



**Santa Cruz County Regional
Transportation Commission
Budget and Administration/Personnel
Committee**

MINUTES

**Thursday, September 8, 2011
3:30 pm**

The meeting was called to order at 3:35pm.

Members present:

Commissioner Alternate Donna Ziel
Commissioner Eduardo Montesino
Commissioner Greg Caput
Commissioner Neal Coonerty
Commissioner Alternate Robin Musitelli
Commissioner Alternate Martin Garcia

Staff present:

George Dondero
Luis Mendez
Yesenia Parra

1. Introductions-Self introductions where made
2. Additions or changes to consent and regular agenda-none
3. Oral communications-none

CONSENT AGENDA

(Musitelli, Zeal) unanimous

4. Accepted 2nd, 3rd and 4th quarter FY 10-11 quarterly warrants and credit card reports
5. Accepted monthly TDA revenue report

REGULAR AGENDA

6. Proposed amendments to the fiscal year (FY) 11-12 budget and work Program

Luis Mendez, Deputy Director, summarized the various revenue and budgetary changes included in the proposed FY11-12 budget amendment. There are no reductions to TDA apportionments proposed. Staff also proposed putting the TDA revenue balance into the TDA reserves fund to maintain the 8% reserve goal established in the RTC rules and regulations.

Commissioner Alternate Ziel moved to approve staff recommendations that the RTC approve the proposed amended FY11-12 Budget and Work Program and the out-of-state travel for two RTC staff members to attend the Transportation Research board (TRB) Conference in Washington DC. Commissioner Montesino seconded and the motion passed unanimously.

7. Adjournment- meeting was adjourned at 4:00 pm

The next Budget and Administration/Personnel Committee meeting is scheduled for Thursday, November 10, 2011 at 3:30 p.m. in the RTC conference room, 1523 Pacific Ave, Santa Cruz, CA

Respectfully submitted,

Yesenia Parra, Administrative Services Officer

ATTENDEES

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Santa Cruz METRO