



Santa Cruz County Regional Transportation Commission's  
**Elderly & Disabled Transportation  
Advisory Committee**  
*(Also serves as the state-mandated Social Service Transportation Advisory Council)*

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**Revised – AGENDA**  
**(revisions underlined)**  
**1:30 pm, Tuesday, October 12, 2010**

**RTC Office, 1523 Pacific Avenue, Santa Cruz**

1. Call to Order
2. Introductions
3. Oral Communications

*The Committee will receive oral communications during this time on items not on today's agenda. Presentations must be within the jurisdiction of the Committee, and may be limited in time at the discretion of the Chair. Committee members will not take action or respond immediately to any Oral Communications presented, but may choose to follow up at a later time, either individually, or on a subsequent Committee agenda.*

4. Additions or deletions to consent and regular agendas

**CONSENT AGENDA**

*All items appearing on the consent agenda are considered to be minor or non-controversial and will be acted upon in one motion if no member of the E&D TAC or public wishes an item be removed and discussed on the regular agenda. Members of the E&D TAC may raise questions, seek clarification or add directions to Consent Agenda items without removing the item from the Consent Agenda as long as no other E&D TAC member objects to the change.*

5. Approve Minutes from August 10, 2010 meeting fd''' 1
6. Receive Transportation Development Act Revenues Report as of September 2010 fd''', 1
7. Receive RTC Highlights through September 2010 fd'' - 1
8. Approve draft thank you letter to Metro for service to the County Fair fd'' %\$1
9. Receive blog post in Santa Cruz Sentinel re: Sidewalk Maintenance Plan fd'' %&1
10. Receive Santa Clara County Mobility Options Travel Training and Daycation program information fd'' %&1
11. Information Items (to be circulated at meeting)
  - a. 9/31/10 email from RTC staff to Robert White regarding the proposed Dinner Train
  - b. Monterey Co Taxi Authority established (Transportation Agency for Monterey County Highlights, 8/25/10)
  - c. 10/3/10 Article in Santa Cruz Sentinel regarding Arana Gulch
12. Receive Agency Updates (other than items on the regular agenda) fd'' % 1
  - a. Volunteer Center
    - FY 09-10 Third Quarter Report

- FY 09-10 Fourth Quarter Report
- FY 09-10 Final Report
- b. Community Bridges/CTSA
  - September 2010 Lift Line Program Report
- c. Santa Cruz Metropolitan Transit District (METRO)
  - ParaCruz Operations Status Report: August & September 2010
  - Purchase of 22 vans and 5 minivans for ParaCruz
- d. Santa Cruz County Regional Transportation Commission
- e. Private Operators

### REGULAR AGENDA

- 13. City of Santa Cruz TDA Claim – City of Santa Cruz Staff f d " ' & - t
- 14. Final Bus Stop Improvement Plan (materials available at meeting) – Metro Staff
- 15. Ballot Measures – RTC Staff f d " ' , t
- 16. Pedestrian Safety Work Group Update (oral) – Work Group Chair
- 17. Triennial Performance Audits – RTC Staff f d " ' ( \$ t
- 18. Lift Line Eligibility Determination Process (oral) – Community Bridges Staff
- 19. Mobility Action Plan Recommendations – Community Bridges Staff f d " ' ( ) t
- 17-20. New Vice Chair – E&D TAC Chair
- 18-21. December Meeting time reminder: 2:30 to 4:30 pm
- 19-22. Adjourn

Next meeting: **Tuesday, December 14, 2010** at **2:30** pm. RTC office, 1523 Pacific Avenue, Santa Cruz (**NOTE TIME CHANGE**). Future Topics: Unmet Needs Assessment, Pedestrian Improvements near Activity Centers/Bus Stops, Process for Identifying Priority Pedestrian Projects, Transportation to Elections, Transit Service on Frederick Street

#### HOW TO REACH US

Santa Cruz County Regional Transportation Commission  
1523 Pacific Avenue, Santa Cruz, CA 95060  
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#### ACCOMMODATIONS FOR PEOPLE WITH DISABILITIES

*The Santa Cruz County Regional Transportation Commission does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. This meeting location is an accessible facility. If you wish to attend this meeting and require special assistance in order to participate, please contact RTC staff at 460-3200 (CRS 800/735-2929) at least three working days in advance of this meeting to make arrangements. People with disabilities may request a copy of the agenda in an alternative format. As a courtesy to those person affected, please attend the meeting smoke and scent-free.*

#### SERVICIOS DE TRADUCCIÓN/TRANSLATION SERVICES

*Si gusta estar presente o participar en esta junta de la Comisión Regional de Transporte del condado de Santa Cruz y necesita información o servicios de traducción al español por favor llame por lo menos con tres días laborables de anticipo al (831) 460-3200 para hacer los arreglos necesarios. (Spanish language translation is available on an as needed basis. Please make advance arrangements (at least three days in advance by calling (831) 460-3200.*

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**Santa Cruz County Regional Transportation Commission's  
Elderly & Disabled Transportation Advisory Committee  
Social Service Transportation Advisory Council  
Paratransit Advisory Council Meeting**

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**MINUTES-DRAFT**

*Tuesday, August 10, 2010*

**1. Call to Order**

John Daugherty called the meeting to order at 1:33 pm

**2. Introductions**

**Members Present:**

Hal Anjo, Social Service Provider-Seniors (County)  
Lisa Berkowitz, CTSA-Community Bridges  
Tom Crain, Potential Transit User (Disabled)  
John Daugherty, Metro  
Sally French, Soc. Serv. Prov. -Disabled (Hope Services)  
Mike Molesky, Social Service Provider - Disabled  
Catherine Patterson Valdez, CTSA/Community Bridges  
Patti Shevlin, 1<sup>st</sup> District  
Robert White, 5<sup>th</sup> District

**Alternates Present**

Sharon Barbour, 5<sup>th</sup> District  
Sandra Coley, 4<sup>th</sup> District  
Thom Onan, 3<sup>rd</sup> District  
Patty Talbot, Senior Council  
April Warnock, Metro

**Excused Absences:**

Donella Bloebaum, 2<sup>nd</sup> District  
Veronica Elsea, 3<sup>rd</sup> District  
Clay Kempf, Seniors Council

**Others Present:**

Ciro Aguirre, Metro  
Tove Beatty, Metro  
Maria Boyce, Metro  
Claire Fliesler, Metro

**Staff Present:**

Cathy Judd  
Karena Pushnik

**3. Oral Communications**

John Daugherty announced that the Americans with Disabilities Act (ADA) turned 20 years old on June 6, 2010.

Mike Molesky informed members that the Santa Cruz Spinal Cord Injury Peer Support Group meets the 3<sup>rd</sup> Saturday each month at 1:00 pm at 610 Frederick Street and those interested could call Roger McKowan 457 7067 for more information. He added that the group could also be found on Facebook.

Robert White requested RTC staff to find out whether the dinner train, that may be a feature once the rail acquisition is complete, will be ADA compliant.

Lisa Berkowitz said that starting the 1<sup>st</sup> of September, Community Bridges Meals on Wheels will be providing two noon meal to seniors at the Scotts Valley Senior Center (*subsequent to the meeting CB decided to start with one day and move to two after staff and volunteers have a chance to feel settled with the new meal service*), which will serve roughly 25 to 30 seniors. Transportation will not be provided initially and the City of Scotts Valley will be providing the building and staffing costs.

5-1

Mike Molesky said that the In Home Health Services (IHHS) agency is offering a legislative training forum, including advocacy for ADA issues, the 1<sup>st</sup> Friday of each month at 1:30pm, Building K, Emeline Street, Room 206. Two senior legislators, Charles Molnar and Bud Winslow are the facilitators and the meeting is open to all. Mike suggested that Commission Chairs attend.

Karena Pushnik told members that the revised Bikeways map has been printed and is available free of charge, and she supplied copies to members. She also informed members that the Arana Gulch item will not be heard by the Coastal Commission in August and has been postponed to the October or December meeting and said she will keep members posted as to the date of that hearing. Mike Molesky said he was informed that there would be accessible transportation available for those who wanted to attend the meeting. John Daugherty mentioned that people would be able to testify via video and those interested should contact Charlie Dixon.

Karena Pushnik announced that the Commission approved the appointment of Robert White as the 5<sup>th</sup> District representative to the E&D TAC, Sharon Barbour as the Alternate for the 5<sup>th</sup> District and Sheryl Hagemann as the alternate representing Social Services/People with Disabilities.

Tom Crain requested information regarding ADA access to Mr. Toots on the Esplanade.

#### **4. Additions and Deletions**

Karena Pushnik informed members that **Item 15** had typographical errors and handed out a revised copy. In the interest of keeping the packet smaller Karena also supplied hand out materials for **Item 11** and other information items.

### **CONSENT AGENDA**

Catherine Patterson Valdez requested that **Item 12b** be pulled from the consent agenda for further discussion.

***Action: The motion (Anjo/Berkowitz) to approve and accept the remainder of the consent agenda carried unanimously with Mike Molesky and Catherine Patterson Valdez abstaining.***

- 5. Approved Minutes from June 8, 2010 meeting**
- 6. Received Transportation Development Act Revenues Report as of June 2010**
- 7. Received RTC Highlights through July 2010**
- 8. Received 6/8/10 E&D TAC letter to Metro regarding Bus Stop Improvement input**
- 9. Received 6/8/10 E&D TAC letter to federal legislators regarding support of 4722 – Active Community Transportation Act**
- 10. Received invitation to participate in online discussion about ADA transportation – June 26 through August 6**
- 11. Information Items**
  - a. MBayGRC's Caring for Seniors with Chronic Conditions courses**
  - b. Three articles on Travel Training/Transit Ambassadors**
  - c. Pedestrian Safety Workshop in Salinas, August 14**

## **12. Received Agency Updates**

- a. **Volunteer Center**
- b. **Community Bridges/CTSA** (*pulled for discussion*)
  - **FY 09-10 Third Quarter Lift Line Program Report**
  - **July 20 Lift Line program report**
- c. **Santa Cruz County Regional Transportation Commission**
  - **ParaCruz Operations Status Report: June 2010**
- d. **Private Operators**

### **REGULAR AGENDA**

#### **12.b Community Bridges/CTSA including 3<sup>rd</sup> Quarter and 7/20 Board Reports**

Catherine Patterson Valdez gave a detailed update on Community Bridges/Lift Line rides during the 3<sup>rd</sup> quarter. She noted that they will have to discontinue the rides for Dragon Slayers due to the low number of riders, the high amount of transportation time, poor road conditions, vehicle damage and funding cuts.

Catherine said that Taxi Script rides used are at 111% of their projection. She said that medical transportation is at 100% and Meals-on-Wheels is at 101%. Having exceeded funding for FY09-10 and with funding being cut for FY10-11, she indicated that Community Bridges will have to find some creative ways to fund all transportation.

She mentioned that the Watsonville City Council meeting agenda for that evening includes a request from Community Bridges/CTSA to move their maintenance, operation and intake facility from Aptos to a new location in Watsonville on Ford Street. Her office, dispatch and the IT group will remain at the Aptos location. She will provide an update at the next E&D TAC meeting.

Catherine informed members that they hope to acquire an older 8-passenger vehicle with a lift from UCSC to add to their fleet. The vehicle was originally acquired through Section 5310 program.

She also mentioned that the out-of-county transportation program for veterans funded by the federal New Freedom funds is growing and Community Bridges has been asked to extend their program to Monterey County. The funding currently available and the future scenario, make it unlikely to expand service at this time. Karena Pushnik asked about the dialysis rides that were also funded by the New Freedom grant and Catherine said that they have provided 850 dialysis ride during the months of April, May and June using New Freedom funds and that all goals are being met.

**Action: The motion (Coley/Anjo) was made to accept Item 12b carries unanimously.**

## **13. Receive Information/Provide Input on Bus Stop Improvement Program/Process – Metro Staff**

Ciro Aguirre gave a presentation on the plan to expend \$500,000 in bus stop improvement funds, which were made available when the Metro no longer needed the funds secured for travel assistance due to Google Transit. Metro staff included bus stops/shelter locations based on input from the E&D TAC and the Pedestrian Safety Work Group about priority origins and destinations frequented by seniors and people with disabilities. Upgrades for shelters could include screening around existing shelters, re-roofing, repair to the adjacent sidewalks to prevent trip hazards, repainting of red curbing so vehicles do not park at the stops, and the installation of solar panels and beacons to alert bus drivers of riders waiting at stops or shelters in areas that are not well lit at night. In addition, the improvement proposal includes reductions in the length of benches

within several shelters in order to adhere to the ADA requirement of 60 inches of maneuverable space to accommodate wheelchairs. Some of the areas without shelters will have benches or drop-down seating installed and some will only be painted with red curbing. With a funding budget of \$500,000 available to complete all upgrades and repairs, Ciro said that Metro is limited to what repairs/upgrades can be made, and wants to make improvements in a geographically equitable manner. Ciro also explained that it would cost \$100,000 to \$250,000 to install a brand new shelter at a single location as they would be required to meet Caltrans' "new construction" requirements which include full ADA specifications and include a bus pad, landing, shelter, concrete, utility relocation and potentially purchase right-of-way. In addition, Ciro noted that the City of Watsonville has adopted the Caltrans standard for new construction so any improvements in Watsonville need to comply with the full set of construction standards, thereby pushing up costs for those bus stop improvements and reducing the total number possible.

The committee expressed appreciation to Metro for considering the needs of seniors and people with disabilities when prioritizing bus stop improvements. Concerns were expressed by the committee regarding the potential impacts to seniors of the proposal to make stops ADA compliant by reducing bench space. Suggestions included expending the funding to add benches to locations where they don't yet exist, to extend the paved landing area to accommodate wheelchairs, to extend the roof of the shelters to create more protected space for wheelchairs on the other side of the support post, and/or to replace the bench seats lost with fold down seating. Members also requested that when more funding is available, the priority list for improvements to the bus stop include following locations: the stop(s) used by people leaving Watsonville Hospital; and the outbound stop on Capitola Road at Jose Avenue that serves the Santa Cruz Health Center, public housing and the park. Attendees also wondered whether exemptions were possible to the Caltrans Standards in the City of Watsonville in order to avoid a full bus stop makeover and enable Metro to make a greater quantity of less costly improvements.

Karena Pushnik requested that Metro supply the E&D TAC with a list of all stops and the proposed improvements before the next meeting. She also requested that any observations by Metro staff doing field work about the condition of adjacent pedestrian facilities to bus stops be forward to the Pedestrian Safety Work Group (via email to Karena), since access to the stops will help remove barriers to use.

#### **14. Receive Status Report about Mobility Outreach and Education and Agricultural Worker Transportation Programs – Community Bridges staff**

Catherine Patterson Valdez presented her report about Community Bridges' Mobility Outreach and Education and Agricultural Worker Transportation Programs. She said that there was interest in a Mobility Center to consolidate and disseminate transportation information and possible locations for the center were discussed. Catherine said that this project is still eligible for federal Section 5317 capitol funding; however there is neither staff nor matching funding available for her to pursue this project at this time. She said that they will revisit this in the future and keep it on the unmet needs list.

Catherine visited farm day laborers who voiced concerns about feeder buses. Even though laborers could travel from their homes to the feeder buses that would then take them to work sites, they were worried that workers coming in from Greenfield and Kings County to Santa Cruz County to work could cause them to lose their jobs to out of area workers. The Association for Monterey Bay Area Governments (AMBAG) will be the lead to bring Agricultural Worker vans to this area, if feasible.

John Daugherty suggested that due to the remaining items on the agenda that the meeting time be extended.

5-4

**Action: The motion (Berkowitz/Shevlin) to extend the meeting to 4:00 pm.**

**15. Receive Update about 2-1-1 System – E&D TAC Representative**

Catherine Patterson Valdez is the E&D TAC representative to the United Way's 2-1-1 Steering committee. She gave a brief presentation regarding her attendance at a kick-off meeting for the committee. The goal of this committee is to identify resources throughout the county so that when calls come into the 2-1-1 center, accurate information is provided to the caller to assist with any issue they might have.

Karena Pushnik told members that 2-1-1 is operational and has started providing one-on-one call-in service with operators based in San Francisco. The transportation database used by the center was supplied in the packet and appears to be missing many of the key specialized transportation providers. Karena said that the RTC is in process of updating the *Guide to Specialized Transportation for Seniors and People with Disabilities* and suggested that once the new version is available that it be provided to 2-1-1 as an additional resource for specific transportation questions.

Catherine told members that 2-1-1 still needs volunteers to help staff in emergencies and that they could call Robert Hallbaur at 227-8544 for training and instructions.

Lisa Berkowitz suggested that members test the system by calling and asking a question of the center to see if accurate information is supplied by the operators.

**16. Brainstorm Strategies to Publicize Bus and ParaCruz service to the County Fair held September 14-19 – E&D TAC Chair**

Maria Boyce from Metro said that there would be transportation to the Santa Cruz County Fair available for 3 days from the Watsonville Metro Station on the 14<sup>th</sup>, 18<sup>th</sup> and 19<sup>th</sup> of September. She noted that the route will be an extension of the 79 with the same stops, but would have a specific sign stating "Fair" or something similar. Ciro mentioned that ParaCruz will also be running during those days complementary to the fixed route service. Maria said that notification about service to the County Fair would be available via flyers and on the Metro website. Members suggested that notification could be made through the media, to schools and senior centers and through mass email. Karena suggested that the information come to her so that she could send it out to other groups and committees for them to share as well.

**Due to the length of this meeting the following, Items 17, 18, and 19, will be deferred to the December meeting of the E&D TAC.**

**17. Discuss Strategies to Advocate for Bus Service to La Posada/Dominican Rehabilitation Services along Frederick St Given the Current Decreased Revenues and Service Cuts**

**18. Receive Pedestrian Safety Work Group Update – Work Group Representative**

**19. Receive status report about updated Guide for Specialized Transportation – RTC Staff**

**20. Select Alternate Time for December Meeting (3:00 to 5:00 or 2:30 to 4:30)**

Chair Daugherty made a recommendation to hold the December meeting from 2:30 to 4:30 which was acceptable to all members present.

**21. Adjourn – 4:00pm**

*Prepared by: Cathy Judd, SCCRTC Staff*

5-5

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION  
TDA REVENUE REPORT  
FY10-11  
REVISED 9/20/10

MONTH	FY09-10 ACTUAL REVENUE	FY10-11 ESTIMATE REVENUE	FY10-11 ACTUAL REVENUE	DIFFERENCE	DIFFERENCE AS % OF PROJECTION	CUMULATIVE % OF ACTUAL TO PROJECTION
JULY	454,800	454,800	410,500	-44,300	-9.74%	90.26%
AUGUST	539,000	539,000	547,300	8,300	1.54%	96.38%
SEPTEMBER	719,093	719,093	819,955	100,862	14.03%	103.79%
OCTOBER	490,500	490,500				
NOVEMBER	555,900	555,900				
DECEMBER	625,785	625,786				
JANUARY	465,300	538,600				
FEBRUARY	620,400	590,700				
MARCH	607,400	578,624				
APRIL	385,100	432,400				
MAY	562,700	464,400				
JUNE	605,859	606,615				
TOTAL	6,631,837	6,596,418	1,777,755	64,862	0.98%	27%

**Note:**

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Santa Cruz County Regional Transportation Commission  
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## ***RTC Meeting Highlights***

### August 5, 2010 Meeting Highlights

#### ***Branch Line purchase California Transportation Commission (CTC) conditions***

***approved:*** The RTC approved a resolution to address the CTC conditions attached to the approval for funding to acquire the Santa Cruz Branch Rail Line. The conditions include initiating recreational rail service, continuing freight service as long as it is required by the Surface Transportation Board and to reimburse the state if the Branch Line is no longer used for the original purpose approved by the CTC.

***Updated bikeways map released:*** The RTC released an updated bikeways map showing bicycle lanes, paths and alternate routes within Santa Cruz County, including off-road trails. The map features detailed insets of the San Lorenzo Valley, Scotts Valley, Watsonville, and Santa Cruz to La Selva Beach areas as well as other major attractions.

***Funding Claim for Santa Cruz Metro approved:*** The RTC approved a funding claim from the Santa Cruz Metropolitan Transit District for \$2,801,550 in State Transit Assistance funds. State Transit Assistance funds were diverted to other areas of the state budget due to the State's budget crisis. The funds may be used for transit capital or operating expenses.

***Highway 1 Projects progress report received:*** The RTC is making progress toward construction of the Highway 1 Soquel/Morrissey Auxiliary Lanes project. 65% design level plans were submitted to Caltrans, permit applications to state and federal resource agencies were submitted, and a Highway Aesthetics Community Advisory meeting was held. The RTC continues to develop the Sustainable Transportation and Access Rating System (STARS) credits and will determine how they might apply to the Hwy 1 HOV Lanes project.

### September 2, 2010 Meeting

***Report on proposed 511 Traveler Information System received:*** The RTC received a report on a request for public comments on proposed components of a 511 Traveler Information System for the Monterey Bay Area that would provide travelers with real-time traffic and travel information. Input from local residents and travelers to Santa Cruz and Monterey Counties will help tailor the program to fit the needs of the local community. A video and survey to provide input are available at [www.511montereybay.org](http://www.511montereybay.org).

***California Transportation Foundation's Person of the Year honored:*** The RTC recognized Gary Richards, reporter at the *San Jose Mercury News* and also known as "Mr. Roadshow," for being awarded the California Transportation Foundation's Person of the Year. The RTC, along with the Transportation Agency for Monterey County, nominated Mr. Richards to pay tribute to the valuable public service provided by his columns which cover a wide range of traffic related topics, provide an understanding of complex traffic related issues, and answer a fraction of the approximately 1,000 comments he receives each week.

(on letterhead)

**DRAFT LETTER for E&D TAC consideration**

October 12, 2010

Santa Cruz Metropolitan Transit District  
Board of Directors  
110 Vernon Street  
Santa Cruz, CA 95060

**RE: Metro's Bus and Paratransit Service to the County Fair**

Dear Chair Pirie:

The Elderly & Disabled Transportation Advisory Committee (E&D TAC) advises the Santa Cruz County Regional Transportation Commission (RTC), the Santa Cruz Metropolitan Transit District (METRO), and other service providers on transportation needs for people with disabilities, seniors and persons with limited means.

At their October 12 meeting, the E&D TAC approved this letter expressing their deep appreciation to the board and staff for the provision of bus and ParaCruz service to the County Fair in September. This service made it possible for individuals to attend this community event who may not have had other transportation options, as well as people choosing not to use their vehicles.

Thank you again for providing this service.

Sincerely,

A. John Daugherty, Chair  
Elderly and Disabled Transportation Advisory Committee

## **Property Owners Share Responsibility for Sidewalk Conditions**

Posted by Ramona Turner on September 14th, 2010 · [Add a Comment](#)

*This week, the Street Smarts Blog will feature articles written by guest bloggers from local transportation-related agencies and organizations. Topics include safety information about sidewalks and pedestrian issues from the Santa Cruz County Regional Transportations Commission, "Sharrows" and cycling issues from Ecology Action and child passenger programs by the Community Traffic Safety Coalition. Today's blog is from Karena Pushnik, a Senior Transportation Planner for the Santa Cruz County Regional Transportation Commission. She serves as the agency's Public Information Coordinator and is staff to the RTC's Elderly and Disabled Advisory Committee and its subcommittee, the Pedestrian Safety Work Group.*

Every one of us is a "pedestrian" because we use the network of public and private walkways for some portion of the trip between our homes and our destinations.

For the past year and a half, five individuals representing people of various ages and abilities called the Pedestrian Safety Work Group have been working diligently on their mission "to ensure safe and accessible pedestrian travel and access throughout the county for the benefit of all residents." This dynamic group has been able to secure an Environmental Justice grant from Caltrans and a New Freedom grant from the federal government to not only identify, but also to make improvements to the local pedestrian network. However, in assessing the problems with the pedestrian network, they realized that the condition of the existing facilities was just as important as the missing facilities such as sidewalks, curb cuts and crosswalks. In addition, California state law requires that the adjacent property owner is responsible for maintenance of the sidewalk, a fact not commonly known or understood.

The Pedestrian Safety Work Group researched the roles and responsibilities for sidewalk maintenance in all five jurisdictions in Santa Cruz County and documented their findings in a report titled, "Improving the Safety and Accessibility of Sidewalks in Santa Cruz County: A study of Jurisdiction and Property Owner Responsibilities and Practices."

The report helps us all understand why common standards of maintenance would help avoid confusion, why an inventory of the current condition of all facilities is important, who is responsible for maintenance and to what extent, how individuals can report unsafe conditions, why a community value of 'safe and accessible sidewalks' is universally beneficial, and what programs are in place to help property owners make required repairs. In addition, the report/appendices include information about innovative processes employed in other areas.

The documents can be found on the RTC's website:

- Report – <http://www.sccrtc.org/pdf/2010/SidewalkMaintenanceReport2010.pdf>
- Appendices - <http://www.sccrtc.org/pdf/2010/SidewalkMaintenanceReport2010Appendices.pdf>

For more information or to participate in sidewalk improvement activities, please call the Santa Cruz County Regional Transportation Commission at 831.460-3200 or log on to the website: [www.sccrtc.org](http://www.sccrtc.org).

9-1



Date: March 24, 2010  
 Current Meeting: April 7, 2010  
 Board Meeting: N/A

## BOARD MEMORANDUM

**TO:** Santa Clara Valley Transportation Authority  
 COMMITTEE FOR TRANSIT ACCESSIBILITY

**THROUGH:** General Manager, Michael T. Burns

**FROM:** Chief External Affairs Officer, Greta Helm

**SUBJECT:** Mobility Options Travel Training

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### FOR INFORMATION ONLY

#### **BACKGROUND:**

The Mobility Options Program, launched by VTA in 2009, provides a valuable and much desired service to persons with disabilities as well as to the senior community. VTA has promoted this program to stakeholder groups, specifically reaching out to the visually impaired community to ensure that the Vista Center is provided referrals per our travel training contract. Unfortunately, weather conditions over the past few months have impacted our training schedule. As the weather continues to improve we anticipate an increase in interest in the Daycation program, as well as more referrals for travel training generally.

#### **DISCUSSION:**

##### **Travel Training**

VTA, through our vendors Paratransit Inc. and the Vista Center, provides travel training for individuals with disabilities. We have contacted a variety of agencies that assist people with visual disabilities, including the California School for the Blind, Low Visions Services, and the Santa Clara Valley Blind Center. Our increased promotion to agencies that assist people with visual impairments has resulted in a number of leads, interest from the agencies, and a few qualified referrals.

Some statistics since program inception include the following:

- Successfully completed travel training sessions: 24
- Referrals Generated: 49

Progress Since Report to CTA in January 2010:

- Successfully completed travel training sessions: 6
- Referrals generated: 12
  - 4 to Vista Center

10-1

- 8 to Paratransit Inc.
- Number of people in queue for training: 7
  - 4 for Vista Center
  - 3 for Paratransit Inc.
- Number of people currently in training: 6
- VTA continues to receive extensive lists of potential participants from Outreach on a monthly basis. VTA calls each person on the list to help generate additional referrals.

For individuals who have completed trainings, some relevant statistics include the following:

- Type of disability
  - Cognitive: 14 (43.7%)
  - Physical: 4 (12.5%)
  - Mental Illness: 5 (15.6%)
  - Multiple Disabilities: 9 (28%)
- Average time to train:
  - Field training: 18.7 hours
  - Indirect training: 3.1 hours
  - Average training cost: \$1,252.19
- Survey Results: VTA does not currently have a relevant survey sample for reporting. At this time, we have only six pre-training surveys and the corresponding one-month post training survey. The three-month post training survey for the six individuals will be taken in May. We continue to collect survey data and will be able to report meaningful data at the next CTA meeting.

### Daycation

The Daycation program continues to gain momentum, and we anticipate more interest as the weather improves. Since my previous update we have enjoyed the following successes:

- Program Promotion:
  - Posting of both the Mobility Options Travel Training and the Daycation brochures on the VTA website  
([http://www.vta.org/brochures\\_publications/brochure\\_index.html](http://www.vta.org/brochures_publications/brochure_index.html))
  - Mailing to 250 organizations that serve the Senior/Disabled community
  - Take One article in April edition
- Program statistics since November 2009:
  - Daycations completed: 7
  - # of participants: 58
  - Mobility Options Presentations: 6
  - # of presentation participants: 284
  - Mature Driver Program Presentations: 5
  - # of Mature Driver participants: 216

Prepared By: Patrick Griffin  
Memo No. 2522



# Daycation

*Take a "Daycation" on us!*

VTA has received a New Freedom grant to provide Mobility Options to seniors and individuals with disabilities. The "Daycation" program is designed to provide travel training to small groups so that they become comfortable enough with VTA bus and Light Rail service to start using it for their travel needs.

The program has three main components; a training session in which we teach participants how to use VTA service, an escorted trip in which we use the bus and or light rail to get to a local destination such as museum, mall or restaurant and a non-escorted trip in which the group uses VTA on their own for the return trip.

## Features & Benefits

- A FREE round trip to the destination of the group's choice within VTA's service area. (bus and/or light rail)
- Sign up for an RTC Card (Senior/disabled discount card) and get fares half price!
- Training on how to use VTA service including, fare options, safety tips, trip planning, etc. will be provided by a VTA Representative during the presentation and the escorted portion of the trip

## Requirements

- Travel groups must be between 5 and 10 participants and able to fit on one regular service bus
- Trip request must be received at least three weeks in advance and scheduled between Tuesday and Friday during normal business hours
- All participants must be able to use VTA bus and light rail service, including being able to travel to/from bus stops, board bus/light rail, use fare box, etc.
- Participants must provide their name, address and/or email for a follow up survey

To schedule a "Daycation", please call 408-321-2300, TTY 408-321-2330 or go to email us at [customer.service@vta.org](mailto:customer.service@vta.org)

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Located at 3331 North First Street, San Jose, CA 95134 • (408) 321-2300

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10-3

Volunteer Center of Santa Cruz County  
Transportation Program - TDA funding

	<u>Santa Cruz</u>	<u>San Lorenzo Valley</u>	<u>Wtsonville</u>	<u>3rd Qtr total FY 09-10</u>	<u>3rd Qtr Total FY08-09</u>
Volunteers	36	14	23	73	67
Unduplicated Clients	61	58	14	133	143
Total Rides	770	259	108	1137	1398
				0	
Ride Requests unable to fill	10	9	8	27	27
				0	
Unfilled requests referred other agencies	2	2	1	5	5
				0	
Requests cancelled by client	61	1	17	79	79
				0	
<u>Trip destinations</u>				0	
Physician	199	89	53	341	372
Shopping & bank	89	29	26	144	158
Stroke Center	0		0	0	0
Hospitals and therapy	55	4	8	67	56
Convelescent homes	0		0	0	0
Doran Low Vision Center	0	6	0	6	8
Clinishare Dialysis	0		0	0	0
Other	44	2	21	67	72
Total	387	130	108	625	666
<u>Avg ride length (YTD)</u>	14.5				
<u>Total Miles driven (YTD)</u>	49,865				
<u>Total Reimbursement (YTD)</u>	\$ 2,995.00				



12a-1

FY 09-10 3rd QU

	Total FY 09-10	%
<u>Client Jurisdictions</u>		
Santa Cruz City	44	24%
Scotts Valley City	31	17%
San Lorenzo Valley	40	22%
Capitola City	15	8%
Watsonville City	5	3%
Midcounty Unincorporated	32	18%
South County	15	8%
Out of County	0	0%
Total Clients (unduplicated)	182	100%

<u>Origin of Ride by Jurisdiction</u>		
Santa Cruz City	342	25%
Scotts Valley City	199	14%
San Lorenzo Valley	207	15%
Capitola City	87	6%
Watsonville City	103	7%
Midcounty Unincorporated	289	21%
South County	159	11%
Out of County	0	0%
Total	1386	100%

12a-2



Volunteer Center of Santa Cruz County  
Transportation Program - TDA funding

	<u>Santa Cruz</u>	<u>San Lorenzo Valey</u>	<u>Watsonville</u>	4th Qtr Total FY 09-10	4th qtr Total FY 08=09
Volunteers	35	14	23	72	67
Unduplicated Clients	80	61	14	155	152
Total Rides	708	316	127	1151	1406
Ride Requests unable to fill	10	22	7	39	46
Unfilled requests referred other agencies	3	6	0	9	17
Requests cancelled by client	64	11	0	75	70
<u>Trip destinations</u>					
Physician	320	112	34	466	466
Shopping & bank	119	40	7	166	166
Stroke Center	8	0	0	8	8
Hospitals and therapy	8	2	0	10	10
Convelescent homes	0	0	0	0	0
Doran Low Vision Center	0	4	0	4	4
Clinishare Dialysis	0	0	0	0	0
Other	28	18	0	46	48
Total	483	176	41	700	700
<u>Avg ride length (YTD)</u>	15				
<u>Total Miles driven (YTD)</u>	68,850				
<u>Total Reimbursement (YTD)</u>	\$2,895				



12a-3

FY 09-10 4th Qtr

	Total 2009-10	%
<u>Client Jurisdictions</u>		
Santa Cruz City	46	24%
Scotts Valley City	33	17%
San Lorenzo Valley	41	22%
Capitola City	16	8%
Watsonville City	5	3%
Midcounty Unincorporated	33	17%
South County	15	8%
North County	0	0%
Total Clients (unduplicated)	189	100%

<u>Origin of Ride by Jurisdiction</u>		
Santa Cruz City	212	35%
Scotts Valley City	98	16%
San Lorenzo Valley	89	15%
Capitola City	43	7%
Watsonville City	56	9%
Midcounty Unincorporated	87	14%
South County	23	4%
Out of County	0	0%
Total	608	100%

12a-4

Volunteer Center of Santa Cruz County  
Transportation Program - TDA funding

	<u>Santa Cruz</u>	<u>San Lorenzo Valey</u>	<u>Watsonville</u>	<u>Total</u> <u>2009-2010</u>
Volunteers	46	15	23	84
Unduplicated Clients	101	74	14	189
Total Rides	3122	1119	349	4590
Ride Requests unable to fill	89	42	16	147
Unfilled requests referred other agencies	48	23	3	74
Requests cancelled by client	221	53	11	285
<u>Trip destinations</u>				
Physician	977	411	278	1666
Shopping & bank	455	196	187	838
Stroke Center	0	0	0	0
Hospitals and therapy	170	30	6	206
Convelescent homes	0	0	0	0
Doran Low Vision Center	0	46	0	46
Clinishare Dialysis	0	0	0	0
Other	<u>200</u>	<u>106</u>	<u>116</u>	422
Total	1802	789	587	3178
<u>Avg ride length (YTD)</u>				21
<u>Total Miles driven (YTD)</u>				115,878
<u>Total Reimbursement (YTD)</u>				\$3,571



12a-5

Final  
Total  
FY09=10

<u>Client Jurisdictions</u>		<u>%</u>
Santa Cruz City	46	22%
Scotts Valley City	33	19%
San Lorenzo Valley	41	19%
Capitola City	16	9%
Watsonville City	5	11%
Midcounty Unincorporated	33	12%
South County	15	8%
Out of County	0	0%
Total Clients (unduplicated)	189	100%

<u>Origin of Ride by Jurisdiction</u>		
Santa Cruz City	212	35%
Scotts Valley City	98	16%
San Lorenzo Valley	89	15%
Capitola City	43	7%
Watsonville City	56	9%
Midcounty Unincorporated	87	14%
South County	23	4%
Out of County	0	0%
Total	608	100%

12a-b

**D. Transportation:  
Making a Difference:**

One of our long time clients, Violet, wrote us a beautiful thank you note. The note was filled with praise for her volunteer driver. It seems that on route to a doctor's visit, the client mentioned she had no way to shop for a birthday present for her great grandchild. After her doctor's appointment was over, her driver said she would love to stop at the mall and help her shop for a gift. Violet said "Thank you so much for sending this angel to me." Our volunteers are always going the extra mile.

Pandy Lynch, a long term Transportation desk volunteer, was selected to receive this years *Fay Moreland Award* which is awarded each year to an outstanding volunteer of the Volunteer Center of Santa Cruz. Beside her work with the Transportation Program, Pandy is always available to lend a hand wherever she is needed. She does this with a kind, gentle, professional manner. We are proud to have her as part of our team.

	This Quarter	YTD	Goal For Year	% of Goal To Date	YTD Prior Year
<b>ABOUT VOLUNTEERS:</b>					
<b>Total Volunteers:</b>	72	84			76
Santa Cruz Volunteers:	35	46			43
SLV Volunteers:	14	15			18
Watsonville Vols:	23	23			15
Total Volunteer Hours:	2,247	9,381			9,629
<b>ABOUT CLIENTS:</b>					
<b>Total Clients:</b>	155	189	235	80%	233
Santa Cruz Clients:	80	101	100	100%	114
SLV Clients:	61	74	90	82%	93
Watsonville Clients:	14	14	45	31%	26
<b>KEY SERVICE INDICATORS</b>					
<b>Total Rides:</b>	1,151	4,590	5,392	85%	5,518
Santa Cruz Rides:	708	3,122	2,800	112%	3,424
SLV Rides:	316	1,119	1,592	70%	1,431
Watsonville Rides:	127	349	1,000	35%	663
<b>Outcome Measures:</b>					
Recruit and retain volunteers to provide 5,500 rides to essential destinations for 250 low income seniors and people with disabilities that have no other means of transportation.	1,151	4,590	5,500	83%	5,518
97% of requests for rides are filled.	98%	99%	97%	102%	95%
85% of rides are to obtain food or medical treatment essential to maintaining independent living.	99%	99%	85%	116%	96%

## DEMOGRAPHICS: YEAR TO DATE

Ethnicity	Vols#	%	Clients#	%	Target %	Jurisdiction	Vols#	%	Clients#	%
Asian			2	1	4	Santa Cruz City	24	29	46	24
AfricanAmer					1	Scotts Valley City	6	7	33	17
Caucasian	52	63	133	70	82	San Lorenzo Valley	12	14	41	22
Latino	13	15	6	3	10	Capitola City	4	5	16	9
Nat Amer					1	Watsonville City	23	27	5	3
Pac Island			1	1		Mid County Uninc.	7	8	33	17
Other						So. County Uninc.	8	10	15	8
Declined	12	14	32	17		No. County Uninc.				
Unknown	7	8	15	8		Out of County				
						Unknown				
<b>Total</b>	<b>84</b>	<b>100</b>	<b>189</b>	<b>100</b>	<b>100</b>	<b>Total</b>	<b>84</b>	<b>100</b>	<b>189</b>	<b>100</b>

### *Santa Cruz Center:*

We have finished the year above goal in both the number of rides provided and the number of clients we served, despite cuts in funding. This is due in part to the increase in volunteers to the program. We now have an excellent pool of drivers serving our clients. Only three rides this quarter were unfilled due to lack of a driver being available.

Funding is a challenge for the upcoming year. Our contract has been reduced from \$66,276 to \$51,754, a decrease of \$14,522. We have reduced our goals for next year but will need to look for ways to reduce the program costs as well as look for some alternative funding. Some of the lose could be recouped if the County tax revenue base increases in 2010-2011.

### *San Lorenzo Valley Center:*

We are below our goals and are doing outreach in the Scotts Valley and San Lorenzo Valley areas. We visited the mobile home parks in Scotts Valley and posted flyers .

12a-8

# PROGRAM REPORT to BOARD of DIRECTORS

**Program Name:** LIFT LINE / CTSA

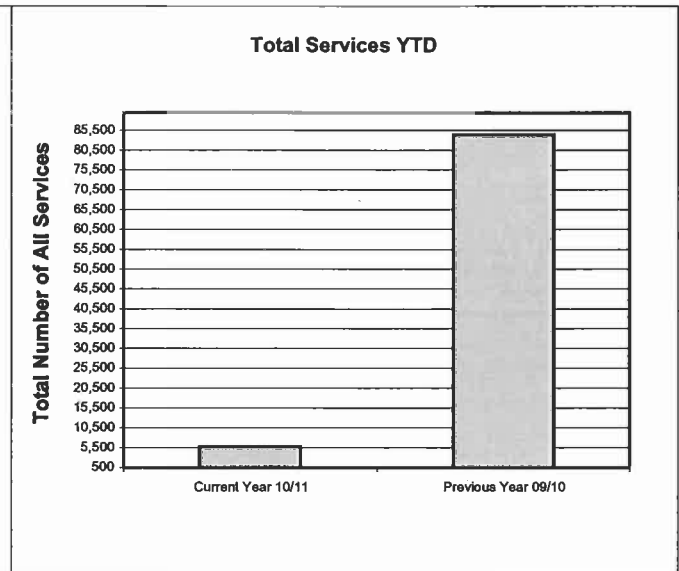
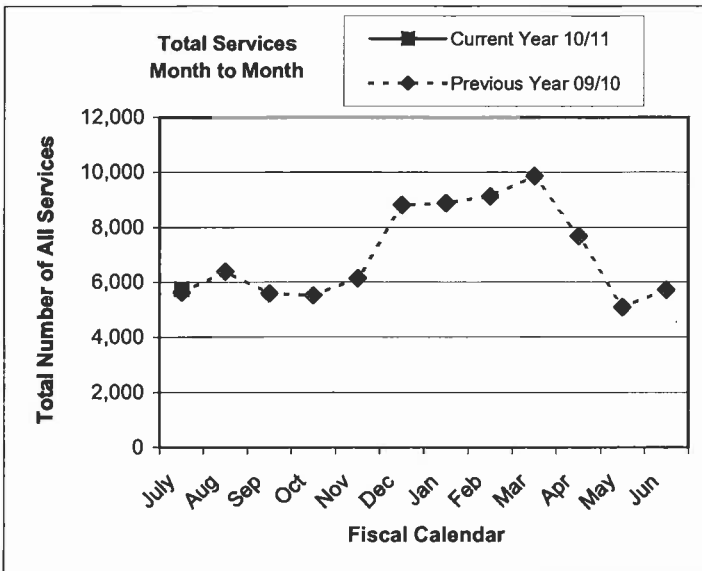
**Date of Board Meeting:** September 21, 2010



THE CONSOLIDATED TRANSPORTATION SERVICES AGENCY FOR SANTA CRUZ COUNTY

## A. Services:

Total number of all services	Fiscal Calendar	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Current Year 10/11		5,767												5,767
Previous Year 09/10		5,632	6,392	5,593	5,517	6,147	8,800	8,886	9,129	9,863	7,668	5,097	5,725	84,449



## 2010-2011 Volunteers Report:

Fiscal Calendar (10-11)	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Number of Duplicated Volunteers	5												5
Number of Unduplicated Volunteers	0												0
Number of Volunteered Hours	177												177

## B. Accomplishments:

We hired a limited term driver as well as a back up driver; we also are training an limited term office assistant on the trapeze transportation management program. The Wasonville Board of Supervisors approved the permit for Lift Line to move its operations base to 240 Ford St.

## C. Challenges:

Our biggest challenge is recruiting drivers for the Out of County Medical Transportation to the North Bay Area

126-1

# Attachment A

Board of Directors  
Board Meeting September 24, 2010

ParaCruz On-time Performance Report		
	July 2009	July 2010
Total pick ups	7918	7605
Percent in "ready window"	95.29%	96.09%
1 to 5 minutes late	1.79%	1.70%
6 to 10 minutes late	1.55%	1.05%
11 to 15 minutes late	.61%	.34%
16 to 20 minutes late	.35%	.43%
21 to 25 minutes late	.16%	.13%
26 to 30 minutes late	.13%	.08%
31 to 35 minutes late	.04%	.04%
36 to 40 minutes late	.04%	.05%
41 or more minutes late (excessively late/missed trips)	.00%	.08%
Total beyond "ready window"	4.71%	3.91%

During the month of July 2010, ParaCruz received nine (9) Customer Service Reports. Four (4) of the reports were valid complaints. One (1) of the complaints was not valid. Four (4) of the reports were compliments.

120-1

5-2.a1



# Attachment B

Board of Directors  
Board Meeting September 24, 2010

## Comparative Operating Statistics This Fiscal Year, Last Fiscal Year through July 2010.

	Jul 09	Jul 10	Fiscal 09-10	Fiscal 10-11	Performance Averages	Performance Goals
Requested	8361	7820	8361	7820	8436	
Performed	7918	7605	918	7605	7815	
Cancels	17.95%	16.19%	17.95%	16.19%	18.42%	
No Shows	2.38%	2.69%	2.38%	2.69%	3.14%	Less than 3%
Total miles	51007	50,168	51007	50,168	50,257	
Av trip miles	5.24	5.19	5.24	5.19	5.15	
Within ready window	95.29%	96.09%	95.29%	96.09%	95.43%	92.00% or better
Excessively late/missed trips	0	6*	0	6	2.5	Zero (0)
Call center volume	N/A	5547	N/A	5547	N/A	
Call average seconds to answer	N/A	40 secs	N/A	40 secs	N/A	Less than 2 minutes
Hold times less than 2 minutes	N/A	94.75%	N/A	94.75%	N/A	Greater than 90%
Distinct riders	818	789	818	789	810	
Most frequent rider	52 rides	53 rides	52 rides	53 rides	51 rides	
Shared rides	60.4%	64.9%	60.4%	64.9%	63.34%	Greater than 60%
Passengers per rev hour	2.01	2.19	2.01	2.19	2.19	Greater than 1.6 passengers/hour
Rides by supplemental providers	7.62%	9.2%	7.62%	9.2%	12.62%	No more than 25%
Vendor cost per ride	\$24.11	\$21.36	\$24.11	\$21.36	\$23.44	
ParaCruz driver cost per ride (estimated)	\$23.23	\$26.69	\$23.23	\$26.69	\$24.34	
Rides < 10 miles	70.01%	69.11%	70.01%	69.11%	69.71%	
Rides > 10	29.99%	30.89%	29.99%	30.89%	30.29%	

- Three missed trips occurred on July 4<sup>th</sup>, for a triple pick-up at the Boardwalk in a very crowded environment.

12c-2

**5-2.b1**

# Attachment H

Board of Directors  
Board Meeting September 24, 2010

MONTHLY ASSESSMENTS						
	UNRESTRICTED	RESTRICTED	RESTRICTED	TEMPORARY	DENIED	TOTAL
		CONDITIONAL	TRIP BY TRIP			
JULY 2009	36	5	5	1	0	47
AUGUST 2009	28	4	5	3	1	41
SEPTEMBER 2009	33	2	4	4	0	43
OCTOBER 2009	28	8	8	5	0	49
NOVEMBER 2009	32	6	1	4	0	43
DECEMBER 2009	30	3	2	2	0	37
JANUARY 2010	35	1	6	4	0	46
FEBRUARY 2010	42	1	4	1	0	48
MARCH 2010	48	3	3	2	0	56
APRIL 2010	29	2	7	5	0	43
MAY 2010	44	6	3	3	0	56
JUNE 2010	49	9	3	0	0	49
JULY 2010	33	4	7	1	0	45

NUMBER OF ELIGIBLE RIDERS	
YEAR	ACTIVE
2005	5336
2006	5315
2007	4820
2008	4895
2009	5291

12c-3

5-2.h1

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** August 13, 2010

**TO:** Board of Directors

**FROM:** Ciro Aguirre, Operations Manager

**SUBJECT: CONSIDERATION OF AMENDING CONTRACTS WITH CREATIVE BUS SALES, INC. FOR PURCHASE OF TWENTY-TWO RAISED-TOP PARATRANSIT VANS AND FIVE PARATRANSIT MINI-VANS TO ADD A FIRE TRACE AUTOMATIC FIRE SUPPRESSION SYSTEM, SYNERGY SEAT COVERS AND A TDSS UNDER SEAT TIE DOWN RETRACTOR SYSTEM FOR A TOTAL ADDITIONAL AMOUNT NOT TO EXCEED \$122,540.**

## **ACTION REQUESTED AT THE AUGUST 13, 2010 BOARD MEETING**

### **I. RECOMMENDED ACTION**

That the Board of Directors authorize the General Manager to execute contract amendments with Creative Bus Sales, Inc. to add Synergy seat covers and a TDSS under seat tie down retractor system to the contract for the purchase of twenty-two (22) each raised-top paratransit vans and a Fire Trace automatic fire suppression system to the contracts for the purchase of twenty-two (22) each raised-top paratransit vans and for five (5) each low-floor paratransit mini-vans for a total additional amount not to exceed \$122,540.

### **II. SUMMARY OF ISSUES**

- On April 4, 2010, Santa Cruz METRO entered into a contract with Creative Bus Sales, Inc. for the purchase of twenty-two raised-top paratransit vans for a total amount not to exceed \$1,135,000.
- On June 1, 2010, Santa Cruz METRO entered into a contract with Creative Bus Sales, Inc. for the purchase of five each low-floor paratransit mini-vans for a total amount not to exceed \$231,077.
- Staff requests the addition of Synergy seat covers and a TDSS (tie down storage system) under seat tie down retractor system to the contract for the twenty-two raised top paratransit vans.
- Staff requests the addition of a Fire Trace automatic fire suppression system for all twenty-seven paratransit vans to be installed at the factory during the vehicle manufacture.

12C-4

**5-21.1**

### III. DISCUSSION

On April 4, 2010, Santa Cruz METRO entered into a contract with Creative Bus Sales, Inc. for the purchase of twenty-two raised-top paratransit vans for a total amount not to exceed \$1,135,000. On June 1, 2010, Santa Cruz METRO entered into a contract with Creative Bus Sales, Inc. for the purchase of five each low-floor paratransit mini-vans for a total amount not to exceed \$231,077.

Staff requests the addition of Synergy seat covers and a TDSS (tie down storage system) under seat tie down retractor system to the contract for the twenty-two raised top paratransit vans. The seat covers allow for increased comfort for the riders and easier cleaning in the event of a bio hazard occurrence. The TDSS retractor system supplies storage area for the Q'straint wheel chair securement system when it is not in use. The additional cost for the Synergy seat covers option is \$560.00 plus tax per vehicle. The additional cost for the TDSS system is \$360 plus tax per vehicle.

Staff requests the addition of a fire suppression system for all twenty-seven paratransit vans to be installed at the factory during the vehicle manufacture. This added safety feature will extinguish a vehicle engine fire and allow the driver additional time to safely extract passengers from the van in an emergency situation. The additional cost for the fire suppression system is \$3,717.58 per vehicle including tax.

Staff is recommending that the Board of Directors authorize the General Manager to execute contract amendments with Creative Bus Sales, Inc. to add Synergy seat covers and a TDSS under seat tie down retractor system to the contract for the purchase of twenty-two (22) each raised-top paratransit vans and a Fire Trace automatic fire suppression system to both contracts for the purchase of twenty-two (22) each raised-top paratransit vans and for five (5) each low-floor paratransit mini-vans for an additional total amount not to exceed \$122,540.

### IV. FINANCIAL CONSIDERATIONS

Funds to support the contract amendments are included in the FY11 Final Capital Budget under Grant Funded Projects (ARRA funding).

### V. ATTACHMENTS

**Attachment A:** Contract Amendment with Creative Bus Sales, Inc. No. 10-22

**Attachment B:** Contract Amendment with Creative Bus Sales, Inc. No. 10-26

Prepared By: Lloyd Longnecker, Purchasing Agent  
Date Prepared: August 02, 2010

120-5

**5-21.2**

**Agenda:** October 12, 2010

**To:** Elderly & Disabled Transportation Advisory Committee  
**From:** Karena Pushnik, RTC Staff  
**Re:** City of Santa Cruz Article 8 Transportation Development Act Allocation Request for \$75,000 for the Branciforte Creek Bike/Pedestrian Bridge

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## **RECOMMENDATION**

Staff recommends that the Elderly & Disabled Transportation Advisory Committee:

1. Recommend that the Regional Transportation Commission approve by resolution the City of Santa Cruz's Article 8 Transportation Development Act Allocation Claim for \$50,000 to construct the Laurel Street Pedestrian Crossing; and
  2. Recommend that the Regional Transportation Commission approve by resolution the City of Santa Cruz's Article 8 Transportation Development Act claim for \$50,000 to construct the Mission Street Extension Bicycle-Pedestrian Path
- 

## **BACKGROUND**

Each year the Regional Transportation Commission allocates Article 8 Transportation Development Account (TDA) funds to local jurisdictions for bikeway and pedestrian projects. TDA funds allocated to a local jurisdiction may be rolled over from one fiscal year to the next. TDA claims with pedestrian amenities must be reviewed by the Elderly & Disabled Transportation Advisory Committee prior to approval by the Regional Transportation Commission.

## **DISCUSSION**

The City of Santa Cruz is requesting a recommendation of approval from the E&D TAC for two projects which include pedestrian amenities; \$50,000 for the Laurel Street Crossing to create two pedestrian refuge median islands and \$50,000 to replace the concrete barriers on Mission Street Extension with plastic delineators. Detailed TDA claims for both of these projects are attached (Attachment 1).

### **Attachments**

1. Article 8 TDA Allocation Claim 9/9/2010 Letter and TDA Claim Forms from the City of Santa Cruz



PUBLIC WORKS DEPARTMENT  
809 Center Street, Room 201, Santa Cruz CA 95060 • 831 420-5160 • Fax: 831 420-5161

September 9, 2010

Mr. George Dondero  
Santa Cruz County Regional Transportation Commission  
1523 Pacific Avenue  
Santa Cruz, CA 95060



**RE: City of Santa Cruz – FY 2010-11 TDA Article 8 Allocation Request**

Dear Mr. Dondero:

Please accept this letter as a FY 2009-10 TDA Article 8 allocation request for the following projects:

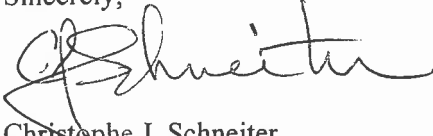
1. Bikeway Striping and Minor Improvements (\$10,000): This project provides for the annual re-striping of the City's 30 miles of bikeways, maintenance of bikeways and minor bikeway improvements. This project is entirely supported with TDA funds.
2. Bicycle Parking Program (\$1,000): This program provides for the development of bicycle parking facilities at high use areas in the public right of way.
3. Laurel Street Pedestrian Crossing (\$50,000): This project provides for the construction of two pedestrian refuge median islands and ramps with left-turn lanes on Laurel Street at Felix and Blackburn Streets. The proposed improvement was developed through a public process following a pedestrian fatality.
4. Mission Street Extension Bike-Pedestrian Path Revision (\$50,000): The City has received numerous public complaints about the K-rail used to delineate the bike-pedestrian path on this one-way street. The K-rail will be replaced with plastic delineators similar to those used on the one-way section of High Street. Some pavement repair will also be done.

Please return the balance of \$30,000 for the Shared Roadway Markings project to the City's unallocated balance as the shared road markings are being installed with other grant funded projects and the annual TDA funded Bicycle Striping and Minor Improvements project. The City's remaining unallocated balance will be used to match existing grant applications, under funded projects, and future bikeway striping and parking projects.

As with all City claims, the City will commit to maintain any facilities provided with these funds for 20 years and will prepare all necessary environmental review for these projects. All of the projects above are consistent with the City Bicycle Transportation and Pedestrian Plans and the RTP.

Please call me (831-420-5422) if you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Schneider", with a stylized flourish at the end.

Christophe J. Schneider  
Assistant Public Works Director/City Engineer

Attachments:  
Claim Forms (3)

cc: Transportation Coordinator (CS)  
Transportation Manager (JB)  
Finance Department (RG)

# Transportation Development Act (TDA) – Local Transportation Funds CLAIM FORM

## for Bike/Ped Projects

*Submit a separate form for each project.*

*If you have any questions about this claim form or would like an electronic copy of the form,  
please contact the Santa Cruz County Regional Transportation Commission at 460-3200.*

### Project Information

1. Project Title: Laurel Street Pedestrian Crossings
2. Implementing Agency: City of Santa Cruz
3. Sponsoring Agency (if different) – must be a TDA Eligible Claimant:
4. TDA funding requested this claim: \$ 50,000
5. Fiscal Year (FY) for which funds are claimed: FY 10 / 11
6. General purpose for which the claim is made, identified by the article and section of the Act which authorizes such claims (ex. Article 8 Bicycle project): Article 8 Bicycle and/or Pedestrian Facilit
7. Contact Person/Project Manager: James Burr  
Telephone Number: (831) 420-5426 E-mail: jburr@cityofsantacruz.com  
  
Secondary Contact (in event primary not available): Tish Bertino  
Telephone Number: (831) 420-5182 E-mail: tbertino@cityofsantacruz.com
8. Project/Program Description/Scope (use additional pages, if needed, to provide details such as work elements/tasks):  
Install protected pedestrian crossings and left-turn lanes.
9. Number of people to be served/anticipated number of users of project/program:  
2007 pedestrian count – peak hour – (10% of ADT)  
eastbound = 10, westbound = 18, therefore 280 x 365 = 102,200 pedestrians/year.
10. Project Location/Limits (attach a map and/or photos if available/applicable, include street names):  
Laurel/Felix and Laurel/Blackburn.
11. Justification for the project. (Why is this project needed? Primary goal/purpose of the project; problem to be addressed; project benefits; importance to the community)  
3-year collision data: 6 pedestrian collisions at these intersections, 1 fatal.
12. Consistency and relationship with the Regional Transportation Plan (RTP) – please reference Project or Policy number:  
Policy: 1.6.2: Reduce bicycle and pedestrian collisions by reducing the potential for conflicts between bicycles and autos and between pedestrians and autos.
13. Measures of performance, success or completion to be used to evaluate project/program:  
Reduction in pedestrian collisions.

13-5



14. Impact(s) of project on other modes of travel, if any (ex. parking to be removed):  
 Install 75LF red curb.  
 Install left-turn lanes for motorists.
15. Project Cost/Budget, including other funding sources, and Schedule: (complete "10a" OR "10b")

**10a. Capital Projects**

	Planning	Environmental	Design/ Engineering	ROW	Construction	Other *	Contingency	Total
<b>SCHEDULE</b> (Month/Yr)	complete	complete	12/2010	N/A	3/2011			
<b>Total Cost/Phase</b>					\$50,000			\$50,000
<b>\$TDA requested</b>								
<b>Source 2:</b>								
<b>Source 3:</b>								
<b>Source 4:</b>								

\*Please describe what is included in "Other":

**10b. Non- Capital Projects – Cost/Schedule:** List any tasks and amount per task for which TDA will be used. Can be substituted with alternate budget format.

Work Element/ Activity/Task	SCHEDULE (Month/Yr)	Total Cost per Element	\$TDA requested	\$ Source 2:	Source 3:	Source 4:
Administration/ Overhead						
Activity 1:						
Activity 2:						
Activity 3:						
Activity 4:						
<i>Ex. Consultants</i>						
<i>Ex. Materials</i>						

16. Preferred Method and Schedule for TDA fund distribution, consistent with the RTC Rules and Regulations (a. 90% prior to completion/10% upon completion; or b. 100% after completion):  
 100% after completion.
17. Proposed schedule of regular progress reports:
18. TDA Eligibility:

	YES?/NO?
A. Has the project/program been approved by the claimant's governing body? Attach resolution to claim. (If "NO," provide the approximate date approval is anticipated.)	4/14/10 CTC
B. Has this project previously received TDA funding?	NO
C. For capital projects, have provisions been made by the claimant to maintain the project or facility,	

or has the claimant arranged for such maintenance by another agency for the next 20 years? (If an agency other than the Claimant is to maintain the facility provide its name: _____)	YES
D. Has the project already been reviewed by the RTC Bicycle Committee and/or Elderly/Disabled Transportation Advisory Committee? (If "NO," project will be reviewed prior to RTC approval).	NO
E. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet via: <a href="http://www.dot.ca.gov">http://www.dot.ca.gov</a> ).	—

**Documentation to Include with Your Claim:**

**All Claims**

- **A letter of transmittal** to SCCRTC addressed to the Executive Director that attests to the accuracy of the claim and all its accompanying documentation.
- **Resolution** indicating TDA eligible claimants' roles and responsibilities and commitment to maintain facilities as indicated in the submitted plans for a period of 20 years.

**Article 3 & 8 Bicycle/Pedestrian Claims**

- Evidence of environmental review for capital projects

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**Transportation Development Act (TDA) – Local Transportation Funds  
CLAIM FORM  
for Bike/Ped Projects**

*Submit a separate form for each project.*

*If you have any questions about this claim form or would like an electronic copy of the form,  
please contact the Santa Cruz County Regional Transportation Commission at 460-3200.*

**Project Information**

1. Project Title: Mission Street Extension Bike-Pedestrian Path Revision
2. Implementing Agency: City of Santa Cruz
3. Sponsoring Agency (if different) – must be a TDA Eligible Claimant:
4. TDA funding requested this claim: \$50,000
5. Fiscal Year (FY) for which funds are claimed: FY 10 / 11
6. General purpose for which the claim is made, identified by the article and section of the Act which authorizes such claims (ex. Article 8 Bicycle project): Article 8 Bicycle and/or Pedestrian Facility
7. Contact Person/Project Manager: Chris Schneiter  
Telephone Number: (831) 420-5422 E-mail: cschneiter@cityofsantacruz.com  
  
Secondary Contact (in event primary not available): Jim Burr  
Telephone Number: (831) 420-5426 E-mail: jburr@cityofsantacruz.com
8. Project/Program Description/Scope (use additional pages, if needed, to provide details such as work elements/tasks): Replace existing K-rail with plastic delineators similar to those used on the one-way section of High street. Some pavement repair.
9. Number of people to be served/anticipated number of users of project/program:  
  
525,600 bicyclists & pedestrians per year (1 per minute x 60 x 24 x 365)
10. Project Location/Limits (attach a map and/or photos if available/applicable, include street names):  
Mission St. Extension between Burkett St. and Shaffer Rd.
11. Justification for the project. (Why is this project needed? Primary goal/purpose of the project; problem to be addressed; project benefits; importance to the community)  
  
The City has received numerous complaints.
12. Consistency and relationship with the Regional Transportation Plan (RTP) – please reference Project or Policy number: RTP Goal 1: "Preserve and maintain the existing transportation system, emphasizing safety, security, and efficiency."
13. Measures of performance, success or completion to be used to evaluate project/program:  
Number of users.

14. Impact(s) of project on other modes of travel, if any (ex. parking to be removed):

15. Project Cost/Budget, including other funding sources, and Schedule: *(complete "10a" OR "10b")*

**10a. Capital Projects**

	Planning	Environmental	Design/ Engineering	ROW	Construction	Other *	Contingency	Total
<b>SCHEDULE (Month/Yr)</b>			12/10		6/11			\$50,000
<b>Total Cost/Phase</b>								
<b>\$TDA requested</b>								
<b>Source 2:</b>								
<b>Source 3:</b>								
<b>Source 4:</b>								

*\*Please describe what is included in "Other":*

**10b. Non- Capital Projects – Cost/Schedule:** List any tasks and amount per task for which TDA will be used. Can be substituted with alternate budget format.

Work Element/ Activity/Task	SCHEDULE (Month/Yr)	Total Cost per Element	\$TDA requested	\$ Source 2:	Source 3:	Source 4:
Administration/ Overhead						
Activity 1:						
Activity 2:						
Activity 3:						
Activity 4:						
<i>Ex. Consultants</i>						
<i>Ex. Materials</i>						

16. Preferred Method and Schedule for TDA fund distribution, consistent with the RTC Rules and Regulations (a. 90% prior to completion/10% upon completion; or b. 100% after completion):

100% after completion.

17. Proposed schedule of regular progress reports:

18. TDA Eligibility:	YES?/NO?
A. Has the project/program been approved by the claimant's governing body? Attach resolution to claim. (If "NO," provide the approximate date approval is anticipated.)	no
B. Has this project previously received TDA funding?	no
C. For capital projects, have provisions been made by the claimant to maintain the project or facility,	

or has the claimant arranged for such maintenance by another agency for the next 20 years? (If an agency other than the Claimant is to maintain the facility provide its name: _____)	yes
D. Has the project already been reviewed by the RTC Bicycle Committee and/or Elderly/Disabled Transportation Advisory Committee? (If "NO," project will be reviewed prior to RTC approval).	no
E. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet via: <a href="http://www.dot.ca.gov">http://www.dot.ca.gov</a> ).	

**Documentation to Include with Your Claim:**

**All Claims**

- A letter of transmittal to SCCRTC addressed to the Executive Director that attests to the accuracy of the claim and all its accompanying documentation.
- Resolution indicating TDA eligible claimants' roles and responsibilities and commitment to maintain facilities as indicated in the submitted plans for a period of 20 years.

**Article 3 & 8 Bicycle/Pedestrian Claims**

- Evidence of environmental review for capital projects

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**TO:** Regional Transportation Commission (RTC)  
**FROM:** Rachel Moriconi, Senior Transportation Planner  
**RE:** November 2010 Ballot Propositions

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## **RECOMMENDATIONS**

This item is for information only.

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## **DISCUSSION**

There are several initiatives on the November 4, 2010 state ballot that could impact transportation projects and programs.

### Proposition 22

Due to the State's fiscal instability, there has been consistent uncertainty surrounding transportation revenue streams. Budget proposals considered and acted upon in recent years have ranged from borrowing, raiding, or outright taking of local Highway User Tax Account (HUTA), Proposition 42, and public transit funds. Additionally, agencies lost significant constitutional protection previously guaranteed by Proposition 42 after the transportation gas tax swap became effective on July 1, 2010.

At its March 4, 2010 meeting, the Regional Transportation Commission (RTC) took a position of support for the Local Tax Payer, Public Safety and Transportation Protection Act – Proposition 22. Proposition 22 seeks to restrict the state's ability to borrow, loan, and divert revenues that are dedicated to funding transportation improvement projects and services. Proposition 22 would protect and increase state transit funding; protect state and local HUTA funds; and provide more certainty for STIP and Local Streets and Roads projects, as were previously provided under Proposition 42.

However, there are some concerns about how Proposition 22 will be interpreted and implemented. Since Proposition 22 was written before the gas tax swap, it is not entirely clear what the impact of Proposition 22 will be on transportation funding from the swap. The swap eliminated the state sales tax on gasoline for transportation and Proposition 22 does not require the legislature to reinstate it. Under Proposition 22 the new 17.3-cent gas tax increase would not go away, however debt service payments on highway bonds would no longer be paid from revenues dedicated to that purpose through the gas tax swap. Instead debt service would need to come out of the state General Fund. Caltrans has indicated that it could reduce revenues available for the State Highway Operation and Protection Program (SHOPP), because truck weight fees could potentially be used to repay bond debt service. Some local jurisdictions in the state are also concerned about the impact that the increased General Fund obligations to pay debt service could have on other non-transportation General Fund programs.

### Proposition 26

Proposition 26 would broaden the definition of taxes to include many payments currently considered to be fees or charges. As a result, more State and local proposals to increase revenues would require approval by two-thirds of each house of the Legislature or by local voters. Any State

law adopted between January 1, 2010 and November 2, 2010 that conflicts with Proposition 26 would be repealed one year after this proposition is approved. This repeal would not take place, however, if two-thirds of each house of the Legislature passed the law again. For this reason, Proposition 26 could also impact the gas tax swap, which raised the excise tax by 17.3-cents, in place of the sales tax of gasoline.

Since the Legislature approved the gas tax swap on March 4, 2010 with only a majority vote in each house, the 17.3-cent excise tax would be repealed in November 2011 unless the Legislature approved the tax again with a two-thirds vote in each house. At that point the state excise tax would go back down to 18-cent and some believe the Proposition 42 sales tax on gasoline would be reinstated.

### Proposition 23

The November ballot measure Proposition 23 would suspend AB 32, California's global warming law which requires California to cut greenhouse gas emissions to 1990 levels by 2020, until unemployment falls below 5.5 percent for a year. The state's unemployment rate is now 12.4 percent. The proposed 5.5% unemployment rate criterion is an unlikely scenario for at least several years and one which has occurred only three times in California in the past 40 years. Depending on interpretation of the measure, it could also suspend some of the state's other environmental standards. In July, the non-partisan Legislative Analyst's Office issued an analysis of Proposition 23 in which it said the state's 33 percent renewable electricity standard and "low carbon fuel" regulations would be suspended if the measure passes. Rules to reduce smog from ships and a 2002 state law that requires automakers to reduce greenhouse gas emissions by 30 percent on new cars by 2016 could also be suspended with passage of Proposition 23.

Supporters of Proposition 23 acknowledge that the measure would suspend several state regulations beyond AB 32, including the "cap-and-trade" plan proposed by the California Air Resources Board (CARB), which requires oil refineries, cement kilns, power plants, and other large sources of greenhouse gases to limit their emissions.

To comply with AB 32, CARB developed a document known as the "Scoping Plan," which contains 69 measures, some of which have been passed as separate laws. The Legislative Analyst's Office contends that state regulations passed under the authority of AB 32 would be suspended, but separate laws would not, such as SB375 which requires regions to develop and implement plans linking transportation and land use.

### Other Propositions

Proposition 21 would establish an \$18 per vehicle registration fee to help fund State Parks and Wildlife Programs. Some of these funds could be used for bicycle and pedestrian facilities within parks. Passage of this fee increase could potentially make it more difficult to receive voter approval of fee increases for transportation programs in the future.

Proposition 25 would reduce the vote threshold for passage of the state budget from two-thirds to a simple majority. It would also prohibit legislators from receiving salary or travel reimbursements if a budget is not passed on to the Governor by June 15. If this measure is approved by voters, it would go into effect immediately and could impact the FY10/11 state budget.

**AGENDA:     October 12, 2010**

**TO:             Elderly & Disabled Transportation Advisory Committee**  
**FROM:         Karena Pushnik, RTC Senior Transportation Planner**  
**RE:             Triennial Performance Audits**

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**RECOMMENDATION**

This item is for information and discussion.

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**BACKGROUND**

Performance audits are required by state law every three years for local transportation planning agencies and transit operators who receive Transportation Development Act funds. In the past the Regional Transportation Commission and the Santa Cruz Metropolitan Transit District have been audited. Although not required, the 2010 Triennial Performance Audit includes Community Bridges and the Volunteer Center for the first time as recommended by the 2007 Triennial Performance Audit Report.

**DISCUSSION**

Attached is a staff report for the October 7, 2010 RTC meeting summarizing the results of the audit for the RTC, Community Bridges, Volunteer Center and the METRO. Full copies of the audit for both the RTC and Transit Operators (as well as the staff report) can be found on the RTC website under item 25 on the October 7 Agenda Packet:

<http://www.sccrtc.org/packet/2010/1010/TCAgenda1010.html>.

Attachment 1: 10/7/10 RTC Staff Report summarizing the 2010 Triennial Performance Audits

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**AGENDA:** October 7, 2010

**TO:** Regional Transportation Commission

**FROM:** Luis Pavel Mendez, Deputy Director

**RE:** Transportation Development Act (TDA) 2010 Triennial Performance Audits

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## **RECOMMENDATIONS**

Staff recommends that the Regional Transportation Commission (RTC):

1. Accept the FY 2006-07 to 2008-09 Triennial Performance Audit reports of the RTC and the Santa Cruz County transit operators (Attachments 1 & 2 - enclosed separately);
  2. Direct staff to work with the Budget and Administration/Personnel (B&A/P) Committee to develop responses to the recommendations in the RTC Triennial Performance Audit; and
  3. Request that the Santa Cruz Metropolitan Transit District (Santa Cruz Metro), Community Bridges and the Volunteer Center provide responses to the recommendations in the Triennial Performance Audit of the Santa Cruz County transit operators.
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## **BACKGROUND**

State law requires triennial performance audits of local transportation planning agencies and transit operators who receive Transportation Development Act (TDA) funds. The audit determines compliance with state requirements and evaluates the efficiency, effectiveness and economy of operations. The Performance Audit Guidebook produced by Caltrans states:

“While meeting the legal requirements for conducting a performance audit is important, a performance audit also provides an opportunity for an independent, objective and comprehensive review of the economy, efficiency, and effectiveness of the entity being audited. The audit has other benefits, including:

- Provides management with useful information to assess past activities and provides insight for future planning efforts;
- Provides management with a review and evaluation of an agency’s organization and operations;

- Presents an opportunity to utilize auditor expertise which can supplement staff work; and
- Assures public accountability for the use of public funds.”

The 2010 performance audits of the RTC and the transit operators were conducted by LSC Transportation Consultants, Inc. in accordance with Section 99246 of California’s Public Utilities Code (PUC) and covered fiscal years 2007, 2008 and 2009. The audit reports have already been submitted to the State Controller as required by state law.

## **DISCUSSION**

To conduct the 2010 Triennial Performance Audit and prepare the audit reports, Geoff Straw of LSC Transportation Consultants interviewed board members and staff, and visited facilities of the entities being audited. Although not required by state law, the Triennial Performance Audit of the Santa Cruz County Transit Operators includes Community Bridges and the Volunteer Center for the first time as recommended in the 2007 Triennial Performance Audit report.

### **RTC 2010 Triennial Performance Audit**

The RTC 2010 Triennial Performance Audit (Attachment 1) finds that the RTC is in compliance with all TDA requirements and in some cases exceeds those requirements. The RTC 2010 Triennial Performance Audit also finds that the five recommendations of the 2007 audit have either been implemented or their implementation is in progress. The RTC 2010 Triennial Performance Audit includes the following three recommendations:

1. The RTC should work closely with Santa Cruz METRO, Community Bridges, and the Volunteer Center to develop a Short Range Transit Plan (SRTP) update, including the following plan elements:
  - Financially sustainable public transportation service levels;
  - Vehicle replacement needs for each agency; and
  - Development of countywide performance goals, objectives, and measurable standards.

The RTC’s involvement in the SRTP effort could include coordination, technical assistance, and partial funding.

2. The RTC should require that the sub-recipients of TDA Article 8 funds report the pertinent performance measures identified in PUC Section 99246(d) at least annually to the City of Santa Cruz and to the RTC. Those performance measures should be evaluated in future triennial performance audits.
3. The RTC should continue to work with the Association of Monterey Bay Area Governments (AMBAG) to align and refine to the extent possible planning

objectives, schedules and milestones for the region, and to continue to improve communications between the two agencies.

As in the past, RTC staff will work with the Budget and Administration/Personnel (B&A/P) Committee to develop responses to the triennial performance audit recommendations. Those responses will then be brought to the RTC for consideration.

### **2010 Triennial Performance Audit of Transit Operators**

The 2010 Triennial Performance Audit of Santa Cruz County Transit Operators finds that the operators are in compliance with all TDA requirements. The 2010 audit also finds that the three recommendations of the 2007 Triennial Performance Audit have either been implemented or their implementation is in progress. The 2010 Triennial Performance Audit of Transit Operators includes the following six recommendations:

1. Santa Cruz METRO should continue to work closely with SCCRTC and AMBAG to secure state and federal funding to replace its aging fleet as soon as feasible.
2. Santa Cruz METRO should work closely with SCCRTC, Community Bridges and the Volunteer Center to develop an SRTP update, including the following plan elements:
  - Financially sustainable public transportation service levels;
  - Vehicle replacement needs for the Santa Cruz METRO and Community Bridges; and
  - Development of comprehensive performance goals, objectives and measurable standards.
3. The current and future agreements that permit the pass-through of TDA Article 8 funds from the City of Santa Cruz to Community Bridges and the Volunteer Center should be amended to include the pertinent performance measures identified in PUC Section 99246(d) be reported at least annually to the City and to SCCRTC.
4. Santa Cruz METRO should consider developing a succession plan for its general manager and other possible departures of senior staff.
5. Santa Cruz METRO should continue to work with staff from the SCCRTC and the AMBAG to better align and streamline planning procedures to avoid possible delays in project delivery on future federally funded transit projects.
6. Community Bridges and the Volunteer Center should work with their respective annual fiscal and compliance auditors to evaluate the transportation related measures identified under the TDA, including annual operating costs and revenues.

Geoff Straw of LSC Transportation Consultants will be at the RTC's October 7, 2010 meeting to present the 2010 Triennial Performance Audit of the RTC and key points of the 2010 Triennial Performance Audit of the transit operators. Mr. Straw will also address questions or comments expressed at the meeting.

**Staff recommends that the RTC accept the 2010 triennial performance audits produced by LSC Transportation Consultants, direct staff to work with the B&A/P Committee to respond to the RTC audit recommendations and request that the Santa Cruz Metro, Community Bridges and the Volunteer Center respond to the transit operators audit recommendations.**

## **SUMMARY**

The required 2010 triennial performance audits for fiscal years 2007, 2008 and 2009 have been completed. The audits include findings of compliance and recommendations. Staff recommends that the RTC accept the audits, direct staff to work with the B&A/P Committee to respond to the audit and request that Santa Cruz Metro, Community Brides and the Volunteer Center provide a response to the audit recommendations.

### Attachments:

1. 2010 Triennial Performance Audit of the RTC (enclosed separately)
2. 2010Triennial Performance Audit of the Transit Operators (enclosed separately)

**AGENDA:     October 12, 2010**

**TO:             Elderly & Disabled Transportation Advisory Committee**  
**FROM:         Karena Pushnik, RTC Senior Transportation Planner**  
**RE:             Mobility Action Plan Recommendations**

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**RECOMMENDATION**

This item is for information and discussion.

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**DISCUSSION**

The state has developed a draft Strategic Implementation Plan (SIP) to document strategies and recommendations resulting from the Mobility Action Plan, completed in 2005. Development of the SIP was guided by local, regional, state and federal stakeholders to identify human services transportation coordination barriers and gaps, and corresponding strategies to address how transportation funding programs could be coordinated.

The link to the document is: <http://www.dot.ca.gov/hq/MassTrans/Docs-Pdfs/Interagency/strategicimplementplan063010.pdf>. Recommendations in the SIP include the following organized in four categories:

**Strengthen Existing State Program and Funding Guidelines and Regulatory Requirements**

1. Regulatory amendment to TDA Unmet Needs Process to require TPA & SSTAC Joint Decision-Making
2. Legislative amendment to the TDA farebox recovery ratio requirements based upon TDA Working Group findings
3. Modify Coordinated Plan Funding Guidance Requiring Inclusion of Unmet Needs Information in Plans
4. Modify Coordinated Plan Funding Guidance to Provide Scoring Preference for CTSAs
5. Modify Coordinated Plan Funding Guidance (Plan organization, detail and performance standards)
6. Monitor and Follow the DCHS Efforts to Amend the TAR Process

**Research and Evaluation of Coordination Concepts**

7. Coordinate Efforts to Develop a State-Level NEMT Research Pilot Project on Public Transit Reimbursement
8. Coordinate Efforts to Develop a State-Level NEMT Transportation Brokerage Pilot Project

**Information and Education**

9. Establish Web-Linkages With the State and Transportation Planning Agencies on Unmet Needs
10. Develop Educational Training Module and Materials for Decision-Makers related to CTSAs
11. Establish Web-Linkages and Information for Sharing on Value of CTSAs

**State-Level Strategic Planning and Policy Development**

12. Interagency Work Effort to Establish State Coordinated Oversight Entity in California

Catherine Patterson Valdez, Transportation Director at Community Bridges has been attending the advisory committee meetings and will discuss potential impacts to the E&D TAC as well as the RTC.