



**Santa Cruz County Regional  
Transportation Commission  
Budget and Administration/Personnel  
Committee**

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**SPECIAL MEETING  
MINUTES**

**Thursday, May 28, 2020  
9:00 a.m.**

This meeting is being held in accordance with the Brown Act as it is currently in effect under the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20, issued on March 17, 2020 which allows legislative bodies to meet by teleconference. The full executive order can be found [here](#).

Members of the public may not attend this meeting in person. Comments and questions may be shared with the Commission through teleconference audio in real time, or by prior written submission to [info@sccrtc.org](mailto:info@sccrtc.org).

**NOTE: Teleconference**

**Web:** <https://us02web.zoom.us/j/83411920348>

**Dial-in number (US): 1-669-900-9128**

**Meeting ID: 834 1192 0348**

**Password: 093154**

1. Introductions
2. Additions or changes to consent and regular agenda- add on page for item 7
3. Oral communications

**CONSENT AGENDA**

Commissioner Leopold moved and Commission Schiffrin second to approve the consent agenda. Motion passed unanimously with Commissioner Leopold and Commissioner alternate Schiffrin, Johnson and Mulhearn voting "aye"

4. Approved Amendment to the Regional Transportation Commission's Administrative and Fiscal Policies Section 5
5. Accepted Fiscal Year (FY) 2019-20 third quarter warrants and monthly credit card reports

6. Accepted monthly TDA revenue report

**REGULAR AGENDA**

7. Fiscal Year (FY) 2020-21 Budget Amendment

Tracy New, Director of Finance and Budget presented the staff report noting that there is still too much uncertainty on fiscal impacts and also noted that the June TDA receipts were not yet available which adds to the inability to predict the fiscal impacts of COVID-19.

Commissioners discussed: the need to provide TDA recipients with their allocations as approved by the RTC; the challenges the RTC faced to allocate funds to reserves and the need to replenish reserves as soon as it is possible.

Deputy Director Luis Mendez, noted that given the decrease in the TDA funds in May and the projected decrease for June, the RTC TDA reserves will likely be depleted in FY19-20.

Public Comment

Angela Aiken

Commissioner Leopold moved and Commissioner Alternate Johnson second staff recommendation with a modification to:

1. Approved the proposed amendments to the FY 2020-21 RTC and Measure D budgets;
2. Accepted the revised Measure D revenue forecast for FY 2020-21 provided by HDL Services;
3. Accepted the revised 30-year revenue projection;
4. Accepted the revised 5-year revenue estimates for the Measure D recipients; and
5. Carry over reserves from this fiscal year to next fiscal year but not use any of next fiscal years projected revenue to replenish TDA reserves.

Motion passed unanimously.

8. Adjournment- meeting adjourned at 9:37

Respectfully submitted,

Yesenia Parra, Staff

Attendees:

Angela Aiken  
John Urgo  
Kirk Ance  
Theresia Rogerson,  
Jeanette

Santa Cruz METRO  
Santa Cruz METRO  
Community Bridges/Lift Line