

## PART I: General Project Information

1. **Project Title/Project Name:** Planning Programming Monitoring (PPM)
2. **Project summary:** Development and amendments to state and federally-mandated planning and programming documents, and monitoring of programmed projects.
3. **Project Location:** Planning and projects countywide.
4. **Total Funding Requested:** \$409,000 – for FY2020/21-22/23  
**Total Project Cost:** \$409,000
5. **Project Applicant/Implementing Agency:**  
Santa Cruz County Regional Transportation Commission (SCCRTC)
6. **Project Priority:** This is priority number #1 of #5 applications submitted.
7. **Detailed Project Description/Scope:** See Attachment 1
8. **What accommodations, if any, are included for bicyclists, pedestrians, and/or transit in the proposed project?**  
Bicycle, pedestrian and transit facilities and programs are considered in planning, programming and monitoring activities.
9. **If the proposed project does not incorporate both bicycle and pedestrian facilities, or if the proposed project would hinder bicycle or pedestrian travel, list reasons why the project is being proposed as designed.** N/A
10. **Project Cost by Mode:** Planning – 100%
11. **Regional Transportation Plan (RTP):**
  - a. **Is project included in the 2014 RTP or draft 2040 RTP?** Yes
  - b. **If yes, RTP Project Number (ID#):** RTC 04
  - c. **Project costs are identified as:**  “Constrained” in the RTP
12. **Project Schedule/Non- Infrastructure Program:**

Ongoing planning, programming, and monitoring.	7/2018	6/2023
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13. **Contact Person/Project Manager Name:** Rachel Moriconi  
**Telephone Number:** 831-460-3203 **E-mail:** rmoriconi@scrtc

**Attachment 1: Detailed Project Description**  
**Planning, Programming and Monitoring (PPM)**  
Santa Cruz County Regional Transportation Commission (SCCRTC)

Activities associated with the RTC's PPM program includes, but is not limited to state and federally-mandated planning, programming, and monitoring activities – including:

- Planning
  - Preparation of the Regional Transportation Plan – including public outreach, data collection, policy, action, and financial element development, participation in SB375-mandated Metropolitan Transportation Plan (MTP)/Sustainable Communities Strategy updates.
  - Coordination with Caltrans and local jurisdictions on state highway projects –including development of PIDs, quarterly meetings, and review of Caltrans long-term planning documents
  - Meetings with California Transportation Commission (CTC), Regional Transportation Planning Agencies (RTPA), and CalCOG associated with the planning, programming, and monitoring, including review and input on STIP Fund Estimate, STIP Guidelines, and STIP adoption, amendments and policies.
  - Review and development of project initial documents, including project study reports.
  - Implementation of comprehensive public participation and outreach program, including public workshops, meetings, printed materials, website, bilingual outreach, media, and preparation of public participation plans
  - Bicycle and pedestrian planning
  - Monitoring Federal transportation act, state budget development and implementation
  - Data collection for Performance Measures, RTP, regional travel demand model
- Programming
  - Preparation of the Regional Transportation Improvement Program (RTIP)
  - Call for projects/solicitation of project proposals
  - Evaluation of applications for proposed projects
  - Public process – staff reports to RTC board and committees, webpage, public hearing, committee reviews, website and electronic news updates, news releases, etc.
  - Review and input on STIP Guidelines
  - Implementation of corresponding FTIP and STIP amendments
- Monitoring
  - Implementation of the Regional Transportation Improvement Program (RTIP)
  - Public notices and meetings, website updates, performance measures consistent with STIP Guidelines
  - Preparation and review of allocation, extension, and amendment requests for approved funds
  - Assist project sponsors in filing required paperwork to Caltrans and the California Transportation Commission (CTC)
  - Monitoring the progress of STIP-funded projects and programs, including project delivery, timely use of funds, and compliance with State law and CTC Guidelines
  - Process/monitor state and federal funding programs
  - Prepare state and federally-mandated reports, including DBE reports, regional plans, bicycle planning, coordinated human services plan

## PART II: Project Benefits

Given the large backlog of transportation needs in the region and the extremely limited amount of funding available, it is important to ensure that funds are used cost effectively to maximize benefits to the transportation system. Additionally state and federal rules, as well as RTC policies, require consideration of how projects will contribute towards implementation of the long-range transportation plan (*Regional Transportation Plan*), the achievement of one or more transportation goals, and implementation of state and federal policies including the California Complete Streets Act of 2008, SB375, and the Federal FAST Act.

**Information in this section will be used to evaluate projects. Projects are not expected to address all of the following. Please write N/A if something is not applicable to your project.**

**1. Generally, what are the benefits of this project?**

Secure, maintain state and federal transportation funds for projects in Santa Cruz County. Keep projects on schedule, meet state and federal planning, programming and monitoring mandates.

**2. How many people will directly use or directly be served by this project per day? 0**

**# of indirect users:** all travelers in Santa Cruz County

**3. Which groups will be the primary users of this facility/project/program? None primarily served**

**a.** Briefly describe indirect beneficiaries of the project, if any: All. This program ensures funding for a variety of specific projects is available to advance projects that benefit all users of the transportation system.

**4. What are the key destinations served by this project and distance from project/facility? NA**

**a.** Are planned land use projects anticipated to increase travel through project area? N/A

**5. Existing Roadway Conditions –N/A**

**6. What travel condition(s) are improved or impacted as a result of the proposed project?**

Via planning efforts, the following are analyzed in the RTP and RTIP development:

- Safety: Improves transportation safety
  - Improves safety for which modes: autos, bikes, peds
  - Safety improved for youth, vulnerable users (pedestrians/bicyclist), and transportation disadvantaged (low income, seniors, disabled, minority status) – includes Bicycle Committee, E&D, Pedestrian Safety Workgroup outreach activities and planning
- System Preservation: Preserves existing transportation infrastructure/facilities or services  
Includes coordination between local jurisdictions and state entities to maximize funding for local road preservation
- Reduces Vehicle Miles Traveled (VMT): Identify opportunities to maximize shifts in automobile travel to alternative modes
- Reduces air pollution: RTP identifies projects that will most advance regional goals to greenhouse gas emissions (GHG) , and fuel consumption

**7. Will project result in the elimination or reduction of an existing bike path or sidewalk? NA**

8. Has RTC previously funded a project in this area, what project and what year? Yes. PPM has been an ongoing STIP-funded program since SB45 was implemented.

9. Complete Streets Implementation/Design. N/A

10. Describe the public input plan for this project.

The PPM program funds extensive public outreach as part development of the Regional Transportation Plan (RTP), Regional Transportation Improvement Program (RTIP), and other planning and programming documents, including those which are state and federally mandated. This includes public meetings and workshops, public hearings, ongoing communication with the public on implementation of specific projects, meetings with stakeholders on transportation projects and programs throughout Santa Cruz County, Bicycle Committee, Elderly and Disabled Transportation Advisory Committee (E&D TAC) and Interagency Technical Advisory Committee (ITAC) meetings.

11. Stakeholder Outreach: Which stakeholder groups have already provided input, or will be asked to provide input in future, on project scope and design?

Group	Provided input	Will seek input	Group	Provided input	Will seek input
Neighborhood Group	X	X	Transit Agency	X	X
Business Association	X	X	Adjacent jurisdictions	X	X
School	X	X	Environmental Groups	X	X
Property Owners	X	X	Transportation Disadvantaged	X	X
Bicycle Committees	X	X	Senior Group	X	X
Pedestrian Committee	X	X	Other (define)	X	X

Have specific changes to the project/program been requested by stakeholders?  Yes, incorporated into RTP, RTIP, and other documents

12. Describe project readiness/deliverability and potential risks to project schedule: This is an ongoing program to meet state and federal deadlines. There are no risks to readiness.

**PART III: Project Budget and Funding Plan**

Fund Source	Fiscal Year					
	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	TOTAL
<b>New Funds Requested:</b>						
<b>STIP</b>	0	\$0	<b>\$140,000</b>	<b>\$140,000</b>	<b>\$129,000</b>	<b>\$409,000</b>
Previously secured: STIP	\$174,000	\$0	\$0	\$0	\$0	\$174,000
<b>TOTAL</b>	<b>\$174,000</b>	<b>\$0</b>	<b>\$140,000</b>	<b>\$140,000</b>	<b>\$129,000</b>	<b>\$583,000</b>
<b>Expenditures:</b>	Staff	Staff	Staff	Staff	Staff	Staff

**PART IV: Project Map, Photos, and other supporting materials – N/A**

**PART V: Agency Certification and Assurances**

I, George Dondero, as authorized representative of SCCRTC hereby certify that the information contained in this application for Planning, Programming, and Monitoring (PPM), including required attachments, is accurate and hereby certify the following:

1. The project implementing agency possesses legal authority to nominate projects and to finance, acquire, construct, and/or implement the proposed project;
2. This project is among the highest priorities for this agency;
3. The proposed transportation investments have received the full review and vetting required by law;
4. Such investments are an appropriate use of taxpayer dollars. The agency shall adhere to principles and policies that ensure government oversight and management of the contracting process to ensure taxpayer funds are spent wisely; contracts are not wasteful, inefficient, or subject to misuse; unnecessary no-bid and cost-plus contracts are avoided; and contracts are awarded according to the best interests of California taxpayers;
5. The agency will maintain and operate the property acquired, developed, rehabilitated, or restored for the life of the resultant facility(ies) or activity. I understand that with the approval of the California Department of Transportation, the Administering Agency or its successors in interest in the property may transfer the responsibility to maintain and operate the property;
6. If these new funds are used to replace funds previously committed to this project, the agency will maintain its effort with regard to redirecting those funds to similar transportation projects;
7. The agency will give RTC and California Department of Transportation's representative access to and the right to examine all records, books, papers, or documents related to the project;
8. Work on the project shall commence within a reasonable time after receipt of notification that funds have been approved, allocated or obligated, as applicable, and that the project will be carried to completion with reasonable diligence;
9. The agency will comply where applicable with provisions of the California Environmental Quality Act, the National Environmental Policy Act, the Americans with Disabilities Act, the Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation, and any other federal, state, and/or local laws, rules and/or regulations; and
10. The agency shall comply with all reporting requirements outlined by FHWA, FTA, RTC, Caltrans, the California Transportation Commission (CTC) or state statute, as applicable;
11. The agency will commit the funds necessary to ensure this project is fully funded.

Implementing Agency:

Signed  Date 10/23/17

Printed: George Dondero, Executive Director

Implementing Agency: SCCRTC