



# City of Watsonville

**“A Community of Opportunities”**

December 27, 2020

Rachel Moriconi, Senior Transportation Planner  
Santa Cruz County Regional Transportation Commission  
1523 Pacific Avenue  
Santa Cruz, CA 95060

Subject: Annual Maintenance of Effort Compliance Report for Measure D funds

Dear Ms. Moriconi,

The City of Watsonville is pleased to submit the Annual Maintenance of Effort Compliance Report for Measure D funds during Fiscal Year 2019/2020. Attached are the following:

- Attachment 01 – Cover Letter
- Attachment 02 – Cover Sheet
- Attachment 03 – Measure D Expenditure Report
- Attachment 04 – Grouped Projects
- Attachment 05 – Map
- Attachment 06 – Maintenance of Effort Compliance Spreadsheet
- Attachment 07 – 5-Year Program of Projects
- Attachment 08 – Council Meeting Agenda
- Attachment 09 – Council Meeting Staff Report
- Attachment 10 – Council Resolution of Approval
- Attachment 11 – Signage Photos
- Attachment 12 – Photos

The Annual Audit will be submitted separately by Senior Financial Analyst Marissa Duran.

Please contact me if you have questions. I can be contacted by telephone at 831-768-3117 and by email at [murray.fontes@cityofwatsonville.org](mailto:murray.fontes@cityofwatsonville.org).

Yours truly,

Murray A. Fontes, Principal Engineer  
Public Works & Utilities Department

attachments

Measure D Recipient Agency: City of Watsonville

# Measure D Annual Report Cover Sheet

## Fiscal Year 2019/20

Submit documents to [rmoriconi@sccrtc.org](mailto:rmoriconi@sccrtc.org) by December 31, 2020.

**Dear Measure D Taxpayer Oversight Committee:** The City of Watsonville is pleased to present the following information demonstrating compliance with the voter-approved Measure D Ordinance, Strategic Implementation Plan (SIP), agreements and guidelines. Collectively they make up the Measure D annual report for recipient agencies.

Measure D Financial Information	
FY19/20 Formula Allocations	\$869,480.53 accrual; \$851,564 cash
Unspent Prior Year Allocations	\$1,608,963.89 accrual; \$1,534,120 cash basis
Interest earned on Unspent Prior Allocations	\$38,611.43 accrual; \$34,396 cash basis
<b>Total Measure D Funding Available in <u>FY19/20</u></b>	<b>\$2,517,955.85</b>
<b>Total Measure D Funds Spent in <u>FY19/20</u></b>	<b>\$579,385</b>
Total Measure D Rollover to <u>FY20/21</u> (does not include interest from FY19/20)	\$1,937,670.39 (accrual); \$2,093,206 (cash basis)
Maintenance of Effort	
<b>FY19/20 LOCAL funds spent on transportation projects, operations, and/or services</b> <i>(exclude grants and formula state &amp; fed funds - HUTA, TDA, SB1, STA, etc.)</i>	\$867,657
<b>Maintenance of Effort Baseline</b> <i>(average amount of <u>local</u> funds spent on transportation projects in 3-5 fiscal years prior to 2017)</i>	\$842,263
Measure D Compliance Documents	
Document	Attached (check)
<b>1. FY19/20 Annual Report Cover Sheet</b> <i>(this document)</i>	Attached
<b>2. FY19/20 Audited Financials for Measure D funds</b> <i>(see "<a href="#">Measure D Audit Guidance</a>" for additional information)</i>	Submitted separately

<p><b>3. FY19/20 Expenditure Report Spreadsheet:</b> Shows what Measure D formula funds (direct allocations) were spent on. <i>*Report use of regional funds (Trail, Highway Corridors, Hwy 9, Rail) separate from formula funds.</i></p>	<p>See Attachment 03 – Measure D Expenditure Report</p>
<p><b>a. If applicable –Grouped projects supplemental information:</b> For any grouped projects (e.g. citywide roadway repairs), include a supplemental <b>list of specific locations</b> (road names, project limits, and length or routes/areas served), <b>work done at each</b> (e.g. environmental, design, construction), <b>and schedule</b> for completing construction at each.</p>	<p>Described in Expenditure Report</p>
<p><b>4. Map:</b> Attach or provide web link to map(s) of projects funded with Measure D funds in FY19/20 (for projects with specific locations).</p>	<p>See Attachment 05 – Map</p>
<p><b>5. FY19/20 Performance Measures Report</b> <i>(Measure D Guidelines Attachment B)</i></p>	<p>Described in Expenditure Report</p>
<p><b>6. Maintenance of Effort Compliance Spreadsheet:</b> List of local funds spent on transportation projects through FY19/20 as compared to the 3-5 years prior to FY16/17.</p>	<p>See Attachment 06 – Maintenance of Effort Compliance Spreadsheet</p>
<p><b>a.</b> If FY19/20 Local funds expended were lower than Baseline amount, explain why:</p>	<p>NA</p>
<p><b>7. Indirect cost allocation plan: Does your agency have an indirect cost allocation plan (ICAP)?</b> <i>(If “no,” Measure D cannot be used for indirect costs)</i> <b>a. Date of most recent ICAP:</b>_____</p>	<p>No</p>

<p><b>8. 5-Year Program of Projects (5-Year Plan):</b> List showing planned use Measure D formula funds in the next 5 years.</p>	<p>See Attachment 07 – 5-Year Program of Projects</p>
<p><b>a. Evidence that the 5-year program of projects was approved through a public process.</b> Include information on process used to select projects and develop 5-year plan. This may be in the form of public hearing notices, staff reports, and other means that agencies may have solicited input on their 5-year program of projects. Public process must include at least one public hearing and approval by recipient's governing board.</p>	<p>See Attachment 08 – Council Meeting Agenda, Attachment 09 – Council Meeting Staff Report and Attachment 10 – Council Resolution of Approval. The Plan was presented and approved at City Council meeting. This included a published agenda and agenda packet, staff report and public comment period as part of the presentation of the Plan. Attached are copies of the agenda, staff report and resolution of approval.</p>
<p><b>b. Date of 5-Year Plan Public Hearing</b> soliciting input on 5-Year Plan <i>(per Article III.A.4.)</i></p>	<p>Date: 06/11/19</p>
<p><b>c. Date annual 5-year Plan approved by Governing Board</b></p>	<p>Date: 06/11/19</p>
<p><b>9. Complete Streets Compliance</b> <i>(Cities/County only):</i> Attach copy or provide link to board adopted Complete Streets policy that is compliant with the California Complete Streets Act of 2008 (AB1358), including any amendments. <i>Per Measure D Agreement: Agencies are required to have a complete streets policy by April 1, 2018.</i></p>	<p>City is currently developing a Complete Streets Policy</p>



<b>10. Annual Report Narrative</b> <i>(may be included in Management &amp; Admin section of audit)</i>	
<p><b>a. Fund Balances, Carryover Projects, and Description of planned, longer-term and future uses of Measure D revenues, if known.</b> Describe how agency is tracking Measure D funds not yet expended and include explanation of why not all funds were spent, reasons for large carryover balances, and planned future use of carryover funds. This could include a list of projects anticipated to use Measure D funds in the future, such as priority future projects, projects that will be implemented in a future year or over several years, larger projects that an agency is saving funds for, etc.)</p>	<p>Receipt and expenditure of Measure D funds are tracked through the City's Finance Department and this information is available to Public Works staff. In FY17/18, the City carried over most of its annual allocation for a large construction project the following year. This project was delayed in FY18/19 and the funds were carried forward again. In future years, the City has allocated a large portion of its annual allocation toward construction of a single project during that fiscal year.</p>
<p><b>b. Future Liabilities:</b> Describe possible liabilities, including information on how future costs for projects not yet completed are anticipated to be funded.</p>	<p>In the FY19/20 5-Year Program of Projects, there are three future projects that will need additional funding. These are Freedom Blvd from Green Valley to Airport, the Lee Road Trail and the Pajaro Valley High School Connector Trail.</p>
<p><b>c. Compliance with Applicable Laws:</b> Confirm projects were implemented in compliance with applicable laws, regulations, requirements, standards of practice, guidelines, etc. which are applicable to publicly funded transportation projects are met and adhered to, including requirements of the California Environmental Quality Act (CEQA), state design and procurement requirements, etc.</p>	<p>The City confirms that projects were implemented in compliance with applicable laws, regulations, requirements, standards of practice, guidelines, etc. which are applicable to publicly funded transportation projects. The projects met and adhered to requirements of the California Environmental Quality Act (CEQA), state design and procurement requirements, etc.</p>

Public Outreach/Notification of Use of Measure D Funds	
<b>11. Public Outreach/Process:</b> Describe outreach conducted during the reporting year to inform Santa Cruz County taxpayers as to how your agency is using or plans to use Measure D funds. (per Article III.A.3.).	06/11/20 Council Meeting where plan was adopted. Measure D page on City website: <a href="https://cityofwatsonville.org/1417/Measure-D">https://cityofwatsonville.org/1417/Measure-D</a>
<b>12. Sample(s) of public outreach on Measure D-funded projects 7/1/19-6/30/20</b>	
<b>a. Website with Measure D information (attach PDF):</b> Web address: - <a href="https://sccrtc.org/wp-content/uploads/2020/12/ITACpacket-Dec2020.pdf">https://sccrtc.org/wp-content/uploads/2020/12/ITACpacket-Dec2020.pdf</a> (per Article III.A.7.)	See page on City website: <a href="https://cityofwatsonville.org/1417/Measure-D">https://cityofwatsonville.org/1417/Measure-D</a>
<b>b. News Article:</b> Include a copy of or weblink to at least one news article or press release about Measure D-funded projects in the past fiscal year. News release should inform public that project is funded by Measure D. (per Article III.A.8.)	<a href="https://pajaronian.com/going-green-city-buffing-multiple-bike-lanes/">https://pajaronian.com/going-green-city-buffing-multiple-bike-lanes/</a> <a href="https://patch.com/california/watsonville/amp/28362454/celebrate-installation-of-new-green-bike-lanes-in-watsonville">https://patch.com/california/watsonville/amp/28362454/celebrate-installation-of-new-green-bike-lanes-in-watsonville</a>
<b>c. Signage:</b> Did you display the Measure D logo on signs at construction sites, on vehicles, and/or public education materials/websites? Attach photos if available. See "Measure D: Sign Specifications" for additional signage guidance. (per Article III.A.6.)	See Attachment 11 – Signage Photos
<b>13. Photos:</b> Attach before/after and construction photos if available of projects/work done in FY19/20.	See Attachment 12 - Photos

<b>14. Fact Sheets</b> on larger projects: Attach more detailed fact sheet on large projects (includes public information such as project name, description of work to be done, location, project benefits/purpose, schedule, graphics/maps, complete streets components/consistency, total cost & funding, including info on if Measure D was used to leverage other grants/funds).	None
---	------

### Contacts

Designated staff available to report on or answer any and all inquiries in regard to Recipient Agency's audit, projects and expenditures, and/or compliance with Measure D before the RTC and/or the Measure D Taxpayer Oversight Committee or RTC advisory committees, as applicable.

Name	Title	Phone/email
Murray Fontes	Principal Engineer	831-768-3117 murray.fontes@cityofwatsonville.org
Marissa Duran	Assistant Finance Director	831-768-3471 marissa.duran@cityofwatsonville.org

\\rtcserver2\shared\measured\fiscal\expenditurereports\measure d- annual-cover sheet.docx

**City of Watsonville**  
**Measure D Fund Financial Statements**  
**Watsonville, California**  
**For the Year Ended June 30, 2020**

The Page Left Intentionally Blank

**CITY OF WATSONVILLE  
MEASURE D FUND FINANCIAL STATEMENTS  
For the Year Ended June 30, 2020**

**Table of Contents**

Independent Auditor's Report .....	1
Balance Sheet.....	3
Statement of Revenues, Expenditures, and Changes in Fund Balance .....	4
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual .....	5
Notes to Financial Statements .....	7
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance with Applicable Requirements and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> .....	9

The Page Left Intentionally Blank



## INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Members of City Council  
of the City of Watsonville, California

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the Measure D Fund (Measure D) of the City of Watsonville, California (City), as of and for the year ended June 30, 2020, and the related notes to the financial statements as listed in the Table of Contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing such an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinion***


In our opinion, the financial statements referred to above fairly, in all material respects, the financial position of the Measure D Fund as of June 30, 2020, and the change in financial position and the budgetary comparison as listed in the Table of Contents, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Emphasis of a Matter***

As discussed in Note 1, the financial statements present only the Measure D Fund and do not purport to, and do not present fairly the financial position of the City of Watsonville as of June 30, 2020, the changes in its financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 30, 2020 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Maze & Associates".

Pleasant Hill, California  
December 30, 2020

**CITY OF WATSONVILLE**  
**MEASURE D FUND**  
**BALANCE SHEET**  
**June 30, 2020**

**ASSETS**

Cash and investments	\$ 1,893,706
Accounts receivable	62,144
Due from other governments	<u>179,614</u>
<b>TOTAL ASSETS</b>	<b><u>\$ 2,135,464</u></b>

**LIABILITIES**

Accounts payable	\$ 41,457
Accrued salaries payable	<u>801</u>
<b>Total Liabilities</b>	<b><u>42,258</u></b>

**FUND BALANCE**

**Restricted for:**

Bicycle safety improvements program	71,630
Pedestrian & Traffic safety program	503,756
Admin cost	4,000
Other Measure D programs	<u>1,513,820</u>

<b>Total Fund Balance</b>	<b><u>2,093,206</u></b>
---------------------------	-------------------------

<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b><u>\$ 2,135,464</u></b>
---	----------------------------

See accompanying Notes to Basic Financial Statements.

**CITY OF WATSONVILLE**  
**MEASURE D FUND**  
**STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGE IN FUND BALANCE**  
**For The Year Ended June 30, 2020**

**REVENUES**

Measure D allocation	\$ 851,564
Intergovernmental	252,512
Interest	34,396
<b>Total Revenues</b>	<u>1,138,472</u>

**EXPENDITURES**

Bicycle safety improvements program	71,630
Pedestrian & Traffic safety program	106,235
Street Sidewalks	397,521
Administrative costs	4,000
<b>Total Expenditures</b>	<u>579,386</u>

<b>NET CHANGE IN FUND BALANCE</b>	559,086
-----------------------------------	---------

**FUND BALANCE**

Beginning Fund Balance	1,534,120
Ending Fund Balance	<u>\$ 2,093,206</u>

See accompanying Notes to Basic Financial Statements.

**CITY OF WATSONVILLE**  
**MEASURE D FUND**  
**STATEMENT OF REVENUES, EXPENDITURES AND**  
**CHANGE IN FUND BALANCE - BUDGET AND ACTUAL**  
**For The Year Ended June 30, 2020**

	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>REVENUES</b>			
Sales tax - Transportation	\$ 879,820	\$ 851,564	\$ (28,256)
Intergovernmental	330,000	252,512	(77,488)
Interest Revenue	5,000	34,396	29,396
<b>Total Revenues</b>	1,214,820	1,138,472	(76,348)
<b>EXPENDITURES</b>			
Bicycle safety improvements program	-	71,630	(71,630)
Pedestrian & Traffic safety program	544,695	106,235	438,460
Street Sidewalks	1,719,000	397,521	1,321,479
Administrative costs	-	4,000	(4,000)
<b>Total Expenditures</b>	2,263,695	579,386	1,684,309
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ (1,048,875)</u>	559,086	<u>\$ 1,607,961</u>
<b>FUND BALANCE</b>			
Beginning Fund Balance		1,534,120	
Ending Fund Balance		<u>\$ 2,093,206</u>	

See accompanying Notes to Basic Financial Statements

The Page Left Intentionally Blank

**CITY OF WATSONVILLE  
MEASURE D FUND  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
June 30, 2020**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Reporting Entity**

On November 8, 2016, the voters of Santa Cruz County, pursuant to the provisions of the Local Transportation Authority and Improvement Act (the Act), California Public Utilities Code, Division 19, Section 180000 et seq. adopted an ordinance approving the Santa Cruz County Transportation Improvement Plan Measure (Measure D), thereby authorizing Santa Cruz County Regional Transportation Commission, referred to herein as the Local Transportation Authority (Authority), to administer the proceeds from a retail transaction and use tax of one-half of one-percent (0.5%) that will last for 30 years from the initial date of collection. The Measure D Ordinance authorizes the Authority to allocate, administer, and oversee the expenditure of all Measure D revenues and to distribute revenues no less than quarterly to local jurisdictions (including City of Watsonville), Santa Cruz Metropolitan Transit District, and the Consolidated Transportation Service Agency.

The financial statements presented only the activities of the City Measure D Fund, and are not intended to present fairly the financial position and changes in financial position of the City, in accordance with accounting principles generally accepted in the United States of America.

**B. Basis of Accounting**

The Measure D Fund of the City is maintained on the modified accrual basis of accounting. As such, revenues are recognized when they become susceptible to accrual, that is, when they become both measurable and available to finance expenditures of the current period. Expenditures are recognized in the accounting period in which the liability is incurred (when goods are received or services rendered).

**C. Estimates**

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**NOTE 2 - CASH AND INVESTMENTS**

Cash and investments at June 30, 2020, consist of the following:

Pooled cash and investments with the	
City of Watsonville	\$1,893,706

Please refer to the notes of the City's June 30, 2020 Comprehensive Annual Financial Report regarding cash and investments for additional detail.



The Page Left Intentionally Blank

**INDEPENDENT AUDITOR'S REPORT ON  
INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE WITH THE APPLICABLE REQUIREMENTS  
AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Honorable Mayor and Members of City Council  
of the City of Watsonville, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the City of Watsonville Measure D Fund (Measure D) as of and for the year ended June 30, 2020, and the related notes to the financial statements, and have issued our report thereon dated December 30, 2020.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the Measure D financial statements, we considered the Measure D's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Measure D's internal control. Accordingly, we do not express an opinion on the effectiveness of Measure D's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Measure D's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### ***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Measure D's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts.

Our procedures included the applicable audit procedures and tests of compliance with the Master Funding Agreement (Agreement) between the Authority and City, and the applicable provisions of the Authority Ordinance No. 2016-01 (Ordinance). The Ordinance Section. 32 Taxpayer Safeguards, Audits, and Accountability requires that: (a) Each agency receiving Measure Revenue shall annually adopt an annual report; (b) No less than annually, an independent annual audit shall be conducted of the expenditure of all funds generated by the transportation tax. The audit, which shall be made available to the public, shall report on evidence that the expenditure of funds is in accordance with the Plan as adopted.

However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We have also issued a separate Memorandum on Internal Control dated December 30, 2020, which is an integral part of our audit and should be read in conjunction with this report.

### ***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the Measure D's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Measure D's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of the City Council, others within the City, and is not intended to be and should not be used by anyone other than these specified parties; however, this restriction is not intended to limit the distribution of the report, which is a matter of public records.

A handwritten signature in cursive script that reads "Maze & Associates".

Pleasant Hill, California  
December 30, 2020

### MEASURE D EXPENDITURE REPORT - Direct Allocations

Reporting Year **FY19/20**  
Recipient Agency **City of Watsonville**

#	Project Name	Total Project Cost	FY19/20 Measure D Expenditures	Prior Year expenditures (if applicable)			Measure D TOTAL SPENT through reporting year	(Est) Future Year(s) Measure D Expenditures	Consi
				FY16/17 Measure D Expenditures on this project	FY17/18 Measure D Expenditures	FY18/19 Measure D Expenditures			Project in approved 5-year plan? (yes/no)
1	Bicycle Safety Improvements (Various Locations)		\$ 15,284.00	\$ -	\$ 20,050.00	\$ 28,000.00	\$ 63,334.00	\$ 150,000.00	Yes
2	Downtown Revitalization		\$ -	\$ -	\$ 15,585.00	\$ -	\$ 15,585.00	\$ -	Yes
3	Freedom Blvd (Alta Vista Ave to Green Valley Rd)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 570,000.00	Yes
4	Freedom Blvd Improvements (Green Valley Rd to Airport Blvd)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 745,000.00	Yes
5	Green Valley Rd (Freedom Blvd to City Limits)		\$ 12,393.74	\$ -	\$ -	\$ -	\$ 12,393.74	\$ -	Yes
6	Lee Rd Trail (Lee Rd from RR xing to Harkins Slough Rd and Harkins Slough Rd from Lee Rd)		\$ 176,260.48	\$ -	\$ -	\$ 104,324.00	\$ 280,584.48	\$ 696,000.00	Yes
7	Maintain Roads (City-wide, All Districts)		\$ 4,000.00	\$ -	\$ -	\$ 1,574.00	\$ 5,574.00	\$ 400,000.00	Yes
8	Maintain & Improve Trails (Various locations)		\$ 56,345.71	\$ -	\$ -	\$ -	\$ 56,345.71	\$ 200,000.00	Yes
9	Pajaro Valley High School Connector Trail (Airport Blvd to Harkins Slough Rd)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00	Yes
10	Pedestrian & Traffic Safety (Various Locations)		\$ 311,101.53	\$ -	\$ 10,565.00	\$ 85,604.00	\$ 407,270.53	\$ 200,000.00	Yes
11	Audit and Expenditure Report Prep		\$ 4,000.00	\$ -	\$ -	\$ 5,598.00	\$ 9,598.00	\$ 450,000.00	Yes
Total			\$ 579,385	\$ -	\$ 46,200	\$ 225,100	\$ 850,685	\$ 3,611,000	

	FY 19/20 Measure D Revenues	FY 16/17 Measure D Revenues (4/1/17-6/30/17)	FY 17/18 Measure D Revenues	FY 18/19 Measure D Revenues	Measure D Expended (04/01/17-6/30/20)	Fund Balance/ Carryover to Future Years
Allocation	\$ 869,480.53	\$ 101,791.05	\$ 876,172.79	\$ 902,300.05	\$ 850,685.46	\$ 1,972,065
Interest	\$ 34,394.54	\$ -	\$ 3,989.43	\$ 34,622.00		

MEASURE D EXPENDITURE REPORT

Consistency with 5-year plan		
#	Project Name	If not in 5-year plan or different amount or scope, why different?
1	Bicycle Safety Improvements (Various Locations)	Some training delayed due to pandemic.
2	Downtown Revitalization	NA
3	Freedom Blvd (Alta Vista Ave to Green Valley Rd)	NA
4	Freedom Blvd Improvements (Green Valley Rd to Airport Blvd)	NA
5	Green Valley Rd (Freedom Blvd to City Limits)	Some design done. Construction postponed to
6	Lee Rd Trail (Lee Rd from RR xing to Harkins Slough Rd and Harkins Slough Rd from Lee Rd)	Additional costs for design and permitting paid with allocations
7	Maintain Roads (City-wide, All Districts)	Some design done. Construction postponed to
8	Maintain & Improve Trails (Various locations)	Some design done. Construction postponed to
9	Pajaro Valley High School Connector Trail (Airport Blvd to Harkins Slough Rd)	NA
10	Pedestrian & Traffic Safety (Various Locations)	NA
11	Audit and Expenditure Report Prep	NA

#	Project Name	Project Description/Location		Project Status/Timeline			
		Project Description (may include additional project components, ex. complete streets, traffic calming, crossing improvements, drainage upgrades, etc.)	Location/Limits (if grouped project, list each location/limit)	Work Done in FY19/20 (e.g. planning, design, construction, right-of-way)	CEQA compliance (List type of doc & certification date - e.x. CE, 5/1/18)	Construction/Implementation schedule	Completion Date (actual or estimate)
1	Bicycle Safety Improvements (Various Locations)	Provide signage and traffic markings along bicycle corridors and provide educational programs.	Earn-A-Bike, Bike Smart, Walk Smart, Bike to Work Sponsorship	Safety training	NA	Annual Activity	NA
2	Downtown Revitalization	Provide complete streets improvements including but not limited to pedestrian crossings, bus stops, parking,	NA	NA	NA	NA	NA
3	Freedom Blvd (Alta Vista Ave to Green Valley Rd)	Reconstruct roadway, remove & replace non-ADA compliant driveways & curb ramps, install high visibility	NA	NA	NA	07/01/20 - 06/30/21	6/30/2021
4	Freedom Blvd Improvements (Green Valley Rd to Airport Blvd)	Repair and resurface damaged roadway and bike lanes, replace damaged sidewalks, add pedestrian facilities	NA	NA	NA	07/01/22 - 06/30/23	6/30/2023
5	Green Valley Rd (Freedom Blvd to City Limits)	Reconstruct roadway, install median island, remove and replace non-compliant driveways & curb ramps, restripe	Green Valley Rd from Freedom Blvd to City Limits	Design	Project in design	07/01/21 - 06/30/22	6/30/2022
6	Lee Rd Trail (Lee Rd from RR xing to Harkins Slough Rd and Harkins Slough Rd from Lee Rd to Pajaro Valley High School driveway)	Prepare design, environmental documents and construction of pedestrian and bicycle trail	Lee Rd Trail (Lee Rd from RR xing to Harkins Slough Rd and Harkins Slough Rd from Lee Rd to Pajaro Valley High School driveway)	Design	IS/MND	TBD	TBD
7	Maintain Roads (City-wide, All Districts)	Place three-layer coating system on road surface. Includes Airport Blvd to 600 ft west.	Street Maintenance Program costs	Planning	NA	07/01/21 - 06/30/22	6/30/2022
8	Maintain & Improve Trails (Various locations)	Develop, maintain and enhance existing pedestrian and bicycle trails	wetland trail maintenance, permit fees, CEQA work for Rail Trail, design of wetland trail restoration	Planning, design, maintenance	FEIR addendum	07/01/21 - 06/30/22	6/30/2022
9	Pajaro Valley High School Connector Trail (Airport Blvd to Harkins Slough Rd)	Construct 8' wide pedestrian and bike trail. Includes design, environmental documentation and construction.	NA	NA	NA	07/01/23 - 06/30/24	6/30/2024
10	Pedestrian & Traffic Safety (Various Locations)	Provide construction, design, education, maintenance and testing for pedestrian and traffic safety facilities.	Bicycle Safety Improvements (Green Lanes), Street Smarts Program	Construction, safety	NA	07/01/19 - 06/30/20	6/30/2020
11	Audit and Expenditure Report Prep	Cost of annual audit.	NA	NA	NA	Annual Activity	NA

MEASURE D EXPENDITURE REPORT

#	Project Name	Stats - if applicable					Leveraged Funds, if any		Measure D use		
		New Bike Lane Miles	New Ped Path or Sidewalk Miles	Miles of pavement rehab/repair (pothole, seals, etc)	Rehab of bikeways, sidewalks, or ADA ramps included? (describe)	If Complete Streets not incorporated into project, why not?	Leveraged Fund Amounts (grants & other funds where Meas. D used as match)	Leveraged Fund Source(s) Name(s)	Measure D-funded Capital Costs	Measure D-funded Non-capital (non-infrastructure, outreach, admin)	Measure D-funded Indirect costs (and overhead)
1	Bicycle Safety Improvements (Various Locations)	0	0	0	No	Safety Education	NA	NA	\$ -	\$ 15,284.00	NA
2	Downtown Revitalization	0	0	0	No	NA	NA	NA	\$ -	\$ -	NA
3	Freedom Blvd (Alta Vista Ave to Green Valley Rd)	0	0	0.6	res- Upgrade Curbs ramps, rehab bikeways	Incorporated	NA	NA	\$ -	\$ -	NA
4	Freedom Blvd Improvements (Green Valley Rd to Airport Blvd)	0	0	0.35	res- Upgrade Curbs ramps, rehab bikeways	Incorporated	See Other	See Other	\$ -	\$ -	NA
5	Green Valley Rd (Freedom Blvd to City Limits)	0	0	0.31	res- Upgrade Curbs ramps, rehab bikeways	Incorporated	NA	NA	\$ 12,393.74	\$ -	NA
6	Lee Rd Trail (Lee Rd from RR xing to Harkins Slough Rd and Harkins Slough Rd from Lee Rd)	1.4	1.4	0	No	Trail Project	See Other	See Other	\$176,260.48	\$ -	NA
7	Maintain Roads (City-wide, All Districts)	0	0	7	No	Slurry seal project	NA	NA	\$ 4,000.00	\$ -	NA
8	Maintain & Improve Trails (Various locations)	0	0	0	No	Trail Project	NA	NA	\$ -	\$ -	NA
9	Pajaro Valley High School Connector Trail (Airport Blvd to Harkins Slough Rd)	0.75	0.75	0	No	Trail Project	NA	NA	\$ -	\$ -	NA
10	Pedestrian & Traffic Safety (Various Locations)	0	0	0	No	Incorporated	NA	NA	\$311,101.53	\$ -	NA
11	Audit and Expenditure Report Prep	0	0	0	No	NA	NA	NA	\$ -	\$ 4,000.00	NA
		2.15	2.15	8.26			\$ -		\$ 503,756	\$ 19,284	\$ -



MEASURE D EXPENDITURE REPORT

#	Project Name	Other
		Other Notes or Information (optional)
1	Bicycle Safety Improvements (Various Locations)	
2	Downtown Revitalization	No project activity during FY19/20
3	Freedom Blvd (Alta Vista Ave to Green Valley Rd)	Overall project cost = \$3.125M. In 2017, City received \$1.35M in STIP funds. Application did not identify source for additional funding. City plans to use \$570k in Measure D.
4	Freedom Blvd Improvements (Green Valley Rd to Airport Blvd)	No project activity during FY19/20
5	Green Valley Rd (Freedom Blvd to City Limits)	Project design initiated in FY19/20
6	Lee Rd Trail (Lee Rd from RR xing to Harkins Slough Rd and Harkins Slough Rd from Lee Rd)	In 2016, City received \$330k Coastal Conservance grant for design and environmental documents. Overall cost was estimated at \$495k. Measure D has been used as additional funding.
7	Maintain Roads (City-wide, All Districts)	
8	Maintain & Improve Trails (Various locations)	
9	Pajaro Valley High School Connector Trail (Airport Blvd to Harkins Slough Rd)	No project activity during FY19/20
10	Pedestrian & Traffic Safety (Various Locations)	
11	Audit and Expenditure Report Prep	

## Grouped Projects

Bicycle Safety Improvements – Provided funding to Bike Santa Cruz County for the Earn-A-Bike program at Watsonville middle and high schools; Provided funding to Ecology Action for the Bike Smart and Walk Smart programs at Watsonville elementary schools; provided funding for Ecology Action for Bike to Work activities.

Maintain Roads – Expenditures were for the City’s Street Saver program for analysis of existing road conditions.

Maintain Trails – Work included design of a trail maintenance project on Struve Slough between Main Street and Harkins Slough Road, preparation of CEQA documents for the Rail Trail project and restoration work along Upper Struve Slough trail between Main Street and Pennsylvania Drive.

Pedestrian & Traffic Safety – Included with this item was the Green Lanes project which installed green lanes where none existed previously at following locations:

Bridge Street – All

Green Valley Road – Harkins Slough Road to Freedom Boulevard

Harkins Slough Road – Green Valley Road to Riverside Drive

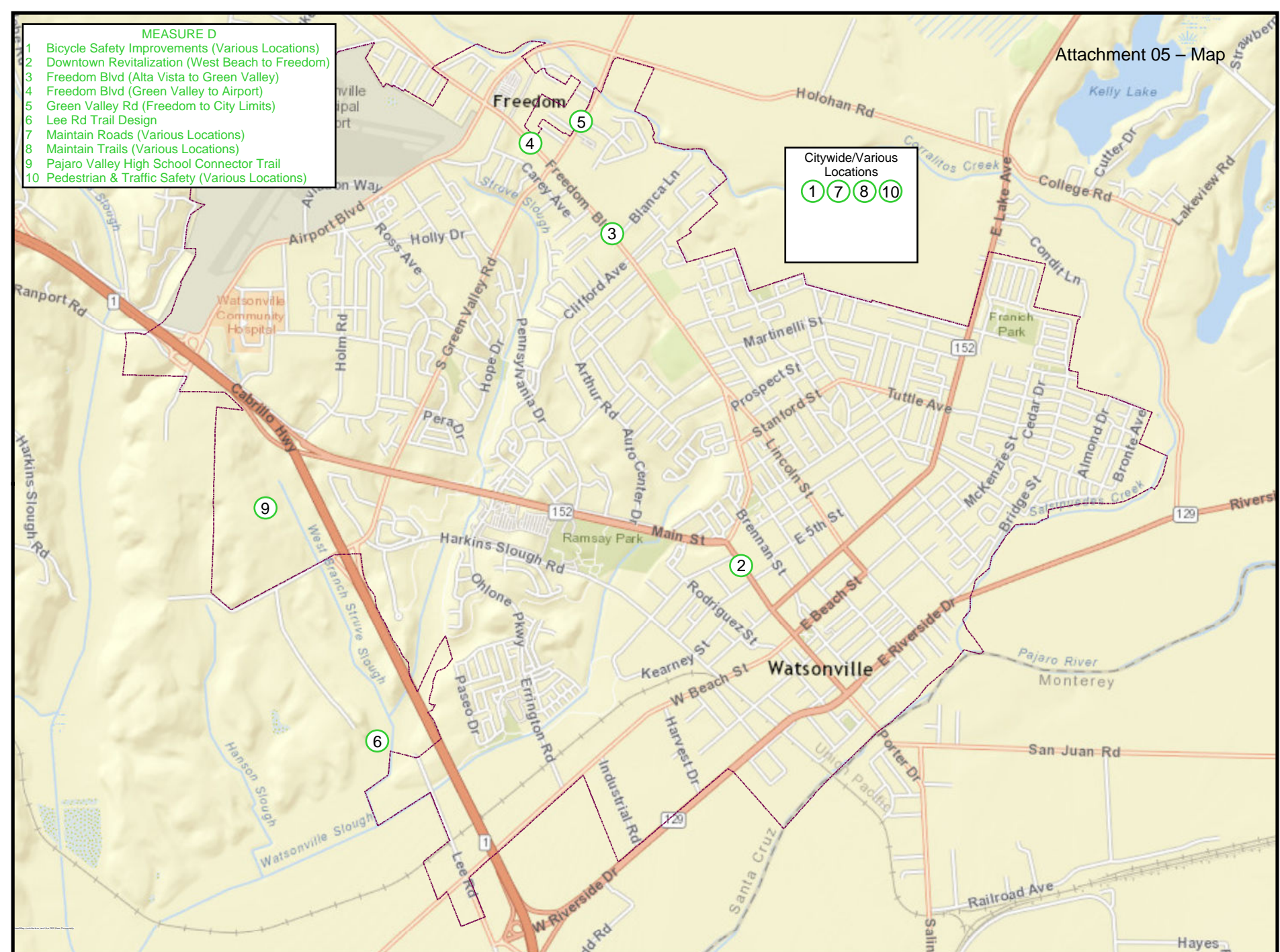
Rodriguez Street – Rodriguez Way to Riverside Drive

MEASURE D

- 1 Bicycle Safety Improvements (Various Locations)
- 2 Downtown Revitalization (West Beach to Freedom)
- 3 Freedom Blvd (Alta Vista to Green Valley)
- 4 Freedom Blvd (Green Valley to Airport)
- 5 Green Valley Rd (Freedom to City Limits)
- 6 Lee Rd Trail Design
- 7 Maintain Roads (Various Locations)
- 8 Maintain Trails (Various Locations)
- 9 Pajaro Valley High School Connector Trail
- 10 Pedestrian & Traffic Safety (Various Locations)

Citywide/Various  
Locations

1 7 8 10



## Attachment 06 – Maintenance of Effort Compliance Spreadsheet

## Measure D Maintenance of Effort (MOE) Baseline Calculation

Jurisdiction: City of Watsonville

Year: FY2019/20

Date of Report: 12/17/2020

BASELINE = pre-Measure D

Calculation of Annual Average Transportation Expenditures/Baseline MOE:

Total Expenditure by Year

Revenues Spent - Enter the total revenues expended in previous Fiscal Years (for transportation) from all local sources and state/fed formula programs.	FY20/21 estimate/budget	FY19/20	FY18/19	FY17/18	FY16/17	FY15/16	FY14/15
General Fund (150)	\$808,443	\$748,429	\$683,401	\$38,565	\$630,186	\$572,100	\$816,136
LLMAD (285)	\$600	\$788	\$594	\$0	\$1,162	\$594	\$594
Impact Fees (340, 344, 347)	\$110,000	\$118,440	\$141,640	\$5,000	\$149,742	\$137,807	\$218,469
Net Investment Gain from Local Sources	\$5,000	\$0	\$29,630	\$0	\$0	\$0	\$0
Other City Revenues	\$0	\$0	\$21,266	\$0	\$0	\$0	\$0
Annual MOE Revenues Spent	\$924,043	\$867,657	\$876,531	\$43,565	\$781,090	\$710,501	\$1,035,199
MOE Average Baseline revenues SPENT for FY14/15 to FY16/17						\$842,263	

## MOE Exclusions\* - Formula Funds &amp; Special Grants

Gas Tax (305)	\$947,436	\$1,156,476	\$1,028,446	\$1,498,900	\$996,896	\$1,119,956	\$1,312,560
Traffic Congestion Relief Fund Loan Repayment		\$59,607	\$60,258	\$0	\$0	\$0	\$0
One-time Grant Funds	\$5,405,409	\$1,682,001	\$934,772	\$6,539,936	\$308,573	\$196,998	\$84,128
SB1 (306) - RMRA	\$626,600	\$264,659	\$999,078	\$0	\$0	\$0	\$0
Measure D (312)	\$577,160	\$808,856	\$927,019	\$750,000	\$0	\$0	\$0
MOE Exclusions	\$7,556,605	\$3,971,599	\$3,949,573	\$8,788,836	\$1,305,469	\$1,316,954	\$1,396,688
Total Revenues SPENT for Transportation Projects	\$8,480,648	\$4,839,256	\$4,826,104	\$8,832,401	\$2,928,822	\$2,027,455	\$2,431,887

How funds were spent: Enter amount expended on various transportation purposes	FY20/21 estimate/budget	FY19/20	FY18/19	FY17/18	FY16/17	FY15/16	FY14/15
General Fund (150) - Engineering & Streets	\$808,443	\$748,429	\$683,401	\$509,414	\$630,186	\$572,100	\$816,136
One Time Grant (260)	\$3,802,537	\$0	\$1,034,182	\$0	\$0	\$0	\$0
Gas Tax (305) - Includes One-time Grant Funds	\$938,916	\$2,898,084	\$2,795,387	\$7,529,669	\$2,264,770	\$1,161,242	\$687,245
SB 1 (306)	\$2,032,088	\$264,659	\$873,633	\$0	\$0	\$0	\$0
Measure D (312)	\$2,875,685	\$808,856	\$225,100	\$150,000	\$0	\$0	\$0
Total Expenditures	\$10,457,669	\$4,720,028	\$5,611,703	\$8,189,083	\$2,894,956	\$1,733,342	\$1,503,381

Average EXPENDITURES on transportation FY14/15 to FY16/17

\$2,043,893

Source/location of supporting budget or fiscal statement documentation.

FY20/21=draft budget; prior=2020 Annual Street Report

## Certification:

☒ YES The City of Watsonville has budgeted and will meet the Maintenance of Effort requirement for the reporting year.☐ NO The City of Watsonville did not meet the Maintenance of Effort requirement for the reporting year for the following reasons:

If revenues spent in a year did not match 3-year Baseline average, explain here.

DocuSigned by

Cindy Gerwin

12/18/2020 | 2:40 PM PST

Finance Director Signature

Date

\*Funding sources excluded from MOE calculation are listed for information purposes and will make it easier to reconcile this report against annual budgets. Excluded sources include special, non-formula, competitive grants, and/or past revenues carried over for special projects and/or emergencies. This includes formula funds from state and regional agencies and one-time grants - such as RSTP/STBG, STIP, ATP, ARRA, FEMA, HSIP, FTA5310, No & Low Emission Bus program.

**Measure D: 5-Year Program of Projects (FY19/20-23/24)****Agency:** City of Watsonville**Expenditure Plan Category:** Neighborhood Projects**Approval Date:** 06/11/19**Measure D Revenues**

	Prior	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24
Estimated Annual Measure D Allocations	\$ 1,683,286	\$879,820	\$880,074	\$900,609	\$913,307	\$926,169

Project Name/location	Description (include project purpose and complete streets components if applicable)	Total Measure D	Prior Years Spent	Amount of Measure funds to be used					Total cost estimate	Other Funds \$	Other fund sources	Est. Construction start date	Major project? * (yes/no)
				FY19/20	FY20/21	FY21/22	FY22/23	FY23/24					
Bicycle Safety Improvements (Various Locations)	Provide signage and traffic markings along bicycle corridors and provide educational programs.	\$305,000	\$105,000	\$50,000		\$100,000		\$50,000	\$305,000	None	None	Spring 2020 Spring 2022	No
Downtown Revitalization	Provide complete streets improvements including but not limited to pedestrian crossings, bus stops, parking, sidewalks and traffic management. Includes design, environmental documentation and construction.	\$101,500	\$101,500						\$101,500	None	None	Project deferred to undetermined date	No
Freedom Blvd (Alta Vista Ave to Green Valley Rd)	Reconstruct roadway, remove & replace non-ADA compliant driveways & curb ramps, install high visibility crosswalks, upgrade existing bus shelter, install new traffic signal at Sydney Ave. Includes design, environmental documentation and construction.	\$570,000	\$0		\$125,000	\$445,000			\$3,125,000	\$2,555,000	Gas Tax - \$505,000 SB1 - \$500,000 STIP - \$1,550,000	Spring 2022	Yes
Freedom Blvd Improvements (Green Valley Rd to Airport Blvd)	Repair and resurface damaged roadway and bike lanes, replace damaged sidewalks, add pedestrian facilities where none exist. Includes design, environmental documentation and construction. Restriping 2021, reconstruction 2023.	\$940,000	\$0	\$195,000		\$150,000	\$595,000		\$2,650,000	\$1,705,000	Gas Tax - \$500,000 SB1 - \$500,000 TBD - \$705,000	Spring 2021 Spring 2023	Yes
Green Valley Rd (Freedom Blvd to City Limits)	Reconstruct roadway, install median island, remove and replace non-compliant driveways & curb ramps, restripe roadway & provide bike lanes where none exist.	\$650,000	\$100,000	\$550,000					\$2,200,000	\$1,450,000	Gas Tax - \$800,000 SB1 - \$650,000	Spring 2020	Yes
Lee Rd Trail (Lee Rd from RR xing to Harkins Slough Rd and Harkins Slough Rd from Lee Rd to Pajaro Valley High School driveway)	Prepare design, environmental documents and construction of pedestrian and bicycle trail	\$1,000,000	\$230,000	\$74,000	\$46,000			\$650,000	\$1,445,000	\$645,000	Coastal Conservancy - \$330,000 TBD - \$350,000	Spring 2024	Yes
Maintain Roads (City-wide, All Districts)	Place three-layer coating system on road surface. Includes Airport Blvd to 600 ft west.	\$900,000	\$100,000	\$400,000	\$400,000				\$2,000,000	\$1,100,000	Gas Tax - \$600,000 SB1 - \$500,000	Spring 2020 Spring 2021	Yes
Maintain & Improve Trails (Various locations)	Develop, maintain and enhance existing pedestrian and bicycle trails including Upper Struve Slough Trail	\$400,000	\$100,000	\$100,000	\$100,000		\$100,000		\$550,000	None	None	Spring 2020 Spring 2021	No
Pajaro Valley High School Connector Trail (Airport Blvd to Harkins Slough Rd)	Construct 8' wide pedestrian and bike trail. Includes design, environmental documentation and construction.	\$200,000					\$100,000	\$100,000	\$750,000	\$550,000	Gas Tax - \$75,000 SB1 - \$75,000 TBD - \$400,000	Spring 2024	Yes
Pedestrian & Traffic Safety (Various Locations)	Install or upgrade safety and traffic calming measures such as striping, markers, signage, signals, lighting, flashing beacons, curb extensions and speed humps and provide educational programs.	\$910,221	\$110,221	\$350,000	\$50,000	\$140,000	\$160,000	\$100,000	\$910,221	None	None	Spring each year	No
Administrative Costs	Cost of annual audit.	\$25,000	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000	None	None	None	No
Estimated Annual Measure D Expenditures				\$846,721	\$1,724,000	\$726,000	\$840,000	\$960,000	\$905,000				
Carry over from previous fiscal year				\$0	\$844,248	\$69	\$154,840	\$216,423	\$170,497				
Balance at end of current fiscal year				\$836,565	\$68	\$154,143	\$215,449	\$169,730	\$191,666				
Annual Interest Earnings on Measure D Revenues (=0.45219%)				\$7,684	\$0	\$697	\$974	\$768	\$867				
Carry over to next fiscal year				\$844,248	\$69	\$154,840	\$216,423	\$170,497	\$192,533				

\*For Major Projects (e.g. require CEQA, over \$1M, and/OR lots of public interest), provide separate one-page summary with longer description, describe consistency with the Complete Streets Act; Cost/Funding/schedule by phase)

# **AGENDA**

## **CITY OF WATSONVILLE**

### **CITY COUNCIL MEETING**

*Opportunity Through Diversity; Unity Through Cooperation.*



*The City of Watsonville is dedicated to improving the economic vitality, safety & living environment for the culturally rich Watsonville community, by providing leadership for the achievement of community goals & high quality, responsive public services.*

**Francisco Estrada, Mayor, District 4**  
**Rebecca J. Garcia, Mayor Pro Tempore, District 5**

**Felipe Hernandez, Council Member, District 1**  
**Aurelio Gonzalez, Council Member, District 2**  
**Lowell Hurst, Council Member, District 3**  
**Trina Coffman-Gomez, Council Member, District 6**  
**Ari Parker, Council Member, District 7**

**Matt Huffaker, City Manager**  
**Alan J. Smith, City Attorney**  
**Beatriz Vázquez Flores, City Clerk**

*City Council Chambers*  
*275 Main Street, Top Floor*  
*Watsonville, CA 95076*

---

**Spanish language interpretation is available**

---

#### **Americans with Disabilities Act**



*The Council Chambers is an accessible facility. If you wish to attend a meeting and you will require assistance in order to attend and/or participate, please call the City Clerk's Office at least five (5) days in advance of the meeting to make arrangements. The City of Watsonville TDD number is (831) 763-4075.*

Meetings are streamed live via the City's website and archived thereafter. Meeting are also televised live on Charter Cable Communications Channel 70 and AT&T Channel 99 and re-broadcast on Thursday at 5:00 p.m. and Saturday at 8:00 a.m. the same week of the meeting.

*For information regarding this agenda, please call the City Clerk's Office at (831) 768-3040.*



[AGENDA PACKET](#)

Attachments:      [Agenda Packet](#)

[AGENDA \(EN ESPAÑOL\)](#)

Attachments:      [Agenda en Español](#)

**4:00 p.m.**

**Anyone Addressing the City Council is asked to fill out a blue card and leave it at the podium for recording purposes**

**(IF YOU CHALLENGE ANY ACTION APPEARING ON THIS AGENDA IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE PUBLIC MEETING DESCRIBED ON THIS AGENDA, OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE CITY CLERK PRIOR TO, OR AT, THE PUBLIC MEETING.)**

**1. ROLL CALL**

**2. INFORMATION ITEMS—Written Report(s) Only**

**A.      [REPORT OF DISBURSEMENTS](#)**

Attachments:      [Report of Disbursements June 11, 2019](#)

**3. REPORTS TO COUNCIL -- No Action Required**

**A.      [MEASURE G REPORT BY REVENUE OVERSIGHT COMMITTEE CHAIR RICK DANNA AS REQUIRED BY WATSONVILLE MUNICIPAL CODE SECTION 3-6.1102 \(10 MINUTES\)](#)**

Attachments:      [Fourth Annual Measure G Report](#)  
                             [Fourth Annual Measure G Report\\_Spanish](#)

**B.      [PRESENTATION BY SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION ON REGIONAL MEASURE D PROJECTS \(15 MINUTES\)](#)**

Requested by:      Public Works & Utilities Director Palmisano

**4. NEW BUSINESS**



**A. CONSIDERATION OF APPROVAL OF PROJECT LIST FOR  
TRANSPORTATION PROJECTS FUNDED BY MEASURE D**

**Requested by:** Public Works & Utilities Director Palmisano

**Attachments:** Measure D 5-Year Project List - Report

Measure D 5-Year Project List - Resolution

1) Staff Report

2) City Council Clarifying & Technical Questions

3) Public Input

4) Motion Whether to Approve Staff Recommendation:

76-19

Resolution Approving Measure D: 5-Year Program Of Projects (FY 2019/2020 - FY 2023/2024) for the City of Watsonville to be Funded By Measure D which was Approved by Voters on November 8, 2016

5) City Council Deliberation on Motion(s)

**5. CONSENT AGENDA**

*All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one consensus motion. Any items removed will be considered immediately after the consensus motion. The Mayor will allow public input prior to the approval of the Consent Agenda.*

**Public Input on any Consent Agenda Item**

**A. MOTION APPROVING MINUTES OF MAY 28, 2019**

**Attachments:** [Minutes 052819](#)

**B. MOTION APPROVING ATTENDANCE REQUEST BY MAYOR PRO  
TEMPORE GARCIA TO ATTEND 2019 ANNUAL LEAGUE OF  
CALIFORNIA CITIES MAYORS & COUNCIL MEMBERS EXECUTIVE  
FORUM ON JUNE 19-21, 2019 (\$1255.80)**

**Attachments:** [R. Garcia - Mayors and Council Exec Forum](#)

- C. RESOLUTION APPROVING SPECIFICATIONS & CALLING FOR BIDS FOR WWTP BIOSOLIDS LOADING, TRANSPORTATION, & BENEFICIAL REUSE THREE YEAR CONTRACT PROJECT NO. WW-19-01 (ESTIMATED COST OF \$350,000 WILL BE FUNDED FROM THE WASTEWATER ENTERPRISE FUND)

77-19

**Requested by:** Public Works & Utilities Director Palmisano

**Attachments:** [Call Bids for Biosolid Removal - Report](#)  
[Call Bids for Biosolids Disposal - Resolution](#)

- D. RESOLUTION APPROVING SPECIFICATIONS & CALLING FOR BIDS FOR THE WWTP FERRIC CHLORIDE SUPPLY PROJECT NO. WW-19-02 (ESTIMATED COST OF \$215,000 PER YEAR WILL BE FUNDED FROM THE WASTEWATER ENTERPRISE FUND)

78-19

**Requested by:** Public Works & Utilities Director Palmisano

**Attachments:** [Call Bids for Ferric Chloride - Report](#)  
[Call Bids for Ferric Chloride Supply - Resolution](#)

- E. RESOLUTION AWARDDING \$695,775 BID TO PACIFIC UNDERGROUND CONSTRUCTION, INC., FOR THE ROACHE ROAD SANITARY SEWER REPLACEMENT PROJECT NO. SS-18-09 (\$695,775 WILL BE FUNDED FROM THE WASTEWATER ENTERPRISE FUND)

79-19

**Requested by:** Public Works & Utilities Director Palmisano

**Attachments:** [Award Bid for Roache Rd Sewer Replacement - Report](#)  
[AB Roache Rd Sanitary Sewer Replacement Project - Resolution](#)

- F. RESOLUTION AWARDDING CONTRACT TO RAFTELIS FINANCIAL CONSULTANTS, INC., FOR PREPARING A COST OF SERVICE ANALYSIS & RATE STUDY FOR THE CITY'S WATER, WASTEWATER, & SOLID WASTE ENTERPRISE FUNDS, IN AN AMOUNT NOT TO EXCEED \$151,939 OF WHICH \$64,700 WILL BE FUNDED FROM WATER ENTERPRISE FUND, \$48,580 FROM WASTEWATER ENTERPRISE FUND, & \$38,660 FROM SOLID WASTE ENTERPRISE FUND

80-19

**Requested by:** Public Works & Utilities Director Palmisano

**Attachments:** [Contract to Raftelis for Utility Rate Study - Report](#)  
[Awarding Contract for Rate Study - Resolution](#)

- G. RESOLUTION APPROVING ONE-YEAR CONTRACT WITH THATCHER COMPANY OF CALIFORNIA, INC. FOR ALUMINUM SULFATE PURCHASING IN THE AMOUNT OF \$406,073.00

81-19

**Requested by:** Public Works & Utilities Director Palmisano

**Attachments:**      [Purchase of Aluminum Sulfate - Report](#)  
                                 [Contract for Purchase of Aluminum Sulfate - Resolution](#)

**H.**      [RESOLUTION APPROVING THE PROPOSED FY 2019/2020 SANTA CRUZ COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT ZONE 7 BUDGET AS APPROVED BY THE ZONE 7 BOARD OF DIRECTORS](#)

82-19

**Requested by:**      Public Works & Utilities Director Palmisano

**Attachments:**      [Zone 7 Budget - Report](#)  
                                 [Zone 7 Budget - Resolution](#)

**I.**      [RESOLUTION APPOINTING BLANCA BALTAZAR-SABBAH AS TRUSTEE TO THE CITY OF WATSONVILLE BOARD OF LIBRARY TRUSTEES](#)

83-19

**Attachments:**      [Library Board Application](#)  
                                 [Appt to Library Board - Resolution](#)

**J.**      [RESOLUTION DECLARING ITS SUPPORT OF ASSEMBLY BILL 857 AS INTRODUCED ON FEBRUARY 20, 2019, & AMENDED ON MAY 17, 2019, \(CHIU AND SANTIAGO\) ENTITLED PUBLIC BANKS: IF ENACTED INTO LAW, WOULD ESTABLISH A CALIFORNIA MUNICIPAL PUBLIC BANKING LICENSE & SUPPORT THE CONCEPT OF A STATE, REGIONAL, OR NETWORK OF PUBLIC BANKS TO PROVIDE COST-SAVING SERVICES TO PUBLIC ENTITIES](#)

84-19

**Attachments:**      [AB 857 Support of Public Banking - Resolution](#)  
                                 [Assembly Bill 857](#)

**K.**      [RESOLUTION DECLARING ITS SUPPORT OF SENATE BILL 5 AS INTRODUCED ON DECEMBER 3, 2018, & AMENDED ON MAY 24, 2019, \(BEALL, MCGUIRE & PORTANTINO\) ENTITLED AFFORDABLE HOUSING & COMMUNITY DEVELOPMENT INVESTMENT PROGRAM: WOULD ESTABLISH AN ONGOING FUNDING MECHANISM THAT WOULD ULTIMATELY DIRECT UP TO \\$2 BILLION ANNUALLY IN SUPPORT OF LOCAL INFILL, TRANSIT ORIENTED DEVELOPMENT, AFFORDABLE HOUSING & NEIGHBORHOOD REVITALIZATION PROJECTS](#)

85-19

**Requested by:**      Mayor Pro Tempore Garcia

**Attachments:**      [SB 5 Support of Affordable Housing & Comm Dev - Resolution](#)  
                                 [Senate Bill 5](#)

**L. FINAL ADOPTION OF ORDINANCE AMENDING CHAPTER 18 (DEFINITIONS) OF TITLE 14 (ZONING) OF THE WATSONVILLE MUNICIPAL CODE FOR THE REGULATION OF ALCOHOL RELATED BUSINESSES LOCATED WITHIN THE CITY OF WATSONVILLE**

1384-19

**Requested by:** Community Development Director Merriam

**Attachments:** [WMC 14-18 Definitions Alcohol Ordinance - Ordinance](#)

**M. FINAL ADOPTION OF ORDINANCE REPEALING CHAPTER 25 (ALCOHOL-RELATED USES) OF TITLE 14 (ZONING) IN ITS ENTIRETY AND ADDING A NEW CHAPTER 25 (ALCOHOL-RELATED USES) TO TITLE 14 (ZONING) OF THE WATSONVILLE MUNICIPAL CODE FOR THE REGULATION OF ALCOHOL RELATED BUSINESSES LOCATED WITHIN THE CITY**

1385-19

**Requested by:** Community Development Director Merriam

**Attachments:** [WMC 14-25 Alcohol Related Uses - Ordinance](#)

[Objection Alcohol Ordinance](#)

**N. FINAL ADOPTION OF ORDINANCE AMENDING CHAPTER 6 (TAXATION) OF TITLE 3 (FINANCE) OF THE WATSONVILLE MUNICIPAL CODE ADDING ARTICLE 14 (ALCOHOL SALES EDUCATION AND REGULATORY FEE) TO BE USED FOR THE RECOVERY OF ALL OR A PORTION OF THE COST OF THE ANNUAL INSPECTIONS AND EDUCATION FOR ALCOHOL RELATED PERMITS**

1386-19  
pulled

**Requested by:** Community Development Director Merriam

**Attachments:** [WMC 3-6.1400 Alcohol Sales Education & Regulatory Fee - Ordinance](#)

**6. ITEMS REMOVED FROM CONSENT AGENDA**

1386-19

**6:30 p.m.**

**7. ROLL CALL**

**8. PLEDGE OF ALLEGIANCE**

**9. PRESENTATIONS & ORAL COMMUNICATIONS**

*(This time is set aside for members of the general public to address the Council on any item not on the Council Agenda, which is within the subject matter jurisdiction of the City Council. No action or discussion shall be taken on any item presented except that any Council Member may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters*

*relating to Council will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. ALL SPEAKERS ARE ASKED TO FILL OUT A BLUE CARD & LEAVE IT AT THE TABLE DESIGNATED NEAR THE PODIUM, GO TO THE PODIUM AND ANNOUNCE THEIR NAME AND ADDRESS IN ORDER TO OBTAIN AN ACCURATE RECORD FOR THE MINUTES.*

- A. [ORAL COMMUNICATIONS FROM THE PUBLIC](#)
- B. PRESENTATION OF MAYOR'S CERTIFICATE OF RECOGNITION TO CESAR PARRA, ELI ROMERO, & ROSARIO MENDEZ TORRES FOR THEIR PERFORMANCE AT THE SPEECH & DEBATE COMPETITION

## 10. PUBLIC HEARINGS, ORDINANCES, & APPEALS

### **JOINT CITY COUNCIL, SUCCESSOR AGENCY & SUCCESSOR HOUSING AGENCY FOR THE FORMER REDEVELOPMENT AGENCY MEETING**

- A. [BUDGET STUDY SESSION & PUBLIC HEARING FOR FISCAL YEARS 2019-2021](#)

**Requested by:** Administrative Services Director Czerwin

**Attachments:** [FY 2019-21 Budget - Report](#)  
[attachment 3 to Report - Budget Summary](#)  
[attachment 4 to Report - Salary List](#)  
[Public Hearing Notice for Budget - Resolution](#)  
[WMC 2-3 Administrative Departments - Ordinance](#)

- 1) Staff Report
- 2) City Council Clarifying & Technical Questions
- 3) Public Hearing
- 4) Motion Whether to Approve Staff Recommendation:
  - a) Resolution Fixing Date & Time as June 25, 2019, at 6:30 p.m. for a Public Hearing to Consider Adoption of Biennial Budget for Fiscal Years 2019-2020 & 2020-2021 & Directing the City Clerk to Give Notice Thereof
  - b) Ordinance Introduction Amending Chapter 3 (Administrative Departments) of Title 2 (Administration) of the Watsonville Municipal Code by Adding a New Article 14 Entitled Innovation & Technology Department Making Same a City Department Reporting Directly to the City Manager

86-19

- 5) City Council Deliberation on Motion(s)

## **11. PRESENTATIONS & ORAL COMMUNICATIONS (Continued)**

### **C. [ORAL COMMUNICATIONS FROM THE COUNCIL](#)**

## **12. EMERGENCY ITEMS ADDED TO AGENDA**

## **13. REQUESTS & SCHEDULING FUTURE AGENDA ITEMS**

## **14. ADJOURNMENT**

*Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day and on the City of Watsonville website at [www.cityofwatsonville.org](http://www.cityofwatsonville.org).*

*Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office (275 Main Street, 4th Floor) during normal business hours. Such documents are also available on the City of Watsonville website at [www.cityofwatsonville.org](http://www.cityofwatsonville.org) subject to staff's ability to post the document before the meeting.*

**City of Watsonville  
Public Works & Utilities Department**

**M E M O R A N D U M**



**DATE:** April 8, 2019

**TO:** Matthew D. Huffaker, City Manager

**FROM:** Steve Palmisano, Director of Public Works & Utilities  
Maria Esther Rodriguez, Assistant Director of Public Works & Utilities

**SUBJECT:** Council approval of project list for transportation projects funded by Measure D

**AGENDA ITEM:** June 11, 2019 City Council

---

**RECOMMENDATION:**

Staff recommends that the City Council adopt a resolution approving a list of transportation projects to be funded by Measure D.

**DISCUSSION:**

In 2016, Santa Cruz County voters approved Measure D, a one-half cent sales tax that funds transportation projects for 30 years. The Measure allocates a portion of the funding to individual agencies and the City's projected share for FY 2019/20 is \$880,000. Requirements of the funding include development of a five year expenditure plan with Council approval, on an annual basis.

Measure D funding received in FY18/19 is being used on Bicycle Safety, Downtown Revitalization, Green Valley Road Improvement design, Lee Road Trail design, Road Maintenance design, trail maintenance design and Pedestrian and Traffic Safety improvements.

The proposed project list calls for FY19/20 funds to be used on:

- Bicycle safety improvements
- Freedom Blvd pedestrian and bicycle improvements,
- Green Valley Road reconstruction,
- Lee Road Trail design,
- Road maintenance,
- Trail maintenance and
- Pedestrian and traffic safety improvements.

**STRATEGIC PLAN:**

Measure D funding and improvements will address the Strategic Plan Goal 3.E., improving road infrastructure.

**FINANCIAL IMPACT:**

Measure D will provide additional funding for transportation projects, and will also provide funding for the local match required for many State grant programs, thus extending the funding even further.

**ALTERNATIVES:**

None

**ATTACHMENTS:**

None

cc: City Attorney



**RESOLUTION NO. 76-19 (CM)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING THE MEASURE D: 5-YEAR PROGRAM OF PROJECTS (FY 2019/2020 - FY 2023/2024) FOR THE CITY OF WATSONVILLE TO BE FUNDED BY MEASURE D WHICH WAS APPROVED BY VOTERS ON NOVEMBER 8, 2016**

**WHEREAS**, Santa Cruz County voters approved a one-half cent sales tax (Measure D) on November 8, 2016, which will fund transportation projects for the next 30 years; and

**WHEREAS**, the City of Watsonville's projected share for FY19/20 is \$880,000, which will provide additional funding for City transportation projects; and

**WHEREAS**, Measure D funding requirements include the development of a five year expenditure plan with public input and City Council approval; and

**WHEREAS**, the City's five-year expenditure plan will be reviewed and approved each year.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:**

That the City Council hereby approves the Measure D: 5-Year Program of Projects (FY19/20 – FY23/24) for the City of Watsonville which is attached hereto and incorporated herein as Exhibit "A."

\*\*\*\*\*

The foregoing resolution was introduced at a regular meeting of the Council of the City of Watsonville, held on the 11<sup>th</sup> day of June, 2019, by Member Coffman-Gomez, who moved its adoption, which motion being duly seconded by Member Gonzalez, was upon roll call carried and the resolution adopted by the following vote:

AYES: COUNCIL MEMBERS: **Coffman-Gomez, Garcia, Gonzalez, Hernandez, Hurst, Parker, Estrada**

NOES: COUNCIL MEMBERS: **None**

ABSENT: COUNCIL MEMBERS: **None**



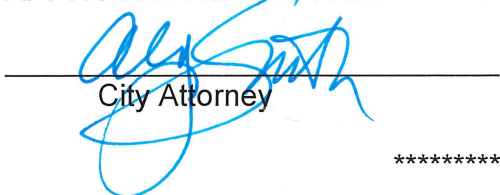
Francisco Estrada, Mayor

ATTEST:

  
City Clerk

June 17, 2019  
Date

APPROVED AS TO FORM:

  
City Attorney

\*\*\*\*\*

I, Irwin Ortiz, Assistant City Clerk of the City of Watsonville, do hereby certify that the foregoing Resolution No. 76-19 (CM) was duly and regularly passed and adopted by the Watsonville City Council at a meeting thereof held on the 11<sup>th</sup> day of June, 2019, and that the foregoing is a full, true and correct copy of said Resolution.

  
Irwin Ortiz, Assistant City Clerk

Date 6/18/19

**Measure D: 5-Year Program of Projects (FY19/20-23/24)**

**Agency:** City of Watsonville

**Expenditure Plan Category:** Neighborhood Projects

**Approval Date:** 06/11/19

**Measure D Revenues**

	Prior	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24
Estimated Annual Measure D Allocations	\$ 1,683,286	\$879,820	\$880,074	\$900,609	\$913,307	\$926,169

Project Name/location	Description (include project purpose and complete streets components if applicable)	Total Measure D	Prior Years Spent	Amount of Measure funds to be used					Total cost estimate	Other Funds \$	Other fund sources	Est. Construction start date	Major project? * (yes/no)
				FY19/20	FY20/21	FY21/22	FY22/23	FY23/24					
Bicycle Safety Improvements (Various Locations)	Provide signage and traffic markings along bicycle corridors and provide educational programs.	\$305,000	\$105,000	\$50,000		\$100,000		\$50,000	\$305,000	None	None	Spring 2020 Spring 2022	No
Downtown Revitalization	Provide complete streets improvements including but not limited to pedestrian crossings, bus stops, parking, sidewalks and traffic management. Includes design, environmental documentation and construction.	\$101,500	\$101,500						\$101,500	None	None	Project deferred to undetermined date	No
Freedom Blvd (Alta Vista Ave to Green Valley Rd)	Reconstruct roadway, remove & replace non-ADA compliant driveways & curb ramps, install high visibility crosswalks, upgrade existing bus shelter, install new traffic signal at Sydney Ave. Includes design, environmental documentation and construction.	\$570,000	\$0		\$125,000	\$445,000			\$3,125,000	\$2,555,000	Gas Tax - \$505,000 SB1 - \$500,000 STIP - \$1,550,000	Spring 2022	Yes
Freedom Blvd Improvements (Green Valley Rd to Airport Blvd)	Repair and resurface damaged roadway and bike lanes, replace damaged sidewalks, add pedestrian facilities where none exist. Includes design, environmental documentation and construction. Restriping 2021, reconstruction 2023.	\$940,000	\$0	\$195,000		\$150,000	\$595,000		\$2,650,000	\$1,705,000	Gas Tax - \$500,000 SB1 - \$500,000 TBD - \$705,000	Spring 2021 Spring 2023	Yes
Green Valley Rd (Freedom Blvd to City Limits)	Reconstruct roadway, install median island, remove and replace non-compliant driveways & curb ramps, restripe roadway & provide bike lanes where none exist.	\$650,000	\$100,000	\$550,000					\$2,200,000	\$1,450,000	Gas Tax - \$800,000 SB1 - \$650,000	Spring 2020	Yes
Lee Rd Trail (Lee Rd from RR xing to Harkins Slough Rd and Harkins Slough Rd from Lee Rd to Pajaro Valley High School driveway)	Prepare design, environmental documents and construction of pedestrian and bicycle trail	\$1,000,000	\$230,000	\$74,000	\$46,000			\$650,000	\$1,445,000	\$645,000	Coastal Conservancy - \$330,000 TBD - \$350,000	Spring 2024	Yes
Maintain Roads (City-wide, All Districts)	Place three-layer coating system on road surface. Includes Airport Blvd to 600 ft west.	\$900,000	\$100,000	\$400,000	\$400,000				\$2,000,000	\$1,100,000	Gas Tax - \$600,000 SB1 - \$500,000	Spring 2020 Spring 2021	Yes
Maintain & Improve Trails (Various locations)	Develop, maintain and enhance existing pedestrian and bicycle trails including Upper Struve Slough Trail	\$400,000	\$100,000	\$100,000	\$100,000		\$100,000		\$550,000	None	None	Spring 2020 Spring 2021	No
Pajaro Valley High School Connector Trail (Airport Blvd to Harkins Slough Rd)	Construct 8' wide pedestrian and bike trail. Includes design, environmental documentation and construction.	\$200,000					\$100,000	\$100,000	\$750,000	\$550,000	Gas Tax - \$75,000 SB1 - \$75,000 TBD - \$400,000	Spring 2024	Yes
Pedestrian & Traffic Safety (Various Locations)	Install or upgrade safety and traffic calming measures such as striping, markers, signage, signals, lighting, flashing beacons, curb extensions and speed humps and provide educational programs.	\$910,221	\$110,221	\$350,000	\$50,000	\$140,000	\$160,000	\$100,000	\$910,221	None	None	Spring each year	No
Administrative Costs	Cost of annual audit.	\$25,000	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000	None	None	None	No
Estimated Annual Measure D Expenditures				\$846,721	\$1,724,000	\$726,000	\$840,000	\$960,000	\$905,000				
Carry over from previous fiscal year				\$0	\$844,248	\$69	\$154,840	\$216,423	\$170,497				
Balance at end of current fiscal year				\$836,565	\$68	\$154,143	\$215,449	\$169,730	\$191,666				
Annual Interest Earnings on Measure D Revenues (=0.45219%)				\$7,684	\$0	\$697	\$974	\$768	\$867				
Carry over to next fiscal year				\$844,248	\$69	\$154,840	\$216,423	\$170,497	\$192,533				

\*For Major Projects (e.g. require CEQA, over \$1M, and/OR lots of public interest), provide separate one-page summary with longer description, describe consistency with the Complete Streets Act; Cost/Funding/schedule by phase)



























# Coastal Rail Trail Project Segment 18 — Phase 1

Ohlone Parkway to Watsonville Slough Trail Trailhead

## Funded by:

City of Watsonville    California Transportation Commission  
Measure D    Land Trust of Santa Cruz County  
Santa Cruz County Friends of the Rail & Trail  
Santa Cruz Regional Transportation Commission

