



**Santa Cruz County
Regional Transportation Commission**

AGENDA (Updated 5/28/21)

**Thursday, June 03, 2021
9:00 a.m.**

**NOTE LOCATION THIS MONTH
Community TV Zoom**

Web: <https://us02web.zoom.us/j/82638060635>

Dial-in: +1 669 900 6833

Webinar ID: 826 3806 0635

NOTE

See the last page for details about access for people with disabilities, translation services, and meeting broadcasts.

En Español

Para información sobre servicios de traducción al español, diríjase a la última página.

AGENDAS ONLINE

To receive email notification when the RTC meeting agenda packet is posted on our website, please call (831) 460-3200 or visit sccrtc.org/about/esubscriptions/

COMMISSION MEMBERSHIP

Caltrans (ex-officio)

City of Capitola

City of Santa Cruz

City of Scotts Valley

City of Watsonville

County of Santa Cruz

County of Santa Cruz

County of Santa Cruz

County of Santa Cruz

County of Santa Cruz

Santa Cruz Metropolitan Transit District

Santa Cruz Metropolitan Transit District

Santa Cruz Metropolitan Transit District

Tim Gubbins

Jacques Bertrand

Sandy Brown

Randy Johnson

Eduardo Montesino

Greg Caput

Ryan Coonerty

Zach Friend

Manu Koenig

Bruce McPherson

Kristen Petersen

Aurelio Gonzalez

Mike Rotkin

The majority of the Commission constitutes a quorum for the transaction of business.

1. Roll call

CLOSED SESSION

- 1A. Closed Session: Public Employee Performance Evaluation
(Pursuant to Government Code Section 54957)
Title: Executive Director

- 1B. Closed Session: Conference with Labor Negotiators
(Pursuant to Government Code Section 54957.6)
Agency Designated Representatives: Aurelio Gonzalez, Sandy Brown and Steve Mattas
Unrepresented employee: Executive Director

OPEN SESSION

2. Oral communications

Any member of the public may address the Commission on any item within the jurisdiction of the Commission that is not already on the agenda. The Commission will listen to all communication, but in compliance with State law, and may not take action on items that are not on the agenda.

Speakers are requested to sign the sign-in sheet and state their name clearly so that their names can be accurately recorded in the minutes of the meeting.

3. Additions or deletions to consent and regular agendas

CONSENT AGENDA

All items appearing on the consent agenda are considered to be minor or non-controversial and will be acted upon in one motion if no member of the RTC or public wishes an item be removed and discussed on the regular agenda. Members of the Commission may raise questions, seek clarification or add directions to consent agenda items without removing the item from the consent agenda as long as no other Commissioner objects to the change.

MINUTES

4. Accept draft minutes of the March 17, 2021 Safe on 17/Traffic Operations Systems Committee meeting

5. Accept draft minutes of the April 13, 2021 Elderly & Disabled Transportation Advisory Committee meeting
6. Approve draft minutes of the May 06, 2021 Regional Transportation Commission meeting
7. Accept draft minutes of the May 10, 2021 Special Bicycle Advisory Committee meeting
8. Accept draft minutes of the May 20, 2021 Interagency Technical Advisory Committee meeting

POLICY ITEMS

No consent items

PROJECTS and PLANNING ITEMS

9. Approve authorizing the Executive Director to award a contract for Culvert and Drainage Ditch Maintenance along the Santa Cruz Branch Rail Line (**Resolution**)
10. Approve termination of Agreement No. 2075 with Kimley-Horn & Associates, Inc. for the professional engineering services for the Highway 1 State Park to Freedom Auxiliary Lanes and Bus on Shoulder Project & Coastal Rail Trail Segment 12
11. Approve authorizing the Executive Director to finalize negotiations and execute a First Amendment to the Cooperative Agreement for Monterey Bay Scenic Sanctuary Trail Network (MBSST) Coastal Rail Trail Segment 18 Phase 1 with the City of Watsonville (**Resolution**)

BUDGET AND EXPENDITURES ITEMS

12. Accept status report on Transportation Development Act (TDA) revenues.
13. Accept status report on Measure D revenues.
14. Approve TDA Article 8 Claims for the Community Traffic Safety Coalition (CTSC), the Ride N' Stride Program, and the Bike to Work Program (**Resolutions**)
15. Approve Staffing and Fiscal Year (FY) 2021-2022 Budget Amendment (**Resolution**)
16. Approve Fiscal Year (FY) 2021-22 Overall Work Program (**Resolution**)

17. Approve authorizing the Executive Director to enter into an agreement with Cascade Software Systems and acquisition of WinCAMS (Windows Cost Accounting Management System) software and amend the RTC FY2021-22 Budget (**Resolution**).

ADMINISTRATION ITEMS

18. Approve appointments to the Bicycle Advisory Committee
19. Accept Fiscal Year (FY) 2020 RTC Audit
20. Accept Fiscal Year (FY) 2020 Measure D Audit
21. Accept Fiscal Year (FY) 2019-2020 Measure D Annual Report

INFORMATION/OTHER ITEMS

22. Accept monthly meeting schedule.
23. Accept correspondence log.
24. Accept letters from RTC committees and staff to other agencies. - *none*
25. Accept information items.
 - a. May 3, 2021 Letter from Anna Eshoo, U.S. House of Representatives to Aurelio Gonzalez, Santa Cruz County Regional Transportation Commission re: Member-Designated Project Requests

REGULAR AGENDA

26. Commissioner reports – oral reports
27. Director’s Report – oral report
(*Guy Preston, Executive Director*)
28. Caltrans report
 - a. Santa Cruz County project updates
29. Highway 17 Wildlife Crossing: Measure D Project Update
(*Rachel Moriconi, Sr. Transportation Planner and Aaron Henkel, Caltrans Project Manager*)
 - a. Staff Report
 - b. Fact Sheet
 - c. Design

30. Highway 1 – State Park to Freedom Auxiliary Lanes and Bus on Shoulder Project & Coastal Rail Trail Segment 12 Professional Engineering Services Contract Award & Addition of Interim Trail Alternative
(Sarah Christensen, Sr. Transportation Engineer)

STAFF REPORT AND ALL OTHER DOCUMENTS WILL BE UPLOADED TO THE [RTC WEBSITE](#) BY NOON ON WEDNESDAY, JUNE 2.

****PLEASE SUBMIT PUBLIC COMMENT TO interimtrail@sccrtc.org**

- a. Staff Report
 - b. Resolution
 - c. Draft Contract, Scope of Services, Project Schedule
 - d. Railbanking Staff Report from February 2021
31. Capitola Trestle Update, Interim Trail Alternative, and Amendment to Professional Engineering Services Agreement with RailPros Inc.
(Sarah Christensen, Sr. Transportation Engineer)
- **PLEASE SUBMIT PUBLIC COMMENT TO interimtrail@sccrtc.org**
- a. Staff Report
 - b. Resolution
 - c. Draft Amendment 4, scope of services, and cost proposal
 - d. Proposed Amendment to the Measure D 5-year Plan – Rail Category
 - e. Proposed Amendment to the Measure D 5-year Plan – Active Transportation Category
32. Review of items to be discussed in closed session

CLOSED SESSION

33. Conference with Real Property Negotiators
(Pursuant to Government Code Section 54956.8)

Properties: Portions of APN 058-072-03, 058-121-03, 058-121-04, 059-012-05, 059-023-09, 059-023-10, 059-131-08, 059-023-12

Negotiating Parties: SCCRTC, Ocean Shore Railroad, Agri-Culture, Della-Mora Trust, Trillium Enterprises, LLC, and Richard Alderson

Agency Negotiators: Guy Preston, Luis Mendez, Grace Blakeslee and Steve Mattas

Under Negotiation: Price and terms for acquisition of properties and easements

34. Conference with Legal Counsel, Anticipated Litigation (Pursuant to Government Code Section 54956.9(d))

Significant Exposure to Litigation: One case.

OPEN SESSION

35. Report on closed session
36. Next meetings

No RTC meetings are held in July. The next RTC meeting is scheduled for Thursday, August 05, 2021 at 9:00 a.m. by teleconference.

The next Transportation Policy Workshop meeting is scheduled for Thursday, June 17, 2021 at 9:00 a.m. by teleconference.

HOW TO REACH US

Santa Cruz County Regional Transportation Commission
1523 Pacific Avenue, Santa Cruz, CA 95060
phone: (831) 460-3200

COMMENTS FROM THE PUBLIC

Written comments for items on this agenda that are received by email at info@sccrtc.org and interimtrail@sccrtc.org by noon on the day before the meeting will be posted to the [RTC website](#).

HOW TO STAY INFORMED ABOUT RTC MEETINGS, AGENDAS & NEWS

Broadcasts: *Many of the meetings are broadcast live. Meetings are cablecast by Community Television of Santa Cruz. Community TV's channels and schedule can be found online (www.communitytv.org) or by calling (831) 425-8848.*

Remote Meetings: *On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. The public is strongly encouraged to use the Zoom app for best reception. Prior to the meeting, participants should download the Zoom app at: <https://zoom.us/download>. A link to simplified instruction for the use of the Zoom app is: <https://blog.zoom.us/wordpress/2018/07/03/video-communications-best-practice-guide/>.*

Remote Meeting Public Comment: Due to current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to info@sccrtc.org by 12: noon the Monday before the meeting. Such comments will be distributed to the Board before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair.

Agenda Packet and Documents: Complete agenda packets are on display online at the Santa Cruz County Regional Transportation Commission website. Documents relating to an item on the open session that are distributed to the Commission less than 72 hours prior to the meeting shall be available for public review at the RTC website. RTC contact information is as follows:

Santa Cruz County Regional Transportation Commission

www.sccrtc.org

Office is closed to the public and employees are working remotely until further notice

TEL: 831-460-3200

EMAIL: info@sccrtc.org

Newsletters: To sign up for E-News updates on specific SCCRTC projects, go to sccrtc.org/about/esubscriptions/

HOW TO REQUEST ACCOMMODATIONS FOR PEOPLE WITH DISABILITIES

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TITLE VI NOTICE TO BENEFICIARIES

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AVISO A BENEFICIARIOS SOBRE EL TITULO VI

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