



**Santa Cruz County Regional
Transportation Commission
Budget and Administration/Personnel
Committee**

**MEETING
MINUTES**

**Thursday, October 13, 2022
1:30 p.m.**

NOTE LOCATION THIS MONTH

Zoom Meeting

Web: <https://us02web.zoom.us/j/83086139562>

Webinar ID: 830 8613 9562

1. Roll call.

The meeting was called to order at 1:31 p.m.

Members present:

Andy Schiffrin (Alt)

Manu Koenig

Bruce McPherson

Lowell Hurst (Alt)

Staff present:

Guy Preston

Luis Mendez

Yesenia Parra

Sarah Christensen

Tracy New (Remote)

Amanda Marino

2. Additions or changes to consent and regular agenda

Additional and replacement pages for item 10 was posted to the RTC website

3. Oral communications - none

**CONSENT AGENDA
(Schiffrin/McPherson)**

4. Accepted Fiscal Year (FY)2021-22 Q3, Q4 and FY2022-23 Q1
Warrants/Expenditures and FY2021-22 Q3 and Q4 Credit Card Reports
5. Accepted monthly TDA revenue report

6. Accepted October 2022 Measure D Distribution Report
7. Accepted and filed the Actuarial Valuation Report as of July 1, 2021, for Other Post-Employment Benefits (OPEB) Retiree Health Care
8. Accepted and filed the California Public Employees' Retirement System (CalPERS) Annual Valuation Report as of June 30, 2021, for the Classic and PEPPRA Miscellaneous Plans.

REGULAR AGENDA

9. Appointments to Citizens Advisory Committees by County Supervisors

Luis Mendez, Deputy Director provided presented the staff report. Commissioners clarified that the intent of the revisions is only to change the term to align with the supervisorial term. Commissioners communicated that they would like the term to be 4years and to start in April after each county supervisor is elected or reelected with understanding that committee appointees to the supervisorial district positions will serve at the will of the corresponding supervisor.

Received public comment from:

Janet Edwards, member of Elderly and Disabled Transportation Advisory Committee.

Commissioner Alternate Schiffrin motioned and Commissioner McPherson seconded the motion to approve the staff recommendation with the addition that terms for appointments to RTC citizens advisory committees have a terms of 4 years beginning in April after the election or reelection of the appointing supervisor and that appointees will serve at the will of the corresponding supervisor.

The motion passed unanimously with Commissioner Koenig, McPherson and Commissioner Alternates Schiffrin and Hurst voting "aye"

10. Amendments to Fiscal Year (FY) 2022-23 Budget and Work Program

Director of Budget and Finance, Tracy New presented the staff report.

Commissioners discussed: if reserve amount was at an appropriate level given the economic condition; an option to add a mid-year review specifically for

reserves; the reality that project bids are coming in higher than estimates; cost estimates for Highway 1 proposed for grant matches; request that staff bring more detailed information about the increase to the Measure D expenditure for Highway 1 for the competitive grant match at a future Commission meeting.

Sarah Christenson and Rachel Moriconi responded to Commissioner questions noting that to obtain grant funding a match is necessary; that RTC staff is currently applying for additional federal grants that could potentially provide funding for this project and that before the RTC were to issue any bonds, staff would return to the Commission for authorization and provide details about timing of the bonding.

Commissioner Alternate Schiffrin motioned and Commissioner McPherson seconded the staff recommendation to:

1. Approve the proposed amendments to the RTC FY2022-23 budget and work program and Measure D FY 2022-23 budgets.
2. Provide input on proposed amendments to the Measure D 5-year plan and programming.
3. Accept the June 2022 Measure D Economic Forecast and Sales Tax Update from HdL Companies.

The motion passed unanimously with Commissioner Koenig, McPherson and Commissioner Alternates Schiffrin and Hurst voting "aye"

Adjourned at 2:25

Respectfully Submitted,

Yesenia Parra
Administrative Services Officer

Attendees:
Janet Edwards