



## Santa Cruz County Regional Transportation Commission

### BICYCLE COMMITTEE

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#### Minutes - Draft

Monday, April 4<sup>th</sup>, 2011 - 6:30 p.m.  
SPECIAL DATE AND TIME

SCCRTC Office - 1523 Pacific Ave; Santa Cruz CA 95060

1. Call to Order at 6:33 pm
2. Introductions

#### **Members Present:**

Kem Akol, District 1  
David Casterson, District 2, Vice Chair  
Bill Fieberling, City of Santa Cruz  
Eric Horton, District 2 (Alt.)  
Rick Hyman, District 5  
Leo Jed, CTSC (Alt.)  
Jim Langley, CTSC  
Will Menchine, District 3 (Alt.)  
Lex Rau, Scotts Valley (Alt.)  
Peter Scott, District 3  
Holly Tyler, District 1 (Alt.)  
Andy Ward, City of Capitola (Alt.)

#### **Vacancies:**

District 4 – Alternate  
District 5 – Alternate  
City of Watsonville – Alternate  
Bike to Work – Alternate

#### **Unexcused Absences:**

#### **Excused Absences:**

Brandon Kett, District 4  
Bob Montague, City of Watsonville  
Carlos Garza, City of Santa Cruz (Alt.)  
Daniel Kostelec, City of Capitola, Chair  
Gary Milburn, City of Scotts Valley

#### **Guests:**

Cathy Crowe, UC Santa Cruz  
Katie LeBaron, Santa Cruz County HSA  
Shane Moutafian, Guest/Watsonville resident  
Nick Mucha, Ecology Action/Bike-to-Work

#### **Staff:**

Cory Caletti, Senior Transportation Planner

3. Announcements – Cory Caletti announced that Bicycle Committee appointments for three year terms will be considered by the RTC at the April 7<sup>th</sup>, 2011 meeting, that the RTC is finalizing purchase of the Santa Cruz branch rail line and that a commemoration event is being planned following the close of escrow. The day and time of the event is yet to be decided.
4. Oral Communications – none
5. Additions or deletions to consent and regular agenda - none

## **CONSENT AGENDA**

A motion (Fieberling/Scott) to approve the consent agenda passed unanimously.

6. Approved draft minutes of the February 15, 2011 Bicycle Committee meeting
7. Accepted Hazard Reports
8. Accepted Bicycle Committee Roster
9. Accepted letter to Caltrans regarding RTC certification of the 2011 Santa Cruz County Bicycle Plan
10. Accepted letters to Caltrans in support of Bicycle Transportation Account grant applications from the City of Santa Cruz for Mission Street Extension improvements and from the City of Capitola for video detection sensors and bicycle parking
11. Accepted letter of support for the County of Santa Cruz Health Service Agency's Office of Traffic Safety grant application
12. Accepted letter to Mayor Coonerty and City of Santa Cruz Council Members regarding the proposed Market Street/Isbel housing development and recommendations for off-site transportation improvements
13. Accepted correspondence from People Power reporting on City of Santa Cruz Council action on transportation improvement decisions for the Market Street corridor in the vicinity of the proposed housing development
14. Accepted letter to Mayor Coonerty and City of Santa Cruz Council Members regarding the City's bicycle licensing ordinance
15. Approved Bikes Secure/Bicycle Parking Subside Program applications from Second Harvest Food Bank and Encina Investment Group

## **REGULAR AGENDA**

16. Officer Elections - Cory Caletti gave an overview of the officer election process as defined in the RTC Rules and Regulations. Cory Caletti thanked departing chair Daniel Kostelec and Vice-Chair, David Casterson, for their dedicated service. Nominations were opened for Chair and Vice-Chair. A motion (Akol/Scott) to nominate David Casterson as Chair passed unanimously. A motion (Langley/Akol) to nominate Andy Ward as Vice-Chair passed unanimously.
17. Community Traffic Safety Coalition (CTSC) and Ride 'n Stride FY 11/12 Transportation Development Act (TDA) Funding Request – Cory Caletti gave an overview of the TDA allocation process. HSA submitted their FY 11-12 TDA funding allocation requests, budgets, work programs and claim forms for review and consideration by the Bicycle Committee and the RTC. While sales tax revenue reductions in recent years required reduced TDA apportionments, HSA requested restoration of the RTC's full funding commitment of \$100,000 due to upward trends in TDA revenues. RTC staff recommends that the Bicycle Committee review the proposed programs and approve the claim for \$100,000 in FY 11/12 TDA funds.

Katie LeBaron, County of Santa Cruz Health Services Agency, shared information about the CTSC mission and work program. The CTSC functions to promote biking and walking as alternative transportation modes and provides safety education. The 5 focus areas for the upcoming fiscal year are: 1) public media campaign, 2) education and training, 3) advocacy and encouragement, 4) engineering, and 5) enforcement. These goals were arrived at by the member agencies, law enforcement, and individual advocates who come together to further the coalition's mission. Katie also addressed the Ride 'n Stride elementary school program which provides presentations to school children on safe bicycling and walking practices. A motion (Scott/Fieberling) to recommend approval of the CTSC and Ride 'n Stride programs' TDA funding requests passed unanimously.

18. Bike to Work FY 11/12 Transportation Development Act Funding Request – Nick Mucha of Ecology Action summarized accomplishments for the 2010 Bike-to-School/Bike-to-Work program and reviewed participation rate increases. Nick provided detailed information pertaining to the number of participating schools and students and mentioned the need for further outreach to the South County area. He said that over the course of 2011 he will be sending out over 40 e-news blasts for events and commuter tips in addition to a sub-news group of novice riders to receive information relevant to their new cyclists. Nick mentioned that Bike-to-School/Bike-to-Work received \$22,000 in cash support with food and goods provided as in kind donations along with hundreds of volunteer hours. Ecology Action is submitting its TDA claim for \$50,000 to support ongoing events and expanded outreach efforts, reflecting restoration of the full amount the RTC has committed to providing prior to sales tax revenue shortfalls, as well as a \$10,000 increase. A motion (Langley/Scott) to approve Ecology Actions TDA funding claim for \$50,000 passed unanimously.
19. Review Subcommittee Memberships - Cory Caletti gave an overview of the existing subcommittees and their composition and indicated that each year the Bicycle Committee reviews the continued relevance of each committee and makes any necessary changes to membership. All committees remain intact with the same members except for the following:
  - City of Santa Cruz Project Tracking: Bill Fieberling and Rick Hyman remain as members. Cory will check with Carlos Garza regarding his continued interest.
  - City of Capitola Project Tracking: Andy Ward remains as the only representative.
  - City of Scotts Valley project Tracking: Lex Rau remains. Lex will check with Gary Milburn regarding his continued interest in participating.
  - City of Watsonville Project Tracking: Cory will check with Bob Montague regarding his continued interest.
  - Bike to Work: Nick Mucha will be the primary member and Piet Canin will act as the back-up contact.
  - CTSC and the South County Bike/Pedestrian Work Group Update: Jim Langley and Leo Jed will continue as members. Cory will check with Bob Montague regarding his continued interest.
  - Legislative Tracking: Leo Jed is the primary member, followed by Andy Ward.
  - Committee Effectiveness: Disbanded
  - Technical Subcommittee: Change membership to Will Menchine, Rick Hyman, Andy Ward and Kem Akol
  - Bicyclist/Motorist Safety Education: Leo Jed, Will Menchine, Bob Montague
20. Project Tracking/Subcommittee Tasks: Oral Reports
  - a. City of Santa Cruz Project Tracking: Rick Hyman discussed the traffic circle project

near Pacific Avenue. He discussed the City Council's actions on the Market Street bicycle facility requests and the upcoming decision regarding the Capital Improvement Program which will determine if a project will be programmed. He also reported that the City is beginning conceptualizing of the Branciforte River Crossing and that a subcommittee will meet with Kim Shultz, RTC Senior Planner, to review Highway 1 Auxiliary Lanes plans and a bicycle/pedestrian path feasibility study related to the HOV lane project.

- b. City of Capitola Project Tracking: no report
- c. City of Scotts Valley Project Tracking: Lex Rau reported that he met with Majid Yamin regarding the City's implementation of a street sweeping schedule, wide longitudinal cracks on Glen Canyon Road, and continued development of the Bike Plan. In response to a question, Cory Caletti said that the City did not submit a Bicycle Transportation Account application because no matching funds are available.
- d. City of Watsonville Project Tracking: No report
- e. County of Santa Cruz Project Tracking: Kem Akol discussed Redevelopment Association bicycle projects threatened by the Governor's budget proposal. Kem will investigate which projects are in danger and report back at the next meeting.
- f. Bike-to-Work Update: Nick Mucha said that there will be no commuter race this year for Bike Week but many other activities are being planned.
- g. CTSC and the South County Bike/Pedestrian Work Group Update: Discussed earlier
- h. UCSC: Peter Scott reported on a number of bicycle parking improvement projects on campus, including submission of bicycle locker grant and installation of additional lightning bolt bicycle parking racks.
- i. Legislative Tracking: Leo Jed said that there are 26 bills introduced in the legislature that mention bicycling of which only 9 are of significance and will be monitored by the statewide California Bicycle Coalition. A bill introduced by the City of Los Angeles for 3 foot minimum passing distance is being monitored closely.
- j. Sanctuary Scenic Trail: Cory Caletti indicated that the contract with RRM Design, the consultant engaged to develop the Monterey Bay Sanctuary Scenic Trail Network Master Plan and environmental document, has been signed. The "notice to proceed" was issued and consultants will initially be focusing on data collection and base mapping. Public workshops and stakeholders meetings are planned for August 2011.
- k. Committee Effectiveness: No report
- l. Technical Subcommittee: No report
- m. Bicyclist/Motorist Safety Education: No report
- n. RTC Packet Monitoring Subcommittee: No report
- o. Safe Routes to School: Will Menchine is working on bicycle safety improvements at Mission Hill School.

21. Meeting adjourned at 8:40 p.m.

**NEXT MEETING:** The next Bicycle Committee meeting is scheduled for Monday, June 13<sup>th</sup>, 2011 at the **Special Meeting Time of 6:30 p.m.** at the RTC office, 1523 Pacific Avenue, Santa Cruz, CA.

Minutes respectfully prepared and submitted by:

Cathy Judd, Administrative Assistant II and Cory Caletti, Senior Transportation Planner