

**RESOLUTION NO.**

Adopted by the Santa Cruz County Regional Transportation Commission  
on the date of May 7, 2020  
on the motion of Commissioner  
duly seconded by Commissioner

A RESOLUTION AMENDING THE FY 2019-20 BUDGET AND WORK PROGRAM FOR  
THE REGIONAL TRANSPORTATION COMMISSION  
AND MEASURE D 5 YEAR PLAN FOR THE RAIL AND RAIL TRAIL PROGRAMS

WHEREAS, the Santa Cruz County Regional Transportation Commission  
(RTC) adopts and periodically amends a budget and work program for each  
fiscal year to guide its expenses and work;

BE IT RESOLVED BY THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION  
COMMISSION:

1. The FY 2019-20 Budget and Work Program for the Santa Cruz County  
Regional Transportation Commission (RTC) are hereby amended as shown  
in Exhibit A;
2. The Measure D 5 year Program of Projects for the Rail category is hereby  
amended, as shown in Exhibit B.
3. The Measure D 5 year Program of Projects for the Rail Trail category is  
hereby amended, as shown in Exhibit C.

AYES: COMMISSIONERS

NOES: COMMISSIONERS

ABSTAIN: COMMISSIONERS

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Bruce McPherson, Chair

ATTEST:

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Guy Preston, Secretary

**ATTACHMENT 1**

Attachments: Exhibit A - SCCRTC FY 2019-20 Budget and Work Program  
as amended

Exhibit B – Measure D 5 year program of projects for Rail  
Category as amended

Exhibit C – Measure D 5 year program of projects for Active  
Transportation Category as amended

Distribution: RTC Fiscal

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**EXHIBIT A**

<b>Apportionment Schedule FY2019/20 Budget</b>	2019-20 Approved 11/7/19	2019-20 Proposed 5/7/20	Difference	
Low Carbon Transit Operations Program (LCTOP)				
Community Bridges	-	292,605	292,605	Allocation approved at the March 2019 RTC Meeting
<b>Total</b>	<b>-</b>	<b>292,605</b>	<b>292,605</b>	

<b>Active Transportation FY2019/20 Budget</b>	2019-20 Approved 11/7/19	2019-20 Proposed 5/7/20	Difference	
Revenues				
Measure D	1,169,250	1,186,250	17,000	Additional funds programmed for Segment 18
<b>Total Revenues</b>	<b>1,169,250</b>	<b>1,186,250</b>	<b>17,000</b>	
Expenditures				
Allocated Labor Costs	242,925	258,019	15,094	
Allocated Overhead (indirect costs)	272,075	288,981	16,906	
<b>Total Salaries, Benefits &amp; Overhead</b>	<b>515,000</b>	<b>547,000</b>	<b>32,000</b>	<b>*Additional staff time \$25k for maintenance + \$7k for Seg 18. Included in staffing budget below.</b>
Services and Supplies				
<u>MBSST Network</u>				
General Technical Assistance	65,000	40,000	(25,000)	Re-apportion \$25k to staff costs
Corridor encroachment & maint	189,250	189,250	-	
Environmental Permits	240,000	240,000	-	
<u>MBSST City of Watsonville Segement 18:</u>				
Legal Fees	500	500	-	
Tech Asst (envl, survey, EHS, etc.)	9,500	19,500	10,000	Additional work by SCC Environmental Health
Seg 18 Constr - to City of Wats	150,000	150,000	-	
<b>Subtotal Services &amp; Supplies</b>	<b>654,250</b>	<b>639,250</b>	<b>(15,000)</b>	
<b>Total Expenditures</b>	<b>1,169,250</b>	<b>1,186,250</b>	<b>17,000</b>	
Unappropriated Revenues:	-	-	-	

<b>Santa Cruz Branch Rail Line Rail Trail Authority FY2019/20 Budget</b>	2019-20 Approved 11/7/19	2019-20 Proposed 5/7/20	Difference	
Measure D	1,550,000	1,557,500	7,500	Additional Meas D funds programmed for staff
Interest	6,000	6,000	-	
Leases, Licenses & Other Rev	70,000	70,000	-	
State-Other	510,631	510,631	-	
FEMA	2,300,000	2,300,000	-	
Contr from Other Funds	110,000	110,000	-	
<b>Total Revenues</b>	<b>4,546,631</b>	<b>4,554,131</b>	<b>7,500</b>	
<u>Salaries, Benefits &amp; Overhead</u>				
Allocated Labor Costs	111,557	158,726	47,170	
Allocated Overhead	124,943	177,774	52,830	
<b>Total Salaries, Benefits &amp; Overhead</b>	<b>236,500</b>	<b>336,500</b>	<b>100,000</b>	<b>**Additional staff costs for 2017 Storm Damage. Included in staffing budget below.</b>
<u>Services &amp; Supplies</u>				
Telephone & Mobile Device	1,800	1,800	-	
Liability Insurance	5,250	5,250	-	
Repairs & Maintenance	3,971,630	3,708,880	(262,750)	Reapportion for pre-construction and legal services
Legal Fees	92,500	50,000	(42,500)	Meas D deprogrammed, remaining \$50k general legal
Professional & Special Serv	269,750	475,000	205,250	
Contingency/Special Exp	15,000	15,000	-	
<b>Subtotal Services &amp; Supplies</b>	<b>4,355,930</b>	<b>4,255,930</b>	<b>(100,000)</b>	
<b>Total Expenditures</b>	<b>4,592,430</b>	<b>4,592,430</b>	<b>-</b>	
From Reserve Funds:	45,799	38,299	-	

<b>Staffing Budget Allocated Salaries, Benefits &amp; Overhead</b>	2019-20 Approved 11/7/19	2019-20 Proposed 5/7/20	Difference	
Direct and Indirect Cost to Program				
Rail	236,500	336,500	100,000	** From MBSST Budget above
Hwy	1,201,832	1,069,832	(132,000)	Reduction of staff time, no other changes
Bike Signage	20,000	20,000	-	
MBSST	515,000	547,000	32,000	* From Rail Budget above
Planning	1,368,329	1,368,329	-	
Admin	821,732	821,732	-	
Hwy 9 - SLV	30,000	30,000	-	
<b>Total</b>	<b>4,193,393</b>	<b>4,193,393</b>	<b>-</b>	Reallocation of staff time due to work trends
Staffing cost is calculated by adding salaries and benefits and multiplying times the Indirect Cost Allocation Plan (ICAP) factor of 112% to account for indirect costs.				
<u>Example cost is calculation</u>				
Salaries +benefits = \$100, staff cost calculation for reimbursement purposes combines direct and indirect costs.				
\$100 (salaries + benefits) + \$112 (indirect overhead) = \$212 allocated to program				