



**Santa Cruz County Regional
Transportation Commission
Budget and Administration/Personnel
Committee**

MEETING MINUTES

**Thursday, March 11, 2021
3:00 p.m.**

1. Introductions
Members present:
Virginia Jonson (Alt.) Andy Schiffrin (Alt.)
Manu Koenig Patrick Mulhearn (Alt.)
Eduardo Montesino Virginia Johnson (Alt.)

Staff present:
Yesenia Parra Guy Preston
Luis Mendez Tracy New
Sarah Christensen
2. Additions or changes to consent and regular agenda
There was a replacement page for item 7
3. Oral communications

CONSENT AGENDA

4. Accepted Fiscal Year (FY)2020-21 Q1 Credit Card Report and Q2 Warrants and Credit Card Reports

REGULAR AGENDA

5. Elect 2021 Chair and Vice-Chair - Oral report
Commissioner Alternate Virginia Johnson nominated Commissioner Manu Koenig to serve as chair and Commissioner Alternate Andy Schiffrin to serve as vice chair. Commissioner Montesino motioned to close the nominations and Commissioner Koenig seconded the motion. The motion passed by acclamation and Commissioner Koenig was elected chair and Commissioner Alternate Schiffrin was elected vice chair.

6. Amendments to the Fiscal Year (FY) 2020-21 Budget & Work Program

Deputy Director Luis Mendez presented the staff report. He reminded the committee of the approval to use TDA reserves for TDA allocations due to a reduction of 20% in TDA revenues due to the COVID impacts. However, the landscape changed and the Santa Cruz County Auditor Controller provided an updated TDA revenue estimate that shows a 17.4% TDA revenue increase thanks to the implementation of AB147 which will allow the RTC to replenish it's TDA reserves if the Commission approves the staff recommendation.

Commissioners discussed current TDA reserve balance; the revenue picture being better than anticipated and that the Commission used the right strategy in allocating TDA revenues and that the reserves were used as they were meant to be used.

Commissioner Montesino moved and Commissioner Manu seconded the staff recommendation that the Budget and Administration/Personnel (B&A/P) Committee recommend that the Regional Transportation Commission (RTC) approve the FY 2020-21 Budget and Work Program as attached to the staff report.

The motion passed unanimously with Commissioner Koenig, Montesino and Commissioner Alternates Schiffrin, Mulhearn and Johnson voting "aye"

7. Fiscal Year (FY) 2021-22 Proposed Budget

Tracy New, Director of Budget and Finance, presented the staff report. Ms. New noted that revenues are flat partly thanks to the new revenue stream provided through the implementation of AB147. Revenue loses only came from sales from restaurants and hotels for example. She also noted that some online sales may go down with the community opening back up but revenue stream will continue to flow in from areas that were previously closed like amusement parks. Measure D revenues should return to pre-pandemic levels by the end of FY 21-22. Measure D revenue payments have not had any delays as previously assumed.

Commissioners discussed: timeframe for updated budget; local jurisdictions Measure D allocation process; thanked staff for the fantastic budget that staff produced; clarification on how Bike to Work and Community Safety Coalition are funded; clarification on funding allocation for rail project staff time and clarified RTC fund balances.

Commissioner Montesino moved and Commissioner Alternate Johnson seconded the staff recommendation to:

1. Approve the proposed FY 2021-22 RTC and Measure D budgets;
2. Accept the Measure D revenue forecast for FY 2021-22 provided by HDL Services;
3. Accept the 30-year revenue projection which incorporates the HDL forecast for FY 2021-22; and
4. Accept the 5-year revenue estimates for the Measure D recipients which incorporate the HDL forecast for FY 2021-22 and calculation of the revenue distribution for local jurisdictions with updated data. Add RTC reserve tables to the budget documents.

8. Adjournment-Meeting adjourned at 3:45pm

The next Budget and Administration/Personnel Committee meeting is scheduled for Thursday, May 13, 2021 at 3:00 p.m. via zoom

Respectfully Submitted by



Yesenia Parra
Administrative Services Officer