

## MEMORANDUM

**Date:** February 1, 2024

**To: CHAIR AND COMMISSIONERS  
SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION**

**From:** TRACY NEW, Director of Finance and Budget

**Reference Number:** 15, Informational Item

**Subject: STATUS REPORTS ON TRANSPORTATION DEVELOPMENT ACT  
(TDA) REVENUES FROM DECEMBER 2023 AND JANUARY 2024**

### **SUMMARY:**

Transportation Development Act revenues are received monthly from the State of California Tax and Fee Administration (CDTFA). Attachment 1 provides the Commission with the status of revenue receipts through January in comparison to estimated revenue in dollars and as a percentage.

Transportation Development Act revenues were projected to increase \$297,381 (+2.48%) from \$11,955,278 in FY022-23 to \$12,252,659 in FY2023-24. FY2023-24 Transportation Development Act cash receipts for July 2023 through January 2024 are \$50,330 (-0.41%) lower at \$7,269,061 compared to the \$7,319,391 FY2023-24 budget estimate. FY2023-24 Transportation Development Act cash receipts for July 2023 through January 2024 are \$115,441 (-1.61%) lower at \$7,269,061 compared to \$7,153,621 FY2022-23 actual receipts.

Staff are meeting with Hinderliter de Llamas on February 15, 2024, to review quarter 1 results including the sales tax trends, actual sales by industry group, and revised projections for FY2023-24. Staff will provide the Commission with an update in March.

### **BACKGROUND:**

Funding for the Transportation Development Act (TDA) funding is derived from a quarter-cent ( $\frac{1}{4}$  cent) of the general sales tax collected statewide.

The Transportation Development Act funds improvements to existing public transportation services. Revenues are dedicated to public transit, paratransit for seniors and people with disabilities, and bike and pedestrian projects.

As the Regional Transportation Planning Agency (RTPA) for Santa Cruz County, the Santa Cruz County Regional Transportation Commission is responsible for receiving and managing funds, processing Transportation Development Act apportionments, and making project approval decisions guided by the Regional Transportation Commission's Rules and Regulations.

On April 6, 2023, the Commission adopted the FY2023-24 Budget and Work Program including the Transportation Development Act revenue apportionments to the transit agencies, cities, and county as shown in table 1.

Table 1

Transportation Development Act (TDA) Revenue Apportionment:

1	Santa Cruz County Regional Transportation Commission:	
2	Administration	752,360
3	Planning	<u>647,054</u>
4		1,399,414
5		
6	Bike to Work	72,000
7	Bike & Pedestrian Safety*	<u>156,000</u>
8		228,000
9		
10	Santa Cruz Metro	8,912,046
11	Specialized Transit**	875,569
12	Volunteer Center	104,234
13	City of Capitola	19,532
14	City of Santa Cruz-Non Trans	127,782
15	City of Scotts Valley	24,029
16	City of Watsonville	101,047
17	County of Santa Cruz	<u>259,207</u>
18	Subtotal	<u><u>10,423,445</u></u>
19	Total TDA Apportioned	12,262,659
	*Community Safety Traffic Coalition	
	** Community Bridges a Consolidated Transportation Services Age	

Attachment

1. Status Report on Transportation Development Act Revenues as of January 2024

**SCCRTC  
TRANSPORTATION DEVELOPMENT ACT (TDA)  
SUMMARY OF REVENUE RECEIPTS BY MONTH  
FY2024 ENDING JUNE 30, 2024**

MONTH	FY2022-23 ACTUAL REVENUE	FY2023-24 BUDGETED REVENUE	FY2023-24 ACTUAL REVENUE	DIFFERENCE	DIFFERENCE AS % OF PROJECTION	CUMMULATIVE % OF ACTUAL TO PROJECTION	ACTUAL FY2023-24 COMPARED TO FY2022-23	
							<b>\$ Increase (+)/Decrease (-)</b>	<b>% Increase (+)/Decrease (-)</b>
							<b>FY2023 to FY2024</b>	<b>FY2023 to FY2024</b>
JULY	1,159,164	1,167,000	1,144,443	(22,557)	-1.93%	98.07%	<b>14,722</b>	98.73%
AUGUST	954,929	961,385	1,112,472	151,087	15.72%	106.04%	<b>(157,543)</b>	106.76%
SEPTEMBER	1,013,414	1,020,265	977,616	(42,649)	-4.18%	102.73%	<b>35,798</b>	103.42%
OCTOBER	1,084,000	1,091,328	1,032,101	(59,227)	-5.43%	100.63%	<b>51,899</b>	101.31%
NOVEMBER	1,113,301	1,120,827	1,254,248	133,421	11.90%	102.99%	<b>(140,947)</b>	103.68%
DECEMBER	948,121	954,531	890,226	(64,305)	-6.74%	101.52%	<b>57,895</b>	102.20%
JANUARY	880,692	1,004,055	857,956	(146,099)	-14.55%	99.31%	<b>22,736</b>	101.61%
FEBRUARY	1,179,127	1,095,050	-					
MARCH	868,052	875,469	-					
APRIL	828,604	906,757	-					
MAY	1,005,280	1,082,410	-					
JUNE	920,595	973,582	-					
TOTAL	11,955,278	12,252,659	7,269,061	(50,330)	-0.41%	59.33%	<b>(115,441)</b>	<b>-1.61%</b>

I:\FISCAL\7.TDA\MonthlyReceipts\FY2024\[FY2024 TDA Receipts.xlsx]Summary

## MEMORANDUM

**Date:** February 1, 2024

**To: CHAIR AND COMMISSIONERS  
SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION**

**From:** TRACY NEW, Director of Finance and Budget

**Reference Number:** 16, Informational Item

**Subject: STATUS REPORTS ON MEASURE D REVENUES FROM DECEMBER  
2023 AND JANUARY 2024**

### **SUMMARY:**

Measure D revenues are received monthly from the California Department of Tax and Fee Administration (CDTFA) and distributed to the direct recipients. Attachment 1 provides the Commission with the status of cumulative revenue receipts in comparison to the prior fiscal year revenue in dollars and as a percentage.

Measure D revenues were projected to decrease \$248,892 (-0.9%) from \$27,363,250 in FY022-23 to \$27,114,358 in FY2023-24.

FY2023-24 Quarter 1 Meas D Revenues - Accrual basis\*

FY2022-23	FY2023-24	Increase / (-) Decrease	
7,239,015	7,260,345	-0.29%	(21,330)

FY2023-24 Year to Date Meas D Revenues - Accrual basis\*\*

FY2022-23	FY2023-24	Increase / (-) Decrease	
11,263,219	11,555,217	-2.53%	(291,998)

\*July through September 2023 revenues received September through November 2023

\*\*July 2023 through November 2023 revenues received September 2023 through January 2024

Staff are meeting with Hinderliter de Llamas on February 15, 2024, to review quarter 1 results including the sales tax trends, actual sales by industry group, revised projections for FY2023-24. Staff will provide the Commission with an update in March.

## **BACKGROUND:**

On November 8, 2016, Santa Cruz County voters approved Measure D, a half-percent transaction and use tax (half-cent sales tax) dedicated to transportation projects and services. Measure D provides critical funding to advance and implement priority transportation projects throughout Santa Cruz County. The state began collecting the new 30-year, half-cent (½ cent) sales tax for local transportation improvements in April 2017.

On June 16, 2016, the Commission passed and adopted Ordinance 2016-01 enacting a retail transactions and use tax known as the "Santa Cruz County Transportation Plan Measure" (Measure D), establishing the Santa Cruz County Regional Transportation Commission as the "Authority" responsible for administering the Ordinance consistent with the Expenditure Plan.

On November 2, 2023, the Commission approved an amendment to the FY2023-24 Measure D Budget adopted on April 6, 2023. The FY2023-24 Measure D Budget revenue allocations are shown in table 1.

Table 1

Measure D Allocation:	
1 Measure D	27,114,358
2 Interest	250
3	27,114,608
4	
5 Administration and Implementation	815,333
6	
7 <u>Distributions to Investment Categories per Ordinance</u>	
8 Neighborhood 30%*	7,889,708
9 Highway Corridors 25%	6,574,756
10 Transit/Paratransit 20%	5,259,805
11 Active Transp 17%	4,470,834
12 Rail Corridor 8%	2,103,922
13	26,299,025
14 *Includes Highways 9 & 17	

### Attachment

1. Status Report on Measure D Revenues from December 2023 and January 2024

### References

1. Measure D Ordinance  
<https://sccrtc.org/wp-content/uploads/2016/06/Ordinance2016TRIPvAdopted.pdf>
2. Measure D Expenditure Plan  
<https://sccrtc.org/wp-content/uploads/2020/MeasureD-ExpenditurePlan.pdf>

**SCCRTC**  
**TRANSPORTATION TAX REGIONAL TRANSPORTATION FUND (TTRTF) - MEASURE D**  
**SUMMARY OF REVENUE ALLOCATION BY MONTH**  
**FY2024 ENDING JUNE 30, 2024**

		JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	FY2024	FY2023			
		Revenues received two months in arrears, row below is the month received					ACCRUAL	ACCRUAL			
		ADJUSTED					TOTAL	ADJUSTED	% Increase	\$ Increase	
RATE		SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	TOTAL	TOTAL	(+)/Decrease (-)	(+)/Decrease (-)	
GROSS		2,249,249.87	2,372,646.71	2,692,867.94	2,069,235.41	1,988,058.90	11,372,058.83	11,723,617.34			
BOE FEES		-	-	(54,420.00)	-	-	(108,840.00)	(130,320.00)			
	NET	2,249,249.87	2,372,646.71	2,638,447.94	2,069,235.41	1,988,058.90	11,263,218.83	11,593,297.34	-2.85%	(330,078.51)	
ADMINISTRATION & IMPLEMENTATION - 729100/75381											
ADMINISTRATION - SALARIES & BENEFITS	1%	22,492.50	23,726.47	26,384.48	20,692.35	19,880.59	113,176.39	115,932.97	-2.38%	(2,756.59)	
O/H ADMIN		23,909.53	25,221.23	28,046.70	21,995.97	21,133.07	120,306.50	148,997.06	-19.26%	(28,690.56)	
SALARIES & O/H IMPELEM& OVERSIGHT		13,056.21	13,056.21	13,056.21	13,056.21	13,056.21	65,281.06	65,281.25	0.00%	(0.19)	
SERVICES & SUPPLIES		4,041.67	4,041.67	4,041.67	4,041.67	4,041.67	20,208.33	20,208.33	0.00%	-	
	Subtotal	63,499.90	66,045.58	71,529.06	59,786.20	58,111.53	318,972.28	350,419.61	-8.97%	(31,447.34)	
TO DISTRIBUTE TO INVESTMENT CATEGORIES		2,185,749.97	2,306,601.13	2,566,918.88	2,009,449.21	1,929,947.37	10,998,666.55	11,242,877.73	-2.17%	(244,211.17)	
1. NEIGHBORHOOD - 729200/75382		30%	655,724.99	691,980.34	770,075.66	602,834.76	578,984.21	3,299,599.97	3,372,863.32	-2.17%	(73,263.35)
SLV SR9	Fixed \$	27,777.78	27,777.78	27,777.78	27,777.78	27,777.78	138,888.89	138,888.89			
HWY 17 Wildlife	Fixed \$	13,888.89	13,888.89	13,888.89	13,888.89	13,888.89	69,444.44	69,444.44			
		41,666.67	41,666.67	41,666.67	41,666.67	41,666.67	208,333.33	208,333.33	0.00%	-	
City of Capitola - V100207	4.7572%	29,212.09	30,936.83	34,652.00	26,695.99	25,561.36	147,058.27	153,606.45	-4.26%	(6,548.18)	
City of Santa Cruz - V110467	22.6813%	139,276.59	147,499.79	165,212.84	127,280.38	121,870.76	701,140.36	707,423.38	-0.89%	(6,283.02)	
City of Scotts Valley - V102713	4.9074%	30,134.56	31,913.77	35,746.25	27,539.00	26,368.55	151,702.14	151,952.67	-0.16%	(250.53)	
City of Watsonville - V1728	15.6465%	96,078.73	101,751.43	113,970.63	87,803.25	84,071.47	483,675.52	495,744.02	-2.43%	(12,068.51)	
County of Santa Cruz	52.0075%	319,356.35	338,211.85	378,827.27	291,849.47	279,445.40	1,607,690.34	1,655,803.46	-2.91%	(48,113.11)	
	100%	614,058.32	650,313.67	728,409.00	561,168.10	537,317.54	3,091,266.63	3,164,529.98	-2.32%	(73,263.35)	
2. HWY Corridors - 729300/75383		25%	546,437.49	576,650.28	641,729.72	502,362.30	482,486.84	2,749,666.64	2,810,719.43	-2.17%	(61,052.79)
3. TRANSIT/PARATRANSIT - 729400/75384		20%	437,149.99	461,320.23	513,383.78	401,889.84	385,989.47	2,199,733.31	2,248,575.55	-2.17%	(48,842.23)
Santa Cruz Metro (SCMTD) 16%	80%	349,719.99	369,056.18	410,707.02	321,511.87	308,791.58	1,759,786.65	1,798,860.44	-2.17%	(39,073.79)	
Community Bridges - V127587 - 4%	20%	87,430.00	92,264.05	102,676.76	80,377.97	77,197.89	439,946.66	449,715.11	-2.17%	(9,768.45)	
4. ACTIVE TRANSPORTATION - 729500/75385		17%	371,577.49	392,122.19	436,376.21	341,606.36	328,091.05	1,869,773.31	1,911,289.21	-2.17%	(41,515.90)
5. RAIL CORRIDOR - 729600/75386		8%	174,860.00	184,528.09	205,353.51	160,755.94	154,395.79	879,893.32	899,430.22	-2.17%	(19,536.89)
DISTRIBUTED TO INVESTMENT CATEGORIES		100%	2,185,749.97	2,306,601.13	2,566,918.88	2,009,449.21	1,929,947.37	10,998,666.55	11,242,877.73	-2.17%	(244,211.17)
TOTAL ADMIN & IMPEM AND INVESTMENT CATEGORIES			2,249,249.87	2,372,646.71	2,638,447.94	2,069,235.41	1,988,058.90	11,317,638.83	11,593,297.34	-2.38%	(275,658.51)

SCCRTC  
TRANSPORTATION TAX REGIONAL TRANSPORTATION FUND (TTRTF) - MEASURE D  
SUMMARY OF REVENUE ALLOCATION BY MONTH  
FY2024 ENDING JUNE 30, 2024

		KEY/OBJECT	RATE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FY2024 ADJUSTED TOTAL	FY2023 ADJUSTED TOTAL	% Increase (+)/Decrease (-)	\$ Increase (+)/Decrease (-)
GROSS		729000/40186		2,455,327.27	2,495,812.48	2,249,249.87	2,372,646.71	2,692,867.94	2,069,235.41	1,988,058.90	16,323,198.58	16,566,144.78		
BOE FEES				-	(54,420.00)	-	-	(54,420.00)	-	-	(108,840.00)	(130,320.00)		
NET				2,455,327.27	2,441,392.48	2,249,249.87	2,372,646.71	2,638,447.94	2,069,235.41	1,988,058.90	16,214,358.58	16,435,824.78	-1.35%	(221,466.20)
ADMINISTRATION & IMPLEMENTATION - 729100/75381														
ADMINISTRATION - SALARIES & BENEFITS			1%	24,553.27	24,413.92	22,492.50	23,726.47	26,384.48	20,692.35	19,880.59	162,143.59	164,358.25		
O/H ADMIN				26,100.13	25,952.00	23,909.53	25,221.23	28,046.70	21,995.97	21,133.07	172,358.63	211,233.22		
SALARIES & O/H IMPELEM& OVERSIGHT				13,056.21	13,056.21	13,056.21	13,056.21	13,056.21	13,056.21	13,056.21	91,393.48	91,393.75		
SERVICES & SUPPLIES				4,041.67	4,041.67	4,041.67	4,041.67	4,041.67	4,041.67	4,041.67	28,291.67	28,291.67		
Subtotal				67,751.28	67,463.80	63,499.90	66,045.58	71,529.06	59,786.20	58,111.53	454,187.36	495,276.88	-8.30%	(41,089.52)
TO DISTRIBUTE TO INVESTMENT CATEGORIES				2,387,575.99	2,373,928.68	2,185,749.97	2,306,601.13	2,566,918.88	2,009,449.21	1,929,947.37	15,760,171.22	15,940,547.90	-1.13%	(180,376.68)
1. NEIGHBORHOOD - 729200/75382				30%	716,272.80	712,178.60	655,724.99	691,980.34	770,075.66	602,834.76	4,728,051.37	4,782,164.37	-1.13%	(54,113.00)
SLV SR9		Fixed \$		27,777.78	27,777.78	27,777.78	27,777.78	27,777.78	27,777.78	27,777.78	194,444.44	194,444.44	0.00%	-
HWY 17 Wildlife		Fixed \$		13,888.89	13,888.89	13,888.89	13,888.89	13,888.89	13,888.89	13,888.89	97,222.22	97,222.22	0.00%	-
				41,666.67	41,666.67	41,666.67	41,666.67	41,666.67	41,666.67	41,666.67	291,666.67	291,666.67	0.00%	-
City of Capitola - V100207				4.7572%	32,092.48	31,897.71	29,212.09	30,936.83	34,652.00	26,695.99	211,048.46	217,968.99	-3.18%	(6,920.54)
City of Santa Cruz - V110467				22.6813%	153,009.64	152,081.02	139,276.59	147,499.79	165,212.84	127,280.38	1,006,231.02	1,003,840.41	0.24%	2,390.61
City of Scotts Valley - V102713				4.9074%	33,105.91	32,904.99	30,134.56	31,913.77	35,746.25	27,539.00	217,713.04	215,622.26	0.97%	2,090.78
City of Watsonville - V1728				15.6465%	105,552.35	104,911.75	96,078.73	101,751.43	113,970.63	87,803.25	84,071.47	703,465.42	-1.33%	(9,325.79)
County of Santa Cruz				52.0075%	350,845.75	348,716.46	319,356.35	338,211.85	378,827.27	291,849.47	2,307,252.56	2,349,600.63	-1.80%	(42,348.07)
				100%	674,606.13	670,511.94	614,058.32	650,313.67	728,409.00	561,168.10	4,436,384.70	4,490,497.70	-1.21%	(54,113.00)
2. HWY Corridors - 729300/75383				25%	596,894.00	593,482.17	546,437.49	576,650.28	641,729.72	502,362.30	3,940,042.80	3,985,136.97	-1.13%	(45,094.17)
3. TRANSIT/PARATRANSIT - 729400/75384				20%	477,515.20	474,785.74	437,149.99	461,320.23	513,383.78	401,889.84	3,152,034.24	3,188,109.58	-1.13%	(36,075.34)
Santa Cruz Metro (SCMTD) 16%				80%	382,012.16	379,828.59	349,719.99	369,056.18	410,707.02	321,511.87	2,521,627.39	2,550,487.66	-1.13%	(28,860.27)
Community Bridges - V127587 - 4%				20%	95,503.04	94,957.15	87,430.00	92,264.05	102,676.76	80,377.97	630,406.85	637,621.92	-1.13%	(7,215.07)
4. ACTIVE TRANSPORTATION - 729500/75385				17%	405,887.92	403,567.87	371,577.49	392,122.19	436,376.21	341,606.36	2,679,229.11	2,709,893.14	-1.13%	(30,664.04)
5. RAILCORRIDOR - 729600/75386				8%	191,006.08	189,914.29	174,860.00	184,528.09	205,353.51	160,755.94	1,260,813.70	1,275,243.83	-1.13%	(14,430.13)
DISTRIBUTED TO INVESTMENT CATEGORIES				100%	2,387,575.99	2,373,928.68	2,185,749.97	2,306,601.13	2,566,918.88	2,009,449.21	15,760,171.22	15,940,547.90	-1.13%	(180,376.68)
TOTAL ADMIN & IMPEM AND INVESTMENT CATEGORIES					2,455,327.27	2,441,392.48	2,249,249.87	2,372,646.71	2,638,447.94	2,069,235.41	16,214,358.58	16,435,824.78	-1.35%	(221,466.20)

**TO:** Regional Transportation Commission

**DATE:** 02/01/2024

**FROM:** Yesenia Parra, Administrative Services Officer

**RE:** **ITEM 19-Monthly Meeting Schedule**

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The monthly meeting schedule is presented to the Commission to inform the Commission and the public of upcoming Commission, Committee, and Advisory Committee meetings. The meetings are open to the public. Information needed to attend the meetings can be found on the first page of the meeting agenda. Agendas for the meetings will be posted to its appropriate webpage 5 to 7 days prior to the meetings.

- Commission Meetings:  
<https://sccrtc.org/meetings/commission/agendas/>
- Budget and Administration/Personnel Committee:  
<https://sccrtc.org/meetings/budget-personnel/agendas/>
- Bicycle Advisory Committee: <https://sccrtc.org/meetings/bike-committee/>
- Elderly and Disable Transportation Advisory Committee:  
<https://sccrtc.org/meetings/elderly-disabled/agendas/>
- Interagency Technical Advisory Committee:  
<https://sccrtc.org/meetings/inter-agency/agendas/>
- Traffic Operations System/SAFE on 17:  
<https://sccrtc.org/meetings/tos-safe-on-17/meetings/>
- Measure D Taxpayer Oversight Committee:  
<https://sccrtc.org/meetings/measure-d-taxpayer-oversight-committee/>



**TO:** Regional Transportation Commission

**DATE:** 02/01/2024

**FROM:** Yesenia Parra, Administrative Services Officer

**RE: ITEM 21 - Letters from RTC Committees and Staff to Other Agencies**

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Letters are included in the Commission meeting packet as part of the RTC efforts for transparency to inform the public of actions that the RTC and its committees have taken in support of recent actions from state, partner agencies and other agencies on transportation related projects, issues and legislative actions.

**TO:** Regional Transportation Commission

**DATE:** 02/01/2024

**FROM:** Yesenia Parra, Administrative Services Officer

**RE:** **ITEM 20 - Correspondence Log**

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The Correspondence Log is included in the meeting packet to inform the Commission of the comments from members of the public on matters within its jurisdiction. The correspondence log and the accompanying Full Comments (linked in the upper right-hand corner of the first page of the log) demonstrate the value the Commission places on transparency and responsiveness.

**AGENDA:** February 1, 2024

**TO:** Regional Transportation Commission

**FROM:** Sarah Christensen P.E.

**RE:** Caltrans Report – Agenda Item 25

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## **RECOMMENDATIONS**

Staff recommends that the Regional Transportation Commission (RTC) receive a report generated by Caltrans on their active projects within Santa Cruz County.

## **BACKGROUND**

Caltrans provides a project update report listing all active project locations, brief description, construction timeline, cost, assigned project manager, construction contractor (as applicable) and comments with updates to the Commission for each RTC meeting.

## **DISCUSSION**

The February 1, 2024, Caltrans report includes updates on projects in construction and under development. Changes since the last project update are shown in bold-face font. Each project location is listed by route and postmile, which can be found using the Caltrans postmile services website query tool: [postmile.dot.ca.gov](https://postmile.dot.ca.gov). The types of projects range from storm damage repairs, pavement preservation, drainage upgrades, bridge rehabilitation or replacement, and safety upgrades. Resources for general Caltrans inquiries can be found starting on page 25-21.

## **FISCAL IMPACT**

There are no fiscal impacts associated with receiving a report generated by Caltrans on their active projects within Santa Cruz County.

## **ATTACHMENTS**

1. Caltrans Project Update Report