

Measure D Recipient Agency: City of Scotts Valley

Measure D Annual Report Cover Sheet

Fiscal Year 2019/20

Submit documents to rmoriconi@sccrtc.org by December 31, 2020.

Dear Measure D Taxpayer Oversight Committee: The City of Scotts Valley (Recipient Agency) is pleased to present the following information demonstrating compliance with the voter-approved Measure D Ordinance, Strategic Implementation Plan (SIP), agreements and guidelines. Collectively they make up the Measure D annual report for recipient agencies.

Measure D Financial Information	
FY19/20 Formula Allocations	\$311,638
Unspent Prior Year Allocations	\$270,580
Interest earned on Unspent Prior Allocations	\$6,954
Total Measure D Funding Available in FY19/20	\$589,172
Total Measure D Funds Spent in FY19/20	\$473,006
Total Measure D Rollover to FY20/21	\$116,167
Maintenance of Effort	
FY19/20 LOCAL funds spent on transportation projects, operations, and/or services (exclude grants and formula state & fed funds - HUTA, TDA, SB1, STA, etc.)	\$ city staff working on
Maintenance of Effort Baseline (average amount of <u>local</u> funds spent on transportation projects in 3-5 fiscal years prior to 2017)	\$219,450
Measure D Compliance Documents	
Document	Attached (check)
1. FY19/20 Annual Report Cover Sheet (this document)	X
2. FY19/20 Audited Financials for Measure D funds (see " Measure D Audit Guidance " for additional information)	X
3. FY19/20 Expenditure Report Spreadsheet: Shows what Measure D formula funds (direct allocations) were spent on. <i>*Report use of regional funds (Trail, Highway Corridors, Hwy 9, Rail) separate from formula funds.</i>	X
a. If applicable –Grouped projects supplemental information: For any grouped projects (e.g. citywide roadway repairs), include a supplemental list of specific locations (road names, project limits, and length or routes/areas served), work done at each (e.g. environmental, design, construction), and schedule for completing construction at each.	n/a
4. Map: Attach or provide web link to map(s) of projects funded with Measure D funds in FY19/20 (for projects with specific locations). URL: https://www.scottsvalley.org/279/Plans-Projects	X (see left) ←
5. FY19/20 Performance Measures Report (Measure D Guidelines Attachment B)	X
6. Maintenance of Effort Compliance Spreadsheet: List of local funds spent on transportation projects through FY19/20 as compared to the 3-5 years prior to FY16/17.	See budget
a. If FY19/20 Local funds expended were lower than Baseline amount, explain why:	NA

7. Indirect cost allocation plan: Does your agency have an indirect cost allocation plan (ICAP)? <i>(If "no," Measure D cannot be used for indirect costs)</i> a. Date of most recent ICAP: <u>June 20, 2018</u>	Yes
8. 5-Year Program of Projects (5-Year Plan): List showing planned use Measure D formula funds in the next 5 years.	X
a. Evidence that the 5-year program of projects was approved through a public process. Include information on process used to select projects and develop 5-year plan. This may be in the form of public hearing notices, staff reports, and other means that agencies may have solicited input on their 5-year program of projects. Public process must include at least one public hearing and approval by recipient's governing board.	X
b. Date of 5-Year Plan Public Hearing soliciting input on 5-Year Plan <i>(per Article III.A.4.)</i>	Date: 6/20/18 & 6/17/20
c. Date annual 5-year Plan approved by Governing Board	Date: 6/24/20
9. Complete Streets Compliance (Cities/County only): Attach copy or provide link to board adopted Complete Streets policy that is compliant with the California Complete Streets Act of 2008 (AB1358), including any amendments. <i>Per Measure D Agreement: Agencies are required to have a complete streets policy by April 1, 2018.</i>	X See General Plan ; Active Transportation Plan (p.24); & Complete Streets to Schools Plan
10. Annual Report Narrative <i>(may be included in Management & Admin section of audit)</i>	
a. Fund Balances, Carryover Projects, and Description of planned, longer-term and future uses of Measure D revenues, if known. Describe how agency is tracking Measure D funds not yet expended and include explanation of why not all funds were spent, reasons for large carryover balances, and planned future use of carryover funds. This could include a list of projects anticipated to use Measure D funds in the future, such as priority future projects, projects that will be implemented in a future year or over several years, larger projects that an agency is saving funds for, etc.)	X (attached as 10. Annual Narrative report)
b. Future Liabilities: Describe possible liabilities, including information on how future costs for projects not yet completed are anticipated to be funded.	X (attached as #10. Annual Narrative report)
c. Compliance with Applicable Laws: Confirm projects were implemented in compliance with applicable laws, regulations, requirements, standards of practice, guidelines, etc. which are applicable to publicly funded transportation projects are met and adhered to, including requirements of the California Environmental Quality Act (CEQA), state design and procurement requirements, etc.	X (attached as 10. Annual Narrative report)

Public Outreach/Notification of Use of Measure D Funds	
11. Public Outreach/Process: Describe outreach conducted during the reporting year to inform Santa Cruz County taxpayers as to how your agency is using or plans to use Measure D funds. <i>(per Article III.A.3.)</i> .	Mentioned at meetings with Bike Santa Cruz, ITAC; signage at project sites; mentioned on website
12. Sample(s) of public outreach on Measure D-funded projects 7/1/19-6/30/20	X
a. Website with Measure D information (attach PDF): Web address: https://www.scottsvally.org/279/Plans-Projects	X
b. News Article: Include a copy of or weblink to at least one news article or press release about Measure D-funded projects in the past fiscal year. News release should inform public that project is funded by Measure D. <i>(per Article III.A.8.)</i>	None that mention Measure D
c. Signage: Did you display the Measure D logo on signs at construction sites, on vehicles, and/or public education materials/websites? Attach photos if available. See "Measure D: Sign Specifications" for additional signage guidance. <i>(per Article III.A.6.)</i>	X – see Attached
13. Photos: Attach before/after and construction photos if available of projects/work done in FY19/20.	X
14. Fact Sheets on larger projects: Attach more detailed fact sheet on large projects (includes public information such as project name, description of work to be done, location, project benefits/purpose, schedule, graphics/maps, complete streets components/consistency, total cost & funding, including info on if Measure D was used to leverage other grants/funds).	X (in "14. 5 Year Program of Projects")

Contacts

Designated staff available to report on or answer any and all inquiries in regard to Recipient Agency's audit, projects and expenditures, and/or compliance with Measure D before the RTC and/or the Measure D Taxpayer Oversight Committee or RTC advisory committees, as applicable.

Name	Title	Phone/email
Daryl Jordan	Public Works Director	831-438-5854; djordan@scottsvally.org
Laurie Grundy	Senior Accountant	831-440-5614; lgrundy@scottsvally.org

Additional information:

#8. 5-Year Plan: No changes made in 2020. Modifications will be considered in 2021. Attached reflects preliminary 5 year plan updates, not yet been approved.

#9. Complete Streets: Scotts Valley's 2021 General Plan, to be adopted in the coming year, will update ordinances to include Complete Street standards and encourage accessible development. The draft GP is included as 9. The City's Safe Routes to Schools plan, developed with the County of Santa Cruz in 2020, and Active Transportation Plan, slated to be finalized and adopted in early 2021, include many Complete Street aspects.

City of Scotts Valley

Measure D Fund

Scotts Valley, California

*Financial Statements and
Independent Auditors' Reports*

For the year ended June 30, 2020

City of Scotts Valley Measure D Fund
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For the year ended June 30, 2020

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INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Members of City Council
of the City of Scotts Valley
Scotts Valley, California

We have audited the accompanying financial statements of the Measure D Fund (Measure D Fund) of the City of Scotts Valley, California (City), as of and for the year ended June 30, 2020, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

To the Honorable Mayor and Members of City Council
of the City of Scotts Valley
Scotts Valley, California
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Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Measure D Fund of the City as of June 30, 2020, and the changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Measure D Fund and do not purport to, and do not, present fairly the financial positions of the City as of June 30, 2020, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Measure D Fund's basic financial statements. The budgetary comparison information is presented for the purpose of additional analysis and is not a required part of the basic financial statements.

The budgetary comparison information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the budgetary comparison information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

To the Honorable Mayor and Members of City Council
of the City of Scotts Valley
Scotts Valley, California
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Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 23, 2020, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City's internal control over financial reporting and compliance.

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Badawi and Associates
Certified Public Accountants
Berkeley, California
December 23, 2020

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City of Scotts Valley
Measure D Fund
Balance Sheet
June 30, 2020

ASSETS

Cash and Investments	\$	405,998
Due from other governments		52,633
Total assets	\$	458,631

FUND BALANCE AND LIABILITIES

Liabilities:

Accounts payable	\$	342,465
Total liabilities		342,465

Fund Balance:

Restricted	\$	116,166
Total fund balance		116,166
Total liabilities and fund balance	\$	458,631

City of Scotts Valley
Measure D Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended June 30, 2020

REVENUES:

Taxes and assessments	\$	311,638
Investment earnings		6,954
Total Revenues		318,592

EXPENDITURES:

Current:

Public works		541
Capital outlay		472,465
Total Expenditures		473,006
Net change in fund balances		(154,414)

FUND BALANCES:

Beginning of year		270,580
End of year	\$	116,166

City of Scotts Valley Measure D Fund
Notes to Financial Statements
For the year ended June 30, 2020

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of Reporting Entity

All transactions of the Santa Cruz County Regional Transportation Commission – Measure D Fund (Measure D Fund) of the City of Scotts Valley (the City) are included as a separate special revenue fund in the basic financial statements of the City. The accompanying financial statements are for Measure D Fund only and are not intended to fairly present the financial position or results of operations of the City.

B. Basis of Presentation

Fund Accounting

The operations of the Fund are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund balances, revenues, and expenditures. Resources are allocated to and accounted for in the fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

C. Basis of Accounting

The Measure D fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers the majority of revenues to be available if they are collected within 45-90 days of the end of the current fiscal period. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

D. Assets, Liabilities and Fund Balance

1) Cash and Investments

Investments are reported in the accompanying balance sheet at fair value, except for nonparticipating certificates of deposit and investment contracts that would be reported at cost because they are not transferable and they have terms that are not affected by changes in interest rates.

Changes in fair market value that occur during a fiscal year are recognized as investment income reported for that fiscal year. Investment income includes interest earnings, changes in fair value, and any gains or losses realized upon the liquidation, maturity, or sale of investments.

The City pools cash and investments of all funds. Each fund's share in this pool is displayed in the accompanying financial statements as cash and investments.

The City pools idle cash from all funds in order to increase income earned through its investment program. Investment income from pooled investments is allocated to those funds that are required by law or administrative action to receive interest. Investment income is allocated on a quarterly basis based on the cash balance in each fund.

City of Scotts Valley Measure D Fund
Notes to Financial Statements
For the year ended June 30, 2020

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

D. Assets, Liabilities and Fund Balance, Continued

2) Receivables

Receivables include amounts due from other governments. Receivables are recorded and revenues are recognized as earned or as specific program expenditures are incurred.

3) Use of Estimates

The financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America and necessarily include amounts based on estimates and assumptions by management. Actual results could differ from those amounts.

4) Fund Balance

As of June 30, 2020, fund balance of the Measure D Fund was classified as restricted which is defined as amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

2. MEASURE D FUNDS

Under Measure D, approved by the voters of Santa Cruz County in 2016, the City receives a portion of the proceeds of an additional one-half cent sales tax to be used to improve children's safety around schools; repair potholes; repave streets; improve traffic flow on Highway 1; maintain senior/disabled transit; reduce global warming pollution by providing transportation options like sidewalks, buses, bike lanes, trails; and preserve rail options.

3. CASH AND INVESTMENTS

Cash and investments held by the Measure D Fund at June 30, 2020, consisted of \$405,998 in cash pooled with the City's Cash and Investments.

The City pools cash and investments of all funds, except amounts held by fiscal agents. The Council invests on behalf of most funds of the City in accordance with the California State Government Code and the City's investment policy. Investments are reported in the accompanying balance sheet at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Cash deposits are reported at carrying amount which reasonably estimates fair value. Managed funds not listed on an established market are reported at the estimated fair value as determined by the respective fund managers based on quoted sales prices of the underlying securities.

SUPPLEMENTARY INFORMATION

City of Scotts Valley Measure D Fund
Supplementary Information
For the years ended June 30, 2020

1. BUDGETARY INFORMATION

A. Budgets and budgetary accounting

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all government funds. Appropriations lapse at fiscal year-end. The appropriated budget is prepared by fund, function and department. The City manager may make transfers of appropriations within a department. Transfers between departments and other changes require City Council approval. The legal level of control is the department and fund level. The Council made supplemental appropriations during the fiscal year. Encumbrance accounting is not employed in governmental funds.

City of Scotts Valley
Budgetary Comparison Schedule - Measure D Fund
For the year ended June 30, 2020

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Positive
				(Negative)
REVENUES:				
Taxes and assessments	\$ 265,800	\$ 265,800	\$ 311,638	\$ 45,838
Investment earnings	2,500	2,500	6,954	4,454
Total revenues	268,300	268,300	318,592	50,292
EXPENDITURES:				
Current:				
Public works	20	20	541	(521)
Capital outlay	474,602	474,602	472,465	2,137
Total expenditures	474,622	474,622	473,006	1,616
Net change in fund balances	\$ (206,322)	\$ (206,322)	(154,414)	\$ 51,908
FUND BALANCES:				
Beginning of year			270,580	
End of year			\$ 116,166	

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

To the Honorable Mayor and Members of City Council
of the City of Scotts Valley
Scotts Valley, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure D Fund of the City of Scotts Valley, California (City), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 23, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

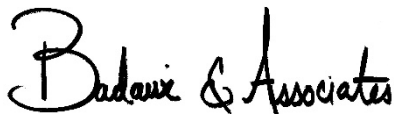
To the Honorable Mayor and Members of City Council
of the City of Scotts Valley
Scotts Valley, California
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Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Measure D Fund's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements including the applicable compliance requirements specified in the Measure D agreement between the City and Santa Cruz Regional Transportation Commission, and noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Badawi & Associates". The signature is stylized, with a large, looped initial 'B' and a cursive script for the rest of the name.

Badawi and Associates
Certified Public Accountants
Berkeley, California
December 23, 2020

MEASURE D EXPENDITURE REPORT - Direct Allocations

Reporting Year **FY19/20**

Recipient Agency **City of Scotts Valley**

#	Project Name	Total Project Cost	FY19/20 Measure D Expenditures	Prior Year expenditures (if applicable)			Measure D TOTAL SPENT through reporting year	(Est) Future Year(s) Measure D Expenditures	Project in approved 5-year plan? (yes/no)	Project Description
				FY16/17 Measure D Expenditures on this project	FY17/18 Measure D Expenditures	FY18/19 Measure D Expenditures				
1	Green Hills STBG Improvements	\$ 155,000	\$ -	\$ -	\$ -	\$ 154,619	\$ 154,619	\$ -	Yes	Street repaving, roadway markings, pavement widening, restriping on Green Hill
2	Kings Village Road Sidewalk	\$ 306,000	\$ -	\$ -	\$ -	\$ 127,519	\$ 127,519	\$ -	Yes	Sidewalk Improvements
3	Public Works Staffing	\$ 541	\$ 541				\$ 541	varies	not capital	Staffing related to implementation
4	Glenwood Drive Improvements	\$ 1,460,000	\$ 342,465	\$ -	\$ -	\$ 25,398	\$ 367,863		Yes	Roadway and Bicycle Improvements
5	Glenwood Open Space Preserve	\$ 640,000	\$ 130,000	\$ -	\$ -	\$ -	\$ 130,000	\$ -	Yes	Parking Facilities and Roadway
Total			\$ 473,006	\$ -	\$ -	\$ 307,536	\$ 780,542	\$ -		

MEASURE D EXPENDITURE REPORT



		Location/Location	Project Status/Timeline				Stats - if applicable			
#	Project Name	Location/Limits (if grouped project, list each location/limit)	Work Done in FY19/20 (e.g. planning, design, construction, right-of-way)	CEQA compliance (List type of doc & certification date - e.x. CE, 5/1/18)	Construction/Implement schedule	Completion Date (actual or estimate)	New Bike Lane Miles	New Ped Path or Sidewalk Miles	Miles of pavement rehab/repair (pothole, seals, etc)	Rehab of bikeways, sidewalks, or ADA ramps included? (describe)
1	Green Hills STBG Improvements	Green Hills Road	n/a	categorical exemption Article 19. Sec 15301, Class 1	6/13/18-10/31/18	10/31/2018	0.0576	0	1.94	restriped existing bike lanes, added additional 0.576 mi bike lane
2	Kings Village Road Sidewalk	Kings Village Road (from Scotts Valley Drive to Bluebonnet Ln)	n/a	categorical exception, 15301(c)	10/25/2018-1/30/19	1/30/2019	0	0.187	0	sidewalk rehab, 4 ADA ramps added
3	Public Works Staffing	n/a	Prepare Measure D documents	na	na	na	na	na	na	na
4	Glenwood Drive Improvements	Glenwood Drive (from Deerfield Drive to Summerhill Drive)	Glenwood Drive widened, resurfaced, restriped; extra bike lane added, replaced drainage inlet, installed speed sign	exemption, 15304(h) Class 1	5/10/2019-	~Feb 2021	0.45	0	0.45	addition of northbound bike lane
5	Glenwood Open Space Preserve	K Street, Siltannen, Glenwood Trails parking lots; Glenwood East Preserve	K Street, Siltanen Park, and Glenwood Trails parking lots completed; Glenwood Trails bridges installed	categorical exemption, 15034	9/16/19-2/20/20	12/18/2020	0	4.2	0	no
							0.51	4.39	2.39	

MEASURE D EXPENDITURE REPORT







			Leveraged Funds, if any		Measure D use			Other
#	Project Name	If Complete Streets not incorporated into project, why not?	Leveraged Fund Amounts <i>(grants & other funds where Meas. D used as match)</i>	Leveraged Fund Source(s) Name(s)	Measure D-funded Capital Costs	Measure D-funded Non-capital <i>(non-infrastructure, outreach, admin)</i>	Measure D-funded Indirect costs (and overhead)	Other Notes or Information <i>(optional)</i>
1	Green Hills STBG Improvements				\$ 154,225	\$ 394		
2	Kings Village Road Sidewalk				\$ 127,195	\$ 324		
3	Public Works Staffing	na	na	na		\$ 521		
4	Glenwood Drive Improvements				\$ 367,469	\$ 394		
5	Glenwood Open Space Preserve		\$155,000	LPP	\$ 129,854	\$ 146		Financially, this is listed as "Glenwood Open Space Preserve," but two construction projects were billed: (1) the ADA parking lots (K Street, Siltannen, Glenwood Trails) and (2) the East Glenwood Preserve trails
			\$ 155,000		\$ 778,743	\$ 1,779	\$ -	

Glenwood Active Transportation






Roadway and Bicycle Improvements

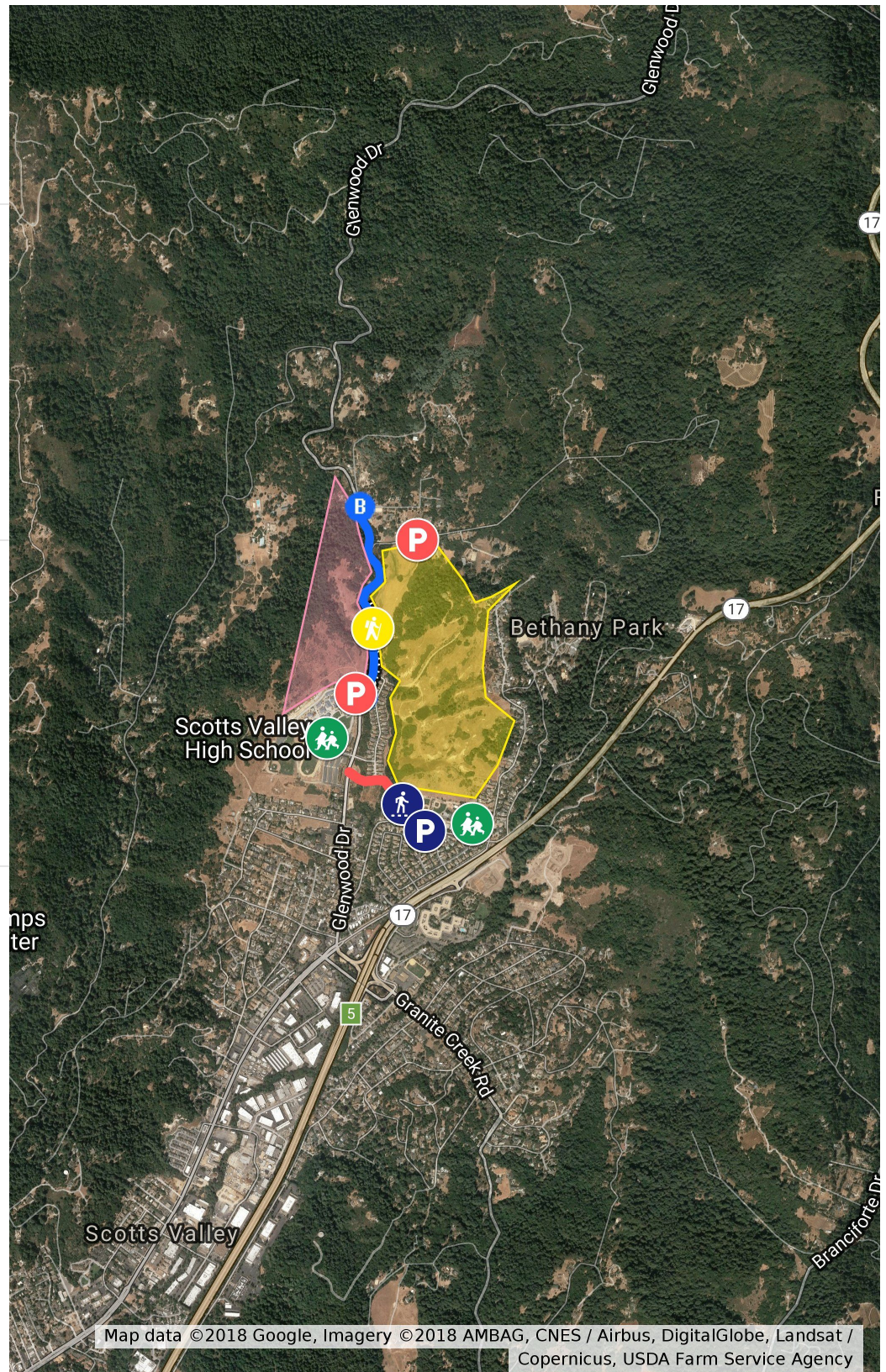
-  K Street
-  City/County Line

Pedestrian Improvements

-  SRTS Connector
-  Improved SRTS
-  Existing SRTS
-  Vine Hill Elementary School
-  Scotts Valley High School
-  Trail Crosswalk Connector

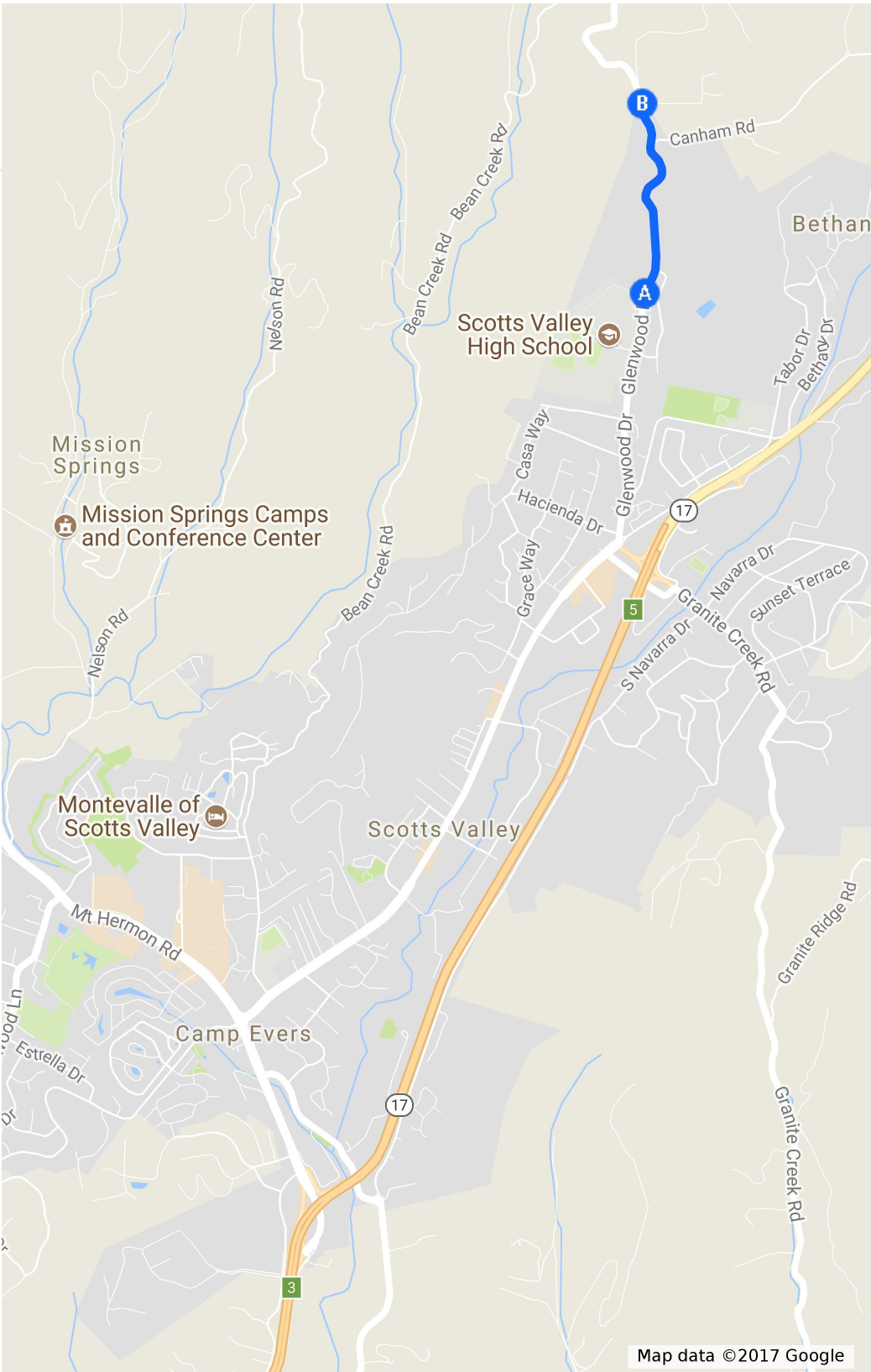
Glenwood Preserve - see attached trail map

-  Glenwood Preserve East
-  Glenwood Preserve West
-  Existing Trail Parking
-  Accessible Trail Parking
-  Accessible Trail Parking



Glenwood Drive Rehabilitation and Bicycle Improvement Project

- Project Boundary
- A K Street
 - B City/County Line



Measure D: Neighborhood Projects Program (Funds to Cities and County for Local Streets and Roads - LSR)

Performance Measures

AGENCY:

City of Scotts Valley

Measure D recipients are to document the performance and benefits of the projects and programs funded with Measure

Submittal date 12/21/2020

Performance Measure	Performance Metric and Standard		Corrective Action
	Baseline/Prior Year	Current	
Pavement State of Repair	Track city/countywide Pavement Condition Index (PCI), which rates the "surface condition" of local streets from 1 to 100, at least every three years.		Any agency with a falling PCI must provide an explanation. If the PCI drops, specify what funding amounts, policies, or other needs are required to enable increasing the PCI to 60 (fair) or above.
Average Network PCI (0-100)*	63	58	Glenwood, the major FY12-20 project, was not closed out at the time of PCI update, and was not included in the PCI. Future projects (Bean Creek) are also anticipated to raise PCI.
Date of PCI Analysis (month/year)	18-Jun-18	1-Jul-20	
Miles repaved in FY 19/20 (<i>using all funds, not just Measure D</i>)	1.94	0.45	
Miles agency plans to repave in FY20/21 (<i>using all funds, not just Measure D</i>)	-	0.5	
Total centerline miles in jurisdiction	32.02	32.02	
Complete Streets Implementation			Provide an explanation if less than 20% of Measure D funds are spent on bicycle and
Percent of annual Measure D funds used to support bicycling and walking.	30%	30%	na
Number of linear feet or lane miles of bicycle facilities built or maintained (bike lanes, bike routes, multi-use pathways) w/Meas D	0.576	0.45	
Number of pedestrian projects completed (linear feet of sidewalks, number of crossing improvements/stripping, quantify traffic calming items, lighting, landscaping/streetscape, number of curb/ADA ramps, linear feet of trail/pathway built or maintained) w/Meas D	.187 miles of sidewalk added, 4 ADA ramps, 1 crossing added	4.2 miles of trails added in the East Glenwood Preserve	
Describe how school access was improved for children bicycling and walking, which may include collision data w/Meas D	n/a	Restriped crossing at Vine Hill Elementary	
Capital Project and Program Investment	Investment into capital projects and		Any agency expending less on capital investments compared to other activities must explain how capital investments will
Amount of Meas D expended on capital projects and programs by phase (design, right-of-way, construction and capital support)	See Expenditures Tab	in "3. Expenditure Report"	
Leveraged Funds	Report total grants and other funding secured using Measure D as a match.		Explain if Measure D funds fully funding all projects.
Amount of competitive grants secured using Measure D as match	n/a	\$155k from LPP funds	

City of Scotts Valley
Capital Improvement Plan by Project
FY 2020/21 to FY 2024/25

No	Description	Priority	Proposed Funding Source	New/ Existing	Total	2020/21	2021/22	2022/23	2023/24	2024/25	Unscheduled	Classification
Wastewater												
1	Sewer System Management Plan	A	WW-C	Existing	236,439	236,439	-	-	-	-	-	CIP
2	PLC Upgrades	A	WW-C	Existing	67,369	67,369	-	-	-	-	-	CIP
3	Electric Security Gate	B	WW-C	Existing	20,600	20,600	-	-	-	-	-	CIP
4	Clarifier Superstructure & Walkway Replacement	B	WW-C	Existing	255,800	255,800	-	-	-	-	-	CIP
5	Rotary Drum Thickener	B	WW-C	Existing	231,900	-	231,900	-	-	-	-	CIP
6	Glen Canyon Lift Station Generator	C	WW-C	Existing	59,700	59,700	-	-	-	-	-	CIP
7	Aeration Basin System Upgrade	B	WW-C	Existing	130,800	-	-	130,800	-	-	-	CIP
8	Effluent Pump	C	WW-C	Existing	272,500	-	-	272,500	-	-	-	CIP
9	Ultraviolet Disinfection System Evaluation	B	WW-C	Existing	42,000	42,000	-	-	-	-	-	CIP
10	Storm Water LID		Unscheduled	Existing	231,900	-	-	-	-	-	231,900	CIP
11	Pump Backups		Unscheduled	NEW	230,000	-	-	-	-	-	230,000	CIP
12	Sewer System Plant Master Plan		Unscheduled	NEW	300,000	-	-	-	-	-	300,000	CIP
13	Vactor Truck		Unscheduled	NEW	225,000	-	-	-	-	-	225,000	CIP
Total - Wastewater Projects					2,304,008	681,908	231,900	403,300	-	-	986,900	
Transportation												
14	Annual Street Maintenance/Resurfacing Program	A	RMRA/RTIP	Existing	1,900,264	800,264	275,000	275,000	275,000	275,000	-	CIP
15	Glenwood Drive Rehabilitation	B	Meas D	Existing	1,314,147	1,314,147	-	-	-	-	-	CIP
16	Mt. Hermon Rd Median Improvements	B	TM-DIF	Existing	375,000	-	375,000	-	-	-	-	CIP
17	Bean Creek Road Pavement Rehabilitation	A	Meas D	Existing	500,000	-	500,000	-	-	-	-	CIP
18	Active Transportation Plan - Sidewalks	B	RTIP/TM-DIF	Existing	2,513,000	100,000	-	-	-	-	2,413,000	CIP
19	Active Transportation Plan - Bicycles	C	RTIP/TM-DIF	Existing	2,858,000	100,000	-	-	-	-	2,758,000	CIP
Total - Transportation Projects					9,460,411	2,314,411	1,150,000	275,000	275,000	275,000	5,171,000	
Storm Drains												
20	Storm Drain Trash Capture System	A	CIP	Existing	500,000	25,000	100,000	100,000	100,000	175,000	-	CIP
21	Storm Drain Master Plan Projects		Unscheduled	Existing	184,300	-	-	-	-	-	184,300	CIP
Total - Storm Drains					684,300	25,000	100,000	100,000	100,000	175,000	184,300	
Parks												
22	Parks ADA Improvements - Phase I	A	Lennar	Existing	117,055	75,855	41,200	-	-	-	-	CIP
23	Recreation Building Window Replacement	A	CIP	Existing	25,000	25,000	-	-	-	-	-	CIP
24	Skypark Restroom Improvements	B	P-DIF	Existing	60,000	60,000	-	-	-	-	-	CIP
25	Siltanen Family Swim Center Pool Resurfacing	B	CIP	Existing	15,000	15,000	-	-	-	-	-	CIP
26	Vern Hart Fishing Park Improvements	C	CalOES	Existing	12,000	12,000	-	-	-	-	-	CIP
27	Skypark Tennis Court Improvements	C	P-DIF/Lennar	Existing	50,000	50,000	-	-	-	-	-	CIP
28	Hocus Pocus Park Play Structure Equipment	B	P-DIF	Existing	463,800	-	-	-	-	-	463,800	CIP
29	Brook Knoll/Vine Hill Daycare Modular Replacement	B	P-DIF	Existing	953,800	550,000	300,000	-	-	-	250,000	CIP
30	Parks ADA Improvements - Phase II	A	Lennar	Existing	107,200	-	-	53,600	53,600	-	-	CIP
31	Senior Center ADA Improvements - Phase II	A	CIP	Existing	76,300	-	-	76,300	-	-	-	CIP
32	Skypark Play Structure Equipment		Unscheduled	Existing	980,000	-	-	-	-	-	980,000	CIP
			CIP/Meas									
33	Glenwood Open Space Preserve East Trails	C	D/CTC/Don	Existing	240,965	240,965	-	-	-	-	-	CIP
34	Al Shugart Park Construction - Phase I, II, III		Unscheduled	Existing	2,500,000	-	-	-	-	-	2,500,000	CIP
Total - Parks Projects					5,601,120	1,028,820	341,200	129,900	53,600	-	4,193,800	

RESOLUTION NO. 630.40

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SCOTTS VALLEY APPROVING THE CITY'S ANNUAL BUDGET FOR FISCAL YEAR 2020/21 AND MAKING APPROPRIATIONS FOR THE AMOUNTS BUDGETED

WHEREAS, the City Manager is responsible for preparing and submitting a City budget for the operation and improvements of the community for City Council approval; and

WHEREAS, the City Council has reviewed and evaluated the proposed budget submitted by the City Manager; and

WHEREAS, the community has had an opportunity to review and make additional suggestions regarding the proposed annual budget to the City Council.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED as follows:

1. The City of Scotts Valley's FY 2020/21 Annual Budget for the fiscal year ending June 30, 2021 is hereby approved as set forth in the attached Exhibit A and incorporated herein.
2. The City Manager is hereby delegated responsibility for the administration of the budget and is authorized to transfer appropriations as necessary between departments, except that any transfers between funds must be approved by the City Council.
3. The City Manager is authorized to establish encumbrances from unexpended budget appropriations for operating and/or capital expenditures from the prior and current fiscal year, and shall not certify any encumbrance nor execute any payment in excess of approved department budget appropriations.
4. The City Manager or designee is hereby authorized to establish an operating reserve to accumulate receipts in excess of the estimated revenues as set forth in the budget document. Said reserve is established for the purpose of funding the budget of subsequent years and the receipts in this reserve are hereby appropriated for said purpose.

The above and foregoing resolution was duly and regularly adopted by the City Council of the City of Scotts Valley at a regular meeting held on the 24th day of June, 2020 by the following vote:

AYES: DILLES, LIND, REED, TIMM

NOES: NONE

ABSENT: NONE

ABSTAIN: JOHNSON

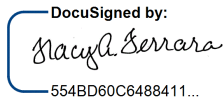
Approved:

DocuSigned by:

E6256D95E250478...

Derek Timm, Vice Mayor

Attest:

DocuSigned by:

554BD60C6488411...

Tracy A. Ferrara, City Clerk

See p.24 https://www.scottsvally.org/AgendaCenter/ViewFile/Agenda/_02032021-558
for full document



City of Scotts Valley Active Transportation Plan

Funding provided by:



In partnership with:





County of Santa Cruz/City of Scotts Valley Complete Streets to Schools Plan

Full document online at: <https://ecoact.org/planningcounty/>

Funding provided by:



In partnership with:



10. Annual Report Narrative

10a. Fund Balances, Carryover Projects, Description of planned, longer-term and future uses of Measure D Revenues

Measure D funds are tracked by the Finance Department.

The next big project on the list for Measure D funds is Bean Creek Road. Even with rollover funds and anticipated FY20-21, the project will be short of its projected \$500,000 funding. As the current five year plan currently programs this project for FY20-21, revisions to the project timeline or the funding schedule will likely be made in advance of the FY21-22 review.

In the next five years, Measure D is also anticipated to help fund repairs of Whispering Pines and Janis Way, two streets in need of attention. The addition of the streets are currently tentative and will be finalized in the next five year plan.

10b. Future Liabilities

Local funds, along with other grants and funding sources, such as SB1, will be used in conjunction with Measure D to meet the financial need of the project.

10c. Compliance with Applicable Laws

All projects meet required CEQA laws; to date, all projects have qualified for a CEQA exemption. Additionally, all design is done in compliance with City and State standards. Finally, procurement for materials and labor satisfy California regulations.



Your Tax Dollars At Work!

**CITY OF SCOTTS VALLEY - GLENWOOD PRESERVE OPEN SPACE TRAIL
IMPROVEMENTS PROJECT**

Pavement rehabilitation and improvements to bicycle safety
Anticipated completion date: FALL 2020

Funded by:



Design Engineer: City of Scotts Valley Daryl Jordan, Public Works Director/City Engineer
Contractor: Land Trust of Santa Cruz County

For information please call the Scotts Valley Department of Public Works, (831) 438-5854

Your Tax Dollars At Work!
**CITY OF SCOTTS VALLEY - PATHWAY & ADJACENT ADA PARKING FROM
SILTANEN PARK TO VINE HILL SCHOOL ROAD ADJACENT TO GLENWOOD
PRESERVE TRAIL HEADS IN NORHTWEST SCOTTS VALLEY PROJECT**
Pavement rehabilitation and improvements to bicycle safety
Anticipated completion date: Summer 2020

Funded by:



Design Engineer: City of Scotts Valley Daryl Jordan, Public Works Director/City Engineer
Contractor: EarthWorks Paving and Construction Inc.
For information please call the Scotts Valley Department of Public Works, (831) 438-5854



**Measure D
5 - Year Program of Projects
Fiscal Year 2018/2019**



Prepared by:
City of Scotts Valley Public Works
701 Lundy Lane
Scotts Valley, CA 95066

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1 5-year Project List

Measure D: 5-Year Program of Projects (FY17/18-FY22/23)

Agency: City of Scotts Valley

Expenditure Plan Category: Neighborhood Projects

			Measure D Revenues									
			FY18/19	FY19/20	FY20/21	FY21/22	FY22/23					
Estimated Annual Measure D Allocations			\$245,351	\$270,174	\$274,011	\$277,898	\$281,836					
			Amount of Measure funds to be used									
Name/Road/ limits	Description, complete streets components	Total Measure D	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	Total cost estimate	Other Funds \$	Other fund sources	Est. Construction start date	Major project? * (yes/no)
Kings Village Road (Mt. Hermon Road to Bluebonnet Lane)	Improve sidewalks on both sides of the street on Kings Village Road from Mt. Hermon Road to Bluebonnet Lane.	\$ 35,000	\$ 35,000					\$ 306,000	\$ 271,000	RTC RTIP Grant	Summer 2018	No
Glenwood Drive (Casa Way and the City limit)	Widen Glenwood Drive to accommodate bike lanes between Casa Way and the City limits. Construction would include reworking the subgrade, asphalt overlaying, drainage improvements, and restriping to include bike lanes and/or sharrows.	\$ 470,000	\$ 100,000	\$ 370,000				\$ 1,445,000	\$ 975,000	CTC LPP Grant RTC RTIP Grant	Summer 2019	Yes
Bean Creek Road (Montevelle to the City limit)	Rework subgrade, asphalt overlaying, drainage improvements, and restriping	\$ 500,000			\$ 500,000			\$ 500,000	\$ -		Summer 2020	Yes
Glenwood Open Space Preserve East Trails	Construction of the east side trail system of the Glenwood Open Space Preserve inclusive of parking facilities and a fully accessible path of travel from the Siltanen Park parking lot to the main trailhead.	\$ 130,000	\$ 130,000					\$ 640,000	\$ -	CTC LPP Grant City CIP Funds Private donations	Fall 2018	No
Estimated Annual Measure D Expenditures			\$ 265,000	\$ 370,000	\$ 500,000	\$ -	\$ -	Note 1				
Carry over to next fiscal year			(\$19,649)	(\$119,475)	(\$345,513)	(\$67,914)	\$213,058					
Annual Interest Earnings on Measure D Revenues				(\$49)	(\$299)	(\$864)	(\$170)					

*For Major Projects (e.g. require CEQA, over \$1M, and/or lots of public interest), provide separate one-page summary with longer description, describe consistency with the Complete Streets Act; Cost/Funding/schedule by phase)

Footnotes

Note 1 - The City of Scotts Valley will provide temporary cash flow as necessary to ensure the projects are completed on a timely basis and in anticipation of annual Measure D revenues to be remitted to the City

2 Major Projects

2.1 Glenwood Drive

2.2 Bean Creek Road

2.1 Glenwood Drive

MEASURE D: MAJOR PROJECT INVESTMENTS **Category: Neighborhood Projects**

Rehabilitation on Glenwood Drive

Implementing Agency: City of Scotts Valley

Description/Scope:

This project would widen Glenwood Drive to accommodate bike lanes between Casa Way and the City limits. Construction would include reworking the subgrade, asphalt overlaying, drainage improvements, and restriping to include bike lanes and/or sharrows.

Project Location/Limits:

Glenwood Drive is a local/rural from Scotts Valley Drive extending from Scotts Valley Drive to the City/County boundary and continuing to the intersection of Highway 17 in the County of Santa Cruz.

Glenwood Drive from Casa Lane to the City/County becomes rural serving several low density residential parcels to the City limit. Beyond the City limit the roadway continues rural in nature serving low density Santa Cruz County residential parcels.

Project Purpose/Need/Benefits:

The portion of Glenwood Drive from Scotts Valley Drive to Casa Way is fronted by Scotts Valley High School and medium density residential. This portion was widened to add bicycle lanes and sidewalk in 1999 and 2003.

Past this High School the roadway is deteriorating and lacks any bicycle facilities.

Complete Streets consistency:

Will be completed prior to preliminary design.

Cost/Funding/Schedule Information:

Total funding for this project is \$1,445,000. Primary source of funding would be Measure D Sales Tax revenues, grant from the Regional Transportation Commission – Regional Transportation Improvement Program (RTC-RTIP), and a grant from the California Transportation Commission 2018 Local Partnership Program.

Estimated project schedule:

Preliminary Design	Spring 2018
Final Design	Summer 2018
Develop Bid Specs	Winter 2018/2019
Issue Bids for Construction	Spring 2019
Construction	Summer/Fall 2019

Public Outreach

The following stakeholder groups will be asked to provide input in future on project scope and design: Scotts Valley School District, Santa Cruz Metro, County of Santa Cruz, RTC Bicycle and Elderly and Disabled Committees.

Project Contact:

Jessica Kahn, Civil Engineer
(831) 438-5854
jkahn@scottsvally.org

2.2 Bean Creek Road

MEASURE D: MAJOR PROJECT INVESTMENTS

Category: Neighborhood Projects

Bean Creek Road Rehabilitation

Implementing Agency: City of Scotts Valley

Description/Scope:

This project would improve Bean Creek Road, between Monteville to the City limits, by reworking the subgrade, asphalt overlaying, drainage improvements, and restriping.

Project Location/Limits:

Bean Creek Road is a local/rural from Scotts Valley Drive extending from Scotts Valley Drive to the City/County boundary and continuing to the intersection of Glenwood Drive in the County of Santa Cruz.

Bean Creek Road from Bluebonnet Lane to the City/County limit is .6 miles of 22', 2 lane road fronting medium high density residential and the Monteville Senior Mobile Home Park. The roadway becomes rural serving several low density residential parcels to the City limit. Beyond the City limit the roadway continues rural in nature serving low density Santa Cruz County residential parcels.

Project Purpose/Need/Benefits:

The portion of Bean Creek Road from Scotts Valley Drive to Bluebonnet Lane is fronted by Scotts Valley Middle School and medium high density residential. This portion was widened to add bicycle lanes and sidewalk, and overlaid using various grant funds in 2009.

Bean Creek Road is heavily used by recreational cyclists as well as a more limited number of pedestrians again as recreation because of its rural, forested nature. Recent complaints by both communities about the poor condition of the roadway surface (poor drainage, potholes, and uneven pavement surfaces) have raised the priority by the City for rehabilitation. City Council directed staff to proceed to seek funds for rehabilitation of the roadway.

Complete Streets consistency:

See attached Complete Street Project Review Checklist.

Cost/Funding/Schedule Information:

Total funding for this project is \$500,000. Primary source of funding would be Measure D Sales Tax revenues. Alternative funding sources could include grant funding from federal and/or state resources and Gas Tax revenues.

Estimated project schedule:

Develop Bid Specs	Spring 2020
Issue Bids for Construction	Summer 2020
Construction	Summer/Fall 2020

Public Outreach

Recent complaints by cyclist and pedestrian communities about the poor condition of the roadway surface have raised the priority by the City for rehabilitation. City Council discussed the concerns at the City Council Meeting on October 16, 2013.

The following stakeholder groups will be asked to provide input in future on project scope and design: Neighborhood Group, County of Santa Cruz, RTC Bicycle and Elderly and Disabled Committees.

Project Contact:

Jessica Kahn, Civil Engineer
(831) 438-5854
jkahn@scottsvalley.org

3 Public Process

3.1 5- Year Plan

Throughout the fiscal year, City staff members continually monitor the functional status and performance of all of the City's physical plant. Maintenance activities supporting City infrastructure are documented and analyzed to determine if rehabilitation or replacement is necessary. In addition, throughout the year, policy direction from the City Council may be received to construct, enhance or rehabilitate City facilities. Staff makes note of these projects and begins to define the scope, nature and extent of projects as may be required.

Each project is assigned a priority category based on staff's professional judgment using the factors and priority levels identified below:

- **Priority A** – project is *essential/critical* to health and safety or legal/regulatory requirements
- **Priority B** – project is *important* to maintaining health and safety or maintaining quality of life, *but not critical*.
- **Priority C** – project is *deferrable* and would only be implemented to the extent that higher priority projects are first funded.

The Measure D 5-Year plan is completed concurrently with the City's Capital Improvements Program (CIP). Prior to or concurrent with the completion of the draft CIP plan, staff will meet with representatives from various city commissions as appropriate to gain input from those bodies relative to CIP projects for which they may have input. Two commissions in particular that have discussions on the City's CIP plans are the ADA Accessibility Committee and the Parks & Recreation Commission.

Starting in FY 2017/18, once the draft plan is created, it is presented to the City Council in a Study Session held in late March or early April. Council then provides direction on each of the projects within the plan and any changes are incorporated into a revised Five Year CIP Plan. Any updates requiring further discussion are provided once again to the City Council at its May Budget Study Session. The CIP Plan is also provided to the Planning Commission in May for their review and concurrence that the proposed five-year plan is consistent with the City's General Plan.

The Council then holds a Public Hearing on the budget, which includes the Five Year CIP Plan, normally the first Wednesday in June. Subject to any public testimony and final Council direction, the final Five Year CIP Plan is prepared, and the project costs associated with any projects which are funded in the next fiscal year are appropriated by the City Council as part of the adoption of the Annual Budget. Project costs are adjusted annually based on updated project schedule and cost information, as well as information on any grants and other funds the City may secure for projects.

Additional public participation has been or will be solicited for the current 5-year program of projects as described below.

3.2 Project List

3.2.1 Glenwood Drive

The following stakeholder groups will be asked to provide input in future on project scope and design: Scotts Valley School District, Santa Cruz Metro, County of Santa Cruz, RTC Bicycle and Elderly and Disabled Committees.

3.2.2 Kings Village Road Sidewalk

The Sidewalk Master Plan prepared in 1996 has been used as the basis for implementation of various sidewalk improvements. Discussion about this length of sidewalk has been brought up repeatedly by the City's ADA committee and has been included for funding in several un-awarded grant applications. There is currently no direct assessable path from Mount Hermon Road to the US Post Office via Kings Village Road.

The following stakeholder groups will be asked to provide input in future on project scope and design: Santa Cruz Metro and Elderly and Disabled Committees.

3.2.3 Bean Creek Road

Complaints by cyclist and pedestrian communities about the poor condition of the roadway surface have raised the priority by the City for rehabilitation. City Council discussed the concerns at the City Council Meeting on October 16, 2013.

The following stakeholder groups will be asked to provide input in future on project scope and design: Neighborhood Groups, County of Santa Cruz, RTC Bicycle and Elderly and Disabled Committees.

3.2.4 Glenwood Open Space Preserve East Trails

In 2003, the City Council approved the development of the 170 acre Glenwood Open Space area and an accompanying Open Space Management Plan. The Plan has recently been completed and embodies a collaborative effort between the City of Scott Valley and the Land Trust of Santa Cruz County to steward the Glenwood Open Space Preserve with concurrence from the US Fish and Wildlife Service. The City held two public meetings in addition to the regularly scheduled Council and Parks and Recreation Commission meetings to develop a Final Trail Access Plan. A variety of other methods have also been used to ensure the public has had an opportunity to submit comments on this project. In addition to the local paper, social media tools were used to engage residents and interested stakeholders. These efforts include the City's website and Facebook, Instagram, and Nextdoor accounts, private social media sites (e.g. My Scotts Valley), and other interested groups such as Scotts Valley School District and Scotts Valley High School Cross Country team

The following stakeholder groups have provided input on project scope and design: Neighborhood Groups, Scotts Valley School District, Scotts Valley Fire Protection District, Land Trust of Santa Cruz County.

4 Maintenance of Effort

The maintenance of effort calculation includes the following:

Revenues: local discretionary revenues, formula funds received for transportation purposes (e.g. gas tax, state transit assistance, FTA5311, etc.). Revenues from special, non-formula, competitive grants, and/or past revenues carried over for special projects and/or emergencies are not part of maintenance of effort calculation but are identified below.

Expenditures: breakdown by transportation purpose, such as ongoing operations, maintenance, transit service type, major projects, street sweeping, pavement, bicycle projects, walkways, as well as outside transportation programs the City has contributed funds to, and agency staffing, overhead and indirect costs.

4.1 Baseline Maintenance of Effort

The baseline “maintenance of effort” was calculated based on the average of revenues and expenditures for transportation purposes in the five fiscal years prior to the start of Measure D allocations.

REVENUES:	MOE Baseline
	FY12/13-16/17
Gas Tax	310,166
Traffic Mitigation Impact Fees	79,909
Drainage Construction Impact Fees	17,605
Investment Income	5,308
TOTAL REVENUES	412,988
EXPENDITURES:	
On-going Operations: Admin & Engineering	(275,150)
Street Maintenance	(353,427)
Street Repairs	(74,372)
Equipment Purchase	(5,000)
Street Signs & Lighting	(50,732)
Major Projects	(100,703)
TOTAL EXPENDITURES	(812,134)

4.2 FY 2015/16 - 2018/19 Expenditures

The table below summarizes revenues and expenditures for transportation purposes in past 3 years and budgeted in current/upcoming fiscal year (FY15/16, FY16/17, FY17/18, FY18/19).

	Budgeted FY 2018/19	Projected FY 2017/18	FY 2016/17	FY 2015/16
REVENUES:				
Gas Tax	300,000	281,700	237,289	261,455
Gas Tax - RMRA Act 2017	215,000	43,000	-	-
Traffic Mitigation Impact Fees	600,000	47,000	95,003	81,216
Drainage Construction Impact Fees	11,500	12,000	9,825	4,730
RSTPX Exchange Funds	100,000	462,300	-	-
Investment Income	7,300	6,500	7,319	6,351
TOTAL REVENUES	1,233,800	852,500	349,436	353,752
EXPENDITURES:				
On-going Operations: Admin & Engineering	(346,000)	(327,500)	(301,337)	(307,668)
Street Maintenance	(450,000)	(500,000)	(396,283)	(364,570)
Street Repairs	(235,000)	(475,000)	(88,510)	(78,194)
Equipment Purchase-Backhoe				(25,000)
Street Signs & Lighting	(30,000)	(35,000)	(32,845)	(87,318)
Drainage Master Plan		(75,000)		
Major Projects:				
Mt. Hermon Rd/Scotts Valley Dr Intersection	(300,000)	(650,000)	(130,165)	(58,429)
Granite Creek Overpass			(206,224)	
Mt. Hermon Road Slurry Seal			(286,032)	
Green Hills Stabilization		(40,000)	(44,151)	
Sunset Terrace Storm Drain		(55,000)		
ADA Street Improvements	(24,000)	(25,000)		
Glenwood Open Space	(190,000)	(650,000)	(130,165)	(58,429)
TOTAL EXPENDITURES	(1,361,000)	(2,062,500)	(1,485,547)	(921,179)

Attachments

Complete Street Project Review Checklist for Major Projects

































