



**Santa Cruz County Regional
Transportation Commission
Budget and Administration/Personnel
Committee**

MINUTES

**Thursday, February 12, 2015
3:00 pm**

Santa Cruz County CAO's Conference Room
701 Ocean St., Santa Cruz

The meeting was called to order by Commissioner Leopold at 3:02 pm

Members Present

Commissioner John Leopold
Commissioner Alternate Patrick Mulhearn
Commissioner Alternate Virginia Johnson
Commissioner Alternate Tony Gregorio
Commissioner Ryan Coonerty

RTC Staff

George Dondero	Grace Blakeslee
Luis Mendez	Daniel Nikuna
Yesenia Parra	

1. Introductions-Self introductions were made
2. Additions or changes to consent and regular agenda

A replacement page for item 8 was distributed.

3. Oral communications

Deputy Director Luis Mendez distributed copies of the fiscal audit report produced by Moss, Levy & Hartzheim LLP. It is a clean audit and will be included in the agenda packet for the next Regional Transportation Commission meeting.

He also reported that the Golden Gate Railroad Museum approached the RTC about donating bridge spans from CalTrain. There are 10 30-foot concrete spans. These spans can be used to replace some of the bridges along the RTC Rail Line property. Steve Hill, Chief Engineer at Iowa Pacific who worked for CalTrain was consulted and he said that the bridges meet bridge engineering

standards and are useable by the RTC. It is anticipated that the bridges will be stored by the Buena Vista Landfill until the RTC can use them.

Administrative Services Officer, Yesenia Parra announced the La Selva Beach Trestle completion ceremony will be held on Thursday, February 26, 2015.

CONSENT AGENDA

Commissioner Alternate Mulhearn moved and Commissioner Coonerty seconded to accept the consent agenda. The motion passed unanimously with Commissioners Coonerty and Leopold; and Commissioner Alternates Mulhearn, Johnson and Gregorio voting "aye."

4. Approved minutes of the November 13, 2014 meeting
5. Approved minutes of the December 4, 2014 meeting
6. Accepted second quarter FY14-15 warrants and credit card reports
7. Accepted TDA report

REGULAR AGENDA

8. Committee Member Travel Expense Reimbursement Policy

Grace Blakeslee, Transportation Planner, presented her staff report. Commissioners discussed staff time required to process claims compared to the amount of the actual claim, less frequent reimbursement submittals to save on staff time, and providing an annual or daily bus pass to transit users.

Commissioner Alternate Johnson moved and Commissioner Alternate Mulhearn seconded to recommend that the RTC adopt the Committee Member Travel Expense Reimbursement Policy with changes to include requesting that reimbursement may be submitted once per year. The motion passed unanimously with Commissioners Coonerty, and Leopold; and Commissioner Alternates Mulhearn, Johnson and Gregorio voting "aye."

9. Amendments to the Fiscal Year (FY) 2014-15 Budget and Work Program

Deputy Director, Luis Mendez presented the staff report.

Commissioner Coonerty moved and Commissioner Alternate Gregorio seconded to recommend that the RTC approve the amendments to the Fiscal year (FY) 2014-15 Budget and Work Program. The motion passed unanimously with Commissioners Coonerty, Leopold, Commissioner Alternate Mulhearn, Johnson and Gregorio voting "aye."

10. Fiscal Year (FY) 2015-16 Proposed Budget

Deputy Director, Luis Mendez presented the staff report.

Commissioners discussed how much savings could be realized if the RTC paid off the CalPERS retirement liability in full; whether money could be borrowed from other funding sources to pay the CalPERS liability, TDA reserves and the importance of reserves to allow the RTC to bond, if they become a self-help county.

Commissioner Alternate Mulhearn moved and Commissioner Coonerty seconded to: recommend that the RTC approve the proposed FY2015-16 budget. The motion passed unanimously with Commissioners Coonerty and Leopold; and Commissioner Alternates Mulhearn, Johnson and Gregorio voting "aye."

11. Meeting adjourned at 3:47 pm

The next Budget and Administration/Personnel Committee meeting is scheduled for Thursday, April 9, 2015 at 3:00 p.m. at the Santa Cruz County CAO's conference room.

Respectfully Submitted,

Yesenia Parra
Administrative Services Officer