



**Santa Cruz County
Regional Transportation Commission**

AGENDA

**Thursday, March 07, 2024
9:00 a.m.**

In-Person Meeting

County Board of Supervisors Chambers
701 Ocean St., Rm. 525
Santa Cruz, CA 95060

Remote Participation (see pages 5-6 for more information)

RTC Zoom

<https://us02web.zoom.us/j/89597173447>

Dial-in: +1 312 626 6799

Webinar ID: 895 9717 3447

Accessibility: See last page for details.

En Español: Para servicios de traducción al español, diríjase a la última página.

Agendas Online: <https://sccrtc.org/meetings/commission/agendas/>

COMMISSION MEMBERSHIP

| | |
|--|--------------------|
| Caltrans (ex-officio) | Scott Eades |
| City of Capitola | Alexander Pedersen |
| City of Santa Cruz | Sandy Brown |
| City of Scotts Valley | Randy Johnson |
| City of Watsonville | Eduardo Montesino |
| County of Santa Cruz | Felipe Hernandez |
| County of Santa Cruz | Justin Cummings |
| County of Santa Cruz | Zach Friend |
| County of Santa Cruz | Manu Koenig |
| County of Santa Cruz | Bruce McPherson |
| Santa Cruz Metropolitan Transit District | Kristen Brown |
| Santa Cruz Metropolitan Transit District | Larry Pageler |
| Santa Cruz Metropolitan Transit District | Mike Rotkin |

The majority of the Commission constitutes a quorum for the transaction of business.

1. Roll call

2. Consider Assembly Bill 2449 "Just Cause" requests
 - a. Staff Report
3. Additions or deletions to consent or regular agendas
4. Review of items to be discussed in closed session

CLOSED SESSION

5. Conference with Labor Negotiators
(Pursuant to Government Code Section 54957.6)
Agency Designated Representatives: Tony Harris and Jesse Lad
Employee Organizations: CORE and RAMM
6. Public Employment
(Pursuant to Government Code Section 54957)
Title: Executive Director
7. Public Employee Performance Evaluation/Public Employment
(Pursuant to Government Code Section 54957)
Position: General Counsel
8. Conference with Legal Counsel – Anticipated Litigation
(Pursuant to Government Code Section 54956.9(d)(4))
Initiation of Litigation – One Case

OPEN SESSION

9. Report out from closed session discussions
10. Oral communications

Any member of the public may address the Commission on any item within the jurisdiction of the Commission that is not already on the agenda. The Commission will listen to all communication, but in compliance with State law, it may not take action on items that are not on the agenda.

Speakers are requested to state their name clearly so that it can be accurately recorded in the minutes of the meeting.

CONSENT AGENDA

All items appearing on the consent agenda are considered to be minor or non-controversial and will be acted upon in one motion if no member of the RTC or public wishes an item be removed and discussed on the regular agenda. Members of the Commission may raise questions, seek clarification or add directions to consent agenda items without removing the item from the consent agenda as long as no other Commissioner objects to the change.

MINUTES

11. Accept draft minutes of the January 18, 2024 Interagency Technical Advisory Committee meeting
12. Accept meeting notes of the January 23, 2024 Transportation Equity Workgroup
13. Approve draft minutes of the February 01, 2024 Regional Transportation Commission meeting
14. Accept draft minutes of the February 13, 2024 Elderly & Disabled Transportation Advisory Committee meeting

POLICY ITEMS

No consent items

PROJECTS and PLANNING ITEMS

15. Approve authorizing the Executive Director to enter into an agreement with Knightscope to maintain the Santa Cruz County call box system (**Resolution**)

BUDGET AND EXPENDITURES ITEMS

16. Accept status report on Transportation Development Act (TDA) revenues
17. Accept status report on Measure D revenues

ADMINISTRATION ITEMS

18. Approve appointments to the Measure D Taxpayer Oversight Committee
19. Approve appointments to the Bicycle Advisory Committee
20. Approve appointments to the Budget and Administration/Personnel Committee, the California Association of Councils of Governments (CALCOG), and the Coast Rail Coordinating Council (CRCC)

INFORMATION/OTHER ITEMS

21. Accept monthly meeting schedule
22. Accept correspondence log
23. Accept letters from RTC committees and staff to other agencies
 - a. January 26, 2024 Letter to Matt Orbach RE: City of Watsonville Draft 6th Cycle Housing Element Update (2023-2031)
24. Accept information items - *none*

REGULAR AGENDA

25. Commissioner Reports – oral reports
26. Director’s Report – oral report
(Mitch Weiss, Interim Executive Director)
27. Caltrans Report
 - a. Santa Cruz County project updates
28. Glydways Presentation
(Luis Mendez, Deputy Director and Dustin Earle, Vice President of Business Development, Glydways)
 - a. Executive Summary of San Jose Airport Connector proposal
 - b. November 30, 2023 Press release from Contra Costa Transportation Authority
29. Informational Update Regarding Community’s Preference between Two Single-Span Bridge Types for the Coastal Rail Trail Segment 12 Bicycle and Pedestrian Bridge Over Aptos Creek & Soquel Drive
(Anna Kalthoff, Transportation Planning Intern)
 - a. Staff Report
 - b. Survey Result Summary
30. Highway 1 State Park to Bay/Porter Auxiliary Lanes and Bus on Shoulder Project Construction Update – Proposed 24-Hour Closure of Highway 1 for Demolition of the Capitola Overcrossing
(Sarah Christensen, Senior Transportation Engineer)
 - a. Staff Report
 - b. Capitola Avenue Detour Plan
 - c. Full Closure Outreach Plan

31. Consideration and Approval of a Legal Services Agreement with Redwood Public Law, LLP for continued General Counsel Services by Steve Mattas and His Team of Transportation Agency Attorneys Through June 30, 2025 and Approval of an Extension of the Legal Services Agreement with Meyers Nave, PLC to Continue to Provide Litigation and Labor Relations Services Through June 30, 2025

a. Staff report to be posted to the website no later than 9:00a.m. March 6, 2024

32. Next meetings

The next RTC meeting is scheduled for Thursday, April 4, 2024 at 9:00 a.m. at the Santa Cruz County Board of Supervisors Chambers, located at 701 Ocean Street, Room 525, Santa Cruz, CA 95060.

HOW TO REACH US

Santa Cruz County Regional Transportation Commission
1101 Pacific Avenue, Suite 250 Santa Cruz, CA 95060
phone: (831) 460-3200 / email: info@sccrtc.org

LIVE BROADCASTS

Meetings of the RTC are broadcast live by Community Television of Santa Cruz. More information about channels and schedule can be found online (www.communitytv.org) or by calling (831) 425-8848.

AGENDA PACKETS

Complete agenda packets and all documents relating to items on the open session are posted online at <https://sccrtc.org> at least 72 hours prior to the meeting. Sign up for E-News updates at sccrtc.org/about/esubscriptions/

COMMENTS FROM THE PUBLIC

Items on the agenda: Written comments received by 9:00 a.m. on Wednesday before the meeting will be posted to the RTC website by 2:00 p.m. that same afternoon to allow time for Commissioner review. The opportunity to make oral comments is offered prior to the discussion period of each item.

Items not on the agenda: Written comments on topics within the RTC's jurisdiction, but not on the agenda, that are received during the monthly correspondence period will be posted to a public document. The correspondence period cut-off is 12:00 p.m. on the second Monday prior to the RTC meeting. A link to that document is provided in the Correspondence Log of that month's meeting. The opportunity to make oral comments to the Commission on such topics is offered during Oral Communications.

REMOTE PARTICIPATION

The public may participate in the meetings of the Regional Transportation Commission (RTC) in person or remotely via the provided Zoom link. If technical difficulties result in the loss of communication for remote participants, the RTC will work to restore the communication; however, the meeting will continue while efforts are being made to restore communication to the remote participants. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair.

PARTICIPACIÓN REMOTAMENTE

El público puede participar en las justas de la Commission Regional de Transporte (RTC) en persona o remotamente a través del enlace Zoom proporcionado. Si problemas técnicos resultan en la pérdida de comunicación con quienes participan remotamente, la RTC hará lo posible por restaurar la comunicación. Pero, la junta continuara mientras se hace lo posible por restaurar la comunicación con quienes participan remotamente. A los miembros del público que participan por Zoom se les indica que permanezcan en silencio durante los procedimientos y que hablen solo cuando se permitan comentarios públicos, después de solicitar y recibir el reconocimiento del presidente.

ACCESSIBILITY

The Santa Cruz County Regional Transportation Commission does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. This meeting location is an accessible facility. If you wish to attend this meeting and require special assistance in order to participate, please contact RTC staff at 460-3200 (CRS 800/735-2929) at least three working days in advance of this meeting to make arrangements. People with disabilities may request a copy of the agenda in an alternative format. As a courtesy to those persons affected, please attend the meeting smoke and scent-free.

SERVICIOS DE TRADUCCIÓN/ TRANSLATION SERVICES

Si gusta estar presente o participar en esta junta de la Comisión Regional de Transporte del Condado de Santa Cruz y necesita información o servicios de traducción al español por favor llame por lo menos con tres días laborables de anticipo al (831) 460-3200 para hacer los arreglos necesarios. (Spanish language translation is available on an as needed basis. Please call (831) 460-3200 at least three days in advance to make advance arrangements.

TITLE VI NOTICE TO BENEFICIARIES

The RTC operates its programs and services without regard to race, color and national origin in accordance with Title VI of the Civil Rights Act. Any person believing to have been aggrieved by the RTC under Title VI may file a

complaint by contacting the RTC at (831) 460-3200 or 1101 Pacific Avenue, Suite 250, Santa Cruz, CA 95060 or online at www.sccrtc.org. A complaint may also be filed directly with the Federal Transit Administration to the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590.

AVISO A BENEFICIARIOS SOBRE EL TITULO VI

La RTC conduce sus programas y otorga sus servicios sin considerar raza, color u origen nacional de acuerdo al Titulo VI del Acta Sobre los Derechos Civiles. Cualquier persona que cree haber sido ofendida por la RTC bajo el Titulo VI puede entregar queja con la RTC comunicándose al (831) 460-3200 o 1101 Pacific Avenue, Suite 250, Santa Cruz, CA 95060 o en línea al www.sccrtc.org. También se puede quejar directamente con la Administración Federal de Transporte en la Oficina de Derechos Civiles, Atención: Coordinador del Programa Titulo VI, East Building, 5th Floor-TCR, 1200 New Jersey Avenue, SE, Washington, DC 20590.

AGENDA: March 7, 2024

TO: Regional Transportation Commission (RTC)
FROM: Krista Corwin, Administrative Assistant II
RE: Remote Participation by Commission Members at RTC Meetings

RECOMMENDATIONS

Staff recommends that the RTC receive information regarding remote participation at RTC meetings.

BACKGROUND

Prior to the Governor's Emergency Order related to COVID 19, the Brown Act allowed the use of teleconferencing with strict requirements. These requirements included the following:

- All votes must be taken by roll call vote.
- Each teleconference location must be listed on the agenda, have an agenda posted, be accessible to the public and offer an opportunity for public comment.
- A quorum of the members must participate from locations within the public entity's boundaries.

On September 13, 2022, California Governor Gavin Newsom signed into law Assembly Bill (AB) 2449 (Rubio). The new amendments to the Brown Act went into effect on January 1, 2023. The statute incorporates traditional teleconferencing under the Brown Act as well as some new and limited provisions for teleconferencing.

DISCUSSION

Under AB 2449, Commissioners who wish to participate in Commission meetings and vote on items remotely may do so no more than twice per year, and only under two possible conditions.

1. Just Cause, defined as:

- Care of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner
- A contagious illness that prevents a member from attending in person
- A need related to a physical or mental disability as defined by statute
- Travel while on official business of the RTC or another state or local agency
- The board does not need to vote on a “just cause” exception.

2. Emergency Circumstances

- A physical or family medical emergency that prevents a member from attending in person.
- The member must provide a general description of the circumstances relating to the need to appear remotely at the given meeting (not exceeding 20 words). The medical condition does not need to be disclosed.
- The RTC must take action to approve the request to participate remotely due to an emergency circumstance at the start of the meeting.

AB2449 also adds the following requirements.

1. Both “just cause” and “emergency circumstances” require a quorum of members to be in a physical location that is within the jurisdiction accessible to the public.
2. Teleconference procedures may not be used by a member of the legislative body to teleconference for a period of more than three consecutive months or 20% of the regular meetings within a calendar year.
3. Votes must be taken by Roll Call.
4. Members participating remotely may not turn their camera off.
5. Members must publicly disclose whether any individual over the age of 18 is present with the member and disclose the general nature of the member's relationship with any such individual.

Staff recommends that the Regional Transportation Commission (RTC) receive information about remote participation by Commissioners at RTC meetings under the Brown Act and AB 2449.

SUMMARY

Under the Brown Act, members of the Commission may participate in meetings and vote on items via teleconference technology only if certain requirements are met. In addition to the provisos of the Brown Act, AB 2449 created a “just cause” provision and an “emergency circumstances” provision under which Commissioners may utilize teleconference technology in order to participate in meetings remotely.

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**Santa Cruz County Regional Transportation Commission
Interagency Technical Advisory Committee (ITAC)**

MINUTES

Thursday, January 18, 2024, 1:30 p.m.

In Person: RTC Conference Room, 1101 Pacific Ave, Ste 250, Santa Cruz, CA

Online: Zoom

ITAC Members Present:

| | |
|--|------------------|
| Capitola Public Works & Planning Proxy | Kailash Mozumder |
| Santa Cruz Public Works | Matt Starkey |
| Santa Cruz Planning Proxy | Claire Gallogly |
| Watsonville Public Works | Murray Fontes |
| Watsonville Community Development | Justin Meek |
| Association of Monterey Bay Area Governments | Paul Hierling |
| California Department of Transportation | Paul Guirguis |
| Santa Cruz Metropolitan Transit District and 1 Proxy | John Uργο |
| University of California at Santa Cruz (UCSC) | Oxo Slayer |

Non-Voting Committee Members/Alternates Attending Remotely:

AMBAG Alternates: Regina Valentine
Caltrans Alternates: Malinda Gallaher, Evelyn Frederic
UCSC: Georgina Arias, Tracy Wang
Ecology Action-Transportation Programs: Piet Canin

Absent: County of Santa Cruz, City of Scotts Valley

RTC Staff Present - In Person: Luis Mendez, Rachel Moriconi

RTC Staff Participating Remotely: Tommy Travers

Others Participating Remotely

Christopher Lindsey
Rosemary Sarka
Faina Segal

- 1. Call to Order:** Chair Matt Starkey called the meeting to order at 1:35p.m.
- 2. Roll Call/Introductions:** Introductions were made.
- 3. Consider AB2449 request(s) for voting members to participate in the meeting remotely:** No AB2449 requests were made. ITAC members attending remotely were doing so as non-voting participants.
- 4. Additions, deletions, or changes to consent and regular agendas:**

Item 7 was moved to the regular agenda. Item 11 was taken ahead of Item 10. Presentations for items 10 and 12 and a handout from Caltrans for Item 13 were posted as handouts on the meeting agenda page:
<https://sccrtc.org/meetings/inter-agency/agendas/>.

5. Oral Communications: None

CONSENT AGENDA

- 6. Approved Minutes of the November 16, 2023, ITAC meeting**
- 7. Caltrans Draft 2024 State Highway Operation and Protection Program (SHOPP) – *Moved to regular agenda***
- 8. Received Notice: Draft Locally Sponsored Project Initiation Document (PID) Evaluation Guidance (Guidance)**
- 9. Received Notice: Caltrans System Investment Strategy (CSIS) Workshops**

The Committee unanimously approved a motion (Gallogly/Urgo) approving the consent agenda, excluding Item 7.

REGULAR AGENDA

10. Central Coast Sustainable Freight Study

Paul Hierling, AMBAG and AMBAG’s consultant Christopher Lindsey from Cambridge Systematics provided an overview of the update to the regional freight study for District 5. Discussion included the potential of establishing an intermodal center to switch from large trucks to smaller vehicles in downtown areas, with the aim of enhancing the pedestrian experience and ensuring efficient delivery of goods; existing intermodal facilities and the potential to shift more truck loads to rail; the possibility of exploring hydrogen as a fuel source and creating a centralized hydrogen fueling station; truck parking facilities; the sustainability of freight and resiliency impact areas when there are severe storms; and moving truck routes out of and reducing truck traffic through downtown Watsonville.

11. 2024 Legislative Program

Tommy Travers presented the RTC’s draft 2024 Legislative Program and provided updates on the Governor’s budget proposal. Committee members suggested: the RTC make opposing cuts to the Active Transportation Program (ATP) a priority, wording changes related to emergency repairs, adding language to encourage developments that incentivize active

transportation and transit use to include public access easements within and across large development projects. Committee members also suggested language to enhance measurable targets for the SHOPP that better reflect community needs and to better ensure Caltrans implements complete streets policies and integrates complete streets facilities into its projects.

12. Draft Regional Transportation Plan (RTP) Goals and Policies, Project Lists and Maps

Tommy Travers presented the RTC's draft Regional Transportation Plan Goals and Policies and timeline for the next RTP update. He noted that the RTC will be sending out a short public survey on the goals and policies and that performance targets will be shared in the future. Committee members suggested the goals and policies be updated to: prioritize funding for complete streets and transit projects; align projects with goals and policies; and include maintenance of the existing transportation system as a goal. It was noted that updates to the project list can happen at several different points, but new projects will need to be considered in the program-level environmental analysis. Faina Segal proposed the RTC prioritize active and public transportation projects in densely urbanized areas, based on the potential number of users. Rachel Moriconi requested agencies send staff lists of projects already identified in local planning efforts.

7. Caltrans Draft 2024 State Highway Operation and Protection Program (SHOPP) – *Moved from consent agenda*

Rachel Moriconi provided information on the draft 2024 SHOPP and proposed projects in or next to Santa Cruz County. She noted that the fish passage at Waterman Gap on Highway 9 and bridges at Kings Creek and San Lorenzo River north of Boulder Creek on Highway 9 will be included in the final 2024 SHOPP. Claire Gallogly said that the City of Santa Cruz submitted several comments to Caltrans on projects along Mission Street/Highway 1. Paul Guirguis emphasized the importance of providing feedback and communicating with Caltrans project managers and him early in the project development process. He noted that several projects are not new and indicated that scope changes for carryover projects that are already in the environmental or design phase may not be possible. The committee discussed the need to address bicycle, pedestrian and transit safety and operational needs on state routes. Several committee members appreciated Paul for regularly updating agencies on the progress of various projects.

13. Status of transportation projects, programs, studies, and planning documents (*Discussed after Item 7*)

ITAC members and RTC staff provided updates on projects, programs,

studies, and planning efforts, including:

- Capitola city road projects and the pedestrian path for the Upper Pacific coast parking lot.
- METRO service increases, rapid corridors plan, hydrogen fuel cell buses, housing projects in Santa Cruz
- UCSC Community Transportation Needs Assessment, Slug Wiggle project, Cardiff/High Street and Empire Grade path upgrades, METRO terminal, new signalized intersections, Delaware area plans, and housing projects
- AMBAG regional growth estimates, potential REAP 2.0 and other state budget cuts
- Watsonville Freedom Boulevard, pavement management, city active transportation plan, General Plan growth scenarios
- Caltrans project deadlines and guideline updates, planning grants, staffing changes, and work with local agencies
- RTC rail, trail, and Highway 1 projects, and interim Executive Director
- Santa Cruz Ocean Street, River Street, METRO Center interim relocation, Murray Street bridge, and West Cliff Drive projects; city active transportation plan, countywide bike share rollout, and traffic calming

14. Funding Program Opportunities and Updates

Members were encouraged to review the list of funding program opportunities and updates included in the agenda.

15. Next meeting. The next meeting of the ITAC is scheduled for 1:30 p.m. on February 15, 2024, at the RTC conference room, 1101 Pacific Ave, Ste 250.

The committee unanimously approved a motion (Gallogly/Guirguis) adjourning the meeting at 3:51 p.m.

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SCCRTC Transportation Equity Workgroup

Meeting Notes
January 23, 2024
12:00pm - Zoom

Workgroup Members Present

Chris Davis
David Morales
Eric Medina (moderator for meeting)
Maria Perez
Isabelle Tuncer
Meilin Obinata
Nicon MacDonald

Others Present

RTC Staff: Brianna Goodman, Anna Kalthoff, Rachel Moriconi

1. Introductions and Roster

Introductions were made. The agenda packet included the workgroup roster and contact information.

2. Transportation Equity Communities Metrics *(continued from prior meetings)*

Rachel provided an overview of potential metrics to use to identify geographic areas that experience disadvantages including those related to economic, social, and environmental factors, health vulnerabilities, and vulnerabilities to climate and disaster. Metrics will be used develop new regional definition of transportation “disadvantaged communities” or equity/underserved priority populations; to assist in identifying, prioritizing, and developing projects that reverse disadvantages and inequities; evaluate equity impacts of proposed transportation projects; and identify where to focus additional/targeted outreach. Based on input from the Workgroup, staff will develop preliminary recommendations, solicit input from other stakeholders and the public, and present recommendations to RTC board for approval. She recognized that several workgroup members had provided suggestions in the shared document.

The workgroup discussed the importance of transportation equity in Santa Cruz County, the need to prioritize underserved communities for funding, and the importance of community outreach and engagement. Members

discussed several potential metrics, data limitations, and additional data collection options to identify groups with the greatest needs accurately. Workgroup members suggested consideration of:

- **Social capital and quality of life:** The impact of transportation on social capital and quality of life, including the negative effects of long travel times, such as reduced time for family and civic engagement, and the use of transportation as a tool to restore equity in people's lives.
- **Housing:** Consider subsets under housing and how to combine this data with social capital for a more comprehensive understanding of individuals' circumstances.
- **Travel times:** Long travel times to access jobs and recreational destinations. Time spent on public transit reduces time for leisure activities and makes it more difficult to access the beach and other recreational destinations.
- **Transit access/dependency and ease of use:** Additional burden of transportation for those without cars and the lack of coordination between different transit systems. Difficulty for employees at the Boardwalk due to the lack of transit.
- **Transit access to recreational locations:** such as beaches and parks, and other quality of life and healthy activity destinations.
- **Vulnerability to impacts from climate change:** Consider impacts from climate change, including canopy coverage, flooding, and fire smoke impacts on farmworkers.
- **Transportation options to low-income job centers** that are safe, frequent, and reliable.
- **Non-work trips:** Consider the role of transportation in various aspects of life, not just commuting for work.
- **Access to health care:** The connection between transportation and healthcare access was also discussed. This also is a large impact on care workers who commute to Dominican Hospital from Watsonville and Monterey County.
- **Civil Rights Title VI:** This includes race, ethnicity, national origin, and socio-economic factors to identify underserved groups.
- **Historic inequity:** Metrics should be refined to ensure accountability and to not perpetuate historic inequity.
- **Focus on a core set of metrics:** Limit total number of metrics, focus on core issues, then expand for aspects falling through the cracks.
- **Accountability:** Use metrics to ensure equity in infrastructure investment decisions, rather than decision-makers making political decisions on what to fund.

Rachel stated that using metrics with regularly updated data is preferable, but agreed it could be supplemented with focus groups, targeted surveys, and community outreach to ensure geographic areas and individuals that experience disadvantages are identified.

The RTC staff hopes to bring the draft Equity Action Plan to the group for review by the fall, which will include maps, project lists, a toolkit for better engagement, and refined definitions of equity and “disadvantaged communities”. Information will be used in various planning efforts, including the climate adaptation vulnerability assessments, local jurisdictions’ planning, and the update of the Regional Transportation Plan. Rachel will send out a survey asking workgroup members to rank the importance of different categories for the next meeting.

Follow-Up:

• **RTC Staff:**

- Group categories and send out a survey to the team to rank potential metrics.
- Present the results and recommendations at the next meeting on January 30th.
- Share information on commute patterns and low-income job centers at a future meeting.

• **Workgroup members:**

- Complete survey prior to next meeting

3. Future Meeting schedules and topics

Staff noted the future meeting schedule and proposed moderators for each was included in the meeting packet, which differs from the moderator list included in the meeting invite. It was decided to keep the January 30th meeting to finish discussing metrics. The February 20 meeting will be 1.5 hours long and focus on transit.

Follow-up for Staff:

- Confirm Zoom links and update moderator information in calendar invite.

4. Google Drive and Meeting Notes

A Google Drive has been created for the workgroup. Contact Rachel if you have any questions or issues accessing the folder or files. Email any edits to the meeting notes to Rachel by 10 AM on 1/24/24.

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**Santa Cruz County
Regional Transportation Commission**

Draft MINUTES

**Thursday, February 1, 2024
9:00 a.m.**

In-Person Meeting

Watsonville City Council Chambers
275 Main Street, Fourth Floor
Watsonville, CA 95076

Remote Participation

RTC Zoom

<https://us02web.zoom.us/j/89597173447>

Dial-in: +1 312 626 6799

Webinar ID: 895 9717 3447

1. Roll call.

The meeting was called to order at 9:00 a.m.

Members present:

Alexander Pedersen

Sandy Brown

Randy Johnson

Eduardo Montesino

Felipe Hernandez (Remote)

Judy Gittelsohn (Alt) (Remote)

Andy Schiffrin (Alt)

Robert Quinn (Alt)

Manu Koenig

Bruce McPherson

Virginia Johnson (Alt)

Kristen Brown

Larry Pageler (Alt)

Mike Rotkin

Scott Eades (Caltrans Ex-Officio)

Staff present:

Mitch Weiss

Luis Mendez

Sarah Christensen

Cindy Convisser

Shannon Munz

Tracy New

Brianna Goodman

Rachael Hughes

Amy Naranjo

Anna Kalthoff

Riley Gerbrandt

Yesenia Parra

Grace Blakeslee

Krista Corwin

Tommy Travers

Rachel Moriconi

Keith Rayburn-Garcia

Steph Britt

Steven Mattas (RTC Counsel)

2. Considered AB2449 request(s)

Commissioner Felipe Hernandez notified the Commission of his need to participate remotely due to a just cause related to medical.

The Commission considered an AB2449 emergency circumstances request from Commissioner Vanessa Quiroz-Carter. RTC Counsel Steve Mattas responded that the provided circumstances did not fall within statute. The request was withdrawn.

3. Additions or deletions to consent and regular agenda

Handouts for items 27 and 29 and add-on pages for items 15, 16, 19, 21, 22, & 25 were posted to the website.

4. Review of items to be discussed in closed session

RTC Counsel Steve Mattas communicated that no reportable action was anticipated from the closed session discussions. The Commission entered closed session at 9:05 a.m.

CLOSED SESSION

5. Conference with Labor Negotiators
(Pursuant to Government Code Section 54957.6)
Agency Designated Representatives: Tony Harry and Jesse Lad
Employee Organizations: CORE and RAMM

6. Conference with Legal Counsel – Existing Litigation
(Pursuant to Government Code Section 54956.9(d)(1))
v. Terrie Kajijara, et. al. (Case No. 21CV00211)

OPEN SESSION

7. Reconvene in open session and report on items discussed in closed session

The Commission reconvened in open session at 10:11 a.m. Steve Mattas communicated that there was no reportable action resulting from the closed session discussions.

8. Oral communications

Received comment from:

Jim Helmer

Barry Scott

Brian Peoples, Trail Now

Michael Saint, Campaign for Sustainable Transportation

CONSENT AGENDA

Commissioner Rotkin made a motion and Commissioner Sandy Brown seconded the motion to approve the consent agenda. The motion passed unanimously with Commissioners Pedersen, S. Brown, Johnson, Montesino, Hernandez, Koenig, McPherson, K. Brown, Rotkin, and Commissioner Alternates Quinn, Schiffrin, and Pageler voting “aye.”

Executive Director Mitch Weiss responded to a Commissioner’s question on item 14 regarding the state budget deficits and the potential impacts on transportation projects. In response to a Commissioner’s question, Senior Transportation Planner Rachel Moriconi delivered additional information regarding AB 817.

MINUTES

9. Accepted meeting notes of the November 27, 2023 Equity Workgroup
10. Approved draft minutes of the December 07, 2023 Regional Transportation Commission meeting
11. Accepted draft minutes of the December 11, 2023 Bicycle Advisory Committee meeting
12. Accepted draft minutes of the December 12, 2023 Elderly & Disabled Transportation Advisory Committee
13. Accepted meeting notes of the December 19, 2023 Equity Workgroup

POLICY ITEMS

14. Received update on 2024 State and Federal Legislative Programs

PROJECTS AND PLANNING ITEMS

No consent items

BUDGET AND EXPENDITURES ITEMS

15. Accepted status reports on Transportation Development Act (TDA) revenues from December 2023 and January 2024

16. Accepted status reports on Measure D revenues from December 2023 and January 2024

ADMINISTRATION ITEMS

17. Approved City of Santa Cruz Article 8 Transportation Development Act claims and request to deallocate funds (**Resolution 22-24**)
18. Approved support for local revenue Measures K and L on the March 2024 Presidential Primary Election Ballot

INFORMATION/OTHER ITEMS

19. Accepted monthly meeting schedule
20. Accepted information items - *none*
21. Accepted letters from RTC committees and staff to other agencies
 - a. January 8, 2024 Letter to Assemblymember Blanca Pacheco RE: Assembly Bill (AB) 817 Local Government: Open Meetings – Support
 - b. December 31, 2023 Letter to Sinarath Pheng RE: Central Coast Coalition Comment Letter on CSIS 2.0 Metrics Methodology
22. Accepted correspondence log

REGULAR AGENDA

23. Commissioner Reports

Commissioner Koenig reported highlights from his December 8, 2023 meeting with Dustin Earle of Glydways and asked that a short presentation be agendized for the March or April Commission meeting. Other Commissioners agreed that a presentation on Glydways be made to the Commission.

24. Director's Report

Interim Executive Director Mitch Weiss reported updates on: the release of the final Environmental Impact Report for the Highway 1 Auxiliary Lanes & Bus on Shoulder from State Park Drive to Freedom Boulevard and Segment 12; outreach efforts on the preferred bridge design over Aptos Creek and the 2050 Regional Transportation Plan; January testimony to the California Transportation Commission in support of our Regional Transportation Improvement Program; recruitment to vacancies on citizen advisory committees including the Measure D Taxpayer Oversight Committee, the Bicycle Advisory Committee, and the Elderly & Disabled Transportation Advisory Committee; Notices to Proceed filed on projects funded by Caltrans

Sustainable Planning Grants, including rural highway safety, transportation demand management, and coastal resiliency projects; Segment 5 of the Coastal Rail Trail; Transportation Equity Action Plan; staffing announcements; upcoming conferences and trainings to be attended by staff.

25. Caltrans Report

Director for Caltrans District 5 Scott Eades delivered the Caltrans project updates: SHOPP projects under development including the Highway 129 pavement project and the Highway 152 downtown pedestrian safety project; close of the Sustainable Transportation Planning grant application cycle with 2 applications from Santa Cruz County; release of Design Information Bulletin 94, focused on design guidance for Complete Streets Developments; coordination with the City and County of Santa Cruz on Route 9 parking and installation of pedestrian safety beacons on Highway 1.

26. Presentation on Transportation Projects in the City of Watsonville

Assistant Director of Public Works & Utilities and City Engineer Murray Fontes delivered a presentation.

Commissioner McPherson departed the meeting at 11:00 and Commissioner Alternate Virginia Johnson replaced him at the dais.

Received public comment from:

Barry Scott
Lowell Hurst
Aurelio Gonzalez
Trina Coffman-Gomez
Rick Longinotti
Michael Saint
Nancy Faulstich
John
Sean

27. **Public Hearing:** Zero Emission Passenger Rail & Trail Project
Preliminary Purpose and Need

Associate Transportation Engineer Riley Gerbrandt delivered a presentation and responded to Commissioners' questions regarding: messaging to the residents of Scotts Valley and the San Lorenzo Valley; how the concept report relates to a future environmental document; potential for the development of non-rail zero-emission vehicles on the Santa Cruz Branch

Line; significance of the word “constraint” in the public dialogue moving forward; timeline of the concept report release.

Commissioners discussed: desire for factual information upon which to make informed decisions; clarification of terms related to the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA); desire to outline a level of specificity that will clarify improvements in travel times and affordability to individual users; the concept report is the first step in the process to pursue rail as a transit option; alternatives analysis performed in 2019 (Transit Corridor Alternatives Analysis).

Received public comment from:

David Schwartz
Aurelio Gonzalez
John Hall
Matt Ferrell, Friends of the Rail and Trail
David Van Brink
Alexandra Fisher
Eva
Laurie Rubio
Tony Rubio
Tina Andreatta
Sally Arnold
KG Murimoto
Don Redman
Paula Bradley
Barry Scott
Lowell Hurst
John Speckert
Trina Coffman-Gomez
Rick Longinotti
Michael Saint
Nancy Faulstich
Johanna Lighthill
David Dean
John
Brian Peoples
Elizabeth Madrigal
Michael Loik
Dianne D.
Sean
Becky Steinbruner
Brett Garrett

The public hearing closed at 12:45 p.m.

Commissioners discussed: planning for impacts to the project due to state requirements for additional housing; concerns about ridership returns on investment in the rail project; need for voters to approve a tax measure to build & operate a transit facility between Santa Cruz and Watsonville; travel by train an enjoyable commuting experience; project concept report coming in winter 2024/2025 expected to answer public's questions; popular support for passenger rail in Watsonville.

Commissioner Hernandez (remote) departed the meeting and Commissioner Alternate Judy Gittelsohn (remote) replaced him at the meeting at 1:00 p.m. communicating a family emergency.

28. Climate Adaptation Vulnerability Assessment and Priorities Report (CAVA) Milestone 1: Prioritization Framework

Transportation Planner Brianna Goodman delivered a presentation.

Tim Gross, WSP Project Manager, responded to Commissioners' questions regarding: inclusion of access to disadvantaged communities in addition to proximity in the asset prioritization model; engagement with the Coastal Commission; prioritization metrics of segments of the Santa Cruz Branch Rail Line/Monterey Bay Sanctuary Scenic Trail; timeline of release of the prioritized areas list.

Commissioner Sandy Brown motioned and Commissioner Rotkin seconded the motion to approve the staff recommendation to provide input and approve the Prioritization Framework for the Climate Adaptation Vulnerability Assessment and Priorities Report (CAVA).

The motion passed unanimously with Commissioners Pedersen, S. Brown, R. Johnson, Montesino, Koenig, K. Brown, Rotkin, and Commissioner Alternates Gittelsohn, Schiffrin, Quinn, V. Johnson, and Pageler voting "aye."

Received public comment from:

David Schwartz
Brian Peoples
Barry Scott
Sean

29. Highway 1 State Park-Freedom Auxiliary Lanes, Bus on Shoulder, and Coastal Rail Trail Segment 12 Project Amendment to Professional Engineering Services Agreement TP2122

Senior Transportation Engineer Sarah Christensen delivered a presentation and responded to Commissioner questions regarding: the difference in cost

between the two bridge options over Aptos Creek and Soquel Drive; structural differences of the two options; proposal to update the concept of operations of the bus-on-shoulder facility to add three miles south of Freedom Boulevard; cost estimates and funding to add the 3-mile bus on shoulder extension to a Caltrans project not yet identified; the Caltrans safety project in the design phase; signage & striping would be added to facilitate bus movement on the shoulder during traffic backups to Buena Vista; opportunities for updates to be brought before the Commission; no new fiscal impacts to the Measure D 5-year plan nor the RTC budget; reallocation of funds from tasks that came in under budget; additional funds requested for this contract; however, the request is within the project funding; environmental work for the bus on shoulder extension has yet to be determined.

Commissioners discussed: request to have a separate item on the agenda to advance further discussions on the additional bus on shoulder facility; beneficial to the public & taxpayers by updating the scope of work of a project as opposed to beginning a new project; proposed update to the concept of operations is aligned with expansion of METRO service, specifically the 90-X route; collaboration with Caltrans, timing of the concept updates and construction timeline.

Commissioner Montesino motioned and Commissioner Koenig seconded the motion to approve the staff recommendation to authorize the Executive Director to negotiate and execute amendment 4 to Professional Engineering Services Agreement TP2122 with Mark Thomas for additional scope at cost of \$1,299,972 for a not to exceed value of \$13,728,717 for the Highway 1 Auxiliary Lanes and Bus on Shoulder Project between State Park Drive and Freedom Boulevard interchanges, which includes Segment 12 of the Coastal Rail Trail (Project).

Ms. Christensen responded to a commissioner's question regarding the RTC's role in the main project with respect to CEQA.

Commissioner Alternate Schiffrin proposed a friendly amendment to approve the staff recommendation and direct staff to (1) bring the final environmental impact report (EIR) for the Highway 1 Bus-on-Shoulder and Auxiliary Lane from Freedom Blvd. to State Park Drive and Segment 12 of the Coastal Rail Trail project at the appropriate time to make findings; and (2) as a separate item deliver a report on the environmental impacts of the proposed bus on shoulder facilities extension from Freedom Boulevard to Buena Vista.

Ms. Christensen clarified that the proposed updated concept report is for bus-on-shoulder facilities and is not an auxiliary lane project.

The maker of the motion accepted the friendly amendment.

Commissioner Eades clarified that the proposed bus on shoulder facilities extension south of Freedom Boulevard would be added to a high priority Caltrans safety project. The Caltrans safety project has completed environmental work and is currently in the design phase. Mr. Eades assured that Caltrans will continue to collaborate with staff and offered a caution that shoulders are not always designed to sustain operation of heavy vehicles.

The motion passed unanimously with Commissioners Pedersen, S. Brown, R. Johnson, Montesino, Koenig, K. Brown, Rotkin, and Commissioner Alternates Schiffrin, Quinn, G. Johnson, Pageler, and Gittelsohn voting "aye."

Received public comment from:

Lowell Hurst

David Schwartz

Matt Ferrell, Friends of the Rail and Trail

Rick Longinotti, Campaign for Sustainable Transportation

Brian Peoples

Faina Segal

John

Sean

Joe Jordan

The meeting adjourned at 2:36 p.m.

30. Next meetings

The next RTC meeting is scheduled for Thursday, April 7, 2024 at 9:00 a.m., at the Santa Cruz County Board of Supervisors Chambers, located at 701 Ocean St. Rm. 525, Santa Cruz, CA 95060.

Respectfully submitted,

Krista Corwin, Administrative Assistant

Attendees

Vanessa Quiroz-Carter

Brian

Dianne D

Taylor Lahey

Tim Brattan

(831)-***-1847

Chubby

Forrest Revere

Tem

Susan Cavalieri

KS

Brett Garrett

Nadene Thorne

AM

Crystal Wallace
Michael Loik
John Eastman
Chris
Brian Peoples (Trail Now)
Jesse Kathan
Suzi Merriam
Ginger
Murray Fontes
(831)-***-0283
Ninadonna
John
John Mulry
Michael Saint
Courtney Lindberg
Daniel Stonebloom
Paul Guirguis
Sue Renner
John Oldenkamp
Shalom Compost
Frank Rimicci Jr.
Elizabeth Madrigal
Madilyn Jacobsen
Sean
Sean Shrum
BobFif
Faina Segal
Tony Gura
(831)-***-1847
(602)-***-8003
Peter Gibson
Greg La Selva
Linda Wilshusen
Alejandra Pacheco
David Dean
Tiffany Mendoza
Joe Jordan
Trink Praxel
Chris O'Gara
Johanna Lighthill
Rebecca Downing
(909)758-1159
Rick Longinotti
Alissa Guthier
Gutierrez J
Stephanie Raugust

Jack Carroll
Bruce Sawhill
Steven Bennett
Joe Wright
Alexandra McCoy
Steve Wiesner
Trician
Jeanette Guire
Lola Quiroga
Maggie
Julie Castro-Orozco
Vern
Elisa
Christina Watson
Amy Cebada
Heather Adamson
Bruce Jaffe
Tim Frank
Nancy Faulstich
David Carlson
(831)-***-6000
Mark McLaren
Vanessa Ross
Justin Meek
Lucien
Rosemary Sarka
Ben Vernazza



Santa Cruz County Regional Transportation Commission's
Elderly & Disabled Transportation Advisory Committee
(Also serves as the Social Service Transportation Advisory Council)

DRAFT MINUTES

1:30pm - 3:30pm

Tuesday, February 13, 2024

1. Roll call

The meeting was called to order at 1:33 p.m.

Members present:

Veronica Elsea, Chair, Third District
Elizabeth Byrd, Social Services Provider- Seniors (County)
Nadia Noriega, Consolidated Transportation Services Agency
(Community Bridges)
Jesus Bojorquez, Consolidated Transportation Services Agency (Lift Line)
Michael Pisano, Potential Transit User (60+)
Caroline Lamb, Potential Transit User (Disabled)
Rina Solorio Gomez, Santa Cruz Metropolitan Transit District (METRO)
Patricia Forhrman, Fourth District

Members Remote, voting under Just Cause or Emergency:

None

Members Remote, Not Voting:

None

Unexcused Absences:

None

Excused Absences:

Tara Ireland, Social Services Provider – Persons of Limited Means
Clay Kempf, Social Services Provider – Seniors
Alex Weske, Social Services Provider – Disabled
Paul Elerick, Second District (Friend)
Veronica Elsea, Chair, Third District
Patricia Forhrman, Fourth District
Ed Hutton, Fifth District
Patty Talbott, Social Services Provider-Seniors
Daniel Zaragoza, Santa Cruz Metropolitan Transit District, Metro

Alicia Morales, Social Services Provider-Seniors
Phil Kipnis, First District
Janet Edwards, Vice Chair, First District

RTC staff present:

Luis Mendez, Deputy Director
Stephanie Britt, Transportation Planning Tech
Tommy Travers, Transportation Planner

Guests present:

Mark Johanssen, Resident, Aptos
Jeanell Martin, Resident, 2nd District
Jesse Leyva, Santa Cruz METRO

2. Introductions

3. Consider AB 2449 request(s) to participate in the meeting remotely due to emergency circumstances (a physical or family medical emergency that prevents a member from attending in person)

4. Oral communications

- Elyzabeth Byrd:
 - Shared that the County launched its County-wide needs assessment. They would like feedback from residents in the county aged 40 and older. The goal is to support everyone in the County age-in-place.
 - Visit: [Agewellsantacruzcounty.org](https://www.agewellsantacruzcounty.org)
- Jeanell Martin:
 - Jeanell has an issue in Seacliff, Aptos regarding parking in the area. Vacation homes and overgrown hedges along 733 Seacliff Drive block parking which makes it difficult for Jeanell to walk down the block, particularly post-surgeries. She cannot reach her mailbox with the obstacles from vacation homes and cars parked in the right of way. She requests that E&D TAC do something to address the situation.
- Amanda Marino:
 - The preliminary draft list of unmet transit and paratransit needs for E&D Tac is postponed and will be reviewed once it's ready.
- Patricia Forman:
 - Problem with disability parking spaces in a Corralitos crossroads shopping area– the parking spaces spots have become where they park the dumpsters, disability signage was bent and no one seems to resolve it. There's no enforcement of disability of parking spaces. The question is what to do and who to reach? Committee asked to add this to the agenda since we have a similar situation in Capitola City Hall to discuss in more detail.
- Michael Pisano:

- Follow up on the safety concern in Boulder Creek. The driver was allegedly driving with their lights off when they had the collision with a teenager. Adding stop signs and LED solar light at the crosswalk would help prevent collisions like this one at the intersection of Hwy 9 with HWY 236.

5. Additions or deletions to consent and regular agenda

- Addition regarding Chair elections in April at the end of current agenda.

CONSENT AGENDA

6. Approve Minutes from December 12, 2023

Michael Pisano moved to approve the minutes; Patty Talbot seconded the motion. The motion passed with Elizabeth Byrd, Nadia Noriega, Jesus Bojorquez, Michael Pisano, Caroline Lamb, Rina Solorio Gomez, Patricia Forhrman, voted in favor. Veronica Elsea abstained.

7. Received Transportation Development Act (TDA) Revenues Report

8. Receive FY 23-24 TDA Calendar

- Patty Talbot moved to approve the Consent Agenda. Caroline Lamb seconded the motion. The motion passed unanimously with Elizabeth Byrd, Nadia Noriega, Jesus Bojorquez, Michael Pisano, Caroline Lamb, Rina Solorio Gomez, Patricia Forhrman, and Veronica Elsea voting in favor.

REGULAR AGENDA

9. Receive Program Updates

- Volunteer Center
 - None
- Community Bridges
 - The TNC Access for All program is currently being promoted to boost ridership.
- Santa Cruz METRO
 - Metro hired five new operators for ParaCruz.
 - Opened a new customer experience center and there are free fares

- until February 25th, 2024.
- Daniel Zaragoza is the Deputy Operations Director and is now the Interim CEO. Jesse Leyva will be filling in for Daniel Zaragoza and please feel free to connect with him.
- Santa Cruz County Regional Transportation Commission (RTC)
 - None
- Pedestrian Ad-hoc Subcommittee
 - The subcommittee meets to study hazard reports. They're going to partner with the Bicycle Advisory's subcommittee to study how they can improve accessibility around construction zones for pedestrians and cyclists. This will be a collaborative effort with the Bicycle Advisory Committee.

10. Zero Emission Passenger Rail and Trail Project (ZEPRT) Preliminary Purpose and Need, Riley Gerbrandt, Associate Engineer, RTC

- RTC Staff presented the Zero Emission Passenger Rail and Trail Project which proposes a new high-capacity passenger rail service and stations along the Santa Cruz Branch Rail Line.
- To learn more about the project visit sccrtc.org/zeprt
- The committee requested clarification on the purpose of layover facilities. Staff clarified that layover facilities where the train stops to allow trains to stop and let other trains pass. It is not a facility for passengers to get out.
- Staff also provided details about the bilingual resources available at the open houses and availability of translation services during outreach.
- Inquiry regarding access to the stations. Whether this project will consider how infrastructure and access to the stations will include studies on sidewalks and getting there.
- Question regarding how the project is integrating with future land use. Transit oriented plans and initiatives will be integrated during the process.
- The ZEPRT timeline is the most expedited timeline based on how long capital projects take to build. There may not be too many opportunities to speed up the process but we're trying to tap into funding available for rail and hopefully the project timeline will line up with timelines as they become available.
- The project concept outlines its objectives, which are then evaluated in the environmental impact process. This informs what you can achieve with minimal environmental impact. This also helps to reduce the costs by focusing on a focused project concept. It's also worth noting that the RTC is working on obtaining all the funding for the environmental review process.

11. Association of Monterey Bay Area Governments (AMBAG) Complete Streets Policy – Regina Valentine, Senior Planner for AMBAG

- With the passing of the Infrastructure Investment and Jobs Act/Bipartisan Infrastructure Law of 2021, the Association of Monterey Bay Area Governments is required to set aside a portion of its funds towards complete streets planning.
- The public comment period is Feb. 1, 2024-March 15, 2024. Comments may be emailed to rvalentine@ambag.org
- Clarification on Watsonville and Santa Cruz working on complete streets program. How is this complete streets plan different from the plan's cities do. This is a region-wide policy and strengthens the complete streets policies in local jurisdictions. For implementation, AMBAG collects the transportation needs for the region every four years as part of this plan to maintain eligibility for funding. It serves as a high-level document to be consistent with regulations.
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- The RTC received a Caltrans Planning Grant to develop an Equity Action Plan. Their current task is to redefine "disadvantaged community" and develop criteria to help define which communities face discrimination and conditions that have resulted in inequities.
- Disadvantaged is a term with negative connotations. The current term is "Equity Priority Community" – the focus is social equity and identify areas and groups of individuals that have faced burdens in the County.
- This will help inform funding, planning, and outreach.
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- The committee also discussed prioritizing transportation services to reduce bus travel times and access to transportation centers. Make sure they reach work centers and where travelers may be coming from.

Meeting adjourned at 3:18 pm.

The next E&D TAC meeting is scheduled for Tuesday, April 9, 2024 at 1:30 located at the SCCRTC office at 1101 Pacific Ave, Suite 250, Santa Cruz, CA 95060

Minutes respectfully submitted by Stephanie Britt, Transportation Planning Tech



Santa Cruz County Regional Transportation Commission's
Elderly & Disabled Transportation Advisory Committee
(Also serves as the Social Service Transportation Advisory Council)

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Minutes respectfully submitted by Stephanie Britt, Transportation Planning Tech

TO: Santa Cruz County Regional Transportation Commission - Service Authority for Freeway Emergencies (RTC SAFE)

FROM: Amy Naranjo, Transportation Planner

RE: Call Box Maintenance Agreement with Knightscope, Inc.

RECOMMENDATIONS

Staff recommends that the Regional Transportation Commission (RTC), serving as the Service Authority for Freeway Emergencies (SAFE), adopt the attached resolution ([Attachment 1](#)) authorizing the Executive Director to enter into an agreement ([Attachment 2](#)) with Knightscope, Inc. to maintain the Santa Cruz County call box system.

BACKGROUND

The Santa Cruz County Regional Transportation Commission Service Authority for Freeway Emergencies (RTC SAFE) owns and operates a system of 70 call boxes along Hwy 1, 9, 17, 129, and 152. Motorists may use call boxes to request assistance or report incidents. The call box calls are answered by a private call answering center that coordinates with the California Highway Patrol when necessary. Call boxes are designed to be operational at their location regardless of cellular service strength and the answering service knows exactly which call box a call originates from and where it is located to ensure rapid service, when needed by a caller.

As the SAFE, the RTC levies a \$1 annual fee on all vehicles registered in Santa Cruz County. Senate Bill 516 (Fuller) authorizes a SAFE to determine how funds will be used for the implementation, maintenance, and operations of a motorist aid system, including call boxes. Additionally, SB 516 authorizes the use of SAFE funds for traveler information systems, intelligent transportation system architecture and infrastructure, and other transportation demand management services, and safety-related hazard and obstruction removal.

DISCUSSION

Although the proliferation and convenience of cell phones has significantly reduced call box usage over the past decade, maintaining these call boxes remains

essential. They serve as a critical safety net for motorists in situations where cell phone coverage may be unavailable or ineffective.

Initially, the call box system in Santa Cruz County was composed of 122 call boxes. The number was reduced to 70 call boxes. The remaining call boxes are in areas where there has been more usage of the call boxes or where regular cellular phone service can be unreliable.

The maintenance of the call boxes includes preventative and corrective maintenance, system management and other work as defined below.

- Preventative maintenance includes inspecting components, replacing faded signs, running comprehensive tests, and making any necessary repairs.
- Corrective maintenance involves responding to any operational problems system-wide or with individual call boxes such as failed electronic components or power supplies.
- System management involves maintaining the callbox monitoring and alarm system.
- Other work includes removals and reinstalls; repairs needed due to vandalism, knockdowns, or damage due to natural causes; and support with the designated cellular service provider to ensure that call box equipment connects to cellular service and troubleshoot potential cellular service issues.

Knightscope, Inc., who acquired CASE Systems, currently maintains the Santa Cruz County call box system. CASE Systems was the only company maintaining call boxes in California and the RTC had a contract with CASE Systems for call box maintenance, which was transferred to Knightscope. Now, Knightscope is the only company maintaining call boxes in California. Currently, each call box costs \$41.03 per month, or \$492.36 annually to maintain under the existing agreement with Knightscope. This translates to a total cost of nearly \$2,900 per month or about \$34,500 per year for the 70 call boxes in RTC SAFE's system. The agreement with Knightscope expires March 31, 2024. A new maintenance agreement is necessary to ensure continued maintenance of the call box system.

Knightscope is raising annual call box maintenance fees for all new SAFE contracts across the state. This increase is necessary due to several factors, including rising fuel costs and increased prevailing wage requirements. The monthly fee for customers in Northern California is \$68.98 per call box (about \$827.80 annually) and includes all parts, service, and maintenance.¹ This represents a 68% increase in maintenance costs compared to current rates. Maintaining all 70 call boxes in the

¹ The monthly flat rate covers: Knockdowns up to 10%, Vandalism replacements up to 7%, and Removals/Reinstallations up to 5%, and Preventative Maintenance. Any services over these % will be billed T&M referencing the most current UPL.

system is expected to cost just over \$4,900 per month, or \$58,800 annually, under the proposed rates. This translates to a total cost of around \$133,000 by the end of fiscal year 2025/26.

Knightscope is the only call box maintenance service provider in California and has proven competent in performing the required monthly maintenance for the call boxes. RTC's procurement policies (Section 5.3.3) allow for sole sourcing when only one contractor can provide a unique or highly specialized item or service. Therefore, **staff recommend that the RTC approve the resolution (Attachment 1) authorizing the Executive Director to enter into an agreement with Knightscope for call box maintenance services.** The term of the contract would be from April 1, 2024, to June 30, 2026.

The agreement with Knightscope also includes other work that may be needed to keep the call box system operational (Attachment 2). This includes upgrades, retrofits, removals, damage due to disasters, etc. The cost for such work would be in accordance with the rate sheet included in the contract. The contract includes a \$30,000 contingency for such potential additional work.

FISCAL IMPACT

The estimated increase in FY2024-25 for the new agreement with Knightscope is \$14,500. The approved SCCRTC FY 2024-25 Budget and Work Program includes \$30,000 for call box system maintenance. There are sufficient funds in the current budget using contingency reserves for unexpected needs or special projects. Therefore, a budget amendment is not needed.

The \$1 vehicle registration fee generates about \$260,000 per year; therefore, there will be sufficient on-going revenues to cover the cost of the services for the proposed term along with the other costs of the RTC's motorist aid services.

SUMMARY

The current contract for maintenance service on the call boxes will expire on March 31, 2024. Staff recommends the RTC approve the resolution (Attachment 1) to authorize the Executive Director to enter an agreement (Attachment 2) with Knightscope, Inc. for \$163,000 to provide call box maintenance services for the Santa Cruz County call box system. The term of the contract shall be from April 1, 2024, to June 30, 2026.

Attachments:

1. [Resolution](#)
2. [Draft Agreement](#)

RESOLUTION NO. _____

Adopted by the Santa Cruz County Regional Transportation Commission
on the date of **March 7, 2024**

on the motion of Commissioner _____
duly seconded by Commissioner _____

**A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO
A PROFESSIONAL SERVICES AGREEMENT WITH KNIGHTSCOPE, INC. TO
PROVIDE CALL BOX MAINTENANCE SERVICES.**

WHEREAS the Santa Cruz County Regional Transportation Commission (SCCRTC) Service Authority for Freeway Emergencies (SAFE) established a highway call box system which benefits Santa Cruz County motorists and visitors; and

WHEREAS funding for the call box system comes from a \$1 annual fee on all vehicles registered in Santa Cruz County by the Department of Motor Vehicles; and

WHEREAS the Santa Cruz County call box system consists of 70 call boxes located throughout State Routes 1, 9, 17, 129, and 152; and

WHEREAS the call box system requires preventative maintenance, corrective maintenance, and repairs on ongoing basis; and

WHEREAS the current maintenance agreement with Knightscope, Inc. expires March 31, 2024; and

WHEREAS Knightscope is currently the only identified vendor within the state that offers the specific call box maintenance services required; and

THEREFORE, BE IT RESOLVED BY THE SANTA CRUZ COUNTY REGIONAL
TRANSPORTATION COMMISSION SERVICE AUTHORITY FOR FREEWAY
EMERGENCIES:

1. The Executive Director is authorized to enter into an agreement with Knightscope, Inc., from April 1, 2024 to June 30, 2026, for a total amount not to exceed \$163,000 for maintaining the Santa Cruz County call box system.
2. The Executive Director is authorized to approve call box expenses not covered by the contracted annual maintenance rates to address unforeseen maintenance or retrofit needs so long as the costs are within the approved SCCRTC budget.
3. The Executive Director is authorized to execute any necessary amendments to the call box maintenance agreement with Knightscope, Inc. to ensure

continued maintenance of the call box system so long as the amendment is consistent with the adopted SCCRTC SAFE budget.

AYES: COMMISSIONERS

NOES: COMMISSIONERS

ABSTAIN: COMMISSIONERS

Kristen Brown, Chair

ATTEST:

Mitch Weiss, Secretary

Distribution: RTC Fiscal, Contracts, Planner, Contractor.



SOLE SOURCE JUSTIFICATION

Contract Manager: Amy Naranjo  Date: 02/26/2024

Executive Director: Mitch Weiss, Interim Executive Director
name signature

Consultant/Vendor: KNIGHTSCOPE

Contract Amount: \$ 163,000

Project Description: CALL BOX MAINTENANCE SERVICES

Notice: Contracting without providing for full and open competition is prohibited unless justified on one or more of the boxes below.

BY MARKING THE BOXES BELOW, YOU ARE AFFIRMING THAT THE FOLLOWING STATEMENTS ARE TRUE

- ☒ The need for a sole source is not due to a failure to plan or a lack of advanced planning.
- ☒ The need for a sole source is not due to concerns about the amount of State or Federal assistance available to support the procurement (for example, expiration of state or Federal assistance available for award).

JUSTIFICATIONS FOR AWARD OF SOLE SOURCE CONTRACT (without FEDERAL FUNDING)

For non-federally funded contracts, at least one of these justifications must apply:

- ☒ Only one contractor/consultant/vendor can provide unique/highly specialized item/service.
- ☐ Economy or efficiency supports award to existing contractor/consultant as a logical follow-on to work already in progress under a competitively awarded contract.
- ☐ Cost to prepare for a competitive procurement exceeds the cost of the work or item.
- ☐ The item is an integral repair part or accessory compatible with existing equipment.
- ☒ The item or service is essential in maintaining research or operational continuity.
- ☐ The item/service is one with which staff members who will use the item/service have specialized training and/or expertise and retraining would incur substantial cost in time and/or money.

EXPLANATION: (please include a written explanation)

Knightscope, Inc., who acquired CASE Systems, currently maintains the Santa Cruz County call box system. CASE Systems was the only company maintaining call boxes in California and the RTC had a contract with CASE Systems for call box maintenance, which was transferred to Knightscope. Now, Knightscope is the only company maintaining call boxes in California.

Contract No. TP2178**INDEPENDENT CONTRACTOR CONTRACT**

THIS CONTRACT made and entered into on _____, by and between the SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION, hereinafter called COMMISSION, and KNIGHTSCOPE, INC., hereinafter called CONTRACTOR for Service Authority for Freeway Emergencies (SAFE), Call Box Maintenance and Improvements. The parties agree as follows:

1. DUTIES.

- A. CONTRACTOR agrees to exercise special skill to accomplish the following results: Maintenance and improvements of Santa Cruz County's call boxes and other related tasks as necessary to ensure proper functioning of the call box system, as specified in Exhibit A Scope of Services, which by this reference is incorporated herein.
- B. The CONTRACTOR warrants that the CONTRACTOR and its agents, subcontractors, and employees performing work hereunder are specially trained, experienced, competent and appropriately licensed to perform the work and deliver the services required by this CONTRACT.
- C. The CONTRACTOR, its agents, subcontractors and employees, shall perform all work in a safe and skillful manner and in compliance with all applicable laws and regulations. All work performed under this CONTRACT that is required by law to be performed or supervised by licensed personnel shall be performed in accordance with such licensing requirements.
- D. The CONTRACTOR shall furnish, at its own expense, all materials and equipment necessary to carry out the terms of this CONTRACT, except as otherwise provided herein. The CONTRACTOR shall not use COMMISSION premises, property (including equipment, instruments, or supplies) or personnel for any purpose other than in the performance of its obligations hereunder.

- 2. COMPENSATION.** In consideration for CONTRACTOR accomplishing work to be performed under this CONTRACT (as described in Exhibit A Scope of Services), COMMISSION shall compensate CONTRACTOR in accordance with the approved Fee Schedule, attached hereto (Exhibit B) and incorporated by

reference. All fees (Exhibit B) include all costs of labor, materials, equipment, tools, machinery, utilities, transportation, license or permit fees, overhead and profit and all other services necessary for proper execution and completion of work. If there is any conflict between the approved Fee Schedule and this CONTRACT, this CONTRACT shall take precedence.

- A. Payment by the COMMISSION will not exceed \$163,000 on this CONTRACT.
- B. For personnel subject to prevailing wage rates as described in the California Labor Code, all salary increases, which are the direct result of changes in the prevailing wage rates are reimbursable.
- C. Payments will be made no less than monthly in arrears based on satisfactory services provided and actual allowable incurred costs. If CONTRACTOR fails to submit the required deliverable items according to the schedule set forth in the Scope of Services, the COMMISSION may delay payment and/or terminate this CONTRACT in accordance with the provisions of Section 6 of this CONTRACT.
- D. No payment will be made prior to approval of any work, nor for any work performed prior to approval by the COMMISSION and execution of this CONTRACT.
- E. This contract is valid and enforceable only, if sufficient funds are made available to COMMISSION for the purpose of this contract. It is mutually agreed that if sufficient funds are not appropriated, this contract may be amended to reflect any reduction in funds.
- F. The CONTRACTOR will be reimbursed after receipt by the COMMISSION's Contract Manager of itemized invoices. Invoices shall be submitted no later than 45 calendar days after the performance of work for which the CONTRACTOR is billing. Invoices shall be sent electronically:
anaranjo@sccrtc.org and accountspayable@sccrtc.org
The invoices must include the following information:
 - 1. Total invoice/payment requested, specifically noting the amount of retention, if any;
 - 2. Total amount previously paid under this CONTRACT;
 - 3. Report of expenditures by CONTRACTOR and subcontractors for each task;

4. CONTRACTOR shall provide itemized invoices for knockdown events to assist RTC SAFE in cost recovery efforts from motorists who damage call boxes; and
 5. CONTRACTOR'S final invoice must be submitted within 60-calendar days after acceptance of the CONTRACTOR'S work by the Contract Manager.
- G. All subcontracts in excess of \$25,000 shall contain the above provisions.

3. PREVAILING WAGE. This contract is subject to the Prevailing Wage provisions and provisions relating to certified payroll records and apprenticeship of the Labor Code of California and Department of Industrial Relations regulations. There shall be paid to each worker of the CONTRACTOR, or any of his subcontractors engaged in work on the project, not less than the prevailing wage rate regardless of any contractual relationship that may be alleged to exist between CONTRACTOR or subcontractor of such worker. Holiday and overtime work, when permitted by law, shall be paid at a rate of at least one and one-half (1½) times the above specified rate of per diem wages, unless otherwise specified. Non-compliance during the term of the contract will be considered a material breach and may result in termination of the Agreement or pursuit of other legal or administrative remedies. To the fullest extent permitted by law, CONTRACTOR shall indemnify and hold COMMISSION harmless against any claims, or demands, or liability arising from failure to comply with all applicable requirements under the Prevailing Wage and related requirements.

4. RETENTION OF FUNDS.

- A. If this Contract is for the creation, construction, alteration, repair or improvement of any public structure, building, road or other improvement of any kind and the total compensation payable under this Contract will exceed \$5,000 (five thousand dollars), five percent (5%) retention shall be withheld from progress payments and released as provided by Public Contract Code sections 9203 and 7107.

5. TERM.

- A. The CONTRACT shall end on June 30, 2026, unless earlier terminated or extended by contract amendment.
- B. The CONTRACTOR is advised that this CONTRACT is not binding and enforceable until it is approved by the COMMISSION and fully executed.

6. TERMINATION.

- B. COMMISSION reserves the right to terminate this contract upon thirty (30) calendar days written notice to CONTRACTOR with the reasons for termination stated in the notice.
- C. COMMISSION may terminate this contract with CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination, COMMISSION may proceed with the work in any manner deemed proper by COMMISSION. If COMMISSION terminates this contract with CONTRACTOR, COMMISSION shall pay CONTRACTOR the sum due to CONTRACTOR under this contract prior to termination, unless the cost of completion to COMMISSION exceeds the funds remaining in the contract. In which case the overage shall be deducted from any sum due CONTRACTOR under this contract and the balance, if any, shall be paid to CONTRACTOR upon demand.

7. INDEMNIFICATION FOR DAMAGES, TAXES AND CONTRIBUTIONS.

- To the fullest extent permitted by law, CONTRACTOR shall exonerate, indemnify, defend, protect, and hold harmless the COMMISSION, its governing body, officers, officials, agents, employees and volunteers from and against:
- A. Any and all claims, demands, costs, damages, losses, expenses, or liability arising from or connected with the services provided under this AGREEMENT due to the recklessness, willful misconduct or negligent acts, errors, or omissions of the CONTRACTOR, its officers, subcontractors, employees, volunteers, or agents. The CONTRACTOR will reimburse COMMISSION for any expenditure, including reasonable attorney's fees, incurred by COMMISSION in defending against claims ultimately determined to be due to recklessness, willful misconduct or to negligent acts, errors, or omissions of the CONTRACTOR, its officers, subcontractors, employees, volunteers, or agents.
 - B. Any and all federal, State and local taxes, charges, fees, penalties, or contributions required to be paid with respect to CONTRACTOR and CONTRACTOR'S officers, subcontractors employees, volunteers, and agents engaged in the performance of this AGREEMENT (including, without limitation,

unemployment insurance, social security, and payroll tax withholding).

C. In the event that CONTRACTOR or any employee, agent, or subcontractor of CONTRACTOR providing services under this AGREEMENT is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of COMMISSION, CONTRACTOR shall indemnify, defend, and hold harmless COMMISSION for the payment of any employee and/or employer contributions for PERS benefits on behalf of CONTRACTOR or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of COMMISSION.

D. The provisions of this section shall survive expiration, termination, or suspension of this AGREEMENT.

8. INSURANCE. CONTRACTOR, at its sole cost and expense, for the full term of this CONTRACT, and any extensions thereof, shall obtain and maintain at minimum compliance with all of the following insurance coverage(s) and requirements. Such insurance coverage shall be primary coverage as respects COMMISSION and any insurance or self-insurance maintained by COMMISSION shall be excess of CONTRACTOR'S insurance coverage and shall not contribute to it. Insurance is to be placed with insurers reasonably acceptable to COMMISSION.

A. Types of Insurance and Minimum Limits

1. Workers' Compensation in the minimum statutorily required coverage amounts. .
2. Automobile Liability Insurance for each of CONTRACTOR'S vehicles used in the performance of this CONTRACT, including owned, non-owned (e.g., owned by CONTRACTOR'S employees), leased or hired vehicles, in the minimum amount of \$1,000,000 combined single limit per occurrence for bodily injury and property damage.
3. Comprehensive or Commercial General Liability Insurance coverage at least as broad as ISO form CG 00 01, with a minimum limit of two million dollars (\$2,000,000) per occurrence, and \$4,000,000 in the aggregate, including coverage for: (a) products and completed operations, (b)

bodily and personal injury, (c) broad form property damage, (d) contractual liability, and (e) cross-liability.

4. Professional Liability Insurance in the minimum amount of one million dollars (\$1,000,000) combined single limit, if, and only if, this Subparagraph is initialed by CONTRACTOR and COMMISSION here: ____/ ____.
5. If the CONTRACTOR maintains broader coverage and/or higher limits than the minimums shown above, the COMMISSION requires and shall be entitled to the broader coverage and/or the higher limits maintained by CONTRACTOR. Policy should include coverage for completed operations for 10 years or the term matching statute of limitations. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the COMMISSION. CONTRACTOR hereby acknowledges and agrees that any and all insurances carried by it shall be deemed liability coverage for any and all actions it performs in connection with this CONTRACT.

B. Other Insurance Provisions

1. If any insurance coverage required in this CONTRACT is provided on a "Claims Made" rather than "Occurrence" form, CONTRACTOR agrees that the retroactive date thereof shall be no later than the effective date of this CONTRACT, and that it shall maintain the required coverage for a period of three (3) years after the expiration of this CONTRACT (hereinafter "post agreement coverage") and any extensions thereof. CONTRACTOR may maintain the required post agreement coverage by renewal or purchase of prior acts or tail coverage. The COMMISSION will not be responsible for any premiums or assessments on the policy.
2. All policies of Commercial General Liability Insurance shall be endorsed to cover the Santa Cruz County Regional Transportation Commission, Santa Cruz County Service Authority for Freeway Emergencies (SAFE), its officers, employees and volunteers and the County of Santa Cruz, its officers, employees and volunteers is/are included as additional insured where required by written contract with respect to General Liability arising out of the work or operations and activities performed by or on behalf of, the CONTRACTOR, including materials, parts or equipment furnished in connection with such work or operations.

Endorsements shall be at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 10 01 and CG 20 37 10 01, covering ongoing operations and products and completed operations.

3. Should CONTRACTOR fail to obtain such an endorsement to any policy required hereunder, CONTRACTOR shall be responsible to provide at least thirty (30) days' notice (10 days for non-payment of premium) of cancellation of such policy to the COMMISSION as a material term of this CONTRACT.
4. CONTRACTOR agrees to provide its insurance broker(s) with a full copy of these insurance provisions and provide COMMISSION on or before the effective date of this AGREEMENT with Certificates of Insurance and endorsements for all required coverages. The Certificates of Insurance must note whether the policy does or does not include any self-insured retention and also must disclose the deductible. The certificates shall require the carrier to notify COMMISSION in writing of any material change, cancellation, termination or non-renewal of the coverage at least thirty days (30) days in advance of the effective date of such cancellation or material change, or non-renewal. Insurance shall not be canceled until after ten (10) days prior written notice in the event of nonpayment of premium. Failure to obtain the required documents prior to the work beginning shall not waive the CONTRACTOR'S obligation to provide them. All Certificates of Insurance and endorsements shall be sent electronically to:
contracts@sccrtc.org
5. The CONTRACTOR agrees that the insurance herein provided for, shall be in effect at all times during the term of this contract. In the event said insurance coverage expires at any time or times during the term of this contract, the CONTRACTOR agrees to provide at least thirty (30) days prior notice to said expiration date; and a new Certificate of Insurance evidencing insurance coverage as provided for herein, for not less than either the remainder of the term of the contract, or for a period of not less than one (1) year. New Certificates of Insurance are subject to the approval of the COMMISSION. In the event the CONTRACTOR fails to keep in effect at all times insurance coverage as herein provided, the COMMISSION may, in

addition to any other remedies it may have, terminate this CONTRACT upon occurrence of such event.

6. If any insurance policy of CONTRACTOR required by this document includes language conditioning the insurer's legal obligation to defend or indemnify COMMISSION on the performance of any act(s) by the named insured, then said insurance policy, by endorsement, shall also name the COMMISSION as a named insured. Notwithstanding the foregoing, both the CONTRACTOR and its insurers agree that by naming the COMMISSION as a named insured, the COMMISSION may at its sole direction, but is not obligated to, perform any act required by the named insured under said insurance policies.
7. CONTRACTOR shall do all things required to be performed by it pursuant to its insurance policies including but not limited to paying within five (5) workdays, all deductibles and self-insured retentions (SIR) required to be paid under any insurance policy that may provide defense or indemnity coverage to COMMISSION or any additional insured.
8. CONTRACTOR hereby grants to COMMISSION a waiver of any right of subrogation which any insurer of said CONTRACTOR may acquire against the COMMISSION by virtue of the payment of any loss under such insurance. CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the COMMISSION has received a waiver of subrogation endorsement from the insurer.
9. CONTRACTOR shall cause the foregoing provisions to be inserted in all subcontracts for any work covered under this CONTRACT, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

9. FEDERAL, STATE AND LOCAL LAWS.

- A. CONTRACTOR warrants that in the performance of this CONTRACT, it shall exercise usual and customary professional care in its efforts to comply with all applicable federal, state and local laws, statutes and ordinances and all lawful orders, rules and regulations promulgated thereunder. In the event of a conflict between the laws and lawful regulations of any government entities having jurisdiction over the project, the

CONTRACTOR shall notify COMMISSION of the nature and impact of such conflict. The COMMISSION agrees to cooperate and work with the CONTRACTOR in an effort to resolve any conflict.

- B. Those laws, statutes, ordinances, rules, regulations and procedural requirements that are imposed on COMMISSION as a recipient of federal or state funds are imposed on CONTRACTOR.

10. NON-DISCRIMINATION AND COMPLIANCE PROVISIONS.

- A. The CONTRACTOR'S signature affixed herein and dated shall constitute a certification under penalty of perjury under the laws of the State of California that the CONTRACTOR has, unless exempt, complied with the nondiscrimination program requirements of Government Code 12990 et seq. and 2 CCR 8103. CONTRACTOR and subcontractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment.
- B. During the performance of this AGREEMENT, the CONTRACTOR and its subcontractors shall not deny the AGREEMENT benefits to any person on the basis of race, color, sex, gender, religious creed, national origin, ancestry, physical disability (including HIV and AIDS status), mental disability, medical condition (e.g., cancer), genetic information, marital status, gender, gender identity, gender expression, age, sexual orientation, military, or veteran status. CONTRACTOR and subcontractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Such action shall include, but not be limited to, the following: recruitment; advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training (including apprenticeship), employment, upgrading, demotion, or transfer. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notice setting forth the provisions of this non-discrimination clause.
- C. CONTRACTOR and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Government. Code §12990 et seq.) and the applicable regulations promulgated thereunder (.2 CCR 11000et seq.), the provisions of Government Code section 11135 to 11139.5,

and the regulations of standards adopted by the COMMISSION to implement such article.

- D. CONTRACTOR and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other AGREEMENT.
- E. CONTRACTOR shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this AGREEMENT.
- F. CONTRACTOR and its subcontractors shall permit access to all records of employment, employment advertisements, application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission or any other agency of the State of California designated by State to investigate compliance with this Section.
- G. In the event of CONTRACTOR'S non-compliance with the non-discrimination clauses of this AGREEMENT or with any of the said rules, regulations or orders, the COMMISSION may cancel, terminate or suspend the AGREEMENT in whole or in part. CONTRACTOR may also be declared ineligible for further agreements with the COMMISSION.

11. HARASSMENT. The COMMISSION maintains a strict policy prohibiting unlawful harassment, including sexual harassment, in any form, including verbal, physical and visual harassment by any employee, supervisor, manager, officer or board member, or agent of the employer. Vendors, contractors, and contractors shall not engage in conduct that has an effect of unreasonably interfering with a COMMISSION employee's work performance or creates an intimidating, hostile or offensive work environment.

12. CONFLICT OF INTEREST.

- A. CONTRACTOR shall disclose any financial, business, or other relationship with COMMISSION that may have an impact upon the outcome of this contract, or any ensuing COMMISSION construction project. CONTRACTOR shall also list current clients who may have a financial interest in the outcome of this contract, or any ensuing COMMISSION construction project, which will follow.
- B. CONTRACTOR hereby certifies that it does not now have, nor shall it acquire any financial or business interest that would conflict with the performance of services under this contract.

C. Any subcontract in excess of \$25,000 entered into as a result of this CONTRACT, shall contain all of the provisions of this Section.

13. LICENSES. If a license of any kind is required of CONTRACTOR, its employees, agents, or subcontractors by Federal or State law, CONTRACTOR warrants that such license has been obtained, is valid and in good standing, that CONTRACTOR shall keep it in effect at all times during the terms of this CONTRACT, and that any applicable bond has been posted in accordance with all applicable laws and regulations.

14. INDEPENDENT CONTRACTOR STATUS.

A. CONTRACTOR and COMMISSION have reviewed and considered the principal test and secondary factors herein and agree that CONTRACTOR is an independent CONTRACTOR and not an employee of COMMISSION. CONTRACTOR is responsible for all insurance (workers compensation, unemployment, etc.) and all payroll related taxes. CONTRACTOR is not entitled to any employee benefits provided by the COMMISSION, including any pension or PERS benefits. COMMISSION agrees that CONTRACTOR shall have the right to control the manner and means of accomplishing the result contracted for herein.

1. PRINCIPAL TEST: The CONTRACTOR rather than COMMISSION has the right to control the manner and means of accomplishing the result contracted for.
2. SECONDARY FACTORS: (a) The extent of control which, by agreement, COMMISSION may exercise over the details of the work is slight rather than substantial; (b) CONTRACTOR is engaged in a distinct occupation or business; (c) In the locality where the work is to be done by CONTRACTOR is usually done by a specialist without supervision, rather than under the direction of an employer; (d) The skill required in the particular occupation is substantial rather than slight; (e) The CONTRACTOR rather than the COMMISSION supplies the instrumentalities, tools and work place; (f) The length of time for which CONTRACTOR is engaged is of limited duration rather than indefinite; (g) The method of payment of CONTRACTOR is by the job rather than by the time; (h) The work is part of a special or permissive activity, program, or project, rather than part of the regular business of COMMISSION; (i) CONTRACTOR and

COMMISSION believe they are creating an independent CONTRACTOR relationship rather than an employer-employee relationship; and (j) The COMMISSION conducts public business.

It is recognized that it is not necessary that all secondary factors support creation of an independent CONTRACTOR relationship, but rather that overall there are significant secondary factors which indicate that CONTRACTOR is an independent CONTRACTOR.

- B. It is understood and agreed that CONTRACTOR (including CONTRACTOR'S employees) is an independent contractor and that no relationship of employer-employee exists between the parties hereto. CONTRACTOR'S assigned personnel, officers, employees, agents, or subcontractors shall not be entitled to any benefits payable to COMMISSION employees, including, but not limited to, healthcare, retirement, and leave benefits.
- C. CONTRACTOR'S obligation to pay its subcontractor(s) is an independent obligation from COMMISSION'S obligation to make payments to the CONTRACTOR.
- D. COMMISSION is not required to make any deductions or withholds from the compensation payable to CONTRACTOR under the provisions of the CONTRACT and is not required to issue W-2 Forms for income and employment tax purposes for any of CONTRACTOR'S assigned personnel. CONTRACTOR, in the performance of its obligation hereunder, is only subject to the control or direction of the COMMISSION as to the designation of tasks to be performed and the results to be accomplished.
- E. Any third-party person(s) employed by CONTRACTOR shall be entirely and exclusively under the direction, supervision and control of CONTRACTOR. CONTRACTOR hereby indemnifies and holds COMMISSION, its governing body, officers, employees, and agents, harmless from any and all claims that may be made against COMMISSION based upon any contention by any third party that an employer-employee relationship exists by reason of this AGREEMENT.
- F. Except as expressly authorized herein, CONTRACTOR 'S obligations under this AGREEMENT are not assignable or transferable, and CONTRACTOR shall not subcontract any work, without the prior written approval of the COMMISSION.

However, claims for money due or which become due to CONTRACTOR from COMMISSION under this AGREEMENT may be assigned to a financial institution or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer whether voluntary or involuntary shall be furnished promptly to the COMMISSION.

15. RETENTION OF RECORDS/AUDIT.

- A. For the purpose of determining compliance with Public Contract Code 10115, et seq. and Title 21, California Code of Regulations, Chapter 21, Section 2500 et seq., when applicable and other matters connected with the performance of the contract pursuant to Government Code 8546.7; CONTRACTOR, subcontractors, and COMMISSION shall maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of the contract, including but not limited to, the costs of administering the contract. All parties including the CONTRACTOR'S independent CPA, shall make such materials available at their respective offices at all reasonable times during the contract period and for four (4) years from the date of final payment under the contract.
- B. The State, State Auditor, COMMISSION shall have access to any books, records, and documents of CONTRACTOR, subcontractors, and its/their certified public accountants' (CPA) work papers that are pertinent to the CONTRACT. CONTRACTOR shall furnish indirect cost rates (ICR) for audit, examinations, excerpts, and transactions, and copies thereof if requested.
- C. Subcontracts in excess of \$25,000 shall contain this provision.
- D. Contractor and subcontractors shall establish and maintain, an accounting system conforming to Generally Accepted Accounting Principles (GAAP) to support Requests for Reimbursement which segregate and accumulate the costs of work elements by line item (i.e direct labor, other direct costs, subrecipients/subcontractor, etc) and enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.

16. INSPECTION OF WORK. The CONTRACTOR and any subcontractor shall permit the COMMISSION or the STATE, to review and inspect the project activities and files at all reasonable

times during the term of this CONTRACT including review and inspection on a daily basis.

17. ACKNOWLEDGMENT. CONTRACTOR shall acknowledge in all reports and literature that the material is prepared for and on behalf of the COMMISSION.

18. WORK PRODUCTS/OWNERSHIP OF DATA.

- A. All material, data, information, and written, graphic or other work produced under this CONTRACT shall be the property of COMMISSION, as such the material, data, information, and written, graphic or other work is subject to the unqualified and unconditional right of the COMMISSION to use, reproduce, publish, display, and make derivative use of all such work, or any part of it, free of charge and in any manner and for any purpose; and to authorize others to do so. CONTRACTOR shall have no property right therein whatsoever.
- B. Immediately upon termination or expiration of this CONTRACT or upon completion of all work under this CONTRACT, the COMMISSION shall be entitled to and the CONTRACTOR shall deliver to the COMMISSION reports, investigations, appraisals, inventories, studies, analysis, drawing and data estimates performed to date, whether completed or not, and other such materials as may have been prepared by CONTRACTOR in performing this CONTRACT (which is not CONTRACTOR'S privileged information, as defined by law or CONTRACTOR'S personnel information) along with all other property belonging exclusively to the COMMISSION which is in the CONTRACTOR'S possession. Publication of the information derived from work performed or data obtained in connection with services rendered under this CONTRACT must be approved in writing by the COMMISSION.
- C. Additionally, it is agreed that the Parties intend this to be a CONTRACT for services and each considers the products and results of the services to be rendered by CONTRACTOR hereunder to be work made for hire. CONTRACTOR acknowledges and agrees that the work (and all rights therein, including, without limitation, copyright) belongs to and shall be the sole and exclusive property of COMMISSION without restriction or limitation upon its use or dissemination by COMMISSION.
- D. Applicable patent rights provisions regarding rights to inventions shall be included in the CONTRACT as appropriate

(48 CFR 27, Subpart 27.3—Patent Rights under Government Contracts for federal-aid contracts).

- E. The COMMISSION may permit copyrighting reports or other CONTRACT products, subject to its rights in Section D below. If copyrights are permitted, the agreement shall provide that the COMMISSION shall have the royalty-free nonexclusive and irrevocable right to reproduce, publish, or otherwise use; and to authorize others to use, the work for government purposes.
- F. If any of the work is subject to copyright, trademark, service mark, or patent, CONTRACTOR now grants to the COMMISSION a perpetual, royalty-free, nonexclusive and irrevocable license and/or right to use, reproduce, publish, use in the creation of derivative works, and display and perform the work, or any part of it, and to grant to any third party a comparable and coextensive sublicense and/or right.
- G. Any subcontract in excess of \$25,000 entered into as a result of this contract, shall contain all of the provisions of this Section.

19. CONFIDENTIALITY OF DATA.

- A. All financial, statistical, personal, technical, or other data and information relative to COMMISSION's operations, which are designated confidential by COMMISSION and made available to CONTRACTOR in order to carry out this contract, shall be protected by CONTRACTOR from unauthorized use and disclosure.
- B. Permission to disclose information on one occasion, or public hearing held by COMMISSION relating to the contract, shall not authorize CONTRACTOR to further disclose such information, or disseminate the same on any other occasion.
- C. CONTRACTOR shall not comment publicly to the press or any other media regarding the contract or COMMISSION's actions on the same, except to COMMISSION's staff, CONTRACTOR'S own personnel involved in the performance of this contract, at public hearings or in response to questions from a Legislative committee.
- D. CONTRACTOR shall not issue any news release or public relations item of any nature, whatsoever, regarding work performed or to be performed under this contract without prior review of the contents thereof by COMMISSION, and receipt of COMMISSION'S written permission.

- E. Any subcontract entered into as a result of this contract shall contain all of the provisions of this Section.

20. AUDIT REVIEW PROCEDURES.

- A. Any dispute concerning a question of fact arising under an interim or post-completion audit of this CONTRACT that is not disposed of by CONTRACT, shall be reviewed by the COMMISSION'S Contract Manager.
- B. Not later than 30 days after issuance of the final audit report, the CONTRACTOR may request a review by the COMMISSION'S Executive Director of unresolved audit issues. The request for review will be submitted in writing. The Executive Director's determination regarding such dispute shall be final unless the Executive Director determines, in its sole discretion, that the dispute shall be determined by the COMMISSION.
- C. Neither the pendency of a dispute nor its consideration by the COMMISSION will excuse the CONTRACTOR from full and timely performance, in accordance with the terms of this contract.

21. SUBCONTRACTING.

- A. Nothing contained in this contract or otherwise, shall create any contractual relation between COMMISSION and any subcontractor(s), and no subcontract shall relieve CONTRACTOR of its responsibilities and obligations hereunder. CONTRACTOR agrees to be as fully responsible to COMMISSION for the acts and omissions of its subcontractor(s) and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by CONTRACTOR. CONTRACTOR'S obligation to pay its subcontractor(s) is an independent obligation from COMMISSION'S obligation to make payments to the CONTRACTOR.
- B. The CONTRACTOR shall perform the work contemplated with resources available within its own organization; and no portion of the work pertinent to this CONTRACT shall be subcontracted without prior written authorization by the COMMISSION'S Contract Manager, except that, which is expressly identified in the approved Fee Schedule.
- C. CONTRACTOR shall pay its subcontractors within seven (7) calendar days from receipt of each payment made to CONTRACTOR by COMMISSION.

- D. All subcontracts entered into as a result of this contract shall contain all the provisions stipulated in this contract to be applicable to subcontractors.
- E. Any substitution of subcontractors must be approved in writing by the COMMISSION's Contract Manager prior to the start of work by the subcontractor.
- F. The CONTRACTOR hereby agrees that neither CONTRACTOR, nor any firm affiliated with the CONTRACTOR, will bid on or enter into any construction contract, or on any contract to provide construction inspection for any construction project resulting from this contract. An affiliated firm is one which is subject to the control of the same persons through joint-ownership, or otherwise.
- G. Except for subcontractor whose services are limited to providing surveying or materials testing information, no subcontractor who has provided design services in connection with this CONTRACT shall be eligible to bid on or enter into any construction contract, or on any contract to provide construction inspection for any construction project resulting from this contract.
- H. Any subcontract in excess of \$25,000 entered into as a result of this contract, shall contain all the provisions required by this CONTRACT to be applicable to those sub subcontractor s.

22. REBATES, KICKBACKS OR OTHER UNLAWFUL CONSIDERATION.

The CONTRACTOR warrants that this CONTRACT was not obtained or secured through rebates, kickbacks, or other unlawful consideration, either promised or paid to any COMMISSION employee. For breach or violation of this warranty, COMMISSION shall have the right in its discretion; to terminate the CONTRACT without liability; to pay only for the value of the work actually performed; or to deduct from the contract price; or otherwise recover the full amount of such rebate, kickback or other unlawful consideration.

23. BROKERAGE OR OTHER FEES. CONTRACTOR warrants that s/he has not employed or retained any company or person, other than a bona fide employee working for the CONTRACTOR, to solicit or secure this CONTRACT, and that s/he has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or formation of this CONTRACT. For breach or violation of

this warranty, the COMMISSION shall have the right to annul this CONTRACT without liability, or at its discretion to deduct from the CONTRACT price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee."

24. COMPLETE CONTRACT.

- A. The two parties to this CONTRACT, who are the before named CONTRACTOR and the before named COMMISSION, hereby agree that this CONTRACT constitutes the entire CONTRACT which is made and concluded in duplicate between the two parties. Both of these parties for and in consideration of the payments to be made, conditions mentioned, and work to be performed; each agree to diligently perform in accordance with the terms and conditions of this CONTRACT as evidenced by the signatures below.
- B. COMMISSION DESIGNEE. The Executive Director of COMMISSION, or his or her designee, shall have the authority to act for and exercise any of the rights of COMMISSION as set forth in this CONTRACT subsequent to, and in accordance with the authorization granted by the COMMISSION.
- C. COMPLETE CONTRACT, INCLUDING ATTACHMENTS. This CONTRACT includes all exhibits, attachments, and documents incorporated herein and made applicable by reference, constitutes the complete and exclusive statement of the terms and conditions of the CONTRACT between COMMISSION and CONTRACTOR, and supersedes all prior representations, understandings and communications. The invalidity in whole or in part of any term or condition of this CONTRACT shall not affect the validity of other terms or conditions. The COMMISSION's waiver of CONTRACTOR 'S performance of any term(s) or condition(s) of this CONTRACT shall not be construed as a waiver for any future performance of such term(s) or conditions.

Attachments are:

Exhibit A Scope of Services
Exhibit B Fee Schedule
Exhibit C Levine Act Statement

Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this CONTRACT and that such execution is binding upon the entity for which he or she is executing this document.

SIGNATURE PAGE

CONTRACT No. TP2178

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first above written.

3. CONTRACTOR:

4. SANTA CRUZ COUNTY REGIONAL
TRANSPORTATION COMMISSION:

By _____
Ronald Gallegos
Senior VP Client Experience

By _____
Mitch Weiss
Interim Executive Director

Date _____

Date _____

Knightscope, Inc.
1070 Terra Bella Ave
Mountain View, CA 94043
(408) 896-4200
rjg@knightscope.com

1. APPROVED AS TO FORM:

2. APPROVED AS TO INSURANCE:

By _____
Steve Mattas
RTC Counsel

By _____
Yesenia Parra
RTC Administrative Services Officer

Date _____

Date _____

Distribution: RTC Contract Manager, RTC Contracts, CONTRACTOR

EXHIBIT A

SCOPE OF SERVICES

BACKGROUND

The Santa Cruz County Regional Transportation Commission Service Authority for Freeway Emergencies (RTC SAFE) owns and operates a system of 70 call boxes along Highways 1, 9, 17, 129, and 152. Motorists may use call boxes to request assistance or report incidents. The call box calls are answered by a call answering center that coordinates with the California Highway Patrol when necessary. The actual number of operational call boxes may be reduced due to construction projects or other activities. All RTC call boxes are equipped with Teletypewriter (TTY) to real-time text (RTT) capabilities that allow users to type and read rather than speak and hear in their communications with the call answering center. The services required by this contract shall consist of maintenance and improvements of Santa Cruz County's call boxes and other related tasks as necessary to ensure proper functioning of the call box system. The RTC SAFE may choose to eliminate some of these call boxes from the system and therefore the number of operational call boxes may be reduced.

GENERAL CONDITIONS

Public Works

The work under this contract is considered "public work," and therefore pursuant to Section 1700, and following, of the California Labor Code, the contractor shall pay not less than the prevailing rate of per diem wages as determined by the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the office of the Santa Cruz County Regional Transportation Commission, 1101 Pacific Avenue, Suite 250, Santa Cruz, California CA 95060.

A copy of the prevailing wage rates may also be available on the California Department of Labor website (<http://www.dir.ca.gov/dlsr/PWD/index.htm>). Those copies shall be made available to any interested party upon request. The contractor shall forfeit, as penalty to RTC SAFE, two hundred dollars (\$200.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by it or by any subcontractor under it, in violation of the provisions of such Labor Code.

The contractor shall post a copy of the general prevailing rates per diem wages in a conspicuous place at the job site forthwith upon undertaking the public work called for herein. The contractor shall also keep an accurate certified payroll record in accordance with requirements set forth in Section 1776 of the Labor Code of the State of California and these contract documents.

Work to be Performed

Contractor shall perform all work necessary to maintain the RTC SAFE motorist aid call box system in a satisfactory manner including replacing and adding specified equipment, completing any site retrofits and providing necessary support to designated cellular service contractors and call answering centers to ensure performance of call boxes. No tasks detailed in this section shall be performed by subcontractors without the prior written consent from RTC SAFE Project Manager.

Contractor shall furnish and pay for all materials, equipment, tools, labor, taxes, overhead, incidentals and any other expense necessary to complete the services for the rates outlined in the contract. All work done shall be in compliance with

- a) the 2007 CHP/Caltrans Call Box and Motorist Aid Guidelines (Copies are available upon request from the SAFE Program Manager)
- b) the Americans with Disabilities Act (ADA) of 1990 including the 2005 Revised Draft Guidelines for Accessible Public Rights-of-Way and the CA Department of Transportation Pedestrian Accessibility Guidelines for Highway Projects (Design Information Bulletin Number 82-04) and
- c) Caltrans Encroachment requirements.

Plans and Specifications

Contractor shall keep at the field office a copy of all plans and specifications to which RTC SAFE shall have access to at all times. Any additional documentation or specifications for new equipment or processes (i.e. transceiver, TTY to RTT, ATM, sonalert or smart card electronic devices as well as painting processes) shall also be kept by contractor in the field office and be available for review by the RTC SAFE Project Manager or RTC SAFE designated representative.

Rights of Entry and Permits

Contractor shall be responsible for obtaining all rights of entry, encroachment permits and other licenses or permits required by partner agencies to perform the work hereunder at the cost of contractor.

Materials and Workmanship

All materials, parts and equipment furnished by contractor must match materials currently in use in RTC SAFE call boxes and shall be of high grade and free from defects. Replacement enclosures provided by contractor shall not be of lesser quality as measured by paint brightness, and aluminum and/or coating integrity and shall be guaranteed by contractor against corrosion and fading for the term of the contract. Contractor shall warrant all other materials and parts provided or refurbished by contractor for one (1) year from date of installation or repair or replacement. Quality of work shall be in accordance with generally accepted standards and all work shall be subject to all warranty provisions. Materials and work quality shall be subject to the RTC SAFE Project Manager's or a designated representative's approval. Contractor shall be responsible for storing and maintaining materials in a manner that preserves their quality and fitness for future use.

Labor

Only competent workers shall be employed to perform tasks under this contract. Any person found by RTC SAFE to be incompetent, disorderly, working under the influence of alcohol or controlled substances, unsafe or otherwise objectionable shall be removed by contractor and not re-employed for services. Contractor shall be solely responsible for any and all services performed under the contract by its employees and/or subcontractors. Contractor shall enforce strict discipline and good order to ensure that all work is carried out promptly and with due diligence.

Inspection

All performance (including services, materials, supplies, and equipment furnished or utilized) shall be subject to inspection and approval by the RTC SAFE Project Manager or a designated representative. Any RTC SAFE authorized representative shall have access to the field office.

Condition of Site

Contractor shall keep call box sites clean and free of rubbish and debris. Materials and equipment brought to the site such as cones, ladders, etc. for the specific purpose of maintenance or repair, shall be removed from the call box site immediately or as soon as the materials, tools, and equipment are no longer needed.

Reuse of Parts

Contractor shall reuse parts that have been damaged or replaced assuming contractor has repaired the parts, and/or ensures that functionality is not degraded and the integrity of the component is not compromised. If available, contractor may utilize RTC SAFE owned surplus of call box materials at the sole discretion of the RTC SAFE project manager. However, RTC SAFE does not guarantee the quality of the surplus call box materials, whether they are reusable or not nor the availability of such materials for the use of contractor during the term of the contract. Site material that is not usable, including, but not limited to, handrails and pads will be disposed of at the cost of the contractor.

Reserve Inventory

Throughout the contract term, contractor shall be required to purchase its own call box equipment and maintain a sufficient quantity of such material in stock to fulfill the requirements of this Scope of Work. Replenishing the call box equipment stock is the sole responsibility and at the cost of the contractor.

Storage of Materials

Contractor shall store any RTC SAFE owned call box housings, electronics, poles, and other appurtenances either within their warehouse or within a RTC SAFE designated storage facility. Contractor shall be responsible for organizing RTC SAFE owned supplies in an appropriate manner separate from contractor's reserve inventory and may be requested to secure additional storage space should it be needed at the expense of RTC SAFE. Contractor shall relinquish any and all remaining RTC SAFE owned materials upon termination of this contract.

Communication

Contractor shall ensure that the lead field technician and staff have the necessary communication devices for interacting efficiently with the RTC SAFE Project Manager, other designated representatives, and partner agencies. The devices to be provided by contractor must include, but are not limited to a cell phone, office phone, fax machine, and email services with the capability to send and receive Microsoft Access® database or equivalent files.

End of Contract

Contractor shall facilitate at its own cost all transition tasks with the future maintenance provider, if applicable, including but not limited to, transfer of call box materials, swapping of call box data, reprogramming of maintenance system phone number and other related tasks. Contractor shall transfer the call boxes to the future maintenance provider, if applicable, within the month prior to

the end of the contract period. Each contractor shall conduct his work so as not to interfere with or hinder the progress or completion of the work being performed by other contractors. Contractor shall assume all liability, financial or otherwise, in connection with this contract and shall protect and save harmless RTC SAFE from any and all damages or claims that may arise because of inconvenience, delays, or loss experienced because of the necessity of working with the new contractor to transfer the call box maintenance work.

It is agreed by the parties to this contract that time is of the essence to the performance of this contract by contractor, and that in case all work called for in this section, is not completed in all respects and requirements within the time called for in this section, damage will be sustained by RTC SAFE, and that it is and will be impracticable to determine the actual amount of damage by reason of such delay; and the contractor agrees that the sum of \$200/day is a reasonable amount to be charged as liquidated damages; and it is therefore agreed that the contractor will pay RTC SAFE the sum of \$200 as liquidated damages for each and every calendar days delay beyond the time prescribed; and the contractor further agrees that the RTC SAFE may deduct and retain the amount thereof from any monies due the contractor under the contract.

CALL BOX MAINTENANCE SYSTEM

All RTC SAFE call boxes shall be monitored by a maintenance system and each box shall make one (1) call every three (3) days into the system for a diagnostic checkup. These calls shall be made in the evenings after 7:00 pm or on the weekends. Contractor's maintenance system shall be compatible with the RTC SAFE call box communication devices. It is the contractor's responsibility to make any necessary changes to their maintenance system in order to perform the maintenance tasks described in this section with the RTC SAFE call boxes and the overall system. This includes having call box alarms sent to the maintenance computer to notify the contractor when the call box is not functioning properly and reprogramming the call boxes to call a different number if there are changes to the call answering center phone number. If maintenance or call answering center phone number changes and the previous number is not operational, the contractor shall reprogram the RTC SAFE call boxes within 2 working days. Contractor shall not change any devices in the call boxes to make them compatible with their maintenance system. Any changes and/or upgrades to the maintenance system shall be at the cost of contractor. RTC SAFE recognizes that the maintenance system hardware and software developed prior to the acceptance of this project is the property of contractor.

The maintenance system must record all work orders related to the call box system and other general information and specifications of each call box in the RTC SAFE system as specified in Table 1. All current and previous work orders must be accessible to the RTC SAFE project manager.

Table 1: Maintenance System Specifications

| General Specifications | Update When Site Changed | Update When Site Installed | Update with PM or CM Visit |
|---|---------------------------------|-----------------------------------|-----------------------------------|
| Call Box Sign Number | ✓ | ✓ | |
| Original Install Date | ✓ | ✓ | |
| Automatic Number Identification (ANI) | ✓ | ✓ | |
| Electronic Serial Number (ESN) | ✓ | ✓ | |
| Mile Post Mark | ✓ | ✓ | |
| Pedestrian Pad Type | ✓ | ✓ | |
| Pedestrian Pad Size | ✓ | ✓ | |
| Site Type | ✓ | ✓ | |
| Retaining Wall Height (provide range) | ✓ | ✓ | |
| Path Size | ✓ | ✓ | |
| Handrail at Site? | ✓ | ✓ | |
| Direction Installed on Highway | ✓ | ✓ | |
| Text Description of Location | ✓ | ✓ | |
| Text Description of Best Access | ✓ | ✓ | |
| Dispatch Center Assigned to Answer Calls (CAC, CHP, etc) | ✓ | ✓ | |
| Latitude / Longitude and Differential Correction Method using Global Positioning System (GPS) | ✓ | ✓ | |
| Site Installation Date | ✓ | ✓ | |
| In Service or Out of Service | ✓ | | |
| Removal Date | ✓ | | |

| General Specifications | Update When Site Changed | Update When Site Installed | Update with PM or CM Visit |
|--|---------------------------------|-----------------------------------|-----------------------------------|
| Reinstall Date | ✓ | | |
| Mobile Identification Number (MIN) (Call Box Phone Number) | ✓ | ✓ | |
| User Telephone Number (Dispatch Center Number) | ✓ | ✓ | |
| Alarm Telephone Number | ✓ | ✓ | |
| Maintenance Telephone Number | ✓ | ✓ | |
| Install Notes-unusual installation notes | ✓ | ✓ | |
| Speech/Hearing Impaired Device Installed? Type? | ✓ | ✓ | |
| Call Connected Light Installed | ✓ | ✓ | |
| Smart Call Box Devices Installed? Type? | ✓ | ✓ | |
| Controller Card Type (e.g., “150”, “SRC”) and Version Number with Date of Installation | ✓ | ✓ | |
| Transceiver Type / Model with Date of Installation | ✓ | ✓ | |
| Dates of all Preventative Maintenance (PM)Visits to Site | ✓ | | ✓ |
| Dates and Descriptions of all Corrective Maintenance (CM) or Above Contract Activities at Site | ✓ | | ✓ |
| Work Order Numbers for all CM activities at Site | ✓ | | ✓ |
| Digital Site Photographs | ✓ | ✓ | |
| ADA Requirements met | ✓ | ✓ | ✓ |
| Distance from call box to edge of traveled way | ✓ | ✓ | |

In addition to the general specifications of each of the call boxes listed in the table above, the maintenance system database shall include, at a minimum, the following maintenance information on the call box system:

- Description of all corrective maintenance visits including the call box sign number, date and time of work issue date, date and time of visit, and date and time work completed (if different from the first visit) and description of work performed;
- Description of preventative maintenance visits including the call box sign number, date and time of visit, and description of work performed;
- Description of all other site work described in Tasks 3-6. These entries should also include the work issue date and time (alarm date where applicable), site visit date and time, sign number, and date and time of completion.

Contractor shall furnish their own digital camera, GPS devices, and other devices or equipment necessary to provide the above information in the maintenance system. Contractor shall keep the maintenance system updated and current to prevent misinformation. Any issues arising from the general upkeep of the system shall be immediately reported to the Project Manager.

CALL BOX MAINTENANCE TASKS

Contractor shall perform the following tasks routinely throughout the term of the contract.

Some call box repairs and maintenance tasks listed hereafter may need to be performed immediately if the repair needed is presenting a potential hazard or if call box components are broken off and in the way of traffic.

Task 1 – Corrective Maintenance

Contractor shall perform corrective maintenance as needed on all call boxes to maintain the call box system. Corrective maintenance includes all repairs to the call box associated with electronics, transceivers, power supply (battery, solar panel) and the interface with the cellular system. Contractor shall use RTC SAFE inventory, when applicable, to make such repairs. Corrective maintenance requires that contractor be accessible to the call box call answering center and CHP to report non-operational call boxes.

Upon notification that a call box is out of service from CHP, call answering center, RTC SAFE, or the maintenance computer, contractor shall determine the cause and take the necessary action to restore it to good operating condition, including the repair or replacement of parts, components and mountings as needed. Activities falling within the definition of corrective maintenance that were reported, shall be completed by 1700 hours on the second full workday following the repair request, or by 1700 on the fourth full workday if foundation work is required. Contractor shall provide sufficient management and field staff to perform repairs on call boxes within the established time periods. Should contractor not be able to meet this specified timeframe, contractor must notify RTC SAFE project manager in writing and the reasons why such repairs shall be delayed.

Task 2 – Preventative Maintenance

Contractor shall perform the following preventative maintenance tasks necessary to keep call boxes clean and operational. Call boxes with adjunct devices shall be maintained similarly. Contractor shall report to the RTC SAFE Project Manager any unusual findings made while performing preventative maintenance or make recommendations for corrections to call boxes that frequently require preventative maintenance. Some preventative needs may be reported by the RTC SAFE Project Manager or its designated representatives and shall be addressed by contractor on preventative maintenance visits.

Contractor shall use preventative maintenance visits to protect boxes from corrosion and fading. The color of all call boxes shall fall between Pantone® yellow no. FL100 and Pantone® yellow no. FL123. Call boxes requiring a housing exchange shall be back in service no later than 1700 hours on the second full work day from when call box housing was first removed. Swapping of aluminum call boxes with Lexan call boxes may be necessary for call boxes demonstrating high corrosiveness but shall be approved by the RTC SAFE Project Manager.

Contractor shall perform the following preventative maintenance tasks at least two (2) times annually at approximately 6-month intervals for all call boxes:

- Cleaning, sanding off rust and painting of call box housings as necessary (see below);
- Checking call box housing door, magnet, and spring;
- Replacement or addition of outdated, damaged, or missing instruction placards and vandalism stickers;
- Removal of items not part of call box such as stickers and garbage bags
- Inspection and anti-corrosion treatment of external electrical connections;
- Operational check of call box controls and system operational sequence including:
 - Removal of faceplate (as necessary);
 - Perform test calls;
 - Check outer door, handset and illumination for proper operation;
 - Check call connect light;
 - Check cellular antennae and cable.
- Minor cleaning of the surrounding area of the call box (includes minor pruning, pulling of weeds and debris removal);
- Cleaning and bolt tightening for the call box sign;
- Visual inspection of the solar panel orientation and cleaning of the solar panel collecting surface;
- Testing of the sonalert device by placing a call to the designated answering point and having them initiate and terminate the 100+ decibel alarm;

- Testing of the TTY screen for brightness and legibility and testing of the TTY keyboard/TTY Tray for functionality and keeping both clean.
- Repair of the pedestrian pad and other site material including retaining walls;
- Inspection of path for wear and tear or vandalism;
- Inspection and repair of call box and call box pad and path to meet ADA Requirements once call boxes have been improved to these standards;
- Maintenance of the call box mounting pedestals or other devices used for mounting the call boxes on sound walls;
- Adjustment of call box components that have been shifted including pedestrian pad, signs, retaining wall, and poles; and
- Replacement of faded call box blue sign and missing letter and number stickers.

Task 3 – Knockdown and Vandalism Repairs

Knockdown Repairs

Knockdown repairs shall be defined as services conducted by contractor to restore call boxes to full operability after being knocked down by vehicle collision or other such causes. Contractor shall make work orders and other related information on a knocked down call box readily available to RTC SAFE and/or its designated representative to assist in knockdown recovery efforts.

Vandalism Repairs

Vandalism repairs shall be defined as services conducted by contractor to repair call boxes, their sites or their components damaged as a result of vandalism, willful acts, or other such causes (including insect intrusion). Such tasks shall include but are not limited to: replacing broken outer door, repairing ripped handset, removing graffiti from signs, and repairing damaged site material (pads, retaining walls, etc.).

All work under Task 3 must be completed by 1700 hours on the second full workday from notification or by 1700 on the fourth full workday if foundation work is required. In some cases, knockdown and vandalism may present a potential hazard and repairs may be needed as soon as possible. RTC SAFE or its partner agencies shall notify contractor of such events.

Task 4 – Removal and Installation

Temporary Removals

At the request of RTC SAFE or Caltrans, contractor shall remove call boxes from existing locations on an as-needed basis to accommodate freeway construction and other projects that come into conflict with Santa Cruz County call boxes. Whenever possible, the RTC SAFE will give one (1) weeks advance notice to contractor of upcoming temporary removal but in special cases, removals may be required immediately. The RTC SAFE retains ownership of call boxes authorized for removal, and contractor shall store removed boxes at their location and make all removed call boxes available for reinstallation at any time. Contractor shall coordinate the removal, deactivation of long term temporary removals, and storage of call boxes as requested by Caltrans or the RTC SAFE. Contractor shall also maintain proper inventory documentation. In some cases, contractor may need to pick up

boxes that are temporarily removed by Caltrans or its contractor at off-site locations. Coordination for pick up shall be the responsibility of contractor.

Reinstallation/Relocation

Once the construction project is complete and the temporary removal is no longer necessary, contractor shall coordinate reinstallation and deferred installation tasks including permitting, site approval, installation, and reactivation. Contractor shall have the call box back in service within three (3) weeks of when contractor is notified of reinstallation. Some construction projects may cause the call box to be permanently inaccessible. In such cases, contractor shall recommend relocation of the call box to the RTC SAFE Project Manager for approval.

In other cases, call boxes may need to be relocated due to hazards or other reasons and shall be coordinated by contractor. Should the call box be relocated to a location that changes the sign number of the call box, the work shall be considered a removal and a relocation. Contractor shall notify RTC SAFE Project Manager, call answering center, and CHP immediately of changes to the sign number, phone number, and/or location information and shall reflect changes in the maintenance system within 24 hours of relocation. All call boxes that have been reinstalled or relocated shall meet ADA requirements.

Permanent Removal

At the request of RTC SAFE, contractor shall remove call boxes permanently from the system. Such removals may be necessary throughout the term of the contract due to safety issues and other requests from partner agencies. Contractor shall be responsible for all permanent removal activity including the cancellation of phone numbers with service provider. Permanently removed call boxes are the properties of the RTC SAFE and shall be returned to the RTC SAFE's new contractor for inventory at termination of contract.

New Installation

At the request of RTC SAFE, contractor shall install new call boxes. Contractor shall make recommendations on site type and telecommunication service (landline or cellular) and get approval from RTC SAFE Project Manager before installing call box. Contractor shall be responsible for all coordination work, which may include: permitting with local agencies or testing of cell signal with service provider. Call answering center and CHP shall be notified of all new installations no more than 24 hours from installations along with the call box information including phone number, ANI, and location. All call boxes that are new installations shall meet the Pedestrian Accessibility Guidelines for Highway Projects (Design Information Bulletin Number 82-04).

Task 5 – Third Party Incidents

Call box failures due to third party contractors such as telecommunication service providers or Caltrans contractors shall be repaired by contractor. Contractor shall take the necessary steps to restore the call box to operability which may require coordination with the third party contractor. Work under Task 5 may include but is not limited to: conversion of call boxes to landline service due to weak cell signal (may include relocation), and upgrade of existing antenna to accommodate changes in cellular system.

Failure of call boxes due to third party contractors may leave call boxes out of service for several days. In these situations, contractor shall notify the RTC SAFE Project Manager immediately and have the call box bagged until call box is fully operational.

Task 6 – Administrative Tasks

Contractor shall be responsible for routine administrative tasks detailed below to facilitate the performance of the services to be provided under the contract resulting from this Request for Proposals.

Meetings, Field Surveys, and Correspondences

Contractor shall attend meetings and conduct field surveys that relate to the call box system as requested by the RTC SAFE Project Manager. Contractor shall respond to written and email inquiries regarding the call box system submitted by RTC SAFE Project Manager or its partners in a timely manner. Correspondences with the private call answering center, call box inspector, cellular service provider and other RTC SAFE Contractors may be required to resolve issues related to the call box system. At the reasonable request of the RTC SAFE Project Manager, plans, drawings, maps, and other documents shall be provided by contractor to the Agency at no additional cost, unless such plans or documents requires resources beyond the scope of this Contract.

Right of Way/Entry Permits

Contractor shall be responsible for obtaining the appropriate permits required to maintain the RTC SAFE call box system. Contractor shall prepare and submit encroachment permit applications to the appropriate authorizing agent and shall be the primary point of contact for permit issues related to the call box system. Any cost incurred in obtaining such permits shall be at the expense of contractor.

Inventory and Supplies

Contractor shall be responsible for the general upkeep of the Santa Cruz County call box storage including tracking inventory of supplies, disposing of obsolete and irreparable parts, and organizing of components within the storage facility. RTC SAFE occasionally sells used call box supplies to other vendors and may request contractor to coordinate sale and delivery of such supplies.

System Management Maintenance

Contractor shall maintain and frequently update the call box maintenance system to reflect changes to the call box system and information on maintenance tasks. Contractor shall also make changes to the maintenance system at the request of the RTC SAFE Project Manager. Any changes to the phone number, automatic number identification (ANI), or location must be updated within 48 hours of the change in the maintenance system and shall be reported to the Project Manager, CHP, and the private call answering center. Work orders for any of the tasks listed in Section III shall be updated in the maintenance system no later than one (1) week from when work order is complete.

The contractor shall deliver a report, by the 10th of each month, specifying the following call box information for the preceding month:

- a) Total number of calls for each box, divided between citizen calls and maintenance calls
- b) Total number of calls for each box utilizing the TTY/RTT device divided between citizen TTY/RTT calls and maintenance TTY/RTT calls
- c) Average number of call boxes in service during the month.
- d) Corrective maintenance activities, knockdown and vandalism repairs and removals and/or reinstallations

- e) Call Box Status report of calls to maintenance.

SPECIAL PROJECTS

Contractor may be requested to conduct special projects during the term of the contract as it relates to the call box system that is beyond the scope of this contract in unforeseeable events. Payment terms will be based on a time and materials basis as specified in Exhibit B.

EXHIBIT B

Call Box Maintenance Fee Schedule

MONTHLY FLAT FEE

The Monthly Flat Fee per call box reflects the use of a turnkey arrangement with compensation commensurate with maintenance of call boxes. Certain exceptions to this turnkey concept are specified, but the context of this agreement should be used as a guide in its implementation especially in the event that ambiguities arise. Costs for activities and materials approved by RTC SAFE and not assumed in the Monthly Flat Fee will be compensated according to the costs of time and materials.

The CONTRACTOR will be compensated monthly based on an annual flat fee of \$827.80 per active call box to perform all necessary work included in Task 1-6 as detailed in Exhibit - A Scope of Services, where the number of active call boxes in service is determined on the last day of each month.

The monthly fee per call box will be escalated by the percentage change in the California CPI-U over the most recently completed 1-year fiscal period beginning September 1 each year. If the annual CPI increase is not reflected in the invoice for services provided beginning September 1, the increased rate shall begin upon receipt of the first invoice to incorporate the CPI increase.

For the purposes of estimating the annual contract costs shown in **Table 1**, the statewide CPI increase is estimated at 3.4% annually and the number of in-service call boxes is assumed to remain constant.

Table 1 Call Box Maintenance Fee Schedule

| Fiscal Year | Start Date | End Date | # CBX | CPI Increase | Monthly Fee | Annual Fee | Total | Cumulative Total |
|-------------|------------|----------|-------|--------------|-------------|------------|------------|------------------|
| FY23/24 | 4/1/24 | 6/30/24 | 70 | 0% | \$68.98 | \$ 827.80 | \$ 14,487 | \$ 14,487 |
| FY24/25 | 7/1/24 | 6/30/25 | 70 | 0% | \$68.98 | \$ 827.80 | \$ 57,9467 | \$ 72,433 |
| FY25/26 | 7/1/25 | 8/30/25 | 70 | 0% | \$68.98 | \$ 827.80 | \$ 9,658 | \$ 82,090 |
| | 9/1/25 | 6/30/26 | 70 | 3.4% | \$71.33 | \$ 855.95 | \$ 49,930 | \$132,020 |

Price Assumptions

Knockdowns

The parties have assumed, for purposes of developing the fee structure listed above, that the number of annual knockdowns will be **10%** of the average number of in-service call boxes during the contract period. RTC SAFE shall compensate CONTRACTOR in accordance with Exhibit C for repair

of each additional knockdown event that may occur above the 10% threshold at the twelfth month of the contract year. Response to a call box knockdown shall equal one knockdown of installed call boxes for the purposes of monitoring the total annual call box knockdowns, even if repairs to the call box require more than one visit to the call box site. The annual knockdown total will be determined beginning on April 1 and ending March 31 each year.

Vandalism

The number of call boxes repaired or replaced because of vandalism will be **7%** of the installed call boxes. If the vandalism percentage exceeds this percentage, RTC SAFE shall compensate CONTRACTOR in accordance with Exhibit C for each additional repair. The vandalism percentage will be calculated as the annual number of vandalisms divided by the average in service call boxes for the year. Response to a vandalized call box shall equal one vandalized call box for the purposes of monitoring the total annual vandalized call boxes, even if repairs to the call box require more than one visit to the call box site. The annual vandalism total will be determined beginning on April 1 and ending March 31 each year.

Removals & Reinstallations

The number of annual temporary removal events will be **5%** of the average number of active call boxes during the contract period. RTC SAFE shall compensate CONTRACTOR in accordance with Exhibit C for each additional removal or reinstallation event that exceeds the 5% at the twelfth month of the contract year. Response to a call box removal/ reinstallation shall equal one removal/ reinstallation of installed call boxes for the purposes of monitoring the total annual call box removals/reinstallations, even if repairs to the call box require more than one visit to the call box site. The annual removals/ reinstallations total will be determined beginning on April 1 and ending March 31 each year.

TIME AND MATERIALS

Costs for activities and materials approved by RTC SAFE and not assumed in the Monthly Flat Fee will be compensated according to the costs of time and materials provided on the next page.

| K1 Call Box | | |
|--|--|-------------|
| P/N: | Description: | |
| 6000-0100-33 | K1 CB, 1 Button, Handset, AC, 17Ah Battery, Wireline | \$ 4,500.00 |
| 6000-0100-35 | K1 CB, 1 Button, Handset, 20W Solar, 17Ah Battery, Wireline | \$ 4,500.00 |
| 6000-0100-42 | K1 CB, 1 Button, Hands Free, 20W Solar, 17Ah Battery, Wireline | \$ 4,500.00 |
| 6000-0100-55 | K1 CB, 1 Button, Hands Free, AC, 17Ah Battery, Wireline | \$ 4,500.00 |
| 6000-0100-80 | K1 CB, TTY, Handset, 20W Solar, 17Ah Battery, Wireline | \$ 5,300.00 |
| 6000-0100-102 | K1 CB, 1 Button, Handset, 20W Solar, 17Ah Battery, Satellite Radio (Iridium) | \$ 7,500.00 |
| 6000-0100-108 | K1 CB, TTY, Handset, 20W Solar, 17Ah Battery, Satellite Radio (Iridium) | \$ 7,500.00 |
| 6000-0100-120 | K1 CB, 1B, Handset, Solar, LA100 - AT&T | \$ 4,500.00 |
| 6000-0100-122 | K1 CB, Wireline TTY AC | \$ 5,300.00 |
| 6000-0100-124 | K1 CB, 1B, Handset, AC, LA100 - AT&T | \$ 4,500.00 |
| 6000-0100-125 | K1 CB, LX200 TTY NT AC (Verizon) | \$ 5,300.00 |
| 6000-0100-126 | K1 CB, 2B Handset Solar LX200 (Verizon) | \$ 4,750.00 |
| 6000-0100-127 | K1 CB, 1B Handset Solar LX200 (Verizon) | \$ 4,500.00 |
| 6000-0100-128 | K1 CB, 1B Handset Solar LX200 (Verizon) | \$ 4,500.00 |
| 6000-0100-129 | K1 CB, 1B Handset AC 9522 Satellite | \$ 7,500.00 |
| KNIGHTSCOPE EMERGENCY MANAGEMENT SOFTWARE (KEMS) | | Annual Fee |
| P/N: | Description: | |
| KEMS-ESS | KEMS Essential | \$ 125.00 |
| KEMS-PRO | KEMS Professional | \$ 225.00 |
| KEMS-ENT | KEMS Enterprise | \$ 350.00 |
| SERVICE & MAINTENANCE | | Annual Fee |
| P/N: | Description: | |
| 7000-0125 | Extended Warranty (parts only) | \$ 550.00 |
| 8000-0007 | Full Service Maintenance (Parts, Service and Maintenance) | \$ 800.00 |
| 70000039-NC | SAFE - Northern California Full Service Maintenance (Parts, Service and Maintenance) | \$ 827.80 |
| 70000039-SC | SAFE - Southern California Full Service Maintenance (Parts, Service and Maintenance) | \$ 772.14 |

TO: Regional Transportation Commission

DATE: 03/07/2024

FROM: Tracy New, Director of Finance and Budget

**RE: ITEM 16 - STATUS REPORTS ON TRANSPORTATION
DEVELOPMENT ACT REVENUES FROM FEBRUARY 2024**

SUMMARY:

Transportation Development Act revenues are received monthly from the State of California Tax and Fee Administration. Attachment 1 provides the Commission with the status of revenue receipts through February in comparison to estimated revenue in dollars and as a percentage. Transportation Development Act revenues are slightly higher than estimated with two quarters remaining in the fiscal year. Staff will continue to monitor revenues and provide recommendations at a future Santa Cruz County Regional Transportation Commission (RTC) meeting if action is needed.

BACKGROUND:

As the Regional Transportation Planning Agency for Santa Cruz County, the RTC is responsible for receiving and managing funds, and processing Transportation Development Act apportionments. Revenues are collected by the California Department of Tax & Fee Administration and distributed to the RTC each month to the Santa Cruz County treasury.

Transportation Development Act revenues were projected to increase \$297,381 (+2.48%) from \$11,955,278 in FY 2022-23 to \$12,252,659 in fiscal year (FY) 2023-24. FY 2023-24 Transportation Development Act cash receipts for July 2023 through February 2024 are \$168,964 (+1.38%) higher at \$8,583,405 compared to the \$8,414,441 FY 2023-24 budget estimate.

Transportation Development Act cash receipts for July 2023 through February 2024 are \$135,217 (+3.01%) higher at \$8,583,405 compared to \$8,332,747 FY 2022-23 actual receipts.

**FY2023-24 Year Transportation Development Act Revenues -
Cash Basis**

| <u>FY2022-23</u> | <u>FY2023-24</u> | <u>Increase / (-) Decrease</u> | |
|------------------|------------------|--------------------------------|---------|
| 8,332,747 | 8,583,405 | 3.01% | 250,658 |

The table below is the quarterly and year-to-date comparison of Transportation Development Act revenues from July 2023 through December 2023 revenues received September 2023 through February 2024. Revenues were \$107,837 (+1.73%) higher than the same period in FY 2022-23.

For seasonal comparison, we compare the current and prior fiscal years at the end of each quarter.

Q1 represents July through September 2023 revenues received September through November 2023. Q2 represents October through December revenues received December 2023 through February 2024 as shown in the table below.

**FY2023-24 Year Transportation Development Act
Revenues - Quarterly Comparison to FY2022-23**

| | <u>Q1</u> | <u>Q2</u> | <u>Year to Date</u> |
|---------------|-------------|-----------|---------------------|
| | (July-Sept) | (Oct-Dec) | (Jul-Dec) |
| FY2022-23 | 3,007,940 | 3,210,714 | 6,218,654 |
| FY2023-24 | 3,062,526 | 3,263,965 | 6,326,491 |
| \$ Difference | 54,586 | 53,251 | 107,837 |
| % Difference | 1.81% | 1.66% | 1.73% |

Staff met with Hinderliter de Llamas on February 15, 2024, to review quarter 1, July through September, results including the sales tax trends and actual sales by industry group. Net receipts were \$54,586 (+1.81%) higher compared to the same quarter in 2022. New motor vehicle sales increased 8.4% and contractors increased 17.7% which offset a decline in the service stations sector of -14.7% due to lower fuel prices and a decline in used automotive dealer sales of -15.4%.

Quarter 2 receipts were \$53,251 (+1.66%) higher compared to the same quarter in 2022. Staff will meet with Hinderliter de Llamas when quarter 2 data is available and will update the Commission.

Attachment

1. Status Report on Transportation Development Act Revenues as of February 2024

SCCRTC
TRANSPORTATION DEVELOPMENT ACT (TDA)
SUMMARY OF REVENUE RECEIPTS BY MONTH
FY2024 ENDING JUNE 30, 2024

| MONTH | FY2022-23 ACTUAL REVENUE | FY2023-24 BUDGETED REVENUE | FY2023-24 ACTUAL REVENUE | DIFFERENCE | DIFFERENCE AS % OF PROJECTION | CUMMULATIVE % OF ACTUAL TO PROJECTION | ACTUAL FY2023-24 COMPARED TO FY2022-23 | |
|-----------|-----------------------------|----------------------------------|-----------------------------|------------|-------------------------------------|--|---|--|
| | | | | | | | \$ Increase (+)/Decrease (-) | % Increase (+)/Decrease (-) |
| | | | | | | | FY2023 to FY2024 (14,722) | FY2023 to FY2024 -1.27% |
| JULY | 1,159,164 | 1,167,000 | 1,144,443 | (22,557) | -1.93% | 98.07% | | |
| AUGUST | 954,929 | 961,385 | 1,112,472 | 151,087 | 15.72% | 106.04% | 157,543 | 16.50% |
| SEPTEMBER | 1,013,414 | 1,020,265 | 977,616 | (42,649) | -4.18% | 102.73% | (35,798) | -3.53% |
| OCTOBER | 1,084,000 | 1,091,328 | 1,032,101 | (59,227) | -5.43% | 100.63% | (51,899) | -4.79% |
| NOVEMBER | 1,113,301 | 1,120,827 | 1,254,248 | 133,421 | 11.90% | 102.99% | 140,947 | 12.66% |
| DECEMBER | 948,121 | 954,531 | 890,226 | (64,305) | -6.74% | 101.52% | (57,895) | -6.11% |
| JANUARY | 880,692 | 1,004,055 | 857,956 | (146,099) | -14.55% | 99.31% | (22,736) | -2.58% |
| FEBRUARY | 1,179,127 | 1,095,050 | 1,314,344 | 219,294 | 20.03% | 102.01% | 135,217 | 11.47% |
| MARCH | 868,052 | 875,469 | - | | | | | |
| APRIL | 828,604 | 906,757 | - | | | | | |
| MAY | 1,005,280 | 1,082,410 | - | | | | | |
| JUNE | 920,595 | 973,582 | - | | | | | |
| TOTAL | 11,955,278 | 12,252,659 | 8,583,405 | 168,964 | 1.38% | 70.05% | 250,658 | 3.01% |

July 2023 through
February 2024

8,332,747 8,414,441 8,583,405

I:\FISCAL\7.TDA\MonthlyReceipts\FY2024\[FY2024 TDA Receipts.xlsx]Summary

TO: Regional Transportation Commission

DATE: 03/07/2024

FROM: Tracy New, Director of Finance and Budget

RE: ITEM 17 - STATUS REPORTS ON MEASURE D REVENUES FROM FEBRUARY 2024

SUMMARY:

Measure D revenues are received monthly from the California Department of Tax and Fee Administration and distributed to the direct recipients. Attachment 1 provides the Commission with the status of cumulative revenue receipts for July 2023 through February 2024 and compares the total to the same period in fiscal year (FY) 2022-23 in dollars and as a percentage. Measure D revenues are flat when compared to the estimate with two quarters remaining in the fiscal year. Staff will continue to monitor revenues and provide updates.

BACKGROUND:

Measure D revenues were projected to decrease \$248,892 (-0.9%) from \$27,363,250 in FY 2022-23 to \$27,114,358 in FY 2023-24. As of February 2024, Measure D has received monthly distributions totaling \$19,209,199 which represents the transaction and use tax revenues for May 2023 through December 2023 because revenues are distributed two months in arrears. The table below represents Measure D revenues on a cash basis when the revenues are received, not earned. Distributions received July 2023 through February 2024, represent revenues from May 2023 through December 2023.

FY2023-24 Year Meas D Revenues - Cash Basis

| FY2022-23 | FY2023-24 | Increase / (-) Decrease | |
|------------------|------------------|--------------------------------|--------|
| 19,176,175 | 19,209,199 | 0.17% | 33,024 |

For seasonal comparison, we compare the current and prior fiscal years at the end of each quarter. The table below shows the quarterly and year-to-date comparison of Measure D revenues from July 2023 through December 2023

revenues received September 2023 through February 2024. Revenues were \$16,913 (+0.12%) higher than the same period in FY 2022-23.

Q1 represents July through September 2023 revenues received September through November 2023. Q2 represents October through December revenues received December 2023 through February 2024 as shown in the table below.

FY2023-24 Year Meas D Revenues - Quarterly
Comparison to FY2022-23

| | Q1 (July-Sept) | Q2 (Oct-Dec) | Year to Date (Jul-Dec) |
|---------------|-------------------|-----------------|---------------------------|
| FY2022-23 | 7,239,015 | 7,056,552 | 14,295,567 |
| FY2023-24 | 7,260,345 | 7,052,135 | 14,312,479 |
| \$ Difference | 21,330 | (4,417) | 16,913 |
| % Difference | 0.29% | -0.06% | 0.12% |

Staff met with Hinderliter de Llamas on February 15, 2024, to review quarter 1, July through September, data which include sales tax trends and actual sales by industry group. Net receipts were flat compared to the same quarter in 2022. New motor vehicle sales increased 8.4% and contractors increased 17.7% which offset a decline in the service stations sector of -14.7% due to lower fuel prices and a decline in used automotive dealer sales of -15.4%.

Quarter 2 receipts were \$4,417 (-0.06%) lower compared to the same quarter in 2022. Staff will meet with Hinderliter de Llamas when quarter 2 data is available and will update the Commission.

As the administrator of Measure D, the RTC allocates, administers, and oversees the expenditure of all Measure D revenues which are not directly allocated by formula annually to other agencies, consistent with the Expenditure Plan. Measure D revenues are collected by the California Department of Tax and Fee Administration and distributed to the RTC each month by wire transfer to the Santa Cruz County treasury into the Measure D general fund and distributed to the separate fiduciary fund for each of the five investment categories. Each month the RTC distributes the revenues from the Neighborhood and Transit categories to the direct recipients based on actual revenues received.

Attachment

1. Status Report on Measure D Revenues from February 2024

SCCRTC
TRANSPORTATION TAX REGIONAL TRANSPORTATION FUND (TTRTF) - MEASURE D
SUMMARY OF REVENUE ALLOCATION BY MONTH
FY2024 ENDING JUNE 30, 2024

| | | | | | | | | | | FY2024 ADJUSTED TOTAL | FY2023 ADJUSTED TOTAL | % Increase (+) /Decrease (-) FY2023 to FY2024 | \$ Increase (+) /Decrease (-) FY2023 to FY2024 |
|--|--|--|--|--|--|--|--|--|--|-----------------------------|-----------------------------|--|---|
| RATE | | | | | | | | | | | | | |
| JULY | | | | | | | | | | 19,372,459.04 | 19,372,459.04 | 19,371,654.95 | |
| AUGUST | | | | | | | | | | (163,260.00) | (163,260.00) | (195,480.00) | |
| SEPTEMBER | | | | | | | | | | | | | |
| OCTOBER | | | | | | | | | | | | | |
| NOVEMBER | | | | | | | | | | | | | |
| DECEMBER | | | | | | | | | | | | | |
| JANUARY | | | | | | | | | | | | | |
| FEBRUARY | | | | | | | | | | | | | |
| TOTAL | | | | | | | | | | 19,209,199.04 | 19,209,199.04 | 19,176,174.95 | 0.17% |
| GROSS | | | | | | | | | | | | | |
| BOE FEES | | | | | | | | | | | | | |
| NET | | | | | | | | | | | | | |
| ADMINISTRATION & IMPLEMENTATION - 729100/75381 | | | | | | | | | | | | | |
| ADMINISTRATION - SALARIES & BENEFITS | | | | | | | | | | 192,091.99 | 192,091.99 | 191,761.75 | |
| O/H ADMIN | | | | | | | | | | 204,193.79 | 204,193.79 | 246,452.20 | |
| SALARIES & O/H IMPEME& OVERSIGHT | | | | | | | | | | 104,449.69 | 104,449.69 | 104,450.00 | |
| SERVICES & SUPPLIES | | | | | | | | | | 32,333.33 | 32,333.33 | 32,333.33 | |
| Subtotal | | | | | | | | | | 533,068.80 | 533,068.80 | 574,997.28 | -7.29% |
| TO DISTRIBUTE TO INVESTMENT CATEGORIES | | | | | | | | | | 18,676,130.24 | 18,676,130.24 | 18,601,177.67 | 0.40% |
| 1. NEIGHBORHOOD - 729200/75382 | | | | | | | | | | 5,602,839.07 | 5,602,839.07 | 5,580,353.30 | 0.40% |
| SLV SR9 | | | | | | | | | | 222,222.22 | 222,222.22 | 222,222.22 | 0.00% |
| HWY 17 Wildlife | | | | | | | | | | 111,111.11 | 111,111.11 | 111,111.11 | 0.00% |
| | | | | | | | | | | 333,333.33 | 333,333.33 | 333,333.33 | 0.00% |
| City of Capitola - V100207 | | | | | | | | | | 250,681.84 | 250,681.84 | 254,690.63 | -1.57% |
| City of Santa Cruz - V110467 | | | | | | | | | | 1,195,193.95 | 1,195,193.95 | 1,172,959.22 | 1.90% |
| City of Scotts Valley - V102713 | | | | | | | | | | 258,597.98 | 258,597.98 | 251,948.53 | 2.64% |
| City of Watsonville - V1728 | | | | | | | | | | 824,494.04 | 824,494.04 | 821,979.51 | 0.31% |
| County of Santa Cruz | | | | | | | | | | 2,740,537.94 | 2,740,537.94 | 2,745,442.09 | -0.18% |
| 100% | | | | | | | | | | 5,269,505.74 | 5,269,505.74 | 5,247,019.97 | 0.43% |
| 2. HWY Corridors - 729300/75383 | | | | | | | | | | 4,669,032.56 | 4,669,032.56 | 4,650,294.42 | 0.40% |
| 3. TRANSIT/PARATRANSIT - 729400/75384 | | | | | | | | | | 3,735,226.05 | 3,735,226.05 | 3,720,235.53 | 0.40% |
| Santa Cruz Metro (SCMTD) 16% | | | | | | | | | | 2,988,180.84 | 2,988,180.84 | 2,976,188.43 | 0.40% |
| Community Bridges - V127587 - 4% | | | | | | | | | | 747,045.21 | 747,045.21 | 744,047.11 | 0.40% |
| 4. ACTIVE TRANSPORTATION - 729500/75385 | | | | | | | | | | 3,174,942.14 | 3,174,942.14 | 3,162,200.20 | 0.40% |
| 5. RAIL CORRIDOR - 729600/75386 | | | | | | | | | | 1,494,090.42 | 1,494,090.42 | 1,488,094.21 | 0.40% |
| DISTRIBUTED TO INVESTMENT CATEGORIES | | | | | | | | | | 18,676,130.24 | 18,676,130.24 | 18,601,177.67 | 0.40% |
| TOTAL ADMIN & IMPEM AND INVESTMENT CATEGORIES | | | | | | | | | | 19,209,199.04 | 19,209,199.04 | 19,176,174.95 | 0.17% |

I:\FISCAL\6.Measure D\2Distribution To Investment Category\FY2024\FY2024 8 February 2024 Measure D Distribution with YTD comparison.xlsx\Accrual

**SCCRTC
TRANSPORTATION TAX REGIONAL TRANSPORTATION FUND (TTRTF) - MEASURE D
SUMMARY OF REVENUE ALLOCATION BY MONTH
FY2024 ENDING JUNE 30, 2024**

| | | JULY | AUGUST | SEPTEMBER | OCTOBER | NOVEMBER | DECEMBER | FY2024 ACCRUAL ADJUSTED TOTAL | FY2023 ACCRUAL ADJUSTED TOTAL | % Increase (+) /Decrease (-) | \$ Increase (+) /Decrease (-) |
|--|----------|--|--------------|--------------|--------------|--------------|--------------|--|--|---------------------------------|----------------------------------|
| | | Revenues received two months in arrears, row below is the month received | | | | | | | | | |
| | RATE | SEPTEMBER | OCTOBER | NOVEMBER | DECEMBER | JANUARY | FEBRUARY | | | | |
| GROSS | | 2,249,249.87 | 2,372,646.71 | 2,692,867.94 | 2,069,235.41 | 1,988,058.90 | 3,049,260.46 | 14,421,319.29 | 14,425,886.70 | | |
| BOE FEES | | - | - | (54,420.00) | - | - | (54,420.00) | (108,840.00) | (130,320.00) | FY2023 to FY2024 | FY2023 to FY2024 |
| | NET | 2,249,249.87 | 2,372,646.71 | 2,638,447.94 | 2,069,235.41 | 1,988,058.90 | 2,994,840.46 | 14,312,479.29 | 14,295,566.70 | 0.12% | 16,912.59 |
| | | | | | | | | | | | |
| ADMINISTRATION & IMPLEMENTATION - 729100/75381 | | | | | | | | | | | |
| ADMINISTRATION - SALARIES & BENEFITS | 1% | 22,492.50 | 23,726.47 | 26,384.48 | 20,692.35 | 19,880.59 | 29,948.40 | 143,124.79 | 142,955.67 | 0.12% | 169.13 |
| O/H ADMIN | | 23,909.53 | 25,221.23 | 28,046.70 | 21,995.97 | 21,133.07 | 31,835.15 | 152,141.65 | 183,726.62 | -17.19% | (31,584.97) |
| SALARIES & O/H IMPELEM& OVERSIGHT | | 13,056.21 | 13,056.21 | 13,056.21 | 13,056.21 | 13,056.21 | 13,056.21 | 78,337.27 | 78,337.50 | 0.00% | (0.23) |
| SERVICES & SUPPLIES | | 4,041.67 | 4,041.67 | 4,041.67 | 4,041.67 | 4,041.67 | 4,041.67 | 24,250.00 | 24,250.00 | 0.00% | - |
| | Subtotal | 63,499.90 | 66,045.58 | 71,529.06 | 59,786.20 | 58,111.53 | 78,881.44 | 397,853.72 | 429,269.79 | -7.32% | (31,416.07) |
| | | | | | | | | | | | |
| TO DISTRIBUTE TO INVESTMENT CATEGORIES | | 2,185,749.97 | 2,306,601.13 | 2,566,918.88 | 2,009,449.21 | 1,929,947.37 | 2,915,959.02 | 13,914,625.57 | 13,866,296.91 | 0.35% | 48,328.66 |
| | | | | | | | | | | | |
| 1. NEIGHBORHOOD - 729200/75382 | 30% | 655,724.99 | 691,980.34 | 770,075.66 | 602,834.76 | 578,984.21 | 874,787.71 | 4,174,387.67 | 4,159,889.07 | 0.35% | 14,498.60 |
| | | | | | | | | | | | |
| SLV SR9 | Fixed \$ | 27,777.78 | 27,777.78 | 27,777.78 | 27,777.78 | 27,777.78 | 27,777.78 | 166,666.67 | 166,666.67 | | |
| HWY 17 Wildlife | Fixed \$ | 13,888.89 | 13,888.89 | 13,888.89 | 13,888.89 | 13,888.89 | 13,888.89 | 83,333.33 | 83,333.33 | | |
| | | 41,666.67 | 41,666.67 | 41,666.67 | 41,666.67 | 41,666.67 | 41,666.67 | 250,000.00 | 250,000.00 | 0.00% | - |
| | | | | | | | | | | | |
| City of Capitola - V100207 | 4.7572% | 29,212.09 | 30,936.83 | 34,652.00 | 26,695.99 | 25,561.36 | 39,633.38 | 186,691.65 | 189,786.22 | -1.63% | (3,094.57) |
| City of Santa Cruz - V110467 | 22.6813% | 139,276.59 | 147,499.79 | 165,212.84 | 127,280.38 | 121,870.76 | 188,962.93 | 890,103.29 | 874,046.69 | 1.84% | 16,056.60 |
| City of Scotts Valley - V102713 | 4.9074% | 30,134.56 | 31,913.77 | 35,746.25 | 27,539.00 | 26,368.55 | 40,884.94 | 192,587.08 | 187,742.91 | 2.58% | 4,844.17 |
| City of Watsonville - V1728 | 15.6465% | 96,078.73 | 101,751.43 | 113,970.63 | 87,803.25 | 84,071.47 | 130,354.41 | 614,029.93 | 612,509.33 | 0.25% | 1,520.60 |
| County of Santa Cruz | 52.0075% | 319,356.35 | 338,211.85 | 378,827.27 | 291,849.47 | 279,445.40 | 433,285.38 | 2,040,975.73 | 2,045,803.92 | -0.24% | (4,828.19) |
| | 100% | 614,058.32 | 650,313.67 | 728,409.00 | 561,168.10 | 537,317.54 | 833,121.04 | 3,924,387.67 | 3,909,889.07 | 0.37% | 14,498.60 |
| | | | | | | | | | | | |
| 2. HWY Corridors - 729300/75383 | 25% | 546,437.49 | 576,650.28 | 641,729.72 | 502,362.30 | 482,486.84 | 728,989.76 | 3,478,656.39 | 3,466,574.23 | 0.35% | 12,082.17 |
| | | | | | | | | | | | |
| 3. TRANSIT/PARATRANSIT - 729400/75384 | 20% | 437,149.99 | 461,320.23 | 513,383.78 | 401,889.84 | 385,989.47 | 583,191.80 | 2,782,925.11 | 2,773,259.38 | 0.35% | 9,665.73 |
| Santa Cruz Metro (SCMTD) 16% | 80% | 349,719.99 | 369,056.18 | 410,707.02 | 321,511.87 | 308,791.58 | 466,553.44 | 2,226,340.09 | 2,218,607.51 | 0.35% | 7,732.59 |
| Community Bridges - V127587 - 4% | 20% | 87,430.00 | 92,264.05 | 102,676.76 | 80,377.97 | 77,197.89 | 116,638.36 | 556,585.02 | 554,651.88 | 0.35% | 1,933.15 |
| | | | | | | | | | | | |
| 4. ACTIVE TRANSPORTATION - 729500/75385 | 17% | 371,577.49 | 392,122.19 | 436,376.21 | 341,606.36 | 328,091.05 | 495,713.03 | 2,365,486.35 | 2,357,270.47 | 0.35% | 8,215.87 |
| | | | | | | | | | | | |
| 5. RAIL CORRIDOR - 729600/75386 | 8% | 174,860.00 | 184,528.09 | 205,353.51 | 160,755.94 | 154,395.79 | 233,276.72 | 1,113,170.05 | 1,109,303.75 | 0.35% | 3,866.29 |
| | | | | | | | | | | | |
| DISTRIBUTED TO INVESTMENT CATEGORIES | 100% | 2,185,749.97 | 2,306,601.13 | 2,566,918.88 | 2,009,449.21 | 1,929,947.37 | 2,915,959.02 | 13,914,625.57 | 13,866,296.91 | 0.35% | 48,328.66 |
| | | | | | | | | | | | |
| TOTAL ADMIN & IMPEM AND INVESTMENT CATEGORIES | | 2,249,249.87 | 2,372,646.71 | 2,638,447.94 | 2,069,235.41 | 1,988,058.90 | 2,994,840.46 | 14,312,479.29 | 14,295,566.70 | 0.12% | 16,912.59 |

AGENDA: March 7, 2023

TO: Santa Cruz County Regional Transportation Commission

FROM: Shannon Munz, Communications Specialist

RE: Measure D Taxpayer Oversight Committee Appointments

RECOMMENDATIONS

Staff recommend that the Regional Transportation Commission approve the appointments to the Measure D Taxpayer Oversight Committee of Mark Johannessen representing District 2 and Jeannene Rawlsky representing District 4.

BACKGROUND

Measure D, the "Santa Cruz County Transportation Improvement Plan Measure," passed by more than a 2/3 majority of Santa Cruz County voters on November 8, 2016, includes a number of safeguards, audits, and accountability provisions to protect Santa Cruz County taxpayers' investment. Pursuant to Section 32C of the voter approved measure, the Regional Transportation Commission (RTC), as the directors of the Measure D Authority, is responsible for forming an oversight committee tasked with the following responsibilities:

- Reviewing Expenditure Plan expenditures on an annual basis to ensure they conform to the Ordinance.
- Reviewing the annual audit and report prepared by an independent auditor, describing how funds were spent.
- Produce a publicly available Annual Report of oversight activities.

In August 2017, the RTC revised its rules and regulations to incorporate the Measure D Taxpayer Oversight Committee in the bylaws for RTC committees. In September 2018, the RTC appointed five members to the newly-formed committee for a term of two years. The committee met for the first time in March 2019 to audit the 2018 Measure D expenditure reports, in May 2020 to audit the 2019 Measure D expenditure reports, in March 2021 to audit the 2020 Measure D expenditure reports, in March 2022 to audit the 2021 Measure D expenditure reports, and again in March 2023 to audit the 2022 Measure D expenditure reports.

The first terms of the original five members of the Measure D Taxpayer Oversight Committee expired in September 2020. Since then, new committee members have been appointed as vacancies opened. The committee currently has vacancies for committee members from Districts 2 and 4. The Committee members from Districts 1, 3 and 5 are in the middle of two-year terms.

DISCUSSION

The Measure D Taxpayer Oversight Committee functions best when all committee membership positions are filled. According to the committee bylaws, "Members will serve for a term of two (2) years and may be reappointed up to three (3) times. Members will not serve more than two (2) consecutive terms, if there are other eligible applicants for the position." In 2024, one year into a two-year term, the committee member representing District 2 resigned his position, and the committee member from District 4 completed a two-year term and is not seeking reappointment creating vacancies on the committee.

RTC staff solicited applications from community members to fill the vacant positions from January 15, 2024 to February 15, 2024. During this timeframe, staff heavily promoted the application period through existing RTC channels of communication, including the RTC website, eNews, Facebook, Twitter, Nextdoor, newspaper ads, and targeted emails to community groups.

In total, eight applications were submitted. Seven applications were received for Supervisorial District 2 and one application was received for Supervisorial District 4.

Once the application period closed, RTC staff reviewed the submitted applications and worked with District 2 Commissioner/Supervisor Zach Friend and District 4 Commissioner/Supervisor Felipe Hernandez on choosing two candidates to recommend to the Commission for approval to fill the vacant spots on the committee for Districts 2 and 4. Below is a summary of the applicants being nominated for appointment with their full applications in [Attachment 1](#).

Recommended Appointments

- District 2: Mark Johannessen – Mr. Johannessen is an attorney and CPA with experience on oversight committees as both an elected official (former city council member and vice-mayor of the City of West Sacramento) and in a non-elected capacity on a citizen's bond oversight committee. He is the current commissioner for the Santa Cruz County Commission on Aging, a current member of the Santa Cruz-San Benito County Area Agency on Aging, and chair of the California Senate Advisory Commission on Cost Control in State Government.
- District 4: Jeannene Rawlsky – Ms. Rawlsky is a longtime Santa Cruz County resident and homeowner. She has owned a bookkeeping business in the county since 1992. She is a former member of the Surf City Santa Cruz Kiwanis where she participated in the club's audits. She was also previously the contract bookkeeper for KUSP radio. She looks forward to representing the business community and regular homeowners on the Measure D Taxpayer Oversight Committee who hope for better roads in their neighborhoods and county.

RTC staff recommend that the RTC appoint the two nominated applicants to fill the District 2 and District 4 vacancies on the Measure D Taxpayer Oversight Committee.

RTC staff believe that these applicants represent the community, and help to provide balance and diversity to the committee. The two candidates range in age, are a mix of male and female, have a wide range of business experience, and come from different supervisorial districts for geographic diversity. The selected candidates also have different needs and interests when it comes to transportation and transportation infrastructure in the county. Additionally, they both have varying degrees of an accounting or fiscal management background.

FISCAL IMPACT

The work to recruit for and appoint members to the RTC's Measure D Taxpayer Oversight Committee does not add fiscal impacts.

SUMMARY

The Measure D Taxpayer Oversight Committee functions best when all committee membership positions are filled. In 2024, one year into a two-year term, the committee member representing District 2 resigned his position, and the committee member from District 4 completed a two-year term and is not seeking reappointment creating vacancies on the committee. From January 15, 2024 to February 15, 2024, the application period to fill the two vacancies was open. RTC staff promoted the application period through multiple communications channels across the entire county to ensure geographical, social, cultural, and economic diversity. In total, eight applications were received. RTC staff reviewed the applications and selected two candidates to recommend to the Commission for appointment to the Measure D Taxpayer Oversight Committee.

Attachments:

1. Nominated Committee Member Applications

Application for the Santa Cruz County Measure D Taxpayer Oversight Committee



The Santa Cruz County Regional Transportation Commission (SCCRTC) invites residents of Santa Cruz County to serve on the **Measure D Taxpayer Oversight Committee (TOC)**. The Oversight Committee is responsible for the following (as set forth in the voter-approved Measure D Ordinance):

- A. Review Expenditure Plan expenditures on an annual basis to ensure that they conform to the Ordinance.
- B. Review the annual audit and report prepared by an independent auditor describing how funds were spent.
- C. Produce a publicly available Annual Report of Oversight Activities issued to the Regional Transportation Commission with findings regarding compliance with the requirements of Measure D and its Expenditure Plan.

Meetings: Maximum of four (4) per year **Term:** Two (2) years with option for reappointment

Name: Mark Johannessen

Home Address: [REDACTED]

Email: [REDACTED] **Phone:** [REDACTED]

Please provide responses to the following sections (either in this document or on a separate attachment).

1. **Statement of Interest:** Provide a brief statement indicating why you are interested in serving on the Measure D Taxpayer Oversight Committee.
2. **Experience:** Describe any relevant work or volunteer experience that would make you qualified for this appointment including if you have an accounting or fiscal management background.
3. **Committee Experience:** Describe any experience you have had serving on commissions, boards, or committees, including if you are currently a member of any commissions, boards, or committees.
4. **Demographics:** The voter-approved Measure D Ordinance states that the Oversight Committee will fairly represent the "social, cultural, and economic diversity of Santa Cruz County to ensure maximum benefit for transportation users." Describe how you are representative of Santa Cruz County residents and taxpayers. This may include information about ethnicity, race, where you were born, first language or languages spoken at home, age, gender, if you have a disability, occupation, household income and household size, where you live (e.g. neighborhood, urban, rural, suburban, if you rent or own your home or if you are unhoused or have been in the past), etc. *(Note- you are not required to*

provide information on these demographics, but it will help the RTC measure how well committees reflect the community and meet the requirements of the Ordinance.)

Members of the Measure D Oversight Committee must be Santa Cruz County residents who are neither elected officials of any government, nor employees from any agency or organization* that either oversees or implements projects funded from the proceeds of the Measure D sales tax.

Certification: I certify that the information provided in the application is true and complete to the best of my knowledge, that I live in Santa Cruz County, that I am neither an elected official of any government agency nor an employee of any agency or organization that either oversees or implements projects funded from the proceeds of the Measure D sales tax:

Signature: _____

Date: _____

1/18/24

Return completed application to:
Santa Cruz County Regional Transportation Commission
1101 Pacific Avenue, Suite 250, Santa Cruz, CA 95060,
or email to smunz@sccrtc.org

Measure D Information:
www.sccrtc.org/move

**Entities that oversee or implement projects funded from the proceeds of the Measure D sales tax include city or county public works departments in Santa Cruz County, Santa Cruz METRO, Lift Line, the Santa Cruz County Regional Transportation Commission (SCCRTC), Caltrans.*

Santa Cruz Measure D Taxpayer Oversight Committee
Application Attachment
Mark Johannessen

1. Statement of interest: It is incredibly important that limited taxpayer funds are effectively and efficiently used for the stated purposes for which the public has authorized, in this case Measure D, and for transparency with the public on the use of the funds, presented in an understandable manner. I would like to be involved with this process to help strengthen the trust between the public and elected officials on the SCCRTC.

2. Experience: I am an attorney and a CPA and have had experience on panels such as this as an elected official (city council and vice-mayor of the City of West Sacramento), and in a non-elected capacity on a citizens' bond oversight committee. As a councilmember I have had experience in budgeting, monitoring use of funds, and reporting on local sale tax measures.

3. Committee experience: The following are committees, boards, and commissions on which I currently or have served:

Current Commissioner – Santa Cruz County Commission on Aging

Current member of the Santa Cruz-San Benito County Area Agency on Aging

Past president Santa Cruz County Bar Association

Chair of the California Senate Advisory Commission on Cost Control in State Government

Member of the West Sacramento City Council (2006-2018)

Commissioner on the Port of West Sacramento governing board.

Vice-chair of the Yolo Housing Authority

Commissioner with the Yolo-Solano Air Quality Management District

Member of the Yolo County 10-Year Plan to End Homelessness Executive Commission

Judge Pro Tem, Santa Cruz County Superior Court

Application for the

Per voter-approved Measure D, the Oversight Committee shall:

- A. Review Expenditure Plan expenditures on an annual basis to ensure that they conform to the Ordinance.
- B. Review the annual audit and report prepared by an independent auditor, describing how funds were spent.
- C. Produce a publicly available Annual Report of Oversight Activities issued to the Regional Transportation Commission with findings regarding compliance with the requirements of Measure D and its Expenditure Plan.

Meetings: Maximum of four (4) per year Term: Two (2) years with option for reappointment

Name: Jeannene Rawlsky

Address:

Email:

Cell phone:

Other Phone:

Supervisory District: 4

The voter approved Measure D ordinance states that the Oversight Committee will fairly represent the “social, cultural, and economic diversity of Santa Cruz County to ensure maximum benefit for transportation users.” Describe how you represent the above (attach additional pages if necessary).

I feel I represent the average voter in this community. Being a small business owner since 1992, I have worked in all areas of Santa Cruz County and have seen the impact of traffic changes over the years and the need for improvements now. I would be happy to represent the business community and regular home owner that hopes for better roads in their neighborhood and county.

Describe your accounting or fiscal management background, if any

My experience includes running my own bookkeeping business for the past 29 years. I have also managed numerous businesses before having my own company. Examples are hotel and health club management in New Hampshire and Boston, MA. I enjoy working with local small businesses thrive and grow.

Describe your previous experience, including if you are currently a member of a commission or committee.

Currently I am not on any committee. In the past, I have participated in audits for a non-profit where I was a member(Surf City Santa Cruz Kiwanis) and for KUSP radio when I was their contract bookkeeper. These were annual audits performed by a committee and reports were completed and open for public review.

Members of the Measure D Oversight Committee must be Santa Cruz County residents who are neither elected officials of any government, nor employees from any agency or organization that either oversees or implements projects funded from the proceeds of the Measure D sales tax.

I certify that the above information is true and complete to the best of my knowledge and that I am neither an elected official of any government nor an employee of any agency or organization that either oversees or implements projects funded from the proceeds of the Measure D sales tax:

Signature: *Jeanne Rawlsky*

Date: 2/21/24

Return completed application to:
Santa Cruz County Regional Transportation Commission
1101 Pacific Avenue, Suite 250, Santa Cruz, CA 95060, info@sccrtc.org

Measure D Information:
www.sccrtc.org/move

TO: Regional Transportation Commission

FROM: Tommy Travers, Transportation Planner

RE: Bicycle Advisory Committee Membership Appointments

RECOMMENDATIONS

Staff recommends that the Regional Transportation Commission (RTC) accept the appointments of Aaron Robinson and Steven Jonsson to serve on the Bicycle Advisory Committee (Committee).

BACKGROUND

Seats on the Regional Transportation Commission's Bicycle Advisory Committee correspond to City and Supervisorial District seats on the RTC. Commissioners of the four cities may nominate individuals for RTC consideration. Commissioners of the five Supervisorial Districts may appoint representatives directly. Two additional seats for Bike to Work and the Community Traffic Safety Coalition also exist, and appointments are made by the respective organization. Seats for the Bicycle Committee are for four-year terms (Supervisorial Districts) or three-year terms (all others). Each seat has a primary (voting) member and an alternate representative. The Bicycle Advisory Committee's description, role, and membership are in the 2022 RTC Rules and Regulations available on the RTC website.

DISCUSSION

In December 2023, the primary representative for District 2, Brad Kava, resigned. In February 2024, the alternate representative for District 4, Elizabeth Hernandez, resigned. RTC staff updated its website and notified the Commissioners for these districts. Staff provided recent applications from people either applying for or living in the district. In addition, in January staff created a public notice about current vacancies and upcoming term endings for advisory committees.

Via emails to staff, Commissioner Friend appointed Aaron Robinson ([Attachment 1](#)) to the Committee as the primary representative for District 2, and Commissioner Hernandez appointed Steven Jonsson ([Attachment 2](#)) to the Committee as the alternate representative for District 4.

Staff continues to seek applicants to fill existing vacancies and any potential future vacancies as terms end, and welcomes recommendations from Commissioners. The application and information about the Committee are available on the RTC webpage <https://sccrtc.org/meetings/bicycle-advisory-committee/>. Currently there are two vacancies: alternate representatives for Capitola and for Scotts Valley. In addition,

the terms for the seats representing Capitola, the city of Santa Cruz, and Scotts Valley will end on March 30, 2024.

A current roster is included as Attachment 3.

As communicated by Commissioner Friend and Commissioner Hernandez, staff recommends that the RTC accept the appointments of Aaron Robinson and Steven Jonsson to serve on the Bicycle Advisory Committee.

FISCAL IMPACT

None.

SUMMARY

Due to resignations, two vacancies were created on the Committee. Staff recommends that the RTC accept the direct appointments from Commissioners.

Attachment:

1. Application for Aaron Robinson
2. Application for Steven Jonsson
3. February 2024 Bicycle Advisory Committee Roster

COMMITTEE APPOINTMENT APPLICATION

Santa Cruz County Regional Transportation Commission (SCCRTC) Bicycle Advisory Committee

The Bicycle Advisory Committee consists of eleven seats: one for each city within Santa Cruz County, one for each of the county supervisorial districts, one representing the Bike to Work program and one representing the Community Traffic Safety Coalition. Each of the seats has an alternate member appointed in the case that the primary member is unable to attend a meeting.

Meetings are usually held the second Monday of even numbered months from 6:00 p.m. to 8:30 p.m. in the Santa Cruz County Regional Transportation Commission conference room, located at 1101 Pacific Avenue Ste. 250 in downtown Santa Cruz. One or two meeting per year are typically held in mid- or south-county. Please refer to the Committee description and bylaws for more information: <https://sccrtc.org/meetings/bike-committee/>.

If you are interested in serving on this committee, we recommend reviewing the by-laws and attending a meeting to familiarize yourself with the committee process. After doing so please complete this application and email a scanned signed copy to ttravers@sccrtc.org or return a signed copy to the RTC office.

Name: ARON ROBINSON

Home address: [REDACTED] APTOS CA 95003

Mailing address (if different): _____

Phone: (home) _____ (business/message/mobile) 831 [REDACTED]

E-mail: [REDACTED]

Length of residence in Santa Cruz County: 4 1/2 yrs

I am applying to represent the following vacant position (circle one):

County Supervisorial District 2 (Freedom to Capitola) - Primary

City of Scotts Valley – Alternate

City of Capitola – Alternate

Other _____

I would consider a different position - either a different seat or alternate versus primary (circle one): Yes / No

Previous experience on a government commission or committee: (Please describe the committee/commission's purpose and your role.)


N/A

Other Relevant Work or Volunteer Experience

| Organization | Location | Position | Dates |
|--------------|----------|----------|-------|
| | | | |
| | | | |
| | | | |
| | | | |

Statement of Qualifications: Please attach a brief statement indicating why you are interested in serving on this committee and why you are qualified for the appointment. If you have served on this committee in the past, please summarize your accomplishments on the committee and indicate which of the committee's potential future endeavors most interest you.

Certification: I certify that the above information is true and correct and I authorize the verification of the information in the application in the event I am a finalist for the appointment.


Signature

1/23/24
Date

Return Application to:

SCCRTC Attn: Tommy Travers
1101 Pacific Avenue Ste. 250
Santa Cruz, CA 95060
Or email: ttravers@sccrtc.org

Questions or Comments:

Contact Tommy Travers at (831) 460-3200 or by email at ttravers@sccrtc.org.

COMMITTEE APPOINTMENT APPLICATION

Santa Cruz County Regional Transportation Commission (SCCRTC) Bicycle Advisory Committee

The Bicycle Advisory Committee consists of eleven seats: one for each city within Santa Cruz County, one for each of the county supervisorial districts, one representing the Bike to Work program and one representing the Community Traffic Safety Coalition. Each of the seats has an alternate member appointed in the case that the primary member is unable to attend a meeting.

Meetings are usually held the second Monday of even numbered months from 6:00 p.m. to 8:30 p.m. in the Santa Cruz County Regional Transportation Commission conference room, located at 1101 Pacific Avenue Ste. 250 in downtown Santa Cruz. One or two meeting per year are typically held in mid- or south-county. Please refer to the Committee description and bylaws for more information: <https://sccrtc.org/meetings/bike-committee/>.

If you are interested in serving on this committee, we recommend reviewing the by-laws and attending a meeting to familiarize yourself with the committee process. After doing so please complete this application and email a scanned signed copy to ttravers@sccrtc.org or return a signed copy to the RTC office.

Name: Steven Jonsson

Home address: [REDACTED] Watsonville CA 95076

Mailing address (if different): same

Phone: (home) _____ (business/message/mobile) [REDACTED]

E-mail: [REDACTED]

Length of residence in Santa Cruz County: 55 years

I am applying to represent the following vacant position (circle one):

County Supervisorial District 2 (Freedom to Capitola) - Primary

City of Scotts Valley – Alternate

City of Capitola – Alternate

Other City of Watsonville - Alternate

I would consider a different position - either a different seat or alternate versus primary (circle one): Yes / No

Per email 2/13/24 - TT

Previous experience on a government commission or committee: (Please describe the committee/commission's purpose and your role.)

I have not served on a government committee or commission.

I have lived in Watsonville area for over 12 years and am a current homeowner in Bay Village. I have been an active cyclist for over 30 years and ridden for years in the South County. During early Covid years I spent a lot of time riding alone in Watsonville area. I was amazed to discover how many varied med to short routes there are, but also how they do not connect and/or put the rider into dangerous situations. I recently became a BSCC board member with personal focus on Watsonville area. As a long time, bicycle industry professional who plans to retire in the coming years, I want to give back to the area I love. And make it safer for bike riders of any age and experience.
Riding a bike can change a life, if transportation or recreation. More Butts on Bikes is a good thing.

Other Relevant Work or Volunteer Experience

| Organization | Location | Position | Dates |
|--|------------------------|--|------------------------|
| Bicycle Santa Cruz County | Santa Cruz, CA | Board Member, Watsonville Advocacy Committee Chairperson | Nov 2023 to present |
| Amgen Tour of CA Santa Cruz finish committee | Santa Cruz, CA | Sponsorship Director | 2011 2012 |
| Quality Bicycle Products | Bloomington MN | Bay Area Outside Rep | 2010 to present |
| Aptos Bike Trail Buyers Market Sales | Aptos, CA Aptos, CA | Store Owner Nor Cal Sales Rep | 2008-2011 1998-2010 |

Statement of Qualifications: Please attach a brief statement indicating why you are interested in serving on this committee and why you are qualified for the appointment. If you have served on this committee in the past, please summarize your accomplishments on the committee and indicate which of the committee's potential future endeavors most interest you. [see above](#)

Certification: I certify that the above information is true and correct and I authorize the verification of the information in the application in the event I am a finalist for the appointment.

Steven Jonsson

Signature

02/12/24

Date

Return Application to:

SCCRTC Attn: Tommy Travers
1101 Pacific Avenue Ste. 250
Santa Cruz, CA 95060
Or email: ttravers@sccrtc.org

Questions or Comments:

Contact Tommy Travers at (831) 460-3200 or by email at ttravers@sccrtc.org.

February 2024 Bicycle Advisory Committee Roster

| Member | Representing | Alternate |
|--------------------|------------------------------------|--------------------------|
| Scott Roseman | County of Santa Cruz-District 1 | Corrina McFarlane |
| Aaron Robinson* | County of Santa Cruz-District 2 | John Hunt |
| Sally Arnold | County of Santa Cruz-District 3 | Peter Scott |
| Anna Kammer, Chair | County of Santa Cruz-District 4 | Steven Jonsson* |
| Rick Hyman | County of Santa Cruz-District 5 | Theresia Rogerson |
| Paula Bradley | City of Capitola | Vacant |
| Matt Farrell | City of Santa Cruz | Grace Voss |
| Richard Masoner | City of Scotts Valley | Vacant |
| Gina Cole | City of Watsonville | Drew Rogers |
| Matt Miller | Bike to Work | Jennifer Villegas Moreno |
| Leo Jed | Community Traffic Safety Coalition | Kelly Curlett |

*New appointment

AGENDA: March 7, 2024

TO: Regional Transportation Commission (RTC)

FROM: Yesenia Parra, Administrative Services Officer

RE: Committee Appointments: Budget and Administration/Personnel;
California Association of Councils of Government (CALCOG);
Coast Rail Coordinating Council (CRCC)

RECOMMENDATIONS

Staff recommends that the RTC approve appointments of Commissioners to the RTC's Budget and Administration /Personnel Committee, the California Association of Councils of Government (CALCOG), and the Coast Rail Coordinating Council (CRCC).

BACKGROUND

Currently, the Budget and Administration/Personnel Committee is the RTC's only standing committee. The RTC rules and regulations state:

"Commissioner appointments to committees shall be made annually at the March Commission meeting by the Chair with concurrence of the Commission. When a Commissioner vacancy on a Committee is created, the Commission Chair shall make an interim appointment with concurrence of the Commission at the next meeting."

The Regional Transportation Commission holds a membership in the [California Association of Council of Governments \(CalCOG\)](#). CalCOG provides public policy advocacy and intergovernmental coordination with the state legislature, state agencies, the League of California Cities, California State Association of Counties, California's Congressional Delegation and federal officials.

The RTC also appoints a representative to the [Coast Rail Coordinating Council \(CRCC\)](#). The CRCC advocates for increased passenger rail service between Los Angeles and the San Francisco Bay Area and has been successful in securing regular intercity passenger rail service between Los Angeles and San Luis Obispo.

DISCUSSION

Budget and Administration/Personnel Committee

The [Budget & Administration/Personnel Committee](#) serves to review and monitor issues relating to the budget, work program, and other administrative and personnel functions of the RTC and makes recommendations to the Commission regarding such items. The committee also functions as the Personnel Committee to review personnel matters. According to the RTC rules and regulations, the membership of the committee is to be composed of the Commission Chair and up to 5 other Commissioners. A Commissioner may be designated to serve in lieu of the Commission Chair.

The proposed 2024 membership for the Budget and Administration/Personnel Committee is listed below, which would remain the same as the 2023 membership:

| Member | Alternate |
|-------------------------------|------------------|
| Manu Koenig (Committee Chair) | Shane Mckeithen |
| Justin Cummings | Andy Schiffrin |
| Felipe Hernandez | Judy Gittlesohn |
| Bruce McPherson | Virginia Johnson |
| Kristen Brown | METRO Alternate |
| Eduardo Montesino | Casey Clark |

California Association of Councils of Governments (CALCOG)

CalCOG delegates are typically appointed annually. CalCOG member agencies elect delegates to serve at CalCOG's annual Regional Issues Forum and periodic delegate meetings, where CalCOG policies and priorities are discussed and adopted. At these forums, there are presentations and discussions on transportation, legislation, local and regional planning and financing issues.

Commissioner Zach Friend is RTC's current appointee and has expressed interest in continuing to serve in this role in 2024.

Coast Rail Coordinating Council (CRCC)

The CRCC only meets about every 3 months. The CRCC is composed of representatives from the Caltrans Rail Program, Amtrak and the counties along the coast rail corridor between Los Angeles and San Francisco. The CRCC advocates for increased passenger rail service along this route, including the initiation of a new Coast Daylight train which would connect northern and southern California.

The RTC has been a member of the CRCC since it began in 1992. Alexander Pederson was RTC's appointee for 2023 and has expressed interest in continuing to serve in this role in 2024. Commissioner Mike Rotkin has also expressed interest in continuing to serve as the alternate.

Staff recommends that the Regional Transportation Commission (RTC) approve appointments to the Budget and Administration/Personnel committee, the Coast Rail Coordinating Council (CRCC), and the California Association of Councils of Government (CALCOG).

SUMMARY

The RTC has one standing Commissioner committee, the Budget and Administration /Personnel Committee (B&A/P) and is a member of the California Association of Councils of Governments (CALCOG) and the Coast Rail Coordinating Council (CRCC). Staff recommends that the RTC approve appointments for 2024 to these committees.

Attachments

Attachment 1: Coast Rail Coordinating Council (CRCC) 2024 meeting schedule

Attachment 2: California Association of Council of Governments (CalCOG) 2024 meeting schedule

S:\RTC\TC2024\03\Consent\RTC Committee appointments\2024-RTC-committee-appointments.docx

2024 Meeting Schedule

Updated 2/16/24 (subject to change)

WORKING GROUP MEETING

| | | |
|--------------------------|----------------|-----------|
| Friday, January 19, 2024 | Teleconference | 8:30-9:30 |
|--------------------------|----------------|-----------|

POLICY MEETING

| | | |
|----------------------------------|----------------|--------------------|
| Friday, February 16, 2024 | Oakland | 10:00-12:00 |
|----------------------------------|----------------|--------------------|

WORKING GROUP MEETING

| | | |
|------------------------|----------------|-----------|
| Friday, March 15, 2024 | Teleconference | 8:30-9:30 |
|------------------------|----------------|-----------|

WORKING GROUP MEETING

| | | |
|------------------------|----------------|-----------|
| Friday, April 19, 2024 | Teleconference | 8:30-9:30 |
|------------------------|----------------|-----------|

POLICY MEETING

| | | |
|-----------------------------|----------------|--------------------|
| Friday, May 17, 2024 | Ventura | 10:30-12:00 |
|-----------------------------|----------------|--------------------|

WORKING GROUP MEETING

| | | |
|-----------------------|----------------|-----------|
| Friday, June 21, 2024 | Teleconference | 8:30-9:30 |
|-----------------------|----------------|-----------|

WORKING GROUP MEETING

| | | |
|-----------------------|----------------|-----------|
| Friday, July 19, 2024 | Teleconference | 8:30-9:30 |
|-----------------------|----------------|-----------|

POLICY MEETING

| | | |
|--------------------------------|------------------------|--------------------|
| Friday, August 23, 2024 | San Luis Obispo | 10:00-12:00 |
|--------------------------------|------------------------|--------------------|

WORKING GROUP MEETING

| | | |
|----------------------------|----------------|-----------|
| Friday, September 20, 2024 | Teleconference | 8:30-9:30 |
|----------------------------|----------------|-----------|

WORKING GROUP MEETING

| | | |
|--------------------------|----------------|-----------|
| Friday, October 18, 2024 | Teleconference | 8:30-9:30 |
|--------------------------|----------------|-----------|

POLICY MEETING

| | | |
|---------------------------------|-----------------|--------------------|
| Friday, November 8, 2024 | Monterey | 10:00-12:00 |
|---------------------------------|-----------------|--------------------|

WORKING GROUP MEETING

| | | |
|---------------------------|----------------|-----------|
| Friday, December 13, 2024 | Teleconference | 8:30-9:30 |
|---------------------------|----------------|-----------|

Additional meeting(s) may be added subject to need.

1. Most meetings are scheduled for the 3rd Friday of the month. If significant conflicts occur, it is rescheduled.
2. Policy meetings occur 4-5 times per year; Working Group meetings are monthly teleconference meetings.
3. Meetings will be canceled one month in advance as necessary

Contact: Lance Okuno 805-597-8021, lokuno@slocog.org

ATTACHMENT 2

California Association of Council of Governments (CalCOG)

2024 Board Meeting Dates

- Board Meeting, Wed., February 7 (3:00 to 5:00 pm) [\(In Person; During our Annual Conference; Regional Leadership Forum\)](#)
- Board Meeting, Fri., March 15 (10:00 am – 12:00 pm) (Virtual)
- Board Meeting, Fri., April 12 (1:00 pm – 3:00 pm) (Virtual)
- Board Meeting & Leg Day, Wed., June 5 (10:00 am – 4:00 pm) [\(In Person\)](#)
- Board Meeting, Mon., June 24 (10:00 am – 11:30 am) (Virtual)
- Board Meeting Mon., August 12 (1:00 to 3:00 pm) (Virtual)***
- Board Meeting, Mon., September 30 (2:00 to 3:30 pm) (Virtual)
- Board Meeting, Oct. 28 & 29 Fall Board Meeting (Time TBD) [\(In Person\)](#)
- Board and/or COG Directors Meeting, Friday, December 6 (1:00 to 3:30 pm) (Virtual) ***

*** Only if needed for end of legislative session/[year policy issue](#)

TO: Regional Transportation Commission

DATE: 03/07/2024

FROM: Yesenia Parra, Administrative Services Officer

RE: **ITEM 21-Monthly Meeting Schedule**

The monthly meeting schedule is presented to the Commission to inform the Commission and the public of upcoming Commission, Committee, and Advisory Committee meetings. The meetings are open to the public. Information needed to attend the meetings can be found on the first page of the meeting agenda. Agendas for the meetings will be posted to its appropriate webpage five to seven days prior to the meetings.

- Commission Meetings:
<https://sccrtc.org/meetings/regional-transportation-commission/agendas/>
- Budget and Administration/Personnel Committee:
<https://sccrtc.org/meetings/budget-administration-personnel-committee/agendas/>
- Bicycle Advisory Committee:
<https://sccrtc.org/meetings/bicycle-advisory-committee/>
- Elderly and Disabled Transportation Advisory Committee:
<https://sccrtc.org/meetings/elderly-disabled/agendas/>
- Interagency Technical Advisory Committee:
<https://sccrtc.org/meetings/inter-agency/agendas/>
- Traffic Operations System/SAFE on 17:
<https://sccrtc.org/meetings/traffic-operations-system-safe-on-17/>
- Measure D Taxpayer Oversight Committee:
<https://sccrtc.org/meetings/measure-d-taxpayer-oversight-committee/>

Three Month Meeting Schedule

www.sccrtc.org/meetings

RTC 3/7/2024

March 2024 - May 2024

Note: Please check website for most up-to-date information. All meetings are subject to cancellation when there are no action items to be considered.

| Date | Day | Meeting Body | Time | Place |
|----------|-----|---|--------|--------------|
| 03/04/24 | Mon | Bicycle Advisory Committee | 6:00pm | RTC Office |
| 03/07/24 | Thu | Regional Transportation Commission | 9:00am | County BOS |
| 03/14/24 | Thu | Budget & Administration/Personnel Committee | 1:30pm | RTC Office |
| 03/20/24 | Wed | Safe on 17 Advisory Committee | 6:00pm | San Jose CHP |
| 03/21/24 | Thu | Transportation Policy Workshop | 9:00am | RTC Office |
| 03/21/24 | Thu | Interagency Technical Advisory Committee | 1:30pm | RTC Office |
| 04/04/24 | Thu | Regional Transportation Commission | 9:00am | County BOS |
| 04/08/24 | Mon | Bicycle Advisory Committee | 6:00pm | RTC Office |
| 04/18/24 | Thu | Transportation Policy Workshop | 9:00am | RTC Office |
| 04/18/24 | Thu | Interagency Technical Advisory Committee | 1:30pm | RTC Office |
| 05/02/24 | Thu | Regional Transportation Commission | 9:00am | Capitola |
| 05/13/24 | Mon | Bicycle Advisory Committee | 6:00pm | TBD |
| 05/12/24 | Thu | Transportation Policy Workshop | 9:00am | RTC Office |
| 05/12/24 | Thu | Interagency Technical Advisory Committee | 1:30pm | RTC Office |

- County BOS – 701 Ocean St., 5th Floor, Room 525, Santa Cruz, CA
- RTC Office – 1101 Pacific Ave., Suite 250, Santa Cruz, CA
- San Jose CA Highway Patrol (CHP) 2020 Junction Avenue, San Jose, CA
- Capitola – 420 Capitola Ave., Capitola, CA

TO: Regional Transportation Commission

DATE: 03/07/2024

FROM: Yesenia Parra, Administrative Services Officer

RE: **ITEM 22 - Correspondence Log**

The Correspondence Log is included in the meeting packet to inform the Commission of the comments from members of the public on matters within its jurisdiction. The correspondence log and the accompanying Full Comments (linked in the upper right-hand corner of the first page of the log) demonstrate the value the Commission places on transparency and responsiveness.

| TO | | | | | | | From | | | Link to Full Comments |
|------------------------|-----------------|-------------------|-------------------------|---------|-------------|--|---------|--------------|---|---|
| Date Letter Rec'd/Sent | Type | Incoming/Outgoing | Response | First | Last | Organization | First | Last | Organization | Subject |
| 01/18/24 | Contact us form | Incoming | T.Travers 1.23.2024 | Tommy | Travers | SCCRTC | Tonya | Dobson | Halfmoon Education | Invitation to speak about Urban Bikeway Design & Construction |
| 01/20/24 | Email | Incoming | R.Moriconi 1.23.2024 | Rachel | Moriconi | SCCRTC | Douglas | Thomson | Resident | Pedestrian/Bike proposed route (off Park Avenue in Soquel) |
| 01/23/24 | Email | Incoming | pending | Sarah | Christensen | SCCRTC | Kurt | Rosenberger | Resident | What is the difference between Auxiliary Lanes and Bus on Shoulder? |
| 01/23/24 | Contact us form | Incoming | RTC Staff 1.23.2024 | Shannon | Munz | SCCRTC | Alberta | James | Resident | Access to Aptos Bridge Survey |
| 01/24/24 | Contact us form | Incoming | RTC Staff 1.24.2024 | Brianna | Goodman | SCCRTC | Tina | To | Resident | Request to redact email addresses from SLV plan public input document |
| 01/24/24 | Contact us form | Incoming | RTC Staff 1.24.2024 | RTC | | SCCRTC | John | Jacobson | Resident | Request for information re: ride to/from Doctors Appt |
| 01/25/24 | Email | Incoming | S.Christensen 1.26.2024 | Sarah | Christensen | SCCRTC | Michael | Hettenhausen | County of Santa Cruz Community Development & Infrastructure | Chanticleer ped overcrossing timeline |
| 01/25/24 | Letter | Outgoing | R.Duncan 1.30.2024 | Ron | Duncan | Soquel Creek Water District | Mitch | Weiss | SCCRTC | RE: Unauthorized Water Discharge |
| 01/26/24 | Letter | Outgoing | n/a | Matt | Orbach | City of Watsonville Community Development Dept | Amanda | Marino | SCCRTC | RTC Comment on Watsonville Housing Element |

| TO | | | | | | | From | | | |
|------------------------|-------|-------------------|-----------------------|---------|-------------|--------------|----------|--------------------|---|--|
| Date Letter Rec'd/Sent | Type | Incoming/Outgoing | Response | First | Last | Organization | First | Last | Organization | Subject |
| 01/26/24 | Email | Incoming | RTC Staff 1.30.2024 | Riley | Gerbrandt | SCCRTC | Brian | Peoples | SCCRTC | Comment on Item 27: Southern California trail falling onto rail along Coastal Bluff |
| 01/29/24 | Email | Incoming | RTC Staff 1.30.2024 | Sarah | Christensen | SCCRTC | Rick | Longinotti | Campaign for Sustainable Transportation | RE: Item 29, Additional \$1.4 million for design of the State Park Dr. to Freedom Blvd. Auxiliary Lanes & Rail Trail Project |
| 01/30/24 | Email | Incoming | R.Gerbrandt 1.30.2024 | Riley | Gerbrandt | SCCRTC | Taj | Dufour | Soquel Creek Water District | RE: Unauthorized Water Discharge - acknowledge receipt of letter and follow up to remedy the situation |
| 01/30/24 | Email | Incoming | RTC Staff 1.30.2024 | Sarah | Christensen | SCCRTC | Shalom | Dreampeace Compost | Resident | Comments on item 29: No money for futile aux lanes |
| 01/30/24 | Email | Incoming | RTC Staff 1.30.2024 | Sarah | Christensen | SCCRTC | Judi | Gunstra | Resident | Comments on item 29: No money for futile aux lanes |
| 01/30/24 | Email | Incoming | RTC Staff 2.7.2024 | Sarah | Christensen | SCCRTC | Patricia | Damron | Resident | No money for futile aux lanes |
| 01/31/24 | Email | Incoming | RTC Staff 2.7.2024 | Sarah | Christensen | SCCRTC | Judy | Cassada | Resident | No, this does nothing to reduce congestion |
| 01/31/24 | Email | Incoming | RTC Staff 2.7.2024 | Sarah | Christensen | SCCRTC | Deborah | Hayes | Resident | No money for futile aux lanes |
| 02/01/24 | Email | Incoming | RTC Staff 2.7.2024 | Yesenia | Parra | SCCRTC | Becky | Steinbruner | Resident | Difficulty hearing some speakers at today's RTC meeting |
| 02/01/24 | Email | Incoming | RTC Staff 2.7.2024 | Riley | Gerbrandt | SCCRTC | Rebecca | Downing | Seacliff Improvement Assn | Please include our association in Zero-Emission Passenger Rail and Trail Project stakeholder meetings |
| 02/01/24 | Email | Incoming | RTC Staff 2.7.2024 | Riley | Gerbrandt | SCCRTC | Sue | Renner | Resident | Comments for public hearing 2/1/2024 |

| TO | | | | | | | From | | | |
|------------------------|-----------------|-------------------|---------------------|------------|-------------|-----------------------------|---------|-------------|-------------------------|--|
| Date Letter Rec'd/Sent | Type | Incoming/Outgoing | Response | First | Last | Organization | First | Last | Organization | Subject |
| 02/04/24 | Email | Incoming | RTC Staff 2.7.2024 | Krista | Corwin | SCCRTC | Casey | KirkHart | Resident | Where can I find recordings of the RTC meeting? |
| 02/05/24 | Email | Incoming | RTC Staff 2.5.2024 | Grace | Blakeslee | SCCRTC | Cami | Corvin | Corvin's Legal Services | Castle Resident Questions for Meeting on 2/7/2024 |
| 02/06/24 | Email | Incoming | pending | Sarah | Christensen | SCCRTC | Susan | Pearlman | Santa Cruz County | Security Design for Chanticleer Bike/Ped Overcrossing |
| 02/06/24 | Email | Outgoing | n/a | Interested | Parties | ITAC & Project Sponsors | Rachel | Moriconi | SCCRTC | Virtual Workshop for the Cycle 2 Local Transportation Climate Adaptation Program |
| 02/07/24 | Email | Incoming | RTC Staff 2.7.2024 | Sarah | Christensen | SCCRTC | Chad | Ambrose | Apple Maps | Project Schedule Update for 41st Avenue and Soquel Avenue/Drive Improvements |
| 02/08/24 | Email | Incoming | T.Travers 2.9.2024 | Tommy | Travers | SCCRTC | Dillon | Fitch-Polse | UC Davis | Bike/Ped count data |
| 02/12/24 | Email | Incoming | T.Travers 2.13.2024 | Tommy | Travers | SCCRTC | Dusten | Dennis | Resident | Bicycle Advisory Committee application deadline |
| 02/12/24 | Email | Incoming | A.Marino 2.27.2024 | Amanda | Marino | SCCRTC | Kristal | Caballero | CORE Consultants | Meeting Request - Thriving Families CORE Condition |
| 02/12/24 | Email | Incoming | n/a | RTC | Planners | SCCRTC | Armando | Quintero | California State Parks | California Department of Parks and Recreation Path Forward Strategic Plan |
| 02/13/24 | Contact us form | Incoming | RTC Staff 2.13.2024 | RTC | | SCCRTC | Debby | Joyce | Resident | Concerns about condition of Happy Valley Road & plans to address the issues |
| 02/14/24 | Email | Incoming | n/a | Amanda | Marino | SCCRTC | Michael | Pisano | E&DTAC | Request to forward: Replacement parts for inpavement crosswalk lights |
| 02/15/24 | Email | Outgoing | T.Dufour 2.15.2024 | Taj | Dufour | Soquel Creek Water District | Riley | Gerbrandt | SCCRTC | Re: Nonresponsiveness of Felance Construction to the Unauthorized Water Discharge Letter & subsequent conversation |

| TO | | | | | | | From | | | |
|------------------------|-------|-------------------|--------------------------------|---------|-----------|--------------|-----------|-------------|-----------------------------------|---|
| Date Letter Rec'd/Sent | Type | Incoming/Outgoing | Response | First | Last | Organization | First | Last | Organization | Subject |
| 02/16/24 | Email | Incoming | R.Gerbrandt 2.16.2024 | Riley | Gerbrandt | SCCRTC | Chad | Brown | Black & Veatch Coropration | Re: status of unauthorized water discharge issue and contact information for project manager Aaron Heirsberg at Filanc Construction |
| 02/15/24 | Email | Incoming | n/a | Tommy | Travers | SCCRTC | Christian | Miranda | City of Watsonville | City of Watsonville Measure D Annual Report FY 2022-2023 |
| 02/17/24 | Email | Incoming | S.Munz 2.20.2024 (phone) | Shannon | Munz | SCCRTC | Frank | Remdi | SIRS club | Re: SIR Watsonville Br 85 Feb. Newsletter - the real Feb |
| 02/20/24 | Email | Incoming | S.Munz 2.20.2024 (phone) | Shannon | Munz | SCCRTC | Frank | Remdi | SIRS club | 2nd sending of SIRS memo and PDF |
| 02/20/24 | Email | Incoming | S.Munz 2.20.2024 | Yesenia | Parra | SCCRTC | Jean | Brocklebank | Resident | Website problem - concerns about website changes |
| 02/20/24 | Email | Incoming | S.Munz 2.20.2024 | Shannon | Munz | SCCRTC | Jean | Brocklebank | Resident | Website problem - how to access the scoping meetings on Feb 21 and Feb 22? |
| 02/20/24 | Email | Incoming | | Amanda | Marino | SCCRTC | Michael | Pisano | Resident | RE: E&DTAC Agenda item #9 - crosswalk lights |
| 02/20/24 | Email | Incoming | Y.Parra 2.22.2024 | Yesenia | Parra | SCCRTC | Stacy | James | Bryce Consulting | RE: Salary and Benefits Survey on behalf of Shasta Regional Transportation Agency |
| 02/21/24 | Email | Incoming | | Riley | Gerbrandt | SCCRTC | Aaron | Heirshberg | Filanc Construction Company | RE: Unauthorized water discharge letter - Attached in our letter acknowledging the request for payment |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |

TO: Regional Transportation Commission

DATE: 03/07/2024

FROM: Yesenia Parra, Administrative Services Officer

RE: ITEM 23 - Letters from RTC Committees and Staff to Other Agencies

Letters are included in the Commission meeting packet as part of the RTC efforts for transparency to inform the public of actions that the RTC and its committees have taken in support of recent actions from state, partner agencies and other agencies on transportation related projects, issues, and legislative actions.



SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION

1101 Pacific Avenue, Suite 250, Santa Cruz, CA 95060-4418 • (831)460-3200 • info@sccrtc.org

January 26, 2024

Matt Orbach, Principal Planner
City of Watsonville Community Development Department
250 Main Street
Watsonville, CA 95076

RE: City of Watsonville Draft 6th Cycle Housing Element Update (2023-2031)

Dear Mr. Orbach,

On behalf of the Santa Cruz County Regional Transportation Commission (RTC), thank you for your efforts and your commitment to supporting sustainable communities in the City of Watsonville Housing Element update. Planning for affordable housing development that provides greater opportunities for walking, biking, and access to clean transit options will help greatly to reduce greenhouse gas emissions.

The RTC supports the Housing Element's priority for future affordable housing developments in Opportunity Sites along transit corridors in the Downtown Watsonville Specific Plan. This will greatly help to achieve Target 1.A in the 2045 Regional Transportation Plan (RTP) for Santa Cruz County to improve people's ability to meet most of their daily needs without having to drive, and to improve access and proximity to employment centers. The RTC encourages the Housing Element Update to consider prioritizing mixed use affordable housing near the potential Ohlone Parkway Station and the Downtown Watsonville Station identified in the locally preferred alternative, Electric Passenger Rail, of the Transit Corridor Alternatives Analysis completed by the RTC in 2021.

The RTC recommends that the City of Watsonville consider implementing Transportation Demand Management strategies to reduce parking needs for multi-family developments and help incentivize new affordable developments. This will help to achieve Policy 1.1 in the RTP to expand Transportation Demand Management programs that decrease the number of vehicle miles traveled and result in mode shift. Incorporating TDM strategies will help to ensure that new developments with reduced parking standards are designed to support sustainable transportation choices for residents, employees, and visitors. RTC staff are available to assist Watsonville to develop TDM strategies, policies, and programs if needed.

The Housing Element is one component of the General Plan, which also includes a Circulation Element to addresses transportation. However, considering some of the information and discussion in the Housing Element communicating the importance of the transportation system to access housing and to access everyday needs from housing locations, RTC recommends adding convenient and easy access to various modes of transportation to Policy 3.8 or adding a policy specific to ensuring convenient and easy access to various transportation modes.

In closing, we appreciate that the Housing Element Update prioritizes affordable high-density housing developments with multimodal connections to employment, goods, and services. If you have any questions regarding these comments, feel free to contact me or my staff at 831-460-3200 or mweiss@sccrtc.org.

Sincerely,

Mitch Weiss
Interim Executive Director



PROJECT UPDATE REPORT – SANTA CRUZ COUNTY

Prepared for the Santa Cruz County Regional Transportation Commission's Board Meeting on:
March 07, 2024

The projects below are listed in order of State Route, then by beginning post mile, with all projects covering multiple State Routes listed first. There are three tables of projects displayed: 1. "Projects in Construction" (Milestone range: Construction Contract Approval to Construction Contract Acceptance); 2. "Projects in Development" (project phases "Project Initiation Document" (PID), "Project Approval & Environmental Documents" (PA&ED), "Plans, Specifications, & Estimates" (PS&E), and "Right of Way" (RW)); 3. Highway Maintenance (HM) Program Pavement Projects. The Right of Way phase often overlaps with the Plans, Specifications, & Estimates phase. Please see a list of Caltrans resources available to the public at the end of this document. Oversight Projects are included below when Caltrans is the Lead Agency for a given phase. Generally, updates since the last publication of the project update list are in **bold** type.

| | Projects in CONSTRUCTION | | | | | | | | |
|--|--------------------------|---|--|---|--|---|------------------|-------------------------------------|---|
| | Project Name / EA ID | State Route / Post Mile (PM) | Description | Construction Timeline | Construction Capital Cost, Total Project Cost, Fund Source | Project Manager | Contractor | Comments & Updates to Commissioners | |
| | C1 | Santa Cruz & San Benito Rumble Strip & Striping Safety Project 1M330 | State Route: Various: 1, 9, 17, 129 PM: Various | Install centerline and edge line rumble strips; Restripe some locations with enhanced wet night thermoplastic striping material | June 2022 - July 2024 | C Cap: \$3.3 million Total: \$4.8 million 010 Safety Funds | Terry Thompson | Central Striping Service, Inc. | Project is in construction. |
| | C2 | Auxiliary Lanes & BOS from State Park Dr to Bay/Porter 0C733 | State Route: 1 PM: 10.4 – 13.3 | Construct auxiliary lanes between State Park Dr & Bay/Porter interchanges. Construct Bus-on-shoulder elements. Reconstruct the Capitola Ave overcrossing. | July 2023 – September 2028 | C Cap: \$82.3 million Total: \$94.1 million SCCRTC Project-Caltrans Lead for Construction | Madilyn Jacobsen | Granite Construction Company | Regular project updates are being published as News Releases through Caltrans' Public Information Office and SCCRTC's constant contact list. Both publications use identical information. |



PROJECT UPDATE REPORT – SANTA CRUZ COUNTY

Prepared for the Santa Cruz County Regional Transportation Commission's Board Meeting on:
March 07, 2024

Projects in CONSTRUCTION

| | Project Name / EA ID | State Route / Post Mile (PM) | Description | Construction Timeline | Construction Capital Cost, Total Project Cost, Fund Source | Project Manager | Contractor | Comments & Updates to Commissioners |
|----|--|---|---|-----------------------------|---|------------------|------------------------------|---|
| C3 | Soquel Creek Scour Protection 1H480 | State Route: 1 PM: 13.31 At Soquel Creek Bridge No 36 0013 btwn Bay Ave & 41st Ave | Bridge Preventative Maintenance - Place Scour Protection | July 2022 – February 2024 | C Cap: \$1.4 million Total: \$6.6 million SHOPP- Bridge | Chad Stoehr | Granite Construction Company | Construction completed in December 2023. |
| C4 | Aux Lanes & BOS 41 st to Soquel Ave 0C732 | State Route: 1 PM: 13.4 to 14.9 | Construct auxiliary Lanes, Bus-on-shoulder elements, & bicycle/pedestrian overcrossing near Chanticleer Avenue. | November 2022 - August 2024 | C Cap: \$28.1 million Total: \$35.2 million SCCRTC Project-Caltrans Lead for Construction | Madilyn Jacobsen | Granite Construction Company | Regular project updates are being published as News Releases through Caltrans' Public Information Office and SCCRTC's constant contact list. Both publications use identical information. |
| C5 | Davenport Culvert Replacement 0J200 | State Route: 1 PM: 31.9 to 35.7 At various spot locations btwn the listed postmiles | Culvert replacement near Davenport and south Waddell Creek | March 2022 - August 2024 | C Cap: \$8.1 million Total: \$13 million SHOPP- Drainage | Chad Stoehr | Serafix Engineering | Construction is ongoing. |



PROJECT UPDATE REPORT – SANTA CRUZ COUNTY

Prepared for the Santa Cruz County Regional Transportation Commission's Board Meeting on:
March 07, 2024

Projects in CONSTRUCTION

| | Project Name / EA ID | State Route / Post Mile (PM) | Description | Construction Timeline | Construction Capital Cost, Total Project Cost, Fund Source | Project Manager | Contractor | Comments & Updates to Commissioners |
|----|---------------------------------|--|--|--------------------------------|---|-----------------|----------------------|---|
| C6 | Viaducts 1K120 | State Route: 9 PM: 1 & 4 At 0.5 miles north of Vernon St & at 0.75 miles south of Glengarry Rd | Construct side-hill viaduct, restore roadway and facilities, place Water Pollution Control BMPs, erosion control | December 2022 - September 2025 | C Cap: \$11.6 million Total: \$20 million SHOPP- Major Damage | Doug Hessing | Gordon N. Ball, Inc. | Expect one-way traffic control and intermittent full closures with advance notice via Caltrans' News Releases. Construction is now anticipated to be complete by early April depending on the availability of ambient temperature required for striping work. |
| C7 | Hairpin Tieback 1K130 | State Route: 9 PM: 19.97 Near Boulder Creek, about 1.1 miles south of SR 236/9 Junction | Construct a Soldier Pile Tieback Retaining Wall | June 2021 - March 2024 | C Cap: \$3.6 million Total: \$7.6 million SHOPP- Major Damage | Doug Hessing | Gordon N. Ball, Inc. | The primary construction activities have been completed. The one-year Plant Establishment, which began in March 2023, is ongoing. |



PROJECT UPDATE REPORT – SANTA CRUZ COUNTY

Prepared for the Santa Cruz County Regional Transportation Commission's Board Meeting on:
March 07, 2024

Projects in CONSTRUCTION

| | Project Name / EA ID | State Route / Post Mile (PM) | Description | Construction Timeline | Construction Capital Cost, Total Project Cost, Fund Source | Project Manager | Contractor | Comments & Updates to Commissioners |
|----|--|---|--|-------------------------------|---|-----------------|--------------------------|--|
| C8 | SR-17 High Friction Surface Treatment (HFST) 1M730 | State Route: 17 PM: 3.2 to 11.27 At various locations from 0.2 miles south of Scotts Valley overcrossing to 1.6 miles south of the Summit Rd separation | Safety Construction includes HFST between the left/right edges of the travel way and cold plane removal of Open Grade Asphalt Concrete (OGAC) and replacement with Hot Mix Asphalt | September 2023 – October 2024 | C Cap: \$6.9 million Total: \$8.6 million 010 Safety Fund | Chad Stoehr | Graniterock Construction | The construction contract with Graniterock Construction was approved on 9/07/2023. Please watch for construction updates published through Caltrans social media outlets and official News Releases. |
| C9 | Jarvis Slide Rock Fence 1K070 | State Route: 17 PM: 8.2 Near Scotts Valley, 0.5 miles south of Sugarloaf Rd | Construct rock fence/barrier at Jarvis Slide to stabilize the slope | December 2022 – February 2024 | C Cap: \$4.3 million Total: \$7.4 million SHOPP- Major Damage | Chad Stoehr | Gordon N. Ball, INC | Completion anticipated end of February 2024. |



PROJECT UPDATE REPORT – SANTA CRUZ COUNTY

Prepared for the Santa Cruz County Regional Transportation Commission's Board Meeting on:
March 07, 2024

Projects in CONSTRUCTION

| | Project Name / EA ID | State Route / Post Mile (PM) | Description | Construction Timeline | Construction Capital Cost, Total Project Cost, Fund Source | Project Manager | Contractor | Comments & Updates to Commissioners |
|-----|---|---|---|-------------------------------|--|------------------|--------------------------|--|
| C10 | Wildlife Habitat Crossing 1G260 | State Route: 17 PM: 9.4 to 9.6 From 0.6 miles south of Laurel Rd to 0.25 miles north of Laurel Rd | Construct wildlife undercrossing | September 2021 - January 2024 | C Cap: \$6.2 million Total: \$12 million SHOPP- for project development Local Contributions- for project construction | Chad Stoehr | Graniterock Construction | Construction has been completed. This project is now in Close Out. |
| C11 | Holohan Rd Intersection Improvement 0T770 | State Route: 152 PM: 1.85 to 2.15 | Intersection improvements including: intersection widening to incorporate sidewalks, curbs, gutters, bike lanes and enhanced lane configuration; traffic signal replacement; 4 new crosswalks; modified drainage. | August 2023 – June 2024 | County of Santa Cruz encroachment permit project Caltrans contribution through Minor A funds | Madilyn Jacobsen | Precision Grade, Inc. | Project construction is expected to begin in early May 2024 . |



PROJECT UPDATE REPORT – SANTA CRUZ COUNTY

Prepared for the Santa Cruz County Regional Transportation Commission's Board Meeting on:
March 07, 2024

Projects in CONSTRUCTION

| | Project Name / EA ID | State Route / Post Mile (PM) | Description | Construction Timeline | Construction Capital Cost, Total Project Cost, Fund Source | Project Manager | Contractor | Comments & Updates to Commissioners |
|-----|---|---|--|-------------------------------|---|-----------------|-----------------------------------|--|
| C12 | Corralitos Creek ADA 1F620 | State Route: 152 PM: 1.9 to R2 Near Watsonville, east of Beverly Dr to Holohan / College Rd | Construct Accessible Pathway, concrete barrier, retaining wall, curb gutter, and ADA standard sidewalk | December 2022 - January 2024 | C Cap: \$1.5 million Total: \$7.5 million SHOPP- Mobility | Chad Stoehr | Bridgeway Civil Constructors, INC | Construction is complete. This project has begun the Closeout process. This project will be removed from the next publication of this list. |
| C13 | Heartwood Hill Embankment Restoration 1M450 | State Route: 236 PM: 5.4 | Restore Embankment with a Retaining Wall | February 2023 – December 2023 | C Cap: \$2.5 million Total: \$4.9 million SHOPP- Major Damage | Doug Hessing | GORDON N. BALL, INC | Construction is now complete. This project is in Closeout. |

Please continue to the next page for Projects in Development



PROJECT UPDATE REPORT – SANTA CRUZ COUNTY

Prepared for the Santa Cruz County Regional Transportation Commission's Board Meeting on:
March 07, 2024

Projects in DEVELOPMENT

| | Project Name / EA ID | State Route / Post Mile (PM) | Description | Construction Target (Contract Approval to Contract Acceptance) | Construction Capital Cost, Total Project Cost, Fund Source | Project Manager | Phase (PID, PA&ED, PS&E, RW, Construction) | Comments & Updates to Commissioners |
|----|---|--|--|---|--|------------------|---|--|
| D1 | Broadband Middle-Mile Network 1Q020 | State Route: 1 & 17 PM: From SR-1 at Mission St to SR-17 at the Santa Clara County Line | Install broadband middle-mile fiber lines into the shoulder and/or outside lane when the shoulder is unable to fully accommodate the work. Construct a fiber hub location. | Summer 2024 – Fall 2025 | California Department of Technology project & funds Caltrans assistance with implementation | Genaro Diaz | PS&E/RW | <p>Much of this project is still fluid as it is based on directive and funds from the Office of the Governor.</p> <p>This project is planned to install conduit & fiber lines in the roadway shoulder or outer lanes along Highway 17. Once Construction begins, please keep aware of any Caltrans News Releases describing related lane closures during the installation process.</p> |
| D2 | Pajaro Flood Management Bridges 1Q980 | State Routes: 129 & 152 PMs: 1.841 & 2.028 | Raise levees along the Pajaro River and Salsipuedes Creek and raise & replace the SR-152 (36-0001) and SR-129 (36-0034) bridges over Salsipuedes Creek. | Winter 2027-28 – Winter 2029-30 | Federal Funds Oversight Project: Pajaro Regional Flood Management Agency | Madilyn Jacobsen | PID | The local agency is developing a Draft Project Initiation Document (PID) with a final document anticipated to be complete in Fall/Winter 2024. |



PROJECT UPDATE REPORT – SANTA CRUZ COUNTY

Prepared for the Santa Cruz County Regional Transportation Commission's Board Meeting on:
March 07, 2024

Projects in DEVELOPMENT

| | Project Name / EA ID | State Route / Post Mile (PM) | Description | Construction Target (Contract Approval to Contract Acceptance) | Construction Capital Cost, Total Project Cost, Fund Source | Project Manager | Phase (PID, PA&ED, PS&E, RW, Construction) | Comments & Updates to Commissioners |
|----|--|--|---|---|--|------------------|---|--|
| D3 | Drainage Improvements 1K640 | State Route: 1 PM: MON SR-1 PM 101.53 to SCR County Line / SCR PM 0 to R7.7 From 0.5 miles south of the Santa Cruz / Monterey County Line to 0.2 miles north of Larkin Valley Rd | Culvert repairs, improved lighting, new traffic monitoring systems, and construct maintenance vehicle pullouts. | Fall 2024 – Spring 2025 | C Cap: \$5.9 million Total: \$12 million SHOPP- Drainage | Madilyn Jacobsen | PS&E/RW | The project completed the environmental phase (PA&ED) at the end of January 2023, and has begun its Plans, Specifications, & Estimates (PS&E) phase in February 2023. Project team held the 95% Constructability Review meeting on October 2, 2023. The 100% Plan set has been submitted to the Office Engineer for final review before the project is considered Ready to List. |
| D4 | Inside Shoulder Widening 1P180 | State Route: 1 PM: R5 to 8.2 | Widen existing paved inside shoulder to improve vehicle drift recovery | Winter 2024-25 – Summer 2025 | C Cap: \$4.5 million Total: \$8 million 010 Safety Funds | Chad Stoehr | RS&E/RW | Ready to List (RTL), the milestone when the project will begin preparing for construction contract bidders, is targeted for May 2024. |



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| Projects in DEVELOPMENT | | | | | | | | |
|-------------------------|--|---|--|---|--|------------------|---|---|
| | Project Name / EA ID | State Route / Post Mile (PM) | Description | Construction Target (Contract Approval to Contract Acceptance) | Construction Capital Cost, Total Project Cost, Fund Source | Project Manager | Phase (PID, PA&ED, PS&E, RW, Construction) | Comments & Updates to Commissioners |
| D5 | Freedom to State Aux Lanes 0C734 | State Route: 1 PM: 8.1 to 10.7 | Construct auxiliary lanes between State Park Dr and Freedom Blvd at ramps. Construct bus-on-shoulder facilities, bridge replacements, and the Class 1 Rail Trail | Winter 2025-26 – Spring 2028 | C Cap: \$165 million Total: \$221 million SCCRTC Project-Caltrans Lead for PA&ED | Madilyn Jacobsen | PA&ED | Circulation on the Draft Environmental Document concluded in June 2023 with the Final Environmental Document signed in February 2024 . |
| D6 | Roadside Safety 1J960 | State Route: 1 PM: 8.20 to 26 From 0.5 miles north of Larkin Valley Rd to Laguna Rd (North) | Drainage system restoration; remove thrie Beam Barrier & Install Concrete Barrier (PM 10.38/12.9; 13.65/14.84); Roadside Safety Improvements paving at multiple ramps; Install Lighting at Interchanges and Install Count Stations | Winter 2026-27 – Summer 2027 | C Cap: \$9.9 million Total: \$19.3 million SHOPP- Drainage | Chad Stoehr | PS&E | This project completed the PA&ED phase in February 2023 and is in the PS&E (Design) Phase. *A section of this project that overlaps with the Highway 1 Auxiliary Lane projects (0C734) is expected to be combined at construction. |
| D7 | SR 1/9 Junction Lighting Project 1Q250 | State Route: 1 PM: 17.46 to 17.66 | Construct continuous lighting approaching the junction of SR 1 with SR 9 to improve intersection illuminance and uniformity and to enhance motorist and pedestrian safety. | Spring 2026 – Spring 2027 | C Cap: \$1.6 million Total: \$3.5 million 010 Safety Funds | Chad Stoehr | PS&E/RW | This project completed the PA&ED phase in June 2023 and is beginning the PS&E (Design) Phase. |



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| | Project Name / EA ID | State Route / Post Mile (PM) | Description | Construction Target (Contract Approval to Contract Acceptance) | Construction Capital Cost, Total Project Cost, Fund Source | Project Manager | Phase (PID, PA&ED, PS&E, RW, Construction) | Comments & Updates to Commissioners |
| D8 | Santa Cruz CAPM 1M110 | State Route: 1 PM: 17.5 to 20.2 In & near the City of Santa Cruz from 0.06 miles south of SR-1/9 Junction to 0.09 miles north of the Mission St intersection | Grinding/ paving 2.7 miles of pavement, upgrading up to 89 curb ramps, guard rail upgrade, sign panel upgrade, loop detector replacement; enhanced crosswalks; pedestrian refuge islands; 2 new bus stop locations. | Fall 2026 – Fall 2027 | C Cap: \$9.9 million Total: \$16.8 million SHOPP- Pavement IIJA Supplement | Madilyn Jacobsen | PA&ED | Environmental Clearance is anticipated in Spring 2024. The project team held a hybrid public meeting on December 7, 2023 to receive input on both the environmental document and on the project overall. Review, consideration, and drafting of responses to comments received is ongoing. |
| D9 | Scott Creek Coastal Resiliency Project 1M720 | State Route: 1 PM: 31.3 to 32 | Replace the existing Scott Creek Bridge with an 800-foot bridge that addresses the needs of the proposed restoration of the Scott Creek Lagoon. | Fall 2034 – Winter 2037-38 | C Cap: \$110,000,000 Total: \$136,660,000 SHOPP- Bridge Health Potentially other funding sources | Meg Henry | PA&ED | This project recently kicked-off its Project Approval & Environmental Document (PA&ED) phase. This project is a multi-agency collaboration project. |



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|-------------------------|--|--|--|---|--|-----------------|---|---|
| | Project Name / EA ID | State Route / Post Mile (PM) | Description | Construction Target (Contract Approval to Contract Acceptance) | Construction Capital Cost, Total Project Cost, Fund Source | Project Manager | Phase (PID, PA&ED, PS&E, RW, Construction) | Comments & Updates to Commissioners |
| D10 | Waddell Creek Bridge Replacement 1R420 | State Route: 1 PM: 36.3 | Replace existing Waddell Creek Bridge to address scour at existing structure and build a new bridge that will address climate resiliency and sea level rise. | Targeted Construction Year: 2030-31 | To be developed during the PID phase SHOPP- Bridge Health | Aaron Wolfram | PID | This bridge replacement project recently began preparing its Project Initiation Report. The projects' manager and Design team will work closely with Caltrans Planning and SCCRTC staff to maintain alignment with the RTC's Coastal Resilience study. |
| D11 | SR-9 South CAPM 1K890 | State Route: 9 PM: 0.046 to 7.5 From 0.5 miles south of Irwin Way to 150 feet south of El Solyd Heights Dr | Pavement Preservation, Drainage, TMS, ADA, Sign Panel replacement and Stormwater Mitigation elements in Santa Cruz County on Route 9. | Spring 2027 – Summer 2029 | C Cap: \$14.7 million Total: \$25 million SHOPP- Pavement Local Contribution pending coop agreement | Doug Hessing | PA&ED | Long lead project on schedule. Survey teams are processing their data. Environmental studies are ongoing. Caltrans and RTC are continuing discussions for adding scope to the project that would be funded by RTC's Measure D earmark funds or STIP funds to meet local priorities listed in corridor planning documents. |



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Projects in DEVELOPMENT

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|-----|---|--|--------------------------------------|---|--|-----------------|---|--|
| D12 | Felton Safety Improvements 1M400 | State Route: 9 PM: 6.3 to 7.2 From Kirby St To the San Lorenzo Valley High School signaled intersection | Construct Accessible Pedestrian Path | Spring 2025 – Summer 2027 | C Cap: \$5.8 million Total: \$17.6 million 010 Safety Funds | Doug Hessing | PS&E/RW | The project has reached the "60% Design" milestone and is now working towards the "95% Design" milestone, anticipated in Spring 2024. |
| D13 | Upper Drainage & Erosion Control Improvements 1G950 | State Route: 9 PM: 8.5 to 25.5 In Boulder Creek from Holiday Ln, just south of Ben Lomond, to 4.7 miles north of the SR 236/9 Junction | Upgrade drainage and erosion control | Summer 2024 – Spring 2027 | C Cap: \$7.2 million Total: \$14.4 million SHOPP-Sustainability / Climate Change | Chad Stoehr | PS&E/RW | The project continues in the Design and Right of Way phase. Project schedule has been delayed due to re-design, Right of Way, and permitting issues. The project is anticipated to reach the milestone, "Ready to List", in late February 2024. |



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|-----|---|--|--------------------------------------|---|---|-----------------|---|---|
| D14 | San Lorenzo River Bridge & Kings Creek Bridge Replacement 1H470 | State Route: 9 PM: 13.6 & 15.5 Near Boulder Creek, at the San Lorenzo River Bridge and at Kings Creek Bridge | Replace two bridges on State Route 9 | Summer 2024 – Summer 2027 | C Cap: \$14.7 million Total: \$25.9 million SHOPP- Bridge | Doug Hessing | PS&E/RW | The project is in the Right of Way phase. Work includes utility relocation coordination, associated easement requirements, and tree trimming, removals, & mitigations as related and necessary for the larger bridge structures. This project has been delayed due to right-of-way and utility relocation complications. Efforts are underway to move the project forward. The delay time estimate is dependent on work needed from utility agencies and not yet fully established. |



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|-----|---|--|---|---|---|------------------|---|---|
| D15 | SR-9 North CAPM 1K900 | State Route: 9 PM: 18.89 to 27.09 From 0.4 miles south of Saratoga Toll Rd to the Santa Cruz/San Mateo County Line | Pavement preservation strategies including but not limited to dig-outs, profile grinding, overlay, placing shoulder backing and dike. Reconstruct guardrail, rehabilitate or replace 6 culvert and replace 67 sign panels | Summer 2026 – Summer 2028 | C Cap: \$7.5 million Total: \$12.8 million SHOPP-Pavement | Doug Hessing | PA&ED | PA&ED phase continues. Survey and environmental studies are ongoing. |
| D16 | SR-17 Drainage Improvements 1K670 | State Route: 17 PM: 0 to 12.5 At various locations within the project limits | Stormwater mitigation by replacing and restoring culverts and drainage systems | Summer 2027 – Summer 2028 | C Cap: \$4.6 million Total: \$9.5 million SHOPP-Sustainability / Climate Change | Madilyn Jacobsen | PA&ED | Circulation of the Draft Environmental Document ended on November 13, 2023. The environmental phase was completed in January 2024. The design phase (PS&E) will begin in March 2024. |



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Projects in DEVELOPMENT

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|-----|--|--|---|---|--|-----------------|---|--|
| D17 | SR-17 Pavement Maintenance Treatment 1R450 | State Route: 17 PM: 0.15 to 0.55 | Install Non-Rubberized Open Grade Friction Coarse pavement for enhanced vehicle to roadway grip | Fall 2026 – Fall 2027 | C Cap: \$895,000 Total: \$1.8 million Minor A Program | Chad Stoehr | PA&ED | This project recently kicked off its Project Approval & Environmental Document (PA&ED) phase. |
| D18 | SR-17 Replace Culverts 1R980 | State Route: 17 PM: 7.31 & 11.96 | Replace 2 drainage systems currently in poor condition. | Fall 2027 – Spring 2028 | C Cap: \$1.25 million Minor A Program | Aaron Wolfram | PA&ED | The Project is on schedule for approved Project Report and Environmental Document in March 2026. |
| D19 | Replace Damaged Bridge Girder 1P280 | State Route: 17 PM: 17.02 SR-17 northbound at the interchange bridge of SR-1 over SR-17. | Replace damaged bridge girder | Spring 2024 – Summer 2024 | C Cap: \$1.25 million Total: \$3.8 million Minor A Program-Bridge Health | Chad Stoehr | PS&E/RW | Construction work may affect one or more lanes of traffic on both Hwy. 17 and on Hwy 1. This project has achieved the milestone "Ready to List" on September 22, 2023 and is anticipated to have a construction contract approved by March 2024. |



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|-------------------------|---|---|--|---|---|------------------|---|--|
| | Project Name / EA ID | State Route / Post Mile (PM) | Description | Construction Target (Contract Approval to Contract Acceptance) | Construction Capital Cost, Total Project Cost, Fund Source | Project Manager | Phase (PID, PA&ED, PS&E, RW, Construction) | Comments & Updates to Commissioners |
| D20 | SR-129 CAPM 1J830 | State Route: 129 PM: 0.0 to 0.56 In and near Watsonville from the SR 1/129 junction to Salsipuedes Creek Bridge | Pavement Preservation, Lighting, Sign Panel Replacement and TMS Elements improvements | Winter 2025-26 – Fall 2026-27 | C Cap: \$8.4 million Total: \$17.1 million SHOPP-Pavement | Madilyn Jacobsen | PS&E/RW | Design work is being finalized. Construction is scheduled to begin in Fiscal Year 2025-26 |
| D21 | Highway 129 Pavement Preservation Project 1R340 | State Route: 129 PM: 0.56 to 9.998 (County line) | Pavement preservation (CAPM)- grind and replace pavement, refresh striping. Replace degraded culverts. | Targeted Construction Year: 2027-28 | To be developed during the PID phase SHOPP-Pavement | Aaron Wolfram | PID | This pavement preservation project recently began preparing its Project Initiation Report. |



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|-------------------------|--|--|---|---|--|------------------|---|--|
| | Project Name / EA ID | State Route / Post Mile (PM) | Description | Construction Target (Contract Approval to Contract Acceptance) | Construction Capital Cost, Total Project Cost, Fund Source | Project Manager | Phase (PID, PA&ED, PS&E, RW, Construction) | Comments & Updates to Commissioners |
| D22 | SR-152 Rehabilitation Project 1P110 | State Route: 152 PM: T0.31 to 4.14 In and near Watsonville, from the SR-1/152 junction to 0.5 miles east of Carlton Rd | Preserve pavement, rehabilitate or replace Salspuedes Creek Bridge, replace culverts, rehabilitate traffic signals, upgrade curb ramps, reconstruct guardrail, replace sign panels, and complete streets elements including road diet, bike lanes, and curb extensions in various locations | Long-lead: 2031 – 2033 | C Cap: \$28.3 million Total: \$44.7 million SHOPP-Complete Streets; Pavement | Madilyn Jacobsen | PID Complete-Candidate for Programming | The Project Initiation Document is complete for this project. This project is anticipated to be programmed into the 2024 SHOPP in Spring 2024 at which point the Project Approval & Environmental Document (PA&ED) phase will begin. |
| D23 | Downtown Watsonville Pedestrian Safety Project 1Q150 | State Route: 152 PM: T2.45 to T2.929 In Watsonville, between Freedom Blvd & Beck St | Construct curb extensions & high visibility crosswalks to enhance pedestrian safety | Winter 2026-27 – Summer 2029 | C Cap: \$4.6 million Total: \$10.1 million 010 Safety Fund | Madilyn Jacobsen | PA&ED | The Project Initiation Report (PIR) was signed in March 2023. The PID was amended into the 2022 SHOPP cycle in May 2023. Preliminary design and environmental work have begun. |



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Please continue to the next page for Highway Maintenance (HM) Program pavement projects.



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Highway Maintenance (HM) Program Pavement Projects

HM Program is purely maintenance based and generally does not provide an opportunity for enhancing the State Highway System. This section is for informational purposes only. HM pavement projects are developed the first year and generally go to construction by the end of the second year. Construction activities are shorter-lived than typical Caltrans projects but announced via the same systems of News Releases.

| | Project EA ID | State Route / Post Mile (PM) | Fiscal Year Listed (Design Year) | Construction Timeframe | Pavement Strategy to be Used | Communications |
|-----|---------------|---|----------------------------------|------------------------|------------------------------|---|
| HM1 | 1Q480 | State Route: 1 PM: R5 to 10.2 From 1 mile north of Buena Vista Dr's overcrossing of Hwy. 1 to just south of the northern rail overcrossing of Hwy. 1 in Aptos, CA | 2023-24 | Spring/Summer 2024 | 0.10' RBWC-G | Please see News Releases and Lane Closure Reporting System for any construction activities that may impact travelers. |
| HM2 | 1P730 | State Route: 9 PM: 7.5 to 10.2 From just south of El Solyo Heights Dr to just north of Middle Dr | 2023-24 | Spring/Summer 2024 | 0.10' Cold Plane and RHMA-G | Please see News Releases and Lane Closure Reporting System for any construction activities that may impact travelers. |



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ACRONYMS USED IN THIS REPORT:

| | |
|-------------|---------------------------------------|
| ADA | Americans with Disabilities Act |
| CC | Coastal Commission |
| CCA | Construction Contract Acceptance |
| CEQA | California Environmental Quality Act |
| CMAQ | Congestion Mitigation Air Quality |
| CMIA | Corridor Mobility Improvement Account |
| CTC | California Transportation Commission |
| ED | Environmental Document |
| EIR | Environmental Impact Report |
| HFST | High Friction Surface Treatment |
| PM | Postmile |
| RTL | Ready to List |

| | |
|--------------|---|
| SB1 | Senate Bill 1, the Road Repair and Accountability Act of 2017 |
| SCL | Santa Clara (County) |
| SCR | Santa Cruz (City or County) |
| SHOPP | State Highway Operation and Protection Program |
| SR | State Route |
| STIP | State Transportation Improvement Program |
| TMS | Traffic Management System |

Project Phases

| | |
|------------------|---|
| PID | Project Initiation Document |
| PA&ED | Project Approval and Environmental Document |
| PS&E | Plans, Specifications, and Estimates |
| RW | Right of Way |
| CON | Construction, as a phase title |



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-Resources-

Communication:

For General Caltrans' Inquiries, or to be added to the Santa Cruz County News Release Distribution List:

Kevin Drabinski, Public Information Officer
Kevin.Drabinski@dot.ca.gov

For Region Specific Questions:

Paul Guirguis, Regional Planning Liaison – Santa Cruz County
Paul.Guirguis@dot.ca.gov

For Project Specific Questions or Partnering Opportunities:

Please reach out to the Project Manager listed, or to the Regional Planner above.

Requests:

To notify Caltrans of specific concerns regarding current roadway or facility conditions, please submit a customer service request through the following online portal: <https://csr.dot.ca.gov/>

Examples of Customer Service Requests:

Any of the following on the State's highway system:

- Streetlight issues
- Plant over-growth
- Damaged roadway
- Fallen trees on the roadway
- Other maintenance issues

For less specific concerns, please reach out to the Public Information Officer to be directed to the appropriate respondent



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Online Resources:

Caltrans CCTV Camera Map: <https://cwwp2.dot.ca.gov/vm/iframeemap.htm>

- Allows the public to see current conditions along the State Highway System

Caltrans Active Transportation Plans & Webmaps: <https://dot.ca.gov/programs/transportation-planning/division-of-transportation-planning/active-transportation-and-complete-streets/caltrans-active-transportation-plans/>

- We are District 5
- Shows existing conditions of bicycle and pedestrian facilities along the State Highway System
- Includes prioritized segments and locations of bicycle and pedestrian needs

The Caltrans District 5 Office of Local Assistance: <https://dot.ca.gov/programs/local-assistance/>

- Includes links to many Federal and State funding opportunities
- Can help guide interested folks through the above-mentioned program requirements

The Official Caltrans District 5 Webpage: <https://dot.ca.gov/caltrans-near-me/district-5>

Mobile App/Caltrans Website: "Caltrans QuickMap"

- Available for free in the Apple App Store and Google Play Store
- Provides realtime conditions for the State Highway System
- Desktop Format: <https://quickmap.dot.ca.gov/>

Caltrans Lane Closures Reporting System: <https://lcswebreports.dot.ca.gov/>

- Provides a 7-day look-ahead for planned lane closures
- Does not include unanticipated emergency closures (see Quickmaps for in-the-moment roadway conditions)



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AGENDA: March 7, 2024

TO: Santa Cruz County Regional Transportation Commission
FROM: Luis Pavel Mendez, Deputy Director
RE: Glydways Presentation

RECOMMENDATIONS

Staff recommends that the Santa Cruz County Regional Transportation Commission (RTC) receive a presentation from Dustin Earle of Glydways.

BACKGROUND

At the February 1, 2024 Commission meeting, Commissioners Koenig and Rotkin communicated that they met with Dustin Earle of Glydways, an electric autonomous pod car venture. Both Commissioners recommended that the Commission receive a presentation from Glydways to learn about their technology for transportation.

DISCUSSION

Glydways is developing a transportation system that would use electric autonomous pod cars to transport people. Glydways is part of a team of consultants who secured a contract with the City of San Jose to provide transportation between the San Jose Downtown Diridon train station and the San Jose Airport. Attachment 1 is the Executive Summary to the proposal selected by the City of San Jose for the airport connection.

Glydways is also part of a team of consultants selected by the Contra Costa Transportation Authority and Tri Delta Transit for a private-public partnership for a potential "Dynamic Personal Micro Transit" project. Attachment 2 is a press release from the Contra Costa Transportation Authority regarding the project.

Staff recommends that the Commission receive a presentation from Dustin Earle, Vice President of Business Development for Glydways on the podcar transportation technology being developed by Glydways. More information on Glydways is available on their website at <https://www.glydways.com/>.

FISCAL IMPACT

There are no fiscal impacts to the Commission receiving a presentation from Glydways.

SUMMARY

Glydways is developing an electric autonomous pod car transportation system and is part of consultant teams to develop transportation solutions in the San Francisco Bay Area. Staff recommends that the Commission receive a presentation from Dustin Earle, Vice President of Business Development for Glydways.

Attachments:

1. Executive Summary of San Jose Airport Connector proposal
2. November 30, 2023 Press release from Contra Costa Transportation Authority

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1.4 EXECUTIVE SUMMARY



San José Connection Partners (SJCP) has spent the past three years preparing for this innovative Project. We have used this investment to develop and refine an innovative and cost-effective solution, supported with the ideal team. SJCP is pleased to submit our proposal to develop, design, construct, operate, maintain, and finance a scalable Transit Solution that will connect SJC to Diridon Station in Downtown San José. SJCP is led by Plenary Americas US Holdings Inc. (Plenary) with key team members that each bring specific individual strengths that combine to ensure the best possible Project is delivered to the City.



Financial strength and long-term commitment



Innovative and flexible transit solution



Successful local general contractor that invests in the communities they build



Proven local designer of mobility solutions in the Bay Area and across the country



National leader in transit operations and maintenance with a local touch

Our team has a unique blend of specialist experience that will allow the Project to be delivered on-time and budget based on the strong track record from Plenary, Webcor/Obayashi, HNTB, and ACI in developing, designing, constructing, and operating/maintaining transit projects. At the center of this team is the innovative transit solution developed by Glydways that will deliver unique world-class service to travelers between SJC and Diridon Station and points in between and beyond.

Our team is structured to facilitate each member delivering on the specific scope of work for which they are responsible under the overall guidance, direction, and oversight of Plenary as the Developer. SJCP will bring a strong partnership mindset, and its interests will be aligned with those of the City. Both parties are deeply committed to providing safe and reliable transit service for 30 years and beyond. Naturally, it is in our mutual interest to ensure that the Project's goals and objectives are met, so that the Project is delivered on-time and on-budget. By design, we have structured our solution with this partnership focus in mind and are proposing a very attractive investment in Phase 1 of the project that will drive necessary momentum towards our combined goals.

We will use proven systems for identifying and managing interfaces and risks between the parties, for monitoring

and managing progress, quickly addressing any issues that may arise and reporting to both the City and the Project investors/lenders. This proven approach has been used by Plenary on projects across North America and will result in a quality Project that the City can have confidence in to provide safe and reliable service to citizens and travelers for decades to come.

The unique nature of the Glydways transit technology solution provides financial, social, and service features that align with the City's goals and objectives. Optimizing the vehicle size for how people prefer to travel leads to smaller and more nimble infrastructure that costs less and is less disruptive to the built environment. Quality of passenger service is an important focus and foundation for the transit technology to encourage ridership. A point-to-point service with predictable and consistent travel times in a secure and safe environment will maximize the ridership potential in this project. Research conducted by Steer Group has forecast a substantial uplift to ridership as a result of the solution's value proposition. This ridership maximization combined with other efficiencies enabled by the design of our solution allows our proposal to meet a very important project objective of assuming full revenue risk. These same factors will also result in our proposal significantly reducing reliance on public funding.



Based on the alignment, our superior operational characteristics, and cost estimates we have explored and refined over the past three years for the Project, we are confident our approach can deliver a Project with (a) a net revenue positive transit system which will support private financing, thus reducing the required public funding contributions and (b) Project costs significantly below \$500 million.

Beyond economics, we connect the various transit systems serving the region in a manner that is attractive to passengers, enhancing the use of public transit, while supporting sustainability, VMT reduction, and clean air goals. The ability to include intermediate stations to serve other resources along the alignment without impacting other travel times is a critical feature to best serve those traveling between SJC and Diridon Station maximizes the value the City will gain from the Project, promotes equity by serving neighborhoods and communities along the alignment, opens up access to the green spaces at Guadalupe Gardens and park, and maximizes the value the City will gain from the Project.

Our transit solution is highly scalable. Extensions and expansions are readily and easily added to the initial system over the years while greatly enhancing the value of the fast and efficient connection between SJC and Diridon Station. The underlying principle of operation will remain constant. Each rider will be able to request a ride to a specific location on the expanded system and will be taken there directly bypassing all other stations along the way.

This blend of the advantages of public transit and on-demand service will result in enhanced ridership on all modes of public transit as new destinations, closer to the final

destination of the passengers will be possible in an efficient and reliable manner.

Long-term safe and reliable operations are key to the success of the Project. With ACI as the lead for operations and maintenance, the City can be confident that best practices, developed from operating multiple transit systems in the US, will be followed throughout the term of the Agreement. This starts with a focus during the PDA phases on ensuring operability and maintainability are built into the evolving designs, continuing with development of O&M plans and procedures that will result in a customer experience second to none during the latter PDA phases and early implementation phase. It culminates in a testing and certification period during which all elements of the Project including the O&M staff will be stressed and proven ready for the start of passenger service. This focus on the ultimate objectives, of safety, reliability, and quality customer service, will ensure the complete satisfaction of the City as owner and ultimately consumers, our passengers.

Plenary's deep experience in structuring the financial elements of transit and other infrastructure projects, including revenue risk projects, will ensure that the most efficient and affordable financial solution will be available. Plenary will provide the required equity capital for the project from its own balance sheet and additionally backstopped by the resources of its AAA-rated parent company Caisse de dépôt et placement du Québec (CDPQ). Plenary has invested equity and successfully raised debt financing, from a wide range of banks and other financial institutions, for over 50 infrastructure projects and brings unparalleled experience and resources to negotiate the most competitive debt terms. In addition, the SJCP team has extensive experience with successfully securing grants and other public funding for infrastructure projects and will support the City in securing funding as necessary.

ATTACHMENT 2

Contra Costa Transportation Authority and Tri Delta Transit Announce Public-Private Partnership with East County Connection Partners, LLC to Offer Dynamic Personal Micro Transit

For Immediate Release

Thursday, November 30, 2023

Contact Information

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Issued By



WALNUT CREEK, CA — The Contra Costa Transportation Authority (CCTA) and Tri Delta Transit are marking another milestone in the innovative East Contra Costa County Dynamic Personal Micro Transit (DPMT) Project. Today, CCTA and Tri Delta Transit are announcing a partnership with East County Connection Partners, LLC (ECCP), made up of transportation innovators Glydways and Plenary Americas; and lead construction contractor Flatiron.

The DPMT Project is a multi-city, on-demand transit option designed to meet the diverse mobility needs of the 347,896 residents who live in Eastern Contra Costa County. ECCP will help bring the vision of a safe, on-demand, single-party, transportation system into reality with its zero-emission, autonomous, four- person Glydcars. These electric vehicles travel in narrow, dedicated elevated or at-grade guideways, making more efficient use of space, substantially cutting operational costs, and providing a sustainable option that aligns with local, regional, and

state emission reduction goals. The Glydcars are designed with convenience in mind, with enough space for passengers to easily travel with their luggage or bikes. The vehicles are also fully compliant with the Americans with Disabilities Act and provide enough room to comfortably fit a wheelchair.

This new, fare-based transit solution will help enhance transit accessibility in East County by improving connections to existing options such as BART and local bus services. When the project is successfully completed, the transport will help to alleviate the increasing congestion on State Route 4 (SR-4) and major arterials in East County.

In Spring 2021, the cities of Antioch, Brentwood, Oakley and Pittsburg completed the East County DPMT Feasibility Study (Study) to support a potential micro-transit deployment with Autonomous Vehicles (AVs) in East Contra Costa County. Subsequently, the CCTA and Tri Delta Transit partnered to evaluate the potential deployment of the East County DPMT project.

ECCP specializes in a revolutionary on-demand public transportation system. CCTA in partnership with Tri Delta Transit, selected ECCP as the preferred vendor for the DPMT project after a comprehensive evaluation process. CCTA, Tri Delta Transit, and ECCP will work together to deliver an initial viable segment of the larger project through a unique public-private partnership (P3). “We’re very excited about this project and believe it will significantly improve the quality of life in our community,” said CCTA Board Chair Federal Glover. “It’s a bold step towards a more sustainable and accessible future for Contra Costa.”

To actualize that future, CCTA and Tri Delta Transit determined last year that engaging a private sector partner to collaborate with would be the most beneficial strategy. The P3 approach has proven to be a highly efficient agreement, allowing for smoother delivery and deployment of transportation projects. P3s unlock the ability to quickly mobilize the resources required for state-of-the-art, effective, and sustainable transportation solutions, such as the DPMT project.

“This partnership is a significant milestone for us,” said Tri Delta Transit Board Chair, Lamar Thorpe. “By working with ECCP, we can leverage their expertise in innovative transportation technologies to better serve East County residents.”

The partners will also collaborate to pursue funding for implementation of the initial segment. More information about the DPMT project is available at <https://ccta.net/projects/east-county-dynamic-personal-micro-transit-project/>

About the Contra Costa Transportation Authority

The Contra Costa Transportation Authority (CCTA) is a public agency formed by Contra Costa voters in 1988 to manage the county’s transportation sales tax program and oversee countywide transportation planning efforts. CCTA is responsible for planning, funding, and delivering critical transportation infrastructure projects and programs that connect our communities, foster a strong economy, increase sustainability, and safely and efficiently get people where they need to go. CCTA also serves as the county’s designated Congestion Management Agency, responsible

for putting programs in place to keep traffic levels manageable. More information about CCTA is available at ccta.net.

About Tri Delta Transit

Tri Delta Transit, a transit service provided by the Eastern Contra Costa Transit Authority, provides more than two million trips each year to a population of over 315,000 residents in the 225 square miles of Eastern Contra Costa County. They currently operate 15 local bus routes Monday – Friday, five local bus routes on weekends, door-to-door bus service for senior citizens and people with disabilities, and on- demand rideshare services. To learn more, visit trideltatransit.com.

About ECCP

East County Connection Partners (ECCP), consisting of Plenary Americas (Infrastructure Developer) and Glydways, Inc. (System Technology Partner) supported by Flatiron (Lead Construction Contractor) strives to deliver a system that not only allows the region to address growing congestion along State Route 4 (SR 4), but also prepares a pathway for future growth connecting existing public transit to communities while supporting a strong local economy. As a California-based team with the majority of team members located in the Bay Area, ECCP is excited to create an equitable, sustainable, and enjoyable life for all who work and live in East Contra Costa County.

Plenary Americas is a leading specialized developer of long-term partnership projects, with a portfolio of USD\$23.5 billion across both the United States and Canada, including more than 50 projects in the health, transportation, defense, justice, education, energy, and government accommodation sectors. Plenary engages in the entire spectrum of project evolution, including financing, planning, design, construction, complementary commercial development, and asset management operations. This comprehensive approach underscores our commitment to lifecycle performance and excellence at every phase of a project. Governments and public sector agencies look to our team to be an innovative and trusted voice in undertaking public infrastructure that meets the genuine needs and aspirations of a community.

For more information, please visit www.plenaryamericas.com or follow us on [X/Twitter](#), [LinkedIn](#) and [Instagram](#).

Glydways is an automated personal rapid transit system (PRT) that provides on-demand, high capacity service moving riders in purpose-built autonomous vehicles on narrow and lightweight fixed guideways. The system has a fundamental focus on the rider experience – on-demand, direct to destination trips, single-party (4 people) – to attract more ridership out of cars and onto transit. The net results are small, lightweight vehicles that operate extremely efficiently at all times of day, significantly less intrusive and costly infrastructure to build, and sustainable economics and environmental impact. Glydways can safely and reliably move thousands of people per hour in fleets of small battery electric autonomous vehicles by creating an interconnected and intelligent system of omnipresent infrastructure monitoring systems and communications systems that work with the vehicles to create a highly controlled operational

environment. This approach allows Glydways to solve the many mobility challenges where rail is not feasible or affordable but requires more throughput than mixed-traffic or protected lane on-road modes. Glydways, which was born into public transit at GoMentum Station with the vision of addressing equity and congestion and has received significant hands-on field reviews and user testing feedback from various East Contra Costa County stakeholders. Glydways, formerly known as Wayfarer, was founded in 2016.

Learn more at www.glydways.com

Flatiron is the trusted partner to deliver innovative solutions to infrastructure challenges across the U.S. and Canada. Flatiron collaborates with public and private clients to deliver heavy civil infrastructure – including highways and bridges; aviation, rail and transit; dams and water treatment facilities; and underground projects. For more on how Flatiron is transforming infrastructure, visit www.flatironcorp.com. Flatiron is a subsidiary of HOCHTIEF, an engineering-led global infrastructure group.

TO: Santa Cruz County Regional Transportation Commission

FROM: Anna Kalthoff, Transportation Planning Intern

RE: Informational Update Regarding Community's Preference
between Two Single-Span Bridge Types for the Coastal Rail Trail
Segment 12 Bicycle and Pedestrian Bridge Over Aptos Creek and
Soquel Drive

RECOMMENDATIONS

Staff recommends the Santa Cruz County Regional Transportation Commission (RTC) to receive an informational update regarding the community's preference between two single-span bridge types for the Coastal Rail Trail Segment 12 bicycle and pedestrian bridge over Aptos Creek and Soquel Drive.

BACKGROUND

In January, the RTC released a two-minute video and short online survey to solicit input on the community's preferred bridge type for a Coastal Rail Trail Segment 12 bicycle and pedestrian bridge in Aptos. The project originally proposed a three-span simple prefabricated bridge. However, the project development team encountered challenges with utilities conflicting with the location of the bridge columns and recommended a single span, 300-foot-long bridge.

One option considered, a Tied Arch Bridge, would be supported by two 300-foot-long curved arches with the deck supported below. Its 50-foot-tall arch makes a striking visual statement and would be visible from adjacent public and private properties. The other option, a Stress Ribbon Bridge, would be supported by suspension cables within the concrete deck. Its low profile and minimalist design would offer a harmonious blend with the environment and would be less of a visual statement than the Tied Arch type. Both bridge options have similar costs and maintenance, and the bridge railings and width would be identical.

DISCUSSION

The survey deadline was Friday, February 9, 2024. The online survey had 889 respondents with 59.95% being from the Aptos zip code and the remaining participants spread throughout Santa Cruz County. The Tied Arch Bridge had more votes with 57.89% and the Stress Ribbon Bridge having 42.11% support. On February 14, the Project Development Team recommended, in agreement with the survey results, to move forward with the Tied Arch Bridge type.

FISCAL IMPACTS

There are no new fiscal impacts associated with receiving an informational update regarding the community's preferences between two single-span bridge types.

SUMMARY

Staff provided an informational update regarding the community's preference between two single-span bridge types for the Coastal Rail Trail Segment 12 bicycle and pedestrian bridge over Aptos Creek and Soquel Drive. The survey results were in favor of the Tied Arch bridge type, and the Project Development Team recommended moving forward with the Tied Arch Bridge.

ATTACHMENTS

1. Survey Result Summary

Tied Arch Bridge – 57.89%

Stress Ribbon Bridge – 42.11%

Link to survey results online: (https://www.surveymonkey.com/results/SM-94y1wUluS2ld2SF3kvypYg_3D_3D/)

889 Respondents Broken Down by Zip Code (*5 did not give zip code):

95003 - Aptos

Percentage of Respondents 59.95% (533, *11 did not vote on the bridge design, not included in calculations below)

Tied Arch Bridge 56.51% (295)

Ribbon Bridge 43.49% (227)

95076 - Watsonville

Percentage of Respondents 9.34% (83)

Tied Arch Bridge 57.83% (48)

Ribbon Bridge 42.17% (35)

95060 – Santa Cruz (Westside, Bonny Doon, Pasatiempo)

Percentage of Respondents 7.09% (63)

Tied Arch Bridge 63.49% (40)

Stress Ribbon Bridge 36.51% (23)

95062 – Santa Cruz (Twin Lakes, Live Oak, Pleasure Point)

Percentage of Respondents 5.74% (51)

Tied Arch Bridge 49.02% (25)

Stress Ribbon Bridge 50.98% (26)

95073 - Soquel

Percentage of Respondents 4.05% (36)

Tied Arch Bridge 55.56% (20)

Stress Ribbon Bridge 44.44% (16)

95010 - Capitola

Percentage of Respondents 2.81% (25, *1 did not vote on bridge design, not included in calculations below)

Tied Arch Bridge 58.33% (14)

Stress Ribbon Bridge 41.67% (10)

95065 – Santa Cruz (Runs North of Hwy 1 around Dominican Hospital)

Percentage of Respondents 2.36% (21, *1 did not vote on bridge design, not included in calculations below)

Tied Arch Bridge 50.00% (10)

Stress Ribbon Bridge 50.00% (10)

95066 – Scotts Valley

Percentage of Respondents 1.69% (15)

Tied Arch Bridge 53.33% (8)

Stress Ribbon Bridge 46.67% (7)

95018 - Felton

Percentage of Respondents 1.12% (10)

Tied Arch Bridge 70.00% (7)

Stress Ribbon Bridge 30.00% (3)

95001 - Aptos

Percentage of Respondents 0.90% (8)

Tied Arch Bridge 62.50% (5)

Stress Ribbon Bridge 37.50% (3)

95019 – Watsonville, Freedom

Percentage of Respondents 0.56% (5)

Tied Arch Bridge 80.00% (4)

Stress Ribbon Bridge 20.00% (1)

95005 – Ben Lomond

Percentage of Respondents 0.45% (4)

Tied Arch Bridge 100.00% (4)

Stress Ribbon Bridge 0.00% (0)

Non-Santa Cruz County, Invalid Zip Code, or Too Few Responses for Breakdown

Percentage of Respondents 3.37% (30, *2 did not vote on bridge design, not included in calculations below)

Tied Arch Bridge 75.00% (21)

Stress Ribbon Bridge: 25.00% (7)

AGENDA: March 7, 2024

TO: Regional Transportation Commission

FROM: Sarah Christensen P.E.

RE: Highway 1 State Park to Bay/Porter Auxiliary Lanes and Bus on Shoulder Project Construction Update – Proposed Upcoming Closures of Capitola Avenue and Highway 1

RECOMMENDATION

Staff recommends that the Regional Transportation Commission (RTC) receive an update on the ongoing construction along Highway 1.

BACKGROUND

The Highway 1 State Park to Bay/Porter Auxiliary Lanes and Bus on Shoulder Project (Project) construction contract was awarded in June of 2023. The project includes a new bicycle and pedestrian overcrossing at Mar Vista Drive and the replacement of the local roadway overcrossing at Capitola Avenue (Phase 2 of Figure 1). Since the construction contract was awarded, clearing and grubbing activities have occurred with major construction activities, including structure work, being suspended until Spring 2024 due to wet weather.

DISCUSSION

The Project's major construction activities are commencing this month. Capitola Avenue will be closed at the Highway 1 crossing beginning on Monday March 11 for the duration of the bridge construction, which is estimated to be up to 14 months. The detour map is included as Attachment 1. A long-term detour will be in place via Bay Avenue/Porter Street and Park Avenue. Message and directional signs will be posted at nearby intersections to alert and assist travelers of the long-term closure.

The Capitola Avenue bridge over Highway 1 is scheduled to be demolished later this month. The construction contractor proposed two options, including 4 to 5 sequential nighttime full closures of both directions of Highway 1, or one 24-hour closure of Highway 1. Caltrans, upon consultation with RTC staff, approved the 24-hour closure for safety reasons. The closure is

planned to begin Saturday March 23rd at 7:00 p.m. and end by Sunday March 24th at 7:00 p.m. between the Bay/Porter and Park interchanges.

A Saturday evening to Sunday evening 24-hour closure was chosen because it is the 24-hour period with the lowest traffic volume. During this 24-hour closure, travelers on northbound Highway 1 will exit at Park Avenue and travel on Soquel Drive to rejoin northbound Highway 1 on-ramp at Bay/Porter. Travelers on southbound Highway 1 will be directed off at Bay/Porter, travel on Soquel Drive and rejoin southbound Highway 1 at the Park Avenue onramp. Highway 1 will fully reopen to travel on Sunday March 24 at 7 p.m.

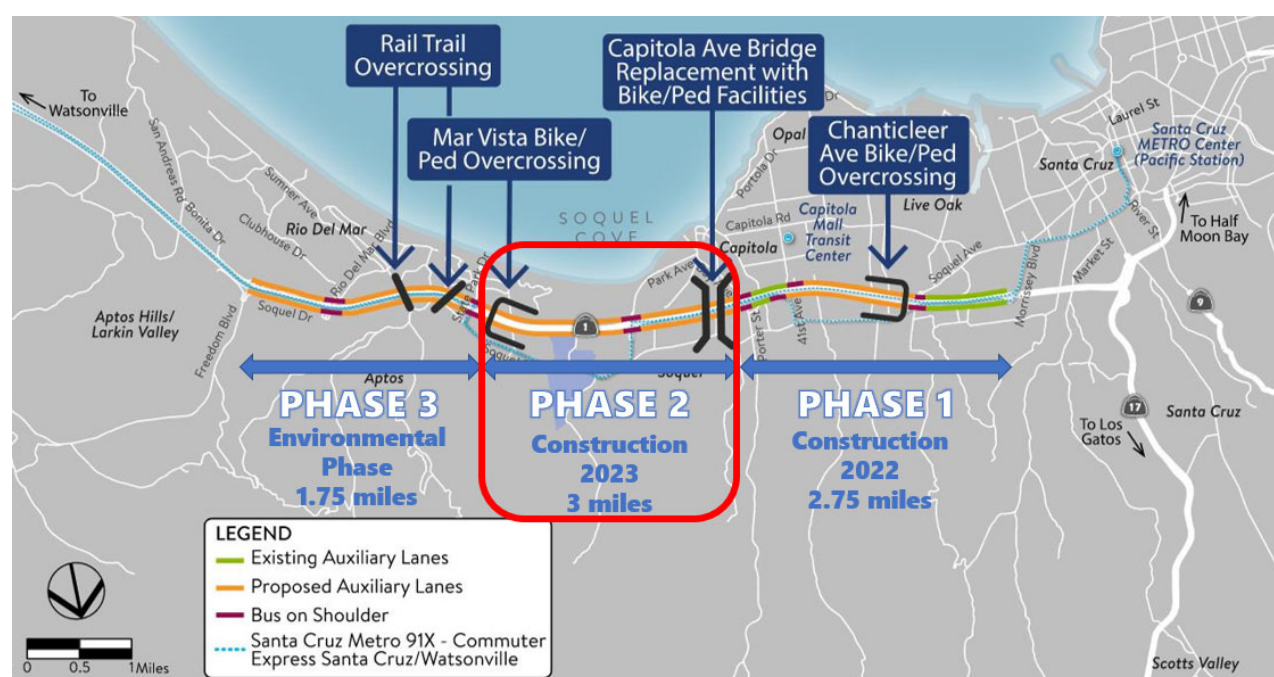


Figure 1 - Phase 2 Project includes auxiliary lanes and a bus on shoulder facility in both directions of Highway 1 (State Park Drive to Bay Avenue/Porter Street), replacement of the Capitola Avenue local roadway overcrossing, retaining walls, soundwalls, and a new bicycle/pedestrian overcrossing at Mar Vista Drive.

Staff has prepared a public outreach plan for both the long-term Capitola Avenue closure and the 24-hour freeway closure, included as Attachment 2, that includes regional and interregional communications. Social media, email, press releases, radio, and changeable message signs with closure information locally and on major freeways throughout the Bay Area, Santa Cruz, Monterey, and San Benito Counties are planned.

FISCAL IMPACT

There are no new fiscal impacts associated with receiving a construction update on the Highway 1 Phase 2 project.

SUMMARY

Staff provided a construction update for the Highway 1 Auxiliary Lanes and Bus on Shoulder improvements between the State Park Drive and Bay Avenue/Porter Street interchanges, which includes the replacement of the Capitola Avenue Overcrossing and a new bicycle and pedestrian overcrossing at Mar Vista Drive project. The update included information about the Capitola Avenue closure, and the proposed 24-hour closure of Highway 1 for the Capitola Avenue bridge demolition.

ATTACHMENTS

1. Capitola Avenue Detour Plan
2. Draft Public Outreach Plan

S:\RTC\TC2024\03\Regular\Hwy 1 Construction Update\Staff Report_Hwy 1-BP-SP-Construction Update.docx

CAPITOLA AVENUE DETOUR PLAN



Highway 1 Auxiliary Lanes & Bus-on-Shoulder (Bay Avenue/Porter Street to State Park Drive) Project

Capitola Avenue Overcrossing Construction Outreach Plan

As part of the Highway 1 Auxiliary Lanes, Bus-on-Shoulder (Bay Avenue/Porter Street to State Park Drive), and Mar Vista Bicycle/Pedestrian Overcrossing project, a new Highway 1 overcrossing at Capitola Avenue will be constructed and will replace the current overcrossing. The new Capitola Avenue overcrossing will include enhanced bicycle and pedestrian facilities to improve connectivity for bicyclists and pedestrians between the town of Soquel and major arterial Soquel Drive to the north and the City of Capitola, coast, and the future Coastal Rail Trail to the south.

The closure of the current overcrossing will begin on Monday, March 11 and last up to 14 months. This closure will affect the surrounding community and how people travel through the area. At this time, the preparation and utility work will begin in advance of the demolition of the overcrossing, including a short-term water shutoff to surrounding Soquel Creek Water District customers to remove a water line attached to the existing bridge. Additionally, on Saturday, March 23 through Sunday, March 24, there will be a full 24-hour closure of Highway 1 between the Bay Avenue/Porter Street and Park Avenue interchanges for the demolition of the overcrossing, weather dependent. The full highway closure will affect Santa Cruz County travelers and visitors planning to come to the area for the weekend.

Extensive outreach will be conducted to notify Santa Cruz County residents, visitors, employers, and schools of the closure timeline and detour routes. Additionally, widespread notifications will be sent out to notify residents of Santa Cruz County and surrounding counties (Monterey, San Benito, Santa Clara, San Mateo, San Francisco) of the Highway 1 full 24-hour closure.

Capitola Avenue Overcrossing Closure

Beginning on Monday, March 11

Press Releases (English and Spanish)

- Initial press release announcing closure dates – send out a minimum of one week prior to closure
- Subsequent press releases – to be sent out on a regular basis providing updates on construction progress and with information on any additional traffic impacts.
 - **Distribution of Information**
 - Caltrans and RTC email lists
 - City of Capitola email list and social media accounts
 - Soquel Creek Water District email list and social media accounts
 - Targeted outreach to local media (print, radio, TV)
 - Share with local elected officials for distribution in their newsletters and posting on their social media channels

- Share with partner agencies, law enforcement, emergency responders, transportation providers, community groups, business associations, Chambers, major employers, advocacy groups, educational/healthcare organizations, neighborhood groups, homeowners' associations, and faith-based organizations to send out to their communities
- Social media campaigns – including Facebook, Instagram, X, Nextdoor (agency accounts and shared with community/neighborhood group accounts)
- RTC website – post information on homepage and dedicated highway construction update page

Graphics/Maps

- Graphics detailing closure information and maps with detour routes that can be shared on social media, at community events, in newsletters, on the RTC website, etc. will be created in English and Spanish.

Signage

- Caltrans Portable Message Boards messages
 - Closure information to be posted on signage in the area along the local street network in advance of the closures detailing the upcoming closure, closure length, and detour information
- Static long-term detour route signage will be placed in advance of the closure

Soquel Creek Water District

- The initial closure will require a water shutoff for the surrounding area for a short period of time. The Water District will send out emails and hang door flyers informing those affected about the shutoff. Information on the overcrossing closure and demolition will be included in these materials.

Beyond the listed press release, we will continue to do community outreach regularly through all of our channels on the closure and upcoming construction activities to ensure community members are aware of it and of the detour routes available to them as they plan their travels.

Capitola Avenue Overcrossing Demolition

Full 24-hour Closure of Highway 1 (Bay Avenue/Porter Street to Park Avenue) from 7 p.m. on Saturday, March 23 to 7 p.m. on Sunday, March 24

Press Releases (English and Spanish)

- Initial press release announcing full closure – send approximately a week before closure (information will also be provided in press release sent out about initial closure of the overcrossing)
- Follow up media alerts – send out 1-2 in the days before closure
 - **Distribution of Information**
 - Caltrans and RTC email lists

- City of Capitola email list and social media accounts
- Targeted outreach to local media (print, radio, TV), including a press event on Wednesday, March 13 at Capitola City Hall
- Outreach to surrounding counties (Monterey, San Benito, Santa Clara, San Mateo, San Francisco) including media, law enforcement, partner agencies, transportation providers, etc.
- Share with local elected officials for distribution in their newsletters and posting on their social media channels
- Share with partner agencies, law enforcement, emergency responders, transportation providers, community groups, business associations, Chambers, major employers, tourism bureaus, advocacy groups, educational/healthcare organizations, neighborhood groups, homeowners' associations, and faith-based organizations to send out to their communities
- Social media campaigns – Facebook, Instagram, X, Nextdoor (agency accounts and shared with community/neighborhood group accounts)
- RTC website – post information on homepage and dedicated highway construction update page

Advertisements

- Radio/TV PSAs (English and Spanish) in Santa Cruz County and surrounding counties
- Social media (targeting SCC and surrounding counties)

Graphics/Maps

- Graphics detailing closure information and maps with detour routes that can be shared on social media, in newsletters, on the RTC website, etc. will be created in English and Spanish

Signage

- Caltrans Portable Message Boards messages
 - Closure information to be posted in San Jose, Gilroy and Watsonville seven days before closure and during the closure.
- Caltrans Fixed Electronic Overhead Sign messages throughout Caltrans Districts 4 & 5 (throughout the Bay Area, San Benito, Monterey Counties)