



Santa Cruz County Regional Transportation Commission's
**Elderly & Disabled Transportation
Advisory Committee**
(Also serves as the state-mandated Social Service Transportation Advisory Council)

AGENDA
1:30 pm, Tuesday, February 8, 2011

RTC Office, 1523 Pacific Avenue, Santa Cruz

1. Call to Order
2. Introductions
3. Oral Communications

The Committee will receive oral communications during this time on items not on today's agenda. Presentations must be within the jurisdiction of the Committee, and may be limited in time at the discretion of the Chair. Committee members will not take action or respond immediately to any Oral Communications presented, but may choose to follow up at a later time, either individually, or on a subsequent Committee agenda.

4. Additions or deletions to consent and regular agendas

CONSENT AGENDA

All items appearing on the consent agenda are considered to be minor or non-controversial and will be acted upon in one motion if no member of the E&D TAC or public wishes an item be removed and discussed on the regular agenda. Members of the E&D TAC may raise questions, seek clarification or add directions to Consent Agenda items without removing the item from the Consent Agenda as long as no other E&D TAC member objects to the change.

5. Approve Minutes from December 14, 2010 meeting **(page 3)**
6. Receive Transportation Development Act Revenues Report as of January 2011 **(page 7)**
7. Receive RTC Highlights through January 2011 **(page 8)**
8. Receive 12/14/10 letter from the E&D TAC to Metro regarding the Bus Stop Improvement Plan **(page 9)**
9. Receive copy of January 2011 letter from Census Bureau regarding local designation impacting funding for the region **(page 10)**
10. Information Items (to be circulated at meeting)
 - a. Multipurpose Senior Services Program - Action Alert Flyer
11. Receive Agency Updates (other than items on the regular agenda)
 - a. Volunteer Center
 - b. Community Bridges/CTSA **(page 11)**
 - Lift Line Program Report
 - c. Santa Cruz Metropolitan Transit District (METRO) **(page 12)**
 - ParaCruz Operations Status Report: Dec 10 & Jan11
 - Metro Budget and Potential Impacts to Service: January 14 agenda
 - d. Santa Cruz County Regional Transportation Commission **(page 26)**

- Acquisition of the Santa Cruz Branch Line Update
- e. Private Operators

REGULAR AGENDA

12. Receive Accessibility Report on Proposed Recreational Rail Services – Sierra Northern RR staff **(page 28)**
13. Review Regional Public Participation Plan – RTC Staff **(page 29)**
14. Review Draft Unmet Needs List and Outreach Plan – RTC staff **(page 30)**
15. Determine Section 5310 Review Committee – RTC Staff **(page 33)**
16. Receive Pedestrian Safety Work Group Update (oral) – Work Group Chair
17. Nominate Potential Members and Alternates for Vacant Positions representing the 2nd and 4th Supervisorial Districts – E&D TAC Chair **(page 37)**
18. Adjourn

Next meeting: **Tuesday, April 12, 2011 at 1:30 pm.** RTC office, 1523 Pacific Avenue, Santa Cruz. Future Topics: Finalize Unmet Needs, Review draft Annual Report, Pedestrian Improvements near Activity Centers/Bus Stops, Process for Identifying Pedestrian Improvements, Transit Service to Frederick Street activity centers

HOW TO REACH US

*Santa Cruz County Regional Transportation Commission
1523 Pacific Avenue, Santa Cruz, CA 95060
Phone: (831) 460-3200 / fax (831) 460-3215
Email: info@sccrtc.org / website: www.sccrtc.org*

ACCOMMODATIONS FOR PEOPLE WITH DISABILITIES

The Santa Cruz County Regional Transportation Commission does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. This meeting location is an accessible facility. If you wish to attend this meeting and require special assistance in order to participate, please contact RTC staff at 460-3200 (CRS 800/735-2929) at least three working days in advance of this meeting to make arrangements. People with disabilities may request a copy of the agenda in an alternative format. As a courtesy to those person affected, please attend the meeting smoke and scent-free.

SERVICIOS DE TRADUCCIÓN/TRANSLATION SERVICES

Si gusta estar presente o participar en esta junta de la Comisión Regional de Transporte del condado de Santa Cruz y necesita información o servicios de traducción al español por favor llame por lo menos con tres días laborables de anticipo al (831) 460-3200 para hacer los arreglos necesarios. (Spanish language translation is available on an as needed basis. Please make advance arrangements (at least three days in advance by calling (831) 460-3200.



**Santa Cruz County Regional Transportation Commission's
Elderly & Disabled Transportation Advisory Committee
Social Service Transportation Advisory Council
Paratransit Advisory Council Meeting**

MINUTES-DRAFT

Tuesday, December 14, 2010

1. Call to Order

John Daugherty called the meeting to order at 2:33 pm

2. Introductions

Members Present:

Hal Anjo, Social Service Provider-Seniors (County)
Lisa Berkowitz, CTSA-Community Bridges
Debbi Brooks, Persons of Limited Means (Volunteer Center)
John Daugherty, Metro
Veronica Elsea, 3rd District
Sally French, Soc. Serv. Prov.-Disabled (Hope Services)
Catherine Patterson Valdez, CTSA/Community Bridges
Patti Shevlin, 1st District
Robert White, 5th District

Excused Absences:

Tom Crain, Potential Transit User (Disabled)
Mike Molesky, Social Service Provider - Disabled

Alternates Present

Sandra Coley, PVTMA
Patty Talbot, Seniors Council. Alt.

April Warnock, Metro ParaCruz

Staff Present:

Cathy Judd
Karena Pushnik
Rachel Moriconi

3. Oral Communications

In an effort to reduce costs and paper consumption, the RTC will distribute the E&D TAC packet only electronically, unless members or others wish to receive the hard copy.

4. Additions and Deletions

Replacement pages are available for the draft October 12, 2010 minutes, Item #5. Veronica Elsea asked to pull Item 5 from the Consent Agenda, as she would not be able to review the replacement pages in order to vote.

CONSENT AGENDA

Action: The motion (Anjo/Elsea) -- to approve and accept consent agenda -- carries unanimously with Veronica Elsea and John Daugherty abstaining from voting on Item 5.

5. Item pulled from consent agenda - Minutes from October 12, 2010 meeting

6. Received Transportation Development Act Revenues Report as of December 2010

7. Received RTC Highlights through December 2010

8. **Received Information Items**
 - a. **Nothing was distributed**
9. **Received Agency Updates**
 - a. **Volunteer Center**
 - **FY 10-11 First Quarter Report**
 - b. **Community Bridges/CTSA**
 - **FY 10-11 Report as of November 2010**
 - c. **Santa Cruz Metropolitan Transit District (METRO)**
 - **ParaCruz Operations Status Report: October-November 2010**
 - **Metro & Monterey Salinas Transit Transfers**
 - d. **Santa Cruz County Regional Transportation Commission**

Karena Pushnik announced that as result of the recent election, at least three new RTC members would be appointed. Committee members agreed that new RTC members should be invited to attend an E&D TAC meeting to become aware of the committee's work.

- e. **Private Operators**

REGULAR AGENDA

5. ***Item 5 pulled*** – Minutes from October 12, 2010 meeting replacement pages.

Action: The motion (Berkowitz/Patterson-Valdez) -- to approve and accept the Minutes from October 12, 2010 -- carries unanimously with Veronica Elsea and John Daugherty abstaining.

10. **Appreciation for Sandra Coley's Service on Committee – E&D TAC Chair**

John Daugherty announced that Sandra Coley, Pajaro Valley Transportation Management Association, who served as a Member and Alternate on the E&D TAC Committee for over 12 years, would be leaving the committee. He wanted to thank her for her commitment to transportation in all capacities and modes. He presented her with an appreciation award certificate that he read aloud.

Sandra Coley discussed her responsibilities with the PVTMA over the past 12 years, thanked the committee members, said that she enjoyed the time she spent serving on the E&D TAC, and will miss everyone.

11. **Review Metro's Final Bus Stop Improvement Plan – Metro Staff**

John Daugherty presented an overview of the final draft Bus Stop Improvement Plan Final Draft. Karena Pushnik noted that final action on the Bus Stop Improvement Plan will be taken by the Metro Board on 12/17. Following the October meeting, an email was sent to Metro staff with the E&D TAC's questions regarding concerns about reducing the size of bus benches to accommodate wheel chairs. Clarification was also requested on the terminology in the improvement list pertaining to the benches.

April Warnock mentioned that she had spoken with Metro's Operations Manager, Ciro Aguirre, before the meeting. She said she could not speak to the questions posed but would follow-up.

Veronica Elsea asked if there was a particular priority for the completion of improvements. April responded that the list was organized by location, and that all improvements would be made and in no specific priority.

Veronica Elsea voiced her concern that the Bus Stop Improvement Plan schedule did not allow time for E&D TAC comments to be included in the staff recommendations for Metro's Board meeting. Although E&D TAC members did receive the materials in advance of the meeting, she did not feel that any response by an individual would have the impact that comments would have from a group such as the E&D TAC. She wants to raise the level of importance of the E&D TAC and she feels that the E&D TAC, as an advisory body, should have the appropriate materials

included in their packet to be able to present useful, appropriate comments in a timely manner to make an impact. She also voiced interest in the E&D TAC having good working relationships with Metro and other agencies.

Karena Pushnik suggested that at their February 2011 meeting, the E&D TAC look at issues to be discussed for the coming year and send out notification to other agencies so that they could send information to the E&D TAC in adequate time for review and response.

April Warnock offered to help committee members to provide input on the Bus Stop Improvement Plan by forwarding email from the committee to appropriate Metro staff members.

Action: The motion (Elsea/Anjo) -- to send a letter with a calendar that includes items of interest to the committee to agencies and service providers and request that information be included in the E&D TAC committee packets in a timely manner -- carries unanimously.

Action: The motion (Elsea/Anjo) -- to send a letter to the Metro Board expressing:

- 1. Appreciation for the Metro staff's extensive work on the Bus Stop Improvement Plan, support for Metro's efforts to improve bus stops to accommodate seniors and people with disabilities and values the geographic equity reflected in the plan;***
- 2. Questions and concerns about benches and seating, specifically plans to shorten benches and/or install flip down seats, and requests that Metro strive to accommodate all bus riders, especially given potential service cuts; and***
- 3. Requests that Metro staff continue to work on the details of implementing the plan with the E&D TAC before work is put out to bid or construction begins.***

-- carries unanimously with John Daugherty abstaining.

- a. Letter from Patti Lou Shevlin received 10/19/10

Patti Lou voiced her concern and hope for return of bus service at La Posada. She feels that there are special needs in that area with the Gault Street Apartments, the library, and Dominican Rehabilitation Center. There is now a new apartment complex, Redwood Commons, in that area as well.

Members suggested that Metro might be more receptive to re-instating service if they are aware that there is a new apartment complex in the area. In response to the question: are service revisions possible given the upcoming negative 2011 Metro budget situation? John Daugherty said, in short, yes, it is highly likely that there will be additional service cuts during 2011; however, the routes cut could be re-drawn to maximize ridership.

It was suggested that this item would be on the February 2011 E&D TAC agenda so that a well thought out proposal, including supporting statistics, could be presented to the Metro Board.

12. Receive RTC Adopted State & Federal Legislative Agendas – RTC Staff

Rachel Moriconi gave an overview of the State and Federal Legislative Programs for 2011.

Veronica Elsea said that she had heard of a federal bill to be introduced by John Carey mandating research on dealing with quiet cars and pedestrian safety and told Rachel that she would forward any information she receives.

A member asked about changes in districts and boundaries. Rachel responded that every 10 years the census bureau re-evaluates what they define as urbanized areas and looked at grouping Santa Cruz, Watsonville, and Salinas into one urbanized area. Metro staff evaluated what this could mean to the agency. Currently Metro receives federal transit funds since Santa Cruz is classified a high performing rural area service. As part of a larger area, Santa Cruz would no longer be eligible for those funds. She mentioned that the RTC wrote a letter in opposition

from a funding standpoint. Comments were due at the end of November and it is yet to be determined how the census bureau will respond.

John Daugherty said that the region proposed by the census would also result in a decrease in funds for MST (Monterey/Salinas Transit) and other groups. He said that Metro is dependent on the economy for the sales tax revenues to increase and that there is no other funding stream to make up for funds that would be lost in a new declared region.

13. Accept New Guide, Review Outreach Plan – RTC Staff

John Daugherty presented the new Guide to Specialized Transportation in Santa Cruz County for Seniors and People with Disabilities. Karena Pushnik noted that the revised date is inside the back cover. Guides will be sent out in early 2011 to agencies listed in the Guide, City Councils, libraries, Metro, DMV, SSI, Vista Center, Cabrillo Stroke Center, and senior centers/living centers. The booklet will also be uploaded to the SCCRTC website. There is a plan to make a Spanish version. A question was asked about cost for a Metro ParaCruz attendant, and it was clarified that there is no cost for a qualified personal care attendant but there would be cost for any additional companion. Members suggested that other agencies might be willing to link the Guide on their website.

14. Review Reimbursement for Transportation Costs to Meeting Concept – RTC Staff

Karena Pushnik said that there is concern that there are people who choose not to become members or alternates of the E&D TAC because they cannot afford transportation to and from the meetings and that she was considering bringing this idea to the RTC's Budget & Administration/Personnel Committee. For broader participation by non-agency representatives, the implementation of vouchers might be considered. Members provided input on whom, limits, and how a voucher system would work. In addition, it was mentioned that the Stroke Center has prepaid rides. Members suggested that there be a distinction between regular versus occasional attendance, and that rides for attendees could be set up with allocated monies on a case-by-case basis.

Action: The motion (Berkowitz/French) -- to explore cost and need associated to compensate individuals for bus, ParaCruz, taxi script or other transportation modes to attend E&D TAC meetings -- carries unanimously.

15. Receive Pedestrian Safety Work Group Update – Work Group Chair

Veronica Elsea said that the Pedestrian Safety Work Group has begun follow-up work on reporting property owner responses for sidewalk maintenance. Last week the Work Group met with representatives from all five local jurisdictions and agreed on a set of standards for good/bad sidewalks. Follow up tasks for the Work Group will be to develop an outreach plan that could include public service announcements, flyers, utility notices, and other media outreach. As suggested by a member, planting of specific trees should be addressed by the local jurisdictions.

16. Accept 2011 E&D TAC Schedule – RTC Staff

Action: The motion (Patterson-Valdez/Elsea) -- to accept and approve the E&D TAC draft meeting schedule for 2011 -- carries unanimously.

17. Adjourn 4:29 pm

Prepared by: Cathy Judd, SCCRTC Staff

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
TDA REVENUE REPORT
FY10-11
REVISED 1/21/2011

MONTH	FY09-10 ACTUAL REVENUE	FY10-11 ESTIMATE REVENUE	FY10-11 ACTUAL REVENUE	DIFFERENCE DIFFERENCE	DIFFERENCE AS % OF PROJECTION	CUMULATIVE % OF ACTUAL TO PROJECTION
JULY	454,800	410,500	410,500	0	0.00%	100.00%
AUGUST	539,000	539,000	547,300	8,300	1.54%	100.87%
SEPTEMBER	719,093	719,093	819,955	100,862	14.03%	106.54%
OCTOBER	490,500	490,500	458,300	-32,200	-6.56%	103.56%
NOVEMBER	555,900	555,900	611,000	55,100	9.91%	104.86%
DECEMBER	625,785	625,785	776,432	150,647	24.07%	108.46%
JANUARY	465,300	465,300	502,700	37,400	8.04%	108.41%
FEBRUARY	620,400	620,400				
MARCH	607,400	607,401				
APRIL	385,100	385,100				
MAY	562,700	562,700				
JUNE	605,859	605,859				
TOTAL	6,631,837	6,587,538	4,126,187	320,109	4.86%	63%

Note:

S:\RTC\TC2011\0211\FY10-11 TDA Revised.xls\FY10-11revised



Santa Cruz County Regional Transportation Commission
1523 Pacific Avenue, Santa Cruz, CA 95060
phone (831) 460-3200 ~ fax (831) 460-3215
email: info@sccrtc.org; website: www.sccrtc.org

Santa Cruz County Regional Transportation Commission (RTC) **January 13, 2011 Meeting Highlights**

Sustainable Transportation Access Rating System (STARS) Pilot Project

Application Manual accepted: The RTC accepted the STARS *Pilot Project Application Manual* which includes twelve credits addressing Integrated Process, Access, Climate and Energy and Cost Effectiveness Analysis. The RTC also approved executing a contract with the North American Sustainable Transportation Council to facilitate the analysis and application of STARS credits to the Highway 1 HOV Lanes project and to submit the project for STARS Pilot Project Certification.

Comprehensive Transportation Tax Swap proposal approved:

The RTC voted to support a comprehensive state fuel tax proposal aimed at ensuring that state funding for transit, local streets and roads, and highway projects is not lost as a result of the passage of Proposition 26 last November. This proposal was included in Governor Brown's budget.

Highway 1 projects update received:

The Highway 1 Auxiliary Lanes project has advanced to the 95% design level with the goal of securing all environmental permits and funding for construction to begin as soon as September/October 2011. The HOV Lanes project continues to progress steadily with a target for release of the Draft Environmental Document for the of Fall 2011.

City of Santa Cruz Public Works report presented:

The RTC received a presentation on recently completed and planned transportation projects within the City of Santa Cruz. Projects completed last year included road rehabilitation projects with funds secured by the RTC from the federal American Recovery and Reinvestment Act (ARRA). The City also completed the San Lorenzo River multipurpose bike/pedestrian path under Highway 1 which used porous concrete to minimize drainage issues. Future projects include improvements to the Highway 1/9 interchange, roundabouts in the Wharf area, retrofitting of the Murray St bridge and safety improvements such as left hand turn pockets on Soquel Drive at Park Street.

Public input on transportation issues is welcomed and encouraged. For more information, visit the SCCRTC web site at www.sccrtc.org or call 460-3200. Some Regional Transportation Commission meetings are televised countywide by Community TV of Santa Cruz. Consult www.comunitytv.org or call 831-425-8848 for schedule and station information.

December 14, 2010

Ellen Pirie, Chair
Santa Cruz Metropolitan Transit District
110 Vernon St.
Santa Cruz, CA 95060

RE: Bus Stop Improvement Plan

Dear Chair Pirie:

The Elderly & Disabled Transportation Advisory Committee (E&D TAC) advises the Santa Cruz County Regional Transportation Commission (RTC), the Santa Cruz Metropolitan Transit District (Metro), and other service providers on transportation needs for people with disabilities, seniors and persons with limited means.

At their December 14 meeting, the E/D TAC approved the following actions relative to the Santa Cruz Metropolitan Transit District's Bus Stop Improvement Plan:

- **The E&D TAC appreciates Metro staff's extensive work on the Bus Stop Improvement Plan, supports Metro's efforts to improve bus stops to accommodate seniors and people with disabilities, and values the geographic equity reflected in the plan.**
- **The E&D TAC still has questions and concerns about benches and seating, specifically plans to shorten benches and/or install flip down seats, and requests that Metro strive to accommodate all bus riders, especially given potential service cuts.**
- **The E&D TAC requests that Metro staff continue to work on the details of implementing the plan with the E&D TAC before work is put out to bid or construction begins.**

Sincerely,

A. John Daugherty, Chair
Elderly and Disabled Transportation Advisory Committee

cc: Les White, General Manager
Ciro Aguirre, Metro Operations Manager
April Warnock, Metro ParaCruz Manager
Tove Beatty, Metro Grants Contractor



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001

JAN 10 2011

The Honorable Sam Farr
Member, U.S. House of Representative
1126 Longworth House Office Building
Washington, DC 20515

Dear Representative Farr:

Thank you for your letter dated November 22, 2010 regarding the 2010 Census proposed urban area delineation criteria, and for the opportunity to meet with you to discuss the Census Bureau's urban area concept, criteria, and relationship with programs. In both your letter and our meeting, you expressed concern about the possibility that the Watsonville, Santa Cruz, and Salinas urbanized areas would be merged to form a single urbanized area when areas are redefined on the basis of the 2010 Census, and the detrimental impact this would have on the residents of those areas. Please be assured that the comments we have received in writing and in various meetings, such as the one we had with you, have convinced us that the criteria we proposed for determining when to merge urbanized areas are not appropriate. Based on the comments we have heard and received, we will ensure that the Watsonville, Santa Cruz, and Salinas urbanized areas, as well as other urbanized areas, remain separate areas.

The Census Bureau identifies and classifies urban and rural areas after each decennial census to provide data users and analysts with information about urban and rural populations and their characteristics. We recognize the importance of our urban and rural definitions for use in analysis, planning, and program implementation. We also are aware of the variety of programs that use the Census Bureau's urban and rural area definitions, sometimes in conflicting ways. We share your concern about these uses and welcome opportunities to work with others to ensure our geographic areas are relevant and useful. We look forward to any additional comments you might have regarding use of the Census Bureau's urban areas, or any other census geographic areas, in planning and program implementation.

If you have additional questions or comments about any geographic areas used to tabulate and present Census Bureau data, please have a member of your staff contact Michael Ratcliffe, Assistant Division Chief for Geocartographic Products and Criteria, Geography Division, U.S. Census Bureau, via email at <michael.r.ratcliffe@census.gov> or telephone at 301-763-8977.

Sincerely,

Timothy F. Trainor
Chief, Geography Division

Quarterly TDA FY10-11 QUARTER 1

Report :

Time Period: JULY-AUGUST-SEPTEMBER 2010

community bridges

CC 20,23,25,26,38													CC21				CC29				CC 24,30				CC 39				
#	Performance Measures to be Included in Quarterly Reports	TDA Medical				Meals on Wheels				Taxi Scrip				Elderday				Out of County Medical				Total							
		July	August	Sept	Qtr	July	August	Sept	Qtr	July	August	Sept	Qtr	July	August	Sept	Qtr	July	August	Sept	Qtr								
1	Unduplicated Passengers per Month	56	57	52	79	52	57	53	68	71	71	71	73	120	117	117	133	22	9	15	34	387							
2	Total Passenger Trips (Units of Service) per Month	475	438	457	1,370	952	1,134	1,228	3,314	187	175	204	566	3,078	3,119	2,878	9,075	52	26	42	120	14,445							
3	Number of Incidents per Month	2	2	2	6	0	0	0	0	0	0	0	0	0	1	2	3	0	0	0	0	9							
4	Number of Accidents per Month	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							
5	Number of Mechanical Failures (including lift failure) per Month	0	0	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2							
6	Number of No-Shows per Month	10	7	8	25	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	87	58	87	232	0	2	1	3	260							
7	Number of Turndowns or Referrals per Month	17	12	27	56	7	11	3	21	0	0	0	0	0	0	0	0	7	4	11	22	99							
8	Total Donations per Month	\$33	\$30	\$40	\$103	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$404	\$328	\$385	\$1,116	\$1,219							
9	Operating Cost per Passenger Trip				\$34.23				\$9.23				\$13.53				\$11.68				\$40.02								
10	Operating Cost per Vehicle Service Hour				\$52.09				\$36.83								\$54.13				\$13.72								
11	Passengers per Vehicle Service Hour				1.53				3.84								4.68	0.33	0.38	0.33	0.34								
12	Passengers per Vehicle Service Mile				0.07				0.23								0.24				0.02								
13	Van Mileage per Program				17,762				11,072								36,084	3,562	1,354	2,757	7,673								

Footnote: Line 9 includes both taxi and Lift Line costs and units of service combined. Lines 10 through 13 reflect Lift Line data only and excludes taxi costs and units of service.

116-1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: January 28, 2011
TO: Board of Directors
FROM: April Warnock, Paratransit Superintendent
SUBJECT: METRO PARACRUZ OPERATIONS STATUS REPORT

I. RECOMMENDED ACTION

This report is for information only - no action requested

II. SUMMARY OF ISSUES

- METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.
- METRO assumed direct operation of paratransit services November 1, 2004. This service had been delivered under contract since 1992.
- Discussion of ParaCruz Operations Status Report.
- Attachment A: On-time Performance Chart displays the percentage of pick-ups within the "ready window" and a breakdown in 5-minute increments for pick-ups beyond the "ready window". The monthly Customer Service Reports summary is included.
- Attachment B: Report of ParaCruz' operating statistics. Performance Averages and Performance Goals are reflected in the Comparative Operating Statistics Table in order to establish and compare actual performance measures, as performance is a critical indicator as to ParaCruz' efficiency.
- Attachments C and D: ParaCruz Performance Charts displaying trends in rider-ship and mileage spanning a period of three years.
- Attachment E: Current calendar year's statistical information on the number of ParaCruz in-person eligibility assessments, including a comparison to past years, since implementation in August of 2002.

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III. DISCUSSION

In November 2010 ParaCruz rides increased by 198 rides from November 2009. The number of rides in November 2010 was markedly decreased by 478 rides from October 2010. While the decrease in rides between October and November is the typical trend, the difference between the number of rides this year is smaller than in the past two years.

Call Center statistics reflect that we experienced problems with the phone system attributed to wiring issues that have been identified. Corrective measures are underway that will alleviate the issue and improve the system's performance.

IV. FINANCIAL CONSIDERATIONS

NONE

V. ATTACHMENTS

- Attachment A:** ParaCruz On-time Performance Chart
- Attachment B:** Comparative Operating Statistics Table
- Attachment C:** Number of Rides Comparison Chart and Shared vs. Total Rides Chart
- Attachment D:** Mileage Comparison Chart and Year to Date Mileage Chart
- Attachment E:** Eligibility Chart

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ATTACHMENT A

Board of Directors
Board Meeting January 28, 2011

ParaCruz On-time Performance Report		
	Nov 2009	Nov 2010
Total pick ups	7795	7993
Percent in "ready window"	95.07%	96.03%
1 to 5 minutes late	2.04% 1.69%	
6 to 10 minutes late	1.36% 1.15%	
11 to 15 minutes late	.58% .55%	
16 to 20 minutes late	.58% .23%	
21 to 25 minutes late	.21% .21%	
26 to 30 minutes late	.06% .06%	
31 to 35 minutes late	.06% .06%	
36 to 40 minutes late	.03% .01%	
41 or more minutes late (excessively late/missed trips)	.01% .00%	
Total beyond "ready window"	4.93%	3.97%

During the month of November 2010, ParaCruz received thirteen (13) Customer Service Reports. Three (3) of the reports were valid complaints. Two (2) of the reports were unverifiable. Six (6) reports were not valid, and two (2) of the reports were compliments.

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ATTACHMENT B

Board of Directors
Board Meeting January 28, 2011

	Nov 09	Nov 10	Fiscal 09-10	Fiscal 10-11	Performance Averages	Performance Goals
Requested	8047	8843	42,513	41,992	8436	
Performed	7137	7993	39,596	39,931	7268	
Cancel	21.37%	20.98%	18.02%	17.52%	18.41%	
No Shows	2.51%	1.65%	3.06%	2.05%	2.63%	Less than 3%
Total miles	48,596	50,800	257,073	261,437	50,516	
Av trip miles	4.95	4.78	5.11	4.92	5.04	
Within ready window	95.07%	96.25%	95.57%	96.24%	95.57%	92.00% or better
Excessively late/missed trips	1	0	7	9	2.17	Zero (0)
Call center volume	N/A	6089	N/A	29,195	N/A	
Call average seconds to answer	N/A	56 secs	N/A	1 min 02 secs	N/A	Less than 2 minutes
Hold times less than 2 minutes	N/A	94.81%	N/A	94.67%	N/A	Greater than 90%
Distinct riders	803	801	1,330	1394	815	
Most frequent rider	56 rides	60 rides	209 rides	293 rides	57 rides	
Shared rides	65.1%	63.7%	62.7%	64.1%	63.56%	Greater than 60%
Passengers per rev hour	2.35	2.2	2.18	2.23	2.22	Greater than 1.6 passengers/hour
Rides by supplemental providers	16.66%	10.57%	12.87%	9.15%	10.99%	No more than 25%
Vendor cost per ride	\$21.71	\$20.79	\$22.39	\$20.76	\$23.00	
ParaCruz driver cost per ride (estimated)	\$26.29	\$24.19	\$24.12	\$26.86	\$24.61	
Rides < 10 miles	69.97%	71.46%	69.30%	69.71%	69.96%	
Rides > 10	30.03%	28.54%	30.70%	30.29%	30.04%	

Comparative Operating Statistics This Fiscal Year, Last Fiscal Year through November 2010.

7-5.b1

11C-4

Attachment B

Board of Directors
Board Meeting December 17, 2010

Comparative Operating Statistics This Fiscal Year, Last Fiscal Year through October 2010.

	Oct 09	Oct 10	Fiscal 09-10	Fiscal 10-11	Performance Averages	Performance Goals
Requested	9198	8844	33,867	33,149	8420	
Performed	8462	8471	31,803	31,938	7852	
Cancels	17.84%	16.80%	17.46%	16.60%	18.28%	
No Shows	3.21%	1.67%	2.99%	2.15%	2.84%	Less than 3%
Total miles	55,276	53,758	207,232	207,828	50,457	
Av trip miles	4.99	4.71	5.15	4.95	5.06	
Within ready window	95.95%	95.15%	95.71%	96.30%	95.48%	92.00% or better
Excessively late/missed trips	4	1	6	9	2.25	Zero (0)
Call center volume	N/A	6137	N/A	23,106	N/A	
Call average seconds to answer	N/A	57 secs	N/A	1 min 54 secs	N/A	Less than 2 minutes
Hold times less than 2 minutes	N/A	95.01%	N/A	94.42%	N/A	Greater than 90%
Distinct riders	802	829	1,243	1307	815	
Most frequent rider	49 rides	67 rides	185 rides	245 rides	56 rides	
Shared rides	64.8%	66.2%	62.6%	64.2%	63.7%	Greater than 60%
Passengers per rev hour	2.15	2.3	2.12	2.25	2.23	Greater than 1.6 passengers/hour
Rides by supplemental providers	14.94%	8.21%	11.94%	8.79%	11.5%	No more than 25%
Vendor cost per ride	\$21.60	\$20.56	\$22.82	\$21.75	\$23.07	
ParaCruz driver cost per ride (estimated)	\$24.34	\$22.20	\$23.67	\$26.06	\$24.79	
Rides < 10 miles	69.88%	70.09%	69.13%	69.25%	69.84%	
Rides > 10	30.12%	29.91%	30.87%	30.75	30.16%	

6-5.b1

110-5

Attachment E

Board of Directors
Board Meeting December 17, 2010

MONTHLY ASSESSMENTS						
	UNRESTRICTED	RESTRICTED	RESTRICTED	TEMPORARY	DENIED	TOTAL
		CONDITIONAL	TRIP BY TRIP			
OCTOBER 2009	28	8	8	5	0	49
NOVEMBER 2009	32	6	1	4	0	43
DECEMBER 2009	30	3	2	2	0	37
JANUARY 2010	35	1	6	4	0	46
FEBRUARY 2010	42	1	4	1	0	48
MARCH 2010	48	3	3	2	0	56
APRIL 2010	29	2	7	5	0	43
MAY 2010	44	6	3	3	0	56
JUNE 2010	49	9	3	0	0	49
JULY 2010	33	4	7	1	0	45
AUGUST 2010	31	1	9	4	0	45
SEPTEMBER 2010	55	4	9	1	1	70
OCTOBER 2010	58	1	10	2	0	71

NUMBER OF ELIGIBLE RIDERS	
YEAR	ACTIVE
2005	5336
2006	5315
2007	4820
2008	4895
2009	5291

6-5.e1

HC-6

FY111 PUBLISHED & REVISED OPERATING BUDGET

FY111 Published Budget FY111 Revised Budget

Operating Revenue \$ 31,655,105 \$ 31,633,845

Operating Expenses \$ 37,279,317 \$ 38,256,634

Operating Loss \$ (5,624,212) \$ (6,623,789)

Non-Operating Revenue:

ARRA	\$ 270,000	\$ 270,000
STIC	\$ 1,202,159	\$ 1,202,159
STA	\$ 2,800,000	\$ 2,800,000
Alternative Fuel Tax Credit	\$ -	\$ 500,000
Carryover from Previous Year	\$ 1,071,106	\$ 1,989,862
Transfer from Legal Settlements	\$ 150,000	\$ -
Transfer from Capital Reserves	\$ 130,947	\$ 130,947

7.26

(Deficit)/Surplus \$ - \$ 269,179

Attachment A

FY12 PUBLISHED & REVISED OPERATING BUDGET

	FY12 Published Budget	FY12 Revised Budget
Operating Revenue	\$ 32,198,489	\$ 32,190,503
Operating Expenses	\$ 38,627,918	\$ 40,503,654
Operating Loss	\$ (6,429,429)	\$ (8,313,151)
Non-Operating Revenue:		
ARRA	\$ -	\$ -
STIC	\$ 1,202,159	\$ 1,202,159
STA	\$ 2,500,000	\$ 2,500,000
Alternative Fuel Tax Credit	\$ -	\$ 500,000
Carryover from Previous Year	\$ 80,480	\$ 269,179
Transfer from Legal Settlements	\$ 150,000	\$ -
Transfer from Capital Reserves	\$ 136,617	\$ 136,617
(Deficit)/Surplus	\$ (2,360,173)	\$ (3,705,196)

7.27

110-8

FY07 & FY10 YEAR OVER YEAR COMPARISON

Attachment A

	FY07 Actual	FY10 Actual	Variance
Operating Revenue	\$ 36,874,873	\$ 32,139,769	\$ (4,735,104)
Operating Expenses	\$ 32,557,611	\$ 35,058,564	\$ 2,500,953
Operating (Loss)/Gain:	\$ 4,317,262	\$ (2,918,795)	\$ (7,236,057)
Non-Operating Revenue:			
ARRA	\$ -	\$ 205,000	\$ 205,000
Carryover from Previous Year	\$ -	\$ 165,875	\$ 165,875
Transfer from Operating Reserves	\$ -	\$ 2,547,920	\$ 2,547,920
7.2 (Deficit)/Surplus	\$ 4,317,262	\$ -	\$ (4,317,262)

110-9

FY07 & FY10 YEAR OVER YEAR COMPARISON

Attachment A

	FY07 Actual	FY10 Actual
--	----------------	----------------

Operating Revenue Detail:

Sales Tax Revenue	\$ 17,652,773	\$ 14,320,289
Transp Dev Act (TDA)	\$ 6,165,834	\$ 5,001,737
FTA Sec 5307	\$ 3,130,226	\$ 3,645,442
Passenger Revenue	\$ 7,730,499	\$ 8,427,944

7.a9

11C-10

FY 11 REVENUE SOURCES

FY11 Published Budget FY11 Revised Budget

\$ 37.279M —————> \$ 38.526M

Revenue Variance*:

- \$(8K): Reduced Rent Income and Vacancies
- \$(14K): FTA Sec 5311 – Rural Op Assistance
- \$919K: Carryover from previous year
- \$(150K): Transfers from Legal Settlements (Incorporated into Risk Department Budget)
- \$500K: Alternative Fuel Tax Credit

7.a2 \$ 1.247M

* Negative numbers indicate unfavorable variances

FY11 EXPENSES

FY11 Published Budget

FY11 Revised Budget

\$ 37.279M



\$ 38.257M

Expenses Variance*:

- \$583K: 17% increase in Medical Ins (HMOs), effective January 2011
- \$191K: Updated Employee Pay and Benefits Information
- \$149K: Additional Holiday Pay and Fringe benefits for Bus Operators and Operations
- \$25K: Open Enrollment Changes: re - enrolling dependents (Medical Ins)- Active Employees, effective January 2011
- \$30K: Open Enrollment Changes: re - enrolling dependents (Medical Ins)- Retirees, effective January 2011

7.a3

\$ 978K

* Positive numbers indicate unfavorable variances

110-12

FY 12 REVENUE SOURCES

FY12 Published Budget

FY12 Revised Budget

\$ 38.628M



\$ 40.504M

Revenue Variance*:

- \$(8K): Reduced Rent Income and Vacancies
- \$189K: Carryover from previous year
- \$(150K): Transfers from Legal Settlements (Incorporated into Risk Department Budget)
- \$500K: Alternative Fuel Tax Credit
- \$1.345M: Unrealized Revenue (Revenue needed to achieve balanced budget)

7.a4

\$ 1.876M

* Negative numbers indicate unfavorable variances

11C-13

FY12 EXPENSES

FY12 Published Budget

FY12 Revised Budget

\$ 38.628M



\$ 40.504M

Expenses Variance*:

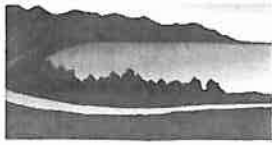
- \$1.231M: 17% increase in Medical Ins (HMOs), effective January 2011; 12% (estimate), effective January 2012
- \$188K: Updated Employee Pay and Benefits Information
- \$318K: Increase in Retirement Factor in FY12 from 15.43% to 17.21%
- \$75K: Open Enrollment Changes: re – enrolling dependents (Medical Ins)-Active Employees
- \$64K: Open Enrollment Changes: re –enrolling dependents (Medical Ins)-Retirees

7.a5

\$ 1.876M

* Positive numbers indicate unfavorable variances

11C-14

**RTC**

*Santa Cruz County Regional Transportation Commission
1523 Pacific Avenue, Santa Cruz, CA 95060
phone (831) 460-3200 ~ fax (831) 460-3215
email: info@sccrtc.org; website: www.sccrtc.org*

NEWS RELEASE (revised)

FOR IMMEDIATE RELEASE: January 20, 2011

CONTACT: George Dondero, Executive Director; Luis Mendez, Deputy Director;
Karena Pushnik, Public Information Coordinator, (831) 460-3200

California Transportation Commission APPROVES Santa Cruz Branch Rail Line Purchase

Sacramento, CA – In another historic milestone, today the California Transportation Commission (CTC) approved the acquisition of the Santa Cruz Branch Rail Line signaling that all of the requirements for purchase and use of the voter-approved Proposition 116 funds have been met and that the Santa Cruz County Regional Transportation Commission's (RTC) can finalize the agreed upon deal with the current property owner, Union Pacific Railroad, to purchase the 32-mile transportation corridor.

Local California Transportation Commissioner Carl Guardino led the CTC's action to move forward with the Santa Cruz Branch Rail Line acquisition citing the importance of bringing the 135 year old transportation corridor from limited private freight, into public use. The corridor spans the length of Santa Cruz County through many prime activity areas, parallels the congested Highway 1 corridor, and if lost, would be impossible to reassemble given high population densities and development between the mountains and the coast.

Regional Transportation Commissioner chair Mark Stone and fellow Commissioner John Leopold traveled to Sacramento to address state decision makers directly. "I'm proud to be a part of this historic undertaking that will have far-reaching benefits for current and future generations. This expansion of our region's transportation system will facilitate increased mobility options and generate positive economic impacts" noted Commissioner Stone. Commissioner Leopold added that "The acquisition of the Branch Rail Line assures us of pursuing transportation options for the community that can meet greenhouse gas emission and fossil fuel reduction goals, as well as new ways to meet the transportation needs of businesses, residents, and visitors alike."

In June 2010, the CTC unanimously approved the deal contingent upon the RTC meeting six conditions: execute an agreement between the RTC and the operator (Sierra Northern Railway); commit to initiating recreational passenger rail service; commit to continue freight rail service for as long as would be required by the federal Surface Transportation Board; commit to be responsible for hazardous waste

11d-1 (more)

clean up; commit to reimburse the CTC should the RTC cease to use the Branch Line for the original purpose approved by the CTC; and to explain the methodology for the appraised value of the property. Although the RTC met all six conditions, CTC and Caltrans staff had questions about the last condition regarding the appraisal of the property, resulting in an eleventh hour revised CTC staff recommendation.

The RTC has been working on assessments and negotiation to acquire the transportation corridor for the last ten years culminating with a unanimous decision to submit final purchase documents in May 2010. This decision followed a meticulous, comprehensive and required analysis of the property's condition. Based on this analysis, the RTC and Union Pacific agreed on a purchase price for the Branch Line of \$14.2 million with a commitment to make \$5 million in improvements. At the meeting on Wednesday, California Transportation Commissioners, specifically state Commissioner Tavaglione, negotiated a \$400,000 price decrease from Union Pacific.

Funding for the purchase and improvements to the line comes from Proposition 116, the region's share of State Transportation Improvement Program (STIP), and a \$1.5 million federal earmark secured by Congressman Sam Farr. Proposition 116 was approved by voters in 1990 and designated \$11 million for rail projects in Santa Cruz County. \$10 million in State Transportation Improvement Program (STIP) funds were designated for the project in 2000. Based on recent bond sales, these funds are expected to be available, however the general condition of the state budget may affect the actual availability of the funds.

Support for the project is far-reaching including Congressman Sam Farr who encouraged the CTC to approve the project and funding saying that he "strongly believes this to be an extremely wise investment which will most likely not be available again" and State Senator Joe Simitian who noted "Congratulations to all who worked so hard to make it happen. Having the Santa Cruz Branch Rail Line in public ownership is good for Santa Cruz County, good for the coast and good for the state's transportation system." Other project supporters include State Assemblymembers Bill Monning and Luis Alejo, businesses organizations, environmental groups, labor groups, chambers of commerce, safety coalitions, tourism representatives, and local governments.

Next steps for the project include finalizing purchase documents, completing the escrow process, purchase of necessary insurance policies and submitting the required railway application to the federal Surface Transportation Board. A public celebration will be planned once escrow for the property closes.

For more details about acquisition of the Santa Cruz Branch Rail Line or other projects, visit the RTC website at <http://www.sccrtc.org/transit.html#acquire> or call 831.460-3200.

X X EN D X X

AGENDA: February 8, 2011

TO: Elderly & Disabled Transportation Advisory Committee
FROM: Karena Pushnik, RTC Senior Transportation Planner
RE: Accessibility of Sierra Northern Passenger Rail Services

RECOMMENDATION

This item is for your information.

BACKGROUND

An Elderly & Disabled Transportation Advisory Committee member requested that the Santa Cruz County Regional Transportation Commission (RTC) seek clarification about accessibility of the proposed recreational rail services to be offered by Sierra Northern Railroad, should the RTC be successful in acquiring the Santa Cruz Branch Rail Line from Union Pacific.

DISCUSSION

On January 19, 2011 the RTC secured another monumental milestone toward the acquisition of the 32-mile transportation corridor when the California Transportation Commission approved the project and funding request. Although the sale will not be final until escrow closes, presumed to be sometime in the April/May timeframe, the RTC and operator Sierra Northern are proceeding with next steps for use of the corridor.

A representative from Sierra Northern will attend the E&D TAC meeting to discuss preliminary plans for service including accessibility at the stations and on the rail cars.

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AGENDA: February 8, 2011

TO: Elderly & Disabled Transportation Advisory Committee
FROM: Karena Pushnik, RTC Senior Transportation Planner
RE: Monterey Bay Public Participation Plan

RECOMMENDATION

Staff recommends that the Elderly & Disabled Transportation Advisory Committee (E&D TAC):

Review the Monterey Bay Public Participation Plan and provide comments to be forwarded to the Association of Monterey Bay Area Governments.

BACKGROUND

Periodically the agency designated at the Metropolitan Planning Organization, the Association of Monterey Bay Area Governments (AMBAG) in our region, is required by state and federal requirements to update a Public Participation Plan. The Monterey Bay Public Participation Plan covers three counties: San Benito, Monterey and Santa Cruz.

DISCUSSION

The Santa Cruz County Regional Transportation Commission (RTC) staff have been working on the Draft Monterey Bay Public Participation Plan with the other counties and AMBAG. The Draft Plan is scheduled to be released at AMBAG's February 9 board meeting, one day after the E&D TAC meeting. For that reason, the document is not enclosed with the staff report and agenda packet, but rather will be made available prior to the meeting electronically and at the meeting.

There are 6 principals guiding the Public Participation Plan:

- Valuing public participation and promoting broad-based involvement by members of the community
- Providing varied opportunities for public review and input
- Treating all members of the public fairly, and respecting and considering all public input as an important component of the planning and participation process
- Promoting a culture of dialogue and partnership among residents, property owners, the businesses community, organizations, other interested citizens and public officials
- Involving existing community groups and organizations, as feasible
- Encouraging active participation in the initial stages of the process, as well as throughout the process
- Providing communications and agency reports that are clear, timely and broadly distributed

Staff recommends that the E&D TAC focus on the outreach strategies currently in use and potential new strategies which are outlined in Chapter 5. Also, the E&D TAC may want to review the matrix of current participation practices used by the RTC contained in the appendix.

The Draft Monterey Bay Public Participation Plan will be circulated for a 45-day review period starting with the official release of the document at AMBAG's Board meeting on February 9. Comments are due before March 30. Staff recommends that the E&D TAC review the document and provide comments as a committee.

AGENDA: February 8, 2011

TO: Elderly & Disabled Transportation Advisory Committee
FROM: Karena Pushnik, RTC Staff
RE: Unmet Needs List Plan

RECOMMENDATION

Staff recommends that the Elderly & Disabled Transportation Advisory Committee:

1. Provide input into the Draft Unmet Specialized Transportation and Transit Needs List; and
 2. Review the plan and schedule for the Unmet Needs and Annual Report.
-

BACKGROUND

In general, the Elderly and Disabled Transportation Advisory Committee prepares an Annual Report outlining the Committee's accomplishments from the last year, as well as identifies current and anticipated unmet transportation needs. The Unmet Needs list is used to prioritize projects as funds become available.

DISCUSSION

Staff plans to provide a draft of the Annual Report for E&D TAC review at the April 12 meeting. The Annual Report will be organized to include the following topics: transportation-related projects; funding oversight; monitoring specialized transportation needs in the region; regional issues and concerns; internal committee issues; unmet transportation needs summary; and list of Unmet Specialized Transportation /Transit Needs.

To assist staff with updating the Unmet Needs List, staff has attached last year's list and is seeking input on the committee's ideas for changes to the list. The plan is generally as follows:

- Feb 8 - E&D TAC prepares the first draft of the Unmet Needs List building on the last year's version
- Feb 9 - RTC staff circulates the list to the Santa Cruz Metro staff, board and advisory committee for their input. Comments will be requested by the beginning of March.
- Mar - RTC staff prepares the 2010 E&D Annual Report, including the Unmet Needs List
- April 12 - Draft 2010 Annual Report and Updated Unmet Needs List reviewed by the E&D TAC
- April 13 - Unmet Needs list released for public review and posted on RTC website
- May 5 - RTC adopts Unmet Needs list at a Public Hearing

Staff recommends that It is recommended that the April E&D TAC meeting be held at a mid-county location to encourage countywide input. The final Unmet Needs list will be adopted by the RTC at their May meeting.

Staff recommends that the E&D TAC review the draft list of unmet specialized transportation needs and the schedule/plan, and suggest revision.

FINAL 2010

Unmet Specialized Transportation/Transit Needs List

Adopted by the Santa Cruz County Regional Transportation Commission (RTC) at a public hearing on June 3, 2010. For more information, call the RTC at 831.460-3200.

Prioritization:

H - High priority items are those items that fill a gap or absence of service. There are three levels of High priority with H1 being the top priority.

M - Medium priority items are items that supplement existing service.

L - Low priority items should become more specific and then be planned for, as funds are available.

General

1. **H1** - Lack of fully accessible transit stops and safe travel paths between senior and/or disabled living areas, medical facilities, educational facilities, employment locations, retail centers, entertainment venues and/or bus stops (examples: Capitola Road and side streets, trailer park at Antionelli, Santa Cruz County Nursing facility)
2. **H2** - Expanded publicity necessary about existing specialized transportation services including ADA paratransit, non-ADA paratransit, Medi-Cal rides and mobility training for people to use regular fixed route buses
3. **H2** - Shortage of transportation services for low-income children and their families, including a lack of transportation for people transitioning from welfare to work
4. **H2** - Availability of accessible local taxi services for seniors and disabled persons
5. **H2** - Lack of direct paratransit and accessible transit connections with neighboring counties — including Monterey (Pajaro), San Benito, Santa Clara and other points north
6. **M** - Expansion of the program currently in place in some jurisdictions to all jurisdictions in the county that requires homeowners to make improvements to sidewalks adjacent to their property when the property is sold
7. **M** - Amend local taxi ordinances to facilitate improved service to seniors and individuals with disabilities

Paratransit/Specialized Transportation

8. **H1** - Lack of specialized transportation for all areas outside the ADA Paratransit service area, with special emphasis on priority destinations
9. **H1** - Need for coordinated and seamless-to-the-public system of specialized transportation with a Mobility Management Center (central information point, one stop shop)
10. **H1** - Lack of transportation for dialysis and other medical appointments

30. **H2** - Increased frequencies for Route 71 evening service: 2x an hour until 9PM vs. 7PM.
31. **H2** - Acquire and develop permanent operation and maintenance facility for ParaCruz to accommodate increased fleet size and growth in future service.
32. **H2** - Replace thirty (30) 1998 fixed route buses.
33. **H3** - Implement "yield to bus" program to improve travel times.
34. **H3** - Extend highway 17 service to Watsonville.
35. **H3** - Add AM/PM and weekend Route 79 service.
36. **H3** - Purchase Automated Vehicle Location/Passenger (AVL) Counting System.
37. **H3** - Installation of Transponders on all buses for Preemptive Signal Control on major corridors improving traffic flow, reducing travel time, and improving on-time performance.
38. **H3** - Increase weekend Hwy 17 service frequencies.
39. **H3** - Add early morning Route 70 service to Cabrillo College.
40. **H3** - Additional night UCSC service, including Route 20.
41. **H3** - Extension of Highway 17/Amtrak service to UCSC at key times.
42. **H3** - East/West Express service to UCSC and Cabrillo and from Watsonville on 69W.
43. **H3** - Express service between San Lorenzo Valley and both UCSC and Cabrillo College.
44. **H3** - Expanded service between UCSC and Westside University activity centers such as Long Marine Lab, Wrigley building offices, Texas Instruments building offices.
45. **H3** - Service from the UC Inn to UCSC.
46. **H3** - Expanded service to new residential and commercial areas in Watsonville.
47. **H3** - Continue to improve bus stops to be ADA accessible.
48. **H3** - Route 66 using 7th Avenue inbound and outbound (between Capitola Road and Soquel Avenue).
49. **H3** - Add early morning Route 35 service.
50. **H3** - Implement circulator service in Santa Cruz, Watsonville, Capitola, and Scotts Valley.
51. **H3** - Service from Santa Cruz County to Los Gatos.
52. **H3** - Expanded bicycle capacity and access on the fixed route system by promoting the Folding Bikes in Buses Program to complement the recently-installed 3-position bike racks on all fixed route service.
53. **H3** - Increase window of service on Route 4.
54. **H3** - Equip ParaCruz Vehicles with Mobile Data Terminals (MDT) for improved manifest display, immediate additions/deletions/confirmations to trips, improved communication and tracking.

AGENDA: February 8, 2011

TO: Elderly & Disabled Transportation Advisory Committee
FROM: Karena Pushnik, RTC Staff
RE: Section 5310 Grant Applications - Local Review Committee

RECOMMENDATION

Staff recommends that the Elderly & Disabled Transportation Advisory Committee:
Designate a local review committee to preliminarily score Section
5310 grant applications and make recommendations to the RTC.

BACKGROUND

Funding is available from federal grant sources to serve accessible transportation needs. Funding is available from Section 5310: Elderly & Disabled Specialized Transportation. These are capital funds for the purchase of specialized transportation vehicles and related equipment.

These funding sources are administered by Caltrans under the direction of the California Transportation Commission. Projects applying for these grants are required to be derived from the Coordinated Public Human Services Plan that was drafted by Association of Monterey Bay Area Governments (AMBAG), with input by local transportation and social service providers. The grants are allocated by statewide competition, rather than by formula allocation.

DISCUSSION

The Section 5310, grant applications are due March 4 to the Santa Cruz County Regional Transportation Commission, who serves as the regional transportation planning agency. The locally scored applications must be forwarded to Caltrans by May 6.

In years past, one local review committee was formed to review the applications and score them based on the criteria provided by the state.

RTC staff requests the E&D TAC to assist with identifying agencies to assist with the Section 5310 application scoring. Entities that have assisted in the past include:

- < Santa Cruz Metropolitan Transit District
- < Seniors Council
- < Commission on Disabilities

Staff recommends that this year a local review committees be established to score the Section 5310 grant applications.

15-1

DEPARTMENT OF TRANSPORTATION
DIVISION OF MASS TRANSPORTATION
P.O. BOX 942874, MS-39
SACRAMENTO, CA 94274-0001
PHONE (916) 654-9842
FAX (916) 654-9366
TTY 711
www.dot.ca.gov

*Flex your power!
Be energy efficient!*

January 4, 2011

CALL FOR PROJECTS
FTA SECTION 5310 ELDERLY AND DISABLED SPECIALIZED TRANSIT

The California Department of Transportation's (Department) Division of Mass Transportation is pleased to announce a call for projects for federal fiscal years 2010 and 2011.

- Estimated combined federal funding is \$25 million
- Website for additional information: <http://www.dot.ca.gov/hq/MassTrans/5310.html>
- Toll-free assistance line: 1-888-472-6816
- Application due date to regional planning agency is **March 4, 2011**
- Application due date to the Department on or before **May 6, 2011**

A Fact Sheet is enclosed as well as a contact listing of the regional transportation planning agencies. This information is available in alternate formats by request. We look forward to working with you in this application cycle.

Sincerely,

ORIGINAL SIG DBY

KIMBERLY A. GAYLE
Office Chief
Federal Transit Grants Programs

Enclosure

15-2

"Caltrans improves mobility across California"

FTA Section 5310 Elderly and Disabled Specialized Transit Program
Federal Fiscal Year 2010/2011

PROGRAM FACT SHEET AND TIMELINE

Program Purpose: Provide capital grants for projects that meet the transportation needs of elderly persons and persons with disabilities where public mass transportation services are otherwise unavailable, insufficient or inappropriate.

Program History: Since the program's inception in 1975, approximately 500 agencies have received over 4000 vehicles statewide, serving a variety of client groups and programs ranging from small agencies with specific clientele (e.g. dialysis and AIDS patients) to large providers serving an entire community. The average cost for yearly maintenance for a vehicle is estimated at \$8,500.

Funds Available

- * Approximately \$25 million in Federal funds are available for this cycle;
- * 100 % in federal funds upon FTA approval of Transportation Development Credits.

Eligible Applicants:

- * Private non-profit corporations;
- * Public agencies where no private non-profits are readily available to provide the proposed service;
- * Public agencies that have been approved by the State to coordinate services.

Eligible Equipment:

- * Accessible vans and buses;
- * Mobile radios and communication equipment;
- * Computer hardware and software

Service Eligibility: Services to be provided must serve the transportation needs of elderly persons and/or persons with disabilities. Public service must be "incidental" per FTA C 9070.1F.

Project Eligibility: Applicants must have management oversight and control over the operations and service of the equipment. Applicants are required to provide sufficient justification and provide documentation that alternative transportation services are unavailable, insufficient or inappropriate to meet the agency's transportation needs.

Selected project vehicle(s) must provide a minimum of 20 hours of service per week per vehicle or in coordination with other agencies.

All projects selected for funding must be derived from a Coordinated Public Transit-Human Services Transportation Plan (Coordinated Plan) as required by FTA C 9070.1F.

Vehicle Replacement Eligibility: Vehicle(s) must be in active service. Active service is defined as a vehicle providing service throughout the agency's normal days and hours of operation. A van(s) proposed for replacement must have been in service for four years or have at least 100,000 miles at the time of application. A replacement bus(s) must meet or exceed useful life at the time of application.

Service Expansion Eligibility: Applicants must be able to document that the proposed transportation service will provide:

- * Services to additional persons; or
- * Expand the service area or hours; or
- * Increase the number and/or frequency of trips.

Funding Selection Process:

1. The Regional Transportation Planning Agency (RTPA) scores the applications using established evaluation criteria and completes a prioritized list for their region.
2. The State Review Committee reviews the RTPA scores, and scores a statewide-prioritized list of projects based on available funding.
3. The California Transportation Commission (CTC) holds a public hearing to review and adopt the final list of projects.
4. Caltrans submits approved projects to the FTA.

Program Requirements: Once approved by FTA, successful applicants enter into a Standard Agreement with Caltrans. The agreement remains in effect until the project's useful life. Grantees are responsible for the proper use, operating costs, and maintenance of all project equipment. Grantees must be prepared to comply with the requirements of Caltrans, the Department of Motor Vehicle and the regulations of the California Highway Patrol.

PROGRAM NOTE:

FTA Section 5310 vehicles are purchased by Caltrans using a State procurement process. Upon Caltrans approval, public agencies can follow their own local procurement process. However, the grantee must comply with state and federal procurement procedures when purchasing with local funds. Upon project completion, the grantee may request reimbursement from Caltrans for the Federal Share.

PROGRAM TIMELINE

- January 4, 2011
 - Call for Projects
 - Begin Schedule for Public Hearings (Public Transit Only)
- January 24-28, 2011
 - Grant Application Workshops (Southern California)
- February 1-4, 2011
 - Grant Application Workshops (Northern California)
- March 4, 2011
 - Regional applications due to RTPA by 5:00 p.m. March 4, 2011. RTPA scores applications and conducts appropriate public hearings.
- May 6, 2011
 - RTPA forwards (electronically) regional prioritized list with scores and copies of applications with approved Certification and Assurances to Caltrans by 5:00 p.m. May 6, 2011.
- June 6, 2011
 - Regional scores are merged into a statewide-prioritized list of projects.
 - State Review Committee reviews and verifies scores submitted by the RTPAs.
- June 22, 2011 to August 10, 2011
 - Submit draft list to CTC for book item at the upcoming CTC meeting
 - CTC distributes public draft Program of Projects (POP)
 - CTC conducts staff level conference for the review committee to hear any filed appeals
 - CTC conducts public hearing to adopt final POP
 - Final POP distributed publicly
 - Projects are programmed in the FTIP
- September 2011
 - Schedule Successful Applicant Workshops, verify new agency information
 - After verification that all projects have been programmed, approved POP submitted to FTA for funding approval
 - After FTA's final approval, Standard Agreement process initiated
 - Procurement process begins.

*For additional information call our toll free number (1.888.472.6816) or visit our website at:
<http://www.dot.ca.gov/hq/MassTrans/5310.html>*

Santa Cruz County Regional Transportation Commission's
ELDERLY & DISABLED TRANSPORTATION ADVISORY COMMITTEE (ED/TAC)
and SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (SSTAC)

Membership Roster
February 2011

<u>Members</u>	<u>Representing</u>	<u>Alternate</u>
Clay Kempf (2011)	Social Service Provider - Seniors	Patty Talbot (2011)
Hal Anjo (2013)	Social Service Provider - Seniors (County)	vacant
Sally French (2012)	Social Service Provider - Disabled	Sheryl Hagemann (2014, pending approval)
Michael Molesky, Vice Chair (2014)	Social Service Provider - Disabled (County)	vacant
Debbie Brooks (2010)	Social Service Provider - Persons of Limited Means	Lois Connell (2012)
Lisa Berkowitz (2011)	CTSA (Community Bridges)	Bonnie McDonald (2012)
Catherine Patterson Valdez (2014)	CTSA (Lift Line)	Kirk Ance (2014)
John Daugherty, Chair (2012)	SCMTD (Metro)	April Warnock (2013)
vacant	Private Operator	vacant
Donella Bloebaum (2012)	Potential Transit User (60+)	vacant
Tom Crain (2009)	Potential Transit User (Disabled)	vacant

(Year in Parentheses) = Membership Expiration Date

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and SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (SSTAC)

Membership Roster (February 2011)

<u>Members</u>	<u>Representing</u>	<u>Alternate</u>
<u>Supervisory District Representatives</u>		
Patti Lou Shevlin (2014)	1st District (Leopold)	Michael Lewis (2014)
vacant	2nd District (Pirie)	vacant
Veronica Elsea (2012)	3rd District (Coonerty)	Thom Onan (2012)
vacant	4th District (Caput)	vacant
Robert White (2014)	5th District (Stone)	Sharon Barbour (2014)

Staff

Karena Pushnik, Transportation Planner, RTC, 460-3210, kpushnik@sccrtc.org

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