



**Santa Cruz County
Regional Transportation Commission**

REVISED AGENDA

**Thursday, December 07, 2023
9:00 a.m.**

In-Person Meeting

Scotts Valley City Council Chambers
1 Civic Center Drive
Scotts Valley, CA 95066

Remote Participation (see page 5 for more information)

RTC Zoom

<https://us02web.zoom.us/j/85406910971>

Dial-in: +1 312 626 6799

Webinar ID: 854 0691 0971

Accessibility: See last page for details.

En Español: Para servicios de traducción al español, diríjase a la última página.

Agendas Online: <https://sccrtc.org/meetings/commission/agendas/>

COMMISSION MEMBERSHIP

Caltrans (ex-officio)	Scott Eades
City of Capitola	Alexander Pedersen
City of Santa Cruz	Sandy Brown
City of Scotts Valley	Randy Johnson
City of Watsonville	Eduardo Montesino
County of Santa Cruz	Felipe Hernandez
County of Santa Cruz	Justin Cummings
County of Santa Cruz	Zach Friend
County of Santa Cruz	Manu Koenig
County of Santa Cruz	Bruce McPherson
Santa Cruz Metropolitan Transit District	Kristen Brown
Santa Cruz Metropolitan Transit District	Vanessa Quiroz-Carter
Santa Cruz Metropolitan Transit District	Mike Rotkin

The majority of the Commission constitutes a quorum for the transaction of business.

1. Roll call

2. Consider AB2449 "Just Cause" requests
3. Additions or deletions to consent or regular agendas
4. Oral communications

Any member of the public may address the Commission on any item within the jurisdiction of the Commission that is not already on the agenda. The Commission will listen to all communication, but in compliance with State law, it may not take action on items that are not on the agenda.

Speakers are requested to state their name clearly so that it can be accurately recorded in the minutes of the meeting.

CONSENT AGENDA

All items appearing on the consent agenda are considered to be minor or non-controversial and will be acted upon in one motion if no member of the RTC or public wishes an item be removed and discussed on the regular agenda. Members of the Commission may raise questions, seek clarification or add directions to consent agenda items without removing the item from the consent agenda as long as no other Commissioner objects to the change.

MINUTES

5. Approve draft minutes of the November 02, 2023 Regional Transportation Commission meeting
6. Accept draft minutes of the November 13, 2023 Bicycle Advisory Committee meeting
7. Accept draft minutes of the November 14, 2023 Special Elderly & Disabled Transportation Advisory Committee meeting
8. Approve draft minutes of the November 16, 2023 Special Regional Transportation Commission meeting
9. Accept draft minutes of the November 16, 2023 Interagency Technical Advisory Committee meeting

POLICY ITEMS

No consent items

PROJECTS and PLANNING ITEMS

10. Approve authorizing the Executive Director to enter into an agreement with the Resource Conservation District of Santa Cruz County to develop the Coastal Resilience Plans for Highway 1 and the Santa Cruz Branch Rail Line at San Vincente Creek and Highway 1 at Waddell Creek
(**Resolution**)
11. Approve authorizing the Executive Director to enter into two separate agreements with Community Tree Service, LLC and Irish Excavation for on-call vegetation control services along the Santa Cruz Branch Rail Line
(**Resolution**)

BUDGET AND EXPENDITURES ITEMS

12. Accept status report on Transportation Development Act (TDA) revenues
13. Accept status report on Measure D revenues
14. Approve FY23/24 Budget Amendment (**Resolution**)

ADMINISTRATION ITEMS

15. Approve authorizing the Executive Director to amend the contract with Clean Building Maintenance to include additional funding and to extend the contract term (**Resolution**)

INFORMATION/OTHER ITEMS

16. Accept monthly meeting schedule
17. Accept correspondence log
18. Accept letters from RTC committees and staff to other agencies - *none*
19. Accept information items
 - a. Ecology Action Youth Bicycle and Pedestrian Safety Education 2022-2023 Final Report
 - b. November 20, 2023 Article: "FHWA Says Highway Construction Costs Continue to Soar"

REGULAR AGENDA

20. Commissioner Reports – oral reports
21. Selection of chair

22. Director's Report – oral report
(*Luis Mendez, Interim Executive Director*)
23. Caltrans Report
 - a. Santa Cruz County project updates
24. Presentation from Santa Cruz Metropolitan Transit District - Project Updates
(*Mike Tree, Santa Cruz METRO*)
25. **Public Hearing 9:45 a.m.** – Adoption of the 2023 Consolidated Grants Program, Senate Bill (SB) 125 Transit Funding Grants Program and Regional Transportation Improvement Program
(*Amy Naranjo, Transportation Planner*)
 - a. Staff Report (*Revised staff report and attachments posted to the website: <https://sccrtc.org/wp-content/uploads/2023/12/23-12-SR-RTIP-Final-Recs-revised-12.4.23.pdf>*)
 - b. Resolution
 - c. Summary of Applications and Staff Recommendations with Options Based on Committees' Recommendations
 - d. Amendments to Previously Approved Projects
 - e. Written Comments Received (any comments received by 9:00am on December 6th will be posted online prior to the meeting)
26. Review of items to be discussed in closed session

CLOSED SESSION

27. Public Employment
(Pursuant to Government Code Section 54957)
Title: Executive Director
28. Public Employment
(Pursuant to Government Code Section 54957)
Title: Interim Executive Director
29. Conference with Labor Negotiators
(Pursuant to Government Code Section 54957.6)
Agency Designated Representatives: Tony Harris and Jesse Lad
Employee Organizations: CORE and RAMM

OPEN SESSION

30. Report on items discussed in closed session

31. Consideration and action to approve contract for Interim Executive Director
(Steve Mattas, RTC Counsel)

32. Next meetings

The next RTC meeting is scheduled for Thursday, January 11, 2024 at 9:00 a.m. at the Santa Cruz County Board of Supervisors Chambers, located at 701 Ocean Street, Room 525, Santa Cruz, CA 95060.

The next Transportation Policy Workshop meeting is scheduled for Thursday, December 21, 2023 at 9:00 a.m. by Zoom teleconference.

HOW TO REACH US

Santa Cruz County Regional Transportation Commission
1101 Pacific Avenue, Suite 250 Santa Cruz, CA 95060
phone: (831) 460-3200 / email: info@sccrtc.org

LIVE BROADCASTS

Meetings of the RTC are broadcast live by Community Television of Santa Cruz. More information about channels and schedule can be found online (www.communitytv.org) or by calling (831) 425-8848.

AGENDA PACKETS

Complete agenda packets and all documents relating to items on the open session are posted online at <https://sccrtc.org> at least 72 hours prior to the meeting. Sign up for E-News updates at sccrtc.org/about/esubscriptions/

COMMENTS FROM THE PUBLIC

Items on the agenda: Written comments received by 9:00 a.m. on Wednesday before the meeting will be posted to the RTC website by 2:00 p.m. that same afternoon to allow time for Commissioner review. The opportunity to make oral comments is offered prior to the discussion period of each item.

Items not on the agenda: Written comments on topics within the RTC's jurisdiction, but not on the agenda, that are received during the monthly correspondence period will be posted to a public document. The correspondence period cut-off is 12:00 p.m. on the second Monday prior to the RTC meeting. A link to that document is provided in the Correspondence Log of that month's meeting. The opportunity to make oral comments to the Commission on such topics is offered during Oral Communications.

REMOTE PARTICIPATION

The public may participate in the meetings of the Regional Transportation Commission (RTC) in person or remotely via the provided Zoom link. If technical difficulties result in the loss of communication for remote participants, the RTC will work to restore the communication; however, the

meeting will continue while efforts are being made to restore communication to the remote participants.

PARTICIPACIÓN REMOTAMENTE

El público puede participar en las justas de la Commission Regional de Transporte (RTC) en persona o remotamente a través del enlace Zoom proporcionado. Si problemas técnicos resultan en la perdida de comunicación con quienes participan remotamente, la RTC hará lo posible por restaurar la comunicación. Pero, la junta continuara mientras se hace lo posible por restaurar la comunicación con quienes participan remotamente.

ACCESSIBILITY

The Santa Cruz County Regional Transportation Commission does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. This meeting location is an accessible facility. If you wish to attend this meeting and require special assistance in order to participate, please contact RTC staff at 460-3200 (CRS 800/735-2929) at least three working days in advance of this meeting to make arrangements. People with disabilities may request a copy of the agenda in an alternative format. As a courtesy to those persons affected, please attend the meeting smoke and scent-free.

SERVICIOS DE TRADUCCIÓN/ TRANSLATION SERVICES

Si gusta estar presente o participar en esta junta de la Comisión Regional de Transporte del Condado de Santa Cruz y necesita información o servicios de traducción al español por favor llame por lo menos con tres días laborables de anticipo al (831) 460-3200 para hacer los arreglos necesarios. (Spanish language translation is available on an as needed basis. Please call (831) 460-3200 at least three days in advance to make advance arrangements.

TITLE VI NOTICE TO BENEFICIARIES

The RTC operates its programs and services without regard to race, color and national origin in accordance with Title VI of the Civil Rights Act. Any person believing to have been aggrieved by the RTC under Title VI may file a complaint by contacting the RTC at (831) 460-3200 or 1101 Pacific Avenue, Suite 250, Santa Cruz, CA 95060 or online at www.sccrtc.org. A complaint may also be filed directly with the Federal Transit Administration to the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590.

AVISO A BENEFICIARIOS SOBRE EL TITULO VI

La RTC conduce sus programas y otorga sus servicios sin considerar raza, color u origen nacional de acuerdo al Titulo VI del Acta Sobre los Derechos Civiles. Cualquier persona que cree haber sido ofendida por la RTC bajo el Titulo VI puede entregar queja con la RTC comunicándose al (831) 460-3200 o 1101 Pacific Avenue, Suite 250, Santa Cruz, CA 95060 o en línea al

www.sccrtc.org. También se puede quejar directamente con la Administración Federal de Transporte en la Oficina de Derechos Civiles, Atención: Coordinador del Programa Título VI, East Building, 5th Floor-TCR, 1200 New Jersey Avenue, SE, Washington, DC 20590.



**Santa Cruz County
Regional Transportation Commission**

Draft MINUTES

**Thursday, November 2, 2023
9:00 a.m.**

In-Person Meeting

Santa Cruz County
Board of Supervisors Chambers
701 Ocean St. Rm. 525
Santa Cruz, CA 95060

Remote Participation

RTC Zoom
<https://us02web.zoom.us/j/85406910971>
Dial-in: +1 564-217-2000

1. Roll call.

The meeting was called to order at 9:01 a.m.

Members present:

Sandy Brown	Bruce McPherson
Kristen Brown	Larry Pageler (Alt)
Randy Johnson	Andy Schiffrin (Alt)
Alexander Pedersen	Robert Quinn (Alt)
Mike Rotkin	Felipe Hernandez (Remote)
Eduardo Montesino	Scott Eades (Caltrans Ex-Officio) (Remote)
Manu Koenig	

Staff present:

Guy Preston	Yesenia Parra
Luis Mendez	Sarah Christensen
Cindy Convisser	Krista Corwin
Shannon Munz	Tommy Travers
Tracy New	Steph Britt
Grace Blakeslee	Anna Kalthoff
Riley Gerbrandt	Amy Naranjo
Rachel Moriconi	Steven Mattas (RTC Counsel)

2. Approved AB2449 request(s)

Commissioner Hernandez was away attending a business conference and requested an AB2449 approval.

3. Additions or deletions to consent and regular agenda

A handout for item 23 was posted to the website.

4. Oral communications

Received comment from:

Matt Farrell, Friends of the Rail and Trail

Michael Saint, Campaign for Sustainable Transportation

Brian Peoples, Trail Now,

Judy Gittelsohn

Carey Pico

Barry Scott

Jim Helmer

CONSENT AGENDA

Commissioner McPherson motioned and Commissioner Alternate Pageler seconded the motion to approve the consent agenda. The motion passed unanimously with Commissioners Johnson, S. Brown, McPherson, K. Brown, Koenig, Pedersen, Rotkin, Montesino, Hernandez, and Commissioner Alternates Quinn, Pageler, and Schiffrin voting "aye."

MINUTES

5. Accepted draft minutes of the September 21, 2023 Interagency Technical Advisory Committee meeting
6. Accepted draft minutes of the October 02, 2023 Bicycle Advisory Committee meeting
7. Approved draft minutes of the October 05, 2023 Regional Transportation Commission meeting
8. Accepted draft minutes of the October 10, 2023 Elderly & Disabled Transportation Advisory committee meeting
9. Accepted draft minutes of the October 12, 2023 Budget & Administration/Personnel Committee meeting
10. Accepted draft minutes of the October 19, 2023 Interagency Technical Advisory Committee meeting

POLICY ITEMS

No consent items

PROJECTS AND PLANNING ITEMS

11. Adopted the *Final 2023 Public Participation Plan*

BUDGET AND EXPENDITURES ITEMS

12. Accepted status reports on Transportation Development Act (TDA) revenues
13. Accepted status reports on Measure D revenues

ADMINISTRATION ITEMS

14. Approved appointments to fill the member position and alternate position vacancies on the Elderly and Disabled Transportation Advisory Committee (E&DTAC)

INFORMATION/OTHER ITEMS

15. Accepted monthly meeting schedule
16. Accepted correspondence log
17. Accepted letters from RTC committees and staff to other agencies -*none*
18. Accepted information items –*none*

REGULAR AGENDA

19. Commissioner Reports

Commissioner McPherson announced that the Central Coast Community Energy (3CE) signed a 20-year contract with solar energy company Yellow Pine, putting our county on path to eliminate fossil fuels 15 years ahead of target.

Commissioner Kristen Brown communicated about her attendance at the 2023 Self-Help Counties Coalition Focus on the Future conference with Executive Director Guy Preston and Senior Transportation Engineer Sarah Christensen.

Chair Koenig communicated the Commission's appreciation for outgoing Executive Director Preston, highlighting his long career in transportation and civil engineering and his achievements during his 5-year tenure with the

RTC. Chair Koenig presented Mr. Preston with a resolution of appreciation.

Commissioner Alternate Schiffrin made a motion and Commissioner S. Brown seconded the motion to add the resolution to the agenda. The motion passed unanimously with Commissioners Johnson, S. Brown, McPherson, K. Brown, Koenig, Pedersen, Rotkin, Montesino, Hernandez, and Commissioner Alternates Quinn, Pageler, and Schiffrin voting "aye."

Commissioners Johnson, S. Brown, Montesino, McPherson, Rotkin, Montesino, K. Brown, and Commissioner Alternates Schiffrin and Quinn discussed their appreciation for Mr. Preston's service and leadership.

Received public comment from:

Sarah Christensen
Brian Peoples
Michael Saint

Commissioner Alternate Schiffrin made a motion and Commissioner Kristen Brown seconded the motion to approve **Resolution 12-24**. The motion passed unanimously with Commissioners Johnson, S. Brown, McPherson, K. Brown, Koenig, Pedersen, Rotkin, Montesino, Hernandez, and Commissioner Alternates Quinn, Pageler, and Schiffrin voting "aye."

20. Selection of Chair Committee

Chair Koenig communicated that he would convene a selection of Chair Committee and that commissioners should contact him with their interest.

21. Director's Report

Executive Director Preston thanked the Commission for their kind comments and announced: a reminder about ongoing public outreach for the Climate Adaptation and Vulnerability Assessment (online survey open until Nov. 10); release of the draft environmental impact report (DEIR) for the Coastal Rail Trail Segments 10 and 11 (from 17th Avenue in Live Oak to State Park Drive in Aptos) and the public meeting taking place on November 16 at 5:00pm, location TBA; call for community input on aesthetic features for the Highway 1 Auxiliary Lanes and Bus-on-Shoulder project from State Park Drive to Freedom Boulevard & Segment 12 of the Coastal Rail Trail and the public meeting on December 5 at 6:00pm at Rio Sands Hotel in Aptos; Monterey Bay Air Resources District awarded a grant of \$194,900 to the GO Santa Cruz County program for bicycle incentives.

Executive Director Preston delivered his parting remarks, highlighting the significance of transportation in our everyday lives, and appreciating his unique relationships with six RTC Chairs over the course of his tenure.

Received public comment from:
Krista Corwin

22. Caltrans Report

Scott Eades communicated Caltrans' efforts to prepare for winter storms; continued litter removal efforts by way of the Clean California campaign and reminder to the public to avoid littering on California's highways; \$80 million dollar contract signed with Statler Rail to provide the first intercity zero-emission hydrogen passenger train operating between Merced and Sacramento; California selected as the National Hydrogen Hub, receiving \$1.2 billion from the Department of Energy to accelerate the deployment of clean renewable hydrogen; appreciation for Executive Director Preston.

23. **Public Hearing:** Measure D: Five-Year Programs of Projects for Regional Projects and Lift Line and Strategic Implementation Plan (SIP) Update

Transportation Planner Tommy Travers delivered a presentation.

Executive Director Guy Preston responded to Commissioners' questions regarding: the prospect of borrowing at the current interest rates; pros and cons of borrowing now versus waiting until interest rates come down; how the RTC plans to spend funds on Coastal Rail Trail when the choice between Interim and Ultimate trail alignment has not been decided; time restrictions of awarded grant funds; whether adverse abandonment could be pursued with the Surface Transportation Board in less than two years; can funds awarded by the California Transportation Commission (CTC) be used for Interim Trail; benefits of railbanking whether or not the tracks are left in place; can't bond for construction for a project that has not been environmentally cleared; likelihood of restoring capacity for freight rail service; mechanism by which a member of the public may propose a project for the Measure D expenditure plan.

Mr. Travers responded to a commissioner's question regarding possibilities for accelerating project delivery in Scotts Valley.

Commissioners discussed: achievements of the Measure D Five-Year plans, strategic implementation and leveraging the local match; review of the data warrants reflecting on the proposed plan; labelling the segments by streets and roads instead of sequential numbers; placing an item on the agenda to initiate adverse abandonment of the rail line; need to move aggressively forward on the funding package; complexity of the transportation system and trade-offs when making decisions about the future; "playing dodgeball" with the question of railbanking and calling the question; what the Measure D-2022 vote means to the public and what railbanking means regarding

“ripping out the tracks”; staff initiated the zero-emission passenger rail concept report in response to Measure D-2022 vote; advocates on either side of the railbanking issue and their stances; Commission makes decisions as a body; bonding against rail corridor revenues & Roaring Camp going up to the Boardwalk; heard that railbanking eliminates impediments to project delivery yet that analysis was rejected due to community groups voicing opposition.

The public hearing opened at 10:55 a.m.

Received public comment from:

Jim Helmer
Matt Farrell, Friends of the Rail and Trail
Homeowner in Seacliff (name not provided)
Brian Peoples
Judy Gittelsohn
Michael Saint
Ben Vernazza
Barry Scott
Brian Largay

Senior Transportation Planner Grace Blakeslee responded that the public meeting for the Draft EIR for segments 10 and 11 is scheduled for November 16.

In response to a Commissioner’s question, Senior Transportation Engineer Sarah Christensen provided more information regarding plans to fund increased costs for preconstruction activities for the rail and trail project; possible eligibility for state rail assistance funding for emerging corridors; balancing spending between capital projects and infrastructure preservation.

In response to a Commissioner’s question, Mr. Preston provided more information about increasing cost estimates for the preconstruction activities and the need for additional local funds that would be needed to build and operate a passenger rail system; competing for freight rail funding; replacement of bridges and infrastructure could be funded through passenger rail grant funds in the future.

Commissioner Montesino made a motion and Commissioner Alternate Schiffrin seconded the motion to approve the staff recommendation to:

Hold a public hearing, consider comments received, and adopt **Resolution 13-24** and **Resolution 14-24** to:

1. Approve the Fiscal Years (FY) 2023/2024-2027/2028 Measure D five-year programs of projects (5-Year Plans) for regional investment

categories and projects: Highway Corridors, Active Transportation, Rail Corridor, the Highway 17 Wildlife Crossing and San Lorenzo Valley/Highway 9 Corridor Improvements (Attachment 1: Exhibits A through E) and Community Bridges Lift Line (Exhibit F); and

2. Adopt the 2023 Measure D - Strategic Implementation Plan (SIP) (available online at www.sccrtc.org/MeasureD)

The motion passed unanimously with Commissioners Pedersen, S. Brown, Johnson, Montesino, Hernandez, Koenig, McPherson, K. Brown, Rotkin, and Commissioner Alternates Schiffrin, Quinn, and Pageler.

24. Amendments to the Fiscal Year (FY) 2023-24 Budget & Work Program

Director of Budget and Finance Tracy New delivered the staff report.

Commissioner Alternate Schiffrin made a motion and Commissioner Rotkin seconded the motion to approve the staff recommendation to:

1. Adopt **Resolution 15-24** approving the proposed FY2023-24 RTC Budget and Work Program and Measure D Budget as shown on Exhibit A; and
2. Approve the proposed salary schedule for student intern positions.

Commissioners discussed: limited attendance at the Budget & Administration/Personnel Committee; staff responded to all questions; had there been a quorum, there would have been a vote to support the staff recommendation; appreciation for clarity in the staff report and highlight of key changes.

The motion passed unanimously with Commissioners Pedersen, S. Brown, Johnson, Montesino, Hernandez, Koenig, McPherson, Rotkin, K. Brown, and Commissioner Alternates Schiffrin, Quinn, Pageler voting "aye."

25. Review of items to be discussed in closed session

RTC General Counsel Steve Mattas communicated that no reportable action is expected from the closed session item.

The Commission adjourned to closed session at 11:31 a.m. and did not return to open session.

CLOSED SESSION

26. Public Employment (Pursuant to Government Code Section 54957)
Title: Executive Director and Interim Executive Director

27. Next meetings

The next RTC meeting is a special meeting scheduled for Thursday, December 07, 2023 at 9:00 a.m., at the Santa Cruz County Board of Supervisors Chambers, located at 701 Ocean St. Rm. 525, Santa Cruz, CA 95060.

The Transportation Policy Workshop is scheduled for November 16, 2023 at 9:00 a.m. at a location to be determined.

Respectfully submitted,

Krista Corwin, Administrative Assistant

Attendees

Jim Helmer

Seacliff Homeowner

1(805)***-3875

Heather Adamson, AMBAG

Jeanette Guire RC RR

Rob Tidmore, County of Santa Cruz

Michael Zeller

Erik

Tom Walker

Paul Guirguis, Caltrans Planning

Community Member

Barry Scott

N Yellin

Bryan Largay

Micheal Saint

David ❤️❤️ Public Transit

1(831)***1847

Judy Gittelsohn

Jesus Bojorquez

Carey

Heather

jaselli

Anonymous anonymous

Matt Machado, Community Development and Infrastructure

David Morris

Brian Peoples (Trail Now)

John Uργο

Ben Vernazza
Johanna Lighthill
Jacob Wysocki
Murray Fontes, City of Watsonville
Paula Bradley
Aiyana Moya
Douglas Underhill, Community Bridges
Joni
PK
Nadene Thorne
BoJohn
BobFi
Linda Wilshusen



**Santa Cruz County Regional
Transportation Commission's**

BICYCLE ADVISORY COMMITTEE

MEETING

DRAFT MINUTES

Monday, November 13, 2023

6:00 pm to 8:30 pm

This meeting was held in person at the RTC Offices, 1101 Pacific Ave, Suite 250, Santa Cruz.
Remote participation was via Zoom and followed AB 2449 requirements.

1. Call to Order: Chair Anna Kammer called the meeting to order at 6:03 pm.

2. Introductions

Members Present, in Person:

Scott Roseman, District 1
Sally Arnold, District 3
Anna Kammer, District 4 (Chair)
Matt Farrell, City of Santa Cruz
Grace Voss, City of Santa Cruz (Alt.)
Richard Masoner, City of Scotts Valley
Matt Miller, Ecology Action
Kelly Curlett, CTSC (Alt.)
Paula Bradley, City of Capitola
Gina Cole, City of Watsonville (Vice Chair)
Theresia Rogerson, Dist. 5 (Alt.)

**Members Remote, Voting under Just
Cause or Emergency:**

None

Staff:

Tommy Travers, Transportation Planner
Stephanie Britt, Transportation Planning
Technician
Amy Naranjo, Transportation Planner
Sarah Christensen, Sr. Transportation Engineer
Rachel Moriconi, Sr. Transportation Planner

Members Remote, Not Voting:

John Hunt, District 2 (Alt.)
Peter Scott, District 3 (Alt.)
Rick Hyman, Dist. 5

Unexcused Absences:

Brad Kava, District 2

Excused Absences:

Corrina McFarlane, District 1 (Alt.)
Liz Hernandez, District 4 (Alt.)
Grace Voss, City of Santa Cruz (Alt.)
Leo Jed, CTSC
Jennifer Villegas Moreno, Ecology Action

Vacancies:

City Capitola – Alternate
City of Scotts Valley – Alternate

Guests:

Regina Valentine, AMBAG
Claire Gallogly, City of Santa Cruz
Steve Jesberg, City of Capitola
John Urgo, METRO
Ben Vernazza, Member of the public
Nadine Thorne, Member of the public

3. Considered any AB 2449 requests by voting members to participate remotely. - None

4. Staff announcements –

RTC Staff announced that the Seg 10-11 DEIR is available for public comment and comments may be received by Dec 15th. There will be a public meeting this Thursday at 5pm at the Board of Supervisors chambers. Staff also shared that Hwy 1 Freedom to State Park will do outreach regarding the aesthetic features of this project. The Community Open House will be on Dec 5th at the Rio Sands Hotel.

5. Oral communications –

Grace Voss briefed the Committee on Rotary Club's successful fundraising initiative that raised \$175,000 for the Boys and Girls Club through a sponsored bike ride. Additionally, the Rotary Club plans to contribute \$25,000 to Mountains to the Sea, an organization teaching kids bike technology skills. The committee received infrastructure updates on the Capitola project along Capitola Rd from 30th to 41st avenues including restriped bike lanes, repavement, and updated striping.

Peter Scott raised concerns about the lack of clear instructions for westbound cyclists on East Cliff Drive, potentially causing issues with cars. He also praised the beauty of the photographs on METRO's buses.

Paula Bradley and Claire Gallogly briefed the committee on the status of the City of Santa Cruz's Bay Street road and protected bike lanes project, which underwent adjustments due to unexpectedly high bids. The project will now be combined with a complete streets initiative and reopened for new bids.

John Urgo clarified a detail on the Rapid Corridors Project, clarifying that it is not proposed for there to be a shared space for both bus stops and a bike lane, providing clarity on this aspect of the ongoing transportation developments.

6. Additions or deletions to consent and regular agendas –

Item 14 was added on an emergency basis.

CONSENT AGENDA

7. Approved draft minutes of the October 2, 2023, Bicycle Advisory Committee meeting.
8. Received Summary of Hazard Reports
9. Accepted Committee Meeting Schedule for 2024 – Committee requested that staff schedule one or two meetings in south county, one in Aptos and one in Watsonville, or rotate locations across the county.
10. Received Committee Roster

A motion (Arnold/Rogerson) was made to accept the consent agenda. The motion was passed unanimously with members Scott Roseman, Sally Arnold, Anna Kammer, Matt Farrell, Richard Masoner, Matt Miller, Kelly Curlett, Paula Bradley, Gina Cole, and Theresia Rogerson voting in favor.

REGULAR AGENDA

11. AMBAG Complete Streets Policies – review and provide input – Regina Valentine, AMBAG

The committee received an update and provided input on the upcoming development of the Association of Monterey Bay Area Governments Complete Streets Policies. Per the Infrastructure Investment and Jobs Act/Bipartisan Infrastructure Law (IIJA/BIL) of 2021, the Association of Monterey Bay Area Governments is required to set aside a portion of the agency's Federal Highway Administration Metropolitan Planning Funds allocation to conduct complete streets planning.

AMBAG will begin developing Complete Streets Policies in coordination with its member agencies, including the Regional Transportation Commission. Although this is a new federal requirement, complete streets planning has been a priority historically for the jurisdictions in the Monterey Bay region. As an example, AMBAG prepared a Monterey Bay Area Complete Streets Guidebook in August 2013. For this reason, these Complete Streets Policies will serve more to memorialize the transportation planning work already being conducted in the region.

12. Regional Transportation Improvement Program (RTIP) – review and provide input – Amy Naranjo, Transportation Planner, Rachel Moriconi, Sr. Transportation Planner

This summer the RTC issued a consolidated call for projects for the region's anticipated shares of funds including \$26.6 in discretionary funds and \$34.7 in one-time funds for transit projects.

Applications for the general discretionary funds were evaluated based on how well they advance the measures, goals or targets identified in the Regional Transportation Plan and other plans. These include metrics related to safety, infrastructure condition, system performance and reliability, sustainability, access for all, and/or health and equity. All the projects proposed for funding address at least one of the evaluation criteria and are not required to address all of them.

Staff will consider input from committees when developing final staff recommendations. The RTC board is scheduled to consider final staff recommendations, committee recommendations, and public input at its December 7, 2023, meeting.

The Committee expressed that they would have liked to see more funding dedicated to bike/ped projects and more safety measures such as separated bike lanes. They also commented that there appears to be a lot of funding towards road work, rather than trying to move away from car-based transportation to supporting transit which serves all people and is also closely connected to bicycling. Members requested the Chair draft a letter to the Commission summarizing the key concerns shared by all members.

The Committee expressed disappointment that most of the County's projects are not complete streets projects. The county does have a complete streets policy and they have elected to propose pavement rehab projects rather than complete streets improvements.

The Committee discussed their concern that 47% of discretionary funding is recommended for pavement preservation, which seems like a missed opportunity to address safety concerns and transit, and that the county needs a true paradigm shift towards more and safer bicycling. Committee members also recommended more money for the SLV complete streets project. The criteria should be changed in the future to make complete streets a requirement for all projects.

A motion was made (Farrell/Arnold) to take the consolidated grant projects funds (\$26.6 million) and award half of the money towards transit projects and the other half to projects that prioritize complete streets. The motion failed with Sally Arnold, Matt Farrell, and Gina Cole voting in favor and Scott Roseman, Anna Kammer, Theresia Rogerson, Paula Bradley, Richard Masoner, Matt Miller, and Kelley Curlett voting against.

A motion was made (Miller/Roseman) proposing that staff examine the list of recommended projects for funding and, when feasible, collaborate with project sponsors to incorporate complete streets enhancements. Additionally, the Commission should consider a condition where projects may not receive funding unless they include complete streets elements. The motion passed with Scott Roseman, Anna Kammer, Theresia Rogerson, Paula Bradley, Richard Masoner, Matt Miller, and Kelley Curlett voting in favor and Sally Arnold, Matt Farrell, and Gina Cole voting against.

13. Construction safety for roadwork and encroachments affecting bikeways – follow up (oral update) – Committee members.

Scott Roseman sought to to gage interest in the ad-hoc subcommittee, which has made limited progress. The purpose of the subcommittee is to look at the safety of cycling through construction zones and the way contractors and local jurisdictions could improve conditions. The MUTCD guidelines are seen as inadequate, as are possibly the inspections by public works departments. It's important to revive this committee and bring in a safety element to protect cyclists. The subcommittee was re-established to include Scott Roseman, Gina Cole, and Paula Bradley. They will continue to work on the issue.

14. Consider changes to remote participation in Committee meetings (oral update) – Tommy Travers, Transportation Planner

The Committee was notified by staff of a growing concern regarding disruptions caused by Zoom bombings that lead to instances of hate speech during committee meetings. In response to this issue, staff are considering a policy update that would only allow public comments to be submitted via email during the meeting and be read out loud by staff. This potential shift aims to deter incidents of hate speech and maintain the integrity of committee proceedings. The Committee generally agreed to follow whatever policy the Commission decides to implement for its own Commission meetings.

15. Updates related to Committee functions – Committee members (oral updates) - None

16. Adjourn at 8:40pm

NEXT MEETING: The next Bicycle Committee meeting is scheduled for Dec 11, 2023, from 6:00pm to 8:30pm in hybrid format.

Minutes respectfully prepared and submitted by:
Stephanie Britt, Transportation Planning Technician



Santa Cruz County Regional Transportation Commission's
Elderly & Disabled Transportation Advisory Committee
(Also serves as the Social Service Transportation Advisory Council)

DRAFT MINUTES

1:30pm - 3:30pm

Tuesday, November 14, 2023

1. Roll call

The meeting was called to order at 1:35 p.m.

Members present:

Christina Witt, Social Services Provider - Disabled (County)
Jesus Bojorquez, CTSA (Lift Line)
Michael Pisano, Potential Transit User (60+)
Caroline Lamb, Potential Transit User (Disabled)
Veronica Elsea, Chair, Third District
Patricia Fohrman, Fourth District
Rina Solorio Gomez, SCMTD (METRO)

Members Remote, voting under Just Cause or Emergency:

None

Members Remote, Not Voting:

Elyzabeth Byrd, Social Services Provider -County

Unexcused Absences:

Clay Kempf, Social Services Provider -Seniors
Alex Weske, Social Services Provider -Disabled

Excused Absences:

Tara Ireland, Social Services Provider-Persons of Limited Means
Daniel Zaragoza, SCMTD (METRO)
Janet Edwards, Vice Chair, First District
Paul Elerick, Second District (Friend)
Ed Hutton, Fifth District
Patty Talbott, Social Services Provider-Seniors
Nadia Noriega, CTSA (Lift Line)
Alicia Morales, Social Services Provider-Seniors
Phil Kipnis, First District

RTC staff present:

Luis Mendez, Interim Executive Director
Stephanie Britt, Transportation Planning Tech
Amy Naranjo, Transportation Planner
Rachel Moriconi, Sr. Transportation Planner
Sarah Christensen, Sr. Transportation Engineer

Guests present:

Claire Gallogly, City of Santa Cruz
Steve Jesberg, City of Capitola
John Uργο, METRO
Regina Valentine, AMBAG
Jesse Leyva, SCMTD (METRO)
Matt Farrell, Bicycle Advisory Committee

2. Introductions
3. Consider AB2449 request(s) to participate in the meeting remotely due to emergency circumstances (a physical or family medical emergency that prevents a member from attending in person)
4. Oral communications

Ben Vernazza – communicated safety concerns with the designs currently being developed for some segments of the rail trail.

5. Additions or deletions to consent and regular agenda
None

CONSENT AGENDA

6. Approve Minutes from October 10, 2023

A motion (Pisano/Fohrman) was made to approve the minutes from October 10, 2023. The motion passed unanimously with members, Jesus Bojorquez, Michael Pisano, Janet Edwards, Veronica Elsea, Christina Witt, and Patricia Fohrman voting in favor. Caroline abstains.

7. Received RTC Meeting Highlights
8. Received November 2023 E&D TAC Roster

A motion (Pisano/Witt) was made to approve the consent agenda. The motion passed unanimously with members Tara Ireland, Jesus Bojorquez, Michael Pisano, Janet Edwards, Veronica Elsea, Christina Witt, and Patricia Fohrman voting in favor.

REGULAR AGENDA

9. Receive Program Updates

- a. Volunteer Center
 - None
- b. Community Bridges
 - None
- c. Santa Cruz METRO
 - METRO is improving its process for ADA ride eligibility
- d. SCCRTC
 - None
- e. Pedestrian Ad-Hoc Subcommittee
 - The subcommittee has not had a meeting yet. They continue to keep watch on hazard reports and will meet with Jason to discuss. They will study potholes and how they affect pedestrians.

10. AMBAG Complete Streets Policies

The committee received an update and provided input on the upcoming development of the Association of Monterey Bay Area Governments Complete Streets Policies. Per the Infrastructure Investment and Jobs Act/Bipartisan Infrastructure Law (IIJA/BIL) of 2021, the Association of Monterey Bay Area Governments is required to set aside a portion of the agency's Federal Highway Administration Metropolitan Planning Funds allocation to conduct complete streets planning.

AMBAG will begin developing Complete Streets Policies in coordination with its member agencies, including the Regional Transportation Commission. Although this is a new federal requirement, complete streets planning has been a priority historically for the jurisdictions in the Monterey Bay region. As an example, AMBAG prepared a Monterey Bay Area Complete Streets Guidebook in August 2013. For this reason, these Complete Streets Policies will serve more to memorialize the transportation planning work already being conducted in the region.

Contact: Regina Valentine, rvalentine@ambag.org, 831-264-5096

11. 2023 Consolidated Grants and Regional Transportation Improvement Program Preliminary Recommendations

This summer the RTC issued a consolidated call for projects for \$26.6 million in discretionary funds and \$34.7 in one-time funds available for transit projects.

Applications for the general discretionary funds were evaluated based on how well they advance the measures, goals or targets identified in the Regional Transportation Plan and other plans. These include metrics related to safety, infrastructure condition, system performance and reliability, sustainability, access for all, and/or health and equity. All the projects proposed for funding address at least one of the evaluation criteria and are not required to address all of them.

Staff will consider input from committees when developing final staff recommendations. The RTC board is scheduled to consider final staff recommendations, committee recommendations, and public input at its December 7, 2023, meeting.

The committee inquired whether any projects do not qualify for these grants and RTC Staff clarified that Regular maintenance and operations funding do not qualify for funding. Then, the Committee discussed accessibility to bus stops and benches for elderly and disabled people as a priority and they would like to see more funding go towards transit projects. They expressed concerns for projects that would receive partial funding. RTC staff explained that in these cases, RTC staff will work with the project sponsor to either reduce the scope and seek additional funds through grants.

Some of the project sponsors in attendance provided more information on some of their projects. The Committee discussed that there is an imbalance in where the money is allocated due to insufficient emphasis in funding transit projects from the discretionary funds.

RTC staff shared that during the evaluation process for funding, they focused on putting transit funds into the transit pot and dedicating the discretionary funding for all other projects. There was also a geographical equity aspect included and tried to do the balancing act for all funding pots. They received more money requests than what is available. The commission may decide differently from staff's recommendations. All the projects are worthy projects.

The Committee discussed that they would like to see more funding go towards transit projects. Some committee members recommended shifting funding away from pavement projects and to transit.

A motion was made (Cara/Rhena) that RTC staff revisit their recommendations for funding and increase funding for public transit and reduce funding for road repavement projects. The motion passed unanimously with members Tara Ireland, Jesus Bojorquez, Michael Pisano, Janet Edwards, Veronica Elsea, Christina Witt, and Patricia Fohrman voting in favor.

12. Reimagine METRO Service Changes – John Uργο

The Line 71/ Rapid Corridors Project is underway and will reach its public outreach phase soon. The project will evaluate traffic and travel conditions along the corridor and identify existing needs. The goal will be to improve travel time and reliability along the corridor. In April METRO won a TIRCP grant which will help implement some of the recommendations of this study. They will close and relocate bus stops. At every location they are looking into adding amenities. This will improve efficiency and reduce delays.

There will be various information events throughout the Watsonville-Santa Cruz corridor where METRO will be available to discuss the project. There will be a restructuring of the Watsonville to Santa Cruz corridor and a new route that connects Live Oak to UC Santa Cruz. There will be some minor changes to a portion of Soquel on the east side of Santa Cruz will be temporarily discontinued. METRO will post notices at every route where there's a change. You can find the information on METRO's website when you google reimagine metro or you can e-mail John Uργο at jurgo@scmtd.com

Meeting adjourned at approximately 3:17 pm.

The next E&D TAC meeting is scheduled for Tuesday, December 12, 2023 at 1:30 located at the SCCRTC office at 1101 Pacific Ave, Suite 250, Santa Cruz, CA 95060

Respectfully submitted, Stephanie Britt, Transportation Planning Tech



**Santa Cruz County
Regional Transportation Commission
Special Meeting**

Draft MINUTES

**Thursday, November 16, 2023
9:00 a.m.**

In-Person Meeting

METRO Admin Offices
110 Vernon Street
Santa Cruz, CA 95060

Remote Participation

RTC Zoom
<https://us02web.zoom.us/j/87885864298>
Dial-in: +1 669 444 9171
Webinar ID: 878 8586 4298

1. Roll call.

The meeting was called to order at 9:02 a.m.

Members present:

Sandy Brown	Manu Koenig
Kristen Brown	Larry Pageler (Alt)
Alexander Pedersen	Andy Schiffrin (Alt)
Eduardo Montesino	Judy Gittelsohn (Alt)
Randy Johnson	Gine Johnson (Alt)

Staff present:

Yesenia Parra	Shannon Munz
Krista Corwin	Sarah Christensen
Amy Naranjo	Cindy Convisser
Brianna Goodman	Riley Gerbrandt
	Steven Mattas (RTC Counsel)

2. Approved AB2449 request(s) - *none*
3. Additions or deletions to consent and regular agenda - *none*

4. Oral communications

Received public comment from:

Ben Vernazza

Michael Saint

CONSENT AGENDA

No consent items

REGULAR AGENDA

5. Review of items to be discussed in closed session

RTC Counsel Steve Mattas communicated that there may be reportable action resulting from closed session discussions.

CLOSED SESSION

The Commission entered closed session at 9:10 a.m.

6. Public Employment
(Pursuant to Government Code Section 54957)
Title: Executive Director
7. Public Employment/Public Employee Appointment
(Pursuant to Government code Section 54957)
Title: Interim Executive Director
8. Conference with Labor Negotiators
(Pursuant to Government Code Section 54956.8)
Agency Designated Representatives: Tony Harris and Jesse Lad
Employee Organizations: CORE and RAMM
9. Conference with Legal Counsel – Existing Litigation
(Pursuant to Government Code Section 54956.9(d)(1))
SCCRTC v. Kajihara et. al. Case No. 21CV00211

OPEN SESSION

10. Report of items discussed in closed session

RTC Counsel Steve Mattas announced that the RTC is continuing to seek an Interim Executive Director and that, on a unanimous vote, the Commission appointed Deputy Director Luis Mendez to serve as Acting Interim Executive Director effective December 2, 2023.

The meeting adjourned at 11:00 a.m.

11. Next meetings

The next RTC meeting is scheduled for Thursday, December 07, 2023 at 9:00 a.m., at the Scotts Valley City Council Chambers located at 1 Civic Center Drive, Scotts Valley, CA.

The next Transportation Policy Workshop meeting is scheduled for Thursday, December 21, 2023 at 9:00 a.m. at a location TBD.

Respectfully submitted,

Krista Corwin, Administrative Assistant

Attendees:

Ben Vernazza

Barry Scott

Michael Saint

Sean

Nadene Thorne

Heather Adamson, AMBAG

Joni

Brian

Joan

Lowell Hurst



**Santa Cruz County Regional Transportation Commission
Interagency Technical Advisory Committee (ITAC)**

DRAFT MINUTES

Thursday, November 16, 2023, 1:30 p.m.

In Person: RTC Conference Room, 1101 Pacific Ave, Ste 250, Santa Cruz, CA

Online: Zoom

Remote: Caltrans District 5, San Luis Obispo

ITAC Members Present:

County Public Works	Tim Bailey
Capitola Public Works & Planning Proxy	Kailash Mozumder
Santa Cruz Public Works	Matt Starkey
Santa Cruz Planning Proxy	Claire Gallogly
Scotts Valley Public Works & Planning Proxy	Steve Jesberg
Watsonville Public Works	Murray Fontes
Watsonville Community Development	Justin Meek
Association of Monterey Bay Area Governments	Regina Valentine
California Department of Transportation	Paul Guirguis (online)
Ecology Action-Transportation Programs	Piet Canin
Santa Cruz Metropolitan Transit District and 1 Proxy	John Urgo (AB2449)
University of California at Santa Cruz (UCSC)	Oxo Slayer

Non-Voting Committee Members/Alternates Attending Remotely:

AMBAG Alternates: Paul Hierling
Caltrans Alternates: Malinda Gallaher, Evelyn Frederic
UCSC: Georgina Arias

RTC Staff Present - In Person: Luis Mendez, Rachel Moriconi, Amy Naranjo

RTC Staff Participating Remotely: Brianna Goodman (for Item 7)

Others Participating Remotely

Judy Gittelson	Barry Scott
Eduardo Montesino	Faina Segal
Nathan Nguyen	Ben Vernazza
Larry Pageler	

- 1. Call to Order:** Chair Matt Starkey called the meeting to order at 1:32p.m.
- 2. Roll Call/Introductions:** Introductions were made. It was noted that Paul Guirguis was attending via teleconference as a voting member under the Brown Act, with Caltrans District 5 noticed as alternate in-person location on the agenda.

3. **Consider AB2449 request(s) for voting members to participate in the meeting remotely:** John Urgo participated via teleconference due to a AB2449-defined "just case."
4. **Additions, deletions, or changes to consent and regular agendas:**
Item 7 was moved before Item 6.

CONSENT AGENDA

5. **Approved Minutes of the October 19, 2023, ITAC meeting** with modifications from Claire Gallogly to Item 10 to correct the spelling of Miguel Lizarraga's last name and to reflect that the Murray Street Bridge construction bid opening is now scheduled for 12/5/23.

The Committee unanimously approved a motion (Gallogly/Fontes) approving the consent agenda, as amended, with Members Gallogly, Starkey, Bailey, Meek, Fontes, Valentine, Guirguis, Slayer, Mozumder, Jesberg, and Urgo voting "yes". Canin abstained.

REGULAR AGENDA

6. **Status of transportation projects, programs, studies, and planning documents** (*Discussed after Item 7*)

ITAC members and RTC staff provided updates on projects, programs, studies, planning efforts, and storm damage.

Watsonville: Justin Meek reported on the General Plan update: the city is looking at various possible growth scenarios, including development at the airport and designs for corridors around the city, such as the East Lake Drive Corridor, which could result in road diets and protected bike lanes on some roadways. The General Plan update is "place making" rather than land use focused.

Murray Fontes reported the city is soliciting proposals to update its road maintenance program (which is now five years old) and plans to hire a Pavement Management Program Manager.

AMBAG: Regina Valentine reported AMBAG approved REAP 2.0 funds for Santa Cruz METRO to build affordable apartments above the Watsonville METRO station and funds for affordable housing units in the Scotts Valley Town Center.

Ecology Action: Piet Canin reported that Biketober wrapped up and had the highest participation ever. Ecology Action received a grant from the

California Energy Commission and PG&E to bring EV charging to multi-family housing areas.

Capitola: Kailash Mozumder reported that the Capitola Road project from 41st Avenue to 30th Avenue is underway. Concrete curb ramps are completed, with asphalt paving timing weather dependent.

Scotts Valley: Steve Jesberg reported on winterization projects, bids for Scotts Valley Drive, city-wide paving projects, and that a new Director of Public Works has been hired and it was his last day as Interim Public Works Director.

Santa Cruz: Matt Starkey reported that paving work on Ocean Street is almost complete. Holes on West Cliff Drive are being filled in, with construction expected to be completed in January.

County of Santa Cruz: Tim Bailey reported the County is wrapping up its 2023 Paving Project on roadways countywide. He also reported on crosswalk upgrades and that work at about 20 storm damage sites is planned to be completed by the end of the year. Three roads that are still closed are expected to reopen next year.

METRO: John Urgo reported that the Reimage Metro “First Wave” of service changes, increasing service 10%, go into effect on December 21st. Updated maps will be available online shortly. In February 2024, METRO will be moving the Santa Cruz transit center for use during reconstruction of Pacific Station.

Caltrans: Paul Guirguis reported that Highway 35 over Bear Creek Road, which is a connection between San Lorenzo Valley (SLV) and Highway 17, will open to one-way reverse traffic in early December. Night work is scheduled on Highway 9. A new pedestrian beacon on Highway 1 is up and running. He also reported that California was selected as a hydrogen hub, providing support for hydrogen powered transportation.

RTC: Rachel Moriconi reported that the RTC’s Bicycle Advisory Committee would like to work with public works departments, Caltrans, and RTC to develop safety standards in construction zones for bicyclists (and pedestrians). Construction signage and detours often result in safety concerns for bikes and pedestrians. She encouraged each agency to identify someone on their staff to meet with Bicycle Committee representatives to develop solutions. She also reported that the RTC is soliciting input on bridge aesthetics for the Highway 1/Segment 12 trail project. There will be meetings and online opportunities for people who want to learn more and give input. The RTC’s public hearing on the Regional Transportation Improvement Program (RTIP) will be on December 7 in Scotts Valley.

Staff reported that Luis Mendez was appointed by the RTC board to temporarily serve as Acting Interim Executive Director after Guy Preston's retirement on 12/1/23.

7. 2023 Consolidated Grants and Regional Transportation Improvement Program Preliminary Recommendations *(Moved before Item 6)*

Amy Naranjo provided an overview of the 2023 Consolidated Grants and 2024 Regional Transportation Improvement Program (RTIP) and presented preliminary staff recommendations.

Matt Starkey stated the Bethany Culvert project includes bike and pedestrian improvements on West Cliff Drive. In response to a question from Paul Guirguis, Amy Naranjo confirmed that partial funding does not prevent projects from moving forward, but some agencies might reduce the scope of their projects. John Urgo from METRO inquired about the decision to partially fund more projects instead of fully funding a smaller number of projects. Amy Naranjo stated that there is a desire to support multiple projects across the county. No one from the public made comments.

Clarie Gallogly made a motion to move the staff recommendation; seconded by Kailash Mozumder. John Urgo said METRO does not support the preliminary staff recommendations because it would result in METRO only having partial funding when full funding is needed. He stated that funding multiple projects in this way pits ITAC members against each other. Luis Mendez noted that staff recognizes that both transit and road projects are in need of funding and that staff also considered potential future funding opportunities.

The Committee approved a motion (Gallogly/Mozumder) to recommend that the RTC approved funding for projects as shown in the preliminary staff recommendation (vote 11/2/2), with Mozumder (2 votes), Gallogly, Starkey, Jesberg (2 votes), Meek, Fontes, Bailey, Canin, and Guirguis voting "yes"; Urgo voting "no" (2 votes); and Slayer and Valentine abstaining.

8. Association of Monterey Bay Area Governments (AMBAG) Complete Streets Policy

Regina Valentine provided an overview of the Association of Monterey Bay Area Governments' (AMBAG) planned Complete Streets policy update, which is required by the Federal Highway Administration (FHWA). She provided background information, the draft outline, anticipated timeline, and next steps for the Complete Streets update. She requested that ITAC

members share any ideas they have about the Complete Streets policy and update. Matt Starkey suggested AMBAG consider complete streets resources available from other entities and cities nationwide. Paul Guirguis suggested looking at the structure used by Caltrans for updating its Complete Streets policy.

9. University of California at Santa Cruz (UCSC) Transportation Demand Management (TDM) Study

Oxo Slayer presented information on the UCSC Transportation Demand Management (TDM) Plan, which is 2021 Long Range Development Plan required Environmental Impact Report (EIR) Mitigation. The TDM Program Study includes a mobility dashboard, community engagement, vehicle miles traveled (VMT) methodology, and a toolkit for TDM performance. The VMT data collection consisted of trip distance, trip generation, and residential/commuter population travel information. UCSC continues to encourage active transportation, through programs such as the Slug Bike Life Program, and also plans to increase use of Zipcar on campus, start an electric bus pilot program, and install more EV charging stations.

Claire Gallogly asked why Uber/Lyft is considered single occupancy vehicles (SOV) in the study. Oxo Slayer said it is considered SOV by the University of California because these ride shares still cause vehicles to come and go from campus, creating trips and miles traveled.

Oxo ended his presentation with a summary of next steps which includes a VMT Annual Performance Report, regular TDM Dashboard updates, a GHG calculator, VMT Project level screening tool, and summer vehicle counts.

Justin Meek asked about the estimated amount and length of trips for students and faculty/staff at UCSC. Oxo Slayer stated that students generally take more trips to and from campus that are shorter, including commute and non-commute individual trips. Committee members discussed StreetLight trip data.

Oxo Slayer said there are consultants that they are working with, as well as long range development plans, on designs for new bike and pedestrian infrastructure.

John Urgo stated that METRO is planning new routes that will benefit students and are hoping to have a turnaround spot on campus for the bus system.

Larry Pageler mentioned that two-thirds of METRO ridership is made up of UCSC students and that the housing crisis in Santa Cruz post-2020 has caused students to move further from campus.

10. Storm Damage Lessons Learned

Malinda Gallaher, Caltrans District 5 presented on the FHWA Emergency Relief Program for federal aid for roadways damaged in disasters. Malinda talked about the types of roads that are eligible and the requirements for funding. She also shared lessons learned from the previous season, discussed the timing of Emergency Opening funding, reimbursement requirements and ratios. Evelyn Frederic shared information about working with FEMA and setting up road construction standards. Rachel Moriconi inquired about the ability to integrate complete streets into standards. Both Malinda and Evelyn were unaware but said they would inquire.

Matt Starkey requested updated contact information for Caltrans maintenance staff who can help address operational challenges and coordination during emergency events.

Tim Bailey spoke on the County's positive experience working with Malinda Gallaher and her team. He also emphasized it was important to get pictures of damaged roads before doing any work. Committee members requested a copy of the SLO County road standards and discussed sharing lists of contractors with one another.

11. Funding Program Opportunities and Updates

Rachel Moriconi encouraged agencies to review Local Assistance and other emails highlighting upcoming state and federal grant opportunities.

12. Oral Communications on Matters Not on the Agenda:

Paul Guirguis requested an updated ITAC roster, given staffing and email changes at several agencies.

13. Next meeting. The next meeting of the ITAC is scheduled for 1:30 p.m. on December 21, 2023, at the RTC conference room, 1101 Pacific Ave, Ste 250. Committee members requested that the meeting be cancelled if there are no action items.

The committee unanimously approved a motion (Gallogly/Bailey) adjourning the meeting at 3:53 p.m.

Minutes prepared by Anna Kalthoff, Planning Intern

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TO: Regional Transportation Commission

FROM: Grace Blakeslee, Senior Transportation Planner

RE: Coastal Resilience Plans for Highway 1 and the Santa Cruz Branch Rail Line at San Vicente Creek and Highway 1 at Waddell Creek Grant Award

RECOMMENDATIONS

Staff recommends that the Regional Transportation Commission (RTC):

1. Receive information regarding the Coastal Resilience Plans for Highway 1 and the Santa Cruz Branch Rail Line at San Vicente Creek and Highway 1 at Waddell Creek grant award; and,
 2. Authorize the Executive Director to negotiate and enter into an agreement with the Resource Conservation District of Santa Cruz County in the amount of \$262,249 to develop the Coastal Resilience Plans for Highway 1 and the Santa Cruz Branch Rail Line at San Vicente Creek and Highway 1 at Waddell Creek (Attachment 1).
-

BACKGROUND

Preliminary investigations indicate that the existing Highway 1 bridge over Waddell Creek, and the Santa Cruz Branch Rail Line and future Monterey Bay Sanctuary Scenic Trail (MBSST) corridor over San Vicente Creek are vulnerable to coastal climate change impacts. Given the proximity of the rail corridor and the Highway 1 bridge over San Vicente Creek, the Highway 1 bridge over San Vicente Creek could also be vulnerable. This transportation infrastructure also limits the ecological function of these important coastal resources and limits the ability of habitats and species to be resilient to climate change.

DISCUSSION

RTC, in coordination with the Resource Conservation District of Santa Cruz County (RCD), submitted an application for and was awarded a FY 23-24 Caltrans Climate Adaptation Planning Grant to plan for the long-term resiliency of transportation infrastructure at Highway 1 at Waddell Creek and Highway 1 and the Santa Cruz Branch Rail Line at San Vicente Creek. The grant application included \$262,249 for the work to be performed by RCD.

The project will identify short, medium, and long-term actions for viability and resilience to climate stressors on these transportation facilities in tandem with ecological restoration of the Waddell Creek and San Vicente Creek ecosystems including nature-based resilience solutions. The Waddell Creek Plan will include

alternative project concepts for Highway 1, ecosystem restoration, and public access. The San Vicente Plan will include alternative project concepts for Highway 1, Santa Cruz Branch Rail Line and future MBSST over San Vicente Creek, ecosystem restoration, and public access. The project is modeled after the Scott Creek Coastal Resiliency Project which includes a multi-agency effort to address climate impacts on critical coastal wetland and transportation infrastructure at Scott Creek by collaborating to develop a strategy that combines the resiliency needs of Highway 1 at Scott Creek and the Scott Creek estuary.

The Highway 1 bridge over Waddell Creek is listed as a top priority in the Caltrans Adaptation Priorities Report – District 5 to perform a detailed assessment of this infrastructure and identification of actions for long term resiliency. The Waddell Creek bridge is within a few hundred feet of the Pacific Ocean at an elevation of less than 20 feet from mean sea level, making it vulnerable to sea level rise, increased storm surge, and coastal erosion. The Waddell Creek watershed was significantly impacted by the 2020 CZU Lightning Complex Fire which burned more than 86,000 acres in Santa Cruz and San Mateo counties. Wildfires are known to increase stream flow and sedimentation during rainfall events through enhanced runoff and surface erosion as well as landslides and debris flows. Waddell Creek will likely experience elevated stream flows, sediment loads, wood loads, and increased risk of flash foods due to the 2020 fire as well as from potential future fires necessitating the need to evaluate the infrastructure for handling these climate impacts. Large storm events such as the January 2023 series of storms can exacerbate these sea level rise and wildfire impacts.

At San Vicente Creek, the rail embankment was constructed in 1906 and later the Highway 1 embankment which funneled the creek into a culvert and tunnel, eliminating the historic coastal lagoon formed by a seasonal sandbar beach barrier, an important habitat for salmon and other estuarine dependent species. Currently, the rail and future trail embankment over San Vicente Creek is experiencing coastal erosion at the base of the embankment. As a condition of CA Coastal Commission approval for Segment 5 of the MBSST, RTC agreed to evaluate the impacts of the existing railroad and future trail embankment over San Vicente Creek on the natural environment and identify long term coastal resilience solutions. Since Highway 1 parallels the rail trestle approximately 180 feet inland over San Vicente Creek, evaluating coastal resilience solutions for the rail and trail embankment together with Highway 1 creates the potential for significant ecological gain for San Vicente Creek. In the current configuration, the system has very limited capacity to adapt to climate change without coastal resources such as coastal marshes and a bar-built estuary that buffers the freshwater from the marine environment. Moreover, debris has clogged the tunnel multiple times in the last decade, flooding the neighborhoods surrounding San Vicente Creek. The San Vicente Creek watershed has also been impacted by the CZU Fire and thus similar to Waddell Creek, will likely experience elevated stream flows, sediment loads, wood loads, and increased risk of flash foods due to the 2020 fire as well as from potential future fires. Large storm events such as the January 2023 series of storms can exacerbate these impacts. The San Vicente Creek ecosystem would benefit from an evaluation of the potential for ecological restoration and nature-based solutions for

climate adaptation in parallel with the rail and trail trestle and Highway 1 climate change resiliency infrastructure assessment.

Santa Cruz County Regional Transportation Commission (RTC) will be the lead agency on this project with the RCD as a sub-applicant and in partnership with Caltrans District 5. RCD has been leading collaborative conservation efforts in Santa Cruz County for decades that partner extensively with resource and regulatory management agencies and is a key project partner to lead the ecological aspects of the project and coordinate the Technical Advisory Committee. RTC will collaborate with Caltrans throughout the planning process and will coordinate with Caltrans to review the Waddell Creek Bridge and San Vicente Creek Bridge concepts including, but not limited to, design standards, hydrology, biological resources, and transportation infrastructure climate resilience. The RTC, in collaboration with RCD and Caltrans, will hire a consulting firm(s) to develop the necessary technical studies as well as the draft and final Coastal Resilience Plans. The consultant(s) will also develop the Climate Adaptation Best Practices Framework for Infrastructure Resilience and Ecological Restoration for Coastal Areas.

Project Schedule:

- Winter 2024: Project Initiation including RTC/RCD Cooperative Agreement, and Request for Proposals for Technical Services and Technical Advisory Committee coordination
- Spring/Summer 2024: Identification of Climate Stressors and Baseline Ecological Information
- Winter 2024/2025: Technical Analyses for Forecasting Future Physical Processes, Habitat Types, and Suitability for Focus Species
- Spring 2025: Alternative Project Concepts
- Fall/Winter 2025: Draft Coastal Resilience Plans and Shortlist of Alternatives
- Spring 2026: Final Coastal Resilience Plans

Staff recommends that the RTC authorize the Executive Director to negotiate and enter into an agreement with the Resource Conservation District of Santa Cruz County to develop Coastal Resilience Plans for Highway 1 and the Santa Cruz Branch Rail Line at San Vicente Creek and Highway 1 at Waddell Creek (Attachment 1).

FISCAL IMPACT

The grant funds and matching funds are included in the FY23/24 budget and there are no additional fiscal impacts associated with the proposed action.

The Agreement between the RTC and RCD will stipulate how the work and \$1,417,249 in funding will be divided between the two agencies and consultant budget.

SUMMARY

Preliminary investigations indicate that the existing Highway 1 bridge over Waddell Creek, and the Santa Cruz Branch Rail Line and future Monterey Bay Sanctuary

Scenic Trail (MBSST) corridor over San Vicente Creek are vulnerable to coastal climate change impacts. Santa Cruz County Regional Transportation Commission (RTC), in coordination with the Resource Conservation District of Santa Cruz County (RCD), submitted and was awarded a FY 23/24 Caltrans Climate Adaptation Planning Grant to plan for the long-term resiliency of transportation infrastructure at Highway 1 at Waddell Creek and Highway 1 and the Santa Cruz Branch Rail Line at San Vicente Creek. RTC will be the lead agency on this project with the RCD as a sub-applicant and in partnership with Caltrans District 5. The Cooperative between the RTC and RCD will stipulate how the work and \$1,417,249 in funding will be divided between the two agencies and consultant budget.

Attachments:

1. Resolution Authorizing the Executive Director to Enter into Agreement with the Resource Conservation District of Santa Cruz County for work associated with Coastal Resilience Plans for Highway 1 and the Santa Cruz Branch Rail Line at San Vicente Creek and Highway 1 at Waddell Creek

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RESOLUTION NO.

Adopted by the Santa Cruz County Regional Transportation Commission
on the date of December 7, 2023
on the motion of Commissioner
duly seconded by Commissioner

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND
ENTER INTO AN AGREEMENT WITH THE SANTA CRUZ COUNTY RESOURCE
CONSERVATION DISTRICT TO DEVELOP COASTAL RESILIENCE PLANS FOR
HIGHWAY 1 AND THE SANTA CRUC BRANCH RAIL LINE AT SAN VINCENTE CREEK
AND HIGHWAY 1 AT WADDELL CREEK

WHEREAS, the RTC is eligible to receive federal and state funding for
transportation planning efforts;

WHEREAS, the Santa Cruz Regional Transportation Commission (RTC) is the
regional transportation planning agency for Santa Cruz County and oversees
planning efforts to address the needs of Santa Cruz County's transportation
network;

WHEREAS, climate impacts and climate change may subject transportation
infrastructure to climate hazards;

WHEREAS, the California Department of Transportation (Caltrans) administers
funding for regions to plan for climate-resilient transportation projects throughout
California that address local and regional impacts of extreme weather events fueled
by climate change;

WHEREAS, the Santa Cruz County Resource Conservation District (RCD) helps
people protect, conserve and restore natural resources through information,
education and technical assistance programs;

WHEREAS, the RCD oversees the Integrated Watershed Restoration Program
which provides a coordinated, regional process for identifying and developing
projects to improve fish and wildlife habitat and brings together federal, state and
local resource agencies to develop and oversee the design and implementation of
high priority projects to restore watersheds;

WHEREAS, the RTC, in coordination with the RCD, submitted a grant
application to Caltrans to plan for coastal resilience along the Highway 1 Corridor at
Waddell and San Vicente Creeks and was awarded \$1,254,691 in grant funding,
which has been incorporated into the approved RTC FY 2023-24 budget along with
the required matching funds in the amount of \$162,558;

WHEREAS, the successful grant application included \$262,249 for the work to be
performed by the RCD;

WHEREAS, RTC will provide grant administration and oversight, oversee
consultant contracting and deliverables associated with development of a
Coastal Resilience Plans for Highway 1 and the Santa Cruz Branch Rail Line at San

Vicente Creek and Highway 1 at Waddell Creek, and coordinate public outreach, and the RCD will coordinate the technical advisory committee and review and comment on consultant deliverables and public outreach materials;

BE IT RESOLVED BY THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (RTC) TO:

1. Authorize the Executive Director, or his or her designee, to negotiated and enter into an agreement with the Resource Conservation District of Santa Cruz County in the amount of \$262,249 to develop the Coastal Resilience Plans for Highway 1 and the Santa Cruz Branch Rail Line at San Vicente Creek and Highway 1 at Waddell Creek (Attachment 1 Exhibit A).

AYES: COMMISSIONERS

NOES: COMMISSIONERS

ABSTAIN: COMMISSIONERS

ABSENT: COMMISSIONERS

Manu Koenig, Chair

ATTEST:

Luis Mendez, Secretary

COOPERATIVE AGREEMENT BETWEEN

Santa Cruz County Regional Transportation Commission

AND

Resource Conservation District of Santa Cruz County

This Agreement is made as of _____, (“Effective Date”) by and between Santa Cruz County Regional Transportation Commission (hereafter “RTC”), and Resource Conservation District of Santa Cruz County (hereafter “RCD”).

WITNESSETH:

WHEREAS, the Santa Cruz County Regional Transportation Commission (RTC) is the regional transportation planning agency for Santa Cruz County and oversees planning efforts to address the long range needs of Santa Cruz County’s transportation network;

WHEREAS, climate impacts and climate change may subject transportation infrastructure to climate hazards;

WHEREAS, the Resource Conservation District (RCD) of Santa Cruz County helps people protect, conserve and restore natural resources through information, education, and technical assistance programs;

WHEREAS, the RCD oversees the Integrated Watershed Restoration Program which provides a coordinated, regional process for identifying and developing projects to improve fish and wildlife habitat and brings together federal, state, and local resource agencies to develop and oversee the design and implementation of high priority projects to restore watersheds;

WHEREAS, the California Department of Transportation (Caltrans) administers funding for regions to plan for climate-resilient transportation projects throughout California that address local and regional impacts of extreme weather events fueled by climate change;

WHEREAS, the RTC, in coordination with the RCD, submitted a grant to Caltrans to plan for coastal resilience along the Highway 1 Corridor at Waddell and San Vicente Creeks and was awarded grant funding;

WHEREAS, RTC will provide grant administration and oversight, oversee consultant contracting and deliverables associated with development of a Coastal Resilience Plans for Highway 1 and the Santa Cruz Branch Rail Line at San Vicente Creek and Highway 1 at Waddell Creek, and coordinate public outreach, and the RCD will coordinate the technical advisory committee and review and comment on consultant deliverables and public outreach materials;

NOW, THEREFORE, the parties hereby enter into this non-exclusive cooperative agreement (“Agreement”) to memorialize each party’s roles and responsibilities in relation to the Coastal Resilience

Plans for Highway 1 and the Santa Cruz Branch Rail Line at San Vicente Creek project. The foregoing recitals are true and correct and incorporated into this Agreement and the parties hereby agree as follows:

- 1) Project Description. Develop a plan for long term viability and resilience to climate stressors of the Highway 1 infrastructure crossing Waddell Creek and the Highway 1 and Santa Cruz Branch Rail Line crossing San Vicente Creek and to evaluate potential restoration opportunities for the Waddell Creek and San Vicente Creek ecosystems.
- 2) Title. The working title for the project is Planning for Coastal Resilience along the Highway 1 Corridor at Waddell and San Vicente Creeks ("Project").
- 3) Funding. Caltrans is providing \$1,254,691 in funding for development of the Project. The RTC will provide \$162,558 in matching funds. The total cost for the project is \$1,417,249.
- 4) RTC Duties and Responsibilities. The following are the specific duties and responsibilities of the RTC under this agreement:
 - a) Receive and administer Caltrans grant funding awarded to this Project;
 - b) Ensure compliance with the Caltrans grant requirements for the funds awarded;
 - c) Prepare and submit invoices to Caltrans on a quarterly basis meeting all of the requirements for such invoices including the required quarterly progress reports;
 - d) Perform work and complete deliverables as shown in **Attachment A: Project Budget and Deliverables** including, but not limited to:
 - Consultant procurement and oversight
 - Coordinating public outreach
 - Review and approval of consultant deliverables
 - e) Receive and process for payment invoices provided by RCD for its work under this agreement and covered by the awarded Caltrans grant;
 - f) After completion of Project, submit final report to Caltrans.
- 5) RCD Duties and Responsibilities. The following are the specific responsibilities of the RCD under this agreement:
 - a) Coordinate the Technical Advisory Committee
 - b) Review and comment on consultant deliverables
 - c) Prepare and submit invoices to RTC on a quarterly basis meeting all of the requirements of the Caltrans for such invoices including quarterly progress reports;
- 6) Compensation.
 - a) Funding will be distributed amongst the agencies as shown in **Attachment A: Project Budget and Deliverables**, which is incorporated herein by reference. Funding for RCD is not to exceed \$262,249.
 - b) RCD understands and agrees that RTC will only reimburse RCD for expenses and work that is contemplated in Attachment A and this Agreement. RTC will not be responsible for reimbursing RCD for any monies in excess of the cost estimates outlined in **Attachment A: Project Budget and Deliverables** and this Agreement.
 - c) RTC shall compensate RCD in accordance with the approved Fee Schedule (**Attachment B**).
 - d) In no event, will RCD be reimbursed for indirect cost rate that exceeds the Caltrans

approved Cost Allocation Plan and submitted in accordance with 2 CFR, Part 200 and Chapter 5 of the Local Assistance Procedures Manual. RCD is not eligible to charge indirect costs unless approved by Caltrans Internal Audits Office.

- e) Reimbursement for transportation and subsistence costs shall not exceed the per diem rates authorized to be paid rank and file State employees under current State Department of Personnel Administration (Cal HR), as specified in the approved Fee Schedule (**Attachment B**).
- 7) Cost Principals and Administrative Requirements.
 - a) RCD and subconsultant(s) will comply with the Federal Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards of 2 CFR, Part 200 and will ensure that any for-profit consultant hired by RCD to participate in the WORK will comply with the requirements in 48 CFR, Chapter 1, Part 31.
 - b) RCD will maintain and will ensure that any consultant hired by RCD to participate in project will maintain, a financial management system that conforms to Generally Accepted Accounting Principles (GAAP), and that can properly accumulate and segregate incurred costs and billings.
- 8) Project Schedule. The Project schedule is set forth in **Attachment C: Project Schedule** to this Agreement and is incorporated herein by reference.
- 9) Records. Each party shall retain all its records relating to this agreement for a period of three years following expiration or termination of the Agreement, or following resolution of a dispute under this agreement, whichever occurs later. The auditors of the State of California may examine all records relative to the goods, services, equipment, materials, supplies, or other assistance provided to RTC for the Project.
- 10) Warranties and Indemnifications.
 - a) Each party represents and warrants that it has the full right and power to enter into this Agreement and that it is fully ready, willing, and able to perform all its obligations hereunder.
 - b) RTC and RCD shall defend, indemnify and hold each other and their respective officers, employees, and agents harmless from and against any and all liability, loss, expense, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent acts or omissions or willful misconduct of the RTC or the RCD, and their respective officers, agents, or employees.
 - c) The RCD shall indemnify, protect and hold harmless Caltrans, RTC, and the State of California and their respective members, officers, agents, employees and representatives from and against any and all claims, demands, damages, losses, cost (including attorney's fees), expense and liability of any nature (Claims) arising out of or incident to the Project, RCD's entry upon and use of the property and performance of, or failure to observe or perform any obligations of the RCD under this Agreement. The obligations of RCD under this section include without limitation, Claims resulting from the generation, use, storage, disposal release or threatened release of any hazardous or toxic substance, material or waste; petroleum products and other substances, material or waste; petroleum or petroleum products and other substances that present a threat to human health or the environment.
- 11) Notice. All notices required to be given hereunder shall be in writing and sent by:

Grace Blakeslee, Senior Transportation Planner RTC to Lisa Lurie, Executive Director RCD and Lisa Lurie, Executive Director RCD to Grace Blakeslee, Senior Transportation Planner RTC.

- 12) Term and Termination. The term of this agreement is effective the date shown above and shall remain in force until June 2026. RTC may suspend or terminate this Agreement at any time upon written notice to RCD. Upon receiving such notice, RCD shall immediately stop work under this Agreement and take all reasonable measures to prevent further costs to RTC. RTC shall be responsible for reasonable and non-refundable obligations or expenses incurred by the RCD under this Agreement prior to the date of the notice to terminate or suspend, but only up to the undisbursed balance of funding authorized in this Agreement. Any notice suspending work under this Agreement shall remain in effect until RTC authorizes work to resume by giving further written notice to RCD. The foregoing indemnification obligations shall survive termination of this Agreement.
- 13) Amendment; Severability. The Agreement may be modified only by a written amendment signed by RTC. No oral or written understanding or agreement not incorporated in this document shall be binding on the parties. If any provision of this Agreement or the application thereof to any person or circumstance is held to be invalid or unenforceable that shall not affect any other provisions of this Agreement or application of the Agreement that can be given effect without the invalid provision of application.
- 14) Disputes: In the event of a dispute arising out of the performance of this Agreement, both of the parties may send a written notice of dispute to the other party. Within seven working days of receipt of such notice, the notified party shall respond and agree to a meeting for the purpose of negotiating a settlement or procedure for settlement of the dispute.
- 15) Drug-Free Workplace. By signing this Agreement, RCD hereby certifies under penalty of perjury under the laws of the State of California that RCD will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et seq.) and will provide a drug-free workplace by taking the following actions:
 - a) Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355(a).
 - b) Establish a Drug-Free Awareness Program as required by Government Code Section 8355(b) to inform employees about all of the following:
 - o the dangers of drug abuse in the workplace;
 - o the person's or organization's policy of maintaining a drug-free workplace;
 - o any available counseling, rehabilitation and employee assistance programs; and,
 - o penalties that may be imposed upon employees for drug abuse violations.
 - c) Provide, as required by Government Code Section 8355(c), that every employee who works on the proposed contract:
 - o will receive a copy of the company's drug-free policy statement; and,
 - o will agree to abide by the terms of the company's statement as a condition of employment on the contract.

Failure to comply with these requirements may result in suspension of disbursements under this Agreement or termination of the Agreement or both.

- 16) Union Organizing. By signing this Agreement the RCD hereby acknowledges the applicability

to this Agreement of Government Code Sections 16645 through 16649, and certifies that:

- a) No state funds disbursed by the WCB grant will be used to assist, promote or deter union organizing;
- b) RCD shall account for state funds disbursed for a specific expenditure by this grant, to show those funds were allocated to that expenditure;
- c) RCD shall, where state funds are not designated as described above, allocate, on a pro-rata basis, all disbursements that support the grant program; and
- d) If RCD makes expenditures to assist, promote or deter union organizing, RCD will maintain records sufficient to show that no state funds were used for those expenditures, and that RCD shall provide those records to the Attorney General upon request.

- 17) Labor Code Requirements; Prevailing Wage. State grants may be subject to California Labor Code requirements, which include prevailing wage provisions. For more details, please refer to California Fish and Game Code Section 1501.5 and to the Department of Industrial Relations (DIR) website at <http://www.dir.ca.gov>. RCD and subconsultant(s) shall pay prevailing wage to all persons employed in the performance of any part of the Project if required by law to do so.
- 18) Non-Discrimination. During the performance of this Agreement, RCD and subconsultant(s) shall not unlawfully discriminate against, harass, or allow harassment against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability (including HIV and AIDS), mental disability, medical condition, genetic information, marital status, age, sex, gender, sexual orientation, gender identity, gender expression, military and veteran status, or use of family- care leave, medical-care leave, or pregnancy-disability leave. RCD and subconsultant(s) shall take affirmative action to ensure that the evaluation and treatment of its employees and applicants for employment are free of such discrimination and harassment. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. RCD shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12900 (a-f) *et seq.*), and applicable regulations (California Code of Regulations, Title 2, Section 7285 *et seq.*). The regulations of the Fair Employment and Housing Commission regarding Contractor Nondiscrimination and Compliance (Chapter 5 of Division 4 of Title 2 of the California Code of Regulations) are incorporated by reference into this Agreement. RCD and subconsultant(s) shall give written notice of its obligations under this non-discrimination clause to labor organizations with which RCD has a collective bargaining or other agreement, and shall post in conspicuous places available to employees and applicants for employment, notice setting forth the provisions of this section. RCD shall also include the nondiscrimination and compliance provisions of this Agreement in all contracts related to the Project.
- 19) Entire Agreement. This Agreement including attachments constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all pre-existing agreements and understandings between them with respect thereto.
- 20) Attorney's Fees. In the event that either party to this Agreement commences any legal action or proceeding (including but not limited to arbitration) to interpret the terms of this Agreement, the prevailing party in such a proceeding shall be entitled to recover its reasonable attorney's fees

associated with that legal action or proceeding.

21) Attachments

- a) Attachment A: Budget and Deliverable
b) Attachment B: Project Schedule

The effective date of this agreement is the last date of signature below.

**For Resource Conservation District of
Santa Cruz County**

**For Santa Cruz County Regional
Transportation Commission**

By:

By:

James McKenna, RCD Board President
Name, Title

Luis Mendez, RTC Interim Executive Director
Name, Title

Date _____

Date _____

Approved as to form:

RTC Legal Counsel

**RTC-RCD Cooperative Agreement
Coastal Resilience Plans along Highway 1
Corridor at Waddell and San Vicente Creeks
Attachment A- Project Budget and Deliverables**

Exhibit A-1

Grant Category			CaltransClimate Adaptation Planning							
Grant Fiscal Year			FY 2023-24							
Project Title			Planning for Coastal Resilience along the Highway 1 Corridor at Waddell and San Vicente Creeks							
Caltrans Task #	RTC-RCD Task Reporting	Task Title	Grant Amount*	Estimated Local Cash Match*	Estimated Total Project Cost*	RTC Estimated Cost	RCD Estimated Cost	RTC Consultant Estimated costs	RTC Deliverable	RCD Deliverable
01	01	Project Administration (no more than 5% of total grant funds)	\$55,539	\$7,196	\$62,735	\$38,000	\$30,899	\$0	OWP amendment. Grant administration and oversight. Enter into Cooperative Agreement with RCD. Submit grant invoices and progress reports to Caltrans.	Grant fund administration. Enter into Cooperative Agreement with RTC. Submit project invoices to RTC.
02	02	Consultant Procurement	\$36,894	\$4,780	\$41,674	\$36,000	\$5,674	\$0	Develop RFP/RFQ, coordinate consultant proposal review, and facilitate proposal evaluation and consultant selection.	Comments on the RFP/RFQ. Review proposals and provide input on consultant selection.
Task 1	1	Stakeholder Technical Advisory Committee	\$104,327	\$13,517	\$117,844	\$24,000	\$74,344	\$19,500	Support the stakeholder technical advisory group.	Coordinate and facilitate the project stakeholder technical advisory group.
Task 2	2	Public Outreach	\$57,753	\$7,483	\$65,236	\$42,000	\$11,072	\$6,000	Develop and host project website and fact sheet. Prepare and oversee project information to public (i.e. enews, social media). Coordinate public meetings and meeting materials. Prepare the public outreach and involvement memo. Coordinate public advisory group.	Comments on public outreach materials and notices.
Task 3-6	3	Plan Development	\$809,360	\$104,860	\$914,220	\$86,000	\$96,720	\$731,500	Oversight and approval of consultant developed Climate Stressors Memo. Oversight and approval of consultant developed Baseline Ecological MemoOversight and approval of consultant developed Technical Analyses for Forecasting Future Physical Processes, Habitat Types, and Suitability for Focus Species Memo.	Review and comment on Climate Stressor Memo. Review and comment on Baseline Ecological Memo. Review and comment on Technical Analyses for Forecasting Future Physical Processes, Habitat Types, and Suitability for Focus Species Memo. Review and comment on Alternative Project Concepts.
Task 7-9	4	Draft and Final Coastal Resilience Plans	\$152,317	\$19,735	\$172,052	\$80,000	\$28,052	\$64,000	Oversight and approval of consultant developed Draft Coastal Resilience Plans. Oversight and approval of consultant developed Short List of Alternative Project Concepts. Oversight and approval of consultant developed Final Coastal Resilience Plans	Review and comment on Draft Resilience Plans. Review and comment on Short List of Alternative Project Concepts. Review and comment on Final Coastal Resilience Plans
10	5	Plan Acceptance	\$15,342	\$1,986	\$17,328	\$12,000	\$5,328	\$0	Prepare and present report on Final Coastal Resilience Plans to RTC	Prepare and present report on Final Coastal Resilience Plans to RCD
11	6	Climate Adaptation - Best Practices Framework	\$23,159	\$3,001	\$26,160	\$16,000	\$10,160	\$0	Oversight and approval of consultant developed Climate Adaptation - Best Practices Framework	Review and comment on Climate Adaptation- Best Practices Framework
Totals			\$1,254,691	\$162,558	\$1,417,249	\$334,000	\$262,249	\$821,000		

RTC- RCD Cooperative Agreement

Coastal Resilience Plans along Highway 1 Corridor at Waddell and San Vicente Creeks

Attachment B: Fee Schedule

TO BE INCLUDED IN FINAL RTC-RCD Cooperative Agreement

RTC-RCD Cooperative Agreement
Coastal Resilience Plans along Highway 1
Corridor at Waddell and San Vicente Creeks
Attachment C- Project Budget and Deliverables

Grant Category				Caltrans Climate Adaptation Planning																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																															
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AGENDA: December 7, 2023

TO: Santa Cruz County Regional Transportation Commission

FROM: Jason Thompson, Transportation Planning Technician, and Tommy Travers, Transportation Planner

RE: Contract award for on-call vegetation maintenance along the Santa Cruz Branch Rail Corridor

RECOMMENDATIONS

Staff recommends that the Regional Transportation Commission (RTC) adopt a resolution (Attachment 1) authorizing the Executive Director to enter into two separate agreements with Community Tree Service, LLC and Irish Excavation for amounts not to exceed \$70,000 each, for on-call vegetation control services along the Santa Cruz Branch Rail Line (SCBRL) corridor that includes mowing, tree removals, removing vegetative debris, and tree pruning as needed.

BACKGROUND

The RTC is responsible for maintaining the track north of milepost 7.0 and for maintaining the corridor along the SCBRL per the current phase of the Administration, Coordination, and License (ACL) Agreement with St. Paul & Pacific Railroad (SPPR) and therefore is required to maintain all vegetation.

In early 2023, winter storms caused significant impacts to trees within the Santa Cruz Branch Rail Corridor (SCBRC). Several trees either failed or were at risk of failing due to storm damage. The impacted trees needed to be removed immediately in order to avoid further damage to the rail infrastructure. RTC Staff was challenged with quickly procuring emergency vegetation management services to address the storm damaged trees.

In 2019, by resolution, the RTC elected to become subject to the procedures of the California Uniform Public Construction Cost Accounting Act (CUPCCAA), which allows the RTC to procure construction contractors for public projects up to \$200,000 through an informal bidding process.

DISCUSSION

In October 2023, staff released a Request for Bids (RFB) for on-call vegetation management services within the Santa Cruz Branch Rail Corridor. Contractors submitted their rate sheets for both emergency and non-emergency work. Staff compared the rate sheets to determine the winning contractors. Community Tree Service, LLC and Irish Excavation submitted the lowest cost responsive bids.

Having two on-call vegetation contracts will enable staff not only to respond more quickly to emergency needs as they arise, it will also save administrative cost by not requiring new procurement for relatively minor vegetation needs along the rail line. Additionally, staff proposes standing on-call contracts with two contractors in order to allow for competition and to increase the likelihood of quick action in the case of an emergency. Staff will continue to carry out separate procurement processes for major annual vegetation projects.

The on-call vegetation needs will be carried out by requesting an estimate from the contractors and then, if staff approves the estimate, executing a Work Order to perform the work.

Staff recommends entering into two separate on-call contracts with Community Tree Service, LLC and Irish Excavation for vegetation management to address future vegetation management services in a timely manner.

Staff recommends adopting a resolution (Attachment 1) authorizing the Executive Director to enter into two separate agreements with Community Tree Service, LLC and Irish Excavation (Exhibit to the resolution) for a total amount not to exceed \$140,000 for vegetation management along the Santa Cruz Branch Rail corridor that includes mowing, tree removals, removing debris such as bark and other vegetation, and tree pruning.

FISCAL IMPACT

The RTC's budget for the Coastal Rail Trail Corridor provides funds for corridor encroachments and preventative maintenance activities. The FY 23/24 budget includes \$1.29 million for contractor and consultant work for corridor property management and maintenance. There is enough capacity in this fiscal year's budget, therefore there are no new fiscal impacts associated with the proposed contract to maintain vegetation along the SCBRL corridor.

SUMMARY

Staff procured contractors to maintain vegetation along the Santa Cruz Branch Rail corridor through the RTC's informal bidding process and recommends the award of two contracts.

ATTACHMENTS:

1. Resolution

RESOLUTION NO.

Adopted by the Santa Cruz County Regional Transportation Commission
on the date of December 7, 2023
on the motion of Commissioner
duly seconded by Commissioner

A RESOLUTION ACCEPTING THE LOWEST RESPONSIVE BIDS AND AUTHORIZING THE
EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH COMMUNITY TREE SERVICE IN
THE AMOUNT OF \$70,000 AND IRISH EXCAVATION IN THE AMOUNT OF \$70,000
FOR ON-CALL VEGETATION MAINTENANCE ALONG
THE SANTA CRUZ BRANCH RAIL LINE CORRIDOR

WHEREAS, the Santa Cruz County Regional Transportation Commission (RTC)
purchased the Santa Cruz Branch Rail Line (SCBRL) in October 2012;

WHEREAS, the agreement with the rail operator obligates the RTC to maintain the
Santa Cruz Branch Rail corridor, until certain repairs are completed;

WHEREAS; staff solicited bids for on-call vegetation maintenance in order to be
able to respond quickly to emergency and small task needs for vegetation and tree work;

WHEREAS; 3 bids consisting of rate sheets were received from qualified
contractors, with two of them considered complete and with lower rates for typical work
anticipated;

THEREFORE, BE IT RESOLVED BY THE SANTA CRUZ COUNTY REGIONAL
TRANSPORTATION COMMISSION THAT:

1. The RTC accepts the lowest responsive bids, and
2. The Executive Director is authorized to enter into an agreement with Community
Tree Service for a not to exceed amount of \$70,000 and Irish Excavation for a not
to exceed amount of \$70,000 for vegetation maintenance along the SCBRL.

AYES: COMMISSIONERS

NOES: COMMISSIONERS

ABSTAIN: COMMISSIONERS

Manu Koenig, Chair

ATTEST:

Luis Mendez, Secretary

Exhibits: A. Draft Contract

DRAFT Independent Contractor Agreement for Construction by Informal Bidding

CONTRACT No. <<_____>>

INDEPENDENT CONTRACTOR AGREEMENT
CONSTRUCTION BY INFORMAL BIDDING

This CONTRACT for independent contractor services (the "CONTRACT") is entered into on _____, by and between the SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION, hereinafter called COMMISSION, and <<contractor name>>, hereinafter called CONTRACTOR. The parties agree as follows:

1. **SERVICES.** In accordance with the terms and conditions set forth in this CONTRACT, CONTRACTOR agrees to perform all services on an on-call basis. The work is described in Exhibit A Scope of Work, which by this reference is incorporated herein.
 - A. In the event of a conflict in or inconsistency between the terms of this CONTRACT and Exhibit A, this CONTRACT shall prevail.
 - B. CONTRACTOR personnel listed below are hereby designated as key personnel under this CONTRACT. If a change to key personnel is necessary, the change must be approved in writing by the COMMISSION Contract Manager.

Name	Title	Role

2. **COMPENSATION.** The COMMISSION agrees to pay CONTRACTOR payment not to exceed <<\$__>> for the Scope of Work (Exhibit A) after receipt and Contract Manager approval of invoices with detailed time and materials cost breakdown according to Exhibit B Rate Sheet, upon the satisfactory completion of projects and compliance with all requirements as directed by the Contract Manager.
 - A. Work Orders will be issued to the contractor for work conducted on an on-call basis and in consideration for performing the Scope of Work (Exhibit A) in a manner acceptable to the COMMISSION, the COMMISSION shall pay the CONTRACTOR for such services on a lump sum basis. The total lump sum price paid to CONTRACTOR for Scope of Work (Exhibit A) will include compensation for all work and incidentals, including travel, and equipment described in Exhibit B Rate Sheet.
 - B. **Invoices.** CONTRACTOR shall submit invoices no less than once monthly, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Submit electronically to:

<<CONTRACT Manager, Title>>
 <<[CONTRACT manager](mailto:CONTRACT_manager@scrtc.org)>>@scrtc.org and

Invoices shall reference this CONTRACT number and project title, Work Order number(s), and Task Order number(s), where applicable. Invoices shall include:

1. Labor (staff name, hours charged, hourly billing rate, current charges, and cumulative charges) performed during the billing period by task;

Itemized expenses incurred during the billing period;

Total invoice/payment requested, specifically noting the amount of retention, if any;

Total amount previously paid under this CONTRACT; and

Report of expenditures by CONTRACTOR and subcontractors, if any, for each Work Order, task, and subtask and estimated percentage completion by such divisions of work.

- C. **Payment.** COMMISSION shall make payments upon CONTRACT Manager approval, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred according to Scope of Work (Exhibit A) and Rate Sheet (Exhibit B).

- D. **Reimbursable Expenses.** No expenses, costs, or liabilities of CONTRACTOR shall be reimbursable unless the obligation and manner of reimbursement is expressly set forth in the Scope of Work (Exhibit A) and Rate Sheet (Exhibit B), unless negotiated and pre-approved in writing by COMMISSION CONTRACT manager.

1. Reimbursement for transportation and subsistence costs may not exceed the rates authorized to be paid rank and file State employees under current California Department of Human Resources (CalHR) rules.

- E. For personnel subject to prevailing wage rates as described in the California Labor Code, all salary increases, which are the direct result of changes in the prevailing wage rates, as listed on Exhibit A Scope of Work and Exhibit B Rate Sheet, are reimbursable.

- F. **Payment of Taxes.** CONTRACTOR is solely responsible for the payment of employment taxes incurred under this CONTRACT and any similar federal or state taxes.

- G. **Retention.** If this CONTRACT is for the creation, construction, alteration, repair or improvement of any public structure, building, road or other improvement of any kind and the total compensation payable under this CONTRACT will exceed \$5,000 (five thousand dollars), five percent (5%) retention shall be withheld from progress payments and released as provided by Public Contract Code sections 9203 and 7107 and released upon completion of work.

3. **PREVAILING WAGE.** This CONTRACT is subject to the Prevailing Wage provisions and provisions relating to certified payroll records and apprenticeship of the Labor Code of California and Department of Industrial Relations regulations. There shall be paid to each worker of the CONTRACTOR, or any of his subcontractors engaged in work on the project, not less than the prevailing wage rate regardless of any contractual relationship that may be alleged to exist between CONTRACTOR or

subcontractor of such worker. Holiday and overtime work, when permitted by law, shall be paid at a rate of at least one and one-half (1½) times the above specified rate of per diem wages, unless otherwise specified. Non-compliance during the term of the CONTRACT will be considered a material breach and may result in termination of the Agreement or pursuit of other legal or administrative remedies. To the fullest extent permitted by law, CONTRACTOR shall indemnify and hold COMMISSION harmless against any claims, or demands, or liability arising from failure to comply with all applicable requirements under the Prevailing Wage and related requirements.

4. **TERM.** The term of this CONTRACT shall be through <<Date>>, unless earlier terminated pursuant to Section 4, below, or extended by contract amendment. CONTRACT term may not exceed five (5) years.
5. **TERMINATION FOR CAUSE OR CONVENIENCE.** COMMISSION may terminate this CONTRACT at any time by giving thirty (30) days' written notice to the CONTRACTOR. CONTRACTOR may terminate this CONTRACT for cause, after providing COMMISSION thirty (30) days' written notice and opportunity to cure, specifying in detail the cause for termination.
6. **INDEMNIFICATION FOR DAMAGES, TAXES AND CONTRIBUTIONS.** To the fullest extent permitted by law, CONTRACTOR shall exonerate, indemnify, defend, protect, and hold harmless the COMMISSION, its governing body, officers, officials, agents, employees and volunteers from and against:
 - A. Any and all claims, demands, costs, damages, losses, expenses, or liability arising from or connected with the services provided under this AGREEMENT due to the recklessness, willful misconduct or negligent acts, errors, or omissions of the CONTRACTOR, its officers, subcontractors, employees, volunteers, or agents. The CONTRACTOR will reimburse COMMISSION for any expenditure, including reasonable attorney's fees, incurred by COMMISSION in defending against claims ultimately determined to be due to recklessness, willful misconduct or to negligent acts, errors, or omissions of the CONTRACTOR, its officers, subcontractors, employees, volunteers, or agents.
 - B. Any and all federal, State and local taxes, charges, fees, penalties, or contributions required to be paid with respect to CONTRACTOR and CONTRACTOR'S officers, subcontractors, employees, volunteers, and agents engaged in the performance of this AGREEMENT (including, without limitation, unemployment insurance, social security, and payroll tax withholding).
 - C. In the event that CONTRACTOR or any employee, agent, or subcontractor of CONTRACTOR providing services under this CONTRACT is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of COMMISSION, CONTRACTOR shall indemnify, defend, and hold harmless COMMISSION for the payment of any employee and/or employer contributions for PERS benefits on behalf of CONTRACTOR or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of COMMISSION.

D. The provisions of this section shall survive expiration, termination, or suspension of this CONTRACT.

7. **INSURANCE.** CONTRACTOR, at its sole cost and expense, for the full term of this CONTRACT, and any extensions thereof, shall obtain and maintain at a minimum compliance with all of the following insurance coverage(s) and requirements. Such insurance coverage shall be primary coverage as respects COMMISSION and any insurance or self-insurance maintained by COMMISSION shall be excess of CONTRACTOR'S insurance coverage and shall not contribute to it. Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best rating of no less than A:VII if admitted in the State of California.

A. Types of Insurance and Minimum Limits

1. Worker's Compensation in the minimum statutorily required coverage amounts. This insurance coverage shall be required unless the CONTRACTOR has no employees and certifies to this fact by initialing here: _____ / _____ .
2. Automobile Liability Insurance for each of CONTRACTOR'S vehicles used in the performance of this CONTRACT, including owned, non-owned (e.g., owned by CONTRACTOR'S employees), leased or hired vehicles, in the minimum amount of one million (\$1,000,000) combined single limit per occurrence for bodily injury and property damage.
3. Comprehensive or Commercial General Liability Insurance coverage at least as broad as the most recent ISO form CG 00 01 or equivalent, with a minimum limit of two million (\$2,000,000) per occurrence and four million (\$4,000,000) aggregate, including coverage for: (a) products and completed operations; (b) bodily and personal injury, (c) broad form property damage, (d) contractual liability, and (e) cross-liability. Railroad Protective Liability insurance will be required if Commercial General Liability excludes work within 50 feet of a rail line.

B. Other Insurance Provisions

1. If any insurance coverage required in this CONTRACT is provided on a "Claims Made" rather than "Occurrence" form, CONTRACTOR agrees that the retroactive date thereof shall be no later than the effective date of this CONTRACT, and that it shall maintain the required coverage for a period of three (3) years after the expiration of this CONTRACT (hereinafter "POST AGREEMENT COVERAGE") and any extensions thereof. CONTRACTOR may maintain the required POST AGREEMENT COVERAGE by renewal or purchase of prior acts or tail coverage. The COMMISSION will not be responsible for any premiums or assessments on the policy.
2. All policies of Commercial General Liability Insurance and Railroad Protective Liability Insurance, if required, shall be endorsed to cover the Santa Cruz County Regional Transportation Commission, its governing body, officials, employees, agents and volunteers, and St. Paul & Pacific Railroad, LLC (a subsidiary of Progressive Rail, Inc.), or its successor, and its officials, employees, agents and volunteers, if any work will be undertaken in the rail right-of-way or within fifty (50) feet from the track,

as additional insureds with respect to liability arising out of the work or operations and activities performed by or on behalf of, the CONTRACTOR, including materials, parts or equipment furnished in connection with such work or operations. Endorsements shall be at least as broad as ISO Form CG 20 10 11 85 or equivalent, covering ongoing operations and products and completed operations.

3. CONTRACTOR agrees to provide its insurance broker(s) with a full copy of these insurance provisions and provide COMMISSION on or before the effective date of this CONTRACT with Certificates of Insurance and endorsements for all required coverages. The Certificates of Insurance must note whether the policy does or does not include any self-insured retention and also must disclose the deductible. The certificates shall require the carrier to notify COMMISSION in writing of any material change, cancellation, termination or non-renewal of the coverage at least thirty days (30) days in advance of the effective date of such cancellation, or material change, or non-renewal. Insurance shall not be canceled until after ten (10) days prior written notice in the event of nonpayment of premium. Failure to obtain the required documents prior to the work beginning shall not waive the CONTRACTOR'S obligation to provide them. All Certificates of Insurance and endorsements shall be sent electronically to:
4. The CONTRACTOR agrees that the insurance herein provided for, shall be in effect at all times during the term of this CONTRACT. In the event said insurance coverage expires at any time or times during the term of this CONTRACT, the CONTRACTOR agrees to provide at least thirty (30) days prior notice to said expiration date; and a new Certificate of Insurance evidencing insurance coverage as provided for herein, for not less than either the remainder of the term of the CONTRACT, or for a period of not less than one (1) year. New Certificates of Insurance are subject to the approval of the COMMISSION. In the event the CONTRACTOR fails to keep in effect at all times insurance coverage as herein provided, the COMMISSION may, in addition to any other remedies it may have, terminate this CONTRACT upon occurrence of such event.
5. If any insurance policy of CONTRACTOR required by this CONTRACT includes language conditioning the insurer's legal obligation to defend or indemnify COMMISSION on the performance of any act(s) by the named insured, then said insurance policy, by endorsement, shall also name the COMMISSION as a named insured. Notwithstanding the foregoing, both the CONTRACTOR and its insurers agree that by naming the COMMISSION as a named insured, the COMMISSION may at its sole direction, but is not obligated to, perform any act required by the named insured under said insurance policies.
6. CONTRACTOR shall do all things required to be performed by it pursuant to its insurance policies including but not limited to paying within five (5) workdays, all deductibles and self-insured retentions (SIR) required to be paid under any insurance policy that may provide defense or indemnity coverage to COMMISSION or any additional insured. If CONTRACTOR'S insurance policy includes a self-insured retention that must be paid by a named insured as a precondition of the insurer's liability, or which has the

effect of providing that payments of the self-insured retention by others, including additional insureds or insurers do not serve to satisfy the self-insured retention, such provisions must be modified by special endorsement so as to not apply to the additional insured coverage required by this CONTRACT, so as to not prevent any of the parties to this CONTRACT from satisfying or paying the self-insured retention required to be paid, as a precondition to the insurer's liability.

7. CONTRACTOR hereby grants to COMMISSION a waiver of any right of subrogation which any insurer of said CONTRACTOR may acquire against the COMMISSION by virtue of the payment of any loss under such insurance. CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the COMMISSION has received a waiver of subrogation endorsement from the insurer.
8. CONTRACTOR shall cause the foregoing provisions to be inserted in all subcontracts for any work covered under this CONTRACT, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

8. EQUAL EMPLOYMENT OPPORTUNITY. During the performance of this CONTRACT, CONTRACTOR agrees as follows:

- A. CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. CONTRACTOR shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
- B. CONTRACTOR shall, in all solicitations or advertisements for employees placed by or on behalf of CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- C. CONTRACTOR shall not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation

conducted by the employer, or is consistent with CONTRACTOR'S legal duty to furnish information.

- D. If this CONTRACT provides compensation in excess of \$50,000 to CONTRACTOR and if CONTRACTOR employs fifteen (15) or more employees, the following requirements shall apply:
1. The CONTRACTOR shall, in all solicitations or advertisements for employees placed by or on behalf of the CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to race, color, creed, religion, national origin, ancestry, physical or mental disability, medical condition (including cancer-related and genetic characteristics), marital status, sexual orientation, age (over 18), veteran status, gender, pregnancy, or any other non-merit factor unrelated to job duties. Such action shall include, but not be limited to, the following: recruitment; advertising, layoff or termination, rates of pay or other forms of compensation, selection for training (including apprenticeship), employment, upgrading, demotion, or transfer. In addition, the CONTRACTOR shall make a good faith effort to consider Minority/Women/Disabled Owned Business Enterprises in CONTRACTOR'S solicitation of goods and services.
 2. In the event of the CONTRACTOR'S non-compliance with the non-discrimination clauses of this CONTRACT or with any of the said rules, regulations, or orders said CONTRACTOR may be declared ineligible for further contracts with the COMMISSION.
 3. The CONTRACTOR shall cause the foregoing provisions of subparagraphs 8D(1) and 8D(2) to be inserted in all subcontracts for any work covered under this CONTRACT by a subcontractor compensated more than \$50,000 and employing more than fifteen (15) employees, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

9. **INDEPENDENT CONTRACTOR STATUS.** CONTRACTOR and COMMISSION have reviewed and considered the principal test and secondary factors below and agree that CONTRACTOR is an independent contractor and not an employee of COMMISSION. CONTRACTOR is responsible for all insurance (workers compensation, unemployment, etc.) and all payroll related taxes. CONTRACTOR is not entitled to any employee benefits. COMMISSION agrees that CONTRACTOR shall have the right to control the manner and means of accomplishing the result contracted for herein.

PRINCIPAL TEST: The CONTRACTOR rather than COMMISSION has the right to control the manner and means of accomplishing the result contracted for.

SECONDARY FACTORS: (a) The extent of control which, by agreement, COMMISSION may exercise over the details of the work is slight rather than substantial; (b) CONTRACTOR is engaged in a distinct occupation or business; (c) In the locality, the work to be done by CONTRACTOR is usually done by a specialist without supervision, rather than under the direction of an employer; (d) The skill required in the particular occupation is substantial rather than slight; (e) The CONTRACTOR rather than the COMMISSION supplies the instrumentalities, tools and work place; (f) The length of time for which

CONTRACTOR is engaged is of limited duration rather than indefinite; (g) The method of payment of CONTRACTOR is by the job rather than by the time; (h) The work is part of a special or permissive activity, program, or project, rather than part of the regular business of COMMISSION; (i) CONTRACTOR and COMMISSION believe they are creating an independent contractor relationship rather than an employer-employee relationship; and (j) The COMMISSION conducts public business.

It is recognized that it is not necessary that all secondary factors support creation of an independent contractor relationship, but rather that overall there are significant secondary factors that indicate that CONTRACTOR is an independent contractor.

By their signatures on this CONTRACT, each of the undersigned certifies that it is his or her considered judgment that the CONTRACTOR engaged under this CONTRACT is in fact an independent contractor.

10. **SUBCONTRACTING.** CONTRACTOR shall not subcontract any portion of the performance contemplated and provided for herein without prior written approval of the COMMISSION. Where written approval is granted by the COMMISSION, CONTRACTOR shall supervise all work subcontracted by CONTRACTOR in performing the Services; shall be responsible for **all** work performed by a subcontractor as if CONTRACTOR itself had performed such work; the subcontracting of any work to subcontractors shall not relieve CONTRACTOR from any of its obligations under this CONTRACT with respect to the Services; and CONTRACTOR is obligated to ensure that any and all subcontractors performing any Services shall be fully insured in all respects and to the same extent as set forth under Section 7, to COMMISSION's satisfaction.
11. **RIGHT OF ENTRY AGREEMENT.**
 - A. CONTRACTOR shall obtain a right of entry (ROE) agreement with St. Paul & Pacific Railroad (SPPR) which can take up to 30-45 days are needed for SPPR to process this request. SPPR guidelines for obtaining a right of entry agreement are included as Exhibit C.
12. **SAFETY TRAINING.** CONTRACTOR agrees to abide by all safety laws, regulations and requirements associated with working on and in the vicinity of a railroad track, and all conditions of entry that may be required by St. Paul & Pacific Railroad to avoid interference with its rights, including but not limited to all terms and conditions set forth in the attached Exhibit C, incorporated herein. CONTRACTOR, subcontractors, and/or authorized agents shall be required to complete the railroad safety training prior to commencing work within the right of way.
13. **NONASSIGNMENT.** CONTRACTOR shall not assign the CONTRACT without the prior written consent of the COMMISSION.
14. **ACKNOWLEDGMENT.** CONTRACTOR shall acknowledge in all reports and literature that the Santa Cruz County Regional Transportation Commission has provided funding to the CONTRACTOR.
15. **RETENTION AND AUDIT OF RECORDS.** CONTRACTOR shall retain records pertinent to this CONTRACT for a period of not less than five (5) years after final

payment under this CONTRACT or until a final audit report is accepted by COMMISSION, whichever occurs first. CONTRACTOR hereby agrees to be subject to the examination and audit by the Santa Cruz County Regional Transportation Commission, the Auditor General of the State of California, or the designee for a period of five (5) years after final payment under this CONTRACT.

All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that CONTRACTOR prepares or obtains in accordance with this Agreement and that relate to the matters covered under the terms of this CONTRACT shall be the property of the COMMISSION.

During the term of this Agreement, either party (the "Disclosing Party") may disclose confidential, proprietary or trade secret information (the "Information"), to the other party (the "Receiving Party"). The Receiving Party shall hold the Disclosing Party's Information in confidence and shall take all reasonable steps to prevent any unauthorized possession, use, copying, transfer or disclosure of such Information. CONTRACTOR understands that COMMISSION is a public agency and is subject to the laws that may compel it to disclose information about CONTRACTOR'S business.

16. **PRESENTATION OF CLAIMS.** Presentation and processing of any or all claims arising out of or related to this CONTRACT shall be made in accordance with the provisions contained in Chapter 1.05 of the Santa Cruz County Code, which by this reference is incorporated herein.
17. **ATTORNEY'S FEE.** If a Party to this CONTRACT brings any action, including an action for declaratory relief, to enforce or interpret the provision of this CONTRACT, the prevailing Party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that Party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.
18. **VENUE.** In the event that either Party brings any action against the other under this CONTRACT, the Parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Santa Cruz or in the United States District Court for the Northern District of California.
19. **LICENSE, REGISTRATION, AND CALIFORNIA STATE LICENSE BOARD NOTICE.**
 - A. CONTRACTOR shall maintain all required licenses throughout the term of this CONTRACT. CONTRACTOR shall be registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.
 - B. **NOTICE:** CONTRACTOR IS required by law to be licensed and regulated by CONTRACTOR'S State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within 10 years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, contractors' State License Board, P.O. Box 26000, Sacramento, California 95826.
 - C. In accordance with the License Law and the Public CONTRACT Code (Business & Professions Code §7059(b) and Public CONTRACT Code §3300(a)). The

COMMISSION shall determine the license classification necessary to bid and perform the project and this classification is indicated in the Invitation to Bid, where applicable.

20. **WARRANTY.** In addition to any and all warranties provided or implied by law or public policy, CONTRACTOR warrants that all Services (including but not limited to all equipment and materials supplied in connection therewith) shall be free from defects in design and workmanship, and that CONTRACTOR shall perform all Services in accordance with all applicable engineering, construction and other codes and standards, and with the degree of high professional skill normally exercised by or expected from recognized professional firms engaged in the practice of supplying services of a nature similar to the Services in question. CONTRACTOR further warrants that, in addition to furnishing all tools, equipment and supplies customarily required for performance of work, CONTRACTOR shall furnish personnel with the training, experience and physical ability, as well as adequate supervision, required to perform the Services in accordance with the preceding standards and the other requirements of this CONTRACT. In addition to all other rights and remedies which COMMISSION may have, COMMISSION shall have the right to require, and CONTRACTOR shall be obligated at its own expense to perform, all further services which may be required to correct any deficiencies which result from CONTRACTOR'S failure to perform any Services in accordance with the standards required by this CONTRACT. Moreover, if, during the term of this CONTRACT (or during the one (1) year period following the term hereof), any equipment, goods or other materials or Services used or provided by CONTRACTOR under this CONTRACT fail due to defects in material and/or workmanship or other breach of this CONTRACT, CONTRACTOR shall, upon any reasonable notice from COMMISSION, replace or repair the same to COMMISSION's satisfaction. Unless otherwise expressly permitted, all materials and supplies to be used by CONTRACTOR in the performance of the Services shall be new and best of kind. CONTRACTOR hereby assigns to City all additional warranties, extended warranties, or benefits like warranties, such as insurance, provided by or reasonably obtainable from suppliers of equipment and material used in the Services.
21. **NON-BINDING UNTIL APPROVED.** Regardless of whether this CONTRACT has been signed by all parties, if the total compensation identified in Section 2 of this CONTRACT is greater than \$50,000, this CONTRACT is not binding on any party until the CONTRACT has been approved by the Santa Cruz County Regional Transportation Commission.
22. **INTEGRATION; INCORPORATION.** This CONTRACT, including all the exhibits attached hereto, represents the entire and integrated agreement between COMMISSION and CONTRACTOR and supersedes all prior negotiations, representations, or agreements, either written or oral. All exhibits attached hereto are incorporated by reference herein.
23. **SEVERABILITY.** If a court of competent jurisdiction finds or rules that any provision of this CONTRACT is invalid, void, or unenforceable, the provisions of this CONTRACT not so adjudged shall remain in full force and effect.
24. **MISCELLANEOUS.** This written CONTRACT, along with any attachments, is the full and complete integration of the parties' agreement forming the basis for this CONTRACT. The parties agree that this written CONTRACT supersedes any previous written or oral agreements between the parties, and any modifications to this

CONTRACT must be made in a written document signed by all parties. The unenforceability, invalidity or illegality of any provision(s) of this CONTRACT shall not render the other provisions unenforceable, invalid or illegal. Waiver by any part of any portion of this CONTRACT shall not constitute a waiver of any other portion thereof. Any arbitration, mediation, or litigation arising out of this CONTRACT shall occur only in the County of Santa Cruz, notwithstanding the fact that one of the contracting parties may reside outside of the County of Santa Cruz. This CONTRACT shall be governed by, and interpreted in accordance with, California law.

25. COUNTERPARTS. This CONTRACT may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

26. ATTACHMENTS. This CONTRACT includes the following attachments:

Exhibit A: Scope of Work

Exhibit B: Rate Sheet

Exhibit C: St. Paul & Pacific Railroad Right of Entry Guidelines for Document Submission

The Parties have executed this CONTRACT as of the date signed by the COMMISSION.

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
TDA REVENUE REPORT
FY 2023/2024**

MONTH	FY22 - 23 ACTUAL REVENUE	FY23 - 24 ESTIMATE REVENUE	FY23 - 24 ACTUAL REVENUE	DIFFERENCE DIFFERENCE	DIFFERENCE AS % OF PROJECTION	CUMULATIVE % OF ACTUAL TO PROJECTION
JULY	1,159,164	1,167,000	1,144,442.52	-22,557	-1.93%	98.07%
AUGUST	954,929	961,385	1,112,472	151,087	15.72%	106.04%
SEPTEMBER	1,013,414	1,020,265	977,616	-42,649	-4.18%	102.73%
OCTOBER	1,084,000	1,091,328	1,032,101	-59,227	-5.43%	100.63%
NOVEMBER	1,113,301	1,120,827	1,254,248	133,421	11.90%	102.99%
DECEMBER	948,121	954,531				
JANUARY	880,692	1,004,055				
FEBRUARY	1,179,127	1,095,050				
MARCH	868,052	875,469				
APRIL	828,604	906,757				
MAY	1,005,280	1,082,410				
JUNE	920,595	973,582				
TOTAL	11,955,278	12,252,659	5,520,879	160,074	1.31%	45%

Note:

**SCCRTC
TRANSPORTATION TAX REGIONAL TRANSPORTATION FUND (TTRTF) - MEASURE D
SUMMARY OF REVENUE ALLOCATION BY MONTH
FY2024 ENDING JUNE 30, 2024**

	KEY/OBJECT	RATE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	TOTAL	FY2024 ADJUSTED TOTAL	FY2023 ADJUSTED TOTAL	% Increase (+)/Decrease (-)
GROSS	729000/40186		2,455,327.27	2,495,812.48	2,249,249.87	2,372,646.71	2,692,867.94	12,265,904.27	12,265,904.27	12,249,942.83	FY2023 to FY2024
BOE FEES			-	(54,420.00)	-	-	(54,420.00)	(108,840.00)	(108,840.00)	(130,320.00)	
NET			2,455,327.27	2,441,392.48	2,249,249.87	2,372,646.71	2,638,447.94	12,157,064.27	12,157,064.27	12,119,622.83	0.31%
ADMINISTRATION & IMPLEMENTATION - 729100/75381											
ADMINISTRATION - SALARIES & BENEFITS		1%	24,553.27	24,413.92	22,492.50	23,726.47	26,384.48	121,570.64	121,570.64	121,196.23	
O/H ADMIN			26,100.13	25,952.00	23,909.53	25,221.23	28,046.70	129,229.59	129,229.59	155,761.39	
SALARIES & O/H IMPELME& OVERSIGHT			13,056.21	13,056.21	13,056.21	13,056.21	13,056.21	65,281.06	65,281.06	65,281.25	
SERVICES & SUPPLIES			4,041.67	4,041.67	4,041.67	4,041.67	4,041.67	20,208.33	20,208.33	20,208.33	
Subtotal			67,751.28	67,463.80	63,499.90	66,045.58	71,529.06	336,289.63	336,289.63	362,447.20	
TO DISTRIBUTE TO INVESTMENT CATEGORIES			2,387,575.99	2,373,928.68	2,185,749.97	2,306,601.13	2,566,918.88	11,820,774.64	11,820,774.64	11,757,175.63	
1. NEIGHBORHOOD - 729200/75382		30%	716,272.80	712,178.60	655,724.99	691,980.34	770,075.66	3,546,232.39	3,546,232.39	3,527,152.69	
SLV SR9	Fixed \$		27,777.78	27,777.78	27,777.78	27,777.78	27,777.78	138,888.89	138,888.89	138,888.89	
HWY 17 Wildlife	Fixed \$		13,888.89	13,888.89	13,888.89	13,888.89	13,888.89	69,444.44	69,444.44	69,444.44	
			41,666.67	41,666.67	41,666.67	41,666.67	41,666.67	208,333.33	208,333.33	208,333.33	
City of Capitola - V100207		4.7572%	32,092.48	31,897.71	29,212.09	30,936.83	34,652.00	158,791.11	158,791.11	161,095.67	
City of Santa Cruz - V110467		22.6813%	153,009.64	152,081.02	139,276.59	147,499.79	165,212.84	757,079.88	757,079.88	741,914.42	
City of Scotts Valley - V102713		4.9074%	33,105.91	32,904.99	30,134.56	31,913.77	35,746.25	163,805.48	163,805.48	159,361.25	
City of Watsonville - V1728		15.6465%	105,552.35	104,911.75	96,078.73	101,751.43	113,970.63	522,264.90	522,264.90	519,914.45	
County of Santa Cruz		52.0075%	350,845.75	348,716.46	319,356.35	338,211.85	378,827.27	1,735,957.69	1,735,957.69	1,736,533.58	
		100%	674,606.13	670,511.94	614,058.32	650,313.67	728,409.00	3,337,899.06	3,337,899.06	3,318,819.35	
2. HWY Corridors - 729300/75383		25%	596,894.00	593,482.17	546,437.49	576,650.28	641,729.72	2,955,193.66	2,955,193.66	2,939,293.91	
3. TRANSIT/PARATRANSIT - 729400/75384		20%	477,515.20	474,785.74	437,149.99	461,320.23	513,383.78	2,364,154.93	2,364,154.93	2,351,435.13	
Santa Cruz Metro (SCMTD) 16%		80%	382,012.16	379,828.59	349,719.99	369,056.18	410,707.02	1,891,323.94	1,891,323.94	1,881,148.10	
Community Bridges - V127587 - 4%		20%	95,503.04	94,957.15	87,430.00	92,264.05	102,676.76	472,830.99	472,830.99	470,287.03	
4. ACTIVE TRANSPORTATION - 729500/75385		17%	405,887.92	403,567.87	371,577.49	392,122.19	436,376.21	2,009,531.69	2,009,531.69	1,998,719.86	
5. RAIL CORRIDOR - 729600/75386		8%	191,006.08	189,914.29	174,860.00	184,528.09	205,353.51	945,661.97	945,661.97	940,574.05	
DISTRIBUTED TO INVESTMENT CATEGORIES		100%	2,387,575.99	2,373,928.68	2,185,749.97	2,306,601.13	2,566,918.88	11,820,774.64	11,820,774.64	11,757,175.63	
TOTAL ADMIN & IMPEM AND INVESTMENT CATEGORIES			2,455,327.27	2,441,392.48	2,249,249.87	2,372,646.71	2,638,447.94	12,157,064.27	12,157,064.27	12,119,622.83	

AGENDA: December 7, 2023

TO: Regional Transportation Commission (RTC)

FROM: Tracy New, Director of Finance and Budget

RE: Amendments to the Fiscal Year (FY) 2023-24 RTC Budget & Work Program and Measure D Budget and 5-Year Program

RECOMMENDATIONS

Staff recommends that the Regional Transportation Commission (RTC) approve the attached resolution (Attachment 1) authorizing the following:

1. Amendment of the RTC FY2023-24 budget and work program and Measure D FY 2023-24 budget as shown on Exhibit A to Attachment 1.
 2. Amendment to the Measure D 5-Year Program of Projects to reflect these budget updates.
-

BACKGROUND

Due to work trends for FY 2023-24, it is currently necessary to consider amendments to the RTC's Fiscal Year (FY) 2023-24 RTC budget and work program and Measure D budget.

DISCUSSION

The initial budget that is approved by the RTC each year includes estimates for the work that is anticipated to be done in the coming fiscal year. Usually, adjustments need to be made due to work trends, revenue updates, and other factors. Therefore, adjustments are included in the budget amendment as a result of more work than was estimated for various projects.

Therefore, staff recommends that the RTC approve the:

- 1. FY2023-24 RTC budget and work program and Measure D budget as shown on Exhibit A of Attachment 1; and**

2. Amend the Measure D 5-Year Program of Projects for Active Transportation category to reflect these updates.

FISCAL IMPACT

The FY2023-24 RTC proposed budget and work program amendment (Exhibit A to Attachment 1) includes the following:

- Administration \$261,000 increase for legal services, human resource consultants, employee-employer relations, and labor negotiations including the organization and staffing assessments.
- Rail \$75,000 increase in legal services for existing litigation and title matters associated with the Santa Cruz Branch Rail Line.
- Active Transportation \$33,500 increase in legal services.
- In 2020, RTC deposited \$228,500 in Measure D funds with the State of California for the acquisition of property in the North Coast section of the Monterey Bay Sanctuary Scenic Trail (MBSST). The Measure D funds passed through the RTC and were held as a deposit until the property acquisition was complete. The deposited funds were returned to the Measure D fund for payment to property owners in 2023 to complete the transaction. The acquisition costs are included in the FY2023-24 amendment to the Active Transportation budget as shown in Exhibit A.

The FY2023-24 Measure D proposed budget amendment (Exhibit A to Attachment 1) includes the following:

- Active Transportation \$33,500 increase in legal services.
- Property acquisition for the North Coast segment accounts for \$228,500 proceeds from a deposit held with the state, returned to the RTC and paid to property owners.

The proposed amendment to Measure D 5-Year Program Active Transportation and Highway categories includes the following:

- Active Transportation category additional programming of \$33,500 in FY 2023-24 for legal services associated with property acquisitions on the North Coast segment. There is no increase to programming for the \$228,500 property acquisition costs on the North Coast. Measure D funds were programmed and transferred to the state in 2020, funds were returned to the RTC for payment to property owners in 2023.
- Rail \$75,000 increase in legal services.

SUMMARY

Due to work trends, it is necessary to consider amendments to the FY2023-24 RTC budget and work programs, Measure D budget and Measure D 5-Year Plans for Active Transportation category.

Staff recommends that the RTC approve the proposed amended FY2023-24 RTC budget and work program, Measure D budget, and Measure D 5-Year Program of Projects.

Attachments:

1. Resolution amending the FY 2023-24 RTC Budget and Work Program and Measure D Budget, and Measure D 5-Year Program Active Transportation and Highway categories.
 - Exhibit A: SCCRTC FY 2023-24 Budget and Work Program and Measure D Budget, as amended.

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RESOLUTION NO.

Adopted by the Santa Cruz County Regional Transportation Commission on
the date of December 7, 2023
on the motion of Commissioner Alternate
duly seconded by Commissioner

**A RESOLUTION AMENDING THE FY 2023-24 BUDGET AND WORK PROGRAM
FOR THE REGIONAL TRANSPORTATION COMMISSION AND MEASURE D
BUDGET**

WHEREAS, the Santa Cruz County Regional Transportation Commission (RTC) adopts and periodically amends a budget and work program for each fiscal year to guide its expenses and work;

BE IT RESOLVED BY THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION:

1. The FY 2023-24 Budget and Work Program for the Santa Cruz County Regional Transportation Commission (RTC) and Measure D Budget and 5-Year Program of Projects are hereby amended as shown in Exhibit A.

AYES: COMMISSIONERS

NOES: COMMISSIONERS

ABSTAIN: COMMISSIONERS

Manu Koenig, Chair

ATTEST:

Luis Mendez, Secretary

Attachments: Exhibit A - SCCRTC FY 2023-24 Budget and Work Program as amended

Distribution: RTC Fiscal

Exhibit A

Santa Cruz Branch Rail Line GL Key 722100		FY2023/24 Approved	FY2023/24 Proposed	Difference	Note
Real Property	Object	11/2/2023	12/7/2023		
Revenues					
1	Leases, Licenses & Other Revenue	40440	83,772	83,772	-
2	Transfer from TC Funds	42367	110,000	110,000	-
3	Total Revenues	193,772	193,772	-	
Expenditures					
5	Allocated Labor Costs	51070	53,320	53,320	-
6	Allocated Overhead (indirect costs)	62354	56,680	56,680	-
7	Total Salaries, benefits, & overhead	110,000	110,000	-	
8	Liability Insurance	61535	32,425	32,425	-
9	Telephone	61221	480	480	-
10	Office Expense	62223	500	500	-
11	Legal Counsel	62359	5,000	5,000	-
12	Professional Services	62381	54,520	54,520	-
13	Total Services, Supplies & Other	92,925	92,925	-	
14					
15	Total Expenditures	202,925	202,925	-	
16					
17	To/(From) Reserves Real Property:	(9,153)	(9,153)	-	
Capital Projects					
Santa Cruz Branch Rail Line GL Key 722100		FY2023/24 Approved	FY2023/24 Proposed	Difference	Note
Capital Projects	Object	11/2/2023	12/7/2023		
Revenues					
1	Measure D	40186	1,832,501	1,907,501	75,000
2	Measure D Active Transportation	40186	175,000	175,000	-
3	Short-Line RR Improvement Program	40894	18,474	18,474	-
3	TIRCP Cycle 6	42384	3,450,000	3,450,000	-
4	Total Revenues	5,475,975	5,550,975	75,000	
Expenditures					
6	Allocated Labor Costs	51070	378,090	378,090	-
7	Allocated Overhead (indirect costs)	62354	401,910	401,910	-
8	Total Salaries, benefits, & overhead	780,000	780,000	-	
9	Legal Counsel	62359	25,000	100,000	75,000 Additional work anticipated
10	Professional Services	62381	4,263,178	4,263,178	-
11	Contingency-General	62856	100,000	100,000	-
12	Contingency-Construction	62856	-	-	-
14	Construction	86110	317,882	317,882	-
15	Total Services, Supplies & Other	4,706,060	4,781,060	75,000	
16					
17	Total Expenditures	5,486,060	5,561,060	75,000	
18					
19	To/(From) Reserves Capital Projects:	(10,085)	(10,085)	-	
	Total To/(From) Reserves Rail Fund:	(19,238)	(19,238)	-	*Zero Emission Passenger Rail

MBSST Coastal Rail Trail		FY2023/24	FY2023/24		
GL Key 722281		Approved	Proposed	Difference	Note
North Coast		11/2/2023	12/7/2023		
Revenues					
1 Measure D	40186	4,375,786	4,637,786	262,000	
2 RSTPX	40761	125,000	125,000	-	
3 Coastal Conservancy	42384	80,000	80,000	-	
4	Total Revenues	4,580,786	4,842,786	262,000	
Expenditures					
6 Allocated Labor Costs	51070	72,710	72,710	-	
7 Allocated Overhead (indirect costs)	62354	77,290	77,290	-	
8	Total Salaries, benefits, & overhead	150,000	150,000	-	
9 Legal Fees	62359	31,029	64,529	33,500	Property acquisitions
10 Prelim Engineering and Tech Asst	62381	457,323	457,323	-	
11 Acquisitions	62856	69,098	297,598	228,500	Property acquisitions
12 Construction	86110	3,873,336	3,873,336	-	
13	Total Services, Supplies & Other	4,430,786	4,692,786	262,000	
14					
15	Total Expenditures	4,580,786	4,842,786	262,000	
16					
17	To/(From) Reserves:	-	-	-	

Administration RTC and Measure D		FY2023/24 Approved 11/2/2023	FY2023/24 Proposed 12/7/2023	Difference	Note
	Object				
1	TDA Revenue	40172	752,360	752,360	-
2	Measure D	40186	815,333	815,333	- Updated HdL projections
3	Total Revenues	1,567,693	1,567,693	-	
4	<u>Salaries, Benefits & Overhead</u>				
5	<u>TDA Administration</u>				
6	Allocated Labor Costs	51070	116,335	116,335	-
7	Allocated Overhead	62354	123,665	123,665	-
8	Meas D Admin Labor	51070	371,708	371,708	- From Measure D Budget for Administration and
9	Meas D Admin Overhead	62354	395,125	395,125	- Implementation
10	Total Salaries, Benefits & Overhead	1,006,833	1,006,833	-	
11	<u>Services & Supplies</u>				
12	Telephone & Mobile Device	61221	10,000	10,000	-
13	Office Equipment	61312	5,000	5,000	-
14	Liability Insurance	61535	110,000	110,000	-
15	Office Equip Repair/Maint	61725	7,500	7,500	-
16	Repairs & Maintenance	61845	16,000	16,000	-
17	Membership	62020	25,000	25,000	-
18	Duplicating	62214	3,000	3,000	-
19	Computer Software	62219	86,200	86,200	-
20	Postage	62221	3,000	3,000	-
21	General Supplies & Expenses	62223	12,000	12,000	-
22	Accounting & Audit	62301	40,500	40,500	-
23	County Mainframe/Intranet	62325	6,000	6,000	-
24	Commissioners' Stipend	62327	10,000	10,000	-
25	Legal Fees	62359	50,000	150,000	100,000 Additional work anticipated
26	Professional & Special Serv	62381	239,840	400,840	161,000 Labor relations, labor negotiations, and ED recruitment
27	Office Rent	62610	139,239	139,239	-
28	Adv, Promo and Incent for Public Eng:	62801	25,000	25,000	-
29	Contingency/Special Exp	62856	78,500	78,500	-
30	Transp/Travel/Educ	62914	70,000	70,000	-
31	Vehicle Maint, Rentals & Serv	62920	4,000	4,000	-
32	Utilities	63070	500	500	-
34	Mobile Equipment	86209	75,000	75,000	-
35	Office Equipment	86210	40,000	40,000	-
36	Total Services & Supplies	1,056,279	1,317,279	261,000	
37					
38	Total Expenditures	2,063,112	2,324,112	261,000	
39					
40	To/(From) reserves:	(495,420)	(756,420)	(261,000)	



Budget Summary by Purpose, Program or Project (with allocated labor and overhead)
Fiscal Year FY2023/24
Proposed 12/7/2023

Object		Rail		DIFF	MBSST		DIFF	Admin		DIFF	Total		DIFF
		11/2/2023	12/7/2023		11/2/2023	12/7/2023		11/2/2023	12/7/2023		11/2/2023	12/7/2023	
Revenues													
1	TDA Revenue	40172	-	-	-	-	-	752,360	752,360	-	1,627,414	1,627,414	-
2	Measure D	40186	2,007,501	2,082,501	75,000	11,480,152	11,742,152	262,000	815,333	815,333	35,576,337	35,913,337	337,000
3	Local Assistance (MTC)	40384	-	-	-	-	-	-	-	-	50,000	50,000	-
4	Interest	40430	-	-	-	-	-	-	-	-	5,000	5,000	-
5	Leases, Licenses & Other Rev	40440	83,772	83,772	-	-	-	-	-	-	83,772	83,772	-
6	SB 1	40465	-	-	-	-	-	-	-	-	341,739	341,739	-
7	DMV Fees	40754	-	-	-	-	-	-	-	-	257,750	257,750	-
8	RSTP Exchange/STBG	40761	-	-	-	125,000	125,000	-	-	-	207,475	207,475	-
9	STIP	40770	-	-	-	-	-	-	-	-	876,012	876,012	-
10	Rural Planning Assistance (RPA)	40786	-	-	-	-	-	-	-	-	357,899	357,899	-
11	Sustainable Communities - RMRA	40786	-	-	-	-	-	-	-	-	413,321	413,321	-
12	Caltrans FSP	40884	-	-	-	-	-	-	-	-	163,871	163,871	-
13	State-Other	40894	18,474	18,474	-	-	-	-	-	-	1,407,404	1,407,404	-
14	Sustainable Communities - FTA 5304	40962	-	-	-	-	-	-	-	-	971,380	971,380	-
15	Contr from Other Funds	42367	110,000	110,000	-	-	-	-	-	-	160,000	160,000	-
16	Other revenue	42384	3,450,000	3,450,000	-	80,000	80,000	-	-	-	3,530,000	3,530,000	-
17	Total Revenues		5,669,747	5,744,747	75,000	11,685,152	11,947,152	262,000	1,567,693	1,567,693	46,029,374	46,366,374	337,000
18													
19	Salaries, Benefits & Overhead												
20	Allocated Labor Costs	51070	431,411	431,411	-	435,612	435,612	-	488,043	488,043	2,623,983	2,623,983	-
21	Allocated Overhead	62354	458,589	458,589	-	463,056	463,056	-	518,790	518,790	2,789,294	2,789,294	-
22	Total Salaries, Benefits & Overhead		890,000	890,000	-	898,668	898,668	-	1,006,833	1,006,833	5,413,277	5,413,277	-
23													
24	Services & Supplies												
25	Telephone & Mobile Device	61221	480	480	-	-	-	-	10,000	10,000	23,180	23,180	-
26	Office Equipment	61312	-	-	-	-	-	-	5,000	5,000	5,000	5,000	-
27	Liability Insurance	61535	32,425	32,425	-	-	-	-	110,000	110,000	151,875	151,875	-
28	Office Equip Repair/Maint	61725	-	-	-	-	-	-	7,500	7,500	7,500	7,500	-
29	Other Equip Repair/Maint	61730	-	-	-	-	-	-	-	-	30,000	30,000	-
30	Repairs & Maintenance	61845	-	-	-	1,054,901	1,054,901	-	16,000	16,000	1,070,901	1,070,901	-
31	Membership	62020	-	-	-	-	-	-	25,000	25,000	25,600	25,600	-
32	Duplicating	62214	-	-	-	-	-	-	3,000	3,000	3,000	3,000	-
33	Computer Software	62219	5,000	5,000	-	-	-	-	86,200	86,200	91,200	91,200	-
34	Postage	62221	-	-	-	-	-	-	3,000	3,000	4,000	4,000	-
35	General Supplies & Expenses	62223	500	500	-	-	-	-	12,000	12,000	20,500	20,500	-
36	Accounting & Audit	62301	-	-	-	-	-	-	40,500	40,500	40,500	40,500	-
37	County Mainframe/Intranet	62325	-	-	-	-	-	-	6,000	6,000	6,000	6,000	-
38	Commissioners' Stipend	62327	-	-	-	-	-	-	10,000	10,000	10,000	10,000	-
39	Legal Fees	62359	30,000	105,000	75,000	31,029	64,529	33,500	50,000	150,000	312,229	520,729	208,500
40	Professional & Special Serv	62381	4,317,698	4,317,698	-	1,098,630	1,098,630	-	239,840	400,840	13,615,434	13,776,434	161,000
41	Office Rent	62610	-	-	-	-	-	-	139,239	139,239	139,239	139,239	-
42	Adv, Promo and Incent for Public Engag	62801	-	-	-	-	-	-	25,000	25,000	75,000	75,000	-
43	Contingency/Special Exp	62856	100,000	100,000	-	69,098	297,598	228,500	78,500	78,500	15,257,197	15,485,697	228,500
44	Subscriptions	62890	-	-	-	-	-	-	-	-	2,000	2,000	-
45	Towing	62893	-	-	-	-	-	-	-	-	391,910	391,910	-
46	Transp/Travel/Educ	62914	-	-	-	-	-	-	70,000	70,000	75,000	75,000	-
47	Vehicle Maint, Rentals & Serv	62920	-	-	-	-	-	-	4,000	4,000	4,000	4,000	-
48	Utilities	63070	-	-	-	-	-	-	500	500	1,700	1,700	-
49	Funds to City of Santa Cruz	75204	-	-	-	2,568,732	2,568,732	-	-	-	2,568,732	2,568,732	-
50	Funds to City of Watsonville	75206	-	-	-	14,550	14,550	-	-	-	14,550	14,550	-
51	Contribution to Other Agency	75230	-	-	-	-	-	-	-	-	1,500,531	1,500,531	-
52	Transfer to Other Funds	75233	-	-	-	-	-	-	-	-	160,000	160,000	-
53	CHP Operations	75280	-	-	-	-	-	-	-	-	150,600	150,600	-
54	Funds to SC County	75303	-	-	-	2,076,208	2,076,208	-	-	-	2,076,208	2,076,208	-
55	Construction	86110	317,882	317,882	-	3,873,336	3,873,336	-	-	-	4,191,218	4,191,218	-
56	Mobile Equipment	86209	-	-	-	-	-	-	75,000	75,000	75,000	75,000	-
57	Office Equipment	86210	-	-	-	-	-	-	40,000	40,000	40,000	40,000	-
58	Total Services & Supplies		4,803,985	4,878,985	75,000	10,786,484	11,048,484	262,000	1,056,279	1,317,279	42,139,804	42,737,804	598,000
59					-			-					-
60	Total Expenditures:		5,693,985	5,768,985	75,000	11,685,152	11,947,152	262,000	2,063,112	2,324,112	47,553,081	48,151,081	598,000
61													
62	Excess of Revenues over Expenditures:		(24,238)	-	-	-	-	(756,420)	(261,000)		(1,784,707)	(261,000)	
63	*Beginning Fund Balance (estimate):		441,215			30,000		962,020			1,730,483		
64	Ending Fund Balance (estimate):		416,977			30,000		205,600			237,613		
65													
66	* Does not include operating reserve and cash flow reserve targets, see fund balances and reserve table												

Proposed December 7, 2023

Fund Balances and Reserves for RTC Programs & Projects

Description	RTC FUND (1)	RIDESHARE FUND (2)	RAIL/TRAIL AUTHORITY FUND (4)	SAFE OPERATING FUND (2)	FSP FUND (2)	MBSST ACTIVE TRANSPORTATION	HWY 1 PA/ED & ENG FUND (4)	TOTAL ALL FUNDS
1 Beginning Fund Balance (estimate):	2,899,998	496,630	604,834	510,621	141,127	2,013	154,904	4,810,126
2 FY 2023/24 Revenues budgeted	-	-	-	-	-	-	-	-
3 Reserve carried over	(916,940)	(125,929)	-	(161,775)	-	-	-	(1,204,644)
4 FY 2023/24 Excess Revenues over Expenditures	(1,492,870)	(87,100)	(24,238)	(180,500)	-	0	-	(1,784,707)
5 Subtotal Fund Balance	490,188	283,601	580,596	168,346	141,127	2,013	154,904	1,820,775
6 To Cashflow Reserve	-	-	-	-	-	-	-	-
7 To Restricted Reserve Fund	(284,588)	-	-	-	-	-	-	(284,588)
8 Total Fund Balance	205,600	283,601	580,596	168,346	141,127	2,013	154,904	1,536,186
9								
10								
11 Reserve Funds								
12 Reserve Target (30%)	1,201,528	125,929	-	161,775	-	-	-	1,489,232
13								
14 Cashflow Reserve (8%)	320,408	125,929	-	161,775	-	-	-	608,111
15 Restricted Reserve (22%)	881,121	-	-	-	-	-	-	881,121
16 Total Reserve Funds	1,201,528	125,929	-	161,775	-	-	-	1,489,232

17 Notes:

19 Numbers in parentheses are negative numbers. All other numbers are positive numbers.

20 Funds within each category (column) are restricted for use on projects/programs within that category.

21 Fund Balance = Balances of Funds not used at the end of prior fiscal year.

22 Budgeted Carryover = Portion of Fund Balance used in current fiscal year budget.

23

24 (1) 3.6 month (or 30%) operating reserve target established in RTC Rules and Regulations for the RTC Fund ; months (or %) available in this proposed budget

25 (2) 3.6 month (or 30%) operating reserve target approved for the SAFE Fund to cover SAFE, FSP and Cruz511 operations

26 (3) Reserve funds not proposed for capital project funds

Measure D Active Transportation GL Key 729500		FY2023/24 Approved 11/2/23	FY2023/24 Proposed 12/7/23	Difference	Note
	Object				
1	Revenues				
2	Measure D	40186	4,470,834	4,470,834	-
3	Interest	40430	10,000	10,000	-
4	Other Revenue	42386	-	-	-
5	Total Revenues		4,480,834	4,480,834	-
6	Expenditures				
7	MBSST Corridor and Electric Transit & Trail RTC Oversight				
8	Allocated Labor Costs	51070	435,612	435,612	-
9	Allocated Overhead (indirect)	62354	463,056	463,056	-
10	Total Salaries, Benefits & Overhead		898,668	898,668	-
11	Services and Supplies:				
12	Corridor encroach & maint	61845	1,054,901	1,054,901	-
12	General Tech Assist	62381	23,092	23,092	-
13	Electric Rail Transit & Trail	62381	175,000	175,000	-
14	Boundary Survey & Encroachments	62381	237,115	237,115	-
15	Subtotal Services & Supplies		1,490,108	1,490,108	-
16	MBSST North Coast Segment 5 (RTC Oversight):				
17	Legal Fees	62359	31,029	64,529	33,500 Property acquisitions
20	Tech Asst (envl, surv, EHS, etc.)	62381	332,323	332,323	-
21	Property Acquisitions	62856	69,098	297,598	228,500 Property acquisitions - deposit from state
22	Construction	86110	3,793,336	3,793,336	-
23	Subtotal Services & Supplies		4,225,786	4,487,786	262,000
24	MBSST City of Santa Cruz:				
25	RTC Oversight Segments 8 & 9				
26	Legal Fees	62359			-
27	Tech Asst (envl, surv, EHS, etc.)	62381	93,065	93,065	-
28	City of Santa Cruz Seg 7 Project Sponsor				
29	Seg 7 Phase 2 to SC City	75204	2,520,000	2,520,000	-
30	Ongoing Maintenance	75204	48,732	48,732	-
31	Subtotal Services & Supplies		2,661,797	2,661,797	-

Measure D Active Transportation - Continued		FY2023/24	FY2023/24		
Active Transportation		Approved	Proposed	Difference	Note
GL Key 729500	Object	11/2/23	11/2/23		
32	MBSST County of Santa Cruz:				
33	RTC Oversight Segment 12				
34	Prelim Eng & enviro clearance 62381	287,716	287,716	-	
35	Right of Way Capital 62856	2,076,208	2,076,208	-	
36	County of Santa Cruz Segments 10 & 11 Project Sponsor				
37	Env Review and Design to SCC 75303	2,275,308	2,275,308	-	
38	Subtotal Services & Supplies	4,639,232	4,639,232	-	
39	RTC Oversight City of Capitola				
40					
42	Tech Asst (envl, surv, EHS, etc.) 62381	319	319	-	
43	Subtotal Services & Supplies	319	319	-	
39	RTC Oversight City of Watsonville				
40	Tech Asst (envl, surv, EHS, etc.) 62381	-	-	-	
40	Ongoing Maintenance 75206	14,550	14,550	-	
41	Subtotal Services & Supplies	14,550	14,550	-	
42					
43	Total Salaries, Benefits & Overhead	898,668	898,668	-	
44	Subtotal Services & Supplies	13,031,792	13,293,792	262,000	
45				-	
46	Total Expenditures:	13,930,460	14,192,460	262,000	
47					
48	To/(From) Reserve Funds	(9,449,626)	(9,711,626)	(262,000)	
49	Beginning Fund Balance (estimate):	10,633,354	10,633,354	-	
50	Ending Fund Balance (estimate):	1,183,728	921,728	(262,000)	

Meas D Rail Corridor		FY2023/24 Approved 11/2/23	FY2023/24 Proposed 12/7/23	Difference	Note
	Object				
1	Measure D	40186	2,103,922	2,103,922	-
3	Total Revenues	2,103,922	2,103,922	-	Updated HdL Projections
4					
5	<u>Salaries, Benefits & Overhead</u>				
6	Allocated Labor Costs	51070	378,090	378,090	-
7	Allocated Overhead	62354	401,910	401,910	-
8	Total Salaries, Benefits & Overhead	780,000	780,000	-	
9	<u>Services & Supplies</u>				
10	Legal Fees	62359	25,000	100,000	75,000
11	Professional & Special Services	62381	638,178	638,178	-
13	Contingency/Special Exp	62856	100,000	100,000	-
13	Construction	86110	289,323	289,323	-
14	Total Services & Supplies	1,052,501	1,127,501	75,000	
15					
16	Total Expenditures:	1,832,501	1,907,501	75,000	
17	To/(From) Reserve Funds				
18	Beginning Fund Balance (estimate):	271,421	196,421	(75,000)	
19	Ending Fund Balance (estimate):	3,794,448	3,794,448	-	
20		4,065,869	3,990,869	(75,000)	



Measure D Regional Funding Program and Project Budget Summary
Administration and Implementation by RTC - Proposed Budget

Fiscal Year FY2023/24

Proposed 12/7/2023

		Active Transp		DIFF	Rail Corridor		DIFF	Total		DIFF
Revenues		Object	11/2/2023	12/7/2023		11/2/2023	12/7/2023		11/2/2023	12/7/2023
1	Measure D	40186	4,470,834	4,470,834	-	2,103,922	2,103,922	-	14,464,845	14,464,845
2	Interest	40430	10,000	10,000	-	-	-	-	61,000	61,000
4	Loan Proceeds	42506	-	-	-	-	-	-	1,308,864	1,308,864
5	Total Revenues		4,480,834	4,480,834	-	2,103,922	2,103,922	-	15,834,709	15,834,709
6										
7	Salaries, Benefits & Overhead									
8	Allocated Labor Costs	51070	435,612	435,612	-	378,090	378,090	-	1,552,462	1,552,462
9	Allocated Overhead	62354	463,056	463,056	-	401,910	401,910	-	1,716,290	1,716,290
10	Total Salaries, Benefits & Overhead		898,668	898,668	-	780,000	780,000	-	3,268,753	3,268,753
11										
12	Services & Supplies									
13	Repairs & Maintenance	61845	1,054,901	1,054,901	-	-	-	-	1,054,901	1,054,901
14	Subscriptions	62222	-	-	-	-	-	-	2,000	2,000
15	General Supplies & Expenses	62223	-	-	-	-	-	-	9,000	9,000
16	Accounting & Audit	62301	-	-	-	-	-	-	1,000	1,000
17	Legal Fees	62359	31,029	64,529	33,500	25,000	100,000	75,000	256,229	364,729
18	Professional & Special Services	62381	1,148,630	1,148,630	-	638,178	638,178	-	8,825,321	8,825,321
19	Adv & Promo Materials	62801	-	-	-	-	-	-	2,500	2,500
20	Contingency/Special Exp	62856	2,145,306	2,373,806	228,500	100,000	100,000	-	11,181,353	11,409,853
21	Towing	62893	-	-	-	-	-	-	162,500	162,500
22	Transportation/Travel/Education	62914	-	-	-	-	-	-	1,000	1,000
23	Princ & Int Trans Repayment	74244	-	-	-	-	-	-	-	-
24	Funds to City of Capitola	75203	-	-	-	-	-	-	-	-
23	Funds to City of Santa Cruz	75204	2,568,732	2,568,732	-	-	-	-	2,568,732	2,568,732
24	Funds to City of Scotts Valley	75205	-	-	-	-	-	-	-	-
25	Funds to City of Watsonville	75206	14,550	14,550	-	-	-	-	14,550	14,550
25	Contribution to Other Agency	75230	-	-	-	-	-	-	1,820,531	1,820,531
26	CHP Operations	75280	-	-	-	-	-	-	-	-
26	Funds to SC County	75303	-	-	-	-	-	-	50,000	50,000
27	Specialized Transit	75365	2,275,308	2,275,308	-	-	-	-	2,275,308	2,275,308
27	Construction	86110	3,793,336	3,793,336	-	289,323	289,323	-	4,082,659	4,082,659
28	Intra-Fund Transfer/Program Loan	95046	-	-	-	-	-	-	1,308,864	1,308,864
29	Total Services & Supplies		13,031,792	13,293,792	262,000	1,052,501	1,127,501	75,000	33,616,448	33,953,448
30										
31	Total Expenditures:		13,930,460	14,192,460	262,000	1,832,501	1,907,501	75,000	36,885,201	37,222,201
32										
33	Excess of Revenues over Expenditures:		(9,711,626)			196,421			(21,387,492)	
34	Beginning Fund Balance (estimate):		10,633,354			3,794,448			36,342,330	
35	Ending Fund Balance (estimate):		921,728			3,990,869			14,954,838	

TO: Santa Cruz County Regional Transportation Commission

FROM: Yesenia Parra, Administrative Services Officer

RE: Agreement for RTC Office Janitorial Services

RECOMMENDATIONS

Staff recommends that the Regional Transportation Commission (RTC) approve the attached resolution (Attachment 1) authorizing the Executive Director to amend the contract for RTC office janitorial services with Clean Building Maintenance to include an additional \$20,000 and extend the contract term one year to December 31, 2024, for a total not to exceed amount of \$70,000.

BACKGROUND

Clean Building Maintenance has been serving as the RTC's janitorial services consultant since 2007. The current contract with Clean Building Maintenance was entered into in December 2019 and was amended to increase the monthly rate and add funds when the RTC moved to its current bigger office in 2021. Clean Building Maintenance has provided great service on RTC's office janitorial needs in the old and new RTC office.

The RTC also uses Clean Building Maintenance for building maintenance needs, for example, minor painting, equipment installation and removal. These additional tasks are charged and paid using prevailing wage rates. These tasks are not included in the current RTC office lease contract.

DISCUSSION

Clean Building Maintenance has done an outstanding job in handling the RTC office janitorial needs as well as all office special projects like minor painting, and equipment and cubicle installation and removal.

The rates charged by Clean Building Maintenance have not increased since November 2021. The current monthly regular janitorial rate is \$1,075 and the proposed monthly rate for the contract extension is \$1,180 which is a 9.8% increase which seems reasonable as it is only slightly higher than the CPI increase during that time. The increase to the labor rates for special projects is only about an 8% increase which also seems reasonable.

Clean Building Maintenance's janitorial rates are comparable to other local vendors. The proposed contract increase of \$20,000 will cover the costs for the one-year proposed extension of janitorial services (\$14,160) and provide \$5,840 for any special projects that may come up. Overall, staff is very satisfied with their service; therefore, **staff recommends that the Commission approve the attached resolution (Attachment 1) authorizing the Executive Director to amend the contract for RTC office janitorial services with Clean Building Maintenance to include an additional \$20,000 and extend the contract term one year to December 30, 2024 for a total not to exceed amount of \$70,000.**

FISCAL IMPACT

The scope of work to be done and associated cost are consistent with the approved RTC budget for FY23-2024. The budget to be proposed for FY24-2025 is anticipated to include the budget necessary for services associated with the janitorial services needs of the RTC.

SUMMARY

Clean Building Maintenance has served as the RTC's Janitorial Services contractor for the past several years. Staff is very satisfied with the janitorial services they have provided and their rates are competitive, therefore; **staff recommends that the Commission continue its contract with Clean Building Maintenance for ongoing janitorial services.** The attached resolution (Attachment 1) implements this continuation. There are adequate funds in the Commission's FY23-2024 budget.

Attachments:

1. Resolution

RESOLUTION NO. _____

Adopted by the Santa Cruz County Regional Transportation Commission
on the date of December 7, 2023
on the motion of Commissioner
duly seconded by Commissioner

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO AMEND THE CONTRACT WITH
CLEAN BUILDING MAINTENANCE FOR RTC OFFICE JANITORIAL SERVICES
TO INCREASE THE CONTRACT VALUE BY \$20,000 AND TO EXTEND THE DURATION OF THE
CONTRACT TO December 30, 2024

WHEREAS the Santa Cruz County Regional Transportation Commission (SCCRTC) entered into a contract on January 10, 2019, with CLEAN BUILDING MAINTENANCE to provide office janitorial services and office maintenance; and

WHEREAS, the Regional Transportation Commission relies on outside janitorial services;
and,

WHEREAS the current contract amount was for a not to exceed total of \$50,000 and expires on December 30, 2023; and,

WHEREAS, the Santa Cruz County Regional Transportation Commission budgeted funds for ongoing janitorial services during FY2023-FY2024 and FY24-2025 to adequately cover the consultant services cost;

BE IT RESOLVED BY THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION:

1. The Executive Director is authorized to execute a Contract Amendment with CLEAN BUILDING MAINTENANCE COMPANY to increase the current contract value by \$20,000 for a total amount not to exceed \$70,000;
2. The Executive Director is authorized to extend the current contract to end on December 30, 2024.

AYES: COMMISSIONERS

NOES: COMMISSIONERS

ABSENT: COMMISSIONERS

ABSTAIN: COMMISSIONERS

Manu Koenig, Chair

ATTEST:

Luis Mendez, Secretary

Distribution: Accounts Payable, Contracts

Three Month Meeting Schedulewww.sccrtc.org/meetings/**RTC 12/07/2023**

December 2023 - February 2024

Note: Please check website for most up-to-date information. All meetings are subject to cancellation when there are no action items to be considered.

Date	Day	Meeting Body	Time	Place
12/07/23	Thu	Regional Transportation Commission	9:00am	Scotts Valley
12/11/23	Mon	Bicycle Advisory Committee	6:00pm	RTC Office
12/12/23	Tue	Elderly & Disabled Transportation Advisory Committee	1:30pm	RTC Office
12/21/23	Thu	Transportation Policy Workshop	1:30pm	TBD
12/21/23	Thu	Interagency Technical Advisory Committee (may be cancelled)	1:30pm	RTC Office
01/11/24* one week later than usual	Thu	Regional Transportation Commission	9:00am	County BOS
01/18/24	Thu	Interagency Technical Advisory Committee	1:30pm	RTC Office
02/01/24	Thu	Regional Transportation Commission	9:00am	Watsonville
02/12/24	Mon	Bicycle Advisory Committee	6:00pm	TBD
02/13/24	Tue	Elderly & Disabled Transportation Advisory Committee	1:30pm	RTC Office
02/15/24	Thu	Interagency Technical Advisory Committee	1:30pm	RTC Office

- County BOS – 701 Ocean St., 5th Floor, Room 525, Santa Cruz, CA
- RTC Office – 1101 Pacific Ave., Suite 250, Santa Cruz, CA
- Scotts Valley – 1 Civic Center Dr., Scotts Valley, CA
- Watsonville – 275 Main St., 4th Floor, Watsonville, CA

TO							From			Link to Full Comments
Date Letter Rec'd/Sent	Type	Incoming/Outgoing	Response	First	Last	Organization	First	Last	Organization	Subject
10/14/2023 *found late (in spam box)	Email	Incoming	RTC Staff 11.14.2023	RTC		SCCRTC	John	McCoy	Resident	Please emphasize improvements to Highway 1 to improve traffic flow. Residents and businesses are suffering with such limited mobility.
10/25/23	Email	Outgoing	L.Chatar 10.26.2023	Lisa	Chatar	Smart Procure	Cindy	Convisser	SCCRTC	Response to: Public records request for purchasing records dating from 5/11/2017 to current
10/25/23	Email	Incoming	RTC Staff 10.25.2023	RTC		SCCRTC	Brett	Garrett	Automated Transit Communities	Upcoming events: Podcar City and Automated Transit Communities
10/26/23	Email	Incoming	RTC Staff 10.26.2023	Shannon	Munz	SCCRTC	David	Dean	Resident	I am extremely disappointed that the CAVA workshops are not accessible via zoom or other virtual means. Will there be recordings?
10/26/23	Email	Outgoing	n/a	Jake	Vierra	STV, Inc.	Cindy	Convisser	SCCRTC	Response to: Public records request re: RFP2153 Electric Passenger Rail Transit Project
10/27/23	Email	Incoming	RTC Staff 10.30.2023	Krista	Corwin	SCCRTC	Nadene	Thorne	Resident	Questions re: where to find draft committee minutes and when they will be accepted by the Commission
10/27/23	Email	Incoming	RTC Staff 10.27.2023	Sarah	Christensen	SCCRTC	Derek	Leffers	Resident	Request for updated information about the Highway 1 Aux/BOS project (State Park Dr. to Freedom Blvd)
10/30/23	Email	Incoming	RTC Staff 10.30.2023	Rachel	Moriconi	SCCRTC	David	Mintz	Resident	Build bike/hike, help mountain schools
10/30/23	Email	Incoming	B.Goodman 10.30.2023	Brianna	Goodman	SCCRTC	JT	Rueppel	Resident	Comment & question on San Lorenzo Valley Highway plan
10/30/23	Email	Incoming	RTC Staff 10.30.2023	Rachel	Moriconi	SCCRTC	Sara	Cordell	Resident	Comments on Measure D Funding

TO							From			
Date Letter Rec'd/Sent	Type	Incoming/Outgoing	Response	First	Last	Organization	First	Last	Organization	Subject
10/30/23	Email	Incoming	RTC Staff 10.30.2023	Yesenia	Parra	SCCRTC	Michael	Lewis	Cal Central	Contact Link for Segment 10 & 11 DEIR Comments
10/30/23	Email	Incoming	RTC Staff 10.31.2023	Rachel	Moriconi	SCCRTC	Ellen	Martinez	Resident	Input on use of Measure D Funds
10/30/23	Email	Incoming	RTC Staff 10.31.2023	RTC		SCCRTC	Donna	Hayes	Resident	Is there any possibility that the trail option is still viable? I thought the rail option was passed by the voters.
10/30/23	Email	Incoming	RTC Staff 10.30.2023	Rachel	Moriconi	SCCRTC	Brandon	Kett	Resident	Measure D Funds for Carlton Road
10/30/23	Email	Incoming	RTC Staff 10.31.2023	Rachel	Moriconi	SCCRTC	Robert	Hull	Resident	Measure D input
10/30/23	Email	Incoming	RTC Staff 10.30.2023	Rachel	Moriconi	SCCRTC	Derek	Cholakian	Resident	Measure D Public Hearing Comments
10/30/23	Email	Incoming	RTC Staff 10.30.2023	Rachel	Moriconi	SCCRTC	Della	Davis	Resident	Public input on Measure D funds expenditures
10/30/23	Email	Incoming	RTC Staff 10.30.2023	Rachel	Moriconi	SCCRTC	Tom	Halderman	Resident	Rail/Trail/Highway feedback
10/30/23	Contact us form	Incoming	L.Mendez 10.31.2023	Luis	Mendez	SCCRTC	James	Shoop	Bank	Request for a recommendation to a firm that can inspect private bridge and report on its structural integrity and/or any maintenance required.
10/30/23	Email	Outgoing	S.Cruz 11.8.2023	Shaquille	Cruz	Transparent California	Cindy	Convisser	SCCRTC	Update re: public records request availability date
10/30/23	Email	Outgoing	n/a	Marta	Bulaich	Resident	Cindy	Convisser	SCCRTC	Update re: public records request availability date

TO							From			
Date Letter Rec'd/Sent	Type	Incoming/Outgoing	Response	First	Last	Organization	First	Last	Organization	Subject
10/30/23	Email	Incoming	RTC Staff 10.30.2023	Rachel	Moriconi	SCCRTC	Andrea	Miller	Resident	Use of Measure D Funds
10/30/23	Email	Incoming	RTC Staff 10.30.2023	Rachel	Moriconi	SCCRTC	Chris	Dan	Resident	USE ONLY FOR HIGHWAY ONE EXTRA LANES, NO RAIL TRAIL OR TRAIL, AND REPAIR OF ROADS THAT ARE DAMAGED
10/31/23	Email	Incoming	RTC Staff 10.31.2023	Rachel	Moriconi	SCCRTC	Ben	Vernazza	Resident	11-02-2023 Meeting: Segment 9 Ultimate Trail is unsafe and dangerous
10/31/23	Email	Incoming	RTC Staff 10.31.2023	RTC		SCCRTC	Michael	Saint	Campaign for Sustainable Transportation	Caltrans use of funds/Pod car conference
10/31/23	Email	Incoming	C.Convisser 11.8.2023	Yesenia	Parra	SCCRTC	Shaquille	Cruz	Transparent California	Clarification re: August 10, 2023 CPRA request
10/31/23	Email	Incoming	RTC Staff 10.31.2023	Rachel	Moriconi	SCCRTC	Brian	Peoples	Trail Now	Comment on item #23 for Public Meeting 5-year Program of Projects
10/31/23	Email	Incoming	RTC Staff 11.1.2023	Rachel	Moriconi	SCCRTC	Matt	Farrell	Friends of the Rail and Trail	FORT Board Support for Item 23 Commitments to Rail and Trail
10/31/23	Email	Incoming	RTC Staff 10.31.2023	Rachel	Moriconi	SCCRTC	Susan	Barison	Resident	Measure D Public Hearing Comments
10/31/23	Email	Incoming	RTC Staff 10.31.2023	Rachel	Moriconi	SCCRTC	Gina	Colfer	Resident	Measure D Public Hearing Comments
10/31/23	Email	Incoming	RTC Staff 10.31.2023	Rachel	Moriconi	SCCRTC	Sean	Abbey	SCCRTC	Measure D Public Hearing Comments
10/31/23	Email	Incoming	RTC Staff 10.31.2023	Rachel	Moriconi	SCCRTC	Paul	Peterson	Resident	My comments regarding the upcoming Measure D meeting
10/31/23	Email	Incoming	RTC Staff 11.1.2023	RTC		SCCRTC	Michael	MacDermott	Resident	Request for bike map

TO							From			
Date Letter Rec'd/Sent	Type	Incoming/Outgoing	Response	First	Last	Organization	First	Last	Organization	Subject
10/31/23	Email	Outgoing	L.Chatar 10.31.2023	Lisa	Chatar	Smart Procure	Cindy	Convisser	SCCRTC	Update on public records request
10/31/23	Email	Incoming	RTC Staff 10.31.2023	Rachel	Moriconi	SCCRTC				Measure D Public Hearing Comments
11/01/23	Email	Incoming	RTC Staff 11.1.2023	Brianna	Goodman	SCCRTC	Sean	McLean	Resident	Climate Adaptation Vulnerabilities Assessment comments
11/01/23	Email	Incoming	RTC Staff 11.3.2023	Rachel	Moriconi	SCCRTC	Maria	Torres	Resident	Comments on Measure D Funding
11/01/23	Email	Incoming	RTC Staff 11.1.2023	Rachel	Moriconi	SCCRTC	Michael	Pisano	Resident	Funding a Hydrogen tram from the Clock Tower to the Boardwalk
11/01/23	Email	Incoming	RTC Staff 11.1.2023	Rachel	Moriconi	SCCRTC	Trician	Comings	Resident	Measure D Fund Expenditures
11/01/23	Email	Incoming	RTC Staff 11.1.2023	Rachel	Moriconi	SCCRTC	Michael	Pisano	Resident	Measure D Funding
11/01/23	Email	Incoming	RTC Staff 11.1.2023	Rachel	Moriconi	SCCRTC	Marceya	Kagan	Resident	Measure D Funds
11/01/23	Email	Incoming	RTC Staff 11.1.2023	Rachel	Moriconi	SCCRTC	Susan	Penprase	Resident	Measure D Public Hearing Comments
11/01/23	Email	Incoming	RTC Staff 11.1.2023	Rachel	Moriconi	SCCRTC	Tom	Falcon	Resident	Measure D Spending
11/01/23	Email	Incoming	RTC Staff 11.1.2023	Rachel	Moriconi	SCCRTC	Heather	Shupe	Resident	Measure D Strategic Plan
11/01/23	Email	Incoming	RTC Staff 11.1.2023	Rachel	Moriconi	SCCRTC	Bryan	Lovegren	Resident	Plans to invest voter-approved Measure D revenues

Correspondence Log (10/23/2023-11/27/2023)

RTC 12/07/2023

TO							From			
Date Letter Rec'd/Sent	Type	Incoming/Outgoing	Response	First	Last	Organization	First	Last	Organization	Subject
11/01/23	Email	Incoming	RTC Staff 11.1.2023	Rachel	Moriconi	SCCRTC	Judy	Gittelsohn	Resident	Please expedite maintenance and repairs to the Santa Cruz Branch line tracks
11/01/23	Email	Incoming	RTC Staff 11.3.2023	RTC		SCCRTC	Brian	Peoples	Trail Now	Proposed demonstration elevated platform trail
11/01/23	Email	Incoming	RTC Staff 11.1.2023	Rachel	Moriconi	SCCRTC	Laurie & Art	Emery	Resident	Public comments re: public comment notice period, plan does not take into account older residents, road repair, traffic conditions, travel challenges
11/01/23	Email	Incoming	RTC Staff 11.1.2023	Rachel	Moriconi	SCCRTC	Frank	Anderson	Resident	Public input on Measure D
11/01/23	Email	Incoming	RTC Staff 11.1.2023	Rachel	Moriconi	SCCRTC	Barry	Scott	Resident	Support for item 23. Measure D 5-Year Programs for Regional Projects
11/02/23	Email	Incoming		Sarah	Christensen	SCCRTC	Caitlin	Smith	Santa Cruz County Board of Supervisors	Request for soundwall map for constituent
11/02/23	Email	Incoming	RTC Staff 11.6.2023	Tommy Travers	Shannon Munz	SCCRTC	Miguel		Zen Development	Questions about pending improvements along transit routes to inform housing development
11/03/23	Contact us form	Incoming		Sarah	Christensen	SCCRTC	Morgan	Taylor	Resident	Hwy 1 widening near State Park Drive (question about tree removal)
11/03/23	Email	Incoming	C.Convisser 11.9.2023	Yesenia	Parra	SCCRTC	David	Date	Resident	Public Records Request re: pedestrian crossing on the Rail ROW
11/03/23	Email	Incoming	RTC Staff 11.3.2023	Grace	Blakeslee	SCCRTC	Brian	Peoples	Trail Now	Santa Cruz Coastal Trail / CTC Funding / Railbanking
11/05/23	Email	Incoming	RTC Staff 11.8.2023	RTC		SCCRTC	Nadene	Thorne	Resident	Direction for the Rail Corridor
11/06/23	Email	Incoming	RTC Staff 11.19.2023	Luis	Mendez	SCCRTC	Michael	Kenney	Dodge Construction Network	Coastal Resilience Project Inquiry

Correspondence Log (10/23/2023-11/27/2023)

RTC 12/07/2023

TO							From			
Date Letter Rec'd/Sent	Type	Incoming/Outgoing	Response	First	Last	Organization	First	Last	Organization	Subject
11/08/23	Email	Incoming	Y.Parra 11.8.2023	Yesenia	Parra	SCCRTC	Megan	Sarrail	Farmers Insurance Subrogation & Recovery Law Firm	I have not received a response to my last two emails - re: Claim for Damages - DOL 12/30/21 (Fire Insurance Claim 5015133611)
11/08/23	Email	Incoming	n/a	Sarah	Christensen	SCCRTC	Mandi	Jordan	Wyndham	Offer of discounted rates for Wats/Scruz Multimodal Corridor projects
11/08/23	Email	Incoming	C.Convisser 11.8.2023	Yesenia	Parra	SCCRTC	Jeff	Ghielmetti	Resident	Public records request: Looking for the supporting documentation for the Purchase Agreement - buying the line from Southern Pacific
11/08/23	Email	Incoming	pending	Yesenia	Parra	SCCRTC	Megan	Sarrail	Farmers Insurance Subrogation & Recovery Law Firm	Re: Claim for Dmages - DOL 12/30/21 (Fire Insurance Claim 5015133611) Complaints about how claim has been handled.
11/08/23	Email	Incoming	RTC Staff 11.29.2023	Yesenia	Parra	SCCRTC	Scott William	Owen	Resident	Request to delete my data
11/08/23	Email	Incoming	RTC Staff 11.9.2023	Sarah	Christensen	SCCRTC	Elmy	Bacayan	Dodge Construction Network	Request update on Hwy 1 State Park Dr to Freedom project
11/09/23	Email	Incoming	RTC Staff 11.9.2023	Tommy	Travers	SCCRTC	J. Ben	Vernazza	Resident	Comments for Nov 13 Bicycle Committee meeting
11/09/23	Email	Incoming	C.Convisser 11.9.2023	Yesenia	Parra	SCCRTC	Lisa	Chatar	Smart Procure	Public records request re: 2018-2023 purchases
11/12/23	Email	Incoming	n/a	Rail Trail	(RTC CC'e)d	County of Santa Cruz	Bob	Fifield	Resident	Why is year after year being spent trying to justify squeezing in a single track to resuscitate a known very expensive implementation that over 100 years ago was intended for only slow-moving freight and tourist trains?

Correspondence Log (10/23/2023-11/27/2023)

RTC 12/07/2023

TO							From			
Date Letter Rec'd/Sent	Type	Incoming/Outgoing	Response	First	Last	Organization	First	Last	Organization	Subject
11/13/23	Email	Incoming	RTC Staff 11.14.2023	RTC		SCCRTC	J.Ben	Vernazza	Resident	Comments for the Nov 16 Special RTC Meeting
11/14/23	Email	Incoming	RTC Staff 11.14.2023	Rachel	Moriconi	SCCRTC	J.Ben	Vernazza	Resident	Comments for the Nov 16 ITAC meeting
11/16/23	Email	Incoming	RTC Staff 11.16.2023	RTC		SCCRTC	J.Ben	Vernazza	Resident	Unless you pursue a different path of SAFETY I will re-open conversations with the Dept of Justice ADA
11/17/23	Email	Incoming	pending	Shannon	Munz	SCCRTC	Nadene	Thorne	Resident	Question re: Rail Trail Decisions
11/17/23	Email	Incoming	RTC Staff 11.17.2023	RTC		SCCRTC	Casey	KirkHart	Resident	Your courageous leadership will save lives
11/19/23	Email	Incoming	n/a	Luis	Mendez	SCCRTC	James	Mueller	Resident	Congrats to Luis Mendez on being named acting Executive Director
11/19/23	Email	Incoming	n/a	Kristen	Brown	SCCRTC	Brian	Peoples	Trail Now	Convert historic Capitola Trestle to trail / support Measure L vote
11/20/23	Letter	Incoming	n/a	RTC		SCCRTC	Anna	Kammer	Bicycle Advisory Committee	Re: Regional Transportation Improvement Program
11/20/23	Email	Incoming	n/a	Manu	Koenig	SCCRTC	Chris	Spohrer	CA State Parks, Santa Cruz District	Response to 9/1/2023 Letter Re: Need to Address Unsafe Parking and Sanitary Conditions Along Highway 9
11/21/23	Email	Incoming	RTC Staff 11.21.2023	RTC		SCCRTC	William	Martin	Resident	Why I do not ride on the streets - support the trail, please. I used to ride a lot on the streets but too many injuries and deaths.

TO							From			
Date Letter Rec'd/Sent	Type	Incoming/Outgoing	Response	First	Last	Organization	First	Last	Organization	Subject
11/22/23	Email	Incoming	pending	Yesenia	Parra	SCCRTC	Megan	Sarrail	Farmers Insurance Subrogation & Recovery Law Firm	I have not received a response to my email - please advise if your insurance carrier will be changing their position in regard to denying the claim
11/25/23	Email	Incoming	n/a	RTC		SCCRTC	Nadene	Thorne	Resident	CC'ed on correspondence to the Santa Cruz City Council re: staff recommendations for additional funding to segment 7B of the Coastal Rail Trail
11/27/23	Email	Incoming		Grace Blakeslee	Tommy Travers	SCCRTC	Beth	Engelman	Roaring Fork Transportation Authority	Request for Coastal Rail Trail tour in March/April 2024



Ecology Action

Youth Bicycle and Pedestrian Safety Education 2022-2023

Final Report

January 2022 to December 2023

Funded by

Santa Cruz County Regional Transportation Commission

Regional Surface Transportation Program Exchange



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Executive Summary

The funding from the Santa Cruz County Regional Transportation Commission was vital to trying to reach our goal of serving every 2nd and 5th grader in our county with essential traffic safety education. With this award Ecology Action was able to provide pedestrian and bicycle safety education to 703 students from 31 classrooms throughout the county. Our Walk Safe and Bike Safe program trained 331 and 372 students respectively. Students were taught necessary traffic safety skills that help to prepare them to be confident pedestrians and cyclists on Santa Cruz County streets.

Objective 1 – Walk Safe (Youth Pedestrian Safety)

Walk Safe is an age appropriate, classroom-based program that features a 45-minute presentation as well as a 90-minute walking field trip around the local neighborhood. During the classroom presentation, students discuss the health and environmental benefits of walking and learn about different forms of transportation. The presentation focuses on the Stop, Look, and Listen method, where students are encouraged to use their senses and be aware of their surroundings before entering the crosswalk. The session ends with interactive games that allow students to review what they've learned in a fun and engaging format.

For the 'walking field trip' session, students leave campus with their class to walk around the surrounding neighborhood. During the field trip, discussion topics include visibility when walking, safety when crossing driveways and parking lot entrances. Instructors utilize the neighborhood streetscape to create real scenarios. Students practice their street safety skills in large and small groups, with support from teachers as they cross independently. Students are encouraged to demonstrate their knowledge in crossing streets safely. To close the program, students take the Safe Street Crossing Pledge and receive a certificate to take home.

Program Highlights

School	Teacher	Grade	Number of Students	Date of Presentation	Date of Walking Field Trip
Amesti Elementary	Karla Villareal	2 nd	20	10/3/2022	10/6/2022
Amesti Elementary	Manuel Juarez	2 nd	24	10/3/2022	10/6/2022
Amesti Elementary	Colleen Powers	2 nd	24	10/3/2022	10/6/2022



Live Oak Elementary	Victoria Edgell	2 nd	23	11/7/2022	11/14/2022
Live Oak Elementary	Maria Leblanc	2 nd	14	11/7/2022	11/14/2022
Live Oak Elementary	Karla Atencio	2 nd	21	11/7/2022	11/14/2022
Main Street Elementary	Samantha Lucas	2 nd	20	11/9/2022	11/10/2022
Main Street Elementary	Jolee Gies	2 nd	20	11/9/2022	11/10/2022
Main Street Elementary	Sarah Galvan	2 nd	19	11/9/2022	11/10/2022
Boulder Creek Elementary	Kelly Herell	2 nd	22	11/28/2023	11/29/2022
Boulder Creek Elementary	Mollie Behn	2 nd	18	11/28/2022	11/29/2022
Boulder Creek Elementary	Claire Barnett	2 nd	18	11/28/2022	11/29/2022
Santa Cruz Gardens	Monica Einaudi	2 nd /3 rd	22	12/12/2022	12/15/2022
Santa Cruz Gardens	Melissa Provancha	2 nd	19	12/12/2022	12/15/2022
Green Acres Elementary	Mary Thomas	2 nd	23	5/17/2023	5/16/2023
Green Acres Elementary	Joanne Gehart	2 nd	24	5/17/2023	5/16/2023

- Average Teacher Presentation Evaluation Score: 4.84/5 or 97%.
- Average Teacher Walking Field Trip Evaluation Score: 4.95/5 or 99%.
- 100% of responding teachers indicated they would like to have the Walk Safe presentation again next year and that the Walk Safe training will increase safe walking.
- Student pedestrian safety knowledge, measured by performance on a pre-presentation quiz and a post-presentation quiz, increased by 21%.

Teacher Feedback

"My class enjoys the presentation and activities each year." – Teacher Enaudi, Santa Cruz Gardens Elementary

"You all were amazing! They will be safer and more knowledgeable." – Teacher Provancha, Santa Cruz Gardens Elementary

"We have heard about recent pedestrian and accidents on Green Valley Rd. This will help them make wise decisions; They will be more aware of their surroundings and use the crosswalks effectively." – Teacher Juarez, Amesti Elementary

Walking Field Trip Pictures



Amesti Elementary, October 2022



Live Oak Elementary, November 2022



Live Oak Elementary, November 2022



Main Street Elementary, November 2022



Main Street Elementary, November 2022



Boulder Creek, November 2022



Santa Cruz Gardens Elementary, December 2022



Green Acres Elementary, May 2023

Objective 2 – Bike Safe (Youth Bicycle Safety)

The Bike Safe program consists of a 60-minute classroom presentation followed by 90–120-minute on-bike rodeo on school grounds. The presentation covers numerous topics that include the importance of wearing a helmet, how to fit and adjust a helmet properly, how to be alert on the streets, how to ride predictably using hand signals and understanding the importance of lights and reflective attire while on the road.



For the rodeo, the classroom is divided in half, ensuring students have ample time practicing bike handling skills. For some students, this is the first time they have balanced and ridden on a bike. The rodeo course is designed so students have numerous opportunities to practice right and left turn signals, communicate with other road users, and make left turns using a shoulder check. Appropriate fitted bicycles and helmets are provided for every student. After both groups have ridden the course, students return to the classroom to review the injury prevention material, complete a rodeo survey, and participate in a bicycle safety raffle.

Program Highlights

School	Teacher	Grade	Number of Students	Date of Presentation	Date of Bike Rodeo
Amesti Elementary	Alexandria Barrick	5 th	26	10/4/2022	10/7/2022
Amesti Elementary	Michael Dias	5 th	26	10/4/2022	10/7/2022
Amesti Elementary	Jillian Reeves	5 th	22	10/4/2022	10/7/2022
Boulder Creek Elementary	Adam Keasey	5 th	29	11./30/2022	12/2/2022
Boulder Creek Elementary	Dana Thomsen	5 th	28	11/30/2022	12/2/2022
Boulder Creek Elementary	Lisa Muirhead	5 th	17	11./30/2022	12/2/2022
Live Oak Elementary	Stacey Arista	5 th	21	12/5/2022	12/19/2022
Live Oak Elementary	Annette Kamoss	5 th	23	12/5/2022	12/19/2022
Santa Cruz Gardens	Brian Boyce	4 th /5 th	15	12/12/2022	12/14/2022
Santa Cruz Gardens	Lindsey Weller	5 th	25	12/12/2022	12/14/2022



Main Street Elementary	Ilana Lowe	5 th	26	4/11/2023	4/13/2023
Main Street Elementary	Lisa Gammino	5 th	26	4/11/2023	4/13/2023
Main Street Elementary	Heather Springe	5 th	28	4/11/2023	4/13/2023
Green Acres Elementary	Felicia Billey	5 th	30	5/15/2023	5/18/2023
Green Acres Elementary	Katie Orlando	5 th	30	5/15/2023	5/18/2023

- The average Teacher Presentation Evaluation Score was 4.8/5 (96%), and the average Teacher Rodeo Evaluation Score was 4.94/5 (99%)
- Student bicycle safety knowledge, measured by the average difference in performance on a pre-presentation quiz and a post-presentation quiz, increased by 14%.
- 100% of responding teachers indicated they would like to have the Bike Safe program again next year, and that the Bike Safe training will increase safe bicycling.
- 96% of students reported that they will ride more safely after receiving the Bike Safe training.
- 89% of students reported that they will ride more often after receiving the Bike Safe training.
- 87% of students rated the Bike Safe rodeo as Great/Good.
- Staff taught 14 students to learn to ride a bike for the first time.

Teacher Feedback

"Students were concentrating and engaged in the rodeo. Enjoyed the process. Well set up and efficient" – Teacher Muirhead, Boulder Creek Elementary

"The feedback I got from the students was 5-stars all the way. I appreciate the special attention you gave to one student who had never been on a bike" – Teacher Arista, Live Oak Elementary

"This was fantastic this year and, in all years past. Students learned so much and had fun. One student learned how to ride a bike!" – Teacher Billey, Green Acres Elementary

Bike Rodeo Pictures



Boulder Creek Elementary, December 2022



Santa Cruz Gardens Elementary, December 2022



Live Oak Elementary, December 2022



Main Street Elementary, April 2023

Helmets and Lights Distributed

Distributed 35 helmets and 12 bike light sets to students through our Bike Safe program.

Program Name	Date of Distribution	Helmets Distributed	Lights Distributed
Bike Safe	10/3/2023 – 6/30/2023	35	12

Summary

Walk Safe and Bike Safe programs are enthusiastically received by both students and teachers alike. Teachers and school administrators recognize the importance and impact of our programming and consistently request that Ecology Action return with programming for their students the following year. Without the support of this funding more than 700 students in Santa Cruz County would not receive this basic safety training. RTC's support has allowed us to provide hands on education to students at schools that have no other viable funding mechanism. We are deeply grateful for your ongoing support and invite your staff to observe Walk Safe and Bike Safe in action. We look forward to continuing to offer this training to students in every part of the county of Santa Cruz.

FHWA Says Highway Construction Costs Continue to Soar *Cost of Such Projects Increased 53.8% in First Quarter of 2023 From \$2.86 Billion in Fourth Quarter of 2020*

November 20, 2023, Transport Topics ([ttnews.com](https://www.ttnews.com))

Noël Fletcher | Staff Reporter

Rising inflation appears to be taking a big bite out of funding for highway construction projects.

The cost of such projects rose 53.8% in the first quarter of 2023 from \$2.86 billion in the fourth quarter of 2020, according to the latest data from the [Federal Highway Administration](#).

FHWA for two decades has kept a [National Highway Construction Cost Index](#), using data on successful bids on state highway building projects measuring information from the viewpoint of buyers (such as states). The average price charged is calculated for each item in each state, with price changes combined into a national index. Information includes quotes on specific items in projects (material like steel and asphalt, labor costs, profit and overhead).

Construction costs affect the amount governments invest in new roads, highways and bridges, particularly in using the outflow of federal funds from the [bipartisan infrastructure law of 2021](#), which provides \$350 billion from fiscal years 2022 through 2026 to states and other municipalities for highway and bridge construction projects.



Roadwork in Connecticut. The National Highway Construction Cost Index continued to increase in the first quarter of 2023, though at a slower rate than in 2021 and 2022. (portal.ct.gov)

“The NHCCI reached a new all-time high in the first quarter of 2023; increasing 2.7% from the previous quarter. The second quarter of 2022 (11.9%) grew faster than any other quarter in this 2.5-year span,” noted the [Bureau of Transportation Statistics](#) in its NHCCI “2023 Year-in-Review.”

It stated that highway construction costs rose steadily in the first three months this year, part of an upward trend extending back through the 10 previous quarters. “Over the 10 quarters [from the fourth quarter of FY2020 through FY2023Q1], highway construction costs grew 53.8%,” BTS determined.

Two years ago, [@POTUS](#) signed the Bipartisan Infrastructure Law—delivering the largest investment in our nation's infrastructure in generations.

Projects are underway in every state and territory, rebuilding America and creating good-paying construction jobs along the way. pic.twitter.com/LWAjkl0MP — Secretary Pete Buttigieg (@SecretaryPete) [November 15, 2023](#)

Driving higher prices this year were construction component costs for concrete, grading/excavation and asphalt.

An analysis of this data by an FHWA economist, released Sept. 12, noted that factors other than construction material input prices “may be contributing to inflation” this year. When looking at asphalt, for example, costs for “labor, transportation or price markup may be driving that portion of the cost increase as opposed to the cost of the material itself,” the analysis said.

The FHWA economist continued, “Compared to the historical quarterly average of 1.4% growth, this [2.7% increase] is still higher than average inflation but less than the high inflation observed during 2021 and 2022, where average quarterly growth was 5.2%. This suggests that the elevated inflation in 2021 and 2022 may have been driven by supply chain disruptions and fluctuating oil prices.”

In another look at public highway construction, [U.S. Census Bureau](#) figures released Nov. 1 showed \$98 billion (up 15.5% compared to the same period last year) was spent on non-residential public construction of highways and streets this year through September.

Census Bureau figures — in its “[Value of Construction Put in Place in the United States](#)” report — for the public highway/street category amounted to \$84.9 billion from January 2022 through September 2022.



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The projects below are listed in order of State Route, then by beginning post mile, with all projects covering multiple State Routes listed first. There are three tables of projects displayed: 1. "Projects in Construction" (Milestone range: Construction Contract Approval to Construction Contract Acceptance); 2. "Projects in Development" (project phases "Project Initiation Document" (PID), "Project Approval & Environmental Documents" (PA&ED), "Plans, Specifications, & Estimates" (PS&E), and "Right of Way" (RW)); 3. Highway Maintenance (HM) Program Pavement Projects. The Right of Way phase often overlaps with the Plans, Specifications, & Estimates phase. Please see a list of Caltrans resources available to the public at the end of this document. Oversight Projects are included below when Caltrans is the Lead Agency for a given phase. Generally, updates since the last publication of the project update list are in **bold** type.

	Projects in CONSTRUCTION								
	Project Name / EA ID	State Route / Post Mile (PM)	Description	Construction Timeline	Construction Capital Cost, Total Project Cost, Fund Source	Project Manager	Contractor	Comments & Updates to Commissioners	
	C1	Santa Cruz & San Benito Rumble Strip & Striping Safety Project 1M330	State Route: Various: 1, 9, 17, 129 PM: Various	Install centerline and edge line rumble strips; Restripe some locations with enhanced wet night thermoplastic striping material	June 2022 - July 2024	C Cap: \$3.3 million Total: \$4.8 million 010 Safety Funds	Terry Thompson	Central Striping Service, Inc.	Project is in construction.
	C2	Auxiliary Lanes & BOS from State Park Dr to Bay/Porter 0C733	State Route: 1 PM: 10.4 – 13.3	Construct auxiliary lanes between State Park Dr & Bay/Porter interchanges. Construct Bus-on-shoulder elements. Reconstruct the Capitola Ave overcrossing.	July 2023 – September 2028	C Cap: \$82.3 million Total: \$94.1 million SCCRTC Project-Caltrans Lead for Construction	Madilyn Jacobsen	Granite Construction Company	Pre-construction work began Nov. 2 with clearing and grubbing.



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Projects in CONSTRUCTION

	Project Name / EA ID	State Route / Post Mile (PM)	Description	Construction Timeline	Construction Capital Cost, Total Project Cost, Fund Source	Project Manager	Contractor	Comments & Updates to Commissioners
C3	Soquel Creek Scour Protection 1H480	State Route: 1 PM: 13.31 At Soquel Creek Bridge No 36 0013 btwn Bay Ave & 41st Ave	Bridge Preventative Maintenance - Place Scour Protection	July 2022 – February 2024	C Cap: \$1.4 million Total: \$6.6 million SHOPP- Bridge	Chad Stoehr	Granite Construction Company	Construction is in progress but has experienced some delays associated with species control.
C4	Aux Lanes & BOS 41 st to Soquel Ave 0C732	State Route: 1 PM: 13.4 to 14.9	Construct auxiliary Lanes, Bus-on-shoulder elements, & bicycle/pedestrian overcrossing near Chanticleer Avenue.	November 2022 - August 2024	C Cap: \$28.1 million Total: \$35.2 million SCCRTC Project-Caltrans Lead for Construction	Madilyn Jacobsen	Granite Construction Company	Project construction is ongoing.
C5	Davenport Culvert Replacement 0J200	State Route: 1 PM: 31.9 to 35.7 At various spot locations btwn the listed postmiles	Culvert replacement near Davenport and south Waddell Creek	March 2022 - August 2024	C Cap: \$8.1 million Total: \$13 million SHOPP- Drainage	Chad Stoehr	Serafix Engineering	Construction is ongoing.



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Projects in CONSTRUCTION

	Project Name / EA ID	State Route / Post Mile (PM)	Description	Construction Timeline	Construction Capital Cost, Total Project Cost, Fund Source	Project Manager	Contractor	Comments & Updates to Commissioners
C6	Viaducts 1K120	State Route: 9 PM: 1 & 4 At 0.5 miles north of Vernon St & at 0.75 miles south of Glengarry Rd	Construct side-hill viaduct, restore roadway and facilities, place Water Pollution Control BMPs, erosion control	December 2022 - September 2025	C Cap: \$11.6 million Total: \$20 million SHOPP- Major Damage	Doug Hessing	Gordon N. Ball, Inc.	Expect one-way traffic control and intermittent full closures with advance notice via Caltrans' News Releases.
C7	Hairpin Tieback 1K130	State Route: 9 PM: 19.97 Near Boulder Creek, about 1.1 miles south of SR 236/9 Junction	Construct a Soldier Pile Tieback Retaining Wall	June 2021 - July 2024	C Cap: \$3.6 million Total: \$7.6 million SHOPP- Major Damage	Doug Hessing	Gordon N. Ball, Inc.	The primary construction activities have been completed. The one-year Plant Establishment, which began in March 2023, is ongoing.



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Projects in CONSTRUCTION

	Project Name / EA ID	State Route / Post Mile (PM)	Description	Construction Timeline	Construction Capital Cost, Total Project Cost, Fund Source	Project Manager	Contractor	Comments & Updates to Commissioners
C8	SR-17 High Friction Surface Treatment (HFST) 1M730	State Route: 17 PM: 3.2 to 11.27 At various locations from 0.2 miles south of Scotts Valley overcrossing to 1.6 miles south of the Summit Rd separation	Safety Construction includes HFST between the left/right edges of the travel way and cold plane removal of Open Grade Asphalt Concrete (OGAC) and replacement with Hot Mix Asphalt	September 2023 – October 2024	C Cap: \$6.9 million Total: \$8.6 million 010 Safety Fund	Chad Stoehr	Graniterock Construction	The construction contract with Graniterock Construction was approved on 9/07/2023. Please watch for construction updates published through Caltrans social media outlets and official News Releases.
C9	Jarvis Slide Rock Fence 1K070	State Route: 17 PM: 8.2 Near Scotts Valley, 0.5 miles south of Sugarloaf Rd	Construct rock fence/barrier at Jarvis Slide to stabilize the slope	December 2022 - December 2023	C Cap: \$4.3 million Total: \$7.4 million SHOPP- Major Damage	Chad Stoehr	Gordon N. Ball, INC	Construction in progress. Nightly lane closures anticipated.



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Projects in CONSTRUCTION

	Project Name / EA ID	State Route / Post Mile (PM)	Description	Construction Timeline	Construction Capital Cost, Total Project Cost, Fund Source	Project Manager	Contractor	Comments & Updates to Commissioners
C10	Wildlife Habitat Crossing 1G260	State Route: 17 PM: 9.4 to 9.6 From 0.6 miles south of Laurel Rd to 0.25 miles north of Laurel Rd	Construct wildlife undercrossing	September 2021 - January 2024	C Cap: \$6.2 million Total: \$12 million SHOPP- for project development Local Contributions- for project construction	Chad Stoehr	Graniterock Construction	Project will be complete once the Plant Establishment period is over later this Winter.
C11	Corralitos Creek ADA 1F620	State Route: 152 PM: 1.9 to R2 Near Watsonville, east of Beverly Dr to Holohan / College Rd	Construct Accessible Pathway, concrete barrier, retaining wall, curb gutter, and ADA standard sidewalk	December 2022 - January 2024	C Cap: \$1.5 million Total: \$7.5 million SHOPP- Mobility	Chad Stoehr	Bridgeway Civil Constructors, INC	Construction in progress. Traffic control in place with limited pedestrian access across Corralitos Creek bridge. Construction anticipated to be complete in January 2024.
C12	Heartwood Hill Embankment Restoration 1M450	State Route: 236 PM: 5.4	Restore Embankment with a Retaining Wall	February 2023 – December 2024	C Cap: \$2.5 million Total: \$4.9 million SHOPP- Major Damage	Doug Hessing	GORDON N. BALL, INC	Expect one-way traffic control during construction.



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Please continue to the next page for Projects in Development



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Projects in DEVELOPMENT								
	Project Name / EA ID	State Route / Post Mile (PM)	Description	Construction Target (Contract Approval to Contract Acceptance)	Construction Capital Cost, Total Project Cost, Fund Source	Project Manager	Phase (PID, PA&ED, PS&E, RW, Construction)	Comments & Updates to Commissioners
D1	Broadband Middle-Mile Network 1Q020	State Route: 1 & 17 PM: From SR-1 at Mission St to SR-17 at the Santa Clara County Line	Install broadband middle-mile fiber lines into the shoulder and/or outside lane when the shoulder is unable to fully accommodate the work. Construct a fiber hub location.	Winter 2023/24 – Summer 2025	California Department of Technology project & funds Caltrans assistance with implementation	Genaro Diaz	PS&E/RW	Much of this project is still fluid as it is based on directive and funds from the Office of the Governor. This project is planned to install conduit & fiber lines in the roadway shoulder or outer lane. A construction contract is anticipated to be awarded and approved by early summer 2024.
D2	Drainage Improvements 1K640	State Route: 1 PM: MON SR-1 PM 101.53 to SCR County Line / SCR PM 0 to R7.7 From 0.5 miles south of the Santa Cruz / Monterey County Line to 0.2 miles north of Larkin Valley Rd	Culvert repairs, improved lighting, new traffic monitoring systems, and construct maintenance vehicle pullouts.	Fall 2024 – Spring 2027	C Cap: \$5.9 million Total: \$12 million SHOPP- Drainage	Madilyn Jacobsen	PS&E/RW	The project completed the environmental phase (PA&ED) at the end of January 2023, and has begun its Plans, Specifications, & Estimates (PS&E) phase in February 2023. Project team held the 95% Constructability Review meeting on October 2, 2023.



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Projects in DEVELOPMENT								
	Project Name / EA ID	State Route / Post Mile (PM)	Description	Construction Target (Contract Approval to Contract Acceptance)	Construction Capital Cost, Total Project Cost, Fund Source	Project Manager	Phase (PID, PA&ED, PS&E, RW, Construction)	Comments & Updates to Commissioners
D3	Inside Shoulder Widening 1P180	State Route: 1 PM: R5 to 8.2	Widen existing paved inside shoulder to improve vehicle drift recovery	Winter 2024-25 – Summer 2025	C Cap: \$4.5 million Total: \$8 million 010 Safety Funds	Chad Stoehr	RS&E/RW	The project has moved to the design and right of way phases (PS&E & RW). 60% design has been received, 60% constructability review took place in early November 2023.
D4	Freedom to State Aux Lanes 0C734	State Route: 1 PM: 8.1 to 10.7	Construct auxiliary lanes between State Park Dr and Freedom Blvd at ramps. Construct bus-on-shoulder facilities, bridge replacements, and the Class 1 Rail Trail	Summer 2025 – Winter 2031-32	C Cap: \$165 million Total: \$221 million SCCRTC Project-Caltrans Lead for PA&ED	Madilyn Jacobsen	PA&ED	Circulation on the Draft Environmental Document concluded in June 2023 and the team is working towards the Final Environmental Clearance, anticipated in late 2023.
D5	Roadside Safety 1J962	State Route: 1 PM: 8.20 to 26 From 0.5 miles north of Larkin Valley Rd to Laguna Rd (North)	Drainage System Restoration; Paving at 40 ramps; Install lighting at interchanges and Install Transportation Management System (TMS) elements	Winter 2026-27 – Summer 2027	C Cap: \$9.9 million Total: \$19.3 million SHOPP- Drainage	Chad Stoehr	PS&E	This project completed the PA&ED phase in February 2023 and is in the PS&E (Design) Phase.



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Projects in DEVELOPMENT								
	Project Name / EA ID	State Route / Post Mile (PM)	Description	Construction Target (Contract Approval to Contract Acceptance)	Construction Capital Cost, Total Project Cost, Fund Source	Project Manager	Phase (PID, PA&ED, PS&E, RW, Construction)	Comments & Updates to Commissioners
D6	SR 1/9 Junction Lighting Project 1Q250	State Route: 1 PM: 17.46 to 17.66	Construct continuous lighting approaching the junction of SR 1 with SR 9 to improve intersection illuminance and uniformity and to enhance motorist and pedestrian safety.	Winter 2025-26 – Winter 2026-27	C Cap: \$1.6 million Total: \$3.5 million 010 Safety Funds	Chad Stoehr	PS&E/RW	This project completed the PA&ED phase in June 2023 and is beginning the PS&E (Design) Phase.
D7	Santa Cruz CAPM 1M110	State Route: 1 PM: 17.5 to 20.2 In & near the City of Santa Cruz from 0.06 miles south of SR-1/9 Junction to 0.09 miles north of the Mission St intersection	Grinding/ paving 2.7 miles of pavement, upgrading up to 89 curb ramps, guard rail upgrade, sign panel upgrade, loop detector replacement; enhanced crosswalks; pedestrian refuge islands; 2 new bus stop locations.	Fall 2026 – Fall 2027	C Cap: \$9.9 million Total: \$16.8 million SHOPP-Pavement IJA Supplement	Madilyn Jacobsen	PA&ED	Environmental Clearance is anticipated in Spring 2024. The Community Engagement Plan is in development. Caltrans will host a hybrid public meeting on December 7, 2023, in Santa Cruz regarding this project.



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	Project Name / EA ID	State Route / Post Mile (PM)	Description	Construction Target (Contract Approval to Contract Acceptance)	Construction Capital Cost, Total Project Cost, Fund Source	Project Manager	Phase (PID, PA&ED, PS&E, RW, Construction)	Comments & Updates to Commissioners
D8	SR-9 South CAPM 1K890	State Route: 9 PM: 0.046 to 7.5 From 0.5 miles south of Irwin Way to 150 feet south of El Solyd Heights Dr	Pavement Preservation, Drainage, TMS, ADA, Sign Panel replacement and Stormwater Mitigation elements in Santa Cruz County on Route 9.	Spring 2027 – Summer 2029	C Cap: \$14.7 million Total: \$25 million SHOPP-Pavement Local Contribution pending coop agreement	Doug Hessing	PA&ED	Long lead project on schedule. Survey teams are processing their data. Environmental studies are ongoing. Caltrans and RTC are continuing discussions for adding scope to the project that would be funded by RTC's Measure D earmark funds to meet local priorities listed in corridor planning documents.
D9	Felton Safety Improvements 1M400	State Route: 9 PM: 6.3 to 7.2 From Kirby St To the San Lorenzo Valley High School signaled intersection	Construct Accessible Pedestrian Path	Spring 2025 – Summer 2027	C Cap: \$5.8 million Total: \$17.6 million 010 Safety Funds	Doug Hessing	PS&E/RW	The project has reached the "60% Design" milestone and is now working towards the "95% Design" milestone, anticipated in Spring 2024.



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Projects in DEVELOPMENT								
	Project Name / EA ID	State Route / Post Mile (PM)	Description	Construction Target (Contract Approval to Contract Acceptance)	Construction Capital Cost, Total Project Cost, Fund Source	Project Manager	Phase (PID, PA&ED, PS&E, RW, Construction)	Comments & Updates to Commissioners
D10	Upper Drainage & Erosion Control Improvements 1G950	State Route: 9 PM: 8.5 to 25.5 In Boulder Creek from Holiday Ln, just south of Ben Lomond, to 4.7 miles north of the SR 236/9 Junction	Upgrade drainage and erosion control	Summer 2024 – Summer 2025	C Cap: \$7.2 million Total: \$14.4 million SHOPP- Sustainability / Climate Change	Chad Stoehr	PS&E/RW	The project continues in the Design and Right of Way phase. Project schedule has been delayed due to re-design, Right of Way, and permitting issues. The project is anticipated to reach the milestone, "Ready to List", in late December 2023.
D11	San Lorenzo River Bridge & Kings Creek Bridge Replacement 1H470	State Route: 9 PM: 13.6 & 15.5 Near Boulder Creek, at the San Lorenzo River Bridge and at Kings Creek Bridge	Replace two bridges on State Route 9	Spring 2024 – Spring 2027	C Cap: \$14.7 million Total: \$25.9 million SHOPP- Bridge	Doug Hessing	PS&E/RW	The project is in the Right of Way phase. Work includes utility relocation coordination, associated easement requirements, and tree trimming, removals, & mitigations as related and necessary for the larger bridge structures.



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Projects in DEVELOPMENT								
	Project Name / EA ID	State Route / Post Mile (PM)	Description	Construction Target (Contract Approval to Contract Acceptance)	Construction Capital Cost, Total Project Cost, Fund Source	Project Manager	Phase (PID, PA&ED, PS&E, RW, Construction)	Comments & Updates to Commissioners
D12	SR-9 North CAPM 1K900	State Route: 9 PM: 18.89 to 27.09 From 0.4 miles south of Saratoga Toll Rd to the Santa Cruz/San Mateo County Line	Pavement preservation strategies including but not limited to dig-outs, profile grinding, overlay, placing shoulder backing and dike. Reconstruct guardrail, rehabilitate or replace 6 culvert and replace 67 sign panels	Summer 2026 – Summer 2028	C Cap: \$7.5 million Total: \$12.8 million SHOPP-Pavement	Doug Hessing	PA&ED	PA&ED phase continues. Survey and environmental studies are ongoing.
D13	SR-17 Drainage Improvements 1K670	State Route: 17 PM: 0 to 12.5 At various locations within the project limits	Stormwater mitigation by replacing and restoring culverts and drainage systems	Fall 2027 – Fall 2029	C Cap: \$4.6 million Total: \$9.5 million SHOPP-Sustainability / Climate Change	Madilyn Jacobsen	PA&ED	Circulation of the Draft Environmental Document ended on November 13, 2023. The environmental phase is anticipated to be completed in January 2024.



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Projects in DEVELOPMENT								
	Project Name / EA ID	State Route / Post Mile (PM)	Description	Construction Target (Contract Approval to Contract Acceptance)	Construction Capital Cost, Total Project Cost, Fund Source	Project Manager	Phase (PID, PA&ED, PS&E, RW, Construction)	Comments & Updates to Commissioners
D14	Replace Damaged Bridge Girder 1P280	State Route: 17 PM: 17.02 SR-17 northbound at the interchange bridge of SR-1 over SR-17.	Replace damaged bridge girder	Winter 2023-24 – Spring 2024	C Cap: \$1.25 million Total: \$3.8 million Minor A Program-Bridge Health	Chad Stoehr	PS&E/RW	Construction work may affect one or more lanes of traffic on both Hwy. 17 and on Hwy 1. This project has achieved the milestone "Ready to List" on September 22, 2023 and is anticipated to have a construction contract approved by March 2024.
D15	SR-129 CAPM 1J830	State Route: 129 PM: 0.0 to 0.56 In and neat Watsonville from the SR 1/129 junction to Salsipuedes Creek Bridge	Pavement Preservation, Lighting, Sign Panel Replacement and TMS Elements improvements	Winter 2024-25 – Fall 2025	C Cap: \$8.4 million Total: \$17.1 million SHOPP-Pavement	Madilyn Jacobsen	PS&E/RW	This project reached 95% Design in August 2023 and the 95% Constructability Review meeting was held September 28, 2023.



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D16	SR-152 Rehabilitation Project 1P110	State Route: 152 PM: T0.31 to 4.14 In and near Watsonville, from the SR-1/152 junction to 0.5 miles east of Carlton Rd	Preserve pavement, rehabilitate or replace Salsipuedes Creek Bridge, replace culverts, rehabilitate traffic signals, upgrade curb ramps, reconstruct guardrail, replace sign panels, and complete streets elements including road diet, bike lanes, and curb extensions in various locations	Long-lead: 2031 – 2033	C Cap: \$28.3 million Total: \$44.7 million SHOPP-Complete Streets; Pavement	Madilyn Jacobsen	PID Complete-Candidate	The Project Initiation Document is complete for this project. This project is anticipated to be programmed into the 2024 SHOPP in Spring 2024.
D17	Downtown Watsonville Pedestrian Safety Project 1Q150	State Route: 152 PM: T2.45 to T2.929 In Watsonville, between Freedom Blvd & Beck St	Construct curb extensions & high visibility crosswalks to enhance pedestrian safety	Winter 2026-27 – Summer 2029	C Cap: \$4.6 million Total: \$10.1 million 010 Safety Fund	Madilyn Jacobsen	PA&ED	The Project Initiation Report (PIR) was signed in March 2023. The PID was amended into the 2022 SHOPP cycle in May 2023. Preliminary design and environmental work have begun.



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Please continue to the next page for Highway Maintenance (HM) Program pavement projects.



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Highway Maintenance (HM) Program Pavement Projects

HM Program is purely maintenance based and generally does not provide an opportunity for enhancing the State Highway System. This section is for informational purposes only. HM pavement projects are developed the first year and generally go to construction by the end of the second year. Construction activities are shorter-lived than typical Caltrans projects but announced via the same systems of News Releases.

	Project EA ID	State Route / Post Mile (PM)	Fiscal Year Listed (Design Year)	Construction Timeframe	Pavement Strategy to be Used	Communications
HM1	1Q480	State Route: 1 PM: R5 to 10.2 From 1 mile north of Buena Vista Dr's overcrossing of Hwy. 1 to just south of the northern rail overcrossing of Hwy. 1 in Aptos, CA	2023-24	Spring/Summer 2024	0.10' RBWC-G	Please see News Releases and Lane Closure Reporting System for any construction activities that may impact travelers.
HM2	1P730	State Route: 9 PM: 7.5 to 10.2 From just south of El Solyo Heights Dr to just north of Middle Dr	2023-24	Spring/Summer 2024	0.10' Cold Plane and RHMA-G	Please see News Releases and Lane Closure Reporting System for any construction activities that may impact travelers.



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ACRONYMS USED IN THIS REPORT:

ADA	Americans with Disabilities Act
CC	Coastal Commission
CCA	Construction Contract Acceptance
CEQA	California Environmental Quality Act
CMAQ	Congestion Mitigation Air Quality
CMIA	Corridor Mobility Improvement Account
CTC	California Transportation Commission
ED	Environmental Document
EIR	Environmental Impact Report
HFST	High Friction Surface Treatment
PM	Postmile
RTL	Ready to List

SB1	Senate Bill 1, the Road Repair and Accountability Act of 2017
SCL	Santa Clara (County)
SCR	Santa Cruz (City or County)
SHOPP	State Highway Operation and Protection Program
SR	State Route
STIP	State Transportation Improvement Program
TMS	Traffic Management System

Project Phases

PID	Project Initiation Document
PA&ED	Project Approval and Environmental Document
PS&E	Plans, Specifications, and Estimates
RW	Right of Way
CON	Construction, as a phase title



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-Resources-

Communication:

For General Caltrans' Inquiries, or to be added to the Santa Cruz County News Release Distribution List:

Kevin Drabinski, Public Information Officer
Kevin.Drabinski@dot.ca.gov

For Region Specific Questions:

Paul Guirguis, Regional Planning Liaison – Santa Cruz County
Paul.Guirguis@dot.ca.gov

For Project Specific Questions or Partnering Opportunities:

Please reach out to the Project Manager listed, or to the Regional Planner above.

Requests:

To notify Caltrans of specific concerns regarding current roadway or facility conditions, please submit a customer service request through the following online portal: <https://csr.dot.ca.gov/>

Examples of Customer Service Requests:

Any of the following on the State's highway system:

- Streetlight issues
- Plant over-growth
- Damaged roadway
- Fallen trees on the roadway
- Other maintenance issues

For less specific concerns, please reach out to the Public Information Officer to be directed to the appropriate respondent



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Online Resources:

Caltrans CCTV Camera Map: <https://cwwp2.dot.ca.gov/vm/iframemap.htm>

- Allows the public to see current conditions along the State Highway System

Caltrans Active Transportation Plans & Webmaps: <https://dot.ca.gov/programs/transportation-planning/division-of-transportation-planning/active-transportation-and-complete-streets/caltrans-active-transportation-plans/>

- We are District 5
- Shows existing conditions of bicycle and pedestrian facilities along the State Highway System
- Includes prioritized segments and locations of bicycle and pedestrian needs

The Caltrans District 5 Office of Local Assistance: <https://dot.ca.gov/programs/local-assistance/>

- Includes links to many Federal and State funding opportunities
- Can help guide interested folks through the above-mentioned program requirements

The Official Caltrans District 5 Webpage: <https://dot.ca.gov/caltrans-near-me/district-5>

Mobile App/Caltrans Website: "Caltrans QuickMap"

- Available for free in the Apple App Store and Google Play Store
- Provides realtime conditions for the State Highway System
- Desktop Format: <https://quickmap.dot.ca.gov/>

Caltrans Lane Closures Reporting System: <https://lcswebreports.dot.ca.gov/>

- Provides a 7-day look-ahead for planned lane closures
- Does not include unanticipated emergency closures (see Quickmaps for in-the-moment roadway conditions)



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PROJECT INFORMATION

PURPOSE

To extend the pavement life 10+ years, provide ADA compliant curb ramp access, and enhance the transportation network for pedestrians, cyclists, and users of public transit.

LOCATION

On Route 1 (Cabrillo Highway) through the city of Santa Cruz south of Route 9 Junction to north of the Shaffer Road (Mission) Intersection.



WORK

Grinding and paving 8.3 miles of pavement
 • Upgrading up to 91 curb ramps • Guard rail and sign panel upgrades • Improvements for cyclists, pedestrians, and users of public transit.

Caltrans District 5 invites you to attend The
SANTA CRUZ 'ROUTE 1' CAPM

OPEN HOUSE

Tuesday, December 7th, 2023
 5:30 PM-7:30 PM
 Police Community Room
 155 Center Street Santa Cruz, Ca, 95060

OPEN HOUSE TOPICS

- Environmental studies and documents
- Noise and noise reduction during construction
- Aesthetic Effects
- Biological Effects
- Coastal Zone compliance
- Environmental Documents for Public Comment

-----Can't Attend in Person? Join us Virtually!-----

MEETING LINK
<https://cadot.webex.com/cadot/j.php?TID=ene8e02133bb606422cd9bec5149307f29d>

MEETING NUMBER
 2481 458 6597

MEETING PASSWORD
 missionstreet

JOIN BY PHONE
 +1-408-418-9388 access code: 24814586597

Project Contact: Maddyn Jacobson at (408) 835-6329 or Maddyn.jacobson@dot.ca.gov
 CEQA Comments: Lara Bettana at lara.bettana@dot.ca.gov



Public Hearing: Noticed for no earlier than 9:45 AM

Revised staff report with updated staff recommendations shown in underline and strikethrough format

AGENDA: December 7, 2023

TO: Regional Transportation Commission (RTC)
FROM: Amy Naranjo, Transportation Planner
RE: Adoption of the 2023 Consolidated Grants Program, Senate Bill (SB) 125 Transit Funding Grants Program and Regional Transportation Improvement Program

RECOMMENDATIONS

Staff recommends that the Regional Transportation Commission (RTC):

1. Consider recommendations and input for programming regional shares of approximately \$61.3 million from various state and federal funding programs (Attachment 2) from staff and the RTC's Bicycle Committee (BAC), Elderly and Disabled Transportation Advisory Committee (E&DTAC), Interagency Technical Advisory Committee (ITAC), and the new Transportation Equity Workgroup.
 2. Hold a public hearing to receive comments on proposed projects and consider any written comments received (Attachment 4); and
 3. Adopt a resolution (Attachment 1):
 - a. Approving projects to receive the region's anticipated formula shares of state and federal funds (Exhibit A/Attachment 2);
 - b. Approving amendments to previously programmed projects, as requested by project sponsors, to reflect current project scopes, costs and schedules (Exhibit B/Attachment 3);
 - c. Adopting the 2024 Regional Transportation Improvement Program (RTIP) for State Transportation Improvement Program (STIP)-funded projects;
 - d. Requesting that the California Transportation Commission (CTC) and Association of Monterey Bay Area Governments (AMBAG) incorporate project funding and amendments into the 2024 State Transportation Improvement Program (STIP) and the Metropolitan Transportation Improvement Program (MTIP), as applicable.
-

BACKGROUND

As the state-designated Regional Transportation Planning Agency (RTPA) for Santa Cruz County, the Santa Cruz County Regional Transportation Commission (RTC) is responsible for selecting projects to receive certain state and federal funds. The RTC selects projects to receive funds after evaluating applications and the benefits of proposed projects, review by the RTC's advisory committees, and a public hearing. Depending on the funding source, projects are programmed in the RTC's Regional Transportation Improvement Program (RTIP) and/or included in the RTC budget.

This summer, the RTC issued a consolidated call for projects for \$26.6 Million, including funds from the:

- Surface Transportation Block Grant Program/Regional Surface Transportation Program Exchange (STBG/RSTPX) - \$17.4 Million
- State Transportation Improvement Program (STIP) - \$8.6 Million
- SB1 Local Partnership Program-formula (LPP-f) - \$629 Thousand

This year, the RTC is additionally tasked with programming \$34.7 million in one-time formula funds which are specifically designated for transit capital and operations projects through the SB125 Transit and Intercity Rail Capital Program (TIRCP) and the Zero Emission Transit Capital Program (ZETCP).

- Transit and Intercity Rail Capital Program (TIRCP) - \$27.6 Million
- Zero Emission Transit Capital Program (ZETCP) - \$7.1 Million

In total, approximately \$61.3 million is available for programming this cycle. Applications were due on October 25, 2023.

Collectively these funds can be used on a wide range of highway, local road, bridge, transit, rail, bicycle, and pedestrian transportation projects and programs that advance regional, state, and federal priorities and performance metrics. While some STBG/RSTPX, LPP-f, TIRCP, and ZETCP funds are available for use beginning in this fiscal year (FY2023/24), STIP funds are programmed over 5 years and might not be available until FY26/27-27/28, since most of the new statewide capacity is in the last two years of the 2024 STIP.

By combining multiple funding sources into a single call for projects, the RTC can create a more comprehensive investment plan. This approach streamlines the process, reducing the workload for RTC, local agency, Caltrans, and CTC personnel. Additionally, it provides the flexibility to allocate funds with stricter CTC or federal requirements to larger projects or agencies better positioned to meet those requirements.

Projects chosen by the RTC for STIP funding require approval from the California Transportation Commission (CTC). The CTC also decides in which

year STIP funds will be allocated, considering proposals from agencies across the state. The RTC must submit its list of projects for STIP funding to the CTC by December 15, 2023. The CTC is scheduled to review and adopt the 2024 STIP on March 21-22, 2024. Projects that are considered regionally significant, could affect air quality, or are receiving federal funds must also be included in the Federal/Metropolitan Transportation Improvement Program, which is prepared by the Association of Monterey Bay Area Governments (AMBAG).

DISCUSSION

Project sponsors submitted 23 applications requesting over \$95 million. A summary of the projects and staff recommendations for grant awards can be found in [Exhibit A/Attachment 2](#). Project applications are available on the [RTC website](#), including a [map](#) of project locations.

Project Evaluation

At its August 2023 meeting, the RTC approved [criteria to evaluate projects](#), as required by state and federal guidance. A performance-based approach to transportation planning and programming aims to ensure the most efficient investment of transportation funds, support improved decision-making, and increase accountability and transparency.

The metrics used to evaluate projects this cycle align with regional, state, and federal goals in the areas of **safety, infrastructure condition, system performance, sustainability, resiliency, equity, and public health**.

Consistent with the RTC's approval in August, staff also assessed the potential for projects to leverage additional grants using these RTC-discretionary funds and considered whether projects were ineligible for any other funding sources.

Recommendations

While all the projects submitted for consideration are consistent with RTC approved metrics for improving the multimodal Santa Cruz County transportation system; given limited funds, it is not possible to fully fund all the projects. The staff recommendation is designed to address a variety of RTC funding priorities including maintenance of existing transportation infrastructure, services and access; fill gaps in the existing bicycle and pedestrian network; improve safety; reduce the number of miles driven and associated emissions; promote equitable distribution of benefits; and promote a multimodal transportation system.

Given that available funding is insufficient to fully fund all of the proposed projects, staff, the Bicycle Committee, Elderly and Disabled Transportation Advisory Committee (E&D TAC) and Interagency Technical Advisory Committee (ITAC) recommend partial funding for a number of projects. For projects recommended for partial funding, project sponsors may reduce the project

scope and implement a portion of the project, increase local or other funds committed to the project, or work to secure other grants for the project.

Staff recommends that the RTC hold a public hearing and consider input from the community on proposed projects, consider staff and advisory committee recommendations, and adopt a resolution ([Attachment 1](#)) approving projects to receive anticipated state and federal funds ([Exhibit A/Attachment 2](#)), adopting the 2024 Regional Transportation Improvement Program (RTIP), and amending previously programmed projects ([Exhibit B/Attachment 3](#)).

Committee Input

The RTC's Bicycle Advisory Committee, Elderly and Disabled Transportation Advisory Committee (E&D TAC), Interagency Technical Advisory Committee (ITAC), and new Transportation Equity Workgroup considered projects and preliminary staff recommendations at their November 2023 meetings. Staff provided preliminary recommendations prior to all RTC's advisory committee meetings. Committee recommendations are reflected in [Exhibit A/Attachment 2](#). Staff considered input from committees and project sponsors when developing the final staff recommendations, including funding conditions shown in bold.

The Bicycle Advisory Committee (BAC) recommends that the RTC prioritize projects that incorporate Complete Streets elements and suggested that project sponsors be required to incorporate these elements where feasible ([Attachment 4](#)). For example, Bicycle Committee members suggested that shared lane markings (sharrows) or bike signage such as "bikes may use full lanes" or "pass bicycle 3ft min" be incorporated into pavement rehabilitation projects where installing separated bike lanes is not feasible.

The E&DTAC asked RTC staff to revisit their recommendations for funding and recommends that the RTC increase funding for public transit and reduce funding for pavement rehabilitation projects. A more transit-focused distribution of RTC discretionary funds is reflected in Scenario D.

The ITAC, with only SC METRO voting in opposition, recommends the preliminary staff recommendations.

At committee meetings, Santa Cruz METRO staff expressed concerns regarding the preliminary staff recommendations. METRO requested that the Rapid Corridors project and RTC's ZE Passenger Rail project be funded from the RTC discretionary pot, rather than with SB 125 transit funds. In later meetings with RTC staff, METRO staff communicated that at least \$30.4 million of the SB125 funds be programmed to METRO transit operations, leaving \$4 million in SB125 for the RTC's ZE Passenger Rail Project and at least \$4 million from the Consolidate Grants funds be programmed to their Rapid Corridors Project to

implement the transit signal preemption portion of the project to help make the Reimagine Metro service successful. After the initial staff report for this item was published, METRO staff communicated to RTC staff that SC METRO could implement its projects with \$2 million less in funding. Therefore, RTC staff revised its staff recommendation as shown below and as shown in Attachment 2.

The new Transportation Equity Workgroup also received a presentation on the preliminary staff recommendations at its November 27, 2023, meeting. Suggestions from workgroup members included that the RTC evaluate how projects benefit historically underserved, marginalized, and disadvantaged communities and address systemic racism; and use funds to reduce collisions in low-income and minority communities, increase transit service and access, reduce transit travel times, and add shade at bus stops to provide protection during heat waves.

Revised Staff Recommendation

The staff recommendation modifies the transit portion of the RTC staff preliminary/ITAC recommendation. Designated as Scenario A, staff's recommendation directs ~~\$3028.4~~ million in SB125 transit funds to SC METRO operations for their Reimagine METRO service and recommends \$4 million in SB125 funds for SC METRO's Rapid Corridors Project and ~~no~~ \$2 million in SB125 funds to RTC's Zero Emissions Passenger Rail & Trail project.

The remainder of SC METRO's Rapid Corridors Project can be included in the RTC's SB1 Cycle 4 application to the CTC. Based on RTC's Cycle 3 application performing very well in the last round of funding, RTC is in a very good position to secure funding in the next round with a more robust transit component and the completion of the Highway/Rail Trail EIR (State Park to Freedom). The timing of the funds is consistent with SC METRO's needs for the remainder of the project.

For the Zero Emission Passenger Rail and Trail Project, RTC staff plans to apply for State Rail Assistance (SRA) program competitive funds in 2024 to complete the project's environmental documents, with the \$2 million in SB125 and Measure D funds serving as a match. It is not anticipated that the RTC will secure all of the remaining funds needed for completion of the environmental documents EIR from the SRA program, but a strong application with a healthy match and strong community wide support will help ensure that the RTC secures the maximum possible amount, with the remainder funded with Measure D Rail and Coastal Rail Trail category funds. RTC staff will also investigate and work to secure funds from other potential state and federal sources to minimize the amount of Measure D funds on the project. Due to ~~Depending on how much outside funding the RTC is able to secure for the project and Measure D~~ cash flow availability ~~in the Measure D Rail funds, it is~~

~~likely that~~ financing ~~may~~will be needed to provide these Measure D matching funds.

Other Options – Modify Funding Amounts or Reserve Funds (Scenarios)

Based on input received from the RTC's advisory committees and project sponsors, RTC staff developed other potential funding scenarios for the RTC's consideration shown in Exhibit B/Attachment 2:

- Scenario B – Staff preliminary/ITAC recommendation – partial to full funding for all applications
- Scenario C – more complete streets focus / removes projects without complete streets elements – based on Bicycle Committee recommendation.
- Scenario D – more transit funding / removes projects without complete streets elements and reduces funding for road projects – based on E&D TAC recommendation.

The RTC board has the authority to approve funding amounts that differ from the recommendations made by staff and/or RTC committees. While all project sponsors requested more funding than the available amount, they acknowledged the limited funding and all but METRO indicated that they would be able to implement or reduce the scope of projects with reduced funding amounts.

The RTC board may also choose to withhold a portion of the anticipated funds during this programming cycle, reserving these funds for future programming to priority projects or to address potential cost increases for previously approved projects.

Amendments to Previously Approved Projects

In addition to programming anticipated new funds, staff recommends amending the Soquel-San Jose Rd/Porter St - Road Resurfacing & Multimodal Improvements project, which was previously programmed in 2021. These changes, as summarized in Exhibit B/Attachment 3, are contingent upon the RTC's approval for partial funding of the Highway 17 Corridors Resurfacing project. The project sponsor has indicated that if partial funding is granted, they would incorporate the new funds into the existing Soquel-San Jose project (CO 92) and exclude Branciforte from the project scope.

Public Hearing

A public hearing has been scheduled for 9:45 a.m. to receive public input on the projects proposed for funding. Public notices have been posted in major newspapers and a news release on the hearing was sent to local media and

interested parties. Written comments received as of 9:00 a.m. on December 6, 2023 will be included with Attachment 4.

Next Steps

As has historically been done, staff is working with project sponsors to determine the best funding source for each project ("color of funds"), taking into consideration project schedules, funding deadlines, potential risks to delivery, and the ability and capacity of agencies to meet requirements for each source.

Approved projects are programmed in the RTC's Regional Transportation Improvement Program (RTIP) and/or RTC budget. If projects add travel lanes, might impact air quality conformity, or are programmed to receive federal funds, they are also amended into the Federal/Metropolitan Transportation Improvement Program (MTIP) (prepared by the Association of Monterey Bay Area Governments (AMBAG)). Projects designated to receive State Transportation Improvement Program (STIP) funds are subject to concurrence from the California Transportation Commission (CTC). The RTC's recommendations for STIP funds are due to the CTC on December 15, 2023, with CTC action on the STIP scheduled for March 21-22, 2024.

SUMMARY

The RTC is responsible for selecting projects to receive certain state, federal, regional and local funds. Approximately \$26.6 million in State Transportation Improvement Program (STIP), Surface Transportation Block Grant Program/Regional Surface Transportation Program Exchange (STBG/RSTPX), and SB1 Local Partnership Program (LPP) funds are currently available for programming to projects in Santa Cruz County and another \$34.7 million in Transit and Intercity Rail Capital Program (TIRCP) and Zero Emission Transit Capital Program (ZETCP) funds are available for transit capital and operations projects. After holding a public hearing and considering input from RTC advisory committees and the public, staff recommends that the RTC adopt the 2023 Consolidated Grant Program and 2024 Regional Transportation Improvement Program (RTIP), approving projects to receive the region's anticipated formula shares of these funds, as shown in Attachment 2, and amending information for previously programmed projects as summarized in Attachment 3.

ATTACHMENTS

1. Resolution
2. Summary of Applications and Staff Recommendations with Options Based on Committees' Recommendations
3. Amendments to Previously Approved Projects

4. Written Comments Received (any comments received by 9:00am on December 6th will be posted online prior to the meeting).

RESOLUTION NO.

Adopted by the Santa Cruz County Regional Transportation Commission
on the date of December 7, 2023
on the motion of Commissioner
duly seconded by Commissioner

A RESOLUTION ADOPTING THE 2023 CONSOLIDATED GRANTS PROGRAM, THE SENATE BILL 125 TRANSIT GRANTS PROGRAM AND 2024 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM TO PROGRAM REGIONAL SHARES OF STATE AND FEDERAL FUNDS AND AMEND PROJECT LISTINGS FOR PREVIOUSLY PROGRAMMED PROJECTS

WHEREAS, the Santa Cruz County Regional Transportation Commission (RTC) is responsible for selecting projects to receive the region's formula shares of certain state and federal funds, including:

- Approximately \$17.4 million Surface Transportation Block Grant Program/Regional Surface Transportation Program Exchange (STBG/RSTPX) funds through FY2025/26;
- Approximately \$8.6 million State Transportation Improvement Program (STIP) funds through FY2028/29;
- Approximately \$629 thousand SB-1 Local Partnership Program (LPP) funds through FY2024/25;
- Approximately \$27.6 million of Transit and Intercity Rail Capital Program (TIRCP) funds through FY2024/25; and
- Approximately \$7.1 million of Zero Emission Transit Capital Program (ZETCP) funds through FY2026/27.

WHEREAS, the RTC must prepare and adopt a Regional Transportation Improvement Program (RTIP) for submittal to the California Transportation Commission by December 15, 2023 in order for projects to be considered for the 2024 State Transportation Improvement Program (STIP);

WHEREAS, the RTC prepared the 2024 Regional Transportation Improvement Program consistent with the Santa Cruz County Regional Transportation Plan (RTP), the Association of Monterey Bay Area Governments' (AMBAG) Metropolitan Transportation Plan/Sustainable Communities Strategies (MTP/SCS), state law (including SB 45), California Transportation Commission (CTC) and Caltrans guidelines, and in consultation and cooperation with local project sponsors and the California Department of Transportation (Caltrans) District 5;

WHEREAS, the RTC is responsible for assuring that the regional shares of funds are programmed and expended in accordance with CTC, CalSTA, Caltrans, and federal guidelines;

WHEREAS, the RTC evaluated the benefits of projects proposed for funding based on regional, state, and federal goals, performance measures and evaluation criteria and in consultation with the RTC's advisory committees, and in consideration of public comments;

THEREFORE, BE IT RESOLVED BY THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION:

1. The 2023 Consolidated Grants program, SB 125 Transit Grants Program and 2024 Regional Transportation Improvement Program for Santa Cruz County are hereby adopted to:
 - a. Program Santa Cruz County's regional target of 2024 State Transportation Improvement Program (STIP), Surface Transportation Block Grant/Regional Surface Transportation Program Exchange (STBG/RSTPX), SB1 Local Partnership Program (LPP), SB125 Transit and Intercity Rail Capital Program (TIRCP) and Zero Emission Transit Capital Program (ZETCP) funds to projects, as shown in Exhibit A (Attachment 2); and
 - b. Amend project listings for previously programmed projects to reflect the most current project scope, funding, and schedule information, as shown in Exhibit B (Attachment 3).
2. The RTC's FY23/24 Budget is hereby amended to reflect funds that flow through or to the RTC.
3. RTC staff is hereby authorized to work with projects sponsors to determine the most appropriate funding source to designate to approved projects, to submit and execute documents required by the California Transportation Commission (CTC) and/or Caltrans, and or CalSTA which may be necessary to obligate, or otherwise secure funds programmed by the RTC.
4. The California Transportation Commission is hereby requested to incorporate projects and amendments into the 2024 State Transportation Improvement Program (STIP) and Local Partnership Program, and the Association of Monterey Bay Area Governments is hereby requested to incorporate these actions into the Metropolitan Transportation Improvement Program (MTIP), as applicable.

5. Project sponsors are required to comply with all conditions and requirements set forth by applicable state and/or federal statutes, regulations, procedures, and guidelines.
6. Any project cost savings shall be made available for programming in future competitive grant cycles.
7. Project sponsors shall obtain RTC concurrence in allocation, extension, amendment, or other requests for proposed STIP, LPP, TIRCP, and ZETCP funds prior to submittal of such requests to Caltrans, CalSTA or the CTC. Concurrences will generally be handled administratively by RTC staff, though major project scope, funding, or other changes shall be subject to RTC board action.
8. Prior to final design, projects with bicycle, pedestrian, and/or transit components shall undergo review by the RTC's Bicycle Committee and/or Elderly and Disabled Transportation Advisory Committee (E&D TAC) and project sponsors shall incorporate Complete Streets components where feasible and/or appropriate.

AYES: COMMISSIONERS

NOES: COMMISSIONERS

Manu Koenig, Chair

ATTEST:

Luis Mendez, Secretary

Exhibit A: Project List

Exhibit B: Amendments to Previously Programmed Projects

Distribution: RTC Programming & Fiscal, Project Sponsors, Caltrans, AMBAG, California Transportation Commission (CTC)

Staff Recommendations with Options Based on Committees' Recommendations
Attachment 2

Agency	Project Name	Funds Requested	Revised 12.4.23 Staff Recommendation		Prelim/ITAC Preference	Complete Streets Focus	Transit Focus
			Option A		Option B	Option C	Option D
Capitola	41st Avenue Pavement Rehabilitation and Multimodal Improvements (41st Ave-Gross Rd)	\$2,000,000		\$1,000,000	\$1,000,000	\$1,163,000	\$1,000,000
County of SC	Corralitos Corridor Resurfacing (Amesti Rd & Corralitos Rd)	\$2,125,000		\$1,500,000	\$1,500,000	\$2,125,000	\$1,544,000
	Emergency Routes Phase 2 Resurfacing	\$4,522,000		\$3,200,000	\$3,200,000	\$0	\$0
	Glen Arbor Road Sidewalk	\$3,632,243		\$2,100,000	\$2,100,000	\$3,632,000	\$2,100,000
	Green Valley Road Multi-Use Path	\$3,000,000		\$2,000,000	\$2,000,000	\$3,000,000	\$2,000,000
	Highway 17 Corridors Resurfacing	\$3,724,000		\$1,500,000	\$1,500,000	\$3,724,000	\$1,500,000
	Intercounty Routes Resurfacing	\$2,044,000		\$2,044,000	\$2,044,000	\$0	\$0
	Rio Del Mar Resurfacing	\$885,000		\$300,000	\$300,000	\$0	\$0
	Robertson Street and Soquel Drive Signalization	\$1,595,536		\$1,595,536	\$1,595,536	\$1,595,536	\$1,595,536
Ecology Action	Youth SRTS Bike/Pedestrian Education	\$310,870		\$300,000	\$300,000	\$300,000	\$300,000
Santa Cruz	Bay Corridor Design	\$399,000		\$399,000	\$399,000	\$399,000	\$399,000
	Bay Street Paving	\$875,000		\$875,000	\$875,000	\$875,000	\$875,000
	Bethany Culvert Replacement*	\$1,500,000		\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
	Escalona Complete Streets	\$3,401,000		\$2,941,656	\$2,941,656	\$2,941,656	\$2,941,656
SCCRTC	Felton-SLV Schools Complete Streets Improvements	\$2,313,000		\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000
	Go Santa Cruz County Bicycle Incentives Program	\$305,100		\$305,100	\$305,100	\$305,100	\$305,100
	Planning, Programming, and Monitoring (PPM)	\$430,000		\$430,000	\$430,000	\$430,000	\$430,000
	Zero Emission Passenger Rail and Trail	\$16,450,000		\$2,000,000	\$8,500,000	\$8,500,000	\$0
SCMTD	Rapid Corridors Projects	\$8,179,000		\$4,000,000	\$2,275,000	\$2,275,000	\$5,500,000
	Transit Operations*	\$34,339,199		\$28,339,199	\$23,564,199	\$23,564,199	\$34,339,199
Scotts Valley	Mount Hermon Road Improvements	\$523,000		\$523,000	\$523,000	\$523,000	\$523,000
	Scotts Valley Drive Corridor Improvements*	\$500,000		\$500,000	\$500,000	\$500,000	\$500,000
Watsonville	Green Valley Road Rehabilitation	\$1,833,000		\$1,833,000	\$1,833,000	\$1,833,000	\$1,833,000
Grand Total		\$94,885,948		\$60,985,491	\$60,985,491	\$60,985,491	\$60,985,491

2023 Consolidated Grant Program: Summary of Applications Received and Recommendations: Approx. \$61.3 million available

Applications online: <https://scrtc.org/funding-planning/project-funding/23-24-rtip/>

Exhibit A / Attachment 2

Revised 12.4.23

ID	Agency	Project Name	Project Description	Primary Benefits, Notes & Committee Recommendations	Serves a DAC or LIC?	Staff Recommendation	Funds Requested	Total Costs	Anticipated Users
1	Capitola	41st Avenue Pavement Rehabilitation and Multimodal Improvements (41st Ave-Gross Rd)	Pavement rehabilitation, lane selection improvements for the freeway, and upgrades for pedestrian and bicycle facilities along approximately 0.5 miles of 41st Avenue and Gross Road.	System Preservation: Improved traffic flow, enhanced safety, and roadway preservation; 41st is a major arterial.	LIC	\$1,000,000	\$2,000,000	\$2,250,000	35,500
2	County of SC	Corralitos Corridor Resurfacing (Amesti Rd & Corralitos Rd)	Pavement maintenance of 4.20 miles of roadway including all of Corralitos Rd and the primarily traveled portion of Amesti Rd. Work shall extend from existing roadway edge to existing roadway edge.	System Preservation: Improved bike/ped connectivity to Green Valley Road; serves Metro Rts 72 & 72W.	LIC	\$1,500,000	\$2,125,000	\$2,400,316	6,284
3	County of SC	Emergency Routes Phase 2 Resurfacing	Pavement maintenance of 8.11 miles of roadway including significant portions of Empire Grade and Bear Creek Rd. Work shall extend from existing roadway edge to existing roadway edge.	System Preservation: low ADT but critical routes for emergency access and evacuation during disasters; portion of Empire Grade served by Metro Rt 41	LIC	\$3,200,000	\$4,522,000	\$5,107,873	2,724
4	County of SC	Glen Arbor Road Sidewalk	Extend the sidewalk along the northern side of Glen Arbor Rd from Highway 9 to Pine Street. This sidewalk will provide a gap closure connection for residents and children to access destinations in Ben Lomond.	Access for All: Improves pedestrian safety in rural area but low daily use; identified in SR9/SLV plan as needed; supported by Ben Lomond Fire Dept., serves Metro Rt 35	LIC	\$2,100,000	\$3,632,243	\$4,102,838	40
5	County of SC	Green Valley Road Multi-Use Path	Replace pedestrian trail with a pervious, two-way, multi-use trail to provide a safe, accessible connection between the City of Watsonville and Santa Cruz unincorporated counties to nearby schools, parks, social services, and numerous transit stops. The project will upgrade 5 METRO bus stops with shelters and one more with an accessible landing, all upgrades will include trash receptacles.	Access for All: Leverages Clean California grant award; benefits a disadvantaged community (equity); improves bike/ped access and increases transit access. Metro Rt 75	LIC	\$2,000,000	\$3,000,000	\$8,916,097	23,524
6	County of SC	Highway 17 Corridors Resurfacing	Pavement maintenance of 9.65 miles of roadway including all of Branciforte Drive and a significant portion of Soquel San Jose Rd/ Porter St. Work shall extend from existing roadway edge to existing roadway edge. For Soquel San Jose Road/ Porter Street this project will combine with existing STIP funding awarded in the 2021 Grant Cycle under CO-92 to upgrade resurfacing treatment and extend project limits on that road.	System Preservation: 15k users/day; used by bikes but no shoulder widening elements.	LIC	\$1,500,000	\$3,724,000	\$5,849,994	15,380
7	County of SC	Intercounty Routes Resurfacing	Pavement maintenance of 2.74 miles of roadway including all of Murphy's Crossing and Roggie Ln, and all FAU portions of Lee Rd & West Beach Rd. Base repairs will be followed by resurfacing of the entire roadway surface, then restriping of the work area. Work shall extend from existing roadway edge to existing roadway edge.	System Preservation: Roads heavily used by freight; benefits a disadvantaged community (equity).	-	\$2,044,000	\$2,044,000	\$2,308,822	6,933
8	County of SC	Rio Del Mar Resurfacing	Pavement maintenance of 1.08 miles of roadway including nearly all of Rio Del Mar Blvd. Work shall extend from existing roadway edge to existing roadway edge.	System preservation: lacks bike/ped improvements considering residential project location.	-	\$300,000	\$885,000	\$999,661	17,900
9	County of SC	Robertson Street and Soquel Drive Signalization	Convert the existing All-Way stop controlled intersection at Soquel Dr. & Robertson St. to a signalized intersection. Revise existing geometry.	Safety: Enhances the Adaptive Traffic Signal System; Soquel is a major arterial road and transit route; Project located near a school.	-	\$1,595,536	\$1,595,536	\$1,802,254	21,136
10	Ecology Action	Youth SRTS Bike/Pedestrian Education	School-based bicycle and pedestrian safety education for Santa Cruz County youth through the Walk Safe and Bike Safe programs. These sister programs respectively provide 2nd graders pedestrian safety training and 5th graders bicycling safety training throughout Santa Cruz County.	Public Health/Equity: Continue existing, popular program aimed at reducing crashes and getting more kids biking & walking	-	\$300,000	\$310,870	\$346,527	1,890
11	Santa Cruz	Bay Corridor Design	Complete streets design for the Bay Corridor between High Street and West Cliff Drive. This design effort will include protected bikelanes on the entire corridor, transit boarding islands, and intersection modifications to improve multimodal roadway safety. Construction funding for this project is secured.	Safety and Access for All: Integrates Complete Streets and innovative elements; leverages AHSC grant; public support for the project.	LIC	\$399,000	\$399,000	\$450,000	15,000

ID	Agency	Project Name	Project Description	Primary Benefits, Notes & Committee Recommendations	Serves a DAC or LIC?	Staff Recommendation	Funds Requested	Total Costs	Anticipated Users	
12	Santa Cruz	Bay Street Paving	Repave Bay Street between Mission Street (outside Caltrans extents) to 161 feet east of Lennox Street. This would utilize a mill and overlay approach. This segment was last redone in 1988.	System Preservation: Improves road suface for cyclists; enhances connectivity between rail trail and Bayview Elementary.	LIC		\$875,000	\$875,000	\$989,000	10,000
13	Santa Cruz	Bethany Culvert Replacement*	Reconstruct a 100+ year old culvert that was damaged during the storm events of January 2023. This is a federal aid route currently closed to traffic due to failure. New headwalls will be constructed outboard of the existing walls and new code compliant barrier rails constructed. The roadway grade will be marginally raised to address vulnerability to wave overtopping. The construction results in a larger cross-section of the roadway, allowing for improved multimodal infrastructure.	System Preservation: City's highest priority project; Climate resilience infrastructure; leverages federal funds	-		\$1,500,000	\$1,500,000	\$11,815,850	10,000
14	Santa Cruz	Escalona Complete Streets	Repave Escalona between Grandview and Bay and between Walnut and Highland using a cold-in-place-recycling (CIR) paving technique. Fifty (50) curb ramps will be upgraded to ADA standards. Sidewalk gaps will be filled on the eastbound side of Escalona, creating a continuous pedestrian facility.	System Preservation: Improved pedestrian access (ADA ramp upgrades, fill gaps in sidewalks); Cold-in-place asphalt recycling.	LIC		\$2,941,656	\$3,401,000	\$3,841,000	3,500
15	SCCRTC	Go Santa Cruz County Bicycle Incentives Program	Countywide bicycle incentives program for income qualified individuals, including point-of-sale vouchers for the purchase of an electric or classic bicycle and discounted annual memberships for the regional electric bikeshare service.	Public Health/Equity: Public support of program; promotes mode shift, reduce emissions, benefits disadvantaged communities	LIC		\$305,100	\$305,100	\$500,000	850
16	SCCRTC	Felton-SLV Schools Complete Streets Improvements	Improve safety, enhance bicycle and pedestrian access and connectivity, reduce speeding, and address geographic inequities by rectifying underinvestment in rural regions. Improvements include crossing safety enhancements such as curb extensions and refuge islands, transit stop and stop access improvements, and bicycle intersection safety enhancements.	Safety and Public Health/Equity: Public support; enhances safety in rural area, adds bike/ped safety elements, pavement preservation	LIC		\$1,800,000	\$2,313,000	\$32,721,746	19,500
17	SCCRTC	Planning, Programming, and Monitoring (PPM)	Per CTC guidelines 5% of STIP funds for regional planning, programming, and monitoring activities (PPM) performed by the RTC to be spread accross the years covered by the State Transportation Improvement Program (STIP)	Per CTC guidelines 5% of STIP funds for regional planning, programming, and monitoring activities (PPM) performed by the RTC to be spread accross the years covered by the STIP	-		\$430,000	\$430,000	\$430,000	0
18	SCCRTC	Zero Emission Passenger Rail and Trail	Project development of a new high-capacity zero emission passenger rail service and stations on approximately 22 miles of the Santa Cruz Branch Rail Line, from the City of Santa Cruz in the north (MP 22.2) to the Union Pacific Coast Route in the south at Pajaro Junction (MP 0.43). Includes13 miles of a parallel paved bicycle and pedestrian path, primarily within the rail right-of-way, from Rio Del Mar Boulevard in Aptos to the community of Pajaro in northern Monterey County to complete a continuous multi-use active transportation trail (the Coastal Rail Trail) adjacent to the rail facility.	Access for All: Requested funding completes PAED phase of project. RTC staff plans to apply for State Rail Assistance program competitive funds in 2024 to complete the project's environmental document, with Measure D funds serving as a match.	DAC		\$2,000,000	\$16,450,000	\$26,237,000	13,169
19	SCMTD	Rapid Corridors Projects	Improve bus reliability, reduce travel time and enhance safety: 1) Bus Stop Consolidation and Relocation, 2) Enhance Bus Stop Amenities, 3) Install Bus Bulbs & Transit Islands, 4) Expand Transit Signal Priority (TSP), 5) Enhance Pedestrian Crossings, 6) Install Queue Jumps, 7) Implement Bus-Only Lanes and Shared Bus/Bike Lanes, and 8) Implement Minor Road & Intersection Reconfiguration.	Access for All: Reimagine Metro realignment and enhanced safety; Goal to expand service and reliability; benefits transportation disadvantaged populations. RTC can include remainder of SC METRO's Rapid Corridors Project in the RTC's SB1 Cycle 4 application to the CTC.	DAC		\$4,000,000	\$8,179,000	\$25,051,000	4,985

ID	Agency	Project Name	Project Description	Primary Benefits, Notes & Committee Recommendations	Serves a DAC or LIC?	Staff Recommendation	Funds Requested	Total Costs	Anticipated Users
20	SCMTD	Transit Operations*	Support implementation of Reimagine METRO Service Recovery and Expansion Plan in two phases: 1) Service Restoration and 2) Service Expansion. Phase 1 will increase service 16% relative to today and add 29,000 annual revenue hours, restoring service to pre-COVID levels. Phase 2 will increase service 43% relative to today to levels last seen in the mid-2000s, funding a completed service expansion plan, and add 66,000 revenue hours over Phase 1. The requested funding will fund three full years of service recovery and expansion and a total of 252,000 additional revenue hours.	Access for All: Funds service recovery/expansion; benefits disadvantaged and low income communities.	DAC	\$28,339,199	\$34,339,199	\$34,339,199	20,625
21	Scotts Valley	Mount Hermon Road Improvements	Pavement repairs and pedestrian and bicycle improvements on Mount Hermon Road from La Madronna Dr. to Glen Canyon Rd. The project will evaluate the implementation of ATP projects in this project for inclusion in the scope of work.	System Preservation: Regionally significant road; incorporates multimodal elements.	-	\$523,000	\$523,000	\$723,000	27,648
22	Scotts Valley	Scotts Valley Drive Corridor Improvements*	Pavement improvement project on Scotts Valley Drive. Improvements include studying a lane diet or narrowing lane widths to reduce crossing distances and providing buffered bike lanes. The City is currently spending approximately \$100,000 completing pavement patching and crack seal on the roadway. The City would like to leverage the budgeted funds and expand the scope of work to include the study of the ATP recommendations and implement them as part of the project.	System Preservation: City's highest priority project; regionally significant road; incorporates multimodal elements.	-	\$500,000	\$500,000	\$1,078,000	16,542
23	Watsonville	Green Valley Road Rehabilitation	Rehabilitate existing roadway, remove and replace existing curb ramps that do not comply with existing accessibility standards, provide Class II bike lane for the length of the project, install high visibility striping, traffic markings and signage	System Preservation: Benefits a disadvantaged community; adds bike/ped improvements; improves accessibility	LIC	\$1,833,000	\$1,833,000	\$4,320,000	18,500
Grand Total						\$60,985,491	\$94,885,948	\$176,580,177	291,630

* Project identified as a priority by the applicant

[DAC: Disadvantaged Community as defined by CalEPA](#)

[LIC: Low Income Community as defined by HCD](#)

Regional Transportation Improvement Program (RTIP)
Amendments to Previously Approved Projects
Proposed for the December 7, 2023 RTC meeting

Action	Project #	Project	Proposed Amendment
Various updates	CO 92	Soquel-San Jose Rd/Porter St - Road Resurfacing & Multimodal Improvements project	Pending RTC approval for "Highway 17 Corridors Resurfacing" project, add funds to Soquel-SJ project (PPNO 3089), modify scope, milestones, etc.



Written Comments Received

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION

1101 Pacific Avenue, Suite 250, Santa Cruz, CA 95060-4418 • (831) 460-3200 • info@sccrtc.org

Re: Regional Transportation Improvement Program

November 20, 2023

Dear Santa Cruz County Regional Transportation Commission,

The Bicycle Advisory Committee has reviewed the Regional Transportation Improvement Program (RTIP) applications for 2024. We are generally in agreement with the projects approved by staff. However, we recommend that collaboration with project sponsors incorporates Complete Streets enhancements where feasible to projects that do not currently include them. Additionally, we request that the Commission prioritize projects that are Complete Streets focused.

The Bicycle Committee expressed the need for more funding dedicated to bicycle and pedestrian projects, and the inclusion of more safety measures such as separated bike lanes. The Committee supports future projects which seek to reduce greenhouse gas emissions, mitigate climate impacts and move away from car-based transportation.

The Committee expressed that 47% of funding going into pavement preservation feels like a missed opportunity to address road safety concerns and transit needs. The County needs a true paradigm shift towards more and safer bicycling infrastructure. The approval criteria for RTIP Projects should be changed in the future to make Complete Streets a requirement for all projects.

Overall, the Committee is pleased to see the variety of projects, and that most jurisdictions are already incorporating Complete Streets approaches to project planning. We are encouraged to see that most Santa Cruz County jurisdictions are moving toward incorporating Complete Streets approaches, and the consideration of active and multimodal transportation.

Sincerely,

Anna Kammer

Anna Kammer, Chair
Bicycle Advisory Committee
Santa Cruz County Regional Transportation Commission

Complete Streets Enhancements for Projects Seeking 2023 Funding

RURAL ROADS IN GENERAL WITHOUT BIKE LANES

For narrow, rural roads, where installing bike lanes would be problematic for many reasons, the following measures could still be undertaken:

- Ensure that repavement is completed to the furthest edges of any past pavement (not just the most recent).
- Generally ensure that there is not a grade separation between the new edge of pavement and the ground surface, so that if a cyclist has to veer off the pavement there will not be a drop off. Where drainage ditches are very close to the edge of pavement, relocate them further away if feasible.
- Design the transition between pavement and ground in a manner that minimizes future live or fallen vegetation encroachment. [I'm unsure of the best way to do this, I would check with maintenance crews as to what could be done to make future cutting of vegetation that grows onto the roadway or future removal of accumulated leaf and needle litter onto the roadway the easiest.]
- Based on the current roadway configuration, determine and strive for a minimum width for roadway segments. Evaluate what would be necessary to widen the roadway to this minimum width where it currently is narrower and pursue those locations where a pavement extension would be fairly easy and not too costly to do; for example, where the adjacent ground is level and at the same level as the pavement.
- At least partially pave pullouts, especially on the uphill sides to give cyclists some refuge areas if they need them.
- Pave driveway aprons.
- Lower speed limits around some of the less sharp curves, especially where there are sight distance limitations and sign as curves with the lower speed limit signs.
- Without being excessive, add some "Bicycles May Use Full Lane" and "Pass Cyclists 3 Foot Minimum" signs.

[Note: The County's [Active Transportation Plan](#) provides for [Class III Long-Distance Rural Routes: Treatments](#): Install shared-lane markings, or sharrows, and signage indicating that drivers will be sharing the lane with people on bicycles. Install advisory shoulders or traffic-calming measures where feasible (see the following typology for descriptions of traffic calming measures). Even a few inches of shoulder can make it more comfortable for cyclists to share the road, so when repaving or reconstructing the roadway, it is helpful to add width to the shoulder wherever possible.]

41ST AVE AND GROSS ROAD

Although improvements have been made in the bike lane striping on 41st Ave in the project limits more can be done. “The installation of a physical barrier between the limit line and the diverge of the Highway 1 southbound on-ramp on 41st Avenue” should benefit cyclists.

Northbound beyond the off-ramp, the bike lane disappears for a short distance. Although sharrows have been placed there, that segment of 41st Avenue remains challenging for cyclists. Similarly challenging is Southbound 41st Ave., starting at the project limits, where there are no bike lanes until the westbound freeway onramp.

On the rest of 41st Ave within the project area, even slight reductions in the width of travel lanes could allow for wider bike lanes. For example, since 41st Ave is three-lane, even 4-inch reductions in each travel lane could leave an extra foot for the bike lanes.

Eastbound Gross Road towards the 41st Ave intersection there are also no bike lanes. Pavement markings at and through the 41st Ave/Gross intersection could be improved.

EMPIRE GRADE AND BEAR CREEK ROAD

Just north of Spaten Way on the west side of Empire Grade there is an eroded slope. It should be stabilized so that materials do not fall into the roadway.

At around 13950 Bear Creek Road there is a wide shoulder on the south side and a narrow one on the north. Restriping can move the center line so that the shoulders are at least more equivalent widths; actually, wider uphill shoulders are preferable as cyclists are traveling slower in that direction and could use more refuge space.

See also “Rural roads in general without bike lanes” above especially for Empire Grade.

BRANCIFORTE DRIVE AND SOQUEL SAN JOSE RD/ PORTER ST.

Bike lanes on Porter Street disappear towards the intersection with Soquel Drive. Raised sidewalks with curbs severely constrain the roadway, limiting the potential for continuing the bike lanes unless one traffic lane is removed. This is a long-standing area of concern and discussion. For this project, whatever more can be incorporated in the manner of pavement markings, signing, and traffic calming would be desirable.

For the other portions of Soquel San Jose Rd/ Porter St. without bike lanes and for Branciforte Drive see the recommendations above for rural roads without bike lanes.

CORRALITOS AND AMESTI ROADS

Although there are no bike lanes on Corralitos Road per se, there are somewhat ample shoulders to ride on through most of the project area. However, there are some locations where the shoulder narrows considerably and could fairly easily be widened as the terrain is pretty flat. Also, if the travel lane widths are reduced a little, extra shoulder room would be gained for bikes. Some traffic calming street treatments and signing would also be helpful.

The general recommendations for rural roads above would also apply to Corralitos Road and the portion of Amesti Drive without bike lanes.

RIO DEL MAR BLVD.

The lower part of Rio del Mar Blvd could easily be widened by at least a few feet to add some shoulder space. Shoulder stripes could be added and parking prohibited in the immediate shoulder. The part of Rio Del Mar Blvd by the shopping center appears wide enough to install bike lanes. Traffic calming measures such as some bulb outs, speed bumps or marked crossways could be added.

WEST BEACH ST.

West Beach Street can use some traffic calming to slow speeding; for example, maybe center islands at the intersecting streets. Also, add some “Bicycles May Use Full Lane” and “Pass Cyclists 3 Foot Minimum” signs.

From: [tutti hacking](#)
To: [Regional Transportation Commission](#)
Subject: re: #25 Public Comment - Trail on Murray Street Rail Bridge
Date: Friday, December 1, 2023 6:30:32 PM

Dear RTC Members,

I am writing to you in regards to item #25 on the Agenda for the December 7, 2023 hearing on Regional Transit Improvements. I know there is not enough money to do all the county wants, but providing safe transit access for cyclists and pedestrians **MUST** be a priority over cars.

With the Murray Street Bridge set to undergo seismic improvements over the next two years, the repairs to this vital transportation artery will drastically affect vehicular, pedestrian and bicycle traffic.

I strongly urge this body to consider and implement a **PLAN** to open the Murray Street **Rail** Bridge to cyclists and pedestrians **IMMEDIATELY**.

I have written to this body on multiple occasions in support of a **TRAIL NOW**. Yes, you will need to rail bank. That is a no-brainer. Pull the tracks and install simple side fencing to allow the rail bridge to be used by pedestrians and cyclists!

My late husband, Benjamin Doniach, was killed on July 10, 2018 while cycling on the Murray Street Bridge. Recently, two pedestrians were injured on the Murray Street Bridge. It is incumbent on this body to place the safety of pedestrians and cyclists above that of vehicular traffic. If the rail bridge had been opened to cyclists at the time of my husband's accident, he would still be with us. My three daughters would still have a father.

Every time I drive over the Murray Street Bridge I see the unused, wasted resource of the **rail** bridge just yards away. Why? Because this body has failed to implement the least expensive, and most warranted action of rail banking, pulling tracks, and opening this resource to the public.

PLEASE! Act responsibly - our community deserves a safe pedestrian and cycling corridor over the harbor. Build the **TRAIL NOW!**

Sincerely,
 Tutti Hacking
 209 Morrissey Blvd.
 Santa Cruz, CA 95062
 831-458-3299
 Santa Cruz Property Owner since 1992

November 25, 2023

The Honorable Manu Koenig
Chair
Santa Cruz Regional Transportation Commission
1101 Pacific Avenue, Suite 250
Santa Cruz, California 95060

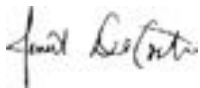
Dear Chair Koenig,

On behalf of Driscoll's, I write to urge repairs and improvement to Murphy's Crossing, a small road with an outsized impact on our local economy and quality of life.

Murphy's Crossing is a vital link for the berry industry that is centered around Watsonville. This is true for Driscoll's independent growers who bring berries from fields to our cooler on San Juan Road, but it is just as important to other local shippers. A significant portion of the \$400 million in berries from Santa Cruz County traverse this dangerous and unstable road, along with many of the farmworkers who make that crop possible. Murphy's Crossing also serves as an important road for local residents to access major highways and thoroughfares.

This important road has long been in need of comprehensive improvement. It appears that the county is considering prioritizing Murphy's Crossing. Immediate improvement to this road will pay significant dividends to our community. I thank you for your attention to this matter.

Very truly yours,



Jenét DeCosta, Chief of Staff

Driscoll's

cc: Santa Cruz Regional Transportation Commissioners
Santa Cruz County Supervisors

info@sccrtc.org

BoardOfSupervisors@santacruzcountyca.gov

Manu Koenig, Chair

SCCRTC

1101 Pacific Av., Suite 250

Santa Cruz, CA 95060

RE: Support for 2023 SCCRTC Consolidated Grant Program & Murphy's Crossing

Dear SCCRTC Board Members,

I am writing to express my strong support for the 2023 SCCRTC Consolidated Grant Program staff recommendation to fund the Murphy Road (Murphy's Crossing) resurfacing project. As the General Manager of Alta Vista and Garrouette Farms in Watsonville, we rely on Murphy's Crossing to safely transport millions of dollars' worth of berries to market every year. The current condition of the road is simply unacceptable. It is riddled with potholes and cracks, making it difficult and dangerous to drive on, and has a negative affect on the value of our produce, as the rough conditions cause damage to our fruit.

Murphy's Crossing is not just a vital transportation link for farmers, it is also a vital route for farmworkers that reside in both counties and important connection between Santa Cruz and Monterey Counties. Resurfacing Murphy's Crossing would make it safer for cars, farming equipment and trucks and agricultural fruit and vegetables that form the backbone of the local economy. It would benefit everyone in our community.

I urge you to support the 2023 SCCRTC Consolidated Grant Program & funding for Murphy Crossing resurfacing. This is a much-needed investment in our community's infrastructure that would have a positive impact on the lives of everyone who uses the road.

Sincerely,



Chris Matthews
General Manager
Alta Vista Farms, LP
Garrouette Farms, Inc.

Cc:

Santa Cruz County Regional Transportation Commission
Santa Cruz County Board of Supervisors

Alta Vista Farms, LP Garrouette Farms, Inc
PO Box 2048, Watsonville, CA 95077
(831) 722-6965



info@sccrtc.org

BoardOfSupervisors@santacruzcountyca.gov

The Honorable Manu Koenig, Chair
 Santa Cruz County Regional Transportation Commission
 1101 Pacific Ave., Suite 250
 Santa Cruz, CA 95060

RE: Support for 2023 SCCRTC Consolidated Grant Program & Murphy's Crossing

Dear SCCRTC Board Members,

I am writing to strongly support the 2023 SCCRTC Consolidated Grant Program staff recommendation to fund the Murphy Road resurfacing project. As an owner and berry farmer of Scurich Berry Farms in Watsonville, I rely on Murphy's Crossing to safely commute or transport my strawberries and blackberries to market. The current condition of the road is simply unacceptable. It is riddled with potholes and cracks, making it difficult and dangerous to drive on.

Murphy's Crossing is not just a vital transportation link for farmers but also a vital route for farmworkers and cyclists who reside at Murphy's Crossing. It is also an important connection between Santa Cruz and Monterey Counties. Resurfacing Murphy's Crossing would make it safer for cars, farming equipment, trucks, and agricultural fruit and vegetables that form the backbone of the local economy. It would benefit everyone in our community.

I urge you to support the 2023 SCCRTC Consolidated Grant Program & funding for Murphy Crossing resurfacing. This is a much-needed investment in our community's infrastructure that would positively impact the lives of everyone who uses the road.

Sincerely,

Dane Scurich

President, Scurich Berry Farms, Inc.

Cc:

Santa Cruz County Regional Transportation Commission
 Santa Cruz County Board of Supervisors

Seeking clarification on Item #25 on Dec 7th RTC Agenda vs Item #7 on ITAC and Item #11 on E&D TAC agendas

Barry Scott <barry_scott@sbcglobal.net>

Fri 12/1/2023 3:37 PM

To:Regional Transportation Commission <info@sccrtc.org>

Cc:Amy Naranjo <anaranjo@sccrtc.org>;Luis Mendez <lmendez@sccrtc.org>

Dear Amy or other staff,

I attended committee meetings during the November presentations of the "2023 Consolidated Grants and Regional Transportation Improvement Program Preliminary Recommendations" items and was encouraged to see \$8.5M recommended for the "Zero Emission Passenger Rail and Trail" Concept report, PA & ED, to go toward the total \$16,450M requested of the \$26,237M.

I am confused, however, to see posted yesterday on page 25-11 of the RTC December 7th agenda that the \$8.5M for the Rail and Trail project has been zeroed out. A chart titled "Staff Recommendations with Options Based on Committee's Recommendations" includes the Staff Recommendation with \$0 for rail, plus columns B, C that include the \$8.5M and Column D titled "Transit Focus" with no funding for rail.

It's worrisome that Rail is the only item completely defunded while others simply are reduced from the levels requested.

It seems that failure to include ZE Rail and Trail funding in this round may risk the ability to meet deadlines and it sends the wrong signals to funding agencies.

Please explain how staff reached a decision so late in the process to remove the \$8.5M for the Rail and Trail program.

And please reconsider the allocations to restore that \$8.5M while keeping a healthy share for Metro.

Watsonville has long suffered comparative neglect in project funding.

ALL of the funded and completed sections of the Coastal Rail Trail are north of Rio Del Mar Blvd. except for one incomplete Segment 18 in Watsonville.

If the ZE Passenger Rail and Trail project fail to be realized, Watsonville will be further neglected by losing a potential modern transit system as well as several miles of Coastal Rail Trail.

Respectfully,

Barry

--

Barry Scott

Rio Del Mar

Office: 831.612.6574

Mobile: 209.482.5663

www.rdmia.org

From: [Mary Offermann](#)
To: [Regional Transportation Commission](#)
Subject: ASAP: proposed funding budget....Scotts Valley committee meeting Thursday, 7 December, 2023
Date: Monday, December 4, 2023 11:50:58 AM

December 4, 2023

To the RTC:

It is difficult for me to understand why the proposed budget for rail development is \$0.00 when more than 73% of the county population only last year demonstrated at the ballot box that we do NOT want an “optimal interim trail” and DO support development of our existing rail lines to support light electric rail alongside the “ultimate trail.”

I am one of those voters. We have passed three measures to advance rail development. Why do you allot nothing at all? Zero funding for rail, instead of the \$8.5M described to the Elderly and Disabled and other committees, sends the wrong signal to the community and to the funding agencies.

Please put the development and construction of an electric light rail system as the top priority for the RTC.

And please also continue with the construction of the adjacent trail, extending it through segments ten and eleven (from 17th Avenue to State Park Drive) and segment twelve in Aptos. This is what the voters want...we have told you so emphatically.

Thank you,

Mary Offermann

FW: Advancing Rail Development

Regional Transportation Commission <info@sccrtc.org>

Mon 12/4/2023 3:55 PM

To: Amy Naranjo <anaranjo@sccrtc.org>

Comments on Item 25

From: Myles Corcoran <mylescor@gmail.com>

Sent: Monday, December 4, 2023 1:14 PM

To: Regional Transportation Commission <info@sccrtc.org>

Subject: Advancing Rail Development

Dear Commissioners,

I wholeheartedly agree with Ms. Offerman's letter to you of this date - pasted below.

I get it that around 27 in every hundred of your voting constituents, County wide, prefer no train. I love and care about them, my community, and truly respect their opinions and feelings.

The other 73 of us, in a hundred, want the Rail and Trail. We have been clear about this for a long time. We have voted on it several times.

I see no better use possible at this time in history here in Santa Cruz.

It is your duty to review the issues, certainly, around the development and administration of our communities public transportation systems. You are not empowered with putting aside the clear voice of the voters in such matters. Not for any principled, personal or career purposes.

You are there to get things done - even things you may not think we should be doing.

Keep working to get us our Rail and Trail as soon as possible.

Thank you for your attention.

Sincerely

Myles F. Corcoran

--

Mary Offerman wrote:

12/4/23

"It is difficult for me to understand why the proposed budget for rail development is \$0.00 when more than 73% of the county population only last year demonstrated at the ballot box that we do NOT want an "optimal interim trail" and DO support development of our existing rail lines to support light electric rail alongside the "ultimate trail."

I am one of those voters. We have passed three measures to advance rail development. Why do you allot nothing at all? Zero funding for rail, instead of the \$8.5M described to the Elderly and Disabled and other committees, sends the wrong signal to the community and to the funding agencies.

Please put the development and construction of an electric light rail system as the top priority for the RTC.

And please also continue with the construction of the adjacent trail, extending it through segments ten and eleven (from 17th Avenue to State Park Drive) and segment twelve in Aptos. This is what the voters want...we have told you so emphatically.

Thank you,

Mary Offermann"