



**Santa Cruz County
Regional Transportation Commission**

AGENDA

**Thursday, December 03, 2020
9:00 a.m.**

**NOTE LOCATION THIS MONTH
Community TV Zoom**

Web: <https://us02web.zoom.us/j/87181963718>

Dial-in: +1 669 900 6833

Webinar ID: 871 8196 3718

NOTE

See the last page for details about access for people with disabilities, translation services, and meeting broadcasts.

En Español

Para información sobre servicios de traducción al español, diríjase a la última página.

AGENDAS ONLINE

To receive email notification when the RTC meeting agenda packet is posted on our website, please call (831) 460-3200 or visit sccrtc.org/about/esubscriptions/

COMMISSION MEMBERSHIP

Caltrans (ex-officio)

City of Capitola

City of Santa Cruz

City of Scotts Valley

City of Watsonville

County of Santa Cruz

County of Santa Cruz

County of Santa Cruz

County of Santa Cruz

County of Santa Cruz

Santa Cruz Metropolitan Transit District

Santa Cruz Metropolitan Transit District

Santa Cruz Metropolitan Transit District

Tim Gubbins

Jacques Bertrand

Sandy Brown

Randy Johnson

Trina Coffman-Gomez

Greg Caput

Ryan Coonerty

Zach Friend

John Leopold

Bruce McPherson

Ed Bottorff

Aurelio Gonzalez

Mike Rotkin

The majority of the Commission constitutes a quorum for the transaction of business.

1. Roll call
2. Oral communications

Any member of the public may address the Commission on any item within the jurisdiction of the Commission that is not already on the agenda. The Commission will listen to all communication, but in compliance with State law, and may not take action on items that are not on the agenda.

Speakers are requested to sign the sign-in sheet and state their name clearly so that their names can be accurately recorded in the minutes of the meeting.

3. Additions or deletions to consent and regular agendas

CONSENT AGENDA

All items appearing on the consent agenda are considered to be minor or non-controversial and will be acted upon in one motion if no member of the RTC or public wishes an item be removed and discussed on the regular agenda. Members of the Commission may raise questions, seek clarification or add directions to consent agenda items without removing the item from the consent agenda as long as no other Commissioner objects to the change.

MINUTES

4. Approve draft minutes of the November 5, 2020 Regional Transportation Commission meeting.
5. Accept draft minutes of the November 16, 2020 Bicycle Advisory Committee Meeting.

POLICY ITEMS

No consent items

PROJECTS and PLANNING ITEMS

6. Approve authorizing the Executive Director to amend the North Coast Rail Trail Project Phase 1 and Phase 2 agreements with Central Federal Lands (CFL) for Federal Lands Access Program (FLAP) Funds (**Resolution**)
7. Approve authorizing the Executive Director to amend the agreements with the Wildlife Conservation Board (WCB) and the Santa Cruz County Resource Conservation District (RCD) to increase grant funding to develop a Santa Cruz County Regional Conservation Investment Strategy (RCIS) (**Resolution**)

BUDGET AND EXPENDITURES ITEMS

8. Accept status report on Transportation Development Act (TDA) revenues.
9. Accept status report on Measure D revenues.
10. Approve FY2020-21 Transportation Development Act (TDA) Claim from the RTC for Administration, Planning, and Operations (**Resolution**)

ADMINISTRATION ITEMS

11. Approve the Memorandum of Understanding (MOU) Side Letter extensions
12. Approve calendar years 2017-2020 RTC salary schedules

INFORMATION/OTHER ITEMS

13. Accept monthly meeting schedule.
14. Accept correspondence log.
15. Accept letters from RTC committees and staff to other agencies. - *none*
16. Accept information items. - *none*

REGULAR AGENDA

17. Commissioner reports – oral reports
18. Election of 2020 RTC Chair and Vice Chair – oral report
(*Bruce McPherson, RTC Chair*)

19. Director's Report – oral report
(*Guy Preston, Executive Director*)
20. Caltrans report
 - a. Santa Cruz County project updates
21. Highway 1 41stAvenue to Soquel Drive Auxiliary Lanes and Bus on Shoulder Project Amendment to the contract with the County of Santa Cruz for Right of Way, and Agreement with County Parks & Recreation for Environmental Mitigation
(*Sarah Christensen, Sr. Transportation Engineer*)
 - a. Staff report
 - b. Resolution – Amendment to the County Cooperative Agreement for the Right of Way component of the Project
 - c. Resolution – Cooperative Agreement with the County of Santa Cruz for off-site mitigation plantings and maintenance
 - d. Measure D 5-Year Program of Projects – Highway Corridors
 - e. Draft Cooperative Agreement Amendment for Right of Way
 - f. Draft Cooperative Agreement for Mitigation
22. Review of items to be discussed in closed session

CLOSED SESSION

24. Public Employee Performance Evaluation
(Pursuant to Government Code Section 54957)

Position: Executive Director

25. Conference with Real Property Negotiators
(Pursuant to Government Code Section 54956.8)

Properties: Santa Cruz County Branch Railway (Tracts I and II)

Negotiating Parties: SCCRTC, St. Paul and Pacific Railroad, LLC, a subsidiary of Progressive Rail Incorporated and potential interested parties

Agency Negotiators: Guy Preston, Luis Mendez and Steve Mattas
Under Negotiations: Terms of License Agreement

26. Conference with Legal Counsel – Anticipated Litigation
(Pursuant to Government Code Section 54956.9(d)(4))

Initiation of Litigation: One case

OPEN SESSION

27. Report on closed session
28. Next meetings

The next RTC meeting is scheduled for Thursday, January 14, 2020 at 9:00 a.m. by teleconference.

The next Transportation Policy Workshop meeting is scheduled for Thursday, February 18, 2020 at 9:00 a.m. by teleconference.

HOW TO REACH US

Santa Cruz County Regional Transportation Commission
1523 Pacific Avenue, Santa Cruz, CA 95060
phone: (831) 460-3200 / fax: (831) 460-3215

COMMENTS FROM THE PUBLIC

Written comments for items on this agenda that are received at the RTC office in Santa Cruz by noon on the day before this meeting will be distributed to Commissioners at the meeting.

HOW TO STAY INFORMED ABOUT RTC MEETINGS, AGENDAS & NEWS

Broadcasts: *Many of the meetings are broadcast live. Meetings are cablecast by Community Television of Santa Cruz. Community TV's channels and schedule can be found online (www.communitytv.org) or by calling (831) 425-8848.*

Remote Meetings: *On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. The public is strongly encouraged to use the Zoom app for best reception. Prior to the meeting, participants should download the Zoom app at: <https://zoom.us/download>. A link to simplified instruction for the use of the*

Zoom app is: <https://blog.zoom.us/wordpress/2018/07/03/video-communications-best-practice-guide/>.

Remote Meeting Public Comment: Due to current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to info@sccrtc.org by 12: noon the Monday before the meeting. Such comments will be distributed to the Board before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair.

Agenda Packet and Documents: Complete agenda packets are on display online at the Santa Cruz County Regional Transportation Commission website. Documents relating to an item on the open session that are distributed to the Commission less than 72 hours prior to the meeting shall be available for public review at the RTC website. RTC contact information is as follows:

Santa Cruz County Regional Transportation Commission

www.sccrtc.org

Office is closed to the public and employees are working remotely until further notice

TEL: 831-460-3200

EMAIL: info@sccrtc.org

Newsletters: To sign up for E-News updates on specific SCCRTC projects, go to sccrtc.org/about/esubscriptions/

HOW TO REQUEST ACCOMMODATIONS FOR PEOPLE WITH DISABILITIES

The Santa Cruz County Regional Transportation Commission does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. This meeting location is an accessible facility. If you wish to attend this meeting and require special assistance in order to participate, please contact RTC staff at 460-3200 (CRS 800/735-2929) at least three working days in advance of this meeting to make arrangements. People with disabilities may request a copy of the agenda in an alternative format. As a courtesy to those persons affected, please attend the meeting smoke and scent-free.

SERVICIOS DE TRADUCCIÓN/ TRANSLATION SERVICES

Si gusta estar presente o participar en esta junta de la Comisión Regional de Transporte del Condado de Santa Cruz y necesita información o servicios de traducción al español por favor llame por lo menos con tres días laborables de

anticipo al (831) 460-3200 para hacer los arreglos necesarios. (Spanish language translation is available on an as needed basis.) Please make advance arrangements (at least three days in advance) by calling (831) 460-3200.

TITLE VI NOTICE TO BENEFICIARIES

The RTC operates its programs and services without regard to race, color and national origin in accordance with Title VI of the Civil Rights Act. Any person believing to have been aggrieved by the RTC under Title VI may file a complaint with RTC by contacting the RTC at (831) 460-3212 or 1523 Pacific Avenue, Santa Cruz, CA 95060 or online at www.sccrtc.org. A complaint may also be filed directly with the Federal Transit Administration to the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590.

AVISO A BENEFICIARIOS SOBRE EL TITULO VI

La RTC conduce sus programas y otorga sus servicios sin considerar raza, color u origen nacional de acuerdo al Titulo VI del Acta Sobre los Derechos Civiles. Cualquier persona que cree haber sido ofendida por la RTC bajo el Titulo VI puede entregar queja con la RTC comunicándose al (831) 460-3212 o 1523 Pacific Avenue, Santa Cruz, CA 95060 o en línea al www.sccrtc.org. También se puede quejar directamente con la Administración Federal de Transporte en la Oficina de Derechos Civiles, Atención: Coordinador del Programa Titulo VI, East Building, 5th Floor-TCR, 1200 New Jersey Avenue, SE, Washington, DC 20590.

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**Santa Cruz County
Regional Transportation Commission**

Draft MINUTES

**Thursday, November 05, 2020
9:00 a.m.**

**NOTE: Teleconference
Community TV Zoom**

Web: <https://us02web.zoom.us/j/85749729802>

Dial-in: 1 669 900 6833

Webinar ID: 857 4972 9802

1. Roll call.

The meeting was called to order at 9:00 a.m.

Members present:

Donna Lind (Alt)

Aurelio Gonzalez

Ed Bottorff

Bruce McPherson

Dave Reid (Alt)

Patrick Mulhearn (Alt)

Andy Schiffrin (Alt)

Greg Caput

Trina Coffman-Gomez

Randy Johnson

Sandy Brown

Jacques Bertrand

Scott Eades (Caltrans Ex-Officio)

Staff present:

Guy Preston

Luis Mendez

Fernanda Dias Pini

Rachel Moriconi

Krista Corwin

Yesenia Parra

Grace Blakeslee

Ginger Dykaar

Sarah Christensen

Shannon Munz

Tracy New

Steven Mattas (RTC Counsel)

2. Oral communications.

Received public comment from:

Ben Vernazza
Bud Colligan
Keith Otto
Barry Scott
Ryan Sarnataro

3. Additions or deletions to consent and regular agendas.

There were handouts for items 15 and 17, replacement pages for the agenda, items 5 and 22, and additional replacement pages and handouts for item 17.

CONSENT AGENDA

Commissioner Alternate Schiffrin moved and Commissioner Coffman-Gomez seconded the motion to approve the consent agenda. The motion passed unanimously with Commissioners Bertrand, Brown, Johnson, Coffman-Gomez, McPherson, Bottorff, Gonzalez, Lind, Caput and Commissioner Alternates Schiffrin, Mulhearn and Reid, voting "aye."

Received public comment from:

Sally Arnold, Friends of the Rail and Trail

MINUTES

4. Approved draft minutes of the October 01, 2020 Regional Transportation Commission meeting.
5. Accepted draft minutes of the October 08, 2020 Budget and Administration/Personnel Committee meeting.

POLICY ITEMS

No consent items.

PROJECTS and PLANNING ITEMS

6. Approved authorizing the Executive Director to enter into a Cooperative Agreement with the City of Santa Cruz for Artwork Installations along the Coastal Rail Trail segments of the Monterey Bay Scenic Sanctuary Trail (MBSST) within the City of Santa Cruz (**Resolution 13-21**)
7. Approved authorizing the Executive Director to execute a construction contract with Top Tier Grading for repairs to storm damage site 3 on the Santa Cruz Branch Rail Line (**Resolution 14-21**)

BUDGET AND EXPENDITURES ITEMS

8. Accepted status report on Transportation Development Act (TDA) revenues
9. Accepted status report on Measure D revenues

ADMINISTRATION ITEMS

No consent items.

INFORMATION/OTHER ITEMS

10. Accepted monthly meeting schedule.
11. Accepted correspondence log.
12. Accepted letters from RTC committees and staff to other agencies -*none*
13. Accepted information items - *none*

REGULAR AGENDA

14. Commissioner reports - *none*
15. Director's Report

Executive Director Guy Preston reported on the upcoming circulation of the draft Environmental Impact Report (EIR/EA) for the Highway 1 (Bay

Avenue/Porter Street to State Park Drive) Auxiliary Lanes and Bus-on-Shoulder project. The Environmental Assessment (EA) for the North Coast Rail Trail Project is available now on the Federal Highway Administration's website (<https://highways.dot.gov/federal-lands/projects/ca/monterey-bay-1>) and is open for public comment until November 25, 2020. A virtual ribbon cutting ceremony for Segment 7, Phase I of the Coastal Rail Trail is planned for early December. Public input is sought for Milestone 3 of the Transit Corridor Alternatives Analysis (TCAA); community members may visit the online open house on the RTC website and participate in live chat sessions with RTC planners on November 12th and 18th. Construction on sites 1 and 2 of the 2017 storm damage repair projects is complete; photos provided by handout show the re-established culverts and drainage improvements at the two sites. Chair McPherson has formed a subcommittee to recommend the RTC Chair and Vice-Chair for 2021; the subcommittee (Commissioners Bottorff and Coffman-Gomez) will bring its recommendation to the next RTC meeting for consideration.

16. Caltrans Report

Caltrans Deputy District Director Scott Eades delivered the Santa Cruz County project updates and reported on Caltrans' upcoming Innovation Expo, the first of its kind. Registration is free and the event will take place entirely online during the week of November 16-20, 2020. For more information, visit caltransinnovationexpo.com. The Monterey-Salinas Transit District has received a \$8.4 million Transportation Infrastructure Finance and Innovation Act (TIFIA) loan to finance a 14,000 square foot out-county operations and maintenance facility in King City. Caltrans continues litter removal following a pause due to COVID-19 concerns. So far, crews have removed 287,000 cubic yards of litter, enough to fill 18,000 garbage trucks.

Executive Director Guy Preston added that RTC Sr. Transportation Engineer Sarah Christensen will deliver a presentation on the Highway 1/Bus-on-Shoulder projects at the Caltrans Innovation Expo.

Commissioners thanked Caltrans for their work on the Marchant street crosswalk in Watsonville.

Received public comment from:

Ben Vernazza

17. **PUBLIC HEARING:** Resolutions of Necessity for North Coast Rail Trail Project Segment 5

The public hearing opened at 9:31 a.m. Sr. Transportation Planner Grace Blakeslee presented the staff report. RTC General Counsel Steve Mattas added further clarity to the process of eminent domain proceedings.

In response to commissioners' questions, Ms. Blakeslee provided a status update on the additional funding needs for phase two construction and Mr. Mattas described the tax benefits available to owners whose property is acquired through the eminent domain process. Mr. Mattas and Deputy Director Luis Mendez provided background information on the history of the RTC's interest in the properties.

Commissioners discussed: safety improvements incorporated into the design and budget of the Davenport parking lot and crosswalk projects; rough cost of acquisitions.

Received public comment from:

Carey Pico
Ben Vernazza
Barry Scott
Keith Otto
Marty Demare
Brian Peoples
Fay Levinson
David van Brink
Sally Arnold, Friends of the Rail and Trail
Stephen Slade, Land Trust Santa Cruz County

The public hearing closed at 10:27 a.m.

Commissioners discussed: multi-modal rail trail access for seniors, individuals with disabilities, commuters, recreational bicyclists and pedestrians; committed federal funding from the Land Trust; unmitigatable environmental effects of trail-only option reviewed in EIR; advantages of eminent domain proceedings for the property owners; re-emphasized intention to increase access to the coastal trail; rail transportation embedded into the resolutions of necessity; action from a utilitarian perspective would concentrate transit efforts in South County; transportation blight in North Coast and South County; current action enables future optimization of rail trail; generosity of Land Trust and cooperation of property owners enables forward movement of the trail project; current actions realize initial vision of Proposition 116 funding application; eminent domain intertwined with continued efforts to implement rail transit throughout the county; resources obtained thanks to willingness to look into rail transit in the future; appreciation for the work of RTC staff; current actions do not commit RTC to rail transit in Davenport in the future; preservation of rail for both a trail and

potential public transit; greatest good for greatest number is the operating principle; projects part of RTC master plan.

After the Commission:

1. Received a presentation on the North Coast Rail Trail property acquisition process;
2. Received public testimony from the Property Owner(s) and others; and
3. Conducted a hearing on the Resolutions of Necessity (Attachments 1-5) to determine: whether the public interest and necessity require the proposed North Coast Rail Trail Project; whether said Project is planned or located in the manner that will be most compatible with the greatest public good and least private injury; whether the proposed property acquisitions are necessary for said Project; whether the offer required by Government Code section 7267.2 was made to all owners of record; and, whether to authorize the acquisition of fee simple interests and drainage easements from portions of the properties located at:
 - o 5515 Coast Road, Santa Cruz, California (drainage easements) (APN: 059-023-12)
 - o 3500 Highway 1, Davenport, California (APN: 058-121-04)
 - o Highway 1 & Scaroni Road, Santa Cruz, California (APN: 059-023-09)
 - o Scaroni Road, Santa Cruz, California (APN: 059-023-10)
 - o Portions of Santa Cruz Branch Rail Line, Santa Cruz, California (APNs: 058-072-03; 058-121-03; 059-012-05; 059-023-10; 059-131-08)

Commissioner Alternate Schiffirin moved and Commissioner Bertrand seconded approval of the resolution of necessity for property at 5515 Coast Road, Santa Cruz, CA included with Attachment 1 to the written staff report for this item.

The motion passed with Commissioners Bertrand, Brown, Coffman-Gomez, Caput, McPherson, Bottorff, Gonzalez, and Commissioner Alternates Schiffirin, Mulhearn, Reid, and Lind voting "aye," and Commissioner Johnson voting "no."

Commissioner Alternate Schiffirin moved and Commissioner Gonzalez seconded approval of the resolution of necessity for property located at 3500 Highway 1, Davenport, California (APN: 058-121-04) included with Attachment 2 to the written staff report for this item.

The motion passed with Commissioners Bertrand, Brown, Coffman-Gomez, Caput, McPherson, Bottorff, Gonzalez, and Commissioner Alternates

Schiffrin, Mulhearn, Reid, and Lind voting "aye," and Commissioner Johnson voting "no."

Commissioner Alternate Schiffrin moved and Commissioner Coffman-Gomez seconded approval of the resolution of necessity for property located at Highway 1 & Scaroni Road, Santa Cruz, California (APN: 059-023-09) included with Attachment 3 to the written staff report for this item.

The motion passed with Commissioners Bertrand, Brown, Coffman-Gomez, Caput, McPherson, Bottorff, Gonzalez, and Commissioner Alternates Schiffrin, Mulhearn, Reid, and Lind voting "aye," and Commissioner Johnson voting "no."

Commissioner Alternate Schiffrin moved and Commissioner Coffman-Gomez seconded approval of the resolution of necessity for property located at Scaroni Road, Santa Cruz, California (APN: 059-023-10) included with Attachment 4 to the written staff report for this item.

The motion passed with Commissioners Bertrand, Brown, Coffman-Gomez, Caput, McPherson, Bottorff, Gonzalez, and Commissioner Alternates Schiffrin, Mulhearn, Reid, and Lind voting "aye," and Commissioner Johnson voting "no."

Commissioner Alternate Schiffrin moved and Commissioner Bottorff seconded approval of the resolution of necessity for property located at portions of the Santa Cruz Branch Rail Line, Santa Cruz, California (APNs:058-072-03; 058-121-03; 059-012-05; 059-023-10; 059-131-08) included with Attachment 5 to the written staff report for this item.

The motion passed with Commissioners Bertrand, Brown, Coffman-Gomez, Caput, McPherson, Bottorff, Gonzalez, and Commissioner Alternates Schiffrin, Mulhearn, Reid, and Lind voting "aye," and Commissioner Johnson voting "no."

18. Update from City of Watsonville Public Works Department Staff

Items 18 was taken after item 1.

Principal Engineer of Public Works for the City of Watsonville Murray Fontes delivered updates on the bicycle and pedestrian safety and outreach projects including the Bike Smart, Walk Smart program and the Earn-a-Bike program; crosswalk improvements at Marchant street near Watsonville High School; regional projects including construction of the rail trail.

Commissioners expressed appreciation for the City of Watsonville, Caltrans, and RTC staff for working collectively on the projects and making progress

on the rail trail segments; and re-emphasized the Vision Zero goal. No action was taken.

19. 2020 Legislative Updates

Rachel Moriconi, Sr. Transportation Planner delivered the staff report and Chris Giglio, Legislative Assistant from Capital Edge presented the Federal Update Memorandum.

In response to commissioners' questions, Mr. Giglio discussed barriers to obtaining FEMA funds due to disaster designation procedures (i.e. to address concerns of debris-flow and/or diminished air quality resulting from wildfires); availability of FEMA funds for hazard mitigation (i.e. improving highway infrastructure to stop fires and to accommodate emergency services and evacuation); Ms. Moriconi discussed partnering for resiliency planning.

Received public comment from:

Brian Peoples, Trail Now
Ben Vernazza

Commissioners discussed the likelihood of federal funds for various transportation projects.

20. Amendments to the Fiscal Year (FY) 2020-21 Budget and Work Program

Director of Budget and Finance Tracy New delivered the staff report. Commissioners requested more information on COVID-impacted revenue streams.

Received public comment from:

Ben Vernazza

Commissioner Alternate Schiffrin made a motion and Commissioner Gonzalez seconded the motion to approve the staff recommendations to:

1. Adopt the attached resolution (Attachment 1) approving the proposed amended fiscal year (FY) 2020-21 Budget, Work Program, Salary Schedule, and Regional Transportation Improvement Program (Exhibits A and B to Attachment 1);
2. Accept the September 2020 Measure D Economic Forecast from HdL Companies (Attachment 2);
3. Accept the revised Measure D revenue three year forecast for FY 2020-21 through FY 2022-23 provided by HdL Companies (Attachment 3); and

4. Accept the Calendar Year 2020 Quarter 2 (FY2020 Quarter 4, April 2020-June 2020) Sales Tax Update from HdL Companies (Attachment 4).

The motion passed unanimously with Commissioners Bertrand, Brown, Johnson, Coffman-Gomez, Caput, McPherson, Bottorff, Gonzalez, and Commissioner Alternates Schiffrin, Mulhearn, Reid, and Lind voting "aye."

21. Organizational Assessment Consultant Contract

Executive Director Guy Preston delivered the staff report.

Commissioner Alternate Schiffrin made a motion and Commissioner Bertrand seconded the motion to approve a resolution authorizing the Executive Director to negotiate and enter into an agreement with Regional Government Services (RGS) to perform an Organizational Assessment of the RTC.

The motion passed unanimously with Commissioners Bertrand, Brown, Johnson, Coffman-Gomez, Caput, McPherson, Bottorff, Gonzalez, and Commissioner Alternates Schiffrin, Mulhearn, Reid, and Lind voting "aye."

22. Highway 1 Bay-Porter/State Park Auxiliary Lanes and Bus on Shoulder Project Contract Amendment with Mark Thomas & Company, Inc. for the Final Design Phase

Sr. Transportation Engineer Sarah Christensen delivered the staff report.

Received public comment from:

Brian Peoples, Trail Now
Ben Vernazza

In response to a Commissioner's question, Ms. Christensen discussed active transportation recommendations related to the proposed development of a nearby medical office building. The Commission directed staff to coordinate with Santa Cruz County Public Works Director Matt Machado on infrastructure improvements related to that project.

Commissioner Coffman-Gomez made a motion and Commissioner Bertrand seconded the motion to approve the staff recommendations to:

1. Approve a resolution authorizing an amendment to the professional engineering services contract with Mark Thomas & Company, Inc. (TP2047-01) for the Plans, Specifications and Estimates (PS&E) component of the Highway 1 Auxiliary Lanes and Bus on Shoulder Project between Bay Avenue/Porter Street and State Park Drive interchanges.

2. Approve the amendment to the Measure D 5-year plan for Highway Corridors as shown on Attachment 2 of the staff report.

The motion passed unanimously with Commissioners Gonzalez, Bottorff, McPherson, Caput, Coffman-Gomez, Johnson, Brown, Bertrand, and Commissioner Alternates Lind, Reid, Mulhearn, and Schiffrin voting "aye."

23. Review of items to be discussed in closed session.

Open session ended at 12:00 p.m.

CLOSED SESSION

The meeting entered into closed session at 12:10 p.m.

24. Conference with Labor Negotiators (Pursuant to Government Code Section 54957.6)

Employee Organizations: CORE and RAMM

Agency Designated Representative: Guy Preston (CORE and RAMM) and Yesenia Parra (CORE)

25. Conference with Real Property Negotiators (Pursuant to Government Code Section 54956.8)

Properties: Santa Cruz County Branch Railway (Tracts I and II)

Agency Negotiators: Guy Preston, Luis Mendez and Steve Mattas

Negotiating Parties: SCCRTC, St. Paul & Pacific Railroad, LLC, a subsidiary of Progressive Rail Incorporated and potential interested parties

Under Negotiation: Terms for License Agreement

26. Reviewed Public Employee Performance Evaluation (Pursuant to Government Code Section 54957) Position: Executive Director

OPEN SESSION

The meeting reconvened in open session at 1:18 p.m. Administrative Services Officer Yesenia Parra communicated that there was no reportable action from the closed sessions.

The meeting adjourned at 1:19 p.m.

27. Next meetings

The next RTC meeting is scheduled for Thursday, December 03, 2020 at 9:00 a.m. by teleconference.

The next Transportation Policy Workshop meeting is scheduled for Thursday, December 17, 2020 at 9:00 a.m. by teleconference.

Respectfully Submitted,

Yesenia Parra
Administrative Services Officer

Attendees:

(831)-***-8987

(831)-***-6080

Barry Scott

Ben Vernazza

Brandon Hemming

Brian (Trail Now)

Bud Colligan

Carey Pico

Cory Caletti

David van Brink

Fay Levinson

Fernanda Dias Pini

Gina Cole

Gustavo Alfaro

Heather Adamson, AMBAG

Jeanette

JL

John Urgo

Keith Otto

Kim Anderson

Kirk Ance

Mary Demare

Mrjes

Rosemary Sarka

Ryan Sarnataro

Sally Arnold, Friends of the Rail and Trail

Sophia Selivanoff, RGS

Stephen Slade

Susan Butenhoff

Lowell Hurst

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**Santa Cruz County Regional
Transportation Commission's**

BICYCLE ADVISORY COMMITTEE

DRAFT MINUTES

**Monday, November 16, 2020
6:00 pm to 8:30 pm**

Teleconference

1. Call to Order: Chair, Amelia Conlen called the meeting to order at 6:05 pm.
2. Introductions

Members Present:

Amelia Conlen, Bike-to-Work, Chair
Grace Voss, District 1
Janneke Strause, District 1 (Alt.)
Shea Johnson, District 2
Sally Arnold, District 3 (Alt.)
Anna Kammer, District 4
Rick Hyman, District 5
Theresia Rogerson, District 5 (Alt.)
Michael Moore, City of Capitola
Matt Farrell, City of Santa Cruz
Richard Masoner, City of Scotts Valley
Murray Fontes, City of Watsonville
Leo Jed, CTSC

Unexcused Absences:

Peter Scott, District 3

Excused Absences:

Casey Beyer, District 2 (Alt.)
Bruce Sawhill, City of Santa Cruz (Alt.)
Drew Rogers, City of Watsonville (Alt.)
Jim Langley, CTSC (Alt.)
Matt Miller, Bike-to-Work (Alt.)

Vacancies:

District 4 – Alternate
City of Capitola – Alternate
City of Scotts Valley – Alternate

Staff:

Tommy Travers, Transportation Planner
Ginger Dykaar, Senior Transportation Planner
Brianna Goodman, Transportation Planner

Guests:

Matt Marquez, Santa Cruz METRO
Ben Vernazza, member of the public

3. Announcements – Staff announced there was an electronic “handout” posted online
4. Oral communications – Amelia Conlen announced that the Bike Month challenge in October amid the COVID-19 pandemic featured over 800 participants, 92 organizations, 100,000 bicycle miles logged, and nearly 3,000 trips logged. Anna Kammer announced that the last meeting of the Watsonville Vision Zero Taskforce included discussion about sharrows education and public service messaging from Bike

Santa Cruz County about driving safely amidst bicyclists. Murray Fontes announced that construction of Segment 18 Phase 1 will complete in early 2021. Ben Vernazza commented that the committee should consider transportation trends including telecommuting, less need for rail public transit, autonomous vehicles, and project costs.

5. Additions or deletions to consent and regular agendas – none

CONSENT AGENDA

A motion (Farrell/Kammer) was made to approve the consent agenda. The motion passed unanimously with members Conlen, Voss, Johnson, Kammer, Hyman, Moore, Farrell, Masoner, Fontes, and Jed voting in favor, and Arnold absent.

6. Approved draft minutes of the August 10, 2020 Bicycle Advisory Committee meeting
7. Accepted summary of hazard reports – Anna Kammer requested either follow-up messages or more concrete messages from the local jurisdictions stating if work will or has been done, or if it was decided not to do work, in response to each hazard report.
8. Accepted Bicycle Route Signage Project update from staff

REGULAR AGENDA

9. Transit Corridor Alternatives Analysis (TCAA) and Rail Network Integration Study performance measure analysis and proposed locally preferred alternative – Ginger Dykaar, RTC Sr. Transportation Planner, and Brianna Goodman, Transportation Planner, presented the results of Milestone 3 of the TCAA analysis and sought the committee’s input. In seeking the best public transit mode to operate between Watsonville/Pajaro and the westside of Santa Cruz, the four alternatives that underwent a quantitative performance measure analysis were bus rapid transit (BRT), commuter rail, light rail, and “autonomous road train” (ART). The alignment and service plans for each alternative were determined based on the ridership, travel time and cost. BRT was evaluated to have more stations and more frequent service and therefore the highest projected ridership but longest travel time of all alternatives. Commuter and light rail were found to have the shortest travel time and better reliability but lower ridership. The ART was found to have comparable outcomes to the rail alternatives but at a much higher cost than the other alternatives. Numerous other measures including impact on air quality and potential for transit-oriented development were also compared. The TCAA team selected both rail alternatives as the locally preferred choice, primarily due to faster travel time, greater reliability, greater reduction in VMT and greenhouse gases, and greater percentage of stations located in disadvantaged communities. Staff presented the timeline and schedule of various public input opportunities for this stage of the analysis.

Committee members discussed and sought clarification on many details of the analysis including: the choice to evaluate BRT operating for a significant distance outside of the railroad corridor, right-of-way needs of BRT, the different service in Watsonville amongst the alternatives, the difference between commuter and light

rail, performance measure weighting of certain priorities, onboard bicycle capacity, accommodation of the bicycle and pedestrian trail in the corridor in terms of trail width and where any detours off corridor are expected, ridership analysis including linked transit trips, the inclusion of new and replaced bridges in expected costs, and the need for a local tax increase to support the project.

A motion (Fontes/Farrell) was made to support the proposed locally preferred alternative while emphasizing priority for adequate usable trail width. An amendment was proposed by Amelia Conlen to include priority for onboard bike capacity and level boarding, which the maker of the motion accepted. An amendment was proposed by Rick Hyman to include priority for building the trail on the corridor where at all possible, which the maker of the motion accepted. An amendment was proposed by Leo Jed to include specific language in the TCAA report on expected funding sources and potential local taxes needed, which the maker of the motion rejected.

The final motion to support the proposed locally-preferred alternative (passenger rail – commuter rail/light rail) was put to a vote with the following priorities accepted as friendly amendments:

- Adequate usable trail width within the Santa Cruz Branch Rail Line right of way
- Adequate onboard bike capacity
- Level boarding
- Building the trail on the corridor where at all possible

The motion passed with members Conlen, Voss, Arnold, Kammer, Hyman, Moore, Farrell, Masoner, and Fontes voting in favor and Jed voting against.

10. Highway 9 complete streets planning update – staff requested committee members read the report on progress of improvements on Highway 9 in the San Lorenzo Valley to benefit bicyclists. While there will not be opportunities for the committee to meet with Caltrans project managers to conduct design review, committee members are nevertheless encouraged to participate in upcoming public meetings in December and February to reiterate the priorities of the committee. Staff will share with members of the committee designs and other details of the projects once made available by Caltrans.
11. Updates – Sally Arnold reported that there will be a virtual ribbon-cutting for the opening of the MBSST bicycle and pedestrian trail in Segment 7 Phase 1 in early to mid December and Friends of the Rail and Trail will hold a scavenger hunt to promote use. Theresa Rogerson reported that a bike lane repainting on Mt. Hermon Road that was previously discussed by the committee may not have been implemented as planned. She also reported that County Health Services Agency staff has made a presentation to the City of Santa Cruz Transportation and Public Works Commission regarding the Community Traffic Safety Coalition and Vision Zero and highlighted recent pedestrian deaths as well as the need for coordination from Caltrans.
12. Adjourn – 8:05 pm

NEXT MEETING: The next Bicycle Committee meeting is scheduled for December 14, 2020 from 6:00pm to 8:30pm. The meeting will be held **via teleconference.**

Minutes respectfully prepared and submitted by:
Tommy Travers, Transportation Planner

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AGENDA: December 3, 2020

TO: Regional Transportation Commission (RTC)

FROM: Grace Blakeslee, Senior Transportation Planner

RE: RTC and Federal Highways Administration Central Federal Lands (CFL)
– Agreement Amendment for the North Coast Rail Trail Project

RECOMMENDATIONS

Staff recommends that the Regional Transportation Commission (RTC) approve the attached resolution (Attachment 1) to:

1. Authorize the Executive Director to amend the North Coast Rail Trail Phase 1 and Phase 2 agreements with CFL to extend the term, shift federal funding for Phase 1 construction to Federal Fiscal Year 2024, update project cost estimates to a later construction year, increase federal funds to cover cost increases due to the later construction, add design work to Phase 2 parking lots for access improvements, increase funding for the additional design work consistent with the approved Measure D 5-year plan; and make other non-substantial administration updates as needed.
-

BACKGROUND

In 2015, the RTC secured a Federal Lands Access Program (FLAP) grant to construct a northern segment of the Monterey Bay Sanctuary Scenic Trail Network (MBSST) that improves access to three federal lands: the California Coastal National Monument, Coast Dairies, and the Monterey Bay National Marine Sanctuary. The purpose of the FLAP grant is to provide funds for roadways, bridges, trails, and transit systems that provide access to federal lands. The emphasis of the program is on projects that provide access to high-use recreation sites or are economic generators. The project was awarded \$6.295 million in FLAP funds and RTC entered into an agreement with the Federal Highway Administration (FHWA) Central Federal Lands (CFL) to construct the 5.4-mile portion from Wilder Ranch to Yellowbank/Panther Beach what is now referred to as the North Coast Rail Trail Project Phase 1. The federal funding was secured thanks to \$2.7 million provided by the Land Trust of Santa Cruz County and \$950,000 by the California Coastal Conservancy to match the federal grant. With the private donations, the state funds and FLAP funds, Phase 1 is fully funded through construction. The 2.1-mile section of the North Coast Rail Trail project from Yellowbank/Panther Beach to Davenport, known as Phase 2, was added to the project in 2016. RTC entered into a separate agreement with CFL for design and environmental clearance and permitting for Phase 2. Phase 2 design and environmental clearance and permitting is funded with \$700,000 from the Land Trust of Santa Cruz County and \$300,000 in Regional

Surface Transportation Program Exchange funds programmed by the RTC. RTC staff is still seeking construction funds for Phase 2.

Altogether, the North Coast Rail Trail project is a 7.5-mile multimodal active transportation project which includes a bicycle and pedestrian trail along the railroad right-of-way from Wilder Ranch State Park in the south to Davenport in the north and improvements to three existing parking areas (Davenport Beach, Bonny Doon Beach, and Panther/Yellowbank Beach) as well as a new crossing of Highway 1 in Davenport. The Project does not include rail service, improvements to the railroad tracks, or removal of the existing mainline tracks.

DISCUSSION

Agreement Term & Funding Table

The agreements between RTC and CFL for FLAP funding and work associated with Phase 1 and Phase 2 of the North Coast Rail Trail expire on December 31, 2020. The project is extending beyond December 31, 2020 primarily as a result of the RTC's decision in April 2017 to conduct a full environmental impact report, per the California Environmental Quality Act (CEQA), for the 7.5 mile North Coast Rail Trail project. The Final EIR was certified by the RTC in March 2019 and an amendment to the Final EIR was approved by the RTC in March 2020.

The North Coast Rail Trail project is now moving from 70% to 95% design and final design is scheduled to be completed in Summer 2021. RTC is working closely with CFL to obtain environmental resource agency permits and approvals from the California Coastal Commission, and the California Public Utilities Commission. The project is scheduled to have pre-construction activities complete in Fall 2021.

In May 2020, RTC received notice from CFL that FLAP funding for construction of Phase 1 of this project had been shifted to Fiscal Year 2024. CFL also provided an updated construction cost estimate escalated to 2024 dollars, which increases the construction cost estimate for Phase 1 from \$4,365,000 to \$6,375,000. The notice also indicated that the FLAP overall project contribution would increase from \$6.295 to \$8.845 million. This change addresses the increase in the Phase 1 construction cost estimate for a 2024 construction year when compared to the previous cost estimate and increases CFL's funding for Phase 1 design costs. The RTC's previously committed match of \$3.655 continues to satisfy the required match.

RTC is working with CFL to advance the funding for construction to Fall 2021 in order to construct the project as soon as preconstruction activities are complete. Phase 2 will be constructed at the same time as Phase 1, if grant funds are secured. RTC is currently pursuing Proposition 68 grant funds for Phase 2 of the North Coast Rail Trail. Proposition 68 grant funds are not expected to be available until the beginning of 2022, if awarded.

Should the construction funding for Phase 1 not be available until Federal Fiscal Year 2024, then construction would not be complete until December 2025 and

environmental monitoring and permitting close-out may not be completed until December 31, 2028.

Agreement Phase 2 Design Scope

The agreement between RTC and CFL for North Coast Rail Trail Phase 2 design work includes construction of the trail from Yellowbank/Panther Beach to Davenport and improvements to Davenport, Bonny Doon and Yellowbank/Panther Beach parking lots. CFL is also designing access improvements on Highway 1 associated with the Davenport and Yellowbank/Panther Beach parking lot including a crosswalk and pedestrian landing between the Davenport parking lot and Ocean Street in Davenport and a northbound turn lane on Highway 1 into the Yellowbank/Panther Beach parking lot. It is anticipated that the additional design work can be funded through the design contingency funds. However, the extent of work to obtain a Caltrans permit for improvements within Caltrans right-of-way is still unknown.

Accordingly RTC staff recommends that the RTC approve the attached resolution ([Attachment 1](#)) to authorize the Executive Director to amend the North Coast Rail Trail Phase 1 and Phase 2 agreements with CFL to extend the term, shift federal funding for Phase 1 construction to Federal Fiscal Year 2024, update project cost estimates to a later construction year, increase federal funds to cover cost increases due to the later construction, add design work to Phase 2 parking lots for access improvements, increase funding for the additional design work consistent with the approved Measure D 5-year plan; and make other non-substantial administration updates as needed.

FISCAL IMPACT

Matching funds for the North Coast Rail Trail FLAP grant were approved by RTC in 2015 and 2016 and were provide by the Land Trust of Santa Cruz County and Coastal Conservancy. A portion of the funding for staff work, technical studies and some professional services associated with North Coast Rail Trail project management and preconstruction activities are included in the Measure D 5-year plan approved on September 3, 2020. In the future, RTC staff may request additional Measure D funds to complete the Phase 2 design work associated with Highway 1 access improvements to parking lots, if needed.

SUMMARY

In 2015, RTC was awarded the FLAP grant funding and RTC entered into an agreement with Federal Highway Administration Central Federal Lands (CFL) to design and construct the North Coast Rail Trail Project from Wilder Ranch to Yellowbank/Panther Beach. In 2016, RTC entered into an agreement with CFL for work associated with design and environmental clearance and permitting for the North Coast Rail Trail Project from Yellowbank/Panther Beach to Davenport and for parking lot improvements at Davenport, Yellowbank/Panther and Bonny Doon Beach. The agreements between RTC and CFL for FLAP funding and work associated with Phase 1 and Phase 2 of the North Coast Rail Trail expire on December 31, 2020 and additional cost estimates and funding information are available. RTC staff

recommends amending the North Coast Rail Trail Phase 1 and Phase 2 agreements with CFL to extend the term and update project cost and design information.

Attachments: Resolution authorizing the Executive Director to amend the agreements with Federal Highway Administration Central Federal Lands Division for design and construction of the North Coast Rail Trail Project

RESOLUTION NO.

Adopted by the Santa Cruz County Regional Transportation Commission
on the date of December 3, 2020
on the motion of Commissioner
duly seconded by Commissioner

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO AMEND THE
AGREEMENTS WITH THE FEDERAL HIGHWAY ADMINISTRATION CENTRAL FEDERAL
LANDS (CFL) FOR FEDERAL LANDS ACCESS PROGRAM (FLAP) FUNDS

WHEREAS, in October 2012, the Regional Transportation Commission (RTC)
became the owner of the Santa Cruz Branch Rail Line (Rail Line) right-of-way;

WHEREAS, the RTC is charged with implementing the Santa Cruz County
portion of the 2-county Monterey Bay Sanctuary Scenic Trail (MBSST) Network;

WHEREAS, the planned Monterey Bay Sanctuary Scenic Trail Network
(MBSST) is a bicycle and pedestrian trail that will promote sustainable
transportation and provide an alternative to motor vehicle travel;

WHEREAS, in November 2013, the RTC adopted the MBSST Master Plan that
defines the alignment and development of the Santa Cruz County's 50-mile bicycle
and pedestrian trail system, and certified a programmatic Environmental Impact
Report;

WHEREAS, the spine of the trail will be built within or adjacent to the 32-mile
RTC-owned railroad right-of-way from Davenport to Pajaro;

WHEREAS, the goal of the Federal Lands Access Program (FLAP) is to
improve transportation facilities that provide access to, are adjacent to, or are
located within federal lands;

WHEREAS, a MBSST segment along the north coast of Santa Cruz County
would provide access to three federal lands: California Coastal National Monuments,
Coast Dairies and the Monterey Bay National Marine Sanctuary;

WHEREAS, in January and August 2015, the RTC authorized the submittal
and acceptance of a Federal Lands Access Program grant and a California Coastal
Conservancy grant for the North Coast Rail Trail project (a portion of Segment 5 of
the MBSST Network as defined in the Master Plan) from Wilder Ranch to
Yellowbank/Panther Beach approximately 5 miles up-coast (North Coast Rail Trail
project: Phase 1), with matching funding from the Land Trust of Santa Cruz County
and the California Coastal Conservancy;

WHEREAS, in May 2016, the RTC expanded the project scope to extend
development of the trail from Yellowbank/Panther Beach to Davenport for a total of
7.5 miles of trail and improvements to 3 parking lots including trail connections
from these parking lots to the future trail (North Coast Rail Trail project: Phase 2);

WHEREAS, through the Federal Lands Access Program, the Federal Highway Administration's Central Federal Lands (CFL) Division is the federal lead agency responsible for design, federal environmental clearance and construction of the project;

WHEREAS, in December 2015 RTC entered into agreements with CFL for design, environmental permitting and clearance and construction of Phase 1 of the North Coast Rail Trail and in June 2016 for design and environmental clearance of Phase 2 of the North Coast Rail Trail;

WHEREAS, in April 2017, the RTC determined that it would conduct an Environmental Impact Report (EIR) on the full North Coast Rail Trail project (Phase 1 and 2) and take the lead in completing this work as well as an economic analysis of the North Coast Rail Trail, after which CFL would complete the federal environmental clearance process and move toward final implementation and project delivery;

WHEREAS, the RTC certified the North Coast Rail Trail Final EIR on March 7, 2019 and adopted an amendment to the North Coast Rail Trail Final EIR on March 5, 2020;

WHEREAS, RTC is working with CFL to obtain environmental resource agency permits and approvals from the California Coastal Commission, and the California Public Utilities Commission and to complete the project design; and,

WHEREAS, in 2020 CFL reprogrammed construction funding for the North Coast Rail Trail to Federal Fiscal Year 2024,

THEREFORE, BE IT RESOLVED BY THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION THAT:

1. Authorize the Executive Director to amend the North Coast Rail Trail Phase 1 (#DTFH68-15-E-0035) and Phase 2 (#DTFH68-15-E-0042) agreements with Federal Highway Administration Central Federal Lands (CFL) to extend the term, shift federal funding for Phase 1 construction to Federal Fiscal Year 2024, update project cost estimates to a later construction year, increase federal funds to cover cost increases due to the later construction, add design work to Phase 2 parking lots for access improvements, increase funding for the additional design work consistent with the approved Measure D 5-year plan; and make other non-substantial administration updates as needed.

AYES: COMMISSIONERS

NOES: COMMISSIONERS

ABSTAIN: COMMISSIONERS

ATTEST:

Guy Preston, Secretary

Bruce McPherson, Chair

Distribution: RTC Program Manager, CFL

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TO: Regional Transportation Commission

FROM: Grace Blakeslee, Senior Transportation Planner and Fernanda Pini,
Transportation Planning Technician

RE: Santa Cruz County Regional Conservation Investment Strategy Update
and Amendment to Agreements

RECOMMENDATIONS

Staff recommends that the Regional Transportation Commission (RTC):

1. Receive an update on the development of the Santa Cruz County Regional Conservation Investment Strategy (SCCRCIS);
 2. Authorize the Executive Director to amend the agreement (Amendment #1) with the Wildlife Conservation Board (WCB) to increase the grant funding from WCB by up to \$125,000 for the purpose of conducting a conservation analysis of both natural communities and focal species, contingent upon WCB approval ([Attachment 1](#)); and,
 3. Authorize the Executive Director to amend the agreement with the Santa Cruz County Resource Conservation District (RCD) to allocate additional grant funding awarded by WCB to tasks associated with the natural communities and focal species analyses, contingent upon WCB approval of Amendment #1, and up to the amount approved in Amendment #1 to the RTC and WCB agreement for the Santa Cruz County Regional Conservation Investment Strategy ([Attachment 1](#)).
-

BACKGROUND

Assembly Bill 2087 (Levine, 2016) created the [Regional Conservation Investment Strategy \(RCIS\)](#) to serve as a conservation planning tool to promote the conservation of species, habitats, and other natural resources. The RCIS is a voluntary, nonbinding document, and does not create, modify, or affect the land use requirements or standards. In May 2019, the Wildlife Conservation Board (WCB) awarded the RTC a grant to create an RCIS for Santa Cruz County. The RTC and the Santa Cruz County Resource Conservation District (RCD) entered into an agreement to develop the Santa Cruz County RCIS (SCCRCIS). The RCD provides resources to help protect, conserve, and restore natural resources through information, education, and technical assistance programs. The RCD is leading all technical aspects of the SCCRCIS and RTC is leading outreach efforts and evaluation of potential transportation project mitigation needs. The SCCRCIS builds upon prior planning efforts including the Integrated Watershed Restoration Program (IWRP), the Conservation Blueprint, and the Early Mitigation for Transportation Projects MOU.

The SCCRCIS will provide a comprehensive regional conservation strategy that enables protection of the region's focal species and other conservation elements. The regional conservation strategy and associated conservation actions can inform compensatory mitigation, including advanced environmental mitigation efforts, for transportation and other major infrastructure projects in Santa Cruz County. Opportunities for advanced mitigation including can reduce project risk and support timely transportation project delivery. An approved RCIS will allow RTC to enter Mitigation Credit Agreements (MCAs), which are an advanced mitigation planning tool that create mitigation credits in advance of project impacts by implementing conservation or enhancement actions to achieve RCIS goals.

Early identification of opportunities for compensatory mitigation and advanced mitigation, including MCAs, could benefit regional transportation projects including, but not limited to, Highway 1 improvements, Monterey Bay Sanctuary Scenic Trail projects, and rail line maintenance and repairs. Projects implemented by local jurisdictions may also benefit from opportunities for advanced mitigation. An assessment of mitigation needs for Santa Cruz County planned transportation is being completed alongside of the SCCRCIS development.

Statewide, one RCIS has been completed and approved by the California Department of Fish and Wildlife (CDFW) and five have been completed and submitted to CDFW for review. Approved RCIS documents and documents submitted for approval are located at:
<https://wildlife.ca.gov/Conservation/Planning/Regional-Conservation/Documents>.

The Caltrans Advance Mitigation Program was established through Section 35 of the Road Repair and Accountability Act of 2017. Its mission is to improve environmental outcomes, mitigation success and project delivery through collaborative advance transportation and conservation planning. The Caltrans Advance Mitigation Program objectives are to support the acceleration of transportation project delivery; enhance communication with stakeholders and CDFW; protect natural resources through transportation project mitigation and to mitigate, to the maximum extent required by law, environmental impacts from future transportation infrastructure projects; provide successful mitigation that meets or exceeds applicable environmental requirements that contribute to natural resource protection and enhancement; and, ensure the Advance Mitigation Account (AMA) operates as a self-sustaining fund. The Caltrans Advance Mitigation Project planning process consists of three steps: 1) a statewide assessment of the estimated potential compensatory mitigation; 2) regions that have the potential to provide advance mitigation opportunities; and, 3) candidate advance mitigation projects.

DISCUSSION

The SCCRCIS is currently under development and is comprised of: the environmental setting report, which includes identification of natural communities and focal species to be analyzed in the SCCRCIS; a discussion of pressures and stressors on natural communities and focal species; and, the overall regional

conservation strategy described by conservation goals, objectives and actions. The SCCRCIS content is driven by the CDFW RCIS Guidelines and local conservation needs and priorities.

RCIS Environmental Setting Report

The SCCRCIS team worked with stakeholders, technical advisors, and local jurisdictions to synthesize and review plans and data pertaining to: existing protected lands; conservation and mitigation banks; existing conservation plans; ecoregions; watershed and aquatic resources; natural communities and other land cover; focal and non-focal species; other conservation elements; and land use. Identification of natural communities and focal and non-focal species is a key component of the SCCRCIS. RTC and RCD worked closely with the CDFW to prepare a conservation approach focused on natural communities, which differs from previously adopted RCIS's that derive conservation actions from only analyzing focal species. The draft Existing Conditions Report was completed on November 23, 2020 and posted on the RTC website www.sccrtc.org/rcis.

Conservation Strategy & Actions

The RCIS team is in the early stages of developing the conservation planning framework for the SCCRCIS. This will identify the goals, objectives, and priority actions. The team is coordinating with Stakeholders and the SCCRCIS Technical Advisory Committee (TAC) to discuss conservation planning, and to develop priority actions. The draft conservation strategy is scheduled to be released in March 2021.

Coordination and Outreach Efforts

To ensure that the SCCRCIS is developed through agency coordination, a SCCRCIS Steering Committee, Stakeholder Group and a Technical Advisory Committee (TAC) were convened.

The Steering Committee is composed of the RCD Executive Director and technical staff, and staff from CDFW, Caltrans District 5, Santa Cruz County Land Trust and RTC. The Steering Committee advises the RTC and RCD Project Managers on the project's development, helps determine priorities and provides guidance and oversight. The Steering Committee meets as needed to discuss the SCCRCIS development, and meetings have been held in January, June and October of 2020.

The SCCRCIS Stakeholder Group is composed of interested and affected parties, including governmental agencies, community groups, business groups, and other organizations conducting conservation activities in Santa Cruz County. This group provides input on resource inventories, management strategies, conservation goals, objectives, priorities and strategies. The first Stakeholder Group meeting was on April 28, 2020 and 48 individuals participated via Zoom. The second Stakeholder meeting is scheduled for December 4, 2020 via Zoom.

The Integrated Watershed Restoration Program Technical Advisory Group (IWRP TAC) convened by the RCD and additional conservation planning and land-use technical experts compose the SCCRCIS TAC. The TAC advises on resource inventories, selection of focal species and other conservation elements, conservation goals, objectives, priorities and strategies. The first TAC meeting was held on June 25, 2020 and thirty-one technical advisors with varied areas of expertise participated. The next TAC meeting is scheduled for February 2021.

To ensure community input, RTC developed a SCCRCIS website with meeting and presentation materials and established a dedicated rcis_santacruzcounty@sccrtc.org email address. An online public workshop will be hosted on www.sccrtc.org/rcis from January 11, 2021 to February 19, 2021 and staff will be available via Zoom for a live public workshop on January 21, 2021. The public will be invited to provide input on the draft environmental settings report, including natural communities and focal species, as well as to provide input into pressures and stressors, conservation draft goals, strategies and actions. A second public workshop is scheduled for January 2022.

The Administrative Draft SCCRCIS is scheduled to be complete in June 2021 and submitted to CDFW for a completeness review in September 2021. The draft SCCRCIS is scheduled for release in January 2022 for public review and to be adopted by CDFW in July 2022.

Transportation Mitigation Needs Assessment

An understanding of the potential impacts to natural resources must be developed, in order to identify opportunities for advance mitigation and connect potential project impacts with compensatory mitigation that address conservation priorities. Modeled after the Caltrans Advanced Mitigation Needs Assessment, the RTC is undertaking a Geographic Information System (GIS)-based mitigation needs assessment for transportation projects in Santa Cruz County to identify potential mitigation needs of planned transportation projects in the county. This will provide a high-level analysis of potential impacts to sensitive species and habitats that may be associated with future planned transportation projects.

The mitigation needs assessment for transportation projects in Santa Cruz County was performed on projects that are expected to involve construction in non-developed areas or near waterways. The projects evaluated include projects identified in the preliminary draft project list for the 2045 Regional Transportation Plan, jurisdictions' adopted Capital Improvement Programs, and regional projects outlined in the Measure D 2020 Strategic Implementation Plan.

In addition, the SCCRCIS will consider major projects planned by water districts serving Santa Cruz County and other major housing or public infrastructure projects within Santa Cruz County. Major infrastructure, transportation and non-transportation projects will be listed in the RCIS. Potential impacts of non-transportation major infrastructure projects will be considered but will not be included in the mitigation needs assessment.

The transportation mitigation needs assessment is not intended to provide project level assessment of impacts, scoping, environmental analysis, or permitting for transportation projects. Transportation projects still need to go through environmental and permitting processes and must demonstrate avoidance and minimization prior to compensation.

Amendment to WCB and RCD Agreements

In response to stakeholder input and discussions with CDFW, the SCCRCIS project team is proposing to include an analysis of natural communities, in addition to the required focal species analysis in the SCCRCIS. Including an analysis of natural communities provides an opportunity to expand the SCCRCIS conservation strategies to address the ecological process and sustainability, in addition to conservation strategies specific to focal species. However, the natural communities' analysis may not replace the focal species analysis because, pursuant to the California Fish and Game Code §1852(c), an RCIS must have information and analysis of focal and other species. To accommodate both analyses, RTC is requesting that the Wildlife Conservation Board (WCB) amend (Amendment #1) the agreement with RTC for the SCCRCIS to augment grant funding by up to \$125,000 to allow for a natural communities analysis and for the additional coordination with stakeholders and CDFW. WCB and CDFW have expressed support for the natural communities approach and this amendment. RTC staff is working with WCB staff to request the WCB approval at their February 2021 meeting.

RTC staff recommends that the RTC receive an update on the development of the SCCRCIS, authorize the Executive Director to amend (Amendment #1) the agreement with WCB for the Santa Cruz County Regional Conservation Investment Strategy to increase the grant funding by up to \$125,000, contingent upon WCB approval, and to amend the agreement the RCD to allocate additional grant funding for work associated with development of the natural communities and focal species analysis, contingent upon WCB approval and up to the amount approved in Amendment #1 to the RTC and WCB agreement.

FISCAL IMPACT

Funding from WCB-administered Proposition 68 funds in the amount of \$470,000 and Measure D match funding in the amount of \$30,945 (\$17,340 from the Active Transportation and \$13,605 from the Highway 1 category) fund development of the SCCRCIS. RTC is requesting additional grant funds from WCB in the amount up to \$125,000 to increase the scope of work associated with development of the SCCRCIS. The WCB is scheduled to consider this request at their February 2021 meeting. Since the WCB would provide the funding for the additional work there is not fiscal impact to the RTC for approval of this agreement amendment.

SUMMARY

The SCCRCIS will provide a comprehensive regional conservation strategy that enables protection of the region’s natural communities, focal species and other conservation elements. The regional conservation strategy and associated conservation actions can inform compensatory mitigation, including advanced environmental mitigation efforts for transportation and other major infrastructure projects in Santa Cruz County. An approved RCIS will also allow the RTC to enter Mitigation Credit Agreements (MCAs), which is an advanced mitigation tool that would create mitigation credits in advance of project impacts by implementing conservation or enhancement actions consistent with the SCCRCIS goals. An assessment of mitigation needs for Santa Cruz County planned transportation is being completed alongside of the SCCRCIS development. Once finalized, the SCCRCIS will be a tool to support delivery of transportation and other major infrastructure projects by identifying potential actions for compensatory mitigation in advance of project delivery.

Attachments:

Attachment 1: Resolution authorizing the Executive Director to amend agreements with the Wildlife Conservation Board (WCB) and the Santa Cruz County Resource Conservation District to Increase WCB Grant Funding Allocated to Develop a Santa Cruz County Regional Conservation Investment Strategy

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RESOLUTION NO.

Adopted by the Santa Cruz County Regional Transportation Commission
on the date of December 3, 2020
on the motion of Commissioner
duly seconded by Commissioner

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO AMEND AGREEMENTS WITH
THE WILDLIFE CONSERVATION BOARD AND THE SANTA CRUZ COUNTY RESOURCE
CONSERVATION DISTRICT TO INCREASE GRANT FUNDING TO DEVELOP A SANTA CRUZ
COUNTY REGIONAL CONSERVATION INVESTMENT STRATEGY

WHEREAS, the RTC is eligible to receive federal and state funding for transportation planning efforts;

WHEREAS, Santa Cruz County is located within diverse and unique natural habitats including California Department of Fish and Wildlife listed species;

WHEREAS, in March 2018, RTC entered into a Memorandum of Understanding for Early Mitigation Planning for Transportation Improvements in Santa Cruz County;

WHEREAS, Regional Conservation Investment Strategies (RCIS) are California's new conservation planning and advanced mitigation tool supported by the California Department of Fish and Wildlife;

WHEREAS, one of the goals of the Santa Cruz County RCIS is to identify opportunities for advanced mitigation for the potential mitigation needs of Santa Cruz County transportation improvements, including, but not limited to, Measure D Highway 1 improvements, rail trail construction and rail line maintenance;

WHEREAS, advanced mitigation can reduce project risk and support timely project delivery and a California Department of Fish and Wildlife approved RCIS will allow RTC to enter into Mitigation Credit Agreements (MCA), which create mitigation credits in advance of project impacts by implementing conservation or enhancement actions to achieve RCIS goals;

WHEREAS, Proposition 68, approved by voters in 2018, makes available to the Wildlife Conservation Board (WCB) \$5,000,000 in funding for the development of regional conservation investment strategies;

WHEREAS, WCB awarded \$470,000 to the RTC to develop the Santa Cruz County Regional Conservation Investment Strategy (SCCRCIS);

WHEREAS, RTC entered into an agreement with the Santa Cruz County Resource Conservation District (RCD) to conduct work and technical analysis associated with the development of the SCCRCIS;

WHEREAS, in response to stakeholder input and discussions with California Department of Fish and Wildlife (CDFW), the SCCRCIS Project Team is proposing to include an analysis of natural communities, in addition to the required focal species analysis in the SCCRCIS;

BE IT RESOLVED BY THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (RTC):

1. Authorize the Executive Director, or his or her designee, to amend (Amendment #1) the agreement between RTC and the Wildlife Conservation Board (WCB) for the Santa Cruz County Regional Conservation Investment Strategy for the purpose of conducting both an analysis of natural communities and focal species, contingent upon WCB approval;
2. Authorize the Executive Director, or his or her designee, to amend the agreement with the Santa Cruz Resource Conservation District to allocate additional grant funding awarded by WCB to tasks associated with development of the natural communities and focal species analysis contingent upon WCB approval and up to the amount approved in Amendment #1 to the RTC and WCB agreement for the Santa Cruz County Regional Conservation Investment Strategy.

AYES: COMMISSIONERS

NOES: COMMISSIONERS

ABSTAIN: COMMISSIONERS

Bruce McPherson, Chair

ATTEST:

Guy Preston, Secretary

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
TDA REVENUE REPORT
FY 2020/2021**

MONTH	FY19 - 20 ACTUAL REVENUE	FY20 - 21 ESTIMATE REVENUE	FY20 - 21 ACTUAL REVENUE	DIFFERENCE	DIFFERENCE AS % OF PROJECTION	CUMULATIVE % OF ACTUAL TO PROJECTION
JULY	1,060,892	928,210	1,016,646	88,436	9.53%	109.53%
AUGUST	645,861	565,086	748,355	183,269	32.43%	118.19%
SEPTEMBER	905,653	792,386	932,896	140,509	17.73%	118.03%
OCTOBER	1,069,443	935,692	1,164,146	228,454	24.42%	119.89%
NOVEMBER	711,628	622,628	670,297	47,670	7.66%	117.91%
DECEMBER	853,153	746,453	-	-	-	-
JANUARY	897,534	785,283	-	-	-	-
FEBRUARY	1,026,294	897,939	-	-	-	-
MARCH	734,870	642,963	-	-	-	-
APRIL	686,821	600,923	-	-	-	-
MAY	407,395	356,444	-	-	-	-
JUNE	739,394	646,921	-	-	-	-
TOTAL	9,738,939	8,520,928	4,532,340	688,338	8.08%	53%

Note:

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**SCCRTC
TRANSPORTATION TAX REGIONAL TRANSPORTATION FUND (TTRTF) - MEASURE D
SUMMARY OF REVENUE ALLOCATION BY MONTH
FY2021 ENDING JUNE 30, 2021**

	KEY/OBJECT	RATE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	TOTAL	YEAR END ADJUSTMENT	ADJUSTED TOTAL
GROSS	729000/40186		2,164,570.25	1,790,460.54	2,015,015.42	2,493,858.40	1,578,595.38	10,042,499.99	0.00	10,042,499.99
BOE FEES			-	(46,270.00)	-	-	(46,270.00)	(92,540.00)	-	(92,540.00)
NET			2,164,570.25	1,744,190.54	2,015,015.42	2,493,858.40	1,532,325.38	9,949,959.99	0.00	9,949,959.99
ADMINISTRATION & IMPLEMENTATION - 729100/75381										
ADMINISTRATION - SALARIES & BENEFITS		1%	21,645.70	17,441.91	20,150.15	24,938.58	15,323.25	99,499.60	0.00	99,499.60
O/H ADMIN			19,914.05	16,046.55	18,538.14	22,943.50	14,097.39	91,539.63	0.00	91,539.63
SALARIES & O/H IMPELEM& OVERSIGHT			9,855.87	9,855.87	9,855.87	9,855.87	9,855.87	49,279.36	0.00	49,279.36
SERVICES & SUPPLIES			15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	75,000.00	0.00	75,000.00
Subtotal			66,415.62	58,344.33	63,544.17	72,737.95	54,276.52	315,318.59	0.00	315,318.59
TO DISTRIBUTE TO INVESTMENT CATEGORIES			2,098,154.63	1,685,846.21	1,951,471.25	2,421,120.45	1,478,048.86	9,634,641.40	-	9,634,641.40
1. NEIGHBORHOOD - 729200/75382		30%	629,446.39	505,753.86	585,441.38	726,336.13	443,414.66	2,890,392.42	-	2,890,392.42
SLV SR9		Fixed \$	27,777.78	27,777.78	27,777.78	27,777.78	27,777.78	138,888.89	0.00	138,888.89
HWY 17 Wildlife		Fixed \$	13,888.89	13,888.89	13,888.89	13,888.89	13,888.89	69,444.44	0.00	69,444.44
			41,666.67	41,666.67	41,666.67	41,666.67	41,666.67	208,333.33	0.00	208,333.33
City of Capitola - V100207		5.2949%	31,122.53	24,573.09	28,792.49	36,252.77	21,272.28	142,013.17	-	142,013.17
City of Santa Cruz - V110467		22.7393%	133,656.86	105,530.07	123,650.44	155,688.89	91,354.59	609,880.84	-	609,880.84
City of Scotts Valley - V102713		5.0038%	29,411.31	23,221.98	27,209.39	34,259.47	20,102.66	134,204.81	-	134,204.81
City of Watsonville - V1728		15.3806%	90,404.23	71,379.54	83,635.98	105,306.48	61,791.37	412,517.60	-	412,517.60
County of Santa Cruz		51.5814%	303,184.80	239,382.51	280,486.41	353,161.85	207,227.09	1,383,442.67	-	1,383,442.67
		100%	587,779.72	464,087.20	543,774.71	684,669.47	401,747.99	2,682,059.09	0.00	2,682,059.09
2. HWY Corridors - 729300/75383		25%	524,538.66	421,461.55	487,867.81	605,280.11	369,512.22	2,408,660.35	-	2,408,660.35
3. TRANSIT/PARATRANSIT - 729400/75384		20%	419,630.93	337,169.24	390,294.25	484,224.09	295,609.77	1,926,928.28	-	1,926,928.28
Santa Cruz Metro (SCMTD) 16%		80%	335,704.74	269,735.39	312,235.40	387,379.27	236,487.82	1,541,542.62	-	1,541,542.62
Community Bridges - V127587 - 4%		20%	83,926.19	67,433.85	78,058.85	96,844.82	59,121.95	385,385.66	-	385,385.66
4. ACTIVE TRANSPORTATION - 729500/75385		17%	356,686.29	286,593.86	331,750.11	411,590.48	251,268.31	1,637,889.04	-	1,637,889.04
5. RAIL CORRIDOR - 729600/75386		8%	167,852.37	134,867.70	156,117.70	193,689.64	118,243.91	770,771.31	-	770,771.31
DISTRIBUTED TO INVESTMENT CATEGORIES		100%	2,098,154.63	1,685,846.21	1,951,471.25	2,421,120.45	1,478,048.86	9,634,641.40	-	9,634,641.40
TOTAL ADMIN & IMPEM AND INVESTMENT CATEGORIES			2,164,570.25	1,744,190.54	2,015,015.42	2,493,858.40	1,532,325.38	9,949,959.99	0.00	9,949,959.99

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TO: Regional Transportation Commission (RTC)
FROM: Tracy New, Director of Finance and Budget
RE: FY2020-21 Transportation Development Act (TDA) Claim from the RTC for Administration, Planning and Operations

RECOMMENDATIONS

Staff recommends that the Regional Transportation Commission (RTC) adopt a resolution (Attachment 1) approving the FY2020-21 Article 3 and Article 8 Transportation Development Act (TDA) claim (Attachment 2) for RTC administration (\$532,283) and RTC planning services (\$614,779).

BACKGROUND

The Transportation Development Act (TDA), established by the State Legislature in 1971, designates ¼% of the state sales tax for certain transportation projects, programs, and administration. Each year, consistent with the RTC's Rules and Regulations and the Transportation Development Act (TDA), some of the funds are used for RTC programs. The Regional Transportation Commission (RTC) must submit a claim for TDA funds for RTC administration and planning. Also, the RTC must approve a resolution in order to access the funds.

DISCUSSION

Attached is a claim in the amount of \$1,147,062 (Attachment 2) for Transportation Development Act funds for administration and planning services in FY2020-21. This claim is consistent with the FY2021 budget approved at the June 29, 2020, regular meeting and reflects funds allocated to the RTC. Any future changes to the current estimate will be reflected in subsequent budget amendments. **Staff recommends that the RTC adopt the resolution approving the claim for TDA funds (Attachments 1 & 2).**

SUMMARY

In order to access funds for the operations of RTC programs in FY2020-21, approval of the attached claim and resolution is needed.

Attachments:

1. Resolution Approving Articles 3 and 8 Claim for Administration and Planning
2. SCCRTC Article 3 and Article 8 Claim

RESOLUTION NO.

Adopted by the Santa Cruz County Regional Transportation Commission
on the date of December 3, 2020
on the motion of Commissioner
duly seconded by Commissioner

A RESOLUTION APPROVING THE FY2020-21 CLAIM UNDER ARTICLE 3 AND
ARTICLE 8 OF THE TRANSPORTATION DEVELOPMENT ACT FOR
ADMINISTRATION AND PLANNING SERVICES BY THE
SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION

BE IT RESOLVED BY THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION
COMMISSION:

1. Under PUC Section 99233.1, a claim from the Santa Cruz County Regional Transportation Commission for Transportation Development Act Administration is approved in the amount of **\$532,283.**
2. Under PUC Sections 99233.2, 9233.3, 99233.4, 99233.9 and 99402, a claim from the SCCRTC for planning services to accomplish the Commission’s FY 2020-21 Work Program is approved in the amount of **\$614,779.**

AYES: COMMISSIONERS

NOES: COMMISSIONERS

ABSTAIN: COMMISSIONERS

Bruce McPherson, Chair

ATTEST:

Guy Preston, Secretary

Distribution: SCCRTC Fiscal

Transportation Development Act (TDA) – Local Transportation Funds CLAIM FORM

Project Information

1. Project Title: **RTC TDA Planning and RTC TDA Administration**
2. Implementing Agency: **SCCRTC**
3. Sponsoring Agency (if different) – must be a TDA Eligible Claimant: SCCRTC
4. Article 3 TDA Administration funding requested this claim: **\$532,283**
Article 8 TDA Planning funding requested this claim: **\$614,779**
5. Fiscal Year (FY) for which funds are claimed: **FY 2020-21**
6. General purpose for which the claim is made, identified by the article and section of the TDA which authorizes such claims: **Article 3 & 8 TDA Administration and Planning**
7. Contact Person/Project Manager: Tracy New, Director of Finance and Budget
Telephone Number: (831) 460-3217 E-mail: tnew@scrtc.org

Secondary Contact (in event primary not available): Luis Mendez
Telephone Number: (831) 460-3212 E-mail: lmendez@scrtc.org
8. Project/Program Description/Scope (use additional pages, if needed, to provide details such as work elements/tasks.

TDA-Administration: SCCRTC as Regional Transportation Planning Agency for Santa Cruz county distributes Transportation Development Act (TDA) Local Transportation Fund (LTF) and State Transit Assistance (STA) funds for planning, transit, bicycle facilities and programs, pedestrian facilities and programs and specialized transportation in accordance with state law and the unmet transit needs process. This task involves maintaining day-to-day operations of the Regional Transportation Commission (RTC) and implementation of the claims process for TDA funds, including:

- Implement fiscal, personnel and administrative functions for Commission operations – including staff hiring, assignment lists, and performance evaluations; fiscal, personnel and administrative policies, procedures and systems.
- Manage, coordinate and distribute Transportation Development Act (TDA) funds (Local Transportation Fund and State Transit Assistance), including apportionments, allocations and claims.
- Coordinate review of appropriate TDA claims with advisory committees.
- Maintain records and pay claims for TDA, STA and other trust fund accounts.
- Manage, distribute and monitor funds that flow through the RTC budget.
- Provide staff support to the Budget and Administration/Personnel Committee.
- TDA Fiscal Audits and Internal Financial Statements

- TDA Triennial Performance Audits and implement recommendations in performance audits
- Prepare and submit to Caltrans the indirect cost allocation plan (ICAP).
- Coordinate annual unmet transit needs process, including outreach to traditionally underrepresented communities, public hearing and adopt resolution of unmet transit needs finding.
- Assist transit operators with annual financial audits.
- Obtain TDA fund estimates from County Auditor Controller.
- Monitor TDA revenue receipts, compare to estimates and adjust estimates as necessary.
- Produce and distribute annual financial report.
- Annual reports and fact sheets
- Annual work program and quarterly reports
- Prepare and submit to State Controller the annual Financial Transactions Report and Government Compensation in California Report.
- Includes various services and supplies: office rent and utilities, copying materials, and office expenses.

TDA-Planning: These funds are used on the following planning projects.

- Regional Planning Coordination - coordination of regional transportation planning activities consistent with federal and state law to maintain a coordinated approach to transportation planning on a local, regional, state and federal level; includes RTC, Interagency Technical Advisory Committee, citizen advisory committee meetings, and coordination meetings with other agencies; tracking state and federal legislation
- Regional Transportation Plan development, including planning and implementation in coordination with AMBAG for the Metropolitan Transportation Plan/Sustainable Communities Strategy, and environmental review.
- Transit Planning
- Bicycle, Pedestrian, and Specialized Transportation Planning, including review of specialized transportation programs.
- Highway and Roadway Planning: including planning and coordination with Caltrans and local jurisdictions regarding road system needs for all users and funding options
- Public information program, including implementation of the regional Public Participation Plan, public outreach, website, surveys and other methods to collect community input, and respond to public inquiries.
- Transportation Improvement Program (TIP): Programming funds, monitoring projects
- Monitoring and providing input on state and federal legislative actions which could impact planning or implementation of transportation projects.
- Transportation monitoring, including data collection, providing data and input for travel demand models.
- Pass through TDA funds to the Community Traffic Safety Coalition (\$107,435) and Bike to Work (\$49,585) for bicycle and pedestrian education and safety programs.

9. Project Location/Limits: **Santa Cruz County – RTC**

10. Justification for the project. (Why is this project needed? Primary goal/purpose of the project; problem to be addressed; project benefits; importance to the community)

These funds are needed to implement the multimodal programs and projects overseen by the RTC and to ensure funds to other entities are used efficiently and effectively, as well as to meet the obligations and responsibilities of the RTC as the Transportation Planning Agency established per TDA statutes under California Government Code Section 29532.1f.

11. Project Goals:

- Measures of performance, success or completion to be used to evaluate project/program:
Ongoing review of budget and operations by RTC and public; implementation of and reports on RTC projects and programs; quarterly reports on the Overall Work Program (OWP); TDA fiscal and performance audits.
- Number of people to be served/anticipated number of users of project/program (ex. number of new or maintained bike miles; number of people served/rides provided):
The RTC serves all travelers in Santa Cruz County through planning, project development and project implementation covering the entire region.

12. Consistency and relationship with the current Regional Transportation Plan (RTP) - Is program/project listed in the RTP and/or consistent with a specific RTP Goal/Policy?

Yes – consistent with the following goals from the 2040 RTP:

- **Goal 1: Establish livable communities that improve people’s access to jobs, schools, recreation, healthy lifestyles and other regular needs in ways that improve health, reduce pollution and retain money in the local economy.**
- **Goal 2: Reduce transportation related fatalities and injuries for all transportation modes.**
- **Goal 3: Deliver access and safety improvements cost effectively, within available revenues, equitable and responsive to the needs of all users of the transportation system and beneficially for the natural environment.**

13. Impact(s) of project on other modes of travel, if any (ex. parking to be removed): **NA**

14. Estimated Project Cost/Budget, including other funding sources, and Schedule:

What is the total project cost? **Administration: \$1,196,573; Planning: \$2,520,462**

Is project fully funded? **Yes**

What will TDA funds be used on (ex. administration, brochures, engineering, construction)? **Administration & Planning**

15. Preferred Method and Schedule for TDA fund distribution: **Biannually in two equal installments**

16.TDA Eligibility:

	YES?/NO?
A. Has the project/program been approved by the claimant's governing body? Attach resolution to claim. (If "NO," provide the approximate date approval is anticipated.)	YES, RTC budget
B. Has this project previously received TDA funding?	YES
C. For capital projects, have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility provide its name: _____)	NA
D. Bike, Ped, and Specialized Transportation Claims: Has the project already been reviewed by the RTC Bicycle Committee and/or Elderly/Disabled Transportation Advisory Committee?	YES
E. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet via: http://www.dot.ca.gov).	NA

17. Goals for next fiscal year (ex. identify opportunities to maximize economies of scale). Describe any areas where special efforts will be made to improve efficiency and increase program usage:

Administration

- Continue to implement administrative and personnel changes to improve the efficiency and effectiveness of Commission operations
- Develop policies, procedures and systems as needed to ensure effective and efficient operation of agency
- Implement, as appropriate, recommendations of the Triennial Performance Audit
- Monitor grants and revenues and incorporate new grants and revenues
- Prepare budget and work program, and manage cash flow
- Annual fiscal audit

Planning

- Implementation of state and federally-mandated planning and programming requirements including state and federal planning priorities and factors
- Monitor and participate in efforts at the federal, state and local level related to global warming
- Develop and implement public participation programs
- Produce and distribute RTC agency reports and project fact sheets
- Coordinate with AMBAG, TAMC, Santa Cruz METRO, Caltrans, and local jurisdictions on Regional Transportation Plan (RTP) and Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) update and implementation
- Continue working with AMBAG to collect data for the Regional Travel Demand Model, RTP, MTP/SCS and other planning efforts
- Monitor state and local highway projects
- Produce high capacity public transit alternatives analysis and network integration plan working with Santa Cruz METRO, other partner agencies, stakeholders and the public
- Produce a regional conservation investment strategy to better implement

transportation projects

18. List the recommendations provided in your last Triennial Performance Audit and your progress toward meeting them. *Describe the work your agency has undertaken to implement each performance audit recommendation and the steps it will take to fully implement the recommendation. For any recommendations that have not been implemented, explain why the recommendation has not been implemented and describe the work your agency will undertake to implement each performance audit recommendation. Describe any problems encountered in implementing individual recommendations.*

Performance Audit Recommendations to the SCCRTC:

R1. Include standard assurances form in TDA claims for transit. – This has already been included in the TDA claim form.

R2. Make additional updates to the transit operator TDA process for consistency with the updated RTC rules and regulations. – This has been updated and as RTC Rules and Regulations are further updated the TDA process will be updated accordingly.

R3. RTC and Santa Cruz METRO should clarify the performance eligibility criteria for TDA-Local Transportation Funds. – RTC Executive Director and Santa Cruz METRO CEO and their respective appropriate staff have met to go over performance eligibility criteria and clarify.

R4. City of Santa Cruz, Volunteer Center, and RTC should discuss an alternative performance measure for TDA-Local Transportation Fund eligibility. – There has been initial phone communication with the Volunteer Center.

Local Agency Certification:

This TDA Claim has been prepared in accordance with the SCCRTC's Budget, SCCRTC's Rules and Regulations, and Caltrans TDA Guidebook (<http://www.dot.ca.gov/hq/MassTrans/State-TDA.html>). I certify that the information provided in this form is accurate and correct. I understand that if the required information has not been provided this form may be returned and the funding allocation may be delayed.

Name Tracy New Title: Director of Finance and Budget Date: 10/28/20

\\RTCSEV2\Shared\RTC\TC2020\TC1220\Consent Agenda\FY2021 RTC TDA Claim\FY2021 TDA Claim Attachment2.docx

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TO: Regional Transportation Commission (RTC)
FROM: Guy Preston, Executive Director
Yesenia Parra, Administrative Services Officer
RE: Memoranda of Understanding (MOU) Extensions

RECOMMENDATIONS

Agency negotiators Guy Preston and Yesenia Parra recommend that the Santa Cruz County Regional Transportation Commission (RTC) adopt:

1. The Community of RTC Employees (CORE) MOU Side Letter between the Service Employees International Union (SEIU), Local 521 and the RTC;
 2. The RTC Association of Middle Managers (RAMM) MOU Side Letter; and
 3. Authorize the Executive Director to enter into the new MOUs on behalf of the RTC and take all necessary administrative actions including signing the appropriate documents to make the benefit and administrative changes to implement the provisions of the Side Letters.
-

BACKGROUND

The memoranda of understanding (MOU's) of the RTC bargaining units, Community of RTC Employees (CORE) and the RTC Association of Middle Managers (RAMM), expire on March 31, 2021. Both CORE and RAMM have been engaged in negotiations with the RTC for extension of the current memoranda of understanding (MOUs). The RTC provided direction to its bargaining team through closed sessions. The RTC reached tentative agreements with both bargaining units for a 1 year extension of their corresponding memoranda of understanding.

DISCUSSION

The major provisions of the tentative agreements (Attachments 1 and 2), include the following for both bargaining units, CORE and RAMM:

1. The current memoranda of understanding (MOU's) shall be extended for 1 year with an expiration date of March 31, 2022.
2. RTC will maintain the same level of benefits as outlined in the current labor agreements for active employees and retirees as outlined in the current MOU and all corresponding amendments and side letters using the 2021 and 2022, insurance premium costs for each calendar year.

3. Cost of living increase as follows: effective April 1 or at the beginning of the pay period closest to April 1, 2021 a 3.0% COLA increase for all active employees
4. Dental Benefits increase as follows: Update current dental benefit contract with SDRMA to change the benefit level from the Medium Plan to the High Plan.

FISCAL IMPACT

The total staffing cost increase associated with this 1-year extension of the labor agreements is estimated to be about \$74,343.11 and the cost would be borne over two fiscal years. About 25% in FY 2020-21 and about 75% in FY 2021-22. RTC's approved budgets regularly include some estimate for potential increases to staffing costs; therefore, the approved FY 2020-21 budget includes sufficient funds to cover the additional costs to be borne in FY 2020-21. The cost to be borne in FY 2021-22 will be included in the FY 2021-22 budget and will be funded from the various fund sources that support RTC staffing costs.

SUMMARY

The RTC has reached tentative agreements with both RTC bargaining units, CORE and RAMM, to extend the current Memoranda of Understanding (MOU's) for 1 year. The provisions of the extension to the MOU's are outlined in the attached side letters (Attachments 1 and 2). Staff recommends that the RTC adopt the attached side letters (Attachments 1 and 2) to extend the MOU's for 1 year and implement all provisions as outlined in the side letters; and authorize the Executive Director to take all necessary actions including signing the appropriate documents to implement the provisions of the side letters.

Attachments:

1. Community of RTC (CORE), SEIU Local 521 Side Letter
2. RTC Association of Middle Manager (RAMM) Side Letter

SIDE LETTER AGREEMENT
MEMORANDUM OF UNDERSTANDING BETWEEN
SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (RTC)
AND COMMUNITY OF RTC EMPLOYEES (CORE), SERVICE EMPLOYEES
INTERNATION UNION LOCAL 521
EFFECTIVE April 1, 2021

With this side letter, the Santa Cruz County Regional Transportation Commission (RTC) and Community of RTC Employees (CORE) SEIU Local 521 hereby agree to amend the memorandum of understanding (MOU) between the RTC and CORE SEIU Local 521 with effective date April 1, 2018 and expiring March 31, 2021 as follows:

1. The expiration date shall be extended to March 31, 2022; and
2. The terms and conditions set forth in the MOU shall continue in effect under this Side Letter extension of the MOU, except as stated below; and
3. Under Section 7.1 ADJUSTMENTS A: the following shall be added, "Effective April 1, 2021 the hourly rates in the salary range for each class shall be increased 3.0%."; and
4. The dental care plan provided per Section 10.2 DENTAL CARE shall be upgraded from Delta Dental Medium Plan to the Delta Dental High plan; and
5. The current level of all other benefits to active and retired employees shall remain the same and the same percentage of benefit premiums shall be paid as outlined in the MOU using the 2021 premium cost for 2021 and the 2022 premium cost for 2022 as the MOU will cover 3 months in year 2022.

For the RTC

For the CORE

Guy Preston
Executive Director
RTC

Fernanda Pini
Negotiating Team

Yesenia Parra
Administrative Services Officer

Ginger Dykaar
Negotiating Team

Date

Kimberly Johnson
SEIU Local 521

Olivia Martinez
SEIU Local 521

Date

SIDE LETTER AGREEMENT
MEMORANDUM OF UNDERSTANDING BETWEEN
SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (RTC)
AND RTC ASSOCIATION OF MIDDLE MANAGERS (RAMM)
EFFECTIVE April 1, 2020

With this side letter, the Santa Cruz County Regional Transportation Commission (RTC) and RTC Association of Middle Managers (RAMM) hereby agree to amend the memorandum of understanding (MOU) between the RTC and RAMM with effective date April 1, 2018 and expiring March 31, 2021 as follows:

1. The expiration date shall be extended to March 31, 2022; and
2. Under Section 10.1.B. General Salary Adjustment, Section 4 shall be added stating, "4. Effective April 1, 2021, the hourly rate for each step in the salary range for each job class shall be increased by 3.0%"; and
3. The dental care plan provided per Section 18.2 DENTAL CARE shall be upgraded from the middle plan offered by the Special District Risk Management Association (SDRMA) to the high plan; and
4. The current level of all other benefits to active and retired employees shall remain the same and the same percentage of benefit premiums shall be paid as outlined in the MOU using the 2021 premium cost for 2021 and the 2022 premium cost for 2022 as the MOU will cover 3 months in year 2022.

For the RTC

For the RAMM

Guy Preston
Executive Director
RTC

Luis Mendez
Negotiating Team

Date

Tracy New
Negotiating Team

Date

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AGENDA: December 3, 2020

TO: Santa Cruz County Regional Transportation Commission
FROM: Yesenia Parra, Administrative Services Officer
RE: CalPERS Salary Schedules Audit

RECOMMENDATIONS

Staff recommends that the Santa Cruz County Regional Transportation Commission (RTC) approve the attached salary schedules (**Attachment 1**) dated April 1, 2017-April 1, 2020.

BACKGROUND

Historically, the RTC has approved salary schedules as part of the approval of memoranda of understanding for the Community of RTC Employees (CORE) and the RTC Association of Middle Managers (RAMM) and the Executive Director's contract. Salary schedules are updated based on negotiated terms with each bargaining unit.

DISCUSSION

In June 2020 the CalPERS Office of Audit Services (OFAS) conducted a pay schedule review of 60 agencies including the RTC. The objective of the review was to determine if public employer pay schedules complied with the Public Employee's Retirement Law (PERL) and the Public Employee's Pension Reform Act of 2013 (PEPRA) and whether the pay rates contained in the pay schedules included any additional types of compensation.

The review period covered the period of July 1, 2017 through August 31, 2019. For the RTC the pay schedule review report concludes, "Sample testing procedures provide reasonable, but not absolute, assurance that the Employer complied with the specified provisions of (PERL)." In addition, CalPERS determined that the method used by the RTC for approval of salary schedules and inclusion of longevity pay did not conform to the CalPERS format.

To better demonstrate normal base pay and special compensation and better ensure that retirement benefits are correctly calculated when members retire, CalPERS requires that pay schedules be specifically and individually

approved by employers and that base pay and special compensation be reported separately. The only special compensation in RTC pay rates is longevity pay when employees complete 52,001 hours of service (25 years) per RTC labor agreements. Since the RTC approved pay schedules, pay rates, and special compensation as part of labor agreement approvals, CalPERS requested that RTC re-approve pay schedules for the review period specifically and show longevity pay separately from base pay.

Accordingly, staff recommends that the RTC approve the attached salary schedules (Attachment 1), to separate normal rate of pay and longevity pay which is 3% of the base hourly rate as specified in the RTC labor agreements.

FISCAL IMPACT

The attached salary schedules are in alignment with the salaries approved in the negotiated labor agreements and do not have a fiscal impact.

SUMMARY

The RTC was one of 60 public agency employers included in a pay schedule review by the CalPERS Office of Audit Services (OFAS). The report concluded that the RTC complied with the specified provisions of PERL and found that RTC should reapprove pay schedules to better conform to CalPERS requirements. To address these findings, staff recommends that the RTC approve the attached salary schedules which note hourly rates, effective date, and separate the employee's normal pay and longevity pay (Attachment 1).

Attachments:

1. Attachment 1: Salary Schedules from April 1, 2017-April 1, 2020.

ATTACHMENT 1

SCCRTC
SALARY SCHEDULE UPDATE
CALANDER YEAR 2017
April 1, 2017

JOB DESCRIPTION	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly	Monthly	Monthly
	Step1	Step2	Step3	Step4	Step5	Step6	Step7	Step1	Step7
Accounting Technician	27.49	28.58	29.73	30.91	32.15	33.45	34.78	4,764.93	6,028.53
Accounting Technician-Longevity	0.82	0.86	0.89	0.93	0.96	1.00	1.04	142.95	180.86
Accountant I	29.32	30.49	31.71	32.98	34.30	35.67	37.10	5,082.13	6,430.67
Accountant I-Longevity	0.88	0.91	0.95	0.99	1.03	1.07	1.11	152.46	192.92
Accountant II	31.85	33.12	34.45	35.83	37.26	38.75	40.30	5,520.67	6,985.33
Accountant II-Longevity	0.96	0.99	1.03	1.07	1.12	1.16	1.21	165.62	209.56
Accountant III	35.05	36.45	37.91	39.43	41.00	42.64	44.35	6,075.33	7,687.33
Accountant III-Longevity	1.05	1.09	1.14	1.18	1.23	1.28	1.33	182.26	230.62
Admin Assistant II	25.40	26.41	27.47	28.57	29.71	30.90	32.14	4,402.67	5,570.93
Admin Assistant II-Longevity	0.76	0.79	0.82	0.86	0.89	0.93	0.96	132.08	167.13
Admin Assistant III	27.56	28.66	29.80	30.99	32.23	33.52	34.86	4,777.07	6,042.40
Admin Assistant III-Longevity	0.83	0.86	0.89	0.93	0.97	1.01	1.05	143.31	181.27
Admin Services Officer I	37.52	39.41	41.38	43.44	45.61	47.90	50.30	6,503.47	8,718.67
Admin Services Officer I-Longevity	1.13	1.18	1.24	1.30	1.37	1.44	1.51	195.10	261.56
Admin Services Officer II	41.28	43.35	45.52	47.79	50.18	52.68	55.32	7,155.20	9,588.80
Admin Services Officer II-Longevity	1.24	1.30	1.37	1.43	1.51	1.58	1.66	214.66	287.66
Deputy Director	55.42	58.20	61.11	64.16	67.37	70.74	74.27	9,606.13	12,873.47
Deputy Director-Longevity	1.66	1.75	1.83	1.92	2.02	2.12	2.23	287.73	386.53
Executive Director	69.30	72.77	76.40	80.22	84.24	88.45	92.87	12,012.00	16,097.47
Executive Director-Longevity	2.08	2.18	2.29	2.41	2.53	2.65	2.79	360.36	482.92
Fiscal Officer	39.68	41.67	43.76	45.94	48.24	50.65	53.19	6,877.87	9,219.60
Fiscal Officer-Longevity	1.19	1.25	1.31	1.38	1.45	1.52	1.60	206.27	277.33
Communication Specialist I	36.74	38.21	39.74	41.33	42.98	44.70	46.49	6,368.27	8,058.27
Communication Specialist I-Longevity	1.10	1.15	1.19	1.24	1.29	1.34	1.39	191.05	241.75
Communication Specialist II	40.41	42.03	43.71	45.46	47.28	49.17	51.14	7,004.40	8,864.27
Communication Specialist II-Longevity	1.21	1.26	1.31	1.36	1.42	1.48	1.53	210.13	265.93
Transportation Planner I	28.80	29.96	31.16	32.40	33.69	35.05	36.45	4,992.00	6,318.00
Transportation Planner I-Longevity	0.86	0.90	0.93	0.97	1.01	1.05	1.09	149.76	189.54
Transportation Planner II	33.94	35.29	36.71	38.17	39.70	41.29	42.94	5,882.93	7,442.93
Transportation Planner II-Longevity	1.02	1.06	1.10	1.15	1.19	1.24	1.29	176.49	223.29
Transportation Planner III	37.33	38.82	40.38	41.99	43.67	45.41	47.23	6,470.53	8,186.53
Transportation Planner III-Longevity	1.12	1.16	1.21	1.26	1.31	1.36	1.42	194.12	245.60
Transportation Planner IV	43.37	45.10	46.91	48.78	50.73	52.76	54.87	7,517.47	9,510.80
Trnsp Planner IV -Longevity	1.30	1.35	1.41	1.46	1.52	1.58	1.65	225.33	286.00
Transportation Planning Tech	25.08	26.07	27.11	28.19	29.32	30.49	31.72	4,347.20	5,498.13
Transportation Planning Tech-Longevity	0.75	0.78	0.81	0.85	0.88	0.91	0.95	130.42	164.94
Associate Transportation Engr	38.64	40.57	42.60	44.73	46.97	49.32	51.78	6,697.60	8,975.20
Associate Transportation Engr	1.16	1.22	1.28	1.34	1.41	1.48	1.55	200.93	269.26
Transportation Engineer	43.28	45.44	47.72	50.10	52.61	55.24	58.00	7,501.87	10,053.33
Transportation Engineer-Longevity	1.30	1.36	1.43	1.50	1.58	1.66	1.74	225.06	301.60
Senior Transportation Engr	48.47	50.89	53.44	56.11	58.92	61.86	64.95	8,401.47	11,258.00
Senior Transportation Engr-Longevity	1.45	1.53	1.60	1.68	1.77	1.86	1.95	252.04	337.74
Extra Help Intern	-	-	-	-	-	-	15.00	0.00	2,600.00

Note:
LONGEVITY PAY: Employees in this representation unit who have completed 52,001 RTC Service Hours with Santa Cruz County and/or the RTC (equivalent to approximately twenty-five (25) years of full-time service) shall be paid a Longevity Incentive Pay equivalent to 3% of their base hourly rate.

SCCRTC
SALARY SCHEDULE UPDATE
CALANDER YEAR 2018
April 1, 2018

JOB DESCRIPTION	Hourly Step1	Hourly Step2	Hourly Step3	Hourly Step4	Hourly Step5	Hourly Step6	Hourly Step7	Monthly Step1	Monthly Step7
Accountant I	30.35	31.56	32.82	34.14	35.50	36.92	38.40	5,260.01	6,655.59
Accountant I-Longevity	0.91	0.95	0.98	1.02	1.07	1.11	1.15	157.80	199.67
Accountant II	32.96	34.28	35.65	37.08	38.56	40.11	41.71	5,713.89	7,229.89
Accountant II-Longevity	0.99	1.03	1.07	1.11	1.16	1.20	1.25	171.42	216.90
Accountant III	36.28	37.73	39.24	40.81	42.44	44.14	45.90	6,287.97	7,956.29
Accountant III-Longevity	1.09	1.13	1.18	1.22	1.27	1.32	1.38	188.64	238.69
Admin Assistant II	26.29	27.34	28.43	29.57	30.75	31.98	33.27	4,556.76	5,766.20
Admin Assistant II-Longevity	0.79	0.82	0.85	0.89	0.92	0.96	1.00	136.70	172.99
Admin Assistant III	28.52	29.66	30.84	32.07	33.36	34.69	36.08	4,943.42	6,254.02
Admin Assistant III-Longevity	0.86	0.89	0.93	0.96	1.00	1.04	1.08	148.30	187.62
Admin Services Officer I	38.83	40.79	42.83	44.96	47.21	49.58	52.06	6,731.35	9,023.17
Admin Services Officer I-Longevity	1.17	1.22	1.28	1.35	1.42	1.49	1.56	201.94	270.70
Admin Services Officer II	42.73	44.86	47.11	49.47	51.93	54.52	57.25	7,406.40	9,924.05
Admin Services Officer II-Longevity	1.28	1.35	1.41	1.48	1.56	1.64	1.72	222.19	297.72
Deputy Director	57.36	60.23	63.24	66.41	69.73	73.21	76.87	9,942.72	13,324.21
Deputy Director-Longevity	1.72	1.81	1.90	1.99	2.09	2.20	2.31	298.28	399.73
Executive Director							92.87	0.00	16,097.47
Executive Director-Longevity							2.79	0.00	482.92
Fiscal Officer	41.07	43.13	45.29	47.55	49.93	52.42	55.05	7,119.08	9,541.90
Fiscal Officer -Longevity	1.23	1.29	1.36	1.43	1.50	1.57	1.65	213.57	286.26
Communication Specialist I	38.03	39.55	41.13	42.77	44.48	46.26	48.11	6,591.16	8,339.92
Communication Specialist I-Longevity	1.14	1.19	1.23	1.28	1.33	1.39	1.44	197.73	250.20
Communication Specialist II	41.83	43.50	45.24	47.05	48.93	50.89	52.93	7,250.27	9,173.91
Communication Specialist II-Longevity	1.25	1.31	1.36	1.41	1.47	1.53	1.59	217.51	275.22
Transportation Planner I	29.81	31.01	32.25	33.54	34.87	36.27	37.73	5,166.91	6,539.16
Transportation Planner I-Longevity	0.89	0.93	0.97	1.01	1.05	1.09	1.13	155.01	196.17
Transportation Planner II	35.13	36.53	38.00	39.50	41.09	42.73	44.44	6,088.74	7,703.70
Transportation Planner II-Longevity	1.05	1.10	1.14	1.19	1.23	1.28	1.33	182.66	231.11
Transportation Planner III	38.64	40.18	41.79	43.46	45.20	47.00	48.89	6,697.85	8,473.83
Transportation Planner III-Longevity	1.16	1.21	1.25	1.30	1.36	1.41	1.47	200.94	254.21
Transportation Planner IV	44.89	46.68	48.55	50.49	52.51	54.61	56.79	7,780.71	9,843.74
Trnsp Planner IV-Longevity	1.35	1.40	1.46	1.51	1.58	1.64	1.70	233.42	295.31
Transportation Planning Tech	25.96	26.98	28.06	29.18	30.35	31.56	32.83	4,499.46	5,689.67
Transportation Planning Tech-Longevity	0.78	0.81	0.84	0.88	0.91	0.95	0.98	134.98	170.69
Associate Transportation Engr	39.99	41.99	44.09	46.30	48.61	51.04	53.59	6,932.02	9,289.56
Associate Transportation Engr-Longevity	1.20	1.26	1.32	1.39	1.46	1.53	1.61	207.96	278.69
Transportation Engineer	44.79	47.03	49.39	51.86	54.45	57.17	60.03	7,764.43	10,405.08
Transportation Engineer-Longevity	1.34	1.41	1.48	1.56	1.63	1.72	1.80	232.93	312.15
Senior Transportation Engr	50.17	52.67	55.31	58.07	60.98	64.03	67.23	8,695.52	11,652.83
Senior Transportation Engr-Longevity	1.50	1.58	1.66	1.74	1.83	1.92	2.02	260.87	349.58
Extra Help Intern							15.00	0.00	2,600.00

Note:
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SCCRTC
SALARY SCHEDULE UPDATE
CALANDER YEAR 2018
December 3, 2018

	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly	Monthly	Monthly
JOB DESCRIPTION	Step1	Step2	Step3	Step4	Step5	Step6	Step7	Step1	Step7
Accounting Technician	28.83	29.98	31.18	32.43	33.73	35.08	36.48	4,997.20	6,323.20
Accounting Technician-Longevity	0.86	0.90	0.94	0.97	1.01	1.05	1.09	149.92	189.70
Accountant I	29.32	30.49	31.71	32.98	34.30	35.67	37.10	5,082.13	6,430.67
Accountant I--Longevity	0.88	0.91	0.95	0.99	1.03	1.07	1.11	152.46	192.92
Accountant II	34.80	36.19	37.64	39.14	40.71	42.33	44.03	6,032.00	7,631.87
Accountant II-Longevity	1.04	1.09	1.13	1.17	1.22	1.27	1.32	180.96	228.96
Accountant III	38.28	39.81	41.40	43.05	44.78	46.57	48.43	6,635.20	8,394.53
Accountant III-Longevity	1.15	1.19	1.24	1.29	1.34	1.40	1.45	199.06	251.84
Admin Assistant II	26.29	27.34	28.43	29.57	30.75	31.98	33.27	4,556.93	5,766.80
Admin Assistant II-Longevity	0.79	0.82	0.85	0.89	0.92	0.96	1.00	136.71	173.00
Admin Assistant III	28.83	29.99	31.18	32.43	33.73	35.08	36.48	4,997.20	6,323.20
Admin Assistant III-Longevity	0.86	0.90	0.94	0.97	1.01	1.05	1.09	149.92	189.70
Admin Services Officer I	41.17	43.24	45.40	47.66	50.04	52.55	55.18	7,136.13	9,564.53
Admin Services Officer I-Longevity	1.24	1.30	1.36	1.43	1.50	1.58	1.66	214.08	286.94
Admin Services Officer II	45.29	47.56	49.94	52.43	55.05	57.80	60.69	7,850.27	10,519.60
Admin Services Officer II-Longevity	1.36	1.43	1.50	1.57	1.65	1.73	1.82	235.51	315.59
Deputy Director	66.07	69.38	72.84	76.49	80.31	84.33	88.54	11,452.13	15,346.93
Deputy Director -Longevity	1.98	2.08	2.19	2.29	2.41	2.53	2.66	343.20	461.07
Director of Finance & Budget	47.54	49.93	52.42	55.04	57.80	60.68	63.72	8,240.27	11,044.80
Director of Fiance-Longevit	1.43	1.50	1.57	1.65	1.73	1.82	1.91	247.87	331.07
Communication Specialist I	38.03	39.55	41.13	42.77	44.48	46.26	48.11	6,591.87	8,339.07
Communication Specialist I-Longevity	1.14	1.19	1.23	1.28	1.33	1.39	1.44	197.76	250.17
Communication Specialist II	41.83	43.50	45.24	47.05	48.93	50.89	52.93	7,250.53	9,174.53
Communication Specialist II-Longevity	1.25	1.31	1.36	1.41	1.47	1.53	1.59	217.52	275.24
Transportation Planner I	32.89	34.21	35.58	37.00	38.47	40.02	41.62	5,700.93	7,214.13
Transportation Planner I-Longevity	0.99	1.03	1.07	1.11	1.15	1.20	1.25	171.03	216.42
Transportation Planner II	36.19	37.63	39.14	40.69	42.33	44.02	45.78	6,272.93	7,935.20
Transportation Planner II-Longevity	1.09	1.13	1.17	1.22	1.27	1.32	1.37	188.19	238.06
Transportation Planner III	40.59	42.21	43.90	45.66	47.48	49.38	51.36	7,035.60	8,902.40
Transportation Planner III-Longevity	1.22	1.27	1.32	1.37	1.42	1.48	1.54	211.07	267.07
Transportation Planner IV	47.16	49.04	51.00	53.04	55.16	57.37	59.66	8,174.40	10,341.07
Trnsp Planner IV-Longevity	1.41	1.47	1.53	1.59	1.65	1.72	1.79	244.40	310.23
Transportation Planning Tech	28.85	29.99	31.18	32.43	33.73	35.08	36.48	5,000.71	6,323.51
Transportation Planning Tech-Longevity	0.87	0.90	0.94	0.97	1.01	1.05	1.09	150.02	189.71
Associate Transportation Engr	44.30	46.51	48.84	51.28	53.84	56.54	59.36	7,678.67	10,289.07
Associate Transportation Engr-Longevity	1.33	1.40	1.47	1.54	1.62	1.70	1.78	230.36	308.67
Transportation Engineer	50.53	53.05	55.70	58.49	61.41	64.48	67.71	8,758.53	11,736.40
Transportation Engineer-Longevity	1.52	1.59	1.67	1.75	1.84	1.93	2.03	262.76	352.09
Senior Transportation Engr	54.58	57.31	60.17	63.18	66.34	69.66	73.14	9,460.53	12,677.67
Senior Transportation Engr-Longevity	1.64	1.72	1.81	1.90	1.99	2.09	2.19	283.82	380.33
					A	B	C		
Executive Director					100.96	103.49	106.00	17499.73	18373.33
Executive Director-Longevity					3.03	3.10	3.18	524.99	551.20
Extra Help Intern	-	-	-	-	-	-	15.00	2600.00	

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SCCRTC
SALARY SCHEDULE UPDATE
CALANDER YEAR 2019
April 1, 2019

JOB DESCRIPTION	Hourly Step1	Hourly Step2	Hourly Step3	Hourly Step4	Hourly Step5	Hourly Step6	Hourly Step7	Monthly Step1	Monthly Step7
Accounting Tech	29.23	30.40	31.62	32.88	34.20	36.80	36.48	5,067.11	6,323.20
Accounting Tech-Longevity	0.88	0.91	0.95	0.99	1.03	1.10	1.09	152.01	189.70
Accountant I	30.20	31.40	32.66	33.97	35.33	36.74	38.21	5,234.60	6,623.59
Accountant I-Longevity	0.91	0.94	0.98	1.02	1.06	1.10	1.15	157.04	198.71
Accountant II	35.84	37.28	38.77	40.31	41.93	43.60	45.35	6,212.96	7,860.82
Accountant II-Longevity	1.08	1.12	1.16	1.21	1.26	1.31	1.36	186.39	235.82
Accountant III	39.43	41.00	42.64	44.34	46.12	47.97	49.88	6,834.26	8,646.37
Accountant III-Longevity	1.18	1.23	1.28	1.33	1.38	1.44	1.50	205.03	259.39
Admin Assistant II	27.08	28.16	29.28	30.46	31.67	32.94	34.27	4,693.64	5,939.80
Admin Assistant II-Longevity	0.81	0.84	0.88	0.91	0.95	0.99	1.03	140.81	178.19
Admin Assistant III	29.69	30.89	32.12	33.40	34.74	36.13	37.57	5,147.12	6,512.90
Admin Assistant III-Longevity	0.89	0.93	0.96	1.00	1.04	1.08	1.13	154.41	195.39
Admin Services Officer I	42.41	44.54	46.76	49.09	51.54	54.13	56.84	7,350.22	9,851.47
Admin Services Officer I-Longevity	1.27	1.34	1.40	1.47	1.55	1.62	1.71	220.51	295.54
Admin Services Officer II	46.65	48.99	51.44	54.00	56.70	59.53	62.51	8,085.77	10,835.19
Admin Services Officer II-Longevity	1.40	1.47	1.54	1.62	1.70	1.79	1.88	242.57	325.06
Deputy Directoy	68.05	71.46	75.03	78.78	82.72	86.86	91.20	11,795.70	15,807.34
Deputy Directoy-Longevity	2.04	2.14	2.25	2.36	2.48	2.61	2.74	353.87	474.22
Director of Finance & Budget	48.97	51.43	53.99	56.69	59.53	62.50	65.63	8,487.47	11,376.14
Director of Finance & Budget	1.47	1.54	1.62	1.70	1.79	1.88	1.97	254.62	341.28
Communication Specialist I	39.17	40.74	42.36	44.05	45.81	47.65	49.55	6,789.47	8,588.67
Communication Specialist I-Longevity	1.18	1.22	1.27	1.32	1.37	1.43	1.49	203.68	257.66
Communication Specialist II	43.08	44.81	46.60	48.46	50.40	52.42	54.52	7,467.20	9,450.13
Communication Specialist II-Longevity	1.29	1.34	1.40	1.45	1.51	1.57	1.64	224.02	283.50
Transportation Planner I	33.88	35.24	36.65	38.11	39.62	41.22	42.87	5,872.53	7,430.80
Transportation Planner I-Longevity	1.02	1.06	1.10	1.14	1.19	1.24	1.29	176.18	222.92
Transportation Planner II	37.28	38.76	40.31	41.91	43.60	45.34	47.15	6,461.12	8,173.26
Transportation Planner II-Longevity	1.12	1.16	1.21	1.26	1.31	1.36	1.41	193.83	245.20
Transportation Planner III	41.81	43.48	45.22	47.03	48.90	50.86	52.90	7,246.67	9,169.47
Transportation Planner III-Longevity	1.25	1.30	1.36	1.41	1.47	1.53	1.59	217.40	275.08
Transportation Planner IV	48.57	50.51	52.53	54.63	56.81	59.09	61.45	8,419.63	10,651.30
Trnsp Planner IV-Longevity	1.46	1.52	1.58	1.64	1.70	1.77	1.84	252.59	319.54
Transportation Planning Tech	29.72	30.89	32.12	33.40	34.74	36.13	37.58	5,150.73	6,513.21
Transportation Planning Tech-Longevity	0.89	0.93	0.96	1.00	1.04	1.08	1.13	154.52	195.40
Associate Transportation Engr	45.63	47.91	50.31	52.82	55.46	58.24	61.14	7,909.03	10,597.74
Associate Transportation Engr-Longevity	1.37	1.44	1.51	1.58	1.66	1.75	1.83	237.27	317.93
Transportation Engineer	52.05	54.64	57.37	60.24	63.25	66.41	69.74	9,021.29	12,088.49
Transportation Engineer-Longevity	1.56	1.64	1.72	1.81	1.90	1.99	2.09	270.64	362.65
Senior Transportation Engr	56.22	59.03	61.98	65.08	68.33	71.75	75.33	9,744.35	13,058.00
Senior Transportation Engr-Longevity	1.69	1.77	1.86	1.95	2.05	2.15	2.26	292.33	391.74
STEP					A	B	C		
Executive Director					103.99	106.59	109.18	18,024.73	18,924.53
Executive Director									
Extra Help Intern	-	-					20.00	3,466.67	

Note:
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SCCRTC
SALARY SCHEDULE UPDATE
EFFECTIVE April 4, 2020

JOB DESCRIPTION	Hourly Step1	Hourly Step2	Hourly Step3	Hourly Step4	Hourly Step5	Hourly Step6	Hourly Step7	Monthly Step1	Monthly Step7
Accountant II	36.92	38.39	39.93	41.52	43.19	44.91	46.71	6,399.35	8,096.65
Accountant II-Longevity	1.11	1.15	1.20	1.25	1.30	1.35	1.40	191.98	242.90
Accountant III	40.61	42.23	43.92	45.67	47.51	49.41	51.38	7,039.28	8,905.76
Accountant III-Longevity	1.22	1.27	1.32	1.37	1.43	1.48	1.54	211.18	267.17
Admin Assit/Acct Tech	29.00	30.16	31.36	32.62	33.93	35.92	36.44	5,026.78	6,315.45
Admin Assist/Acct Tech-Longevity	0.87	0.90	0.94	0.98	1.02	1.08	1.09	150.80	189.46
Admin Assistant II	27.89	29.01	30.16	31.37	32.62	33.93	35.30	4,834.45	6,118.00
Admin Assistant II-Longevity	0.84	0.87	0.90	0.94	0.98	1.02	1.06	145.03	183.54
Admin Assistant III	30.59	31.82	33.08	34.40	35.78	37.22	38.70	5,301.53	6,708.28
Admin Assistant III-Longevity	0.92	0.95	0.99	1.03	1.07	1.12	1.16	159.05	201.25
Admin Services Officer I	43.68	45.87	48.16	50.56	53.09	55.75	58.54	7,570.72	10,147.01
Admin Services Officer I-Longevity	1.31	1.38	1.44	1.52	1.59	1.67	1.76	227.12	304.41
Admin Services Officer II	48.05	50.46	52.98	55.62	58.40	61.32	64.39	8,328.35	11,160.24
Admin Services Officer II-Longevity	1.44	1.51	1.59	1.67	1.75	1.84	1.93	249.85	334.81
Deputy Director	70.09	73.61	77.28	81.15	85.20	89.47	93.93	12,149.57	16,281.56
Deputy Director-Longevity	2.10	2.21	2.32	2.43	2.56	2.68	2.82	364.49	488.45
Director of Finance & Budget	50.44	52.97	55.61	58.39	61.32	64.38	67.60	8,742.10	11,717.43
Director of Finance & Budget-Longevity	1.51	1.59	1.67	1.75	1.84	1.93	2.03	2.03	2.03
Communication Specialist I	40.35	41.96	43.63	45.37	47.19	49.08	51.04	6,993.31	8,846.92
Communication Specialist I-Longevity	1.21	1.26	1.31	1.36	1.42	1.47	1.53	209.80	265.41
Communication Specialist II	44.38	46.15	48.00	49.92	51.91	53.99	56.15	7,692.09	9,733.26
Communication Specialist II-Longevity	1.33	1.38	1.44	1.50	1.56	1.62	1.68	230.76	292.00
Transportation Planner I	34.89	36.29	37.75	39.25	40.81	42.46	44.15	6,048.12	7,653.47
Transportation Planner I-Longevity	1.05	1.09	1.13	1.18	1.22	1.27	1.32	181.44	229.60
Transportation Planner II	38.39	39.92	41.52	43.17	44.91	46.70	48.57	6,654.95	8,418.45
Transportation Planner II-Longevity	1.15	1.20	1.25	1.30	1.35	1.40	1.46	199.65	252.55
Transportation Planner III	43.06	44.78	46.57	48.44	50.37	52.39	54.49	7,464.07	9,444.56
Transportation Planner III-Longevity	1.29	1.34	1.40	1.45	1.51	1.57	1.63	223.92	283.34
Transportation Planner IV	50.03	52.03	54.11	56.27	58.52	60.86	63.29	8,672.22	10,970.84
Transportation Planner IV-Longevity	1.50	1.56	1.62	1.69	1.76	1.83	1.90	260.17	329.13
Transportation Planning Tech	30.61	31.81	33.08	34.40	35.78	37.21	38.70	5,305.73	6,708.61
Transportation Planning Tech-Longevity	0.92	0.95	0.99	1.03	1.07	1.12	1.16	159.17	201.26
Associate Transportation Engr	47.00	49.34	51.81	54.40	57.12	59.98	62.98	8,146.30	10,915.67
Associate Engineer-Longevity	1.41	1.48	1.55	1.63	1.71	1.80	1.89	244.39	327.47
Transportation Engineer	53.61	56.28	59.09	62.05	65.15	68.41	71.83	9,291.93	12,451.15
Transportation Engineer-Longevity	1.61	1.69	1.77	1.86	1.95	2.05	2.16	278.76	373.53
Senior Transportation Engr	57.90	60.80	63.84	67.03	70.38	73.90	77.59	10,036.68	13,449.74
Senior Transportation Engineer-	1.74	1.82	1.92	2.01	2.11	2.22	2.33	301.10	403.49
STEP					A	B	C		
Executive Director					103.99	109.79	112.53	18,024.93	19,506.02
Executive Director-Longevity					3.12	3.29	3.38	540.75	585.18
Extra Help Intern	-	-					20.60		

**NOTE
LONGEVITY PAY:**

All Active Employees who have completed 52,001 RTC Service Hours with Santa Cruz County and/or and/or the RTC (equivalent to approximately twenty-five (25) years of full-time service) shall be paid a Incentive Pay equivalent to 3% of their base hourly rate.

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**Santa Cruz County Regional Transportation Commission
THREE MONTH MEETING SCHEDULE**

**December 2020
Through
February 2021**

**COVID-19 Alert: All meetings will be held by Zoom Teleconference until further notice.
Please see agenda for log-in information.
Meetings are subject to cancellation if there are no action items to be considered.
www.sccrtc.org/meetings/**

Meeting Date	Meeting Day	Meeting Type	Meeting Time	Meeting Place
12/03/20	Thursday	Regional Transportation Commission	9:00 am	Teleconference
12/08/20	Tuesday	Elderly & Disabled TAC Cancelled	1:30 pm	Teleconference
12/14/20	Monday	Bicycle Advisory Committee	6:00 pm	Teleconference
12/17/20	Thursday	Interagency Technical Advisory Committee	1:30 pm	Teleconference
01/07/21 01/14/21	Thursday	Regional Transportation Commission Note: One week later than usual	9:00 am	Teleconference
01/21/21	Thursday	Interagency Technical Advisory Committee	1:30 pm	Teleconference
02/04/21	Thursday	Regional Transportation Commission	9:00 am	Teleconference
02/08/21	Monday	Bicycle Advisory Committee	6:00 pm	Teleconference
02/09/21	Tuesday	Elderly & Disabled TAC	1:30 pm	Teleconference
02/11/21	Thursday	Budget and Personnel/Administration	3:00 pm	Teleconference
02/18/21	Thursday	Interagency Technical Advisory Committee	1:30 pm	Teleconference

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Correspondence Log 11/01/2020 - 11/30/2020

RTC Meeting 12/03/2020

TO							From			Subject
Date Letter Rec'd/Sent	Type	Incoming/Outgoing	Response	First	Last	Organization	First	Last	Organization	
10/27/20	Email	Incoming	K.Corwin 10.27.2020	Krista	Corwin	SCCRTC	C	Young	Citizen	Questions about how RTC members are elected/appointed.
10/28/20	Email	Incoming		Amanda	Marino	SCCRTC	Michael	Pisano	E&DTAC	Contact information update
10/28/20	Email	Incoming	N/A	Amanda	Marino	SCCRTC	Becky	Steinbruner	Citizen	CC'd on email to Matt Machado: Comments on yellow and black reflective paddle placed on Aptos Creek Bridge and impact on pedestrians who use mobility devices.
10/29/20	Email	Incoming		Luis	Mendez	SCCRTC	Rick	Smith	Motorcar Operators West	Request to speak with you regarding motorcar excursions on the railroad.
10/27/20	Email	Incoming		Shannon	Munz	SCCRTC	Woutje	Swets	Citizen	Comments on weed abatement in the rail corridor
10/30/20	Email	Incoming		Yesenia	Parra	SCCRTC	Ben	Vernazza	Citizen	Request to forward letter to committee members.
10/30/20	Email	Incoming	K.Corwin 11.2.2020	NA	NA	SCCRTC	Kyle	Kelley	Citizen	TCAA Comment
10/30/20	Email	Incoming	K.Corwin 11.2.2020	NA	NA	SCCRTC	Frank	Rimicci	Citizen	Need for segment of trail in Aptos to Santa Cruz - we need a trail to get off the roadways.
11/02/20	Email	Incoming	K.Corwin 11.3.2020	Grace	Blakeslee	SCCRTC	John R.	Compton Jr.	Citizen	Comments on EIR North Coast Rail & Trail Plan
11/02/20	Email	Incoming	K.Corwin 11.2.2020	NA	NA	SCCRTC	Dave	Bartoletti	Citizen	TCAA Comment
11/02/20	Email	Incoming	K.Corwin 11.2.2020	NA	NA	SCCRTC	Joel	Wheeler	Citizen	TCAA Comment
11/30/20	Email	Incoming	S.Munz 11.3.2020	Shannon	Munz	SCCRTC	Ben	Vernazza	Citizen	Question regarding rail banking
11/02/20	Email	Incoming	S.Munz 11.3.2020	Shannon	Munz	SCCRTC	Leah	Duran	Citizen	Questions regarding disclosure pertaining to home purchase on 17th ave.
11/02/20	Email	Incoming	K.Corwin 11.3.2020	Grace	Blakeslee	SCCRTC	Maria	Gitin Torres	Citizen	Eminent domain comment
11/02/20	Email	Incoming	K.Corwin 11.3.2020	Grace	Blakeslee	SCCRTC	Brian	Brunelli	Citizen	Eminent domain comment

Correspondence Log 11/01/2020 - 11/30/2020

RTC Meeting 12/03/2020

TO							From			Subject
Date Letter Rec'd/Sent	Type	Incoming/Outgoing	Response	First	Last	Organization	First	Last	Organization	
11/02/20	Email	Incoming	K.Corwin 11.3.2021	Grace	Blakeslee	SCCRTC	Marc	De Sousa	Citizen	Eminent domain comment
11/02/20	Email	Incoming	K.Corwin 11.3.2022	Grace	Blakeslee	SCCRTC	David	Date	Citizen	Eminent domain comment
11/02/20	Email	Incoming	K.Corwin 11.3.2023	Grace	Blakeslee	SCCRTC	Dan	n/a	Citizen	Eminent domain comment
11/02/20	Email	Incoming	K.Corwin 11.3.2024	Grace	Blakeslee	SCCRTC	Lani	Roberts	Citizen	Eminent domain comment
11/02/20	Email	Incoming	K.Corwin 11.3.2025	Grace	Blakeslee	SCCRTC	D.	Steinbruner	Citizen	Eminent domain comment
11/04/20	Email	Incoming	K.Corwin 11.3.2020	Grace	Blakeslee	SCCRTC	Jack	Brown	Citizen	Eminent domain comment
11/05/20	Email	Incoming	K.Corwin 11/5/2020	Grace	Blakeslee	SCCRTC	Becky	Steinbruner	Citizen	Eminent domain comment
11/05/20	Email	Incoming	N/A	Amanda	Marino	E&DTAC	Debbie	Bulger	Citizen	Visit https://ecoact.org/poweredbyme/ and make your suggestions for adding missing sidewalks
11/05/20	Email	Incoming	K.Corwin 11.10.2020	Shannon	Munz	SCCRTC	Jack	Brown	Citizen	Response to Commissioner's comments at 11/5/2020 RTC Meeting
11/05/20	Email	Incoming	K.Corwin 11/6/2020	Grace	Blakeslee	SCCRTC	Rosemary	Sarka	Citizen	Eminent domain comment
11/05/20	Email	Incoming	N/A	NA	NA	City Council	Debbie	Bulger	Citizen	Concern for heritage trees with regards to library mixed-use project
11/05/20	Email	Incoming	K.Corwin 11/6/2020	Grace	Blakeslee	SCCRTC	Jeanette	Guire	Roaring Camp Railroads	Eminent domain comment
11/05/20	Email	Incoming	K.Corwin 11/6/2020	Hazard	Reporting System	SCCRTC	Debbie	Bulger	Citizen	Report of sign installed in the middle of the sidewalk in front of the main fire station in Santa Cruz blocking pedestrian pathway
11/06/20	Email	Incoming	K.Corwin 11/6/2020	Grace	Blakeslee	SCCRTC	Doug	Bowman	Citizen	Eminent domain comment

Correspondence Log 11/01/2020 - 11/30/2020

RTC Meeting 12/03/2020

TO							From			Subject
Date Letter Rec'd/Sent	Type	Incoming/Outgoing	Response	First	Last	Organization	First	Last	Organization	
11/06/20	Email	Incoming		Tommy	Travers	BAC Committee	Maria	Gentallan	Arash Law	California Bicyclists Guide Tips: resource recommendation
11/09/20	Mail	Outgoing		Chris	Giglio	Capital Edge Advocacy	Rachel	Moriconi	SCCRTC	Re: Notice of Contract Expiration
11/06/20	Email	Incoming	F.Pini 11.9.2020	Fernanda	Pini	SCCRTC	Bob	Montague	Citizen	TCAA Comment
11/08/20	Email	Incoming	F.Pini 11.9.2020	Fernanda	Pini	SCCRTC	Pater	Stanger	Citizen	TCAA Comment
11/09/20	Email	Incoming	F.Pini 11.9.2020	Fernanda	Pini	SCCRTC	Andrea	Ratto	Citizen	TCAA Comment
11/09/20	Email	Incoming		Guy	Preston	SCCRTC	Don	Miller	Santa Cruz Sentinel	Invitation to a Google Meet to discuss RTC initiatives and policies.
11/10/20	Email	Incoming	K.Corwin 11.10.2020	Zach	Friend	SCCRTC	Ellen	Martinez	Citizen	Eminent domain comment
11/09/20	Email	Incoming		Grace	Blakeslee	SCCRTC	Jonathan	Wittwer	Friends of the North Coast (FONC)	Copy of joint letter from FONC, Davenport North Coast Association (SNCA) and Rural Bonny Doon Association (RBDA) regarding redevelopment of Panther Beach parking lot and Exhibits (PDF Separate email)
11/9/2020	Email	Incoming		Shannon	Munz	SCCRTC	Robert S.	Boehm	Citizen	TCAA questions
11/10/20	Email	Incoming		Shannon	Munz	SCCRTC	Amy	Cebada	City of Watsonville Public Works	Request to share information about the draft results of the TCAA on social media.
11/12/20	Letter	Incoming	G.Dykaar 11.12.2020	Ginger	Dykaar	SCCRTC	Melanie	Clark	Roaring Camp Railroads	Impact of TCAA on Santa Cruz, Big Trees & Pacific
11/12/20	Email	Incoming	S.Munz 11.10.2020	Shannon	Munz	SCCRTC	Dusten	Dennis	Citizen	TCAA questions
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Bruno	Kaiser	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Gary	Sultana	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Frank	Remde	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Charles H.	Bruffrey	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Ellen	Martinez	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Gary	Sultana	Citizen	TCAA Comment

Correspondence Log 11/01/2020 - 11/30/2020

RTC Meeting 12/03/2020

TO							From			Subject
Date Letter Rec'd/Sent	Type	Incoming/Outgoing	Response	First	Last	Organization	First	Last	Organization	
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Laura	Caldwell	Citizen	TCAA Comment
11/12/20	Email	Incoming		Fernanda	Pini	SCCRTC	Mike	Ransom	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Tom	Livingston	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Jack	Brown	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Jessica	Evans	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Dean	Cutter	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Eric	Laumann	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Elana	Sifry	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Heddi	Craft	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Eric	Johnson	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	LD	Freitas	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Eric	Ressler	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Rob	Arko	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Don	Lane	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Cory	Matsui	Citizen	TCAA Comment

TO							From			Subject
Date Letter Rec'd/Sent	Type	Incoming/Outgoing	Response	First	Last	Organization	First	Last	Organization	
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Karl	Thomas	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Jaakko	Mella	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Katharine	Munger	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Tom	Kellogg	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Francis	Nimmo	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Thomas	Butz	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Steven	Most	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.12.2020	Fernanda	Pini	SCCRTC	Steven	Schieffer	Citizen	TCAA Comment
11/12/20	Email	Incoming		Guy	Preston	SCCRTC	Bud	Colligan	Citizen	TCAA Questions
11/12/20	Email	Incoming	K.Corwin 11.18.2020	Shannon	Munz	SCCRTC	Keith	Otto	Citizen	Where can one find a copy of the chat log/questions/answers from the TCAA chat session held Thursday Nov 12, 2020?
11/12/20	Email	Incoming	F.Pini 11.13.2020	Fernanda	Pini	SCCRTC	Abigail Melchor	Aguila	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.13.2020	Fernanda	Pini	SCCRTC	Patricia	Guevara	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.13.2020	Fernanda	Pini	SCCRTC	Karen	Juarez	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.13.2020	Fernanda	Pini	SCCRTC	Carolyn	Kelly	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.13.2020	Fernanda	Pini	SCCRTC	Geri	Lieby	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.13.2020	Fernanda	Pini	SCCRTC	Rebecca	Schiffirin	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.13.2020	Fernanda	Pini	SCCRTC	Alayne	Meeks	Citizen	TCAA Comment

TO							From			Subject
Date Letter Rec'd/Sent	Type	Incoming/Outgoing	Response	First	Last	Organization	First	Last	Organization	
11/12/20	Email	Incoming	F.Pini 11.13.2020	Fernanda	Pini	SCCRTC	Tina	Andreatta	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.13.2020	Fernanda	Pini	SCCRTC	Jim	Potterton	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.13.2020	Fernanda	Pini	SCCRTC	Maria	Corona	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.13.2020	Fernanda	Pini	SCCRTC	Brian	Corser	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.13.2020	Fernanda	Pini	SCCRTC	Kerstin	Breidenthal	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.13.2020	Fernanda	Pini	SCCRTC	Brooke	Wright	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.13.2020	Fernanda	Pini	SCCRTC	Jessie	Beck	Citizen	TCAA Comment
11/12/20	Email	Incoming	F.Pini 11.13.2020	Fernanda	Pini	SCCRTC	Colleen	Young	Citizen	TCAA Comment
11/13/20	Email	Incoming	F.Pini 11.16.2020	Fernanda	Pini	SCCRTC	Terry	Tiedeman	Citizen	TCAA Comment
11/13/20	Email	Incoming	F.Pini 11.16.2020	Fernanda	Pini	SCCRTC	Tutti	Hacking	Citizen	TCAA Comment
11/13/20	Email	Incoming	F.Pini 11.16.2020	Fernanda	Pini	SCCRTC	Alanda	Thompson	Citizen	TCAA Comment
11/13/20	Email	Incoming	F.Pini 11.16.2020	Fernanda	Pini	SCCRTC	Michael	Borg	Citizen	TCAA Comment
11/16/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Steven	Lustgarden	Citizen	TCAA Comment
11/16/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Andrew	Goldenkranz	Citizen	TCAA Comment
11/16/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Claudia	Brown	Citizen	TCAA Comment
11/16/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Jamie	Townsend	Citizen	TCAA Comment
11/16/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Karl	Thomas	Citizen	TCAA Comment

Correspondence Log 11/01/2020 - 11/30/2020

RTC Meeting 12/03/2020

TO							From			Subject
Date Letter Rec'd/Sent	Type	Incoming/Outgoing	Response	First	Last	Organization	First	Last	Organization	
11/16/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Alex	Yasbek	Citizen	TCAA Comment
11/16/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Dean	Silvers	Citizen	TCAA Comment
11/16/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Kaki	Rusmore	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	William	Houston	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Michele	Huesties	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Carol	Easton	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Donna	Murphy	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	David	Field	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Greg	McPheeters	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Gary	Landrebe	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	William	Bishoff	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Richard	Spencer	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Ros	Munro	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Rebecca	Zeilon	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Mary	Carvalho	Citizen	TCAA Comment
11/17/20	Email	Incoming	K.Corwin 11.18.2020	Fernanda	Pini	SCCRTC	Phil	Boutelle	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Hector	Melgoza	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Rosie	King	Citizen	TCAA Comment

TO							From			Subject
Date Letter Rec'd/Sent	Type	Incoming/Outgoing	Response	First	Last	Organization	First	Last	Organization	
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Geraldine	Lieby	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Sharon	Hull	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Barry	Scott	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Brian	Lopez	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Marc	Schneider	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Karen	Close	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Dennis	Cavaille	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Guy	Zahller	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	David	Fairchild	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Sarah	Drobshoff	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Jennie	Dusheck	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	George	Marino	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Elisabeth	Potts	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Eric	Richter	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Robin	Gaura	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.17.2020	Fernanda	Pini	SCCRTC	Jeanne	Beck	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.18.2020	Fernanda	Pini	SCCRTC	Frank	Anderson	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.18.2020	Fernanda	Pini	SCCRTC	Mari	Tustin	Citizen	TCAA Comment

Correspondence Log 11/01/2020 - 11/30/2020

RTC Meeting 12/03/2020

TO							From			Subject
Date Letter Rec'd/Sent	Type	Incoming/Outgoing	Response	First	Last	Organization	First	Last	Organization	
11/17/20	Email	Incoming	F.Pini 11.18.2020	Fernanda	Pini	SCCRTC	Cindy	Rubin	Citizen	TCAA Comment
11/17/20	Email	Incoming	F.Pini 11.18.2020	Fernanda	Pini	SCCRTC	Zachary	Sampson	Citizen	TCAA Comment
11/19/20	Email	Incoming	K.Corwin 11.19.2020	Fernanda	Pini	SCCRTC	Christian Rex	van Minnen	Citizen	TCAA Comment
09/28/20	Contact us form	Incoming		Shannon	Munz	SCCRTC	Dan	Denevan	Citizen	Cost of the rail trail from San Lorenzo River trestle to 47th Ave - does the RTC support this?
09/05/20	Contact us form	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Bill	LeBon	Citizen	TCAA Comment
09/23/20	Contact us form	Incoming	K.Corwin 11.19.2020	NA	NA	Caltrans District 5	Rev. Deborah	Russell	Citizen	Comments on Hwy 1 South resurfacing project
10/09/20	Contact us form	Incoming	K.Corwin 11.19.2020	Tommy	Travers	SCCRTC	Donna	Hall	Citizen	Please consider upgrading bicycle route on Old San Jose Road.
10/13/20	Contact us form	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Rebecca	Zeilon	Citizen	TCAA Comment
10/13/20	Contact us form	Incoming		Yesenia	Parra	SCCRTC	Brad	Edwards	Citizen	Public Records Request
10/15/20	Contact us form	Incoming		Shannon	Munz	SCCRTC	Becky	Steinbruner	Citizen	When will the hydrogen fuel cell passenger train demo be coming to Santa Cruz County?
10/24/20	Contact us form	Incoming		Shannon	Munz	SCCRTC	Marie	Haka	Citizen	Herbicide comment
11/09/20	Contact us form	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Bonnie	Gutierrez	Citizen	TCAA Comment
11/11/20	Contact us form	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Dean	Cutter	Citizen	TCAA Comment
11/11/20	Contact us form	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Martha	Graham- Waldon	Citizen	TCAA Comment
11/13/20	Contact us form	Incoming	J.Thompson 11.20.2020	Jason	Thompson	SCCRTC	Jan	Jensen	Citizen	Embankment Erosion on Prospect Avenue bluff
11/13/20	Contact us form	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Gary	Heath	Citizen	TCAA Comment
11/16/20	Contact us form	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	William	Delaney	Citizen	Corridor survey study has been compromised by train advocates.
10/16/20	Contact us form	Incoming	F.Munz 10.20.2020	Shannon	Munz	SCCRTC	Brittney	Poppell	Citizen	Question re: status of Hwy 1 corridor projects

TO							From			Subject
Date Letter Rec'd/Sent	Type	Incoming/Outgoing	Response	First	Last	Organization	First	Last	Organization	
10/23/20	Contact us form	Incoming	J.Vargas 11.19.2020	NA	NA	SCC Public Works	Paula	Reed	Citizen	Hazard Report on La Madrona Frontage Road
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Eva	Holt	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Nanda	Wilson	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Dain	Zaffke	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Kaitlyn	Schlicht	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Jeffrey	Moss	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Paul	Braga	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Bryan	Largay	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Karen	Haralson	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Jessica	Evans	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Brendan	Quirk	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Carter	Potts	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Shachar	Tassa	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Deana	Alloin	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Roscoe	VanHorne	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Robert	Stephens	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Trician	Comings	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Gabriel	Wolff	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Herb	Jellinek	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Nancy	Faulstich	Regeneracion Pajaro Valley	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Ron	Nance	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Diane	Cowen	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Tom & Melanie	Larson	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.19.2020	Fernanda	Pini	SCCRTC	Jim	Danaher	Citizen	TCAA Comment
11/19/20	Email	Incoming	S.Munz 11.20	Fernanda	Pini	SCCRTC	Nadene	Thorne	Citizen	What is the status of Progressive Rail's request to withdraw form the county rail service contract?

TO							From			Subject
Date Letter Rec'd/Sent	Type	Incoming/Outgoing	Response	First	Last	Organization	First	Last	Organization	
11/20/20	Email	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Bill	LeBon	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Justin	Walsh	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Anne	Kennedy	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Anne	Easley	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Ann	Bodine	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Emily	Scott	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Amy	Muraki	Citizen	TCAA Comment
11/19/20	Email	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Steve	Leonard	Citizen	TCAA Comment
11/20/20	Email	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Paula	Bradley	Citizen	TCAA Comment
11/20/20	Email	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Peggy	Flynn	Citizen	TCAA Comment
11/20/20	Email	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Elice	Horton	Citizen	TCAA Comment
11/20/20	Email	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Jill & Dan	Dion	Citizen	TCAA Comment
11/20/20	Email	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Dianne	Dryer	Citizen	TCAA Comment
11/20/20	Email	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Tina	Andreatta	Citizen	TCAA Comment
11/20/20	Email	Incoming	F.Pini 11.20.2020	Fernanda	Pini	SCCRTC	Joan	Gilbert Martin	Citizen	TCAA Comment
11/21/20	Email	Incoming	F. Pini 11.24.2020	Fernanda	Pini	SCCRTC	Jeanette	Ponzo Guire	Citizen	TCAA Comment
11/21/20	Email	Incoming	N/A	Lara	Bertaina	DOT CA	Tom	Kellogg	Citizen	Highway 1 Aux Lane Draft EIR comment
11/22/20	Email	Incoming	K.Corwin 11.23.2020	Krista	Corwin	SCCRTC	Jeffrey	Clark	Citizen	Bike map question
11/20/20	Email	Incoming	F.Pini 11.24.2020	Fernanda	Pini	SCCRTC	Danielle	Garland	Citizen	TCAA Comment
11/21/20	Email	Incoming	F.Pini 11.24.2020	Fernanda	Pini	SCCRTC	Eva	Brunner	Citizen	TCAA Comment
11/21/20	Email	Incoming	F.Pini 11.24.2020	Fernanda	Pini	SCCRTC	S. LaVerne	Coleman	Citizen	TCAA Comment
11/21/20	Email	Incoming	F.Pini 11.24.2020	Fernanda	Pini	SCCRTC	Jill	Dion	Citizen	TCAA Comment
11/21/20	Email	Incoming	F.Pini 11.24.2020	Fernanda	Pini	SCCRTC	Joel	Isaacson	Citizen	TCAA Comment



PROJECT UPDATE – SANTA CRUZ COUNTY

PREPARED FOR THE DECEMBER 3, 2020 SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION MEETING

PROJECTS UNDER CONSTRUCTION

	Project	Location Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager (Resident Engineer)	Contractor	Comments
1.	Santa Cruz 1 CAPM and Bridge Rails (1C85U)	In and near Santa Cruz from North Aptos up to Jct. Route 9 PM (10.2 to 17.5)	Pavement Rehabilitation, ADA Curb Ramps, Guardrail/Barrier rail/Bridge	June 2, 2019 – Winter 2020	\$22 million	SHOPP	Luis Duazo (GG)	Granite Construction Company Watsonville, CA	Work continues to finish striping, upgrade guardrail and complete miscellaneous work such as electrical and curb ramps. Work on schedule to be completed by winter.
2.	Highway 17 Pasatiempo Shoulder Widening (1C670)	South of Pasatiempo overcrossing (PM 0.2/0.5)	Shoulder widening and soil nail wall	Spring 2019- Winter 2020	\$5.7 million	SHOPP	Luis Duazo (BR)	Graniterock Company Watsonville, CA	Work continues to finish the paving, signage and miscellaneous work. Work to be completed by winter.
3.	Highway 17 North Route 17 CAPM (1F760)	Scotts Valley from just north of the Granite Creek Road overcrossing to SCL (PM 6.0/12.5)	Maintenance pavement overlay	Summer 2020	\$19 million	SHOPP SB-1	Doug Hessing (JW)	Granite Construction Company, Watsonville, CA	Work substantially complete. Minor punch list work remains.
4.	Pedestrian Signal Upgrades (1G160)	Various Locations: Highways 1, 9, 17, 129, and 152	Install Accessible Pedestrian Signal (APS)	January 2020 – Summer 2020	\$ 1.8 million	SHOPP	Mike Lew (FA)	Crosstown Electrical & Data, Inc	Contract was accepted on July 8 and we are currently in the closeout phase.
5.	Crosswalks and Pedestrian Safety Enhancements (1G760)	Various Locations: Highways 1, 9, 129, and 152 (Note: Project also includes six locations in Monterey County, on Routes 68 and 183)	Electrical/Signs/Flashing Beacons/Markings/Pavements	Fall 2020/ Spring 2021	\$1,000,000	Minor	Mike Lew	PS&E	Construction is underway.



PROJECT UPDATE – SANTA CRUZ COUNTY

PREPARED FOR THE DECEMBER 3, 2020 SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION MEETING

PROJECTS UNDER CONSTRUCTION (Cont'd.)

	Project	Location Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager (Resident Engineer)	Contractor	Comments
6.	Highway 1/ Highway 17 Ramp Safety Improvements (1H060)	From the Fishhook to Pasatiempo overcrossing (PM 16.7)	Construct ramp safety improvements	Summer 2020	\$5.8 million	SHOPP	Heidi Borders	CON	PS&E and R/W phase to be completed in June.

PROJECTS IN DEVELOPMENT

	Project	Location Post Mile (PM)	Description	Construction Timeline	Estimated Construction Cost	Funding Source	Project Manager	Phase	Comments
7.	Highway 1 Soquel Creek Scour Protection (1H480)	In Capitola at Soquel Creek Bridge (PM 13.3)	Bridge preventative maintenance – Place scour protection	Winter 2022	\$2.2 million	SHOPP	Heidi Borders	PS&E	PA&ED was achieved 4/14/2020. Project to move into PS&E (Design Phase).
8.	TMS Detection Repair (1H990)	Various locations throughout District 5 along SRs 1, 17, 68, 156, 101 (PM Various)	Replace failed TMS Detection	Summer 2020/Winter 2021	\$4.9 million	SHOPP SB-1	Brandy Rider (PD)	PS&E/RW	Project advertisement complete. Currently pending allocation for construction dollars at the Dec. 2020, CTC meeting.
9.	Highway 1 Davenport Culvert Replacement (0J200)	Near Davenport and south of Waddell Creek Bridge (PM 31.9/35.7)	Replace culverts	Fall 2021	\$3.6 million	SHOPP SB-1	Heidi Borders	PS&E	The project is in the design, right of way, and permitting phase.
10.	SCr 9 South Drainage and Erosion Control Improvements (1F920)	From SR 1 and 9 to slightly north of Glen Arbor Road (PM 0.0/8.5)	Upgrade drainage systems and stabilize slopes	Fall 2020	\$2 million	SHOPP	Doug Hessing	PS&E/RW	Project is ready to list.



PROJECT UPDATE – SANTA CRUZ COUNTY

PREPARED FOR THE DECEMBER 3, 2020 SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION MEETING

PROJECTS IN DEVELOPMENT (Cont'd.)

	Project	Location Post Mile (PM)	Description	Construction Timeline	Estimated Construction Cost	Funding Source	Project Manager	Phase	Comments
11.	Highway 9 PM 1.0 and 4.0 Viaduct (1K120)	Near SCr north of Vernon Street (PM 1/1)	Construct side-hill viaduct restore roadway and facilities, place Water Pollution Control BMPs, erosion control	Fall 2022	\$9.9 million	SHOPP	Doug Hessing	PA&ED	Project is in preliminary Design and Environmental phase.
12.	SCr 9 Upper Drainage and Erosion Control Improvements (1G950)	In Boulder Creek from Holiday Lane to just south of Ben Lomond to the SR 236/9 Junction (PM 8.5/25.5)	Upgrade drainage and erosion control	Spring 2023	\$5.4 million	SHOPP	Doug Hessing	PA&ED	The Draft Environmental Document has completed public circulation.
13.	Highway 9 San Lorenzo River Bridge and Kings Creek Bridge Replacement (1H470)	Near Boulder Creek, at San Lorenzo River Bridge and at Kings Creek Bridge (PM 13.6/15.5)	Replace bridges	Summer 2022	\$12 million	SHOPP SB-1	Doug Hessing	PA&ED	Project is in preliminary Design and Environmental phase.
14.	Highway 9 Hairpin Tieback (1K130)	Near Boulder Creek about 1.1 miles south of the SR 236/9 Junction (PM 19.97)	Soldier Pile Tieback Retaining Wall	Spring 2021	\$2.6 million	SHOPP	Doug Hessing	PA&ED	Storm Damage Repair
15.	Highway 17 Wildlife Habitat Crossing (1G260)	From Laurel Road to just north of Laurel Road (PM 9.442-9.692)	Construct wildlife undercrossing	Summer 2021	\$7 million	SHOPP	Aaron Henkel	PS&E/RW	Project is in design and on schedule.



PROJECT UPDATE – SANTA CRUZ COUNTY

PREPARED FOR THE DECEMBER 3, 2020 SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION MEETING

PROJECTS IN DEVELOPMENT (Cont'd.)

	Project	Location Post Mile (PM)	Description	Construction Timeline	Estimated Construction Cost	Funding Source	Project Manager	Phase	Comments
16.	Highway 129/ Lakeview Road Intersection Improvements (1G990)	Near Watsonville, at Lakeview Road (PM 1.4)	Construct roundabout and improve street lighting	Spring 2021	\$4.5 million	SHOPP	Luis Duazo	PS&E/RW	Utility relocations are underway in advance of construction.
17.	Highway 152 Corralitos Creek ADA (05- 1F620)	Near Watsonville, East of Beverly Drive to Holohan / College Road (PM1.9 to R2.0)	Construct Accessible Pathway	Spring 2022	\$3.4 million	SHOPP	Mike Lew	PS&E	Design phase for this project started last month after the August CTC meeting.
18.	Highway 236 Heartwood Hill Wall (1M450)	Near Boulder Creek (PM 5.4)	Restore Embankment with a Retaining Wall	2022/2023	\$1.8 million	SHOPP	Doug Hessing	PS&E	The project is in the Design and Right of Way Phase.
19.	Santa Cruz & San Benito Rumble Strip & Striping Safety Project (1M330)	Various-multi- county locations. In Sta. Cruz, the project includes Highways 1, 9, 17, 129	Update Striping and Install Edgeline and Center Rumble Strips at Various Locations	2023	\$4.7 million	SHOPP Safety Collision Reduction	Brandy Rider (J.W.)	PS&E	Improvements at various highway locations, various postmiles: Rte. 1: Edge Line/Shoulder Rumble Strip, Rte. 9: Update Striping Rte. 17: Edge Line/Shoulder Rumble Strip Rte 129: Edge Line/Shoulder Rumble Strip; Centerline rumble strip, Update Striping
20.	Felton Safety Improvements (1M400)	On Route 9 in Santa Cruz County between Kirby St. and San Lorenzo Valley High School (PM 6.3/7.2)	Construct Accessible Pedestrian Path	2024/25	\$8 million	SHOPP Safety	Doug Hessing (J.W.)	PA&ED	Survey work is starting.



PROJECT UPDATE – SANTA CRUZ COUNTY

PREPARED FOR THE DECEMBER 3, 2020 SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION MEETING

PROJECTS IN DEVELOPMENT (Cont'd.)									
	Project	Location Post Mile (PM)	Description	Construction Timeline	Estimated Construction Cost	Funding Source	Project Manager	Phase	Comments
21.	129 Paving, Sign Panels, Lighting, TMS Improvement (1J830)	In Santa Cruz County, in and near Watsonville for SR129/1 separation to Salsipuedes Creek Bridge (PM 0/0.56)	Pavement Preservation, Lighting, Sign Panel Replacement and TMS Elements improvements	2024/25	\$8 million	SHOPP	Doug Hessing (J.W.)	PA&ED	Complete streets additions are being evaluated.

ACRONYMS USED IN THIS REPORT:

- ADA Americans with Disabilities Act
- CEQA California Environmental Quality Act
- CMAQ Congestion Mitigation Air Quality
- CMIA Corridor Mobility Improvement Account
- CTC California Transportation Commission
- ED Environmental Document
- EIR Environmental Impact Report
- PA&ED Project Approval and Environmental Document
- PM Post Mile
- PS&E Plans, Specifications, and Estimates
- RW Right of Way
- SBI Senate Bill 1, the Road Repair and Accountability Act of 2017
- SCL Santa Clara County Line
- SHOPP State Highway Operation and Protection Program
- SR State Route
- STIP State Transportation Improvement Program
- TMS Traffic Management System

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TO: Regional Transportation Commission

FROM: Sarah Christensen P.E.

RE: Highway 1 41st Avenue to Soquel Drive Auxiliary Lanes and Bus on Shoulder Project Amendment to the contract with the County of Santa Cruz for Right of Way, and Agreement with County Parks & Recreation for Environmental Mitigation

RECOMMENDATIONS

Staff recommends that the Regional Transportation Commission (RTC):

1. Approve the attached resolution (Attachment 1) authorizing an amendment to the contract with the County of Santa Cruz for right of way for the Highway 1 Auxiliary Lanes and Bus on Shoulder Project between 41st Avenue to Soquel Drive interchanges which includes a new bicycle/pedestrian overcrossing at Chanticleer Avenue.
 2. Approve the attached resolution (Attachment 2) authorizing the Executive Director to negotiate and enter into a Cooperative Agreement with the County of Santa Cruz for off-site mitigation plantings and riparian habitat at Anna Jean Cummings County Park.
 3. Approve the amendment to the Measure D 5-year Program of Projects for Highway Corridors (Attachment 3).
-

BACKGROUND

In 2018, the RTC entered into a Cooperative Agreement with Caltrans outlining the roles and responsibilities for the final design and right of way components of the Highway 1 Auxiliary Lanes and Bus on Shoulder improvements between the Soquel Avenue/Drive and 41st Avenue interchanges, which includes the bicycle and pedestrian overcrossing at Chanticleer Avenue (Project), with the RTC as the implementing agency and Caltrans responsible for oversight. Subsequently, the RTC entered into a contract with the County of Santa Cruz for right of way support services for the Project with compensation not to exceed \$50,000. The right of way needs for the project are for the new bicycle and pedestrian bridge at Chanticleer Avenue which will be owned by the County of Santa Cruz, therefore it made sense for the County to acquire the right of way because they will own the underlying property for the bridge outside of the Caltrans right of way.

In July of 2020 RTC submitted grant applications to the California Transportation Commission (CTC) to fund a package of projects included in the Watsonville-Santa Cruz Multimodal Corridor Program. The grant programs included cycle 2 of the Senate Bill 1 (SB1) Solutions to Congested Corridors Program (SCCP) and Local Partnership Program (LPP). The CTC staff recommendations for award of cycle 2 funds were released on November 16, 2020, which included \$92.8M of SCCP funds and \$14.4M of LPP contingency funds for the Watsonville-Santa Cruz Multimodal Corridor Program. The CTC is scheduled to adopt the final programs at their meeting on December 2-3, 2020. If staff recommendations are adopted by the CTC, it would fully fund construction of the Project.

DISCUSSION

The final design and right of way components of the Project are nearing completion. The 100% PS&E package was submitted to Caltrans in July of 2020. The RTC and Caltrans are working toward wrapping up the plans and specifications for the project to reach the Ready to List (RTL) milestone. Other items needed for the Project to reach the RTL milestone include the Right of Way Certification, Environmental Certification, Construction Cooperative Agreement, and Freeway Agreement. The County of Santa Cruz is currently reviewing the final Freeway Agreement between the County and Caltrans, which is on target to be executed in December of 2020.

Caltrans is currently drafting the Construction Cooperative Agreement, with Caltrans as the implementing agency for construction of the Project. The Construction Cooperative Agreement includes funding information that will be finalized once the California Transportation Commission (CTC) adopts the programs for SB1 funds on December 2-3, 2020. Staff will return to the Commission with a recommendation for the Construction Cooperative Agreement at a future meeting.

An additional \$570,000 of Measure D is needed to fully fund the right of way component of the project, which includes right of way support, capital, environmental mitigation obligations, and RTC project management through 2025.

Cooperative Agreement with the County for Right of Way

The right of way needs for this project include partial acquisitions for the construction of the bicycle and pedestrian overcrossing at Chanticleer Avenue. The County of Santa Cruz completed appraisals of the proposed Temporary Construction Easement (TCE) and permanent easements at five properties.

County has performed the right of way support services to-date and performed due diligence meeting with the affected property owners together with RTC staff. County completed the draft appraisals and performed independent review of the appraisals to verify and validate the draft appraisals. The right-of-way capital budget is \$596,310. The County has requested this amendment, so that they can directly make offers. Staff recommends amending the contract with the County of Santa Cruz (19R0235) to add \$596,310 of compensation to cover the right of way acquisition costs according to the below estimated breakdown:

Real Property Services (support) Costs	\$ 50,000
Right of Way Acquisition (capital) Costs	<u>\$ 596,310</u>
Total (support + capital) costs	\$ 646,310

Staff recommends the RTC approve the attached resolution (Attachment 1) authorizing the Executive Director to negotiate and execute an amendment to the contract with the County of Santa Cruz (19R0235) for \$596,310 for a total not to exceed value of \$646,310, for right of way support services and acquisitions subject to final negotiations and approval by legal counsel as to form. The draft amendment to the contract is included as Attachment 4.

Environmental Mitigation

The project is expected to impact 71 trees of various species, which will require mitigation in accordance with permit requirements. RTC staff worked with the County of Santa Cruz Department of Parks, Open Space, and Cultural Services (County Parks) staff to prepare a conceptual planting plan. County Parks developed a plan for off-site mitigation plantings at Anna Jean Cummings County Park in Soquel. The concept plan includes planting of 255 trees, 75% of which must be Coastal Live Oak (CLO), including maintenance of the trees over 5 years by County Parks staff and volunteers as proposed in the permit applications.

The RTC submitted permit applications to the Regional Water Quality Control Board (RWQCB) and the California Department of Fish and Wildlife (CDFW) in early August of 2020, which included the off-site mitigation plan. On August 24, 2020 the RTC received a response from the RWQCB that the application was deemed complete, and final review and approval of the application is underway. On November 18, 2020 the RTC received a letter from CDFW indicating the application was complete and will issue the Lake and Streambed Alteration Agreement serving as the 1602 permit within 60 days. Final permits are anticipated to be received in early 2021. Off-site mitigation is funded from the right-of-way component of the project.

In order to implement the off-site mitigation, **staff recommends the RTC approve the attached Resolution (Attachment 2) authorizing the Executive Director to negotiate and enter into an agreement with the County of Santa Cruz for a total value not to exceed \$529,083 with a term through December 31, 2025 for environmental mitigation subject to final negotiations and approval by legal counsel as to form.** The draft agreement, concept plan, and cost estimate for the off-site mitigation is included as Attachment 5. The off-site mitigation will be funded by STIP right of way funds (environmental mitigation is part of the right of way component of the project) and Measure D funds and is estimated to be spread over the 5-year maintenance period. The proposed amendment to the 5 year plan for Highway Corridors includes \$570,000 of Measure D between FY 21/22 and FY 24/25 to fully fund this agreement as well as RTC project management costs over the 5 years.

FISCAL IMPACT

The right of way support and capital components of the Project are funded by the State Transportation Improvement Program (STIP). The RTC received the \$750,000 STIP allocation from the CTC in 2019 for the right of way component of the project. The FY 20/21 budget includes \$720,000 STIP funds, with \$700,000 of which remaining to fund the right of way costs which includes a portion of the environmental mitigation planting costs. The remaining environmental mitigation planting will be funded by Measure D, which requires a 5 year plan amendment to fund the remaining agreement value over 5 years. The Measure D Cash Flow Model shows sufficient capacity in the Measure D Highway Category to fund the proposed agreement. Remaining capacity (STIP right of way funds) exist in this fiscal year's budget to fund this agreement through June of 2021.

SUMMARY

RTC recommends approving an amendment to the contract with the County of Santa Cruz for the right of way component of the Project. Staff recommends entering into an agreement with the County of Santa Cruz to implement required off-site mitigation plantings and maintenance at Anna Jean Cummings County Park.

ATTACHMENTS

1. Resolution – Amendment to the County Cooperative Agreement for the Right of Way component of the Project
2. Resolution – Cooperative Agreement with the County of Santa Cruz for off-site mitigation plantings and maintenance
3. Measure D 5 Year Program of Projects – Highway Corridors
4. Draft Cooperative Agreement Amendment for Right of Way
5. Draft Cooperative Agreement for Mitigation

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RESOLUTION NO.

Adopted by the Santa Cruz County Regional Transportation Commission
on the date of December 3, 2020
on the motion of Commissioner
duly seconded by Commissioner

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO AMEND THE AGREEMENT
WITH THE COUNTY OF SANTA CRUZ FOR THE RIGHT OF WAY COMPONENT OF THE
HIGHWAY 1 AUXILIARY LANES AND BUS ON SHOULDER PROJECT BETWEEN 41ST AVENUE
AND SOQUEL DRIVE

WHEREAS, Highway 1 is the most heavily traveled highway in Santa Cruz County, is often congested and has safety concerns;

WHEREAS, Highway 1 serves as the backbone for the movement of people and goods through the majority of the urban area in Santa Cruz County, providing access to schools, commercial, residential, and recreational destinations;

WHEREAS, the Measure D expenditure plan approved by voters of Santa Cruz County in 2016 included auxiliary lanes between Bay Avenue/Porter Street and State Park Drive;

WHEREAS, in 2018 the RTC entered into a Cooperative Agreement with Caltrans for the final design and right of way components of the project, with the RTC as the implementing agency and Caltrans responsible for oversight; and

WHEREAS, in 2019 the RTC contracted with County of Santa Cruz for real property services for the project;

THEREFORE, BE IT RESOLVED BY THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION THAT:

The Executive Director is authorized to negotiate and execute an amendment to the real property services agreement with County of Santa Cruz in the amount of \$596,310 for the right of way component of the project (includes support, capital, and legal fees), with a total agreement value not to exceed \$646,310, subject to final negotiations and approval by legal counsel as to form.

AYES: COMMISSIONERS

NOES: COMMISSIONERS

ABSTAIN: COMMISSIONERS

Bruce McPherson, Chair

ATTEST:

Guy Preston, Secretary

Distribution: RTC Fiscal, RTC Project Manager, and Consultant Project Manager

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RESOLUTION NO.

Adopted by the Santa Cruz County Regional Transportation Commission
 on the date of December 3, 2020
 on the motion of Commissioner
 duly seconded by Commissioner

**A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN
 AGREEMENT WITH THE COUNTY OF SANTA CRUZ FOR OFFSITE MITIGATION REQUIRED
 FOR THE HIGHWAY 1 AUXILIARY LANES AND BUS ON SHOULDER PROJECT BETWEEN 41ST
 AVENUE/SOQUEL DRIVE**

WHEREAS, Highway 1 is the most heavily traveled highway in Santa Cruz County, is often congested and has safety concerns;

WHEREAS, Highway 1 serves as the backbone for the movement of people and goods through the majority of the urban area in Santa Cruz County, providing access to schools, commercial, residential, and recreational destinations;

WHEREAS, the Measure D expenditure plan approved by voters of Santa Cruz County in 2016 included auxiliary lanes between Bay Avenue/Porter Street and State Park Drive;

WHEREAS, in 2018 the RTC entered into a Cooperative Agreement with Caltrans for the final design and right of way components of the project, with the RTC as the implementing agency and Caltrans responsible for oversight; and

WHEREAS, the RTC as the implementing agency for final design and right of way for the project prepared and submitted environmental permit applications to the regulatory agencies which included a conceptual plan for required mitigation plantings;

WHEREAS, in order to implement off-site mitigation an agreement with the County of Santa Cruz is required to fund the plantings and maintenance over a 5-year period;

THEREFORE, BE IT RESOLVED BY THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION THAT:

1. The Executive Director is authorized to negotiate and enter into an agreement with the County of Santa Cruz for off-site mitigation with a value not to exceed \$529,083 and a term through December 31, 2025, subject to final negotiations and approval by legal counsel as to form.
2. The Measure D 5 year Plan for Highway Corridors is hereby amended, as shown in Exhibit 1.

AYES: COMMISSIONERS

NOES: COMMISSIONERS

ABSTAIN: COMMISSIONERS

Bruce McPherson, Chair

ATTEST:

Guy Preston, Secretary

Distribution: RTC Fiscal, RTC Project Manager, and Consultant Project Manager

Exhibit 1: Measure D 5 Year Program of Projects – Highway Corridors

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Measure D: 5-Year Program of Projects (FY20/21-FY24/25)

Amended 12/3/20

Previously updated 6/6/19, 6/27/19, 2/6/20, 3/5/20, 5/7/20, 9/3/20, 11/5/2020.

Category: **Highway Corridors (25% of Measure D Revenues)**

	Project	Description	Schedule	Prior Years Spent	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	Total Measure D	Updates Approved 12/3/20
1	Highway 1: Auxiliary Lanes and Bus on Shoulder from 41st to Soquel; Chanticleer Bike/Pedestrian Overcrossing ⁽¹⁾	Freeway operational improvement, bus on shoulder improvements, rehab roadway and drainage, improve bicycle/pedestrian access over freeway.	Start Spring 2021	\$1,043,387	\$520,195	\$620,000	\$200,000	\$100,000	\$100,000	\$2,583,582	Added funds for right of way and project management: \$270k in FY 21/22, \$100k in each FY 22/23 through 24/25 for a total of \$570k
2	Highway 1: Auxiliary Lanes & Bus on Shoulder from State Park to Bay-Porter, Reconstruction of Capitola Avenue Overcrossing ⁽²⁾ and Bicycle/Pedestrian Overcrossing at Mar Vista Dr ⁽³⁾	Freeway operational improvement, bus on shoulder improvements, soundwalls and retaining walls, reconstruct Capitola Ave. overcrossing with sidewalks and bike lanes	FY22/23	\$492,007	\$1,887,437	\$4,220,000	\$2,900,000	\$5,200,000	\$2,600,000	\$17,299,444	No change
3	Highway 1: Auxiliary Lanes & Bus on Shoulder from Freedom to State Park, and Reconstruction of two railroad bridges, and widening of the bridge over Aptos Creek/Spreckles Drive ⁽⁴⁾	Freeway operational improvement, bus on shoulder improvements, soundwalls and retaining walls, reconstruct 2 railroad bridges and widen bridge over Aptos Creek/Spreckles Drive	FY23/24	\$171,771	\$3,276,229	\$4,971,500	\$4,892,500	\$350,000	\$250,000	\$13,912,000	No change
4	Santa Cruz County Regional Conservation Investment Strategy - Grant match	Match to Wildlife Conservation Board grant for early mitigation planning for transportation projects.	TBD	\$13,605	\$13,680	(\$1,785)				\$25,500	No change
5	Cruz 511-Traveler Information and Commute Manager	Ongoing system & demand management (TDM), includes Cruz511.org traveler information, carpool and other TDM programs	Ongoing	\$186,192	\$250,000	\$200,000	\$200,000	\$200,000	\$225,000	\$1,131,131	No change
6	Safe on 17	Ongoing system management program, involves increased CHP enforcement on Highway 17	Ongoing	\$46,505	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$268,011	No change
7	Freeway Service Patrol ⁽⁵⁾	Ongoing system management and congestion reducing program. Roving tow trucks removing incidents and obstructions during peak travel periods on Hwy 1 and Hwy 17	Ongoing	\$204,553	\$166,099	\$174,404	\$183,124	\$192,280	\$201,894	\$995,600	No change
	Completed Projects	Unified Corridor Investment Study-Analysis of Highway 1 corridor projects	completed Jan 2019	\$199,808	\$0	\$0	\$0	\$0	\$0	\$199,808	No change
Estimated Annual Measure D Highway Corridors Expenditures				\$2,357,827	\$6,163,640	\$10,234,119	\$8,425,624	\$6,092,280	\$3,426,894	\$36,415,075	
8	Interprogram Loan for Hwy 17 Wildlife Crossing	Interprogram loan to allow Hwy 17 Wildlife Crossing project to proceed without bonding.	Interprogram Loan	\$0	\$0	\$479,999	\$2,549,000	-\$166,667	-\$166,667	\$2,862,333	No change
Total Expenditures (with loans & repayments)				\$2,357,827	\$6,163,640	\$10,714,119	\$10,974,624	\$5,925,614	\$3,260,228	\$39,277,408	

Notes:

- Hwy 1 41st/Soquel Aux Lane and Chanticleer B/P Overcrossing:** Previously programmed funds used for preliminary and final engineering design and right-of-way phases over the period FY 17/18-through-FY 19/20. Measure D funding
- Hwy 1 Auxiliary Lanes from State Park Drive to Bay/Porter Project:** Measure D funding for preliminary design and environmental documentation (FY 18/19 - FY 19/20) assumes PS&E will be advanced in FY 20/21, and right-of-way
- Mar Vista Bicycle/Pedestrian Overcrossing:** Project combined with Bay/Porter-State Park 5/7/20. \$300k Measure D funds to supplement project management and public outreach support activities as needed. \$48,500 replaces RS1
- Hwy 1 Freedom-State Park:** Added to Expenditure Plan and 5-year Plan as part of the SIP 2/20 and 3/20.
- Freeway Service Patrol:** Through state budget/SB1 more Caltrans funds became available reducing Measure D needer

AMENDMENT #1

TO AGREEMENT NO. 19R0235 BETWEEN THE COUNTY OF SANTA CRUZ
AND THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION
COMMISSION

Effective _____ the parties hereto agree to amend that certain agreement dated June 13, 2019 by and between the SANTA CRUZ REGIONAL TRANSPORTATION COMMISSION hereinafter called RTC and the County of Santa Cruz hereinafter called CONTRACTOR, as follows:

1. Amend Article I (entitled "DUTIES") to read as follows:
CONTRACTOR agrees to exercise special skill to accomplish the following results: Provide real property services for the RTC associated with the Highway 1 41st/Soquel Auxiliary Lanes Project (Project), including temporary and permanent right-of-way acquisitions for project improvements or utility relocations, utility agreements, right-of-way cost estimating, and Caltrans right of way certification, including condemnation action on behalf of the Project. The RTC professional engineering consultant will perform right-of-way boundary surveys and prepare the plat maps and legal descriptions for the project for the CONTRACTOR to review. CONTRACTOR shall conduct appraisals and acquisitions for right-of-way needs for the Project.

2. Amend Article II (entitled "COMPENSATION") to read as follows:
In consideration for CONTRACTOR accomplishing said result, RTC agrees to pay CONTRACTOR the corresponding hourly labor, equipment rates established by the County of Santa Cruz for the fiscal year during which the work was performed in an amount not to exceed \$646,310 for support, capital, and/or legal costs. The hourly rates shall include the corresponding overhead rates established for the position occupied by the individuals performing the work. Additional expenses such as copying, recording fees, and other incidental expenses will be reimbursed at actual cost. The established County of Santa Cruz labor and equipment rates table is included as Exhibit 1 and each fiscal year the County of Santa Cruz shall provide the labor and equipment rate table for that fiscal year to become Exhibit 1 for the corresponding fiscal year. The contract amount includes the anticipated just compensation for the temporary and permanent right of way acquisitions to the owners impacted by the Project. RTC will reimburse the CONTRACTOR the actual acquisition costs of acquiring not to exceed \$596,310; however, in the event that cost-of-acquisition of the property interests required for the Project exceed this amount, CONTRACTOR shall not be required to acquire those property interests and expend funds in excess of the reimbursable amount without further written amendment of Agreement No. 19R0235.

All other provisions of said agreement shall remain the same.

SIGNATURES

County of Santa Cruz

Santa Cruz County Regional
Transportation Commission

By _____
Date: _____
Matt Machado
Director of Public Works
County of Santa Cruz

By _____
Date: _____
Guy Preston
Executive Director

RISK:

RISK:

By _____
Date: _____
County Risk Manager

By _____
Date: _____
RTC Administrative Services Officer

APPROVED AS TO FORM:

APPROVED AS TO FORM:

By _____
Date: _____
County Counsel

By _____
Date: _____
RTC Counsel

DISTRIBUTION: RTC Fiscal
Administrative Services Officer
CONTRACTOR

ATTACHMENTS: EXHIBIT 1 – COUNTY OF SANTA CRUZ RATES

AGREEMENT BETWEEN THE COUNTY OF SANTA CRUZ PARKS AND RECREATION DIVISION AND THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR MITIGATION FUNDING FOR THE OFF-SITE PLANTING AND MITIGATION AT ANNA JEAN CUMMINGS COUNTY PARK

This Agreement, dated _____, 20____ (“Effective Date”), is by and between the County of Santa Cruz Parks and Recreation Division (“COUNTY”) and the Santa Cruz County Regional Transportation Commission (“RTC”).

RECITALS

A. RTC and Caltrans are required to mitigate tree and riparian impacts to the Rodeo Gulch and Soquel Drive-In Roadside Ditch associated with the Highway 1 41st to Soquel Avenue Auxiliary Lane and Bus on Shoulder Project including a new Pedestrian/Bicycle Overcrossing at Chanticleer Drive in Santa Cruz County and the City of Capitola; hereinafter referred to as "PROJECT".

B. County of Santa Cruz (hereinafter “COUNTY”) owned Anna Jean Cummings County Park (AJC) has been identified as a County Park with suitable habitat for the off-site mitigation of planting 255 trees and to establish 1.65 acres of riparian.

C. COUNTY has developed conceptual planting plan and maintenance, monitor, and protection plan, attached hereto as Exhibit A and incorporated herein by this reference (hereinafter “AJC OFF-SITE PLANTING AND MITIGATION PROJECT”).

D. Implementation of the AJC OFF-SITE PLANTING & MITIGATION PROJECT is to mitigate the impacts of the PROJECT within the jurisdictional areas of California Department of Fish and Wildlife (CDFW) and Regional Water Quality Control Board (RWQCB) and to meet their permit compliance and mitigation requirements. The conceptual plans, areas of off-site mitigation and preliminary cost estimates are shown in Exhibit B.

SECTION I

RTC AGREES:

1. Total RTC Contribution. To compensate the COUNTY up to \$529,083 in Measure D Highway category funds and State Transportation Improvement Program funds to fully install, maintain, monitor, and protect the AJC OFF-SITE PLANTING & MITIGATION PROJECT, as set forth in Section II, and in accordance with Exhibits A and B. Said payment shall include reimbursement to COUNTY for the purchase, design, installation, irrigation, watering, mulching, fertilizing, monitoring and reporting and associated direct expenses included, as well as staff time and contract management costs incurred in connection with the AJC OFF-SITE PLANTING & MITIGATION PROJECT.
2. Payment Schedule. Payment will be made to the County on a reimbursement basis within 30 calendar days of invoice receipt. The County may draw upon these funds to implement, maintain, monitor, and report on the AJC OFF-SITE PLANTING & MITIGATION PROJECT in accordance with Paragraph 1 of Section II.

3. Communications. To facilitate communication between the COUNTY, RTC, Caltrans, California Department of Transportation, California Department of Fish and Wildlife and the Central Coast Regional Water Quality Control Board as needed to allow the RTC to verify that the work at the AJC OFF-SITE PLANTING & MITIGATION PROJECT will meet the RTC'S needs for mitigation for the PROJECT.
4. Notice of Audit. To provide timely notice to COUNTY if an audit is to be conducted.
5. Inspections. To inspect and approve the AJC OFF-SITE PLANTING & MITIGATION PROJECT as follows:
 - A. Inspect and approve project after notice from COUNTY that project construction is complete in accordance with Paragraph 1 of Section II.
 - B. Final project inspection and approval after notice from COUNTY that project maintenance, monitoring and reporting is complete in accordance with Paragraph 2 of Section II.

SECTION II

COUNTY AGREES:

1. AJC OFF-SITE PLANTING & MITIGATION PROJECT Implementation. To perform the following work necessary to fully implement the OFF-SITE PLANTING & MITIGATION PROJECT:
 - A. Prepare plan drawings, notes, and planting list for the AJC OFF-SITE PLANTING & MITIGATION PROJECT consistent with the Conceptual Plans and in accordance with the requirements of the final permits.
 - B. Construct the AJC OFF-SITE PLANTING & MITIGATION PROJECT, including but not limited to, purchase, design, installation, irrigation, watering, mulching, fertilizing, and monitoring for five years after planting.
 - C. Provide Yearly Progress Reports and notify RTC of completion of construction of the AJC OFF-SITE PLANTING & MITIGATION PROJECT. If upon inspection by RTC, RTC identifies a deficiency in which the PROJECT as constructed is not consistent with the Exhibit A, COUNTY agrees to remediate the deficiency.
 - D. Adhere to conditions and requirements stipulated in Lake or Streambed Alteration (1602) Agreement by CDFW and Section 404 permit issued by RWQCB.
2. AJC OFF-SITE PLANTING & MITIGATION PROJECT Maintenance, Monitoring, and Reporting. To perform the following work necessary to provide maintenance, monitoring, and reporting of AJC TREE PROJECT, for a period of five years after completion of construction.
 - A. Maintain the trees consistent for a period of five-years after completion of construction.
 - B. Monitor plant establishment and provide annual reports for a period of five-years after

completion of construction.

- C. Meet the success criteria, planting implementation and maintenance for the AJC OFF-SITE PLANTING & MITIGATION PROJECT as outlined in the portions of the final Mitigation and Monitoring Plan and the following regulatory permits issued for the PROJECT; California Department of Fish and Wildlife Permit No. 1600-2020-0241-R3.
- D. Notify RTC of completion of maintenance, monitoring and reporting period for the OFF-SITE PLANTING & MITIGATION PROJECT. If upon final inspection of the AJC TREE PROJECT by RTC, RTC identifies a deficiency in which the OFF-SITE PLANTING & MITIGATION PROJECT as maintained is not consistent with Exhibit A, the COUNTY agrees to remediate the deficiency.

3. Quarterly Progress Reporting. To provide progress reports to RTC at least every 3 months from the date of initial payment pursuant to Paragraph 2 of Section I until completion of construction. Each such report shall detail the status of project plans and specifications, and construction of the AJC OFF-SITE PLANTING & MITIGATION PROJECT. Reports shall show the estimated or actual dates to start and complete each phase of work, the project expenditures to-date, and the amount of funding remaining.

4. Final Accounting. To submit a final accounting to RTC regarding the implementation, maintenance, monitoring and reporting of the OFF-SITE PLANTING & MITIGATION PROJECT within 60-days of full project completion in accordance with Paragraphs 1 and 2 of Section II.

5. Compliance with Laws. With regard to administering and completing the AJC OFF-SITE PLANTING & MITIGATION PROJECT, COUNTY shall at all times comply with all applicable laws and regulations of the United States, the State of California, the County, and other regulatory agencies.

6. Records. To allow RTC to audit all expenditures relating to the implementation and maintenance, monitoring and reporting of the AJC OFF-SITE PLANTING & MITIGATION PROJECT in accordance with Paragraphs 1 and 2 of Section II, including for the duration of the construction of the AJC OFF-SITE PLANTING & MITIGATION PROJECT and for five (5) years following completion of that construction.

7. Limitation of Responsibility. COUNTY's obligations under this Agreement are only as expressly set forth in this Agreement. COUNTY has no responsibility for implementing the PROJECT or for ensuring that the AJC OFF-SITE PLANTING & MITIGATION PROJECT satisfies any mitigation or other requirement imposed by any public agency in connection with the PROJECT.

SECTION III

IT IS MUTUALLY AGREED:

- 1. Amendments to Agreement

This Agreement may be amended by mutual consent expressed in writing of the parties.

- 2. Indemnification

Agreement, pursuant to Code of Civil Procedure Section 1856. No modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by both parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the Effective Date.

**SANTA CRUZ COUNTY PARKS
& RECREATION**

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION
COMMISSION**

By: _____
Jeff Gaffney, Director

By: _____
Guy Preston, Executive Director

Date: _____

Date: _____

APPROVED AS TO FORM FOR COUNTY:

APPROVED AS TO FORM FOR RTC:

By: _____
County Counsel

By: _____
RTC Counsel

EXHIBIT A

**ANNA JEAN CUMMINGS OFF-SITE PLANTING & MITIGATION
CONCEPTUAL PLAN**



County of Santa Cruz

DEPARTMENT OF PARKS, OPEN SPACE & CULTURAL SERVICES

979 17TH AVENUE, SANTA CRUZ, CA 95062

(831) 454-7901 FAX: (831) 454-7940

JEFF GAFFNEY
DIRECTOR

Off-Site Mitigation Plantings at Anna Jean Cummings County Park

Project Description:

Anna Jean Cummings County Park (AJC) has been identified as a County Park with suitable habitat for the off-site mitigation of 255 trees. AJC is a 97-acre property comprised mostly of oak woodland scrub habitat, with a riparian corridor and wetland area along the east boundary of the park, and falls within the Arana-Rodeo Creek watershed. The mitigation plantings, over 75% of which must be Coast Live Oak (CLO), are to be planned, installed and maintained at AJC by Santa Cruz County Parks staff.

Conceptual Planting Plan:

The proposed mitigation sites at AJC encompass over 28 acres of the open space area (See Map). Priority mitigation sites include mitigation sites C, F, and D. Mitigation sites C and F are located along the riparian corridor, while mitigation site D has close proximity to large, existing CLO groves.

Mitigation Plantings:

Trees will be established in small clusters that mimic the growth of surrounding oak trees at AJC. County Parks will purchase CLO from local nurseries that are grown from acorns within this region. The CLO will be purchased in primarily 5-15 gallon containers and will be planted within less than a month of purchase.

Planting Specifications:

- Specific planting sites will be chosen for their soil type and best drainage protection of the root systems of CLO.
- Planting will involve digging a hole for each tree about twice as wide as the width of the container and at least six inches deeper. This will result in an average of approximately 24 inches wide by 20 inches deep.
- The roots will be loosened and placed in the prepared plant basin, being careful to ensure that the root ball is level with the ground due to oak tree roots being very susceptible to rot.

Maintenance and Protection:

Maintenance is expected to be necessary at regular intervals for the first three years and is expected to decrease over time. County Parks maintenance staff and specialized volunteers will perform maintenance which will include removal of weeds, replacement of dead plants (if required), and watering. Depending on environmental conditions, County Parks will be watering the trees at least once a month for the first two years, and once a month thereafter. Watering will be done by hand to ensure a slow and deep watering. County Parks will limit or prohibit activities that disturb or compact soil around trees, including construction and livestock grazing. Protection of mitigation plantings will include the installation of browse protectors and, in some cases, below-the-ground protection. Natural recruitment of native plants during plant establishment will be cared for by maintenance personnel and will aid in the rapid development of the habitat.

EXHIBIT B

**ANNA JEAN CUMMINGS OFF-SITE PLANTING &
MITIGATION COST ESTIMATE**

**EXHIBIT B
COST ESTIMATE**

Direct Project Expenses	Year 1	Comments	Year 2	Comments	Year 3	Comments	Year 4	Comments	Year 5	Comments	Total
255 (15 gallon trees)	\$51,000	255 trees x \$200/tree	\$20,400	102 x \$200 (60% survival)	\$12,600	63 x \$200 (75% survival)	\$8,000	40 x \$200 (85% survival)	\$5,000	25 x \$200 (90% survival)	\$97,000
Tree delivery and inspection	\$3,825	255 trees x \$15/tree	\$1,530	102 trees x \$15/tree	\$945	63 trees x \$15/tree	\$600	40 trees x \$15/tree	\$375	25 trees x \$15/tree	\$7,275
Supplies (irrigation materials, tree shelters, stakes, mulch)	\$10,170	\$45/tree	\$4,050	90 x \$45 (60% survival)	\$2,565	57 x \$45 (75% survival)	\$1,800	40 x \$45 (85% survival)	\$1,035	23 x \$45 (90% survival)	\$19,620
Project Design	\$11,475	\$45/tree	\$0		\$0		\$0		\$0		\$11,475
Site Preparation	\$4,520	\$20/tree	\$1,800	90 x \$20 (60% survival)	\$1,140	57 x \$20 (75% survival)	\$800	40 x \$20 (85% survival)	\$460	23 x \$20 (90% survival)	\$8,720
Installation and First Mulching	\$7,650	\$30/tree	\$2,700	90 x \$30 (60% survival)	\$1,710	57 x \$30 (75% survival)	\$1,200	40 x \$30 (85% survival)	\$690	23 x \$30 (90% survival)	\$13,950
Watering & Irrigation	\$24,182	\$107/tree	\$18,470	90 x \$107 (60% survival) + 136 x \$65	\$17,084	57 x \$107 (75% survival) + 169 x \$65	\$16,370	40 x \$107 (60% survival) + 186 x \$65	\$15,656	23 x \$107 (90% survival) + 203 x \$65	\$91,762
Fertilizing and Weeding	\$3,390	\$15/tree	\$3,390	\$15/tree	\$3,390	\$15/tree	\$3,390	\$15/tree	\$3,390	\$15/tree	\$16,950
Monitoring and Reporting	\$6,750		\$9,563		\$9,563		\$9,563		\$9,563		\$45,000
Volunteer Coordination (to oversee planting, etc)	\$5,650	\$25/tree	\$2,260	\$10/tree	\$2,260	\$10/tree	\$2,260	\$10/tree	\$2,260	\$10/tree	\$14,690
Tools and Equipment	\$10,170	\$45/tree	\$2,260	\$10/tree	\$2,260	\$10/tree	\$2,260	\$10/tree	\$2,260	\$10/tree	\$19,210
Vehicle Expenses	\$4,068	\$18/tree	\$4,068	\$18/tree	\$4,068	\$18/tree	\$4,068	\$18/tree	\$4,068	\$18/tree	\$20,340
Maintenance Worker II	\$26,580	750 hours	\$10,632	300 hours	\$5,316	150 hours	\$5,316	150 hours	\$5,316	150 hours	\$53,160
Park Planner II	\$18,897	350 hours	\$7,559	140 hours	\$3,779	70 hours	\$3,779	70 hours	\$3,779	70 hours	\$37,793
Extra Help/Volunteer	\$23,472	900/1000 hours	\$9,389	360/500 hours	\$4,694	180/250 hours	\$4,694	180/250 hours	\$4,694	180/250 hours	\$46,944
Administrative Fee	\$10,589.93	Total x 0.05	\$4,903.50	Total x 0.05	\$3,568.71	Total x 0.05	\$3,205.01	Total x 0.05	\$2,927.31	Total x 0.05	\$25,194
Total	\$222,388		\$102,973		\$74,943		\$67,305		\$61,474		\$529,083