



**Santa Cruz County Regional
Transportation Commission
Budget and Administration/Personnel
Committee**

**SPECIAL MEETING
MINUTES**

Thursday, March 12, 2020

Redwood Conference Room
701 Ocean Street, 5th floor
Santa Cruz CA 95060

Meeting was called to order at 3:01 pm

1. Introductions – Self introductions were made

Members present:

Virginia Jonson (Alt.)

John Leopold

Jacques Bertrand

Andy Schiffrin (Alt.)

Patrick Mulhearn (Alt.)

Tony Gregorio (Alt.)

Staff present:

Yesenia Parra

Luis Mendez

Sarah Christensen

Guy Preston

Tracy New

2. Additions or changes to consent and regular agenda
Handout and replacement page for item 6 was distributed.
3. Oral communications

Executive Director Guy Preston noted that the RTC office was closed on March 11, 2020 due to information received from an employee with concerns related to COVID-19. He also noted that a Transportation Policy Workshop (TPW) was taking place on Thursday, March 19, 2020. He also noted that a resolution will be before the Commission appointing him as the Director of Emergency Services for the RTC.

**CONSENT AGENDA
Leopold/Johnson**

4. Accepted Fiscal Year (FY) 2019-20 first and second quarters warrants and monthly credit card reports
5. Accepted monthly TDA revenue report

REGULAR AGENDA

6. Fiscal Year (FY) 2020-21 proposed budget
Commissioner Alternate Tony Gregorio arrived

Tracy New, Director of Budget and Finance presented the staff report. Ms. New noted information received for our sales and use tax measure (Measure D) projections for current fiscal year and projecting outwards long term and short term. She noted that Fiscal year (FY)2020-21 aligns with the recently adopted Strategic Implementation Plan (SIP). She said that there are some adjusted Measure D numbers due to some issues with the software being used by the Department of Tax and Fee Administration to track data.

The RTC has not received any information on the impact of COVID-19 but it is forthcoming. Ms. New also reviewed numbers for TDA apportionments and explained the changes in population numbers.

Commissioners discussed: clarification on expenditures for MBSST segments that other jurisdictions are taking the lead on or funded by Measure D. Highway 1 Mar Vista overcrossing, still waiting to enter into a cooperative agreement. New budget format presentation and recommendations to clarify and make it more user friendly. Commissioners also discussed the rail corridor bridge work analysis and schedule. Commissioners directed staff to bring an update on the bridge inspections to an upcoming Commission meeting.

Commissioner Alternate Johnson moved and Commissioner Leopold seconded to approved staff recommendations to:

1. Approve the proposed FY 2020-21 RTC and Measure D budget;
2. Accept the Measure D revenue forecast for FY 2020-21 provided by HDL Services;
3. Accept the 30-year revenue projection which incorporates the HDL forecast for FY 2020-21; and
4. Accept the 5-year revenue estimates for the Measure D recipients which incorporate the HDL forecast for FY 2020-21 and calculation of the revenue distribution for local jurisdictions with updated data.

Motion passed unanimously.

7. Adjournment

The next Budget and Administration/Personnel Committee meeting is scheduled for Thursday, April 9, 2020 at 3:00 p.m. in the Redwood Room Conference Room, 701 Ocean St. 5th floor, Santa Cruz CA

Respectfully submitted,

Yesenia Parra

Yesenia Parra, Staff

Attendees:

Sarah Christensen
Wondimu Mengistu

RTC
Santa Cruz METRO