



**Santa Cruz County
Regional Transportation Commission
Measure D Taxpayer Oversight Committee**



**MINUTES
Monday, March 29, 2021
6:00 p.m.
Location: ZOOM**

Taxpayer Oversight Committee Members

Representing	Name
Supervisory District 1	Sandra Skees
Supervisory District 2	Michael Machado
Supervisory District 3	Phillip Hodsdon
Supervisory District 4	Jenny Sarmiento
Supervisory District 5	Andre Duurvoort

1. Call to Order: Chair Michael Machado called the meeting to order at 6:00 p.m.
2. Introductions

Members Present:

Sandra Skees, District 1
Michael Machado, District 2
Phillip Hodsdon, District 3
Jenny Sarmiento, District 4
Andre Duurvoort, District 5

RTC Staff:

Luis Mendez, Deputy Director
Rachel Moriconi, Senior Transportation Planner
Shannon Munz, Communications Specialist
Tracy New, Director of Finance and Budget

Guests:

Jim Malberg, Finance Director, City of Capitola
Kailash Mozumder, Public Works Project Manager, City of Capitola
Melissa Hartman, member of the public

3. Additions, deletions, or other changes to consent and regular agendas: Public comment from Linda Wilshusen distributed on Item 5 regarding the annual report content.

REGULAR AGENDA

4. Fiscal Year 2019/2020 (FY19/20) Measure D Audits and Expenditure Reports – Part 2

Rachel Moriconi, RTC Senior Transportation Planner, provided a summary of the FY19/20 fiscal audits and expenditure reports from Measure D recipient agencies. Funding agreements with recipient agencies require each agency receiving Measure D revenues to annually provide an expenditure report and audited financial statements showing how Measure D funds were spent in the prior fiscal year.

Rachel Moriconi discussed how the RTC administers funds for the Measure D regional funding category which includes Highway 1, rail, active transportation (Monterey Bay Sanctuary Scenic Trail), the Highway 17 Wildlife Crossing, and Highway 9 projects. She said that in FY19/20, most Measure D funds were spent on project development required to get regional projects ready for construction, including environmental review and design. Funds were also provided to Caltrans to initiate a Project Initiation Document for Highway 9 complete streets projects.

In response to a question from Chair Machado regarding the City of Capitola's 5-year plan, Kailash Mozumder, Public Works Project Manager for the City of Capitola, said that the city plans to put their upcoming funding into their street pavement program.

Committee member Hodsdon said that Capitola's five-year plan format differs from the other recipient agencies and only includes one year of projects. He added that Capitola had \$9 million in overages and said that he would like to see a consolidated perspective on how that overage is going to be spent over the 5-year plan period of time.

Chair Machado said that the report shows that at the end of FY19/20 there was almost \$39 million in carryover balance for the RTC and all recipient agencies in total. He added that the committee should include something in the annual report explaining the carryover balances.

Rachel Moriconi said that some agencies do show planned use of carryover money programmed into their 5-year plans. She added that if the committee would like staff to include a consolidated 5-year plan

showing this information in the annual report, it could be done. Staff could also provide highlights in the annual report of some of the types of projects we are planning on using carryover money on.

Committee member Skees said that she likes how the 5-year plans lay information out but noted it is more of a forecasted spend. She asked if when you forecast the plan all the way out, are you taking into consideration that some of the carryover is pulling through. She would like to see how the reports are accounting for any funds that are carrying through to future years. She suggested that a footnote could be added to the 5-year plans that includes information on unused carryover from prior years and notes future years include carryover funds.

Committee member Hodsdon said that as citizen, he would want to see that the money that is collected gets spent in the way that it was intended in a reasonable period of time and that the large amount of carryover funds caught his eye. He said it is important to make sure that citizens are not unnecessarily taxed and not getting results because the money is not being spent. There should be a very clear plan on how that money is going to be spent each year, and if the money is not being spent, there needs to be a clear explanation that can be looked at from a holistic perspective.

5. Oversight Committee Annual Report

Rachel Moriconi noted items the committee discussed at the March 9 meeting to highlight in the annual report including: emphasizing the traffic calming, complete streets and greenhouse gas reduction benefits for some of the projects; COVID-19's impact on revenues and future revenue projections; and information on Measure D funds used to leverage other funds.

Committee members agreed with the list and directed staff to work on putting together a draft of the annual report for their review.

Chair Machado said that he started to put together a draft of the annual report and included a table that shows for each recipient agency their funds that are carried over to future years. He suggested another table be added based on the committee discussion that shows the amount of funds that are expected to be used in the next 5 years by each recipient agency.

Chair Machado noted that a member of the public shared information with the committee that the RTC went through an amendment process

of the measure for first time and thought it was a noteworthy accomplishment that should be mentioned in the annual report.

Rachel Moriconi confirmed that in FY19/20 the RTC approved a Strategic Implementation Plan for the Measure D program, which is the long-term plan required by the Ordinance, and then also made one amendment to the expenditure plan, in accordance with procedures set forth in the Ordinance, to reflect that the Highway Corridors program was not limited to only two sets of auxiliary lanes on Highway 1, but could also include auxiliary lanes moving south between State Park Drive and Freedom Boulevard.

6. Committee Member and Staff Comments or Questions: None
7. Public Comment on Matters Not on the Agenda: None
8. Next meetings: No upcoming meeting date was identified.
9. Adjourn: Meeting adjourned at 6:44 p.m.

Minutes prepared by: Shannon Munz

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