand ongoing traffic safety efforts.

In FY 2009/10, Health Services Agency's annual TDA budget for these two programs was reduced from \$100,000 to \$86,064, resulting in the need for a temporary increase in HSA matching funds to off-set significant reductions to dedicated staffing for these programs. However, HSA's ability to do this has been greatly affected by current County budgetary constraints. Therefore, restoration of TDA funds to the prior level of \$100,000 is now being requested. This amount will provide adequate funding for a .5 FTE educator/coordinator for each these programs, plus educational materials, local travel and other project implementation costs to ensure their continuing success in our community. A budget detail is available upon request.

Thank you for your consideration of this request and continued support of traffic safety programs.

Sincerely,

Katie LeBaron, MPH
Senior Health Educator
Chronic Disease and Injury Prevention Unit, HSA
(831) 454-5477; katie.lebaron@health.co.santa-cruz.ca.us



December 17, 2010

George Dondero
Executive Director
Santa Cruz County Regional Transportation Commission
1523 Pacific Avenue
Santa Cruz, CA 95060

Dear Mr. Dondero:

Ecology Action(EA) is requesting \$50,000 of TDA funds for FY 2011-2012 to support the Santa Cruz County Bike to Work and Bike to School (BTW/S) program. The Commission's allotment has proven crucial for the continuing success and expansion of our programs aimed at increasing bicycle commuting and children biking to school (K-12). Ecology Action is requesting an increase in previous year TDA levels to meet the continued growing demand of more children and adults biking for transportation. Ecology Action collects travel data from BTW/S participants to determine program effectiveness.

In the past two years the RTC has reduced TDA funding levels which prompted EA to struggle to secure temporary replacement funding to meet the increase demand for this low-cost, healthy and sustainable form of transportation. From 2007 to 2010 Bike to Work/School has increased in participation by 31% at the same time TDA funding was reduced by 16%. Ecology Action is requesting a modest \$8,800 increase from FY 07/08 funding (the peak of TDA funding for BTW/S) for FY 11/12. During FY 07/08, Ecology Action requested and received \$41,200 which represented a 3% cost of living increase above the \$40,000 commitment level previously established. This restoration and modest increased level of funding would allow EA to continue to expand the program's reach and effectiveness while maintaining our year round outreach, public education and support to bike commuters.

We continue to include more K-12 schools, especially those in the Watsonville area, in our twice a year Bike to School campaign. Bike to School actively encourages sustainable transportation behavior and activities for youth, which they adopt as a lifestyle as they grow up. Annually, 9,610 school students at over 40 schools participate in Bike to School Day. Bike to Work/School has by far and away the most participants than any other sustainable transportation program in the county!

The \$8,800 increase is a very small amount compared to the entire TDA budget, the funds are supporting a cost effective program, and an investment in healthy, clean and active transportation, especially for our youth, which will pay dividends for years to come.

US Census American Community Survey data from 2008 shows that Santa Cruz County bike to work trips as a percentage of overall commuters (16 years or older) increased 65% from 2000 to 2008. Santa Cruz County, including all jurisdictions, had a rate of 3.3% of bike to work trips an increase from 2000's rate of 2%. This compares favorably to San Francisco with a 2.75%, San Jose at 1.23%, and a national rate of .55%. There are many factors for this bike ridership increase and the RTC funded Bike to Work program is one important effort that has pushed bike numbers upward. This US Census data illustrates that biking is a viable and growing means of green transportation throughout Santa Cruz County.

In considering this request please note the following 2010 Bike to Work/School Highlights:

- **Over 12,590 youth and adults biked** on the spring & fall Bike to Work/School Days (an 11% increase from 2009)
- **50% increase of Bike to Work participation county-wide** over the past decade.
- **300% increase of Bike to School participation county-wide** over the past decade.
- **175% increase of Watsonville area schools from 2006 to 2010 participating in Bike to School Day.**
- **Over 54,000 pounds of CO2 emissions** were prevented from entering the atmosphere
- **Over One million calories were burned** by all participants (22 calories/mile)

Ecology Action is challenged to meet the increasing demand for this program at the same time our main funding source has diminished. Bike to Work not only reduces traffic congestion, pollution and parking demand but also improves the health and well being of individuals.

The Bike to Work program continues to leverage RTC funding with over \$22,000 in cash support and some \$75,000 of in-kind contributions from local businesses, individuals, and public agencies. Ecology Action supplements RTC funding with federal and regional funds where possible to meet the growing demands especially for our school bike encouragement services.

Bike To Work's impact on bike commuting trends reaches beyond the popular Bike To Work/School Days. Participants of these biannual events will more likely continue to bike because they have experienced the benefits of biking and have successfully overcome barriers to bike commuting. They realize that biking is an efficient, healthy, and cost saving way to get to and from work. Bike To Work/School Day is a steppingstone for recruiting year-round bike commuters. Getting someone to bike to work and therefore experience it first-hand is much more powerful than simply telling someone about the benefits of biking to work.

Ecology Action thanks the RTC for their past support and consideration of our request of \$50,000 for FY 2011-2012 of TDA funds to support Bike to Work/School's successful increase of sustainable transportation.

Sincerely,



Piet Canin
Vice President
Ecology Action Transportation Group