



**Santa Cruz Branch Rail Line (SCBRL)  
RFP 2153 Request for Professional Services for the  
Electric Passenger Rail Transit & Trail Project between Pajaro Junction and Santa Cruz**

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August 24, 2022

**Questions Submitted by Potential Proposers (Revision 1)**

1. We are interested to register for participation in the pre-proposal meeting scheduled for August 18th @ 10:00. Please kindly share the zoom info required to attend the virtual meeting session.

**Response:** A pre-proposal meeting will be held via Zoom on Thursday August 18, 2022 at 10:00AM

Zoom link: <https://us02web.zoom.us/j/81726135965>

Meeting ID: 817 2613 5965

Passcode: 942001

One tap mobile

+16699009128,,81726135965#,,,,\*942001# US (San Jose)

+16694449171,,81726135965#,,,,\*942001# US

Dial by your location

+1 669 900 9128 US (San Jose)

+1 669 444 9171 US

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 386 347 5053 US

+1 564 217 2000 US

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

Meeting ID: 817 2613 5965

Passcode: 942001.

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2. Is there a list of Plan Holders/Interested Proposers available? I'm trying to get in contact with firms to assist them with our professional land surveying services for this project and I'm reaching out to ask if I can obtain that information if it's available.

**Response:** The RTC does not have a list of interested parties that we can distribute relating to this RFP. You may attend the pre proposal meeting and get in contact with firms who attend.

Please see our RFP webpage at <https://sccrtc.org/about/opportunities/rfp/>.

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3. Does the electronic copy need to be emailed or on a flash drive. What about the cost proposal?

**Response:** Potential proposers are directed to the RFP, with particular attention to pages 1, 9, 11 and 12.

The electronic copy of the proposal must be mailed to the "mail" address listed on the cover of the RFP. Please submit electronic files on a compact disk or flash drive with the hard copy of your proposal.

Cost proposals should be mailed in a separate sealed envelope. Cost proposals must be submitted as paper hard copies. The cost proposal may be mailed separately from the proposal in a separate sealed envelope, or it may be enclosed within your proposal hard copy envelope but in a separate sealed envelope. Please mark the separate sealed envelope for the cost proposal so that it can be easily identified.

Do not make any reference to the cost in the electronic or hard copies of the proposal.

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4. Are you asking for the electronic copy to be emailed or submitted on a flash drive? Or both?

**Response:** See response to Question #3, above. Do not email the electronic copy.

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5. Is the cost proposal to be included in the electronic copy?

**Response:** See response to Question #3, above. Cost proposals should be mailed in a separate sealed envelope. Cost proposals must be submitted as paper hard copies.

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6. Can you please provide us with Forms 1 and 2?

**Response:** See the end of the RFP (pages 19-20 prior to the attachments) .*Project Information* and *Required Forms* are available on our website. The link to our website's Consulting Opportunities page is <https://sccrtc.org/about/opportunities/rfp/>.

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7. On page 10 of the RFP stated the initial task order will be up to \$4 million. Is that the max for the prelim engineering (15%), CEQA/NEPA docs, and the prelim right of way work?

**Response:** That is our limited capacity at this point. The RTC has not yet determined how much to program to this project at this time. The \$4 million for the initial task order is not locked down, and it could be higher or it could be lower. The proposals will help inform the RTC how much it needs to program initially. We are pursuing competitive grant opportunities to fully fund the contract, and we do believe that the RTC will be able to continue to flow throughout this contract without a work stoppage. We expect the full contract to be more than \$4 million. The way that the RTC plans to issue this contract is to hire a fully-qualified consultant who can do the entire scope of work all the way through development (construction) of the project. That is why we have the initial tasks and the optional tasks included in the RFP. But we do not have the capacity currently to award the entire contract, so we are approaching this project in a way that we can get Task 1 going while we are pursuing grant opportunities, and then amend the contract as the project progresses and we secure additional funds.

The RTC has not yet programmed funding for Task 1 yet. The RTC would really like proposers to show us what they would do as part of Task 1 and the RTC will work to try to get Task 1 funded completely. The RTC does have a really good relationship with Division of Mass Rail and Transit and do feel that we will be able to secure the remainder of those funds without interruption.

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8. Typically 30-35% design is necessary for preliminary engineering / NEPA. If CIG funds are sought, the cost will dictate whether the project is a Small Start or a New Start. This will impact your project schedule.

**Response:** The RTC has full design scoped in this RFP. It is in different places of the RFP. The total scope of services can move around, even if it is in the Optional Tasks section of the scope of work as currently written. Consultants should propose accordingly and provide us with their logic.

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9. Page 14 of the RFP states one or more contracts may be awarded. Please comment on this.

**Response:** The RTC does not expect to award multiple contracts or splitting up this project into multiple contracts. The RTC’s boiler plate RFP language.

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10. Do you want costs for the entire project including the optional tasks or just the four main tasks?

**Response:** The RTC wants proposers to give us their thoughts and opinions on how they will achieve the scope of work that is outlined in the RFP and explain their logic. In the cost proposal table (“cost detail table” or “Work Plan”) included in your Cost Proposal, please present your costs to complete the entire project, including Tasks 1-4 and the Optional Tasks. As discussed in the answers to the subsequent questions (below), please present and explain your approach that you will use to successfully complete this project, even if the approach is slightly different than the way the RTC laid out the tasks in Attachment 1 to the RFP,

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11. The 10-H1 doesn’t allow for a breakout of tasks. Do you want a separate 10-H1 for the optional tasks?

**Response:** For costs proposals, there should be a cost proposal table (“cost detail table” or “Work Plan”) that the 10-H supplements. So, the 10-H would only be needed for Tasks 1 through 4. The optional tasks should be included on the cost proposal table. Include all personnel and classifications who may work on the project in your rate sheets.

The RTC formulated the RFP scope of services as more of an outline and an approach in general. There has been some discussion [in the pre-proposal meeting] about maybe some of the scope that is included in the optional tasks maybe needing to be done earlier, or even some of the sub-tasks associated with Tasks 2, 3 and 4 maybe wanting to be done during Task 1. We are looking for proposers to show us their logic and their approach in putting together the scope of services that will ultimately be attached to the contract. So if you are proposing something and feel that it is slightly different than the way the RTC laid it out in the RFP, we want to see how much you know and how you would approach this project to ensure that when we start getting into the meat of preliminary engineering and final environmental studies that we have a clear and stable project definition moving forward, such that we are able to complete CEQA and NEPA in the subsequent tasks. As far as the option tasks, we are looking for getting us through to a completed ROD and NOD with the necessary degree of engineering completed and then flexibility moving into how we would then proceed to a construction contract ... are they doing design-build, CM/GC or traditional design-bid-build.

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12. Do you have a cost detail form for the entire project that you want us to provide on top of the 10-H1, just for Tasks 1-4, or should we submit our own version?

**Response:** Refer to pages 11 and 12 of the RFP. Provide a cost detail table; you may use your own format, but please refer to Appendix D: Sample Work Plan of the RFP for an example of the type of cost proposal format we are used to seeing. The cost detail table should include Tasks 1-4 (per the answer to Questions #11, adjust Tasks 1-4 as necessary for your approach and scope to accomplish the Project described) as well as the Optional Tasks. In addition to the cost detail table, also include in your Cost Proposal the Exhibit 10-H1 completed in the format provided in the Required Forms portion of the RFP; the Exhibit 10-H1 should include Tasks 1-4.

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13. The 10-H form that was included [in the RFP] has all types of forms, do you want the 10-H1 (cost) and the 10-H2 (fee schedule), or just the 10-H1?

**Response:** Please submit the cost detail table (see Appendix D: Sample Work Plan for an example) and the 10-H1. Do not submit the 10-H2, because the 10-H2 is for a different compensation type of contract. 10-H3 is also not applicable, because it is also for a different compensation type of contract. 10-H4 is applicable and is required as part of your Cost Proposal for prevailing wage work elements of the contract.

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14. Do you envision pursuing federal funds for the project? If so, what programs are you hoping to tap into? Each program has different requirements.

**Response:** We do not anticipate at this time federal funding for this contract, but that could change. We do anticipate federal funding for subsequent contracts, including for design build and for traditional construction delivery models, as well as for operations. Federal programs that could most likely be targeted is the New Starts program.

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15. The many embedded links to relevant documents are not clickable links in the PDF, and the URLs for the links are not revealed. This makes research into the background of the proposed project difficult. How can we access these files?

**Response:** We apologize for the inconvenience. The relevant non-working links in the RFP have been updated. Working links to relevant Project Information can also be found on page 19 of the RFP.



Links to all required forms pertaining to this RFP can be located both on page 20 of the RFP and on the RTC website under “Current Consulting Opportunities” via the following link to the [SCCRTC Consulting Opportunities webpage](#).

\* **Note:** the working links for Required Forms on both page 20 of the RFP and on the [SCCRTC Consulting Opportunities webpage](#) can be utilized in lieu of the RFP’s non-working links for the Required Forms listed in paragraph 7 on page 12 of the RFP under “The Following information must be included in the Proposal submitted in response to this RFP”.

Additionally, you can access any of the files referenced within the RFP via the following links:

- ACL Agreement: <https://sccrtc.org/wp-content/uploads/2022/06/SPP-Executed-ACL-w-Attachs.pdf>
- Rail Service Studies: <https://sccrtc.org/projects/rail/rail-service-studies/>
- Transit Feasibility Study: [https://sccrtc.org/wp-content/uploads/2016/02/RailTransitStudy\\_FullDoc.pdf](https://sccrtc.org/wp-content/uploads/2016/02/RailTransitStudy_FullDoc.pdf)
- Transit Corridor Alternatives Analysis: <https://sccrtc.org/wp-content/uploads/2021/02/TCAA-RNIS-Final.pdf>
- TCAA Business Plan: [https://sccrtc.org/wp-content/uploads/2021/03/TCAA\\_RNIS-Passenger-Rail-Business-Plan-DRAFT.pdf](https://sccrtc.org/wp-content/uploads/2021/03/TCAA_RNIS-Passenger-Rail-Business-Plan-DRAFT.pdf)
- Pajaro River Flood Risk Management Project: <http://www.pajaroriverwatershed.org/projects/pajaro-river-flood-risk-management>
- Form 1 California Levine Act Statement: <https://sccrtc.org/wp-content/uploads/2022/08/Form-1-California-Levine-Act-Statement.pdf>
- Form 2 Exceptions to the Agreement: <https://sccrtc.org/wp-content/uploads/2022/08/Form-2-Exceptions-to-the-Contract.pdf>
- [LAPM Exhibit 10-O1](#) Consultant Proposal DBE Commitment
- [LAPM Exhibit 10-K](#) Consultant Annual Certification of Indirect Costs and Financial Management System
- [LAPM Exhibit 10-H 1](#) Cost Proposal
- [LAPM Exhibit 10-H 4](#) Cost Proposal for Prevailing Wage Work
- [LAPM Exhibit 10-Q](#) Disclosure of Lobbying Activities

Sincerely,

Riley Gerbrandt, PE, QSP/QSD  
Project Manager and Associate Transportation Engineer