Members present:

John Leopold
Virginia Johnson (alternate)
Patrick Mulhearn (alternate)
Andy Schiffrin (alternate)

Staff present:

George Dondero
Luis Pavel Mendez
Yesenia Parra
Daniel Nikuna
Ben Wolfe

1. Introductions- Self introductions were made

2. Additions or changes to consent and regular agenda

   Replacement pages for items 5 and 6 were distributed.

3. Oral communications- none

**CONSENT AGENDA**

Commissioner Leopold moved and Commissioner McPherson second to approve the consent agenda. The motion carried unanimously with Commissioners Leopold, McPherson and Commissioner Alternates Mulhearn, Johnson, and Schiffrin voting “aye.”

4. Accepted monthly TDA revenue report
5. Accepted FY 17-18 Third and Fourth; and FY 18-19 First quarter warrants and monthly credit card reports

REGULAR AGENDA

6. Amendments to the Fiscal Year (FY) 2018-19 Budget and Work Program

Deputy Director Luis Mendez presented the staff report noting the following: TDA revenues for FY17-18 excess would be used to build up the TDA and RTC reserves and the remainder to be used for the Bike Signage project; Money from Measure D is incorporating the carry over; Unified Corridor Investment Study show an increase to consultant and staff cost; and changes to staff budget to incorporated the approved COLA and Compensation costs.

Commissioners discussed concerns with the increase to the Bike Signage project; the need to get the Bike Signage project completed; concern with not splitting the excess TDA funds with METRO; the additional $700,000 allocated to METRO through STA funds; increased Measure D funds allocated to METRO; that the RTC Rules and Regulations -allow the Commission to allocate TDA excess to other recipients or projects; and increasing allocations to other TDA recipients.

Alex Clifford, Santa Cruz METRO noted that historically 85.5% of TDA -excess funds were going to METRO; that METRO does not budget for surplus; and that METRO recommends that the FY17-18 TDA surplus be distribute to all TDA recipients given to including METRO by formula and not to the Bike Signage project.

Mr. Mendez noted that the State requires a specific number of signs for this project so it may not be possible to scale the project back.

Commissioner Alternate Mulhearn moved and Commissioner Alternate Schiffrin seconded the staff recommendation that the Budget and Administration/Personnel (B&A/P) Committee recommend that the Regional Transportation Commission (RTC) approve the proposed amended fiscal year (FY) 2018-19 Budget and Work Program (Attachment 1) with the exception of the $304,454298,475 in TDA funds for the Bike Signage project and that instead, the money be distributed by the TDA formula distribution to TDA recipients the local jurisdictions (cities and county) and that staff present to the RTC other options to fund alternative sources of funding for the Bike Signage project.

The motion carried unanimously with Commissioner alternates Mulhearn, , Johnson, Schiffrin and Commissioner Leopold and Commissioner McPherson voting ‘aye.’ Commissioner Leopold voted ‘not’

7. Adjournment
The next Budget and Administration/Personnel Committee meeting is scheduled for Thursday, November 8, 2018 at 3:00 p.m. in the CAO’s Conference Room, 701 Ocean St. 5th floor, Santa Cruz CA

Respectfully submitted,

Yesenia Parra, Staff

Attendees:
Alex Clifford  Santa Cruz Metro
Tony Gregorio  Santa Cruz County