



Santa Cruz County Regional Transportation Commission's
Elderly & Disabled Transportation Advisory Committee
(Also serves as the Social Service Transportation Advisory Council)

MEETING AGENDA

1:30 – 3:30pm

Tuesday, May 14, 2024

In-Person Meeting

1101 Pacific Avenue, Suite 250, Santa Cruz, CA 95060

REMOTE Participation: Remote Participation is offered to members of the public, nonvoting alternates, and committee members unable to attend in person due to an emergency or for cause per AB2449. E&D TAC Members who need to participate remotely under AB2449 should provide justification prior to the meeting to amarino@sccrtc.org (see end of the agenda for more information)

Join the online meeting to see presentations:

<https://us02web.zoom.us/j/89830824715>

Meeting ID: 898 3082 4715

Dial by your location: +1 669 900 9128

- 1. 1:30pm – Call to Order**
- 2. 1:30pm – Introductions**
- 3. 1:32pm – Consider AB2449 request(s) to participate in the meeting remotely due to emergency circumstances (a physical or family medical emergency that prevents a member from attending in person)**
- 4. 1:35pm – Oral communications**
- 5. 1:40pm – Additions or deletions to the consent or regular agenda**

CONSENT AGENDA

All items appearing on the consent agenda are considered to be minor or non-controversial and will be acted upon in one motion if no member of the E&D TAC or public wishes an item be removed and discussed on the regular agenda. Members of the E&D TAC may raise questions, seek clarification or add directions

to Consent Agenda items without removing the item from the Consent Agenda as long as no other E&D TAC member objects to the change.

- 6. E&D TAC Member Appointments— pg. 5**
- 7. Receive Information Items— pg. 15**
 - a. [Smart Growth America – Accessible Streetscape Design Survey](#)
- 8. FY 2024-25 TDA Funding Request for the Vision Zero Program— pg.18**
- 9. Approve Minutes from February 13, 2024— pg. 64**

REGULAR AGENDA

- 10. 1:55 pm – Receive Program Updates— pg. 69**
 - a. Volunteer Center
 - b. Community Bridges
 - i. TDA/STA FY 23-24 Q2 Summary Report
 - c. Santa Cruz Metro
 - d. SCCRTC
 - e. Pedestrian Ad-hoc Subcommittee
 - i. Pedestrian Hazard Report
- 11. FY 2024-25 Transportation Development Act and State Transit Assistance Funds for Community Bridges Lift Line— pg. 73**
- 12. FY 2024-25 Transportation Development Act and State Transit Assistance Funds for Santa Cruz METRO— pg. 103**
- 13. FY 2024-25 Transportation Development Act Funds for Volunteer Center— pg. 203**
- 14. AMBAG’s 2024 Title VI Program Development Process— pg. 222**
- 15. Regional E-Bike Share Program Update— pg. 226**
- 16. DataShare Santa Cruz County “Thriving Families” CORE Results Menu Indicators— pg. 228**
- 17. Enforcement of Accessible Parking Regulations in Private Businesses – pg. 231**

3:30 pm – Adjourn

Next meeting: 1:30 pm, June 11, 2024, hosted in person at the SCCRTC office located at 1101 Pacific Avenue, Suite 250, Santa Cruz, CA 95060.

HOW TO REACH US

*Santa Cruz County Regional Transportation Commission
1101 Pacific Avenue, Suite 250,
Santa Cruz, CA 95060
Phone: (831) 460-3200 / fax (831) 460-3215
Email: info@scrtc.org / website: www.scrtc.org*

REMOTE PARTICIPATION – Committee Members (AB 2449)

*This meeting is being held in accordance with the California Brown Act. Under traditional Brown Act rules, members of the Committee may attend by teleconference if the location they are attending from is also open to the public to participate and the remote meeting location is listed on the agenda. **Members of the Committee may also attend via Zoom up to two times per year due to an emergency or for a cause according to requirements set forth in AB 2449, as long as a quorum of the committee is present in person at the RTC office.** Committee alternates who are not voting are considered members of the public, not Committee members.*

AB 2449 defines "just cause" as:

- Care of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner;*
- a contagious illness that prevents a member from attending in person;*
- a need related to a physical or mental disability as defined by statute; or*
- travel while on official business of the RTC or another state or local agency.*

*AB 2449 defines "emergency circumstances" as a physical or family medical emergency that prevents a member from attending in person. **The Committee member must provide a general description of the circumstances relating to your need to appear remotely at the given meeting (not exceeding 20 words).** Medical condition does not need to be disclosed. **The Committee must take action to approve the request to participate due to an emergency circumstance at the start of their regularly scheduled meeting.***

ACCOMMODATIONS FOR PEOPLE WITH DISABILITIES

The Santa Cruz County Regional Transportation Commission does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. This meeting location is an

accessible facility. If you wish to attend this meeting and require special assistance in order to participate, please contact RTC staff at 460-3200 (CRS 800/735-2929) at least three working days in advance of this meeting to make arrangements. People with disabilities may request a copy of the agenda in an alternative format. As a courtesy to those person affected, please attend the meeting smoke and scent-free.

SERVICIOS DE TRADUCCIÓN/TRANSLATION SERVICES

Si gusta estar presente o participar en esta junta de la Comisión Regional de Transporte del condado de Santa Cruz y necesita información o servicios de traducción al español por favor llame por lo menos con tres días laborales de anticipo al (831) 460-3200 para hacer los arreglos necesarios.

Spanish language translation is available on an as needed basis. Please make advance arrangements at least three days in advance by calling (831) 460-3200.

TITLE VI NOTICE

The RTC operates its programs and services without regard to race, color and national origin in accordance with Title VI of the Civil Rights Act. Any person believing to have been aggrieved by the RTC under Title VI may file a complaint with RTC by contacting the RTC at (831) 460-3200 or 1101 Pacific Avenue Suite 250, Santa Cruz, CA, 95060 or online at www.sccrtc.org. A complaint may also be filed directly with the Federal Transit Administration to the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590.

AGENDA: May 14, 2024

TO: Elderly and Disabled Transportation Advisory Committee (E&D TAC)
FROM: Amanda Marino, Transportation Planner
RE: Elderly and Disabled Transportation Advisory Committee (E&D TAC) Member Appointments

RECOMMENDATION

RTC staff recommends that the Elderly and Disabled Transportation Advisory Committee (E&D TAC) recommend that the RTC appointment new member positions to fill vacancies on the E&D TAC.

BACKGROUND

Seats on the Elderly & Disabled Transportation Advisory Committee (E&D TAC) correspond to City and Supervisorial District seats on the Regional Transportation Commission (RTC), service providers, transit users, and agency representatives.

DISCUSSION

Two applications were received for the Elderly & Disabled Transportation Advisory Committee to serve as the Social Service Provider- Persons of Limited Means representative and the SCMTD (METRO) representative. In an effort to accommodate the interested applicants, staff recommends the new positions noted as pending in the attached roster (Attachment 1). The applicants Tara Ireland and Jesse Leyva applications are included in Attachment 2.

Staff recommends that the E&D TAC recommend that the RTC appoint the new member positions to fill vacancies on the E&D TAC as shown in Attachment 1.

SUMMARY

The Elderly & Disabled Transportation Advisory Committee (E&D TAC) functions best when all committee membership and alternate positions are filled. Two individuals expressed interest in joining the E&D TAC. Staff recommends that the position be filled as shown (see Attachment 1 for

current roster).

Attachments:

1. May 2024 E&D TAC Roster
2. Member Application Forms



Santa Cruz County Regional Transportation Commission
ELDERLY & DISABLED TRANSPORTATION ADVISORY COMMITTEE (E&D TAC)
SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (SSTAC)

Membership Roster
May 2024
(Membership Expiration Date)

Members	Representing	Alternate
Clay Kempf (2025)	Social Services Provider - Seniors	Patty Talbott (2025)
Elizabeth Byrd (2026)	Social Services Provider - Seniors (County)	Alicia Morales (2025)
Alex Weske (2025)	Social Service Provider - Disabled	Vacant
Vacant	Social Service Provider - Disabled (County)	Vacant
<i>Tara Ireland (2027 Pending)</i>	Social Service Provider - Persons of Limited Means	Vacant
Vacant	CTSA (Community Bridges)	Vacant
Jesus Bojorquez (2025)	CTSA (Lift Line)	Nadia Noriega (2025)
<i>Jesse Leyva (2027 Pending)</i>	SCMTD (Metro)	Rina Solorio Gomez (2026)
Michael Pisano (2026)	Potential Transit User (60+)	Vacant
Caroline Lamb (2026)	Potential Transit User (Disabled)	Vacant

Supervisorial District Representatives		
Members	Representing	Alternate
Janet Edwards, Vice Chair	1st District (Koenig)	Phil Kipnis
Paul Elerick	2nd District (Friend)	Vacant
Veronica Elsea, Chair	3rd District (Cummings)	Vacant
Patricia Fohrman	4th District (Hernandez)	Vacant
Vacant	5th District (McPherson)	Vacant

Staff: Amanda Marino, Regional Transportation Commission

COMMITTEE APPOINTMENT APPLICATION

**Santa Cruz County Regional Transportation Commission (SCCRTC)
Elderly & Disabled Transportation Advisory Committee (E&D TAC)**

Meetings are scheduled for the second Tuesday of every other month at 1:30 p.m. in the Santa Cruz County Regional Transportation Commission conference room, located at 1101 Pacific Avenue, Suite 250 in downtown Santa Cruz. At least one meeting each year is scheduled for an alternate location. Please refer to the Committee description, bylaws and recruitment process for more information.

If you are interested in serving on this committee, please complete this application, and return it to the Regional Transportation Commission office.

PLEASE TYPE OR PRINT CLEARLY

Name: Jesse Leyva

Home address: [REDACTED]

Mailing address (if different): same _____

Phone: (home) [REDACTED] business/message) [REDACTED]

E-mail: [REDACTED]

Length of residence in Santa Cruz County: four years

Position(s) I am applying for: Any appropriate position

SCMTD (METRO) representative _____

Previous experience on a government commission or committee (please specify)

I have served on numerous government committees including the City of Watsonville, City of Capitola, University of Illinois, Kent State University, and Henderson State University. Duties as a committee member have included hiring & recruitment, employee handbook, faculty governance, curriculum planning, and budgetary allocation.

Relevant Work or Volunteer Experience

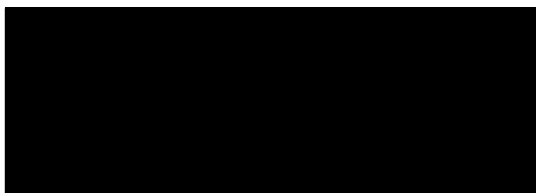
Organization	Town or Address	Position	Dates
City of Watsonville	Watsonville, CA	Recreation Coordinator	7/2021-9/2023
City of Capitola	Capitola, CA	Recreation Coordinator	4/2021-7/2021
Kent State University	Kent, OH	Associate Professor of Music	8/2012-5/2020

Diversity of Representation: Please describe whether you are someone whose background or community is not well represented in local government and decision-making. For example, non-white, young adult, senior over 75, immigrant, very low income, unhoused, disabled, or of marginalized gender or sexuality:

Non-white, Latino, first generation college graduate

Statement of Qualifications: Please attach a brief statement indicating why you are interested in serving on this committee and why you are qualified for the appointment. If you have served on this committee in the past, please summarize your accomplishments on the committee and indicate which of the committee’s potential future endeavors most interest you.

Certification: I certify that the above information is true and correct and I authorize the verification of the information in the application in the event I am a finalist for the appointment.



6 MARCH 2024
Date

How did you learn about this opportunity?

- newspaper
- radio
- internet
- flyer
- friend/family member
- other

Return Application to: SCCRTC
 Elderly & Disabled Transportation Advisory Committee
 1101 Pacific Avenue, Suite 250
 Santa Cruz, CA 95060
 fax: 460-6178 email: amarino@sccrtc.org

Questions or Comments: (831) 460-3200
 I:\E&DTAC\MEMBERS\Application\COMMITTEE APPOINTMENT APPLICATION.doc

Statement of Qualifications: Please attach a brief statement indicating why you are interested in serving on this committee and why you are qualified for the appointment. If you have served on this committee in the past, please summarize your accomplishments on the committee and indicate which of the committee's potential future endeavors most interest you.

I am interested in serving on this committee because it has a direct impact on my ability to provide travel training to Santa Cruz County residents. I work with elderly, disabled, youth, and numerous community constituencies to help them use public transportation through Santa Cruz METRO. I completed a Federal Transit Authority course entitled "Title VI and Public Transit," offered by the National Transit Institute at Rutgers University. Additionally, I have completed "Introduction to Service Planning" and "Project Management for Transit Professionals." These courses educate transportation professionals on rules, regulations, and best practices to ensure Title VI and Environmental Justice guidelines.

COMMITTEE APPOINTMENT APPLICATION

Santa Cruz County Regional Transportation Commission (SCCRTC) Elderly & Disabled Transportation Advisory Committee (E&D TAC)

Meetings are scheduled for the second Tuesday of every other month at 1:30 p.m. in the Santa Cruz County Regional Transportation Commission conference room, located at 1101 Pacific Avenue, Suite 250 in downtown Santa Cruz. At least one meeting each year is scheduled for an alternate location. Please refer to the Committee description, bylaws and recruitment process for more information.

If you are interested in serving on this committee, please complete this application, and return it to the Regional Transportation Commission office.

PLEASE TYPE OR PRINT CLEARLY

Name: Tara Ireland

Home address: [REDACTED]

Mailing address (if different): _____

Phone: (home) [REDACTED] (business/message) [REDACTED]

E-mail: [REDACTED]

Length of residence in Santa Cruz County: 20 years

Position(s) I am applying for: Any appropriate position

E&D TAC Committee _____

Previous experience on a government commission or committee (please specify)

I have served on the E&D TAC for the past 7 years as a social service provider at the

Volunteer Center of Santa Cruz County.

Relevant Work or Volunteer Experience

Organization	Town or Address	Position	Dates
Volunteer Center of Santa Cruz County	1740 17th Ave. Santa Cruz, CA 95062	Empowered Aging Division Manager	5/15-Present

Diversity of Representation: Please describe whether you are someone whose background or community is not well represented in local government and decision-making. For example, non-white, young adult, senior over 75, immigrant, very low income, unhoused, disabled, or of marginalized gender or sexuality:

I represent seniors in our empowered aging programs, some of whom are non-white, over 75 years of age, that may be very low income or disabled. In addition, some seniors we serve are of marginalized gender and or sexuality. I personally identify with groups of marginalized gender and sexuality.

Statement of Qualifications: Please attach a brief statement indicating why you are interested in serving on this committee and why you are qualified for the appointment. If you have served on this committee in the past, please summarize your accomplishments on the committee and indicate which of the committee’s potential future endeavors most interest you.

Certification: I certify that the above information is true and correct and I authorize the verification of the information in the application in the event I am a finalist for the appointment.

Signature

March 13, 2024

Date

How did you learn about this opportunity?

newspaper
 radio
 internet

flyer
 friend/family member
 other

Return Application to:

SCCRTC
Elderly & Disabled Transportation Advisory Committee
1101 Pacific Avenue, Suite 250
Santa Cruz, CA 95060
fax: 460-6178 email: amarino@sccrtc.org

Questions or Comments: (831) 460-3200

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Statement of Qualifications: Please attach a brief statement indicating why you are interested in serving on this committee and why you are qualified for the appointment. If you have served on this committee in the past, please summarize your accomplishments on the committee and indicate which of the committee's potential future endeavors most interest you.

For the past 7 years I have served on the Elderly and Disabled Transportation and Advisory Committee as a service provider that represents a diverse group of older adults in our community. Some of these individuals face significant challenges and barriers, one of which is transportation. I am interested in serving on this committee so that I can continue to be a voice and advocate for the older adults in our programs that rely on volunteer transportation.

During my years of service on the committee, I have been able to support the group in considering local city and county projects that affect the elderly and disabled. Additionally, I have been able to share about the impact that our volunteer transportation program has had on our senior community.

I am willing to assist with any E&D TAC potential future endeavors when they become known.

I am honored to be a part of this committee and look forward to continuing to serve.

Sincerely,

A solid black rectangular box used to redact the signature of the person.

March 13, 2024

(<https://smartgrowthamerica.org/>)

DONATE ([HTTPS://SMARTGROWTHAMERICA.ORG/TAKE-ACTION/DONATE/](https://SMARTGROWTHAMERICA.ORG/TAKE-ACTION/DONATE/))

BLOG ([HTTPS://SMARTGROWTHAMERICA.ORG/BLOG/](https://SMARTGROWTHAMERICA.ORG/BLOG/))

 (<https://twitter.com/SmartGrowthUSA>)

 (<https://www.facebook.com/smartgrowthamerica>)



SEARCH

Accessible Streetscape Design Survey for the Disability Community

By Eric Cova (<https://smartgrowthamerica.org/author/ecova/>) · April 10, 2024

Creating More Accessible Streetscapes for All



Survey for the Disability Community Open Now



You are invited to participate in a research study being conducted by Smart Growth America, supported by the International Parking & Mobility Institute and the Disability Rights Education & Defense Fund.

The research team is seeking to learn more about the needs and challenges people with disabilities meet when walking and rolling in their community. We are interested in what it looks, sounds, and feels like when a street serves walking, biking, and driving for all people, including people with disabilities. Participants should be over 18 years of age. Your input will provide the research team with useful information to design better streets for everyone, including people with disabilities in our communities.

This survey should take about five minutes to complete. It is your choice to fill out the survey, and there are no risks to you if you choose to participate. You may skip any questions you are not comfortable answering. You may stop the survey at any time.

This research is confidential. Confidential means that the research records will include some information about you. However, we are the only parties that will be allowed to see the full set of data. If you complete the survey, you are consenting only to the use of your responses in aggregate with other responses. If you have any questions about the research or the procedures described above, or if you need assistance in completing the survey, please contact [accessible \[dot\] streetscapes \[at\] smartgrowthamerica \[dot\] org](mailto:accessible@streetscapes.smartgrowthamerica.org).

Take the survey (<https://www.surveymonkey.com/r/Accessible-Streetscape-Survey>)

Access a PDF version of the survey here. (https://smartgrowthamerica.org/wp-content/uploads/2024/04/Accessible-Streetscape-Design-Survey-for-the-Disability-Community_SGA.pdf)

How will the survey be used?

This survey will support Smart Growth America, the International Parking & Mobility Institute, the Accessible Parking Coalition, the Disability Rights Education & Defense Fund, and additional partner organizations in the creation of an **Accessible Streetscape Design Guide**. This effort will cover best practices and serve as an initial conversation piece where entities such as NACTO and other transportation organizations, alongside USDOT and US Access Board, dive deeper into engineering and planning semantics.

Want to support the Accessible Streetscape Project?

Organizations, government entities, and professionals are encouraged to join our efforts to distribute the survey! Your support is crucial to advancing thought leadership in streetscape accessibility and making meaningful impacts toward a population historically marginalized in transportation planning. If you're interested in participating, please respond to the short Google form here. (<https://forms.gle/QwKt1RwmJfdTXmS38>)

With the survey findings and the resulting Accessible Streetscape Design Guide, each supporting organization can work towards more comprehensive industry standards and guidance, collaborating with other supporting partners for maximum industry impact. All

supporting organizations will be recognized in the forthcoming publication and related materials if desired. We will share aggregated data with all supporting organizations later this year.

Projects that improve access to the curb can only be meaningful when the streetscape itself is accessible to all people, including people with disabilities. During his time with District's Department of Transportation, Transportation for America's Policy Director, Benito Pérez, noticed a need for transportation practitioners to consider the accessibility of the entire streetscape. Thus, the idea for the Accessible Streetscape Design Guide was born.

Learn more about the origins of the Accessible Streetscapes Design Guide here. (<https://smartgrowthamerica.org/new-survey-accessible-streetscapes-for-the-disability-community/>)

COMPLETE STREETS (/CATEGORY/COMPLETE-STREETS/)

TRANSPORTATION (/CATEGORY/TRANSPORTATION/)

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First Name*

Last Name*

Email Address*

Zip Code*

TO: Bicycle Advisory Committee and Elderly & Disabled Transportation Advisory Committee

FROM: Johnny Esteban and Tommy Travers, Transportation Planners

RE: FY 24/25 TDA Funding Request for the Vizion Zero Program

RECOMMENDATIONS

Staff recommends that the Committee:

1. Review the attached FY 24/25 Vizion Zero Program funding requests, work plans and budgets from the County Health Services Agency and provide input; and
 2. Recommend that the Regional Transportation Commission approve \$156,000 in FY 24/25 Transportation Development Act funds for the program.
-

BACKGROUND

Since FY 98/99, the Regional Transportation Commission has included \$50,000 in Transportation Development Act (TDA) funding for the Community Traffic Safety Coalition (CTSC), operated by the Santa Cruz County Health Services Agency (HSA).

Since FY 01/02, the Commission has also funded HSA's Ride N Stride Bicycle and Pedestrian School Education Program with TDA funds. In prior years, funding for this program came from the Congestion Mitigation and Air Quality Improvement Program and Commission reserves. The most recent budget increase was approved by RTC in 2023 to fund the two programs with a combined \$156,000. For FY 23/24, RTC approved a budget including funding for a suite of programs called the Vision Zero Program, which combines the transportation safety work of the HSA into a unified program.

Per the agreement between the RTC and HSA for receipt of TDA funds, the RTC and Advisory Committees have the opportunity to provide input or contingencies on funding or the work plan as part of any funding approval; therefore, the Committee should advise the RTC as to what changes or contingencies are recommended.

DISCUSSION

The County HSA submitted a cover letter and a FY 24/25 TDA claim form, work plan, and budget for Advisory Committee and RTC review and approval. The FY 24/25 funding request for this program is \$156,000.

The work plan, claim form, and budget are for the County HSA's Vision Zero Program, which merged the ongoing work of the Ride N Stride Bicycle and Pedestrian School Education Program (RnS) with the CTSC since both programs include education and overlapping objectives; the primary benefit would be administrative efficiencies.

The Vision Zero Program encompasses the work from the previously separate RnS and CTSC programs under one claim. The former includes staff costs to present lessons on bicycle and pedestrian safety to elementary school students. The latter serves Santa Cruz County residents through efforts to prevent bicycle and pedestrian injuries and fatalities and increase the use of safe alternative modes of transportation.

The CTSC coordinated the Vision Zero program for the City of Watsonville. HSA staff continue to be involved with implementation of that plan, providing some support for the Watsonville Vision Zero Task Force. The CTSC continues to update their 2-year Vision Zero Work Plan for coordination with other jurisdictions for future plans, and staff occasionally meets with other jurisdictions.

Progress Reports for the Ride N Stride and CTSC programs for calendar year 2023 have been included in this packet.

In total, the amount requested for the Vision Zero Program does not exceed the \$156,000 currently available in the RTC budget. HSA will provide a total of \$204,000 in matching funds to the requested allocation, including in-kind contributions.

Funding the programs will be accomplished in three steps: 1) Inclusion in RTC budget for next fiscal year, 2) Advisory Committees review and recommendation, and 3) RTC review and approval scheduled for the June RTC meeting.

The agreement between the RTC and County HSA for the Vision Zero Program includes annual review, feedback and comment by the Commission on their respective work plans as part of the funding review and approval process.

SUMMARY

Attached is a request from the Health Services Agency for TDA funding for the Vision Zero Program for \$156,000 in FY 24/25. Staff recommends that the Committee provide input and recommend approval of the requested amount to the RTC.

Attachments:

1. Letter from Andrea Solano, Health Services Manager with supporting documents
 - a. Letter
 - b. TDA Claim Form FY 24-25
 - c. Vision Zero Program Work Plan
 - d. Proposed Budget FY 24-25
 - e. CTSC Biannual Report 1, Jul-Dec 2023
 - f. CTSC Biannual Report 2, Jan-Jun 2023
 - g. RnS Biannual Report 1, Jul-Dec 2023
 - h. RnS Biannual Report 2, Jan-Jun 2023

COMMUNITY TRAFFIC SAFETY COALITION



May 2, 2024

Mitch Weiss, Interim Executive Director
Santa Cruz County Regional Transportation Commission
1523 Pacific Avenue
Santa Cruz, CA 95060-3911

Regarding: FY 2024-2025 TDA Request for the Vision Zero program

Dear Mr. Weiss:

The Santa Cruz County Health Services Agency (HSA) provides Safe & Active Transportation programming through its Community Traffic Safety Coalition (CTSC) and their Vision Zero Work Plan. HSA is requesting \$156,000 in TDA funding to support staffing and project implementation for the attached first year of the Vision Zero Work Plan FYs 24-26. HSA will provide at least \$204,000 in personnel match through other grant funding, HSA program management, fiscal and administrative support, and/or community in-kind contributions, for a total Vision Zero budget of \$360,000 for FY 2024-25.

CTSC's mission is to prevent traffic-related injuries and fatalities for all road users, with a focus on people bicycling and walking. The CTSC developed a two-year work plan for FYs 2024-2026 that continues to support the current Vision Zero jurisdictions of Watsonville, Santa Cruz, Scotts Valley and the County. CTSC staff work with coalition members to advocate for Vision Zero policies that aim to eliminate all traffic related fatalities and serious injuries.

The Vision Zero Work Plan incorporates ongoing programs, such as Ride n' Stride, which provides bilingual bicycle and pedestrian safety education to elementary school students. Additional programs include Bicycle Traffic School, Child Passenger Safety, Traffic Calming, and Helmet Fit & Distribution. Program staff work through these programs to conduct outreach efforts and provide safety education and equipment, such as bicycle helmets, to low-income residents in underserved areas throughout the county.

Enclosed you will find the Transportation Development Act (TDA) Local Transportation Funds Claim form, two-year work plan, and budget for this program. I attest to the accuracy of this claim and all its accompanying documentation. Every effort has been made to ensure that the Vision Zero work plan reflects the needs and concerns of the community. Thank you for your consideration and continued support of our vision for safe, accessible, and equitable transportation for all.

Sincerely,

Andrea Solano

Andrea Solano, MPH
Health Services Manager
County of Santa Cruz Health Services Agency
(831) 454-4304 andrea.solano@santacruzcountyca.gov

Transportation Development Act (TDA) CLAIM FORM

Submit a separate form for each project.

This form has been developed in an effort to standardize information required from TDA recipients, based on TDA Statute, RTC Rules and Regulations, and/or RTC board requests.

If you have any questions about this claim form or would like an electronic copy of the form, please contact the Santa Cruz County Regional Transportation Commission at 460-3200.

Project Information

1. Project Title: Community Traffic Safety Coalition (CTCS) - Vision Zero
2. Implementing Agency: County of Santa Cruz Health Services Agency
3. Sponsoring Agency (if different) – must be a TDA Eligible Claimant: Santa Cruz County Regional Transportation Commission
4. Funding requested this claim: TDA– Local Transportation Funds (LTF) \$156,000
STA (transit/paratransit only) \$ _____
5. Fiscal Year (FY) for which funds are claimed: FY 2024/2025 ____
6. General purpose for which the claim is made, identified by the article and section of the Act which authorizes such claims:
 Article 8 Bicycle and/or Pedestrian Facility
 Article 4 Public Transportation
 Article 8 Specialized Transportation via city sponsor
 Article 3 & 8 TDA Admin or Planning
7. Contact Person/Project Manager
Name: Theresia Rogerson _____
Telephone Number: 831-454-4312 E-mail: theresia.rogerson@santacruzcountyca.gov

Secondary Contact (in event primary not available): Andrea Solano
Telephone Number: 831-454-4304 _____ E-mail: andrea.solano@santacruzcountyca.gov _____
8. Project/Program Description/Scope (use additional pages, if needed, to provide details such as work elements/tasks):
See attached **CTSC Vision Zero Work Plan for FY 2024-2026**
9. Project Location/Limits (attach a map and/or photos if available/applicable, include street names): The Vision Zero work plan has a countywide focus engaging all jurisdictions. As needs and opportunities arise in the work plan period, specific jurisdictions, communities, or neighborhoods may be targeted for traffic safety activities.
10. Justification for the project. (Why is this project needed? Primary goal/purpose of the project; problem to be addressed; project benefits; importance to the community) Santa Cruz County experiences higher rates of bicycle and pedestrian involved fatal and injury collisions than other comparison cities across the state and the pandemic exacerbated this (Please see attached **CTSC Vision Zero Work Plan for FY 2024-2026** for crash statistics and rankings). To address this, the CTSC adopted Vision Zero in 2016 as a new approach to our traffic safety work. Vision Zero is a world-wide traffic safety program that aims to eliminate all traffic fatalities and severe injuries while increasing safe, healthy, and equitable mobility for all. This program aligns with the mission of the CTSC, which is to prevent traffic-related injuries and fatalities for all road users, with a focus on people biking and walking. The CTSC therefore provides a forum for various agencies and individuals to share information, address issues, collaborate on solutions, and act as a resource for its members and the community. The CTSC envisions safe, accessible and equitable transportation for all in Santa Cruz County.

11. Project Productivity Goals for this fiscal year:
- Measures of performance, success or completion to be used to evaluate project/program (ex. increase use of facility/service, decrease collisions, etc.): Please see attached **CTSC Vision Zero Work Plan for FY 2024-2026**.
 - Number of people to be served/anticipated number of users of project/program (ex. number of new or maintained bike miles; number of people served/rides provided): The target audience for Vision Zero policy adoption in the CTSC work plan is community stakeholders and decision makers in each jurisdiction while also engaging a broad spectrum of community members throughout the county in identifying issues and developing solutions. Please also see the “Centering Equity” section of the work plan on how our programs aim to prioritize underserved, at-risk, and disadvantaged communities through our policy work and direct service. Through a variety of program activities, such as outreach and education, several thousand people are reached directly each year.
12. Consistency and relationship with the Regional Transportation Plan (RTP) - Is program/project listed in the RTP and/or consistent with a specific RTP Goal/Policy? Programmed into the 2045 RTP under project #CO50 as well as Target 2.A.1 in Goal #2.
13. Impact(s) of project on other modes of travel, if any (ex. parking to be removed): The CTSC works to promote safe and active transportation by conducting community-based activities, such as participating in Bike/Walk to School/Work Days and Open Streets events, distributing bike helmets to low-income youth and adults, and utilizing both traditional and social media messaging to reach all age groups. The aim of the attached two-year Vision Zero work plan is to develop policies and projects that use a Safe System approach while encouraging active forms of transportation.
14. Estimated Project Cost/Budget, including other funding sources, and Schedule: *(attach project budget). Specialized Transportation Claims require 10% local match or other performance standard. Local match can take the form of fares, donations, agency charges, grants, revenue sharing and other non-restricted sources. In kind services many NOT apply toward the local match. In lieu of a 10% match performance standard, the Volunteer Center performance standard is to provide 4,000 rides per year.*

What is the total project cost? \$360,000

Is project fully funded? No, additional grant funding is sought each year to match TDA funding.

What will TDA (and STA, if applicable) funds be used on (ex. operations, administration, brochures, engineering, construction)? TDA funds are used for personnel, travel and materials needed to implement the program. Please see attached Community Traffic Safety Coalition Budget for FY 2024-25.

15. Preferred Method and Schedule for TDA-LTF fund distribution *(see RTC Rules and Regulations for details and requirements. Note if funds are distributed in advance of use, agencies will be required to subsequently provide documentation of actual expenditures.):*
- Bike/Ped: Cities/County: Up to 90% upon initiation of work OR 100% upon project completion
HSA/BTW: Quarterly disbursement OR Semi-annual disbursement
 - CTSA: Quarterly disbursement, with up to 35% in first quarter, and the remaining quarterly payments being one-third of the remaining claim amount;
OR Quarterly disbursement
 - Volunteer Center: Full approved claim amount in the first quarter
 - SCMTD: Quarterly disbursement

16. TDA Eligibility:	YES?/NO?
A. Has the project/program been approved by the claimant's governing body? Form of approval _____ (eg resolution, work program, budget, other document) If "NO," provide the approximate date approval is anticipated. _____	Yes
B. Has this project previously received TDA funding? If yes, date RTC approved: _____	Yes
C. For capital projects, have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility provide its name: _____)	N/A
D. Has the project already been reviewed by the RTC Bicycle Committee and/or Elderly/Disabled Transportation Advisory Committee? (If "NO," project will be reviewed prior to RTC approval).	No
E. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet via: http://www.dot.ca.gov).	N/A
F. For Article 4 transit claims: Does operator meet Article 4 eligibility requirements? i. Farebox recovery ratio? and/or, ii. 50 percent expenditure rule as an older operator, defined as service starting prior to 1974?	N/A

Bike/Ped (Article 8) Only

17. Project Cost/Budget, including other funding sources, and Schedule: (complete "24a" or "24b")

a. Capital Projects (Bicycle projects: Bicycle Advisory Committee or RTC must approve the final project design plans prior to construction; see RTC Rules & Regulations)

	Planning	Environmental	Design/Engineering	ROW	Construction	Other*	Contingency	Total
SCHEDULE (Month/Yr) Completion Date /								
Total Cost/Phase								
\$TDA Requested (this claim)								
Prior TDA:								
Source 3:								
Source 4:								
Unsecured/ additional need**								

*Please describe what is included in "Other":

b. Non-Capital Projects – Cost/Schedule: List any tasks and amount per task for which TDA will be used. Can be substituted with alternate budget format.

Please see attached Community Traffic Safety Coalition Budget for FY 2024-25.

Work Element/Activity/Task	SCHEDULE (Month/Year)	Total Cost per Element	\$ TDA requested	\$ Source 2:	\$ Source 3:	\$ Source 4:
Administration /Overhead						

Activity 1:						
Activity 2:						
Activity 3:						
Activity 4:						
Ex. Consultants						
Ex. Materials						

SCMTD, CTSA, Bike to Work, HSA, Volunteer Center Only – PLEASE KEEP ANSWERS BRIEF

18. Improving Program Efficiency/Productivity

- Describe any areas where special efforts have been made in the **last fiscal year** to reduce operating cost and/or increase ridership/program usage. Note any important trends.
- Goals for next fiscal year (ex. identify opportunities to maximize economies of scale, planned productivity improvements). Describe any areas where special efforts will be made to improve efficiency and increase program usage/ridership:

CTSC staff will continue to participate in all Vision Zero jurisdictions as needed to support them in creating task forces and action plans, as well as encourage other jurisdictions to adopt Vision Zero. The City of Watsonville now staffs the Watsonville Vision Zero Task Force (WVZTF). This has allowed CTSC staff to shift more attention to our second Vision Zero city, Santa Cruz, as well as to begin working with new Vision Zero jurisdictions, Scotts Valley and the County, that adopted Vision Zero resolutions in 2022. All CTSC Vision Zero activities use a combination of funding sources, partnerships, and volunteer contributions, which has increased participation in both Coalition and Task Force meetings, as well as subcommittees formed to work on special projects. HSA has been successful in receiving competitive state Office of Traffic Safety funding for bicycle, pedestrian and child passenger safety for a number of years and was recently awarded state Active Transportation Program Cycle 6 funding for non-infrastructure work in several Watsonville schools and broader community. In 2022, HSA assisted County Development & Infrastructure in being awarded a federal Safe Streets & Roads for All (SS4A) grant to develop Vision Zero action plans for the County and Scotts Valley as well as update Watsonville’s plan. HSA has successfully used TDA allocations from RTC to leverage additional funding and will focus this next year on using these new funds to ensure continued success and benefits to the community through CTSC Vision Zero programming.

19. What is different from last year’s program/claim?

CTSC staff continue to transition away from supporting Vision Zero jurisdictions as they become more self-sufficient. While CTSC staff will continue to participate in the Watsonville Vision Zero Task Force (WVZTF), more time will be focused on assisting the City of Santa Cruz in creating their own task force for Vision Zero with public health as a key stakeholder and in developing a Vision Zero Action Plan. With Vision Zero policies now in place in Scotts Valley and the County, CTSC staff will support these jurisdictions and encourage the remaining jurisdictions to adopt Vision Zero. The CTSC will continue to provide leadership for Vision Zero data collection & analysis, action plan development, and project implementation with staff and leadership in each jurisdiction. TDA funded resources will focus on these goals as well as educating the community about Vision Zero concepts and convening stakeholders around policies, strategies, and utilizing a Safe System approach.

20. Schedule of regular progress reports including an evaluation at the end of the year:
- SCMD – April each year
 - Specialized Transportation: Quarterly¹ to E/D TAC, RTC _____ (Months/Year)
 - HSA/BTW: Bicycle Committee (annually or as requested); RTC (annually or as requested)

SCMTD, CTSA and Volunteer Center Only

21. a. Are these transportation services responding to transportation needs not otherwise being met within the community or jurisdiction of the claimant?
- b. Does the project meet an unmet transit need from the most recently approved RTC **Unmet Paratransit and Transit Needs List**? Describe.

CTSA and Volunteer Center (Article 8) Only

22. Where appropriate, are these specialized transportation services coordinated with other transportation services, including METRO service? Describe.
23. Provide performance information, as pertinent, which demonstrate service efficiency and effectiveness, such as: verification of the operating cost per passenger, operating cost per vehicle service hour, passengers per vehicle service hour, passengers per vehicle service mile, and vehicle service hours per employee for last fiscal year (definitions available in Section 99247 of TDA Guidelines). (99246d, per Performance Audits)
- a. *Volunteer Center, only:* provide a minimum 4,000 rides per year
24. Discuss the needs and types of the passengers being served, the employment of part-time drivers and the contracting with common carriers of persons operating under a franchise or license to provide services during peak hours, as defined in subdivision (a) of Section 99260.2. (99246d, per 2010 Performance Audit)

SCMTD, CTSA, Volunteer Center & RTC Only

25. List the recommendations provided in the last TDA Triennial Performance Audit and your progress toward meeting them.
- Describe the work your agency has undertaken to implement each performance audit recommendation and the steps it will take to fully implement the recommendation.
 - For any recommendations that have not been implemented, explain why the recommendation has not been implemented and describe the work your agency will undertake to implement each performance audit recommendation.
 - Describe any problems encountered in implementing individual recommendations.

SCMTD Only

26. TDA Article 4 Eligibility Compliance – Provide documentation for 50% expenditure limitation (PUC Section 99268.1).
- 50 percent expenditure limitation**
(use if LTF is below 50 percent of operating costs; if LTF is greater than 50% of operating costs, provide farebox recovery ratio)
- Overall operating cost for fiscal year: \$ _____
 - TDA-LTF claim: \$ _____

¹ If feasible, the quarterly TDA reports submitted by Community Bridges for Lift Line as the Consolidated Transportation Services Agency (CTSA) should include on-time performance of the service. Vehicle on-time arrival to pick up a passenger at the scheduled time is an important measure of operational effectiveness and customer service.

- TDA percent of operating cost: %
- Source of information: *(e.g. audited financial statements, budget, etc)*

27. Did the SCMTD operating budget increase over 15% from the prior fiscal year?

If the answer is yes, please provide a statement identifying and substantiating the reason or need for the increase in the transit operating budget in excess of 15% above the preceding year, and identify substantial increases or decreases in the scope of operations or capital provisions for major new service - (transit claimants only, if applicable).

28. Operating statistics/Performance Measures *(attach list of operating statistics that compare current fiscal year to date to last three full fiscal year.; *TDA required performance indicators)*

- Annual passengers
 - Rides/passenger trips provided by type (student, senior, adult, pass holders, etc, or however stat's kept) and amount of TDA \$ used for each type of ride
- Annual service hours
- Passengers per vehicle service hour*
- Annual service miles
- # of fixed-route miles
- Service Area – square miles
- Service Area Population
- Passengers per vehicle service mile*
- Average passengers per weekday
- Total operating costs
 - Paratransit operating costs
 - Fixed route transit operating costs
- Operating cost per vehicle service hour*
- Total operating cost per ride*
- Average Farebox Revenue per passenger (describe what is included)
- Farebox Recovery Ratio (%): $\text{Total Fare Revenue} + \text{Local support revenues} \div \text{total operating costs}$
- # of FTE employees (all employees, not just drivers)
- Vehicle Service hours/Employee*
- # of routes
- Average route length
- Average travel times/rider
- # of bus stops
- # of vehicles in operation
- # of monthly bus passes in circulation
- Max vehicles in service at any time:
- Hours of service:
- Approximate # of unduplicated passengers
- Cost per unit of service plus text about long range plans to make/keep this low
- Funds and percentage spent on administration/overhead/grantee allocation/etc
- Actual financials compared with budget
- Actual number of rides provided compared with goal and text about whether goal was met and why/why not
- Other statistics or performance metrics used

Definitions:

- a) "Operating cost" means all costs in the operating expense object classes exclusive of the costs in the depreciation and amortization expense object class of the uniform system of accounts and records adopted by the Controller pursuant to Section 99243. "Operating cost" excludes all subsidies for commuter rail services operated on railroad lines under the jurisdiction of the Federal Railroad Administration, all direct costs for providing charter services, all vehicles lease costs, and principal and interest payments on capital projects funded with certificates of participation.

- b) *"Operating cost per passenger," means the operating cost divided by the total passengers.*
- c) *"Operating cost per vehicle service hour," means the operating cost divided by the vehicle service hours.*
- d) *"Passengers per vehicle service hour" means the total passengers divided by the vehicle service hours.*
- e) *"Passengers per vehicle service mile" means the total passengers divided by the vehicle service miles.*
- f) *"Total passengers" means the number of boarding passengers, whether revenue producing or not, carried by the public transportation system.*
- g) *"Transit vehicle" means a vehicle, including, but not limited to, one operated on rails or tracks, which is used for public transportation services funded, in whole or in part, under this chapter.*
- h) *"Vehicle service hours" means the total number of hours that each transit vehicle is in revenue service, including layover time.*
- i) *"Vehicle service miles" means the total number of miles that each transit vehicle is in revenue service.*
- j) *"Vehicle service hours per employee" means the vehicle service hours divided by the number of employees employed in connection with the public transportation system, based on the assumption that 2,000 person-hours of work in one year constitute one employee. The count of employees shall also include those individuals employed by the operator, which provide services to the agency of the operator responsible for the operation of the public transportation system even though not employed in that agency.*

Documentation to Include with Your Claim (all TDA Claims):**All Claims**

- A letter of transmittal addressed to the SCCRTC Executive Director that attests to the accuracy of the claim and all its accompanying documentation.
- Statement from the TDA Eligible Claimant indicating its role and responsibilities.

Article 8 Bicycle/Pedestrian Claims

- Evidence of environmental review for capital projects

Article 8 Bicycle/Pedestrian Claims sponsored by RTC (Bike to Work, HSA)

- A budget including the name (for key personnel), classification, actual hourly rate, and billing rate for labor (later changes must be approved in writing by RTC TDA coordinator in advance of billing period and should not result in a reduction in scope identified in this claim).
- Approved indirect cost ratio in effect, if planning to use TDA for indirect costs. Indirect costs are only eligible if the organization has a current ICAP approved by Caltrans for the period covering when expenditures are incurred.

All Transit and Specialized Transportation Claims (SCMTD, CTSA, and Volunteer Center)

- A copy of the operating and capital budgets for the coming fiscal year
- Description of capital projects, including timeframe over which project will be funded and implemented
- Operating Plan for current and upcoming activities (can be within project/program description)
- TDA Standard Assurances Checklist

Article 4 Transit Claims

- A certification from the California Highway Patrol (completed within the last 13 months) indicating that the operator is in compliance with Section 1808.1 of the Vehicle Code.
- Other Certifications

Local Agency Certification:

This TDA Claim has been prepared in accordance with the SCCRTC's Budget, SCCRTC's Rules and Regulations, and Caltrans TDA Guidebook (<http://www.dot.ca.gov/hq/MassTrans/State-TDA.html>). I certify that the information provided in this form is accurate and correct. I understand that if the required information has not been provided this form may be returned and the funding allocation may be delayed.

PROOF OF EXPENDITURES: Claimant acknowledges it is required to submit all expenditure backup as well as evidence of other funding used for project to RTC, to RTC's satisfaction, before receiving periodic disbursement or disbursement upon project completion.

CERTIFIED FISCAL AUDIT: Claimant certifies that it has submitted a satisfactory, independent fiscal audit, with the required certification statement, to SCCRTC and to the State Controller's Office, pursuant to PUC 99245 and CCR 6664 for the prior fiscal year (project year minus two). Claimant assures that this audit requirement will be completed for the current fiscal year (project year minus one). *This requirement does not apply to new transit operators nor Bike to Work or HSA claims submitted through the SCCRTC.*

Signature Andrea Solano Title: Health Services Manager Date: May 2, 2024

TDA Standard Assurances Checklist (for Transit and Specialized Transportation Services)

Claimant: _____

Fiscal Year: _____

Assurance	Initial
<p>1. STATE CONTROLLER REPORT Claimant certifies that it has submitted a State Controller's report in conformance with the uniform system of accounts and reports, to SCCRTC and to the State Controller, pursuant to PUC 99243, for the prior year (project year minus two). Claimant assures that this report will be completed for the current fiscal year (project year minus one). <i>This requirement does not apply to new transit operators.</i></p>	
<p>2. USE OF FEDERAL FUNDS (Claimants Receiving Federal Funds) Claimant filing a claim for TDA funds for capital intensive projects pursuant to PUC 99268.7 certifies that it has made every effort to obtain federal funding for any project which is funded pursuant to PUC 99268.7.</p>	
<p>3. REVENUE RATIOS FOR COMMUNITY TRANSIT AND CONTRACTED TRANSIT SERVICES (CTSA & Volunteer Center Only) Claimant filing a claim pursuant to PUC 99275.5c and 99405c further certifies that, for the project year, it reasonably anticipates achieving the performance criteria, local match requirements, or fare recovery ratios adopted by the transportation planning agency or county transportation commission.</p>	
<p>4. EXTENSION OF SERVICES (METRO Only) Claimant that received an allocation of LTF funds for an extension of service pursuant to PUC 99268.8 certifies that it will file a report of these services pursuant to CCR 6633.8b within 90 days after the close of the fiscal year in which that allocation was granted.</p>	
<p>5. RETIREMENT SYSTEM (METRO Only) Claimant filing claim pursuant to PUC Section 99260 certifies that (check one):</p>	
<p>a) The current cost of its retirement system is fully funded with respect to the officers and employees of its public transportation system (PUC Section 99271a); or</p>	
<p>b) The operator is implementing a plan approved by the transportation planning agency which will fully fund the retirement system for such officers and employees within 40 years (PUC Section 99271a); or</p>	
<p>c) The operator has a private pension plan which sets aside and invests on a current basis funds sufficient to provide for the payment of future pension benefits and which is fully compliant with the requirements stated in PUC Sections 99272 and 99273.</p>	
<p>6. REDUCED FARES FOR ELDERLY AND HANDICAPPED (METRO Only) A claimant filing a claim pursuant to PUC 99260 which offers reduced fares to senior citizens and disabled persons certifies that it is in compliance with PUC 99155.</p>	
<p>7. DRIVERS PULL NOTICE PARTICIPATION (METRO & CTSA Only) A claimant filing a claim for public transit assistance must include a certification completed within the prior 13 months by the California Highway Patrol indicating the operator has participated in a "pull notice system" to examine driver's records.</p>	
<p>8. STAFFING ON VEHICLES (METRO & CTSA Only) Claimant certifies that it is in compliance with PUC Section 99264 that it does not routinely staff, with two or more persons, a vehicle for public transportation purposes designed to be operated by one person.</p>	
<p>9. PART-TIME EMPLOYEES (STAFF ONLY) (STA Claimants Only) Claimant certifies that it is not precluded, by any contract, from employing part-time drivers or contracting with common carriers of persons operating under a franchise or license.</p>	

<p>10. INCREASE IN OPERATOR'S COST PER HOUR (STA Claimants Only)</p> <p>Claimant filing a claim for operating assistance from STA funds must include a supplemental schedule which identifies either: A - 1) the most recent audited cost per revenue vehicle hour (year 1) and the cost per revenue hour for the year prior to the most recent audit year (year 2) and 2) the Consumer Price Index for the year prior to the most recent audit year (year 2); or B - 1) the most recent audited cost per revenue vehicle hour (year 1) and the cost per revenue hour for the three years prior to the most recent audit year and 2) the Consumer Price Index for the three years prior to the most recent audit year. The supplemental schedule information will be used to determine eligibility pursuant to PUC 99314.6.</p>	
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(Legal Name of Applicant/Claimant)

(Authorizing Signature of CEO/CFO)

(Name and Title)

COMMUNITY TRAFFIC SAFETY COALITION

of SANTA CRUZ COUNTY



www.sctrafficsafety.org ♦ www.facebook.com/sctrafficsafety ♦ CTSC@santacruzcounty.us ♦ (831) 454-7551

CTSC Vision Zero Work Plan

Fiscal Years 2024-2026

CTSC Vision and Mission

The Community Traffic Safety Coalition (CTSC) of Santa Cruz County envisions safe, accessible, and equitable transportation for all. The mission of the CTSC is to prevent traffic-related injuries and fatalities for all road users, with a focus on people bicycling and walking. The vision and mission of CTSC align with Vision Zero. Vision Zero is an international policy that aims to eliminate all traffic fatalities and severe injuries while increasing safe, healthy, and equitable mobility for all.

To help achieve our vision and mission, the CTSC supported the cities of Watsonville, Santa Cruz, and Scotts Valley, along with unincorporated Santa Cruz County, in passing Vision Zero policies to eliminate traffic-related fatalities and severe injuries by 2030. The CTSC has adopted the Safe System Approach to help jurisdictions reach this goal more effectively. Many countries have adopted this approach to achieve Vision Zero, including the U.S. Department of Transportation (see appendix A for more information on the Safe System Approach).

Vision Zero Needs Statement

The serious traffic safety statistics in Santa Cruz County led the CTSC to Vision Zero. From our data analysis and community engagement, we know that traffic violence has taken a disproportionate toll on Santa Cruz County bicyclists and pedestrians. As we move to increase active transportation, safety for those who choose to move is critical.

According to the 2021 California Office of Traffic Safety (OTS) crash rankings, Santa Cruz County ranked in the top 10 for 7 different crash categories compared to 58 similarly sized California counties. For the bicycle categories, the county ranked 2nd for the overall number of bicyclist injuries/fatalities and 6th for bicyclist injuries/fatalities for people under the age of 15. For pedestrian involved collisions, the county ranked 5th for overall pedestrian injuries/fatalities, 7th for pedestrian injuries/fatalities for those under the age of 15, and 10th for pedestrian injuries/fatalities for those ages 65 and older. Additionally, Santa Cruz County ranked 10th for injuries/fatalities among motorcyclists, and 7th for injuries/fatalities among vehicle drivers under the age of 21 that had been drinking ([CA OTS rankings](#)).

In comparison to 105 California cities in 2021, the City of Santa Cruz (in the north part of the county) ranked 3rd for the number of bicyclist injuries/fatalities. The City of Watsonville (in the south part of the county) ranked 2nd for the overall number of pedestrian injuries/fatalities and 7th for the number of pedestrian injuries/fatalities for people under the age of 15. In comparison to 76 similarly sized cities, the City of Capitola (near the middle of the county) ranked 1st for the number of pedestrian injuries/fatalities for those ages 65 and older.

The [UC Berkeley SafeTREC's Transportation Injury Mapping System](#) (TIMS) shows the number of people killed or seriously injured in Santa Cruz County in the 3-year period from 2020 to 2022 increased slightly to 158.3 people on average as compared to 155.3 people on average from 2017 to 2019. Statewide trends for the same 3-year periods (2020-2022 compared to 2017-2019) also show an increasing trend for those killed or seriously injured in traffic related collisions from 16,890 to 18,573, respectively.

In review of local media accounts in the six-month period between July and December 2023, CTSC staff found and documented a total of 19 media reports on traffic collisions involving serious injuries and/or fatalities throughout the county, almost all involving a motor vehicle. Ten of those crashes resulted in fatalities, primarily to the driver and/or passengers, but two pedestrians and one motorcyclist were also among the casualties. The media accounts also reported 12 crashes that resulted in serious injuries in that same six-month period and of those, 4 victims were pedestrians.

Centering Equity

At its core, Vision Zero emphasizes that all people have a right to move about their communities safely; however, it is impossible to meet that goal without acknowledging and addressing racial and socioeconomic disparities in the transportation system. We know that the impact of crashes is not felt equally across all communities. A study done by the CTSC in 2017 found that more than half of Santa Cruz County's fatal and life changing injury crashes occur on only 6% of our streets with more than half of these dangerous streets located in low-income neighborhoods (sctrfficsafety.org/visionzero).

Throughout the nation, Vision Zero's data-driven analysis reveals a concentration of traffic safety issues that suggest racialized patterns of disinvestment and neglect. Between 2015 and 2019, the Governor's Highway Safety Association found that the rate of traffic deaths per 100,000 was 146 for American Indians/Alaskan Natives and 69 for African Americans compared to 58 for the total United States population ("[An Analysis of Traffic Fatalities by Race and Ethnicity](#)"). A study done by Dangerous by Design found that between 2016-2020, people of color, particularly Native and Black Americans, were more likely to die while walking than any other race or ethnic group ([Dangerous by Design 2022](#)).

There is tremendous income disparity in Santa Cruz County. According to the 2018-2022 U.S. Census, 12.5% of Santa Cruz County residents were living in poverty while the median household income was \$104,409 (census.gov/quickfacts). Santa Cruz County also has high rates of homelessness. The 2022-2023 Grand Jury Report stated that Santa Cruz County "has more homeless people per capita than anywhere else in California; some 2,300 of our residents are without housing" ([Grand Jury Report 2022-2023](#)). Because unhoused individuals often live in dangerous locations, most notably along high-speed roadways, they also shoulder a disproportionate share of traffic-related injuries and fatalities ([Casualties of the Streets, Austin American Stateman, 2015](#)).

The CTSC will focus Vision Zero efforts on our communities that are disproportionately impacted by traffic violence. We will utilize newly developed equity data tools, such as the [USDOT Equitable Transportation Community \(ETC\) Explorer](#) and the [Caltrans Transportation Equity Index \(EQI\)](#), to gain greater insight into the impacts of inequity on transportation in our county. Our coalition is

now in its eighth year of Vision Zero work, and this plan will continue that work with an emphasis on equity into 2026.

Vision Zero Work Plan Objectives and Activities for Fiscal Years 2024-2026

GOAL: Promote and support Vision Zero policies, task forces, and action plans in all jurisdictions throughout the county utilizing the Safe System Approach.

Currently, 4 out of 5 jurisdictions within Santa Cruz County have adopted Vision Zero. The City of Watsonville passed a Vision Zero policy in 2018, formed the Watsonville Vision Zero Task Force in 2020, and developed their first Vision Zero Action Plan in 2021. The City of Santa Cruz adopted Vision Zero in 2019. Unincorporated Santa Cruz County (“the County”) and the City of Scotts Valley passed resolutions in August 2022, and the County received federal Safe Streets & Roads for All (SS4A) funding in 2023 to develop new Vision Zero Action Plans for both jurisdictions. Watsonville is also included in the SS4A grant to update their Action Plan. The City of Capitola is interested in adopting a Vision Zero resolution as well.

The CTSC will continue to promote Vision Zero adoption and implementation within jurisdictions, with a focus on jurisdictions that have yet to fully adopt this approach. The CTSC plays an advocacy role in supporting the jurisdictions in implementing Vision Zero, as well as developing and maintaining collaborative relationships for other grant funded traffic safety programs that support Vision Zero. Unlike each of the county’s jurisdictions, the CTSC can neither create nor implement Vision Zero policies, task forces, or action plans (see Appendix B for more information on the CTSC’s roles and responsibilities).

The CTSC will maintain and enhance countywide Vision Zero collaboration and support across jurisdictions through the below objectives, which align with the 5 elements of the Safe System Approach: Safer People, Safer Roads, Safer Vehicles, Safer Speeds and Post-Crash Care.

Primary Objectives

Safer People: Encourage safe, responsible behavior by road users and create conditions that prioritize their ability to reach their destination unharmed.

- Continue the Child Passenger Safety (CPS) program to educate low-income parents and caregivers on properly securing young passengers in their vehicles and distribute car seats through CPS technicians when grant funding is available.
- Continue offering quarterly Bicycle Traffic School classes taught by CTSC staff’s League Cycling Instructors (LCI) to provide a diversion program for bicycle traffic violators and educate interested members of the public on bicycle safety.
- Continue the Ride n’ Stride program to provide safe walking and biking presentations in English and Spanish to elementary schools and parent/caregiver groups throughout the county, with an emphasis on lower-income school districts.
- Coordinate the distribution of properly fitted bicycle helmets and reflective items at schools, community events, and through established helmet fit sites throughout the county,

with a focus on communities lacking resources, such as unhoused persons and lower-income individuals and families.

- Maintain the [CTSC web page](#) to promote our traffic safety programs and Vision Zero efforts.
- Participate in the regional Street Smarts campaign to bring awareness and education about road safety issues to the public.
- Develop educational materials and meet with PIOs and the media to promote the use of the words “crash” and “collision” over ~~accident~~, to shift the public perception that these events are unavoidable to the reality that they are unacceptable and preventable.
- Provide educational materials about shared- and micro-mobility programs and options to the community.
- Collaborate with the County Substance Use Disorders Services (SUDS) programs on DUI/impaired driving prevention.
- Share timely traffic safety news, events, and PSAs on the [CTSC Facebook page](#) to generate greater awareness and understanding around traffic safety.
- Promote the [CTSC YouTube channel](#) that includes video playlists for bike safety, distracted driving, and child passenger safety resources.
- Offer educational materials in English, Spanish and indigenous languages spoken within the community (e.g. Mixteco, Triqui, and Zapoteco) when possible.
- Host events for elected officials and relevant government staff to experience traveling through the county using active modes of transportation.
- Develop questions for candidates running for office regarding safe and active transportation.

Safer Roads: Design roadway environments to mitigate human mistakes and reduce the chances of severe injury and death to facilitate safe travel by the most vulnerable road users (e.g. pedestrians and cyclists). The role of the CTSC is to support and advocate for local jurisdictions to design and build roadway improvements that increase safety for all road users.

- Assist in collecting all relevant crash and safety data (quantitative and anecdotal) when evaluating problem areas and traffic situations.
- Include community members and community feedback when jurisdictions are designing traffic safety systems.
- Incorporate systems-level changes that allow for consideration of project impacts on those using active transportation.
- Provide opportunities for community members and advocates to provide input to decision makers during planning stages of infrastructure projects.
- Advocate for planning and engineering efforts that incorporate a Safe Systems Approach, such as reducing speeds by narrowing travel lanes.
- Promote protected or separated bicycle and pedestrian facilities.
- Conduct or contribute to a crash data analysis focused on arterials for each jurisdiction.

- Encourage funding and land use planning that increases opportunities for more active and sustainable forms of transportation.
- Advocate for the Dutch model of roundabouts in place of signalized intersections to improve traffic flow and safety.
- Advocate for the implementation of traffic calming infrastructure (e.g speed bumps, raised crosswalks, bulbouts, street trees, and chicanes) to increase road safety.
- Advocate for Pedestrian Hybrid Beacons to increase pedestrian safety.
- Advocate for utilizing pop-up infrastructure demonstration projects prior to design and construction of permanent road improvements.
- Complete bicycle and pedestrian safety audits to proactively identify dangerous road locations that can inform jurisdictions of high priority areas for road safety improvements.
- Advocate for more visible roads at night through improved lighting and striping.

Safer Vehicles: Expand the availability of vehicle systems and features that help to prevent crashes and minimize the impact of crashes on both occupants and non-occupants.

- Provide input on local, state, or federal policies and designs that make vehicles safer, such as collision avoidance systems and connected vehicle technology.
- Keep informed about the latest car seat and vehicle restraint system safety technology and recall information.
- Advocate for appropriate safety measures, such as installing lateral protective devices (LPDs), also known as side guards, for local jurisdictions and private fleets with large commercial vehicles.
- Continue providing free car seats and car seat inspections to lower-income families through the CPS program to help ensure greater vehicle safety for young occupants.
- Advocate for improved safety features on large vehicles with limited visibility in the front of the vehicle.

Safer Speeds: Promote safer speeds in all roadway environments through a combination of roadway design, speed-limit setting, education, and enforcement.

- Continue the Trash Can Sticker traffic calming program to slow traffic on residential streets in the City of Santa Cruz and explore expanding the program to residents in other cities and unincorporated Santa Cruz County.
- Continue the PACE Car Sticker traffic calming program to interested residents in all local jurisdictions to slow traffic on residential streets.
- Implement creative projects to slow down traffic and reduce the potential for crashes to cause serious injuries and fatalities.

- Engage with the local government to address traffic speed issues that community members experience.
- Support projects that slow vehicle speeds and protect cyclists and pedestrians.
- Work with jurisdictions to acquire funding to implement temporary projects that slow vehicle speeds.
- Find research reports on effective measures to slow down drivers and share with local jurisdictions.
- Advocate for installing cameras at busy intersections to capture red-light running and speeding, especially at school zones and high-crash locations.

Post-Crash Care: Enhance the survivability of crashes through expedient access to emergency medical care. Enhance trauma support to crash victims and generate greater awareness of crashes and the impact they have on communities.

- Post online acknowledgements and response to lives lost and those severely injured.
- Maintain a current local database of serious injury and fatality crashes reported by the media and community members.
- Share quarterly crash reports with elected officials to highlight the magnitude of the traffic safety problem in Santa Cruz County.
- Involve multiple stakeholders, such as media and road safety advocates, to review factors that contribute to local serious injury and fatal crashes.
- Communicate with PIOs and the media to change the narrative around crashes to look past individual behaviors, avoid victim blaming, and include other collision factors, such as road design.
- Assist in identifying the built environment factors that impact crash dynamics and increase understanding that the designers of those systems hold responsibility as well.
- Work with law enforcement agencies to share local crash data and report on traffic citation trends.
- Assist jurisdictions in developing a plan to respond to fatal and severe injury crashes.
- Participate in the World Day of Remembrance for Road Traffic Victims or other annual memorial events.
- Develop and explore resources to support families who have been impacted by traffic violence, including resources from Families for Safest Streets <https://www.familiesforsafeststreets.org/>
- Reach out to crash survivors and individuals who have lost loved ones to hear their stories and engage them in generating greater awareness to humanize these traumatic experiences.

Appendix A

The Safe System Approach

The Safe System Approach incorporates the following 6 principles:

1. **Death and Serious Injuries are Unacceptable.** A Safe System Approach prioritizes the elimination of crashes that result in death and serious injuries.
2. **Humans Make Mistakes.** People will inevitably make mistakes and make decisions that can lead or contribute to crashes, but the transportation system can be designed and operated to accommodate certain types and levels of human mistakes in order to avoid death and serious injuries when a crash occurs.
3. **Humans are Vulnerable.** Human bodies have physical limits for tolerating crash forces before death or serious injury occurs; therefore, it is critical to design and operate a transportation system that is human-centric and accommodates those physical human vulnerabilities.
4. **Responsibility is Shared.** All stakeholders—including government at all levels, industry, non-profit/advocacy, researchers, and the general public—are vital to preventing fatalities and serious injuries on our roadways.
5. **Safety is Proactive.** Proactive tools should be used to identify and address safety issues in the transportation system, rather than waiting for crashes to occur and reacting afterwards.
6. **Redundancy is Crucial.** Reducing risks requires that all parts of the transportation system be strengthened, so that if one part fails, the other parts still protect people.

Unlike prior approaches that prioritize human behavior and place most of the blame on the individuals involved in a crash, the Safe System Approach works by building and reinforcing multiple layers of protection to prevent crashes from happening and minimizing harm to individuals when crashes occur. This holistic approach incorporates the following 5 objectives to achieve zero traffic deaths and serious injuries:

Safer People: Encourage safe, responsible behavior by road users and create conditions that prioritize their ability to reach their destination unharmed.

Safer Roads: Design roadway environments to mitigate human mistakes and reduce the chances of severe injury and death to facilitate safe travel by the most vulnerable road users.

Safer Vehicles: Expand the availability of vehicle systems and features that help to prevent crashes and minimize the impact of crashes on both occupants and non-occupants.

Safer Speeds: Promote safer speeds in all roadway environments through a combination of roadway design, speed-limit setting, education, and enforcement.

Post-Crash Care: Enhance the survivability of crashes through expedient access to emergency medical care. Enhance trauma support to crash victims and generate greater awareness of crashes and the impact they have on communities.



<https://www.transportation.gov/NRSS/SafeSystem>

Appendix B

CTSC Roles and Responsibilities

The coalition staff are employed by the County of Santa Cruz Health Services Agency (HSA) in the Public Health Division and are responsible for assisting the coalition in managing its operations, including coalition meetings, member communication, and community engagement, as well as work plan development, implementation, and evaluation. The coalition members and partner agencies actively participate in meetings and play an advisory role in fiscal management and strategic planning. Members and partner agencies take on specific work plan tasks as appropriate. Two coalition leaders (Co-Chairs) are elected by coalition members for two-year terms and are responsible for facilitating coalition meetings, providing expertise and guidance to coalition staff, and signing coalition letters.

CTSC will provide support, technical assistance, and resources to jurisdictions and the community to implement Vision Zero, as well as develop and maintain collaborative relationships for other grant funded traffic safety programs that support Vision Zero. The Coalition and staff are also committed to providing traffic safety programming that the community has relied on for many years, such as the Ride n' Stride education program, the Bicycle Traffic School diversion program, Bicycle Helmet Fit and Distribution Sites, participation in Bike/Walk to School and other community outreach events, Pace Car and Trash Can Sticker traffic calming programs, maintenance of the CTSC website at www.sctrafficsafety.org and Facebook page, and traffic related injury and fatality surveillance.

**Community Traffic Safety Coalition
Vision Zero Budget, TDA FY 2024-25**

Line Item	TDA Budget	HSA Match	Total Project Costs
Personnel (Salary + Benefits)			
Health Educator(s) , 1.0 FTE	75,000	56,500	131,500
Health Program Specialist(s), 1.0 FTE	75,000	58,500	133,500
Program Manager/Support Staff		89,000	89,000
Subtotal Personnel	150,000	204,000	354,000
Travel/Mileage	1,000		1,000
Direct Costs			
Project Implementation	5,000		5,000
Totals	\$156,000	\$204,000	\$360,000

CTSC's Vision Zero programs include:

- Ride n' Stride
- Child Passenger Safety
- Bicycle Traffic School
- Helmet Fit & Distribution program
- Traffic Calming program
- Website, FB Page, YouTube channel
- Match for ATP, OTS, SS4A, other grants

**BIANNUAL PROGRESS REPORT
TRANSPORTATION DEVELOPMENT ACT FUNDS**

**Fiscal Year 23-24 First BIENNIAL PERIOD
July 1, 2023 – December 31, 2023**

Project Title: Community Traffic Safety Coalition
Agency: Santa Cruz County Health Services Agency
Project Contact: Kelly Curlett, 831-454-5277, kelly.curlett@santacruzcountyca.gov

Vision Zero Work Plan Activities Progress

Primary work plan objectives:

1. Continue to assist the City of Watsonville in Vision Zero Action Plan implementation.
2. Assist the City of Santa Cruz in developing a Vision Zero Task Force and Action Plan.
3. Promote Vision Zero adoption and implementation in all other jurisdictions.
4. Develop and maintain countywide Vision Zero collaboration and support.

Progress on activities for each objective:

Currently, 4 out of 5 jurisdictions within the county have adopted Vision Zero. The City of Watsonville passed a Vision Zero policy in 2018, formed the Watsonville Vision Zero Task Force in 2020, and developed their first Vision Zero Action Plan in 2021. The City of Santa Cruz adopted Vision Zero in 2019. The County and City of Scotts Valley passed resolutions in August 2022, and the County received federal Safe Streets & Roads for All (SS4A) funding in 2023 to develop new Vision Zero Action Plans for both jurisdictions. Watsonville is also included in the SS4A grant to update their Action Plan. The City of Capitola and UCSC are also interested in adopting Vision Zero resolutions.

1) Continue to assist City of Watsonville in Vision Zero Action Plan implementation.

- Presented on the Safe System Approach at the July 5th Watsonville Vision Zero Taskforce (WVZTF) meeting. The presentation reviewed the six principles of the Safe System Approach, the most recent crash data for Watsonville, and equitable approaches towards traffic safety.
- Discussed plans for collaborating at the World Day of Remembrance for Traffic Victims event on November 19th at both the September 5th and November 7th WVZTF meetings.

2) Assist the City of Santa Cruz in developing a Vision Zero Task Force and Action Plan.

- Met with community advocates from the City of Santa Cruz to plan how to move forward with developing a Vision Zero Task Force and Action Plan within the City.

- Held a meeting with the City of Santa Cruz Public Works Director, Transportation Manager, Public Works staff, and the City Manager to discuss Vision Zero. The discussion reviewed how to move forward with Vision Zero and how CTSC staff and community advocates can collaborate with City staff to support road safety initiatives.
- Conducted outreach to City staff to gauge their interest in collaborating on a joint application for the federal SS4A grant application. The City opted to apply separately.

3) Promote Vision Zero adoption and implementation in all other jurisdictions.

- CTSC staff reached out to community partners to establish collaborative opportunities throughout the biannual period as follows:
 - Month of September—Held meetings with the Watsonville Senior Center to discuss holding focus groups with seniors to identify barriers to active and public transportation.
 - December 11th—Contacted the following community partners: UCSC Student Health Services and UCSC law enforcement, City of Santa Cruz Public Works, Santa Cruz Police Department, Santa Cruz County Regional Transportation Commission (SCRTC), Ecology Action, and the local e-bike share program (BCycle), to establish a subcommittee to address rising e-bike injuries in the county.
 - December 27th—Contacted London Nelson Community Center to discuss collaborative walks and pedestrian safety presentations with older adults.
 - December 28th—Contacted the City of Santa Cruz Police Department to schedule a time to share information and resources on the County’s Bicycle Traffic School and Child Passenger Safety programs with traffic enforcement team.

4) Develop and maintain countywide Vision Zero collaboration and support.

- Discussed reinstating an Annual State of Biking and Walking Report, as well as bicycle and pedestrian legislative updates, at the August 1st CTSC meeting.
- Collaborated with coalition members to develop the Fiscal Year 2024-2026 Vision Zero Work Plan that details how the coalition will implement its Safe System Approach objectives at both the October 2nd and December 5th CTSC meetings.

This objective is divided into categories aligned with the five Safe Systems elements, as follows:

Safer People:

- Developed and shared 9 social media posts to the CTSC Facebook page for National Pedestrian Safety Month during October. Posts included information on the impact of vehicle speed to pedestrian safety, Walk & Roll to School Day, the proposed local Coastal Rail Trail, newly activated Pedestrian Hybrid Beacons, Ride n’ Stride safety classes, and Halloween safety. The posts reached 1,492 individuals, including 9 shares, 45 likes and reactions, and 191 plays for an original video.
- Observed a Ride n’ Stride presentation to better understand the implementation of this pedestrian and bike safety program for school-aged children on October 26th.
- Reached a total of 649 individuals through community events and presentations and distributed 451 reflective items during the fiscal period. Reflective arm bands were provided to adults and reflective slap bracelets were provided to children.

- Ordered 185 helmets for distribution at community-based helmet fitting sites, as well as 100 bike light sets for distribution to community-based organizations serving unhoused residents.
- Conducted bicycle helmet usage surveys at four locations throughout the county (2 in Watsonville, 1 in Santa Cruz, and 1 in Live Oak) from November 27th to December 4th. The 40 cyclists observed at the two Watsonville sites had a helmet use rate of about 13%, while approximately 62% of the 165 cyclists observed in the Live Oak/Santa Cruz area were wearing helmets. The overall helmet use rate was 37%.
- Created an informational flyer “Tips for Pedestrians and Cyclists to Increase Visibility and Safety” to share on the CTSC Facebook page and distribute at community events.

Safer Roads:

- Met with City of Fremont staff on July 28th to discuss how Fremont implements cost-effective Vision Zero safety improvements on their roads. Some methods include implementing updates in conjunction with the pavement maintenance program. As pavement maintenance work occurred, improvements such as high visibility crosswalks and road diets were implemented to prioritize safety.
- Participated in the October 3rd RTC Bicycle Advisory Committee meeting and learned from Ecology Action about a recent visit by the Dutch Cycling Embassy. The Embassy shared best practices for bicycle infrastructure, such as implementing roundabouts in place of four-way stop intersections and colored asphalt based on mode of travel (red asphalt for car zones and green asphalt for bicycle zones).
- Participated in the December 7th Bicycle Advisory Committee meeting which included a discussion around the Resource Conservation District of Santa Cruz County’s work to develop climate change resilience plans for a few areas of Highway 1.

Safer Vehicles:

- Monitored legislation at the national level on vehicle safety standards and crash avoidance technology.
- Reviewed list of recalls for car seats and restraint systems on vehicles as part of the Child Passenger Safety (CPS) program each time our CPS technician meets with a family to inspect or install a car seat or booster seat.

Safer Speeds:

- Coalition members discussed safety concerns regarding e-bikes, especially teens riding at unsafe speeds, at the October 2nd CTSC meeting. The Coalition is seeking to implement an e-bike safety subcommittee to address this growing concern.
- Ordered 350 traffic calming trash can stickers to continue to provide to community members throughout the City of Santa Cruz.

Post-Crash Care:

- Connected with individuals from Walk San Francisco in August to discuss how they approach post-crash care within their jurisdiction. CTSC staff learned that they have a

post-crash care guide with local resources, including steps victims and their families can take after being involved in a crash. CTSC staff reviewed the documents and will begin compiling local resources available in our county.

- Collaborated with the WVZTF on their World Day of Remembrance Walk on November 19th to honor those who have been killed or seriously injured due to traffic violence in Watsonville. This collaboration allows the CTSC and City Public Works staff to consider improvements to post-crash care within the City of Watsonville.
- Collected and recorded information from media sources on fatal and serious crashes throughout the county and shared these at each CTSC meeting.

CTSC Media Coverage

Santa Cruz Sentinel – October 22, 2023

Pedestrian beacons activated on Mission Street in Santa Cruz

This article announces the activation of two pedestrian hybrid beacons along one of the busiest corridors in the City of Santa Cruz. The installation of the beacons was largely due to advocacy efforts of members of the CTSC.

Link: <https://www.santacruzsentinel.com/2023/10/22/pedestrian-beacons-activated-on-mission-street-in-santa-cruz/?fbclid=IwAR00xl7Y6AiBEiqOH5KIKY9FrpE-KNnGEO5H1eNS3xH3BzctbP3APWJI24>

Santa Cruz Local – October 11, 2023

Downtown Watsonville plan adopted to add housing, shops, walkability

This article announces the adoption of the Downtown Watsonville Specific Plan that involved advocacy efforts by the WVZTF. The plan includes improvements to sidewalks, crosswalks, bike lanes, and bus shelters to encourage alternatives to driving, in addition to traffic flow changes on some streets to improve connectivity and make streets safer for walkers.

Link: <https://santacruzlocal.org/2023/10/11/downtown-watsonville-plan-adopted-to-add-housing-shops-walkability/>

CTSC Letters of Support

- 1) **July 10, 2023** – Sent a letter to the Secretary of the United States Department of Transportation in support of the City of Santa Cruz’s application for the Safe Streets and Roads for All (SS4A) program to complete an Active Transportation Plan through a Vision Zero lens for the City of Santa Cruz.
- 2) **December 18, 2023** – Sent a letter to the California State Coastal Conservancy in support of the Santa Cruz County Regional Transportation Commission’s Monterey Bay Sanctuary Trail (MBSST) Segment 5/North Coast Trail grant application. The letter addressed the

CTSC's support of expanding the transportation network and increasing access along the California coast, as well as enhancing safety for bicyclists and pedestrians.

Webinars, Conferences, and Trainings Attended

California Traffic Safety Summit – November 7th and 8th

Hosted by the California Office of Traffic Safety (OTS) and AAA, this two-day conference at the Hyatt Regency in Orange County brought together highway safety, public health, law enforcement, and business leaders from across the state to address the ongoing roadway crisis. The summit theme was “Responding to the Crisis Together: Prioritizing Safety and Achieving Equitable Outcomes.” Presenters delivered data-driven, evidenced-based strategies focused on vulnerable road users, impaired driving, equity in transportation safety, and other traffic safety priorities. General sessions focused on the pedestrian safety crisis and impaired driving problem at the local, state, and national level. CTSC staff participated in workshops focused on the Safe System Approach, equity in traffic enforcement, traffic safety culture, child occupant protection, and how to reach and support underserved communities.

Toolkit for Safe Speed Limit Setting: New Flexibility under California State Law – January 18th

Hosted by the Active Transportation Resource Center (ATRC) and in collaboration with Caltrans, UC Berkeley's SafeTREC, and Rock Miller, this webinar discussed the relationship between speed and safety, current allowances for speed limit reductions under California state law, and tips to help jurisdictions move forward with setting safer speed limits. The webinar discussed the two recently passed state laws (AB 43 and AB 1938) that allow local jurisdictions to lower speed limits on locally controlled streets, including setting speed limits to 20 mph in business activity districts and allowing speed limits to be reduced below the 85th percentile in areas with a high volume of pedestrians and/or bicyclists.

Ongoing CTSC Programs

Bicycle Traffic School (BTS) – BTS two-hour classes are now offered quarterly and are taught by CTSC staff's League Cycling Instructors (LCI), which is a certification from the League of American Bicyclists (LAB). The two-hour classes continue to be taught virtually after transitioning to this format during the pandemic. CTSC staff provides information about this diversion program to local law enforcement agencies regularly. In addition, the class is offered free to the public for those who want to feel safer and more confident riding on busy local streets. CTSC staff held one class on Thursday, September 21st with one court referred attendees and five members of the public. Another class was held on Thursday, November 30th for three court referred attendees and eight non-ticketed community members.

Traffic Calming Programs - In an effort to slow traffic on residential streets, CTSC offers both a Trash Can Sticker and PACE Car stickers for community members to use when speeding is an issue in their neighborhood. The Trash Can Sticker is a sticker developed by CTSC that says ‘Please Drive

Slowly' to be placed on curbside waste collection bins. This traffic calming program is currently operating in the City of Santa Cruz only. The PACE Car program also aims to reduce speeds in neighborhoods and has been ongoing for many years. Pace car community members sign a pledge to drive within the speed limit, stop for pedestrians, drive courteously, and display a Pace Car Sticker on their vehicles. The more Pace car drivers in a neighborhood, the more effectively the program works to slow traffic. Anyone who is interested in requesting a Trash Can or Pace Car sticker may go to the Order/Comment Form of the CTSC website at www.sctrafficsafety.org

Child Passenger Safety (CPS) Program – CTSC staff also coordinate the county's CPS program that consists of community education and outreach, technician training and support, and car seat installation and checkup events. Weekly support meetings for CPS technicians as well as quarterly stakeholder meetings are held to coordinate events, share resources, and discuss how best to serve low-income families in need of car seat inspections and education. Additional grant funding is secured annually for this program to cover staff time and to purchase car seats.

CTSC Website, Facebook Page and YouTube Channel – CTSC maintains an active social media presence through its website, Facebook page, and YouTube channel. The Facebook page at www.facebook.com/sctrafficsafety is used to share timely traffic safety related news and events, promote safe traffic behaviors, and air targeted PSAs. The YouTube channel at www.youtube.com/sctrafficsafety includes video playlists for bike safety, distracted driving, and child passenger safety resources. Our website outlines information on CTSC meetings, Vision Zero, BTS, and our other programs, such as Ride n' Stride.

Please find the February 16, 2024 invoice and supporting documentation for TDA funds for the period July – December 2023 attached.

**BIANNUAL PROGRESS REPORT
TRANSPORTATION DEVELOPMENT ACT FUNDS**

**FY 22-23 SECOND Biannual Period
Jan 1, 2023 – June 30, 2023**

Project Title: Community Traffic Safety Coalition

Agency: Santa Cruz County Health Services Agency

Project Contact: Theresia Rogerson 831-454-4312 theresia.rogerson@santacruzcounty.us

Vision Zero Work Plan Activities Progress

Primary work plan objectives:

1. Continue to assist the City of Watsonville in Vision Zero Action Plan implementation.
2. Assist the City of Santa Cruz in developing a Vision Zero Task Force and Action Plan.
3. Promote Vision Zero adoption and implementation in all other jurisdictions.
4. Develop and maintain countywide Vision Zero collaboration and support.

Progress on activities for each objective:

1) Continue to assist City of Watsonville in Vision Zero Action Plan implementation.

- Met with new Public Works Senior Engineer to help orient them to Vision Zero and the Watsonville Vision Zero Task Force.
- Transitioned responsibility of meeting notes and facilitation to City of Watsonville staff.
- Reached out to the national Walk Friendly Community Program staff to discover the application would be released to the public in late 2023. CTSC staff continued to coordinate a subcommittee to compile preliminary answers for the application. Staff met monthly beginning February 2023.
- Participated in the first meeting on April 12th of the City of Watsonville’s Technical Advisory Committee for the General Plan Update.
- Worked with Ecology Action to successfully apply for an Active Transportation Program Cycle 6 award. The 4-year non-infrastructure project will be focused on 12 Watsonville school communities with hopes of work beginning in Fall 2023. CTSC staff will assist with community engagement programming with seniors as well as creation of traffic gardens and pop-up temporary projects.

2) Assist the City of Santa Cruz in developing a Vision Zero Task Force and Action Plan.

- Met with community advocates to debrief on a meeting held with City of Santa Cruz Public Works and City Manager’s staff on Vision Zero, to strategize on how to move forward with Vision Zero activities within the City of Santa Cruz.
- Met with the new Transportation Manager for the City of Santa Cruz on January 30th to discuss the importance of a standalone Vision Zero Action Plan.

- Invited the Transportation Planner from City of Santa Cruz to present to the coalition on the revamped countywide Bike Share program.
- Attended the City of Santa Cruz and University of California, Santa Cruz bike share kickoff.
- Created a presentation on the CTSC's Bicycle Traffic School and Child Passenger Safety program for the Santa Cruz Police Department. A conflict arose with the officer's training schedule and the presentation will be rescheduled at a future date.

3) Promote Vision Zero adoption and implementation in all other jurisdictions.

- Prepared and delivered 4 presentations for community partners regarding Vision Zero and coalition work. A list of the presentations are as follows:
 - March 22nd – Presented to the Go for Health (GFH) Collaborative on Vision Zero in the South County area. The presentation included general information on Vision Zero, the history of Vision Zero in Watsonville, and the connections between transportation, traffic safety, and health.
 - April 10th – Presented to RTC's Bicycle Advisory Committee on the TDA funded CTSC Workplan objectives, Vision Zero jurisdiction updates, and CTSC programmatic updates.
 - April 20th – Presented to RTC's Interagency Technical Advisory Committee (ITAC) on best practices for Vision Zero and the Safe System Approach, the Health Services Agency (HSA) Safe & Active Transportation programming, health indicator data sources, and potential non-infrastructure grant opportunities.
 - June 9th – Presented at the South County Triage Meeting of health care providers to update the group on upcoming projects in the South County area, including updating the Watsonville Vision Zero Action Plan through the federal Safe Streets and Roads for All (SS4A) funding, and the successful state Active Transportation Program (ATP) Cycle 6 awards.
 - An additional slide deck was created for the Santa Cruz Police Department (SCPD) with information on the Bicycle Traffic School and Child Passenger Safety programs, but the presentation had to be rescheduled. CTSC staff continue to work with SCPD to find a presentation date during future training.
- Held meetings with community partners to establish collaboration opportunities throughout the upcoming fiscal period. Meeting dates, partner organizations, and activities are listed below:
 - January 30th – Met with staff of the Nueva Vista Community Resource Center to discuss collaborative walks and rides from their center in the Beach Flats neighborhood. This meeting helped staff plan the Summer Fun Ride series and a group walk with their community members to discuss local walking trails and other resources.
 - February 2nd – Met with staff of the Watsonville Nature Center and Ecology Action to discuss future walking and biking events that would occur throughout the County, and more specifically South County. This meeting helped connect CTSC staff with new Ecology Action staff and provided information about the Family Fun Festival at Freedom Elementary, which CTSC staff participated in. Nature Center

staff also provided dates for future walks and bike rides that CTSC staff planned to participate in.

- February 9th and May 18th – Participated in two Santa Cruz County ParkRx Advisory meetings. CTSC staff helped provide insight on the connections between safe and active transportation and local parks. Link: www.parkrxsantacruzcounty.org
- February 24th – Met with the Community Bike Collective (CBC) to discuss collaborative bike rides, helmet distribution opportunities, and restarting the Watsonville Bike Party monthly rides. CTSC staff began planning for helmet distribution and ride assistance at the April Watsonville Bike Party and helmet distribution at CBC’s Watsonville Adventure Camp and Girl’s Adventure Camp.
- March 2nd – Attended the Watsonville Nature Center Exhibit Design Seminar. CTSC staff provided feedback on how they envisioned working with the new center and what collaborative events they may host there in the future. Opportunities included hosting Vision Zero seminars and workshops at the new center since it was located centrally in Watsonville.
- Met with CHP officers regarding their OTS grant award to better understand how we can support them and work together to create safer transportation in the unincorporated County. CTSC staff also requested to be added to the CHP PIO mailing list to receive press releases.
- Met with Monterey County Transportation Agency staff to provide guidance and assistance with their SS4A application.
- Continued communication with the County Community Development & Infrastructure (CDI) regarding the next steps for the County SS4A grant program.

4) Develop and maintain countywide Vision Zero collaboration and support.

CTSC staff utilized TDA funding to purchase items that will improve the effectiveness of programming and meetings. CTSC staff gained the necessary permissions from HSA to purchase two Zoom licenses that will improve the collaborative nature of coalition meetings and make meetings more user friendly for online attendees. To improve the community outreach capability of the coalition, staff purchased an event canopy, a new table, chairs, wagon to carry materials, and tablecloth to utilize at community events. This objective is divided into categories aligned with the five Safe Systems elements, as follows:

Safer People:

- Developed and shared 11 social media posts to the CTSC Facebook page and the Santa Cruz County Public Health page throughout May for Bike Month. Posts included information on how to be safe and predictable when biking, biking events hosted by local organizations, information on the California helmet law and how to properly fit helmets, reasons why drivers may see cyclists taking the lane, and biking etiquette on shared-use trails. The posts have reached 2,604 individuals, including 5 comments, 19 shares, and 126 likes and reactions.
- Observed a Ride n’ Stride classroom presentation and Ecology Action Walk Smart walking field trip on May 18th to better understand the implementation of these pedestrian and bike safety programs for school-aged children.

- Distributed 715 reflective items at 9 events to community members throughout Santa Cruz County. Reflective arm bands were provided for adults, reflective slap bracelets were provided for children, and bike light sets were distributed through the Harm Reduction Coalition in both North and South County to improve safety for unhoused individuals.
- Met with law enforcement officers from the California Highway Patrol, Santa Cruz Police Department, and Watsonville Police Department to discuss bicycle traffic school. CTSC staff distributed bicycle traffic school and child passenger safety information cards to officers to give cyclists and motorists in their jurisdictions.

Safer Roads:

- Connected teachers from Calabasas Elementary to County CDI staff to check-in on the status of pedestrian and cycling infrastructure in their area after hosting their first Walk/Roll to School Day event. The lead teacher voiced her concerns about the families being reluctant to allow students to walk or bike to school due to safety concerns in the surrounding area.
- Provided the Bicycle and Pedestrian Construction Safety Guidelines document at the May 2023 RTC Bicycle Advisory Committee meeting for discussion on how to keep construction zones safe for cyclists and pedestrians. After the meeting, CTSC staff joined a subcommittee to learn more about compliance by jurisdictions throughout the county in maintaining safety standards in construction zones.

Safer Vehicles:

- Led a CTSC subcommittee in researching e-bike and micro-mobility device laws, regulations, and safety practices. The subcommittee researched the topics of education, infrastructure, and enforcement of micro-mobility devices. Further information is shared below:
 - Various educational programs are offered for micro-mobility device users including an Introduction to e-Bikes Course and e-Bike Rebate Course through Ecology Action, County Public Health’s Bike Traffic School, and educational presentations on bicycle and pedestrian safety offered through the Ride n’ Stride and Bike Smart/Walk Smart programs.
 - Infrastructure changes specifically for e-bikes and other micro-mobility devices would be difficult, but overall active transportation infrastructure improvements would be helpful in encouraging safe behaviors.
 - E-bikes and other devices provide a sense of freedom to many groups that should be celebrated. Enforcement should focus on safe behaviors, rather than removing access to them.
- Began developing an informational sheet that includes educational resources, safety information, laws/regulations associated with e-bikes and other micro-mobility devices, and pre-existing local resources to be shared with local bike shops throughout the county.

Safer Speeds:

- Met with local CHP officer to discuss implementation of their OTS grant to conduct bicycle/pedestrian safety enforcement and education.

- Continued to distribute PACE car and trash can traffic calming stickers to individuals and neighborhoods as requested through the sctrafficsafety.org website.
- Provided updates to CTSC members on legislation to pilot speed cameras that is moving through the legislative process.

Post-Crash Care:

- Began researching new tools to pull crash data, such as the California Strategic Highway Safety Plan Crash Data Dashboard. This new site allows data to be visualized easily in graphs and tables utilizing data from the Fatality Analysis Reporting System (FARS) and Statewide Integrated Traffic Records System (SWITRS). Link: <https://shsp.dot.ca.gov/>
- Conducted research on post-fatality protocols in the City of San Francisco to incorporate relevant strategies here. Scheduled a meeting with Walk San Francisco staff to understand strategies and barriers their group faced when developing these protocols. Link: https://www.sfdph.org/dph/files/EHSdocs/PHES/VisionZero/Vision_Zero_Traffic_Fatality_Protocol.pdf
- Gathered more information about the Bay Area Families for Safe Streets branch, which is a group of individuals who have been impacted by traffic violence. Link: <https://walksf.org/families-for-safe-streets/>

CTSC Media Coverage

US Department of Transportation – February 1st, 2023

Biden-Harris Administration Announces Historic \$800 Million for More than 500 Projects to Improve Roads at the Local Level and Tackle National Traffic Fatalities

The article outlines the US Department of Transportation’s awardee list for the inaugural Safe Streets and Roads for All (SS4A) grant program. This competitive grant program provides \$5 billion over 5 years for regional, local, and tribal initiatives to prevent deaths and serious injuries on the nation’s roadways. The County of Santa Cruz CDI department was awarded just under \$688,000 to develop comprehensive road safety action plans in the unincorporated County, the City of Scotts Valley, and to update the Vision Zero Action Plan in the City of Watsonville.

Link: <https://www.transportation.gov/briefing-room/biden-harris-administration-announces-historic-800-million-more-500-projects-improve>

CTSC Letters of Support

- 1) February 21st, 2023 – Sent a letter to the City of Santa Cruz in support of the SS4A application to update their Active Transportation Plan. The letter addressed the CTSC’s support to include Vision Zero language in the plan and a shared vision of accessibility to active transportation for all in the City of Santa Cruz.
- 2) March 6th, 2023 – Sent a letter to the RTC in support of their proposal to prepare a Rural Highways Safety Plan. The letter expressed the CTSC’s support of a comprehensive safety action plan for the rural highways throughout Santa Cruz County.

- 3) March 8th, 2023 – Sent a letter to the City of Watsonville Public Works & Utilities Department in support of their Vision Zero Corridor Study application, which would place an emphasis on work being conducted on high injury corridors to prevent fatal and serious injury crashes.

Webinars, Conferences, and Trainings Attended

Safe Routes to School Plans and Policies – January 24th

Hosted by the Safe Routes Partnership, this webinar focused on adoption of Safe Routes to School plans and policies for long-term sustainability. The session discussed how to incorporate Safe Routes into existing plans and policies instead of adopting standalone plans which could be more burdensome.

The Walk Audit: An Effective Tool for Community Change – February 14th

Hosted by America Walks and the AARP, this webinar discussed utilization of walk audits to engage the public, build awareness of the importance of walkable design, identify specific pedestrian safety issues, and advocate and advance policy with a community-focus. The webinar specifically discussed the AARP walk audit tool and how to use it. CTSC staff plan to use this tool in future walk audits.

Fundamentals of Vision Zero Action Planning: Overview of Key Steps & Strategies – February 23rd

This webinar was the first installment of the Vision Zero Network’s Fundamentals of Vision Zero Action Planning webinar series. The webinar reviewed the six critical elements for communities of all sizes to include when developing a strong Vision Zero Action Plan. The presenters reviewed the Safe Systems Approach, commitments to collaborations, the importance of data and contextualizing disparities, commitments to equity, road design and safe speeds, and utilization of strong metrics.

Safe Streets and Roads for All Grant Agreement Webinar – March 14th

Hosted by the United States Department of Transportation (DOT) Federal Highway Administration (FHWA), this webinar discussed the grant agreement requirements for jurisdictions awarded SS4A funding. CTSC staff attended to assist County CDI staff in understanding what would be required of partner applicants.

Building a Safe System Foundation for your Action Plan – March 23rd

This was the second installment of the Vision Zero Network’s Fundamentals of Vision Zero Action planning webinar series. This webinar did a deep dive into the Safe Systems Approach and how to effectively develop an action plan with this framework.

Equity in Roadway Safety Leadership Forum – April 17th

Hosted by the Federal Highway Association, this panel brought together stakeholders from various federal and state government organizations to discuss the importance of equity and collaboration in roadway safety work. Leadership from the CDC, FHWA, USDOT, and CalTrans

shared their experiences in embedding equity into their work.

Critical Collaborations and Commitments – April 19th

The third installment of the Vision Zero Network’s Fundamentals of Vision Zero Action Planning webinar series covered the critical collaborations important in developing strong action plans. Their organization discussed the importance of developing strong relationships with key stakeholders outside of the transportation realm, including elected officials, public health, community advocates, and many others. They reviewed examples from successful Vision Zero cities throughout the country that have created strong relationships through their taskforces.

The Role of Language in Traffic Safety Culture – April 20th

Hosted by the Road to Zero Coalition, this panel brought together experts from academia and the transportation sector to review how language plays a role in the way we view traffic safety. The panel discussed the history and practice of using the word ‘accident’ when referring to traffic crashes and the impact it has on perceptions of serious injuries and fatalities on our roadways.

Ongoing CTSC Programs

Bicycle Traffic School (BTS) – BTS two-hour classes are now offered quarterly and are taught by CTSC staff’s League Cycling Instructors (LCI), which is a certification from the League of American Bicyclists (LAB). The two-hour classes continue to be taught virtually after transitioning to this format during the pandemic. CTSC staff provides information about this diversion program to local law enforcement agencies regularly. In addition, the class is offered free to the public for those who want to feel safer and more confident riding on busy local streets. CTSC staff held one class on Saturday, February 25th with three court referred attendees and one class on Thursday, May 25th for one court referred attendee and three non-ticketed community members.

Traffic Calming Programs - In an effort to slow traffic on residential streets, CTSC offers both a Trash Can Sticker and PACE Car stickers for community members to use when speeding is an issue in their neighborhood. The Trash Can Sticker is a sticker developed by CTSC that says ‘Please Drive Slowly’ to be placed on curbside waste collection bins. This traffic calming program is currently operating in the City of Santa Cruz only. The PACE Car program also aims to reduce speeds in neighborhoods and has been ongoing for many years. Pace car community members sign a pledge to drive within the speed limit, stop for pedestrians, drive courteously, and display a Pace Car Sticker on their vehicles. The more Pace car drivers in a neighborhood, the more effectively the program works to slow traffic. Anyone who is interested in requesting a Trash Can or Pace Car sticker may go to the Order/Comment Form on the CTSC website at www.sctrafficsafety.org

Child Passenger Safety (CPS) Program – CTSC staff also coordinate the county’s CPS program that consists of community education and outreach, technician training and support, and car seat installation and checkup events. Weekly support meetings for CPS technicians as well as quarterly stakeholder meetings are held to coordinate events, share resources, and discuss how best to serve low-income families in need of car seat inspections and education. Additional grant funding is secured annually for this program to cover staff time and to purchase car seats for low-income families.

CTSC Website, Facebook Page and YouTube Channel – CTSC staff maintains an active social media presence through the website, Facebook page, and YouTube channel. The Facebook page at www.facebook.com/sctrafficsafety is used to share timely traffic safety related news and events, promote safe behaviors, and air targeted PSAs. The YouTube channel at www.youtube.com/sctrafficsafety includes video playlists for bike safety, distracted driving, and child passenger safety resources. Our website at www.sctrafficsafety.org outlines information on CTSC meetings, Vision Zero, BTS, and our other programs, such as Ride n’ Stride and Child Passenger Safety.

Please find the August 2, 2023 invoice and supporting documentation for TDA funds for the period January – June 2023 attached.

BIANNUAL PROGRESS REPORT
TRANSPORTATION DEVELOPMENT ACT FUNDS

FIRST BIANNUAL PERIOD
July 1 – December 31, 2023

Project Title: Ride n’ Stride Bicycle and Pedestrian Education Program

Agency: Santa Cruz County Health Services Agency

Project Contact: Theresia Rogerson, 831-454-4312, theresia.rogerson@santacruzcountyca.gov

Progress on Fiscal Year 2023/24 Objectives and Activities during this biannual period:

- 1. Conduct bicycle and pedestrian safety education sessions for at least 2,000 elementary school and pre-school students in Santa Cruz County school districts, including distribution of supplemental resources, such as activity packets/books.**

During this 1st biannual period from July through December 2023, Ride n’ Stride (RnS) staff continued teaching in-person bicycle and pedestrian safety presentations for TK-5th grade elementary school students. In total, staff conducted 16 combination bicycle and pedestrian safety classroom education sessions for 306 elementary students at 6 elementary schools (Radcliff, Starlight, Landmark, Ann Soldo, Del Mar, and Linscott). Educational materials were distributed to students including activity books, reflective wrist bands, free helmet site locations, and best practices for biking and walking safely. A total of **6** schools, **16** classrooms, and **306** elementary aged students were reached this 1st biannual period.

RnS staff work closely with Ecology Action’s youth education Let’s Modo team to coordinate distribution of bicycle and pedestrian safety education in schools throughout the county at the beginning of each school semester. Our goal is to collaboratively reach as many schools and classrooms as possible and avoid duplication of services. Funding and promotion of programming is targeted first to low-income communities by identifying schools with a high percentage of students receiving Free and Reduced Price Meals. All schools served by RnS this biannual period were located in Watsonville and staff will plan to also serve schools in Live Oak in the next biannual period.

- 2. Conduct at least 4 traffic safety presentations to parents and caregivers through schools, community agencies and neighborhood groups to promote safe bicycling and walking.**

On October 11th, RnS staff presented to parents and youth at Radcliff Elementary’s Afterschool Program reaching 16 individuals (7 adults and 9 children). RnS staff provided a presentation in Spanish on bike and pedestrian safety, including best practices when walking with children and

how to become a pedestrian advocate. On November 28th, RnS staff collaborated with the Watsonville Nature Center to provide a bilingual pedestrian safety presentation to 10 older adults from the Watsonville Senior Center, many of whom serve as caregivers for young children in their families. RnS staff assisted in leading a low stress walk with the participants and provided them with walking maps of Watsonville and traffic safety tips throughout the walk, with an emphasis on tips to use with youth in their families. A total of **2** traffic safety presentations were conducted this 1st biannual period reaching **17** parents/caregivers as well as **9** children.

3. Participate in at least 3 school or community events to provide traffic safety information and promote safe bicycling and walking.

On July 20th RnS staff attended the Nueva Vista Community Resource Center's Summer Fun bike ride, giving a safety presentation to 8 children on helmet safety and safe cycling practices in the Beach Flats neighborhood of Santa Cruz. On July 24th, RnS staff participated in the Summer Bike Camp hosted by the Community Bike Collective in Watsonville. Staff gave a bicycle safety presentation that reached 13 children. On August 2nd, RnS staff participated in National Night Out hosted by the Watsonville Police Department, RnS staff reached 47 individuals with bicycle/pedestrian safety information, including distribution of reflective items to 13 children and 4 adults. On August 7th, RnS staff participated in the Girl's Adventure Camp hosted by the Community Bike Collective in Watsonville conducting a bicycle safety presentation that reached 6 children. On September 27th, RnS staff participated in the Watsonville Cabrillo College Fall Health Festival reaching a total of 32 community members with bike and pedestrian safety education, including fitting 4 helmets, distributing 32 reflective arm bands, as well as other bike and pedestrian safety educational materials. On November 3rd, RnS staff participated in the Radcliff Fall Festival at Radcliff Elementary School in Watsonville. Staff reached 160 community members (110 children and 50 adults) with bilingual bicycle and pedestrian educational materials. RnS staff distributed 110 reflective slap bracelets to children and 50 arm bands to adults. A total of **6** community outreach events were conducted this 1st biannual period reaching **266** community members.

4. Work with the Community Traffic Safety Coalition (CTSC), Helmet Fit Sites, and community partners to coordinate distribution and proper fitting of at least 200 bike helmets to students and other community members.

On July 20th, RnS staff distributed 8 helmets to the Nueva Vista Community Resource Center that were fit by the Community Bike Collective for use in their summer fun ride series. An additional 14 helmets were left with the Nueva Vista Community Resource Center to be distributed by trained staff/volunteers to their community members in need. On July 24th, RnS staff distributed 44 helmets to the Community Bike Collective for their Bike Camp in Watsonville. Of the 44 helmets, RnS staff fit 11 helmets for youth at the camp. The remaining helmets will be distributed to future participants, as well as to community members in need. On August 7th, RnS staff distributed 20 helmets to the Community Bike Collective for their Girl's

Adventure Camp in Watsonville. Of the 20 helmets, RnS staff fit 6 helmets for youth at the camp. On August 15th, RnS staff supplied the Community Bike Collective with 30 helmets for their free bike giveaway (in partnership with the Housing Authority). On August 31st, RnS staff distributed 22 helmets to the Head Start preschool which will be used on site for children riding bikes/scooters. On September 7th, RnS staff distributed 156 helmets to Ecology Action which were then distributed as follows: Bay View Elementary – 60, Landmark Elementary – 60, Go Santa Cruz Bike Repair – 2, Neary Lagoon Apartments – 9, and Mar Vista Elementary – 25. On September 19th, RnS staff distributed an additional 14 helmets to the Head Start preschool which will be used on site for children riding bikes/scooters. Lastly, on September 27th, RnS staff distributed and fit 4 helmets for community members in need at the Watsonville Cabrillo College Fall Health Festival. A total of **312** helmets were distributed this biannual period.

5. Further develop elementary school bilingual curriculum based on grade level, in both virtual and in-person formats, including student and teacher resources and child-to-adult interventions.

RnS staff continue to adapt age specific power point presentations as well as bilingual resources including an educational flyer on how to properly fit a helmet, which will be passed out during presentations and community events. Additionally, RnS staff updated their bilingual promotional outreach flyer to deliver to schools and teachers throughout the county. RnS staff also adapted the power point presentations to a monolingual Spanish format in an effort to meet the needs of English language learners in school. A focus during this biannual period has been on further developing interactive and engaging educational content for TK-1st grade students.

6. Participate in the fall and spring Bike/Walk to School events, bike rodeos, walking field trips, and other bike/pedestrian safety activities, as staff time permits.

On October 12th, RnS staff participated in the fall Bike/Walk to School Day through Walk & Roll to School Day hosted by Ecology Action. RnS staff helped support a total of 375 students at the following elementary schools in Watsonville: Mintie White (66 students) and MacQuiddy (135 students), as well as in the following elementary school in Santa Cruz: Westlake (174 students). Staff assisted with event set up and supply delivery to schools, as well as checking students in and distributing healthy snacks. In total, RnS staff were able to participate in one fall Bike/Walk to School event this 1st biannual period reaching **375** students.

7. Participate in traffic safety meetings, such as the CTSC, Watsonville Vision Zero Task Force, as staffing capacity and other program priorities allow.

RnS staff participated in the Watsonville Vision Zero Task Force (WVZTF) on July 5th. The WVZTF meeting agenda items included reviewing progress on action plan priority projects such as the bike/walk friendly community awards, traffic safety media campaign, pedestrian safety zones,

funding, data analysis, and traffic calming. Additional meeting agenda items included a presentation from County Public Health on the Safe Systems Approach, as well as member and guest announcements/updates. RnS staff participated in the Community Traffic Safety Coalition (CTSC) meeting on August 1st. The CTSC meeting agenda items included discussion around reinstating an Annual State of Biking and Walking Report, bike and pedestrian legislative updates, and other regular agenda items (review and approval of prior minutes, CTSC staff report, review of recent crashes, and member/guest announcements). RnS staff participated in the CTSC meeting on October 3rd. The CTSC meeting agenda items included a discussion on the Vision Zero FY 2024-2026 Work Plan development, as well as an opportunity for community members to share news, voice their concerns on traffic safety issues, and discuss recent traffic crashes. Lastly, RnS staff participated in the CTSC meeting on December 5th. The CTSC meeting agenda items included a CTSC staff report, review of recent crashes, a discussion on the Vision Zero FY 2024-2026 Work Plan, as well as member/guest announcements and updates.

8. Further develop program evaluations for teachers and pre/post-tests for students, in both virtual and in-person formats, and continue reporting bike and pedestrian observational survey results among children and youth if conducted.

The RnS program has continued to focus on education and outreach to reach as many schools and community members as possible throughout this reporting period. Given that all schools have resumed in-person teaching, there has not been a need for a virtual format of program evaluations for teachers. A total of 5 evaluations were received from teachers this biannual period, with all responding that the presentations were extremely effective in the following categories: age appropriate, pedestrian discussion, engagement of students, and quality of visuals. A few anecdotes from teachers' feedback on the RnS presentations: "The pacing was great, and the information was age appropriate." Another highlight: "My students thoroughly enjoyed the presentation, they were engaged and participating. Very effective presentation."

RnS staff also administered pre/post-tests for students in person. A total of 21 tests were collected from students in one elementary school. Overall, the tests showed a 10% improvement in knowledge gain post-presentation versus prior.

Plans for work to be done next TDA biannual period:

The new RnS bilingual Health Program Specialist (HPS) staff who joined the team in March 2023 has been fully trained and is the only staff currently implementing the RnS program. They have also been trained as a Child Passenger Safety (CPS) technician to inspect and install car seats in our countywide CPS program. A job recruitment will begin for another bilingual HPS that will work half time in the Safe & Active Transportation programs, including RnS. While the recruitment is taking place, an extra help (temp) staff will be brought on board.

Future plans are to improve RnS evaluation assessments by offering teachers additional resources, such as bicycle and pedestrian safety classroom curriculum as well as links to videos and other educational materials they can share in class. RnS staff also plan to simplify the current format of the RnS pre/post quizzes by reducing the amount of clarifying questions, changing the format of the quizzes to multiple choice, and condensing the size of the quiz to a half sheet of paper.

RnS staff will continue to work with elementary schools and several community agencies this Spring to provide parents and caregivers with traffic safety information, including best practices for safe biking and walking, as well as providing resources, such as free helmets through Helmet Fit Sites.

Please find the February 16, 2024 invoice and supporting documentation for TDA funds for the biannual period July - December 2023 attached.

BIANNUAL PROGRESS REPORT
TRANSPORTATION DEVELOPMENT ACT FUNDS

SECOND BIANNUAL PERIOD
January 1 – June 30, 2023

Project Title: Ride n’ Stride Bicycle and Pedestrian Education Program

Agency: Santa Cruz County Health Services Agency (HSA)

Project Contact: Theresia Rogerson 831-454-4312 theresia.rogerson@santacruzcounty.us

Progress on FY 2022/23 Objectives and Activities during this biannual period:

- 1. Conduct bicycle and pedestrian safety education sessions for at least 2,000 elementary school and pre-school students in Santa Cruz County school districts, including distribution of supplemental resources, such as activity packets/books.**

During this 2nd biannual period from January through June 2023, Ride n’ Stride (RnS) staff continued in-person bicycle and pedestrian safety presentations for preschool and K-5th grade elementary school students. In total, staff conducted 23 combination bicycle and pedestrian safety classroom education sessions for 553 elementary students at 4 elementary schools (Santa Cruz Gardens, Main Street, Valencia, and Ohlone) and 2 charter schools (Watsonville Prep and Linscott) during this six month period. Educational materials were distributed to students including activity books, reflective wrist bands, free helmet site locations, and best practices for biking and walking safely. In addition, HSA subcontracted with Ecology Action through a state Office of Traffic Safety (OTS) grant to provide Bike Smart and Walk Smart safety presentations. From January through June, Ecology Action conducted 19 presentations reaching 495 students at 5 elementary schools (Tierra Pacifica, Mar Vista, Brook Knoll, Bradley, and Alianza). Over this biannual period, a total of 42 sessions were conducted, reaching **1,048** elementary students at 9 schools. Overall, in FY 22-23 a total of **1,472** students were reached with **61** classroom sessions at **13** schools throughout the county. This is less than the 2,000 students the program aims to reach in a school year due to the staffing shortage in the first biannual period and school closures in the beginning of 2023 due to the winter flooding and river levee breach declared as a federal emergency.

- 2. Conduct at least 4 traffic safety presentations to parents and caregivers through schools, community agencies and neighborhood groups to promote safe bicycling and walking.**

On June 2nd RnS staff conducted a monolingual Spanish presentation on pedestrian and bicycle safety at the Pajaro Valley Unified School District (PVUSD) Family Engagement and Wellness Center in collaboration with the Community Action Board (CAB) in Watsonville, including best

practices when walking with children and how to become a pedestrian advocate, reaching 8 parents and caregivers. Overall for FY 22-23, a total of 4 traffic safety presentations were conducted reaching 69 parents and caregivers.

3. Participate in at least 3 school or community events to provide traffic safety information and promote safe bicycling and walking.

On April 15th RnS staff participated in the Family Fun Festival coordinated by Ecology Action at Freedom Elementary School and reached a total of 68 individuals, including distribution of reflective items such as slap wraps and arm bands to 27 adults and 41 children. In total during FY 22-23, RnS staff participated in 8 community outreach events reaching 1,474 community members.

4. Work with the Community Traffic Safety Coalition (CTSC), Helmet Fit Sites, and community partners to coordinate distribution and proper fitting of at least 200 bike helmets to students and other community members.

On February 3rd RnS staff participated in the Transit Equity Bike Ride and fit and supplied a total of 3 helmets to attendees. On February 3rd RnS staff supplied the Bike Church, a local Helmet Fit Site, with 37 helmets for community members. On March 23rd, RnS staff supplied the Community Bike Collective (CBC), a local Helmet Fit Site, with 21 helmets for community members. On April 28th RnS staff fit and distributed 15 helmets for riders at the Watsonville Bike Party bike ride. On June 15th RnS staff distributed 7 helmets to the Nueva Vista Community Resource Center that were fit and distributed by the CBC for use in their summer fun ride series. On June 20th RnS staff re-supplied the Bike Church Helmet Fit Site with another 40 helmets. On June 29th RnS staff distributed 5 helmets to the Nueva Vista Community Resource Center that were fit by the CBC for use in their summer fun ride series. A total of **128** helmets were distributed this 2nd biannual period. Throughout FY 22-23, a total of 266 helmets were fit and distributed this year by RnS staff or through trained staff and volunteers at Helmet Fit Sites.

5. Further develop elementary school bilingual curriculum based on grade level, in both virtual and in-person formats, including student and teacher resources and child-to-adult interventions.

RnS staff continue to adapt age specific power point presentations as well as bilingual resources, including an educational flyer on how to properly fit and wear a helmet, which is being distributed during presentations and community events. Additionally, RnS staff updated their bilingual promotional outreach flyer for distribution to schools and teachers in the new school year. RnS staff also ordered educational bicycle and pedestrian safety coloring booklets as well as bilingual mood pencils with an imprinted safety message in an effort to reinforce safety messaging at school presentations.

6. Participate in the fall and spring Bike/Walk to School events, bike rodeos, walking field trips, and other bike/pedestrian safety activities, as staff time permits.

On May 11th, RnS staff participated in the spring Walk & Roll to School Day at Calabasas Elementary School in Watsonville hosted by Ecology Action, reaching a total of 125 students during this event. RnS staff assisted with event set up and supply delivery to schools, as well as checking students in and distributing healthy snacks as they arrived in the morning on foot or wheels. RnS staff also provided reflective slap wraps and reflective drawstring bags for 5 children who helped coordinate the Walk & Roll to School Day. On May 12th RnS staff volunteered to help at two of Ecology Action's walking field trips at Bradley Elementary. Similarly, on May 18th RnS staff volunteered to help at another one of Ecology Action's walking field trips at Radcliff Elementary. Over the entire FY 22-23, RnS staff participated in 2 Walk & Roll to School Day events, 1 bike rodeo, and 3 walking field trips.

7. Participate in traffic safety meetings, such as the CTSC, Watsonville Vision Zero Task Force, as staffing capacity and other program priorities allow.

RnS staff participated in the Watsonville Vision Zero Task Force (WVZTF) meeting on May 2nd providing an overview and update on the Child Passenger Safety (CPS) program. The WVZTF meeting agenda items included reviewing progress on Vision Zero Action Plan priority projects, such as the the traffic safety media campaign, pedestrian safety zones, and the Neighborhood Traffic Calming program. On May 25th the new RnS staff attended a virtual Bicycle Traffic School (BTS) class and as a result, were able to increase their awareness of bike traffic school teaching points, as well as gain an understanding of the most dangerous behaviors that put cyclists at risk. RnS also staff participated in the Community Traffic Safety Coalition (CTSC) meeting on June 6th giving a staff report on the RnS and CPS programs. The CTSC meeting agenda items included a review of recent crashes and discussion of focus areas for the remaining CTSC FY Vision Zero workplan. Overall, Rns staff participated in 5 traffic safety meetings/classes over the FY 22-23.

8. Further develop program evaluations for teachers and pre/post-tests for students, in both virtual and in-person formats, and continue reporting bike and pedestrian observational survey results among children and youth if conducted.

The RnS program received a total of 8 evaluations from teachers this biannual period with all responding that the presentations were age appropriate, engaging, and that the topics and visuals were very effective. RnS staff also administered pre and post-tests for students in person and data collection for this reporting period was further streamlined through the use of the Microsoft Excel formula function to help auto-calculate survey results. A total of 35 pre-tests and 37 post-tests were collected from students in two classrooms this biannual period.

Overall, the tests showed an average of a 9% improvement in knowledge gain. For FY 22-23, a total of 18 teacher evaluations, 108 pre-tests, and 109 post-tests were received.

Plans for work to be done next TDA biannual period:

The RnS Health Program Specialist (HPS) extra help staff served their last day in the Safe & Active Transportation (SAT) programs in March to take a promotion into a permanent position in the CalFresh Healthy Living program as a Health Educator. A new RnS HPS staff was hired in March to fill the permanent position vacated in September 2022. The team will continue to orient and train the new RnS staff in the next fiscal year.

In addition, RnS staff aims to further develop and expand methods of administering pre- and post-tests for classroom presentations, as well as teacher surveys, in an effort to obtain more consistent program evaluation data. The team will look at further customizing curriculum for each grade level and creating an interactive assembly presentation. RnS staff will also continue developing relationships with schools and community agencies to provide parents and caregivers with traffic safety information, including best practices for safe biking and walking, as well as providing resources, such as free helmets through Helmet Fit Sites.

Please find the August 2, 2023 invoice and supporting documentation for TDA funds for the period January – June 2023 attached.



Santa Cruz County Regional Transportation Commission's
Elderly & Disabled Transportation Advisory Committee
(Also serves as the Social Service Transportation Advisory
Council)

FINAL MINUTES

1:30pm - 3:30pm

Tuesday, February 13, 2024

1. Roll call

The meeting was called to order at 1:33 p.m.

Members present:

Veronica Elsea, Chair, Third District
Elizabeth Byrd, Social Services Provider- Seniors (County)
Nadia Noriega, Consolidated Transportation Services Agency
(Community Bridges)
Jesus Bojorquez, Consolidated Transportation Services Agency (Lift Line)
Michael Pisano, Potential Transit User (60+)
Caroline Lamb, Potential Transit User (Disabled)
Rina Solorio Gomez, Santa Cruz Metropolitan Transit District (METRO)
Patricia Forhrman, Fourth District

Members Remote, voting under Just Cause or Emergency:

None

Members Remote, Not Voting:

None

Unexcused Absences:

None

Excused Absences:

Tara Ireland, Social Services Provider – Persons of Limited Means
Clay Kempf, Social Services Provider – Seniors
Alex Weske, Social Services Provider – Disabled
Paul Elerick, Second District (Friend)
Veronica Elsea, Chair, Third District
Patricia Forhrman, Fourth District
Ed Hutton, Fifth District
Patty Talbott, Social Services Provider-Seniors
Daniel Zaragoza, Santa Cruz Metropolitan Transit District, Metro

Alicia Morales, Social Services Provider-Seniors
Phil Kipnis, First District
Janet Edwards, Vice Chair, First District

RTC staff present:

Luis Mendez, Deputy Director
Stephanie Britt, Transportation Planning Tech
Tommy Travers, Transportation Planner

Guests present:

Mark Johanssen, Resident, Aptos
Jeanell Martin, Resident, 2nd District
Jesse Leyva, Santa Cruz METRO

2. Introductions

3. Consider AB 2449 request(s) to participate in the meeting remotely due to emergency circumstances (a physical or family medical emergency that prevents a member from attending in person)

4. Oral communications

- Elyzabeth Byrd:
 - Shared that the County launched its County-wide needs assessment. They would like feedback from residents in the county aged 40 and older. The goal is to support everyone in the County age-in-place.
 - Visit: [Agewellsantacruzcounty.org](https://www.agewellsantacruzcounty.org)
- Jeanell Martin:
 - Jeanell has an issue in Seacliff, Aptos regarding parking in the area. Vacation homes and overgrown hedges along 733 Seacliff Drive block parking which makes it difficult for Jeanell to walk down the block, particularly post-surgeries. She cannot reach her mailbox with the obstacles from vacation homes and cars parked in the right of way. She requests that E&D TAC do something to address the situation.
- Amanda Marino:
 - The preliminary draft list of unmet transit and paratransit needs for E&D Tac is postponed and will be reviewed once it's ready.
- Patricia Forman:
 - Problem with disability parking spaces in a Corralitos crossroads shopping area– the parking spaces spots have become where they park the dumpsters, disability signage was bent and no one seems to resolve it. There's no enforcement of disability of parking spaces. The question is what to do and who to reach? Committee asked to add this to the agenda since we have a similar situation in Capitola City Hall to discuss in more detail.
- Michael Pisano:

- Follow up on the safety concern in Boulder Creek. The driver was allegedly driving with their lights off when they had the collision with a teenager. Adding stop signs and LED solar light at the crosswalk would help prevent collisions like this one at the intersection of Hwy 9 with HWY 236.

5. Additions or deletions to consent and regular agenda

- Addition regarding Chair elections in April at the end of current agenda.

CONSENT AGENDA

6. Approve Minutes from December 12, 2023

Michael Pisano moved to approve the minutes; Patty Talbot seconded the motion. The motion passed with Elizabeth Byrd, Nadia Noriega, Jesus Bojorquez, Michael Pisano, Caroline Lamb, Rina Solorio Gomez, Patricia Forhrman, voted in favor. Veronica Elsea abstained.

7. Received TDA Revenues Report

8. Receive FY 23-24 TDA Calendar

- Patty Talbot moved to approve the Consent Agenda. Caroline Lamb seconded the motion. The motion passed unanimously with Elizabeth Byrd, Nadia Noriega, Jesus Bojorquez, Michael Pisano, Caroline Lamb, Rina Solorio Gomez, Patricia Forhrman, and Veronica Elsea voting in favor.

REGULAR AGENDA

9. Receive Program Updates

- Volunteer Center
 - None
- Community Bridges
 - The TNC Access for All program is currently being promoted to boost ridership.
- Santa Cruz METRO
 - Metro hired five new operators for ParaCruz.
 - Opened a new customer experience center and there are free fares

- until February 25th, 2024.
- Daniel Zaragoza is the Deputy Operations Director and is now the Interim CEO. Jesse Leyva will be filling in for Daniel Zaragoza and please feel free to connect with him.

- SCCRTC
 - None

- Pedestrian Ad-hoc Subcommittee
 - The subcommittee meets to study hazard reports. They're going to partner with the Bicycle Advisory's subcommittee to study how they can improve accessibility around construction zones for pedestrians and cyclists. This will be a collaborative effort with BAC and CTSC.

10. Zero Emission Passenger Rail and Trail Project Preliminary Purpose and Need, Riley Gerbrandt, Associate Engineer, RTC

- RTC Staff presented the Zero Emission Passenger Rail and Trail Project which proposes a new high-capacity passenger rail service and stations along the Santa Cruz Branch Rail Line.
- To learn more about the project visit sccrtc.org/zeprt
- The committee requested clarification on the purpose of layover facilities. Staff clarified that layover facilities where the train stops to allow trains to stop and let other trains pass. It is not a facility for passengers to get out.
- Staff also provided details about the bilingual resources available at the open houses and availability of translation services during outreach.
- Inquiry regarding access to the stations. Whether this project will consider how infrastructure and access to the stations will include studies on sidewalks and getting there.
- Question regarding how the project is integrating with future land use. Transit oriented plans and initiatives will be integrated during the process.
- The ZEPRT timeline is the most expedited timeline based on how long capital projects take to build. There may not be too many opportunities to speed up the process but we're trying to tap into funding available for rail and hopefully the project timeline will line up with timelines as they become available.
- The project concept outlines its objectives, which are then evaluated in the environmental impact process. This informs what you can achieve with minimal environmental impact. This also helps to reduce the costs by focusing on a focused project concept. It's also worth noting that the RTC is working on obtaining all the funding for the environmental review process.

11. AMBAG Complete Streets Policy – Regina Valentine, Senior Planner, AMBAG

- With the passing of the Infrastructure Investment and Jobs Act/Bipartisan Infrastructure Law of 2021, the Association of Monterey Bay Area Governments is required to set aside a portion of its funds towards complete streets planning.
- The public comment period is Feb. 1, 2024-March 15, 2024. Comments may be emailed to rvalentine@ambag.org
- Clarification on Watsonville and Santa Cruz working on complete streets program. How is this complete streets plan different from the plan's cities do. The AMBAG is a region-wide policy and strengthens the complete streets policies in local jurisdictions. For implementation, AMBAG collects the transportation needs for the region every four years as part of this plan to maintain eligibility for funding. It serves as a high-level document to be consistent with regulations.
- Committee asked to add LED lighting on crosswalks as something to be emphasized in the final draft.

12. Regional Transportation Equity Priority Communities, Rachel Moriconi, Sr. Transportation Planner

- The RTC received a Caltrans Planning Grant to develop an Equity Action Plan. Their current task is to redefine "disadvantaged community" and develop criteria to help define which communities face discrimination and conditions that have resulted in inequities.
- Disadvantaged is a term with negative connotations. The current term is "Equity Priority Community" – the focus is social equity and identify areas and groups of individuals that have faced burdens in the County.
- This will help inform funding, planning, and outreach.
- The committee expressed concerns about the inefficiencies of focusing on the terminology rather than addressing the actionable changes that could be enacted to reduce these hardships.
- The goal is to have a good transportation service that works for everyone. We need to work within our means for the best possible way to help the people that really need it.
- The committee also discussed prioritizing transportation services to reduce bus travel times and access to transportation centers. Make sure they reach work centers and where travelers may be coming from.

Meeting adjourned at 3:18 pm.

The next E&D TAC meeting is scheduled for Tuesday, April 9, 2024 at 1:30 located at the SCCRTC office at 1101 Pacific Ave, Suite 250, Santa Cruz, CA 95060

Minutes respectfully submitted by Stephanie Britt, Transportation Planning Tech



April 15, 2024

Ms. Elizabeth Cabell
Finance Director
City of Santa Cruz
1200 Pacific Avenue, Suite 290
Santa Cruz, CA 95060


Dear Ms. Cabell:

Re: TDA/STA Fiscal Year 2023-2024 Second Quarter Summary Report
(Contract between “City of Santa Cruz and Community Bridges/Consolidated Transportation Services Agency”)

Enclosed please find the TDA/STA Quarterly Summary Report for the period beginning October 1, 2023 through December 31, 2023.

If you would like additional information or have any questions, please contact me at 831-688-8840, ext. 276, or email douglasu@cbridges.org.

Sincerely,


Douglas Underhill
Chief Financial Officer
831-688-8840 ext. 276

Encl.

- cc: A. Marino, Transportation Planner, SCCRTC
T. New, Director of Finance and Budget, SCCRTC
J. Balasabas, Accounting Technician, City of Santa Cruz
R. Cancino, CEO, Community Bridges
J. Bojorquez, Program Director, CTSA: List Line
U. Angon-Granados, Grants Analyst, Community Bridges

Community Bridges - Lift Line CTSA Report for FY 23/24 Quarter 2

Time Period: October-December 2023

#	Performance Measures to be Included in Quarterly Reports	CC 20,23					CC 21					CC 29					CC 24,30					CC 31					CC 39					CC18					YTD % of	Quarter 2	Year to Date													
		Medical (TDA)					Meals on Wheels (TDA)					Taxi Scrip (TDA)					Elderday (TDA)					Same-day Ride (STA)					Out-of-County (STA)					Measure D																				
		Oct	Nov	Dec	Qtr	YTD	Goals	Oct	Nov	Dec	Qtr	YTD	Goals	Oct	Nov	Dec	Qtr	YTD	Goals	Oct	Nov	Dec	Qtr	YTD	Goals	Oct	Nov	Dec	Qtr	YTD	Goals	Oct	Nov	Dec	Qtr	YTD				Goals	Oct	Nov	Dec	Qtr	YTD	Goals	Oct	Nov	Dec	Qtr	YTD	
1	Unduplicated Passengers per month	123	95	89	174	345		38	32	34	46	83		N/A	N/A	N/A	N/A	N/A		103	84	90	109	214		112	94	89	183	303		17	17	18	38	65		94	76	76	146	302		696	1,312							
2	Total Passenger Trips (Units of Service) per month	409	362	353	1,124	2,387	30%	829	777	587	2,193	4,450	54%	409	577	460	1446	2,840	125%	2,297	1,050	2,026	5,373	11,946	46%	248	265	213	726	1,151	67%	22	31	20	73	140	Combined with Same Day Rides	441	436	389	1,266	2,694	46%	12,201	25,608							
3	Ride Percentage	3.4%	3.0%	2.9%	9.2%	9.3%		6.8%	6.4%	4.8%	18.0%	17.4%		3.4%	4.7%	3.8%	11.9%	11.1%		18.8%	8.6%	16.6%	44.0%	46.6%		2.0%	2.2%	1.7%	6.0%	4.5%		0.2%	0.3%	0.2%	0.60%	0.5%		3.6%	3.6%	3.2%	10.4%	10.5%		100%	100%							
4	Average Ride Time (24-hour time)	12:17	12:10	12:15	12:14	12:16		11:04	11:13	11:11	11:09	11:16		n/a	n/a	n/a	n/a	n/a		11:27	11:41	11:40	11:36	11:36		12:30	12:32	12:13	12:25	12:19		10:50	10:24	10:57	10:43	10:54		11:48	11:38	11:31	11:39	11:34		11:37	11:39							
5	Number of Incidents per month	0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0	
6	Number of Accidents per month	0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0							
7	Number of Mechanical Failures (including lift failure) per month	4	5	4	13	17		0	0	0	0	0		n/a	n/a	n/a	n/a	n/a		0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		13	17							
8	Number of No-Shows per month	18	21	8	47	109		38	30	14	82	253		n/a	n/a	n/a	n/a	n/a		87	68	95	250	501		13	9	13	35	51		0	0	0	0	0		21	40	15	76	195		490	1,109							
9	Number of Turndowns or Referrals per month	0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0							
10	Number of Cancels per month	151	129	122	402	851		544	362	256	1162	2,119		n/a	n/a	n/a	n/a	n/a		1866	1973	1014	4853	7,285		66	79	67	212	369		14	6	15	35	61		107	168	115	390	782		7,054	11,467							
11	Total Donations per quarter	\$625	\$125	\$3,200	\$3,950	\$3,950					\$0	\$0		n/a	n/a	n/a	\$0	\$0					\$0	\$0					\$0	\$0					\$0	\$0					\$0	\$0		\$3,950	\$6,025							
12	Number of Complaints per 1,000 Passenger Trips	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0		n/a	n/a	n/a	n/a	n/a		0.00	0.00	0.00	0.00	0		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0							
13	Complaints	0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0	0	0	0		0	0							
14	Number of Safety Incidents per 100,000 Vehicle Miles	0.00					0.00		0.00					0		n/a	n/a	n/a	n/a	n/a		0.00					0.00		0.00					0.00		0.00	0.00															
15	Operating Cost per Passenger Trip						\$127.00							\$34.10							\$26.37							\$30.51							\$53.41							\$348.90							\$151.79		\$55.40	\$47.25
16	Operating Cost per Vehicle Service Hour						\$93.72							\$134.40														\$122.38							\$85.41							\$300.21							\$127.41		\$133.64	\$122.29
17	Passengers per Vehicle Service Hour						0.91							3.94														4.01							1.60							0.86							0.84		2.41	2.59
18	Passengers per Vehicle Service Mile						0.08							0.31														0.31							0.12							0.02							0.07		0.19	0.19
19	Van Mileage per Program						14,348							7,157														17,228							5,840							3,091							19,400		65,064	135,401

E & D TAC Pedestrian Hazard Reports

5/7

Date	First Name	Last Name	Location	Cross Street	City	Category	Additional Comments	Forwarded to	Forwarded Date	Response
04/04/24	Richard	Stover	Mission St	Walnut Ave	Santa Cruz	Ped: Traffic signal problem	Yesterday I crossed Mission and Walnut in Santa Cruz. The normal audio voice which accompanies the pedestrian crossing signal was not working. The audio on the other side of the street was working, once we got close enough to hear it.	Jonathan Wulff (Caltrans)	04/05/24	4/17/24 Jonathan Wulff: Hello, Thanks for the reports, we appreciate the eyes and ears out there. I inquired with the Electrical Supervisor of the area and we will be working on this. We currently don't have a date for fix but the team works very fast.
04/04/24	Richard	Stover	221 King St	Storey St	Santa Cruz	Ped: Plant overgrowth or interference	We have reported this bush previously because they owners let it over-grow the sidewalk. Now the bush seems to be falling over and over-growing the sidewalk.	Dan Estranero, Joanna Edmonds	04/05/24	4/8/24 Joanna Edmonds: Hi Richard, Thank you for sharing your concerns. City of Santa Cruz Public Works staff will conduct a site visit to this location and will follow up with the property owner. I also wanted to share that you can report issues within City limits directly to the City of Santa Cruz at https://www.cityofsantacruz.com/how-do-i/report .
04/04/24	Catherine	Brennan	627 Walker St	6th St	Watsonville	Ped: Vehicles or objects blocking sidewalk	The employees at 627 Walker St in Watsonville park their cars blocking the entire sidewalk (and sometimes part of the bike lane) every weekday. In order to pass in front of that location, I have to walk into the bike lane or road which has a 30mph speed limit.	Watsonville Public Works	04/05/24	4/17/24 Murray Fontes: Thanks for reaching out and sharing this with Watsonville staff. Staff identified what business was responsible for the vehicle parked on the sidewalk and asked that they tell their employees that they shouldn't park on the sidewalk or block the bike lane. They were also notified that the Police Department would be following up with enforcement.
03/19/24	Paul	Martin	San Lorenzo Bike Path	N/A	Santa Cruz	Ped: Other	This vandalized gate is at the infamous 'Lost Boys' Train Tracks area across from the Boardwalk . See the photo . thanks .	Dan Estranero, Joanna Edmonds	03/21/24	3/26/24 Joanna Edmonds: Hi Paul, Thank you for sharing your concerns. City staff will ensure the gate is locked in this location. I also wanted to share that you can report issues within City limits directly to the City of Santa Cruz at https://www.cityofsantacruz.com/how-do-i/report

E & D TAC Pedestrian Hazard Reports

5/7

Date	First Name	Last Name	Location	Cross Street	City	Category	Additional Comments	Forwarded to	Forwarded Date	Response
03/08/24	Ryan	Lawler	Bay St	Escalona Dr	Santa Cruz	Ped: Rough pavement or potholes, Pavement cracks, Debris on sidewalk, Damaged sidewalk	Walkway in median of Bay is dilapidated and poses an immediate safety hazard to pedestrians trying to use it. The asphalt pavement is cracked in places, sagging in others, eroded away, etc. I tripped and fell twice in about a year on this pathway and there's no sidewalk on this stretch of street that I could take instead.	Dan Estranero, Joanna Edmonds	03/11/24	5/7/24 Matt Starkey: Good Morning Ryan, The City has received your message about the median trail/path on Bay. We are working to repair the trail surface near Nobel that's impacted by the tree roots. In the near future, we'll be adding a walking lane on Bay from Escalona to Nobel on the uphill side. That future connection will provide a more direct and consistent walking route along the roadway. That project is going to Bid this summer and we'd expect it to be complete in early 2025. https://www.cityofsantacruz.com/government/city-departments/public-works/traffic-engineering/bay-corridor-improvements
02/24/24	Daniel	Hiedden	Felker St. and Ocean St. / Plymouth St. and Ocean St.	N/A	Santa Cruz	Ped: No crosswalk or striping	No crosswalk or striping	Dan Estranero, Joanna Edmonds	03/01/24	Follow up email sent 3/12/24
02/22/24	Ernesto	Anguiano	Portola Dr	32nd Avv	Live Oak	Ped: Debris on sidewalk, Lack of wheelchair access	Debris on the sidewalk ramp in Portola and 32nd corner.	DPW	02/23/24	2/23/24 Stacey Muller: I am forwarding this to our Roads Maintenance division for review & response. 4/17/24 Ruby Zaragoza: Hi, This issue was resolved the day it came in. our encroachment officer Mike reported the issue, resolved to roads dispatch by phone.
02/07/23	Christopher	Connery	High St	Near 303 Spring St.	Santa Cruz	Ped: Objects or vegetation blocking sidewalk	I have reported vegetation obstruction at this property before. It was fixed once, but the owner has allowed the sidewalk to be blocked again. It would be useful if the owner could be told to make this an ongoing priority.	Dan Estranero, Joanna Edmonds	02/07/23	3/20/24 Joanna Edmonds: Hi Christopher, Thank you for sharing your concerns. Public Works staff will follow up with a site visit to identify any issues that need addressing. Attached is our Sidewalk Maintenance brochure, which provides a good overview of Property Owner Responsibilities. I also wanted to share that you can report issues within City limits directly to the City of Santa Cruz at https://www.cityofsantacruz.com/how-do-i-report . 3/20/24 Chris Connery: Thanks. the branch that was blocking the whole sidewalk at head level was removed after 4 or 5 days. The hedge on the property next to the sidewalk still blocks half the sidewalk, but I guess the owner and the city think that that is OK. 4/8/24 Joana Edmonds: Hi Chris, Thank you for the update about the branch being removed. Could you please share the address of the property with the hedge blocking the sidewalk? Is that 303 Spring St or a different address? 4/9/24 Chris Connery: It is 303 Spring St. Half of the sidewalk is blocked on the High Street Side of 303 Spring St. After the city first approached the property owner, the one branch completely blocking the sidewalk was removed but the rest of the blockage remains. If this is permitted by the city, I think that a sign should be put up stating this, warning those walking side by side, on wheelchairs or on cycles that they should cross the street and travel in via a different route. 4/11/24: Hi Chris, Thanks for confirming the address and providing the additional information. We will do a site visit next week and send out a letter to the property owner if necessary.

TO: Elderly & Disabled Transportation Advisory Committee
FROM: Amanda Marino, Transportation Planner
RE: FY 2024-25 Transportation Development Act and State Transit Assistance Funds for Community Bridges Lift Line

RECOMMENDATION

Staff recommends that the Elderly & Disabled Transportation Advisory Committee:

1. Review the FY 2024-25 claim for TDA funds from Community Bridges-Lift Line in the amount of \$854,841 and recommend approval by the Regional Transportation Commission contingent upon approval by the City of Santa Cruz to act as their claimant; and,
2. Review the FY 2024-25 claim for State Transit Assistance Funds (STA) funds from Community Bridges in the amount of \$263,226 and recommend approval by the Regional Transportation Commission contingent upon approval by the City of Santa Cruz to act as their claimant.

BACKGROUND

The Regional Transportation Commission (RTC) allocates Transportation Development Act (TDA) funds from the region’s ¼ cent share of the state’s 7.25 cent sales tax according to state law and established formulas in the Commission’s Rules and Regulations. State Transit Assistance (STA) funds are generated from the sales tax on diesel fuel and the amount of funds available varies from year to year with the change in diesel fuel prices. Annually the State Controller’s Office (SCO) provides an estimate of STA funds for all counties and transit agencies in the state. The RTC’s FY 2024-25 budget was approved by the RTC at their April 2024 meeting, including TDA and STA apportionments based on the Santa Cruz County Auditor’s and State Controller’s Office estimates.

DISCUSSION

Transportation Development Act (TDA)

The Regional Transportation Commission (RTC) FY 2024-25 budget includes Transportation Development Act (TDA) allocations for Community Bridges in

the amount of \$ 854,841. Community Bridge's TDA Claim Form, scope of work and budget based on the RTC's approved budget is included as Attachment 1. Community Bridges has a goal to use TDA funds to provide approximately 25,776 one-way trips, including Taxi Scrip, Medical TDA, Meals on Wheels, and Elderday, to eligible clients over FY 2024-25. Community Bridges staff will provide an overview of their TDA and STA funded transportation services at the meeting and will be available to answer questions. Community Bridges will request that the City of Santa Cruz, as a local jurisdiction, act as the claimant.

State Transit Assistance Funds (STA)

State Transit Assistance (STA) funds include population-based formula funds (PUC Section 99313) which are available for public transit and community transportation services and projects approved by the RTC, as well as Santa Cruz Metropolitan Transit District's (METRO) estimated revenue-based formula share (PUC Section 99314). Both the METRO and the RTC-formula allocations of STA funds pass through the RTC budget.

Based on the State's estimate, the RTC and eligible transit operators in Santa Cruz County would receive approximately \$5,985,332 million (\$3,133,641 million in population-based (99313) and \$2,851,691 million in revenue-based (99314).

In 2017, with Senate Bill 1 increased state funds allocated to the State Transit Assistance (STA) program, the RTC adopted a policy to gradually make 25% of RTC-shares of STA funds (99313) available to any eligible transit or community transportation operator. Consistent with state goals and guidelines, the RTC should consider program and service benefits when determining use of the funds. In 2019, the RTC decided to postpone making funds available to any eligible operator until FY22/23. However, given impacts of the COVID-19 pandemic on METRO and Lift Line, in 2022 the RTC approved METRO's and Lift Line's request to make 8.4% of STA funds available to Lift Line in FY23/24 and FY 24/25 and allocate the remaining balance to METRO.

Lift Line proposes to use 8.4% or \$263,226 in estimated FY 2024-25 STA funds to continue the level of same day and out of county medical transportation services through FY 2025. This is identified as a high priority in the RTC Unmet Transit and Paratransit Needs List. Lift Line projects 1,908 STA Same Day and Out of County Rides for FY 24/25.

Staff recommends that the E&D TAC review the FY 2024-25 TDA and STA claim for Community Bridges and recommend approval by the

Regional Transportation Commission, contingent upon approval by the City of Santa Cruz to act as the claimant.

SUMMARY

The E&D TAC annually reviews Transportation Development Act claims for Community Bridges Lift Line, the Volunteer Center and Santa Cruz Metro, to ensure that these funds are allocated in accordance with TDA requirements and community needs, and makes recommendations regarding their approval to the Regional Transportation Commission.

Attachment 1: FY 2024-25 Community Bridges TDA/STA Claim and operation/budget pages

[HTTPS://RTCSC.SHAREPOINT.COM/SITES/PLANNING/SHARED DOCUMENTS/E&D TAC/2024/05-14/TDA/SR_TDA_COMMUNITYBRIDGES.DOCX](https://rtcsc.sharepoint.com/sites/planning/shared%20documents/E&D%20TAC/2024/05-14/TDA/SR_TDA_COMMUNITYBRIDGES.DOCX)



519 Main Street P | 831.688.8840
Watsonville, CA 95076 F | 831.688.8302

Aprill 15, 2024

Mr. Mitch Weiss, Interim Executive Director
Santa Cruz County Regional Transportation Commission
1523 Pacific Avenue
Santa Cruz, CA 95060-3911

RE: CTSA/City of Santa Cruz Claim for FY 2024/2025 TDA/STA Revenues

Dear Mr. Weiss:

The City of Santa Cruz has been asked to act as claimant for the 2024/2025 fiscal year Transportation Development Act (TDA) and State Transit Assistance (STA) funds allocated to the consolidated Transportation Services Agency (CTSA). Please accept this letter that Community Bridges' Lift Line attests to the accuracy of the claim and all its accompanying documentation.

The City of Santa Cruz will be asked to request \$854,841 in TDA funds for the CTSA as well as \$263,226 in STA funding. The proposed payment schedule shown in Exhibit D includes an initial payment to cover annually remitted expenses, including a substantial insurance premium due in July. The three remaining quarters are adjusted to reflect the balance.

These funds will allow Community Bridges' Lift Line to continue to operate a variety of vital specialized transportation programs serving low-income seniors and disabled individuals who are unable to utilize traditional public transit. TDA funds will be used for the Taxi Scrip programs operating in South and North County, non-emergency medical transportation, and transportation to Meals on Wheels Senior Dining Centers and Elderday Adult Day Health Center. The STA funds will be used for the Same Day and Out of County program, helping connect seniors, veterans and medically complex children and individuals to need medical services.

Enclosed are documents comprising our claim for TDA and STA funds:

1. 2024/2025 TDA/STA Claim Form, Written Report of Activities, and CHP Inspection Report
2. 2024/2025 Operating & Capital Budget (Exhibit A, pages 1-2)
3. CTSA Five Year Capital Improvement Plan (Exhibit B)
4. Operating Plan (Exhibit C-1, pages 1-2 & C-2, page 1)
5. Schedule of Payments Requested (Exhibit D)
6. Statement of Role and Responsibility (Exhibit E)
7. CTSA Reporting Period & Performance Measures (Exhibit F)
8. Operating Statistics & 3-year budget to actual (Exhibit G-1 & G-2)
9. Community Bridges Board Resolution 2024-04-02



COMMUNITY BRIDGES
PUENTES DE LA COMUNIDAD

519 Main Street P | 831.688.8840
Watsonville, CA 95076 F | 831.688.8302

On behalf of Lift Line clients and Community Bridges, I thank the Commission and staff for your continued support of these programs.

Thank you,



Raymon Cancino, CEO

Cc: J. Bojorquez, Lift Line Program Director
D. Underhill, CFO
M. Miller, Director of Business Operations
U. Angon-Granados, Grants Analyst
A. Marino, Transportation Planner, RTC
R. Moriconi, Senior Transportation Planner, RTC

Transportation Development Act (TDA) CLAIM FORM

Submit a separate form for each project.

This form has been developed in an effort to standardize information required from TDA recipients, based on TDA Statute, RTC Rules and Regulations, and/or RTC board requests.

If you have any questions about this claim form or would like an electronic copy of the form, please contact the Santa Cruz County Regional Transportation Commission at 460-3200.

Project Information

1. Project Title: Lift Line / CTSA Specialized Paratransit Service for Santa Cruz County
2. Implementing Agency: Community Bridges
3. Sponsoring Agency (if different) – must be a TDA Eligible Claimant: The City of Santa Cruz
4. Funding requested this claim: TDA– Local Transportation Funds (LTF) \$854,841
STA (transit/paratransit only) \$263,226
5. Fiscal Year (FY) for which funds are claimed: FY 2024/2025
6. General purpose for which the claim is made, identified by the article and section of the Act which authorizes such claims:
 - Article 8 Bicycle and/or Pedestrian Facility
 - Article 4 Public Transportation
 - Article 8 Specialized Transportation via city sponsor
 - Article 3 & 8 TDA Admin or Planning
7. Contact Person/Project Manager
Name: Jesus Bojorquez
Telephone Number: 831-688-8840 x241 E-mail: jesusb@cbridges.org

Secondary Contact (in event primary not available): Raymon Cancino
Telephone Number: 831-688-8840 x201 E-mail: raymonc@cbridges.org
8. Project/Program Description/Scope (use additional pages, if needed, to provide details such as work elements/tasks): *Please see Exhibit C-1 and C-2 attached.*
9. Project Location/Limits (attach a map and/or photos if available/applicable, include street names):
The TDA and STA funding for CTSA is to coordinate and provide social services and transportation services with existing fixed-routes of public and private transportation providers for low-income elderly and disabled Santa Cruz County residents, in accordance with the requirements of the Social Services Transportation Improvement Act.
10. Justification for the project. (Why is this project needed? Primary goal/purpose of the project; problem to be addressed; project benefits; importance to the community)

Community Bridges has been the designated Consolidated Transportation Services Agency (CTSA) since 1982. CTSA's are authorized under California Government Code Sections 15975 and 15950-15952, enacted under the Social Service Transportation Improvement Act. The CTSA aims to improve transportation required by social service recipients by promoting the consolidation and coordination of social service transportation beyond the ADA ¼ of a mile Federally mandated minimum requirement. As the Consolidated Transportation Service Agency, Lift Line coordinates transportation services with other transportation providers and human service agencies to provide the most efficient transportation possible. These agencies include Human Services Department of the County of Santa Cruz, the County Office of Education, Veterans Service Offices in Santa Cruz, Monterey and Palo Alto, and other hospitals and medical facilities.

Lift Line also works closely with several other non-profit organizations and other counties to continue to identify unmet needs and define effective responses to meet those needs. The ultimate goal of these efforts is to mobilize disabled, low-income and senior residents of Santa Cruz County. Lift Line also maintains a vital lifeline for eligible participants to access healthcare providers throughout the region, including destinations in Monterey County and the San Francisco Bay Area. This is consistent with the Association of Monterey Bay Area Governments (AMBAG) Coordinated Public Transit Plan.

The benefits to having CTSA coordination is to improve and identify the need for specialized transportation equipment, if the equipment is funded through Caltrans 5310 and isn't reaching its proposed requirements, as the CTSA, the equipment can be coordinated for use through other identified paratransit services.

Pursuant to the CTSA designation for Santa Cruz County, Community Bridges operates the Lift Line transportation program, which works in identifying unmet transportation needs, coordinates and provides social service transportation services to low-income seniors, disabled residents, underserved populations and other persons in Santa Cruz County. Lift Line directly addresses the issues identified through the unmet needs process by providing rides to medical appointments (including dialysis), alternative care, mental health, drug rehabilitation centers, dental appointments, pharmacies, and various therapy appointments. Our services allow full county access to those seniors and people with disabilities needing specialized transportation, 7 days a week for a limited amount of hours who wouldn't otherwise have other alternatives or options.

11. Project Productivity Goals for this fiscal year:

- a. Measures of performance, success or completion to be used to evaluate project/program (ex. increase use of facility/service, decrease collisions, etc.):

Our scheduling is automated with Mobile Data Terminals (MDT's) and Automatic Vehicle Locaters (AVL's) that integrate with Ecolane scheduling and dispatch, making necessary changes and tracking as they occur. As rides are completed, signed rides (such as will-call returns) are highlighted in red to inform the dispatcher of the priority of pending trips. The AVLs in the fleet allow Lift Line to monitor and track unassigned rides (such as will-call returns), which are highlighted in red to inform the dispatcher of the priority of pending trips.

We will continue to provide our quarterly TDA/STA reports, with the RTC reporting requirements generated directly from the actual rides performed and documented through these systems. Lift Line's dispatch and scheduling system still has some manual components that can be used for power loss or technical difficulties. Since we cannot determine in advance when a power or technical problem should arise, we give all drivers a paper manifest to work from daily to not lose any information. Daily, drivers fill out paperwork to inform us if they have any incidents, accidents or mechanical failures. To track turndowns and referrals, schedulers and dispatchers keep a dispatch log. Also, any turndown is offered an option of being placed on a waiting list in case there becomes an opening with a driver's schedule.

Performance Measures to be included in Quarterly Reports

The quarterly reports are to include the following:

1.	Unduplicated passengers per month
2.	Total passenger trips (units of service) per month
3.	Incidents per month
4.	Accidents per month
5.	Mechanical failures* (including lift failure) per month
6.	No-shows per month
7.	Turndowns or referrals per month
8.	Cancel per month
9.	Donations per month
10.	Total operating cost per passenger
11.	Total operating cost per vehicle service hour
12.	Total passengers per vehicle service hour
13.	Total passengers per vehicle service mile
14.	Van mileage per program

*Mechanical failure means any problem which results in a delay of one hour or longer, or cancellation of service.

- b. Number of people to be served/anticipated number of users of project/program (ex. number of new or maintained

bike miles; number of people served/rides provided):

Lift Line is projecting to provide service to nearly 890 Santa Cruz County residents who will use specialized wheel-chair accessible vans. We are projecting to provide and coordinate 54,629 rides in the 24/25 fiscal year. *Please see Exhibit C-1 and C-2 Operating Plan for details.*

Lift Line will continue to provide responsive, non-emergency health and medical paratransit services for low-income seniors and disabled residents of Santa Cruz County. Trips are provided to health and medical destinations such as hospitals, medical centers and clinics, doctors' offices, dental offices, pharmacies, dialysis centers, human services, and various mental health and physical therapy appointments. In partnership with Central Coast Alliance for Health, rides to medical destinations will be provided for qualified members. Lift Line continues to work with Satellite Dialysis in Santa Cruz County to provide flexible services for its clients who are unable to use transit or METRO ParaCruz services.

12. Consistency and relationship with the Regional Transportation Plan (RTP) - Is program/project listed in the RTP and/or consistent with a specific RTP Goal/Policy?

The Lift Line programs are consistent with 2040 RTP goals 1 and 3 and advance:

- Target #3c of the 2014 RTP: Reduce travel times and increase travel options for people who are transportation disadvantaged due to income, age, race, disability or limited English proficiency by increasing the percentage that are within a 30-minute walk, bike or transit trip to key destinations (Lift Line included as transit in this instance) and Target #3d: Ensure transportation services (and impacts) are equitably distributed to all segments of the population.

The Lift Line program also support the following RTP policies:

- Improve multimodal access to and within key destinations.
- Ensure network connectivity by closing gaps in the bicycle, pedestrian and transit networks.
- Support projects that provide access to emergency services.
- Improve coordination between agencies in a manner improves efficiencies, and reduces duplication.
- Demonstrate that planned investments will reduce disparities in safety and access for transportation disadvantaged populations.

13. Impact(s) of project on other modes of travel, if any (ex. parking to be removed):

Lift Line is a complementary service to the ADA-mandated METRO ParaCruz service. In addition, Lift Line provides a flexible specialized transportation service for ongoing identified unmet immediate service needs. Due to the diverse nature of our services, Lift Line is able to group riders in various service categories, which ultimately reduces the number of vehicles needed to perform rides and, in turn, cuts down on traffic and emissions. Due to the diverse nature of our services, Lift Line can group riders in various service categories, which ultimately reduces the duplication of rides by grouping ride types for long-distance, cross-county rides. Furthermore, Lift Line provides residents with specialized transportation needs who do not qualify for ParaCruz rides because they live outside the service area (more than ¾ mile from fixed transit route), don't have family or friends to assist them, and may need same-day service. These services are crucial for low-income people who face health/physical challenges.

Lift Line was also awarded a Section 5310 grant for operating funds in 2020-2022 to support same-day and out-of-county medical transportation service, as identified in the AMBAG unmet needs plan. This new service was implemented out of county service at the current levels without any reductions in FY23/24 or a potential gap in service. By augmenting 5310 funding with STA funds, we will continue the reductions out of the county program and provide an additional 2,808 rides for FY23/24. The transition also allows for seamless transportation and, depending on future STA funding opportunities, will ensure this vital program continues beyond 5310 funding cycles. Lift Line was also awarded a grant in 2023-2024 by the California Public Utilities Commission's and Transportation Network Company's (TNC) Access for All program. This program allows Lift Line to provide in-county transportation to all seniors and disabled Santa Cruz residents who do not fall under our income guidelines with a nominal flat rate of five dollars per ride., This program allows Lift Line to provide in-country transportation to all seniors and disabled Santa Cruz residents who do not fall under our income guidelines with a nominal flat rate of five dollars per ride.

14. Estimated Project Cost/Budget, including other funding sources, and Schedule: *(attach project budget). Specialized Transportation Claims require 10% local match or other performance standard. Local match can take the form of fares, donations, agency charges, grants, revenue sharing and other non-restricted sources. In kind services many NOT apply toward the local match. In lieu of a 10% match performance standard, the Volunteer Center performance standard is to*

provide 4,000 rides per year.

What is the total project cost? \$3,993,645 (of which \$854,841 are TDA funds and \$263,226 are STA funds)

Is project fully funded? Yes

What will TDA (and STA, if applicable) funds be used on (ex. operations, administration, brochures, engineering, construction)?

This is clearly identified in our Operating Plan Exhibit C-2. *Please see TDA Operating Plan, Exhibit C-2.*

15. Preferred Method and Schedule for TDA-LTF fund distribution (*see RTC Rules and Regulations for details and requirements. Note if funds are distributed in advance of use, agencies will be required to subsequently provide documentation of actual expenditures.*):

a. Bike/Ped: Cities/County: Up to 90% upon initiation of work OR 100% upon project completion
 HSA/BTW: Quarterly disbursement OR Semi-annual disbursement

b. CTSA: Quarterly disbursement, with up to 35% in first quarter, and the remaining quarterly payments being one-third of the remaining claim amount;
 OR Quarterly disbursement

c. Volunteer Center: Full approved claim amount in the first quarter

d. SCMTD: Quarterly disbursement

16. TDA Eligibility:

	YES?/NO?
A. Has the project/program been approved by the claimant's governing body? Form of approval _____ (eg resolution, work program, budget, other document) If "NO," provide the approximate date approval is anticipated. _____	Yes
B. Has this project previously received TDA funding? If yes, date RTC approved: _____	Yes
C. For capital projects, have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility provide its name: _____)	N/A
D. Has the project already been reviewed by the RTC Bicycle Committee and/or Elderly/Disabled Transportation Advisory Committee? (If "NO," project will be reviewed prior to RTC approval).	No
E. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet via: http://www.dot.ca.gov).	N/A
F. For Article 4 transit claims: Does operator meet Article 4 eligibility requirements? i. Farebox recovery ratio? and/or, ii. 50 percent expenditure rule as an older operator, defined as service starting prior to 1974?	N/A

Bike/Ped (Article 8) Only

17. Project Cost/Budget, including other funding sources, and Schedule: (complete “24a” or “24b”)

a. Capital Projects (Bicycle projects: Bicycle Advisory Committee or RTC must approve the final project design plans prior to construction; see RTC Rules & Regulations)

	Planning	Environmental	Design/Engineering	ROW	Construction	Other*	Contingency	Total
SCHEDULE (Month/Yr) Completion Date /								
Total Cost/Phase								
\$TDA Requested (this claim)								
Prior TDA:								
Source 3:								
Source 4:								
Unsecured/additional need**								

*Please describe what is included in “Other”:

b. Non-Capital Projects – Cost/Schedule: List any tasks and amount per task for which TDA will be used. Can be substituted with alternate budget format.

Work Element/Activity/Task	SCHEDULE (Month/Year)	Total Cost per Element	\$ TDA requested	\$ Source 2:	\$ Source 3:	\$ Source 4:
Administration /Overhead						
Activity 1:						
Activity 2:						
Activity 3:						
Activity 4:						
Ex. Consultants						
Ex. Materials						

SCMTD, CTSA, Bike to Work, HSA, Volunteer Center Only – PLEASE KEEP ANSWERS BRIEF

18. Improving Program Efficiency/Productivity

- Describe any areas where special efforts have been made in the **last fiscal year** to reduce operating cost and/or increase ridership/program usage. Note any important trends.

Lift Line routes are continually assessed and re-structured to increase productivity, we group rides when possible so that vehicles and staff time are serving at capacity. This keeps the cost of operating down and helps keep the cost per service unit as low as possible. Failing to re-structure and maximized productivity would lead to increased cost per service unit. In the case of taxi subcontractors, we have paid special attention to maximizing the benefit of working with these outside partners only when we have reached our internal existing capacity and there is a cost benefit to calling in a taxi ride. We continue to work with physicians

and participants to improve efficiency through group rides. Our experienced drivers, schedulers, and dispatch staff, with the use of computerized scheduling equipment, continue to serve as valuable assets toward achieving these goals.

Community Bridges’ Lift Line continues to work on reducing our worker’s compensation costs and exposures in order to reduce our premiums. Lift Line also maintained optimum fleet size for the services provided, and we continually seek to update our vehicles and equipment through grants.

The County Health Services Department’s programs, such as In Home Health Services, as well as local medical facilities and the Senior Network Services, are assisting their clients in filling out the TDA Medical Transportation Application as well as faxing the application with required supporting documents to our office, on a regular basis. We also work with the Central Coast Alliance to coordinate medical rides for Medi-Cal eligible participants.

Lift Line has participated in several outreach forums in the community that are addressing the transportation needs of the local senior and disabled population, including veterans, as well as conducted presentations to local service organizations and senior living facilities. Lift Line participates annually in local business and health fairs to increase community awareness about local transportation service.

Lift Line continues these outreach efforts which was made possible with Measure D funds. We continue to build our outreach program and get information out about our service and help enroll new clients into our program. In the last year, Lift Line has enrolled 62 new clients to our ridership program. This is an 8% total increase to qualifying ridership.

- Goals for next fiscal year (ex. identify opportunities to maximize economies of scale, planned productivity improvements). Describe any areas where special efforts will be made to improve efficiency and increase program usage/ridership:

Lift Line will continue to assess the cost and demand for our services on a regular basis, and structure our routes and staffing accordingly. Lift Line staff will continue to participate in outreach efforts to identify emerging needs in the community, and we will coordinate with service providers to meet the transportation needs of low income elderly and disabled residents, including our area veterans. Our outreach program will continue working to build our client base and educate clients about all of our services.

To increase productivity, our driver trainer will work to get drivers trained and Commercial Class C certified in a quick and efficient manner. The driver trainer can work as a backup driver when needed, which will help fill in the gaps as well as help put drivers on the road sooner.

The driver trainer is working on a new training module. Part of this plan is to increase efficiencies and identify areas for improvement. The plan will also educate drivers more on our clients' needs and awareness of how to better serve our clients.

Lift Line, a Community Bridges program is participating in a 10-program agency-wide data migration program that will allow the agency to identify all program services that an applicant qualifies for. For example, if a client is applying for Elderday or Meals on Wheels services, varies we can determine if that applicant also qualifies for Lift Line services. As a result, they will be referred to Lift Line without additional paperwork or application process.

19. What is different from last year’s program/claim?

Community Bridges/Lift Line is requesting TDA and STA funds to assist with the same types of rides as last year. We are requesting funding for: Medical TDA Rides, Meals on Wheels, Elderday, and the Taxi Scripprograms. Lift Line is allocating similar funding percentage amounts to the same four programs as it did in pre-COVID levels. During COVID, there were modification to the funding levels of congregate meal sites and Elderday, due to partial closures.

Using additional STA funds to match with 5310 funding to prolong the deration and increase the total number and availability of same day and out of county transportation program, adding an additional 2,808 rides.

20. Schedule of regular progress reports including an evaluation at the end of the year:

SCMD – April each year

Specialized Transportation: Quarterly¹ to E/D TAC, RTC Jan 2025, Apr 2025, Jul 2025 and year-end report 24/25 in Nov 2025 (Months/Year)

¹ If feasible, the quarterly TDA reports submitted by Community Bridges for Lift Line as the Consolidated Transportation Services Agency (CTSA) should include on-time performance of the service.

Vehicle on-time arrival to pick up a passenger at the scheduled time is an important measure of operational effectiveness and customer service.

HSA/BTW: Bicycle Committee _____ (Month, year); RTC _____ (Month, year)

SCMTD, CTSA and Volunteer Center Only

21. a. Are these transportation services responding to transportation needs not otherwise being met within the community or jurisdiction of the claimant?

Yes. We provide transportation that is otherwise not available to our target population.

Lift Line paratransit services are offered to low-income seniors and people with disabilities that cannot drive or are not eligible to use METRO ParaCruz services, due to not having the financial resources, have origins/destinations outside the service area, or need same-day service.

Residents using our out-of-county medical ride service for critical care treatment are often those who have no other resources, mainly due to financial restraints. The veterans we are currently providing paratransit services for are funded through the FTA Section 5310 Grants Program. This grant has been awarded through June 2025, and we are very proud to be able to maintain this service for as long as possible, as demand for service for this specific population has continued to grow. Even though the 5317 funds for this service came to an end, Lift Line/CTSA continues to seek other funding sources to support this service, which was an unmet need in the coordinated plan. STA funding will allow us to match 5310 funds and prolong this program and provide additional transportation for the same day and out of county program.

b. Does the project meet an unmet transit need from the most recently approved RTC **Unmet Paratransit and Transit Needs List**? Describe.

Lift Line serves the high priority unmet needs of providing transportation services to areas with high concentrations of seniors, disabled and low-income individuals. It also serves the high priority unmet need of providing free or low-cost paratransit option.

CTSA and Volunteer Center (Article 8) Only

22. Where appropriate, are these specialized transportation services coordinated with other transportation services, including METRO service? Describe.

Lift Line, as the CTSA, acts as the safety net transportation service for low-income seniors and disabled individuals unable to secure mobility through other programs. We coordinate and refer people regularly to other services more suited to their specialized transportation requirements, such as: METRO bus or METRO ParaCruz; local taxi services through the taxi scrip program; the Volunteer Center; Veterans Services and Lift Line's in house "Out of County" medical ride service.

We work with Watsonville, Capitola, and Santa Cruz Satellite Dialysis to provide flexible service for the clients. We help identify an individual's specific need for specialized transportation service and coordinate not only services in our County, but also for rides to neighboring counties of San Benito, Monterey and Santa Clara. In addition, Lift Line assists those who call from other parts of California, as well as from out of the state, looking for other public and specialized transportation.

Lift Line's staff will continue to participate with local and statewide transportation groups to develop coordinated processes and keep current on transportation systems for seniors and disabled residents.

23. Provide performance information, as pertinent, which demonstrate service efficiency and effectiveness, such as: verification of the operating cost per passenger, operating cost per vehicle service hour, passengers per vehicle service hour, passengers per vehicle service mile, and vehicle service hours per employee for last fiscal year (definitions available in Section 99247 of TDA Guidelines). (99246d, per Performance Audits)

a. *Volunteer Center, only:* provide a minimum 4,000 rides per year

All TDA reports, quarterly and annual are sent directly to the RTPA within the scheduled time schedules. These reports are included in the above listed performance measures.

24. Discuss the needs and types of the passengers being served, the employment of part-time drivers and the contracting with common carriers of persons operating under a franchise or license to provide services during peak hours, as defined in subdivision (a) of Section 99260.2. (99246d, per 2010 Performance Audit)

There are times during the day when it is more cost effective or necessary to use taxi to provide some of the TDA Medical rides, especially when they are short rides and/or when scheduling rides outside of the normal service times or areas. Although Lift Line has two on-call drivers to assist with para-transit services as needed, there are times when additional support is needed.

SCMTD, CTSA, Volunteer Center & RTC Only

25. List the recommendations provided in the last TDA Triennial Performance Audit and your progress toward meeting them.

Two Verbal recommendations have been provided:

1. To provide on-time performance reporting. In response to this, we are now tracking and generating monthly on- time performance reports for all drivers.
2. To report Measure D rides on the quarterly and annual reports. We began measuring these rides separately starting in FY 22-23..

SCMTD Only

26. TDA Article 4 Eligibility Compliance – Provide documentation for 50% expenditure limitation (PUC Section 99268.1).

50 percent expenditure limitation (use if LTF remains below 50 percent of its operating costs):

- Overall operating cost for fiscal year: \$ _____
- TDA-LTF claim: \$ _____
- Source of information (e.g. audited financial statements, budget, etc):

<i>Funds</i>	<i>Urbanized Service</i>	<i>Rural/Non-Urban Service (could use FTA 5311 application)</i>
Fare Revenue:	\$ _____	\$ _____
Local Support Revenues:	\$ _____	\$ _____
Operation costs:	\$ _____	\$ _____
Ratio Fare Rev ÷ Op Cost: (minimum required=15% per PUC Sec.6645)	_____ %	_____ %
Cost per ride being subsidized for different services/funds	\$ _____	\$ _____

Note: Exemptions for calculating operating costs – **spell out in your operating budget summary.**

- Service extensions are exempt until two years after the end of the fiscal year during which they were established (PUC Sec. 99268.8). This exemption applies only if the new service was not provided nor was funded by LTF/STA during any of the prior three fiscal years.
- The additional operating costs to a transit operator of providing comparable complementary paratransit services, pursuant to the Americans with Disabilities Act, that exceed operator’s prior year costs as adjusted by the CPI are excluded from operating cost.
- As set forth in Section 99268.2, ratio must be at least equal to one-fifth if serving an urbanized area or one-tenth if serving a non-urbanized area. If a ratio of the sum of fare revenues and local support to operating cost greater than one-fifth if serving an urbanized area, or one-tenth if serving a non-urbanized area, during the 1978 -79 fiscal year shall, at least, maintain that ratio in order to be eligible for additional funds pursuant to this section.
- Additional exclusions in calculating urban/rural farebox recovery: operating costs above the consumer price index for fuel, alternative fuel programs, power, insurance premiums and payments in settlement of claims, and state and federal mandates.

27. Did the SCMTD operating budget increase over 15% from the prior fiscal year?

If the answer is yes, please provide a statement identifying and substantiating the reason or need for the increase in the transit operating budget in excess of 15% above the preceding year, and identify substantial increases or decreases in

the scope of operations or capital provisions for major new service - (transit claimants only, if applicable).

28. Operating statistics (compare current fiscal year to date to last three full fiscal years; *TDA required performance indicators), submit items from the following list.

Please see exhibit G-1 and exhibit G-2.

- Annual passengers
 - Rides/passenger trips provided by type (student, senior, adult, pass holders, etc, or however stat's kept) and amount of TDA \$ used for each type of ride
- Annual service hours
- Passengers per vehicle service hour*
- Annual service miles
- # of fixed-route miles
- Service Area – square miles
- Service Area Population
- Passengers per vehicle service mile*
- Average passengers per weekday
- Total operating costs in budget
- Operating cost per vehicle service hour*
- Total operating cost per passenger*
- Average Farebox Revenue per passenger (describe what is included)
- # of FTE employees (all employees, not just drivers)
- Vehicle Service hours/Employee*
- # of routes
- Average route length
- Average travel times/rider
- # of bus stops
- # of vehicles in operation
- # of monthly bus passes in circulation
- Max vehicles in service at any time:
- Hours of service:
- Approximate # of unduplicated passengers
- Cost per unit of service plus text about long range plans to make/keep this low
- Funds and percentage spent on administration/overhead/grantee allocation/etc
- Actual financials compared with budget
- Actual number of rides provided compared with goal and text about whether goal was met and why/why not

Definitions:

- a) "Operating cost" means all costs in the operating expense object classes exclusive of the costs in the depreciation and amortization expense object class of the uniform system of accounts and records adopted by the Controller pursuant to Section 99243. "Operating cost" excludes all subsidies for commuter rail services operated on railroad lines under the jurisdiction of the Federal Railroad Administration, all direct costs for providing charter services, all vehicles lease costs, and principal and interest payments on capital projects funded with certificates of participation.
- b) "Operating cost per passenger," means the operating cost divided by the total passengers.
- c) "Operating cost per vehicle service hour," means the operating cost divided by the vehicle service hours.
- d) "Passengers per vehicle service hour" means the total passengers divided by the vehicle service hours.
- e) "Passengers per vehicle service mile" means the total passengers divided by the vehicle service miles.
- f) "Total passengers" means the number of boarding passengers, whether revenue producing or not, carried by the public transportation system.

- g) *"Transit vehicle" means a vehicle, including, but not limited to, one operated on rails or tracks, which is used for public transportation services funded, in whole or in part, under this chapter.*
- h) *"Vehicle service hours" means the total number of hours that each transit vehicle is in revenue service, including layover time.*
- i) *"Vehicle service miles" means the total number of miles that each transit vehicle is in revenue service.*
- j) *"Vehicle service hours per employee" means the vehicle service hours divided by the number of employees employed in connection with the public transportation system, based on the assumption that 2,000 person-hours of work in one year constitute one employee. The count of employees shall also include those individuals employed by the operator, which provide services to the agency of the operator responsible for the operation of the public transportation system even though not employed in that agency.*

Documentation to Include with Your Claim (all TDA Claims):**All Claims**

- A letter of transmittal addressed to the SCCRTC Executive Director that attests to the accuracy of the claim and all its accompanying documentation.
- Statement from the TDA Eligible Claimant indicating its role and responsibilities.

Article 8 Bicycle/Pedestrian Claims

- Evidence of environmental review for capital projects

All Transit and Specialized Transportation Claims (SCMTD, CTSA, and Volunteer Center)

- A copy of the operating and capital budgets for the coming fiscal year
- Description of capital projects, including time frame over which project will be funded and implemented
- Operating Plan for current and upcoming activities – can be within project description
- TDA Standard Assurances Checklist

Article 4 Transit Claims

- A certification from the California Highway Patrol (completed within the last 13 months) indicating that the operator is in compliance with Section 1808.1 of the Vehicle Code.
- Other Certifications
- Written report of current and upcoming activities. (*per RTC Rules and Regulations*)

Local Agency Certification:

This TDA Claim has been prepared in accordance with the SCCRTC's Budget, SCCRTC's Rules and Regulations, and Caltrans TDA Guidebook (<http://www.dot.ca.gov/hq/MassTrans/State-TDA.html>). I certify that the information provided in this form is accurate and correct. I understand that if the required information has not been provided this form may be returned and the funding allocation may be delayed.

PROOF OF EXPENDITURES: Claimant acknowledges it is required to submit all expenditure backup as well as evidence of other funding used for project to RTC, to RTC's satisfaction, before receiving periodic disbursement or disbursement upon project completion.

CERTIFIED FISCAL AUDIT: Claimant certifies that it has submitted a satisfactory, independent fiscal audit, with the required certification statement, to SCCRTC and to the State Controller's Office, pursuant to PUC 99245 and CCR 6664 for the prior fiscal year (project year minus two). Claimant assures that this audit requirement will be completed for the current fiscal year (project year minus one). *This requirement does not apply to new transit operators nor Bike to Work or HSA claims submitted through the SCCRTC.*

Signature _____ Title: CEO Date: 4/15/24

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TDA Standard Assurances Checklist (for Transit and Specialized Transportation Services)

Claimant: Community Bridges – Lift Line CTSA

Fiscal Year: 2024-2025

Assurance	Initial
<p>1. STATE CONTROLLER REPORT Claimant certifies that it has submitted a State Controller’s report in conformance with the uniform system of accounts and reports, to SCCRTC and to the State Controller, pursuant to PUC 99243, for the prior year (project year minus two). Claimant assures that this report will be completed for the current fiscal year (project year minus one). <i>This requirement does not apply to new transit operators.</i></p>	RC
<p>2. USE OF FEDERAL FUNDS (Claimants Receiving Federal Funds) Claimant filing a claim for TDA funds for capital intensive projects pursuant to PUC 99268.7 certifies that it has made every effort to obtain federal funding for any project which is funded pursuant to PUC 99268.7.</p>	RC
<p>3. REVENUE RATIOS FOR COMMUNITY TRANSIT AND CONTRACTED TRANSIT SERVICES (CTSA & Volunteer Center Only) Claimant filing a claim pursuant to PUC 99275.5c and 99405c further certifies that, for the project year, it reasonably anticipates achieving the performance criteria, local match requirements, or fare recovery ratios adopted by the transportation planning agency or county transportation commission.</p>	RC
<p>4. REVENUE RATIOS FOR OPERATORS SERVING URBANIZED AND NONURBANIZED AREAS (METRO Only) Claimant filing a claim pursuant to PUC 99270.1 certifies that it will maintain for the project year at least the alternative farebox recovery ratio as determined by the adopted (RTPA name) “fare ratio optional rule.”</p>	RC
<p>5. EXTENSION OF SERVICES (METRO Only) Claimant that received an allocation of LTF funds for an extension of service pursuant to PUC 99268.8 certifies that it will file a report of these services pursuant to CCR 6633.8b within 90 days after the close of the fiscal year in which that allocation was granted.</p>	RC
<p>6. RETIREMENT SYSTEM (METRO Only) Claimant filing claim pursuant to PUC Section 99260 certifies that (check one):</p>	RC
<p>a) The current cost of its retirement system is fully funded with respect to the officers and employees of its public transportation system (PUC Section 99271a); or</p>	RC
<p>b) The operator is implementing a plan approved by the transportation planning agency which will fully fund the retirement system for such officers and employees within 40 years (PUC Section 99271a); or</p>	RC
<p>c) The operator has a private pension plan which sets aside and invests on a current basis funds sufficient to provide for the payment of future pension benefits and which is fully compliant with the requirements stated in PUC Sections 99272 and 99273.</p>	RC
<p>7. REDUCED FARES FOR ELDERLY AND HANDICAPPED (METRO Only) A claimant filing a claim pursuant to PUC 99260 which offers reduced fares to senior citizens and disabled persons certifies that it is in compliance with PUC 99155.</p>	RC
<p>8. DRIVERS PULL NOTICE PARTICIPATION (METRO & CTSA Only) A claimant filing a claim for public transit assistance must include a certification completed within the prior 13 months by the California Highway Patrol indicating the operator has participated in a "pull notice system" to examine driver's records.</p>	RC
<p>9. STAFFING ON VEHICLES (METRO & CTSA Only) Claimant certifies that it is in compliance with PUC Section 99264 that it does not routinely staff, with two or more persons, a vehicle for public transportation purposes designed to be operated by one person.</p>	RC

<p>10. PART-TIME EMPLOYEES (STAFF ONLY) (STA Claimants Only) Claimant certifies that it is not precluded, by any contract, from employing part-time drivers or contracting with common carriers of persons operating under a franchise or license.</p>	<p>RC</p>
<p>11. INCREASE IN OPERATOR'S COST PER HOUR (STA Claimants Only) Claimant filing a claim for operating assistance from STA funds must include a supplemental schedule which identifies either: A - 1) the most recent audited cost per revenue vehicle hour (year 1) and the cost per revenue hour for the year prior to the most recent audit year (year 2) and 2) the Consumer Price Index for the year prior to the most recent audit year (year 2); or B - 1) the most recent audited cost per revenue vehicle hour (year 1) and the cost per revenue hour for the three years prior to the most recent audit year and 2) the Consumer Price Index for the three years prior to the most recent audit year. The supplemental schedule information will be used to determine eligibility pursuant to PUC 99314.6.</p>	<p>RC</p>

Community Bridges

 (Legal Name of Applicant/Claimant)



 (Authorizing Signature of CEO/CFO)

[Raymon Cancino, Chief Executive Officer](#)

 (Name and Title)

TDA 2024-2025 BUDGET

	TDA/STA 2024-25	Non-TDA 2024-25	CTSA 2024-25	TDA/STA 2023-24	Non-TDA 2023-24	CTSA 2023-24
ACCOUNT TITLE	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
PERSONNEL:						
Salaries & Wages	551,844	1,036,275	1,588,119	591,168	861,613	1,452,781
Fringe Benefits: Unemployment	5,786	6,151	11,937	4,434	1,886	6,320
Workers Comp	29,816	44,079	73,895	26,479	44,854	71,333
Health Insurance	57,924	191,563	249,487	49,561	105,316	154,877
FICA	47,064	68,606	115,670	45,224	56,078	101,302
401K Plan	5,724	12,276	18,000	3,951	6,692	10,643
TOTAL PERSONNEL COSTS:	698,157	1,358,951	2,057,108	720,817	1,076,439	1,797,256
SERVICES & SUPPLIES:						
OPERATING:						
Vehicle Operations-Fuel	46,416	73,293	119,709	44,006	74,542	118,548
Vehicle Licenses	7,930	8,430	16,360	5,839	9,892	15,731
Vehicle Repair & Maintenance	19,400	72,206	91,606	27,433	46,469	73,902
Vehicle Insurance	43,883	46,655	90,538	35,585	60,278	95,863
Communications-Radio	21,882	54,212	76,094	27,731	46,975	74,706
TOTAL VEH. OPERATING COSTS:	139,511	254,796	394,307	140,595	238,155	378,750
OTHER OPERATING & ADMINISTRATION COSTS:						
Professional Services	0	94,361	94,361		90,731	90,731
Janitorial Services & Supplies	2,887	5,132	8,019	2,862	4,849	7,711
Legal services & Audit	0	7,092	7,092	0	6,935	6,935
Publicity/Media	0	27,552	27,552	0	25,911	25,911
Special Events	0	421	421	0	405	405
Staff travel	884	5,066	5,950	0	3,317	3,317
Minor Equipment	2,611	7,934	10,545	3,764	6,376	10,140
Equip Maintenance/Repair	1,306	2,316	3,622	1,293	2,190	3,483
Office Supplies	1,897	4,493	6,390	1,782	3,019	4,801
Program Supples	11,106	16,965	28,071	10,019	16,972	26,991
Vehicle Maintenance Supplies	2,658	3,444	6,102	2,178	3,689	5,867
Computer Supplies/Related	3,923	5,822	9,745	3,478	5,892	9,370
Postage	1,288	2,092	3,380	1,206	2,044	3,250
Utilities	6,417	22,503	28,920	6,370	10,790	17,160
Space Maintenance	3,160	5,114	8,274	2,953	5,003	7,956
Telephone	1,461	2,275	3,736	1,334	2,259	3,593
Misc Fees	1,890	5,724	7,614	2,718	4,603	7,321
Staff Training	1,765	3,424	5,189	1,852	3,138	4,990
Insurance-General Liability & Fidelity	2,910	0	2,910	2,910	0	2,910
Memberships/Subscriptions	1,955	11,363	13,318	4,754	8,052	12,806
Printing & Copying	356	379	735	262	445	707
Advertising (Recruitment)	2,763	10,158	12,921	3,720	6,300	10,020
Interest Expense	0	65,309	65,309	0	65,259	65,259
Subsidized Taxi - Elderday Rides	0	4,289	4,289	0	4,124	4,124
Subsidized Taxi - MOW Rides	0	0	0	0	0	0
Subsidized Taxi - LL Rides	44,834	47,666	92,500	44,337	48,163	92,500
Subsidized Taxi - Scrip	21,400	0	21,400	21,400	0	21,400
Nonsubsidized Taxi-Measure D Svcs	0	61,651	61,651	0	59,280	59,280
Trxfer to/from Equip Reserve	0	0	0	0	0	0
Deprec-Groupwise Upgrade	0	11,243	11,243	0	30,640	30,640
Major Equipment - Non 5310	0	0	0	0	100,000	100,000
300 Property Fixed Asset	0	516,533	516,533	0	600,000	600,000
Leasehold Improvements	0	0	0	0	0	0
Debt Repayment	0	20,000	20,000	0	20,000	20,000
Agency Overhead	162,928	291,510	454,438	167,271	220,055	387,326
TOTAL ADMINISTRATION COSTS:	280,398	1,261,832	1,542,230	286,464	1,360,439	1,646,904
TOTAL EXPENDITURES	1,118,067	2,875,578	3,993,645	1,147,876	2,675,034	3,822,910
TOTAL REVENUES	1,118,067	2,875,578	3,993,645	1,147,876	2,675,034	3,822,910
NET GAIN (LOSS)	0	0	0	0	0	0

**COMMUNITY BRIDGES - LIFT LINE / CTSA
TDA 2024-2025 BUDGET**

ACCOUNT TITLE	TDA/STA 2024-25 BUDGET	Non-TDA 2024-25 BUDGET	CTSA 2024-25 BUDGET	TDA 2023-24 BUDGET	Non-TDA 2023-24 BUDGET	CTSA 2023-24 BUDGET
REVENUE:						
TDA	854,841	0	854,841	875,569	0	875,569
STA	263,226	0	263,226	272,307	0	272,307
City of Capitola		44,000	44,000		44,000	44,000
City of Watsonville		0	0		1,250	1,250
State of Good Repair		0	0		200,000	200,000
County of Santa Cruz		0	0		0	0
County of SC-Measure D Sales Tax		1,110,111	1,110,111		1,076,000	1,076,000
CARB		30,000	30,000		30,000	30,000
LCTOP		147,222	147,222		50,000	50,000
Transfer From Measure D Reserve		463,000	463,000		369,034	369,034
Area Agency on Aging-Title IIIB		20,000	20,000		20,000	20,000
FTA Section 5310-Expanded		120,000	120,000		120,000	120,000
Monterey Peninsula Foundation		75,000	75,000		75,000	75,000
CPUC TNC		63,051	63,051		61,051	61,051
Outside Contracts-Other		441,000	441,000		305,402	305,402
Scrip - Client Payments		12,000	12,000		9,379	9,379
MOW Intra-Program Charges		22,500	22,500		22,500	22,500
Elderday Intra-Program Charges		289,944	289,944		258,393	258,393
Donations		19,750	19,750		18,025	18,025
Program Income-Other		0	0		0	0
Vehicle Maintenance Intra-Program Charges		12,000	12,000		12,000	12,000
Vehicle Sales		6,000	6,000		3,000	3,000
TOTAL REVENUES	1,118,067	2,875,578	3,993,645	1,147,876	2,675,034	3,822,910

OPERATING FUND SOURCES	CTSA FINAL FY 22-23	CTSA BUDGET FY 23-24	CTSA BUDGET FY 24-25
TDA	972,132	875,569	854,841
STA	294,221	272,307	263,226
City of Capitola	0	44,000	44,000
City of Watsonville	1	1,250	0
State of Good Repair	2	200,000	0
County of Santa Cruz	4,375	0	0
County of SC-Measure D Sales Tax	1,017,162	1,076,000	1,110,111
Transfer From Measure D Reserve	0	369,034	463,000
CARB	177,203	30,000	30,000
LCTOP	215,264	50,000	147,222
FTA Section 5310-Trad	0	0	0
Area Agency on Aging-Title IIIB	20,000	20,000	20,000
FTA Section 5310-Expanded	93,926	120,000	120,000
Monterey Peninsula Foundation	40,000	75,000	75,000
CPUC TNC	0	61,051	63,051
Outside Contracts-Other	39,626	305,402	441,000
Scrip - Client Payments	10,781	9,379	12,000
Scrip - Health Project Center	0	0	0
MOW Intra-Program Charges	22,500	22,500	22,500
Elderday Intra-Program Charges	210,600	258,393	289,944
Donations	6,270	18,025	19,750
PPP Loan Forgiveness	0	0	0
Vehicle Maintenance Intra-Program Charges	8,736	12,000	12,000
Vehicle Sales	0	3,000	6,000
TOTAL REVENUES	3,132,798	3,822,910	3,993,645

EXHIBIT B

**CTSA FIVE YEAR CAPITAL IMPROVEMENT PLAN 23/24
FISCAL YEARS: 23/24 THROUGH 26/27**

CAPITAL REVENUE					
	Projected 2023-2024	Projected 2024-2025	Projected 2025-2026	Projected 2025-2026	Projected 2026-2027
Fund Balance	\$130,038	\$130,363	\$70,689	\$70,866	\$71,043
FTA Section 5310	\$0	\$0	\$0	\$210,000	\$0
Addition to Fund	\$24,013	\$0	\$0	\$0	\$0
Fund Interest	\$325	\$326	\$177	\$177	\$178
Total	\$154,376	\$130,689	\$70,866	\$281,043	\$71,220
CAPITAL EXPENDITURES					
	2023-2024	2024-2025	2025-2026	2025-2026	2026-2027
Equipment Purchase	\$24,013	\$60,000	\$0	\$210,000	\$0
Major Maintenance	\$0	\$0	\$0	\$0	\$0
Total	\$24,013	\$60,000	\$0	\$210,000	\$0
Year-End Balance	\$130,363	\$70,689	\$70,866	\$71,043	\$71,220

Notes:

- 1 As capital grants are indefinite, and as capital equipment arrival dates vary, projected figures may require adjustment.
- 2 In FY 2023-2024 Lift Line is paying \$24,013 from TDA for a final payment of for Ecolane transit scheduling software. The purchase of the solutions including the implimentation of th software and hardware and training is a capitalized purchase over a 3 FY time-frame.
- 3 In FY 2024-2025 Lift Line will be utilizing TDA equipment reserves for purchasing vehicle maintenace equipment at the Lift Line facility.
- 4 Lift Line is going to apply \$210,000 equipment funding for vehicle and computer purchase in FY 2025-2026.

EXHIBIT C-1
Lift Line / CTSA
FY24/25 OPERATING PLAN

The Lift Line program provides demand-responsive, specialized non-emergency health and medical transportation for low-income seniors and disabled residents of Santa Cruz County. Riders are not charged a fare for the service. Service is generally provided from 8:00 AM to 4:00 PM, seven days a week (with the exception of published holidays), while Lift Line also coordinates additional services on behalf of its clients outside these hours.

Service is focused on individuals that live outside the METRO ParaCruz service area, those who are unable to afford the METRO ParaCruz fare, those that do not meet the ADA complementary paratransit eligibility requirements, those needing same day service, and those that need a higher level of service than can be provided by METRO ParaCruz. Lift Line operates a fleet of 26 wheelchair accessible vans. Transportation is provided to destinations such as doctors' offices, pharmacies, Elderday Adult Day Health Care, Senior Dining Centers, out of county medical destinations, dialysis sites, and various medical therapy appointments. Clients are generally asked to book their medical rides between 8:30am and 3:30pm.

Lift Line is seeking to continue TDA Medical Rides service and ensure this service reaches those with the most need. Lift Line projecting 5,720 TDA Medical Rides for FY 24/25.

The TDA Medical Rides program serves as a safety net service for medical rides outside the ADA-mandated METRO paratransit service areas. Eligible individuals may schedule rides to medical destinations as late as one day in advance, with no fares collected. Currently all of the residents that receive medical rides are low income and below the federal 200% poverty level. Lift Line staff continue to update participant applications to reflect the new Federal Government poverty level guidelines to ensure income and disability eligibility is maintained by participants.

Lift Line also coordinates with the local taxi companies to offer the Taxi Scrip (TS) program. Lift Line is projecting 2,279 Taxi Scrip rides in FY 24/25.

The Taxi Scrip program serves as a safety net service for medical rides and non-medical rides needed outside the ADA-mandated METRO paratransit service areas. Individuals may purchase subsidized taxi scrip so that they can directly schedule taxi rides. Taxi companies own and operate vehicles that are fully accessible for mobility devices such as wheelchairs. Currently all residents that receive Taxi Scrip at a discount are low income and below the federal 200% poverty level. Currently clients can purchase three \$10.00 books, for a total of \$30.00 worth of scrip, for \$8.00 which would give them approximately one (1) or two (2) rides per book. There is currently a limit to purchase six books per person per quarter.

Lift Line is projecting 10,838 Meals on Wheels rides for FY 24/25, 5,682 of which will be funded with TDA funds.

We are on track to meet our projected goal for the current fiscal year. Lift Line will continue to coordinate with the Meals on Wheels program to help them meet any increase attendance demands at all of the senior dining centers. Lift Line continues to meet with the Meals on Wheels Program Director and site managers to review unmet transportation service needs.

Lift Line is projecting 24,772 Elderday rides in FY 24/25, of which 14,493 are funded by TDA.

The Elderday program provides outpatient adult day health care to seniors and community residents who need constant care, and/or are diagnosed with dementia or Alzheimer’s disease. Almost all of these participants use wheelchairs or walkers, and require vans with lifts. Generally, these clients are very frail and need personal, door-to-door assistance. Elderday rides are reflective of the level of client service that Lift Line drivers provide to patients with critical needs.

Lift Line is seeking to continue STA Same Day and Out of County service and ensure this service reaches those with the most need. Lift Line projecting 1,908 STA Same Day and Out of County Rides for FY 24/25.

The STA Same Day and Out of County Rides program serves as a safety net service same day and out of County rides. Eligible individuals may schedule same day rides, with no fares collected. Currently all of the residents that receive medical rides are low income and below the federal 200% poverty level. Lift Line staff continue to update participant applications to reflect the new Federal Government poverty level guidelines to ensure income and disability eligibility is maintained by participants.

Lift Line staff will continue to work with the Santa Cruz County Regional Transportation Commission’s Elderly and Disabled Transportation Advisory Committee (E&D TAC) in identifying and addressing unmet needs.

Lift Line continues to work with the E&D TAC in meeting the Unmet Transit and Paratransit Needs as well as the recommendations of the Paratransit Coordination Task Force. For those who don’t qualify for METRO ParaCruz or MediCal assistance, we will continue to help them complete the required paperwork to make it easier for them to use the current TDA programs that meet their specific needs. In our role as the Consolidated Transportation Service Agency, Lift Line will continue working with other transportation providers to ensure maximum efficiency and coordination of rides for all residents.

Lift Line will continue to focus its resources on transportation needs that are not being met by other paratransit services, such as ADA-mandated METRO ParaCruz.

Through TDA funding, Lift Line will continue to serve those not eligible for METRO ParaCruz service, specifically low-income individuals who cannot afford the \$8.00 to \$12.00 round-trip METRO ParaCruz fare, those who don’t meet the strict ADA qualifications, and those with origins/destinations outside of the METRO ParaCruz service area. Because Lift Line provides safety net services to those ineligible or unable to use other services, its goal is to provide flexible programs, scheduling, and dispatching that can respond to the changing needs of all participants.

Community Bridges maintains comprehensive auto and general liability coverage, including the City of Santa Cruz and SCCRTC as additional insured parties. A copy of each insurance certificate shall be filed with the City and with SCCRTC

**OPERATION PLAN SERVICE OF UNITS
EXHIBIT C-2
2024/2025**

TABLE 1 - TDA/STA PROPOSED SERVICE UNITS							
	TAXI SCRIP	MEDICAL TDA	MEALS ON WHEELS	ELDERDAY	STA FUNDING	TOTAL UNITS	TOTAL
FUNDS ALLOCATED	\$69,112	\$422,309	\$146,538	\$205,639	\$263,226		\$1,106,824
OPERATING COST	\$7.71	\$44.82	\$18.10	\$13.70	\$90.66		
A. PROGRAM MANAGEMENT i.e., Mgmt Personnel: Director, Fleet Mgr, Admin Asst, Info Mgr, Rent, Liability Insur., Phone, Supplies, etc.	\$3.05	\$25.43	\$8.15	\$3.33	\$27.20		
B. ADMINISTRATION 14.57% of total cost per unit.	\$1.83	\$16.84	\$2.17	\$2.97	\$20.10		
TOTAL COST PER SERVICE UNIT	\$12.59	\$87.07	\$28.42	\$20.01	\$137.96		
24/25 PROJECTED TDA/STA UNITS OF SERVICE	5,491	4,850	5,156	10,279	1,908	27,684	
EQUIPMENT PURCHASE MATCH							\$11,243
TOTAL TDA/STA CLAIM REQUEST							\$1,118,067

NON-TDA SUPPORTED

TABLE 2 - OTHER CTSA SERVICE UNITS						
	Meals on Wheels	Elderday Services	Measure D Paratransit	5310 Medical	Total Units	Total
Funds Allocated	\$161,500	\$289,944	\$974,927	\$120,000		\$1,546,371
Revenue per Service Unit	\$28.42	\$20.01	\$165.24	\$137.96		
24/25 Projected Units of Service	5,682	14,493	5,900	870	26,945	
Other Income						\$553,801
Total Operating Income						\$2,100,172
Measure D Facility/Equip/Project Funds						\$598,184
CARB - Capital Equipment						\$30,000
LCTOP						\$147,222
TDA/ STA Claim						\$1,118,067
Grand Total						\$3,993,645

ROLLUP OF ALL RIDES

TABLE 3 - ALL SERVICE UNITS TOTALED (Total tables 1 and 2, units of service, to equal table 3 totals)							
	Taxi Scrip	TDA/5310 Medical	Meals on Wheels	Elderday Services	Measure D Paratransit	STA	Total Units
24/25 Total Ride Projections	5,491	5,720	10,838	24,772	5,900	1,908	54,629

Exhibit D
Schedule of Payment
FY: 2024-2025 TDA and STA
Claim Lift Line CTSA

TDA	
July 15, 2024	\$282,099.00
October 15, 2024	\$190,914.00
January 15, 2025	\$190,914.00
April 15, 2025	\$190,914.00
Total	\$854,841.00

STA	
1st Quarter	\$65,806.50
2 nd Quarter	\$65,806.50
3 rd Quarter	\$65,806.50
4 th Quarter	\$65,806.50
Total	\$263,226.00

Preferred Method and Schedule for TDA fund distribution: Quarterly disbursement, with up to 33% in first quarter, and the remaining quarterly payments being one-third of the remaining claim amount.

EXHIBIT E Lift Line / CTSA
24/25 Statement of Role and Responsibility

Community Bridges has been the designated Consolidated Transportation Services Agency (CTSA) since 1982. CTSA's are authorized under California Government Code Sections 15975 and 15950-15952 which were enacted pursuant to the Social Service Transportation Improvement Act. The purpose of the CTSA is to improve transportation required by social service recipients by promoting the consolidation and coordinating of social service transportation. As the Consolidated Transportation Service Agency, Community Bridges Lift Line will continue to coordinate and consolidate transportation services with other transportation and human service agencies in order to provide the most efficient transportation possible. Lift Line will continue to work with Santa Cruz County School Districts, Human Services Department of the County of Santa Cruz, County Office of Education, Veterans Service Offices in Santa Cruz and Palo Alto, Hospice of Santa Cruz County, as well as hospitals and other medical facilities. Community Bridges Lift Line will also continue working closely with the RTPA and to help with the unmet needs identified in the Tri-County AMBAG Coordinated Plan. Community Bridges Lift Line will also continue working with local non-profit organizations and other human service and medical facilities in neighboring counties to continue to define and create an effective mobility management center to help mobilize resident with various disabilities, low income and senior populations to travel easily throughout our County as well as to travel seamlessly throughout our tri-county Monterey Bay region and the San Francisco Bay Area.

As the CTSA, Community Bridges Lift Line will continue coordination to improve and identify the need for specialized transportation equipment. If the equipment funded through Caltrans 5310 isn't reaching its proposed requirements through their contract, the equipment can be recaptured and its use coordinated through other identified paratransit service needs. We will continue to offer training to ensure that not only Lift Line staff operates in a safe and sensitive manner, but will continue to offer expertise and training for other transportation providers in the County.

Pursuant to the CTSA designation for Santa Cruz County, Community Bridges operates the Lift Line transportation program, which will continue to take a lead, and work closely with the RTPA, to continue to help identify unmet transportation needs, coordinate and provide social service transportation services to low-income seniors, disabled residents, underserved populations and other identified individuals in Santa Cruz County. Lift Line will continue to directly address the issues identified through the unmet needs process by providing rides to medical appointments (including dialysis), alternative care, mental health and various medical transportation needs.

Exhibit F
Reporting Period and
Performance Measures FY:
2024-2025 TDA Claim
Community
Bridges' Lift Line
CTSA

	Reporting Period	Due
1.	Fiscal Year: 2023/24	11/15/24
2.	1 st Quarter, 7/1/24 through 9/30/24	01/15/25
3.	2 nd Quarter, 10/1/24 through 12/31/24	04/15/25
4.	3 rd Quarter, 1/1/25 through 3/31/25	07/15/25
5.	4 th Quarter, 4/1/25 through 6/30/25	11/15/25
6.	Annual Evaluation, Fiscal Year 2024/2025	11/15/25

Performance Measures to be included in Quarterly Reports

The quarterly reports are to include the following:

1.	Unduplicated passengers per month
2.	Total passenger trips (units of service) per month
3.	Incidents per month
4.	Accidents per month
5.	Mechanical failures* (including lift failure) per month
6.	No-shows per month
7.	Turndowns or referrals per month
8.	Cancels per month
9.	Donations per month
10.	Total operating cost per passenger
11.	Total operating cost per vehicle service hour
12.	Total passengers per vehicle service hour
13.	Total passengers per vehicle service mile
14.	Van mileage per program

*Mechanical failure means any problem which results in a delay of one hour or longer, or cancellation

Exhibit G-1 Operating Statistics

	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
<i>Annual passengers</i>	50,352	40,132	20,970	32,683	45,473
<i>Rides/passenger trips provided by type:</i>					
Medical	10,716	9,019	11,965	9,843	6,263
<i>Amount Spent for Medical</i>	\$288,796	\$454,016	\$404,058	\$751,710	\$478,305
Meals on Wheels	9,472	6,969	6,141	6,416	6,383
<i>Amount spent for Meals on Wheels</i>	\$106,655	\$99,169	\$99,239	\$148,210	\$147,447
Taxi Script	2,486	1,870	1,740	2,108	3,782
<i>Amount spent for Taxi Script</i>	\$29,260	\$27,171	\$31,877	\$82,613	\$148,217
Elderday	27,678	22,274	1,124	6,850	22,603
<i>Amount Spent for Elderday</i>	\$396,072	\$328,542	\$22,165	\$177,278	\$584,966
<i>Annual service hours</i>	14,524	15,011	8,494	14,316	14,316
<i>Passengers per vehicle service hour*</i>	3.47	3.13	2.45	2.28	3.18
<i>Annual service miles</i>	279,974	255,014	159,119	173,806	250,087
<i># of fixed-route miles</i>	N/A	N/A	N/A	N/A	N/A
<i>Service Area – square miles</i> (note: all of Santa Cruz County)	607	607	607	607	607
<i>Service Area Population</i>	273,170	273,170	273,170	273,170	273,170
<i>Passengers per vehicle service mile*</i>	0.17	0.15	0.12	0.13	0.14
<i>Average passengers per weekday</i>	968	772	403	629	874
<i>Total operating costs in budget</i>	\$703,185	\$834,857	\$733,057	\$906,921	\$1,208,447
<i>Operating cost per vehicle service hour*</i>	\$48.42	\$55.62	\$86.30	\$63.35	\$84.41
<i>Total operating cost per passenger*</i>	\$13.97	\$20.80	\$34.96	\$27.75	\$26.58
<i>Average Farebox Revenue per passenger (describe what is included)</i>	N/A	N/A	N/A	N/A	N/A
<i># of FTE employees (all employees, not just drivers)</i>	24	23	19	19	23
<i>Vehicle Service hours/Employee*</i>	605	653	447	753	622
<i># of routes</i>	N/A	N/A	N/A	N/A	N/A
<i>Average route length</i>	5.56	6.35	7.59	5.32	5.50
<i>Average travel times/rider</i>	0.62	0.85	0.88	0.89	0.89
<i># of bus stops</i>	N/A	N/A	N/A	N/A	N/A
<i># of vehicles in operation</i>	19	22	22	22	26
<i># of monthly bus passes in circulation</i>	N/A	N/A	N/A	N/A	N/A
<i>Max vehicles in service at any time:</i>	13	12	8	9	9
<i>Hours of service:</i>	8-4 PM	8-4 PM	8-4 PM	8-4 PM	8-4 PM
<i>Approximate # of unduplicated passengers</i>	2,083	2,097	2,057	2,443	2,211
<i>Cost per unit of service plus text about long range plans to make/keep this low</i>	\$13.97	\$20.80	\$34.96	\$27.75	\$26.58
<i>Funds and percentage spent on administration/overhead/grantee allocation/etc</i>	34.518%	29.827%	34.087%	31.191%	40.706%
	\$242,726	\$249,012	\$249,879	\$282,878	\$491,905
<i>Actual financials compared with budget (see Exhibit G-2)</i>					
<i>Actual number of rides provided compared with goal</i>	119% of goal	95% of goal	48% of goal	113% of goal	103% of goal

For the Fiscal Year 2019-2020, Lift Line Provided 40,132 one-way rides to Santa Cruz residents, including medical transportation, Meals on Wheels congregated dining sites, Elderday adult day care transportation, and taxi script vouchers. Lift Line was at 95% of the goal. Due to the COVID-19 pandemic and local government regulation, many doctors cancel rider's medical appointments and attendance reduced at congregated sites, including Meals on Wheels dining sites and Elderday adult daycare. For 2020-2021, Lift Line provided a 20,970 one-way ride to Santa Cruz county residents. Due to COVID-19 regulations, Lift Line was at 48 % of the goal during FY20-21. State regulations forced the temporary closure to Meals on Wheels dining sites and Elderday adult daycare; this service was operated remotely to comply with the CDC recommendations. Lift Line reduced capacity on vehicles to 4 passengers on a bus and single riders on a minivan to comply with 6 feet of separation guidance. For 2021-2022, Lift Line provided 32,683. Lift Line is achieved 113% of the annual goal. For 2022-2023 Lift Line provided 45,473 rides and is on track to meet 2023-2024 goal.

Exhibit G-2

COMMUNITY BRIDGES - LIFT LINE / CTSA
TDA/STA 2020-21, 2021-22, 2022-23 BUDGET TO ACTUAL

<u>ACCOUNT TITLE</u>	TDA/STA 2020-21 BUDGET	TDA/STA 2020-21 ACTUAL	TDA/STA 2021-22 BUDGET	TDA/STA 2021-22 ACTUAL	TDA/STA 2022-23 BUDGET	TDA/STA 2022-23 ACTUAL	TDA/STA 2023-24 BUDGET
PERSONNEL:							
Salaries & Wages	316,215	302,994	362,433	406,646	362,433	479,360	591,168
Fringe Ben Unemployment	4,743	3,609	5,211	3,251	5,211	3,076	4,434
Workers Comp	12,551	6,124	14,579	13,741	14,579	20,177	26,479
Health Insurance	34,618	42,411	41,469	38,532	41,469	53,261	49,561
FICA	24,190	22,997	27,726	31,558	27,726	31,587	45,224
401K Plan	3,697	4,503	6,335	10,056	6,335	2,810	3,951
TOTAL PERSONNEL COSTS:	396,015	382,637	457,753	503,784	457,753	590,272	720,817
SERVICES & SUPPLIES:							
OPERATING:							
Vehicle Operations-Fuel	31,886	28,439	35,336	49,535	35,336	79,175	44,006
Vehicle Licenses	3,834	4,059	3,834	2,260	3,834	3,103	5,839
Vehicle Repair & Maintenance	13,015	8,874	14,603	11,800	14,603	13,679	27,433
Vehicle Insurance	31,025	48,485	39,014	49,961	39,014	26,974	35,585
Communications-Radio	24,290	10,685	25,291	6,703	25,291	3,339	27,731
TOTAL VEH. OPERATING COSTS:	104,049	100,541	118,078	120,259	118,078	126,270	140,595
OTHER OPERATING & ADMINISTRATION COSTS:							
Professional Services	2,524	31,167	0	11,189	0	69,521	0
Janitorial Services/Supplies	2,565	1,748	2,565	557	2,565	100	2,862
Publicity/Media	0	0	0	0	0	26,780	0
Staff travel	0	0	914	0	914	0	0
Minor Equipment	5,240	1,696	2,599	220	2,599	0	3,764
Equip Maintenance/Repair-Trapeze	5,518	8,557	6,761	589	6,761	781	1,293
Office Supplies	1,313	584	735	690	735	571	1,782
Program Supples	3,433	4,365	3,181	1,023	3,181	12,261	10,019
Vehicle Maintenance Supplies	39	32	44	0	44	891	2,178
Computer Supplies/Related	566	625	221	23	221	823	3,478
Postage	292	301	1,099	465	1,099	660	1,206
Space Rental	4,970	0	21,998	0	21,998	0	0
Utilities	3,342	12,101	2,890	11,334	2,890	8,507	6,370
Space Maintenance	1,553	2,341	1,312	2,747	1,312	1,714	2,953
Telephone	2,027	2,151	4,191	1,765	4,191	1,750	1,334
Misc Fees	1,034	4,317	2,025	315	2,025	1,793	2,718
Staff Training	1,250	0	3,009	3,655	3,009	450	1,852
Insurance-General Liability & Fidelity	690	2,910	3,007	2,910	3,007	2,910	2,910
Memberships/Subscriptions	199	1,315	309	2,275	309	781	4,754
Printing & Copying	65	141	71	1,937	71	3,656	262
Advertising (Recruitment)	0	107	0	1,145	0	1,236	3,720
Subsidized Taxi	46,335	68,898	42,615	108,251	42,615	180,636	65,737
Trxfer to/from Equip Reserve	0	0	0	0	0	0	0
Major Equipment - Non-5310	37,261	24,011	43,542	48,022	43,542	68,687	0
Agency Overhead	99,125	106,524	114,828	131,789	114,828	176,085	167,271
TOTAL ADMINISTRATION COSTS:	219,342	273,890	257,916	330,900	257,916	560,592	286,464
TOTAL EXPENDITURES	719,405	757,068	833,747	954,943	833,747	1,277,134	1,147,876
TOTAL REVENUES	719,405	757,068	833,747	954,943	833,747	1,277,134	1,147,876
NET GAIN (LOSS)	0	0	0	0	0	0	0

COMMUNITY BRIDGES - LIFT LINE / CTSA
TDA/STA 2019-20 2020-21 2021-22 BUDGET TO ACTUAL

<u>ACCOUNT TITLE</u>	TDA/STA 2020-21 BUDGET	TDA/STA 2020-21 ACTUAL	TDA/STA 2021-22 BUDGET	TDA/STA 2021-22 ACTUAL	TDA/STA 2022-23 BUDGET	TDA/STA 2022-23 ACTUAL	TDA/STA 2023-24 BUDGET
REVENUE:							
TDA	619,405	651,864	733,747	844,219	733,747	972,132	875,569
STA	100,000	100,000	100,000	100,000	100,000	294,221	272,307
TAXI SCRIPT		5,204		10,724		10,781	
TOTAL REVENUES	719,405	757,068	833,747	954,943	833,747	1,277,134	1,147,876



Agency Board Resolution
RESOLUTION # 2024-03-02

RESOLUTION AUTHORIZING COMMUNITY BRIDGES/LIFT LINE TO MAKE A CLAIM FOR FY24/25 TDA/STA FUNDS FROM THE REGIONAL TRANSPORTATION COMMISSION THROUGH THE CITY OF SANTA CRUZ

WHEREAS, the Transportation Development Act (TOA) of 1971 provides that the applicant may file an Article 8 claim for monies from the Local Transportation Fund; and

WHEREAS, the Regional Transportation Commission (RTC) has identified a process for TOA claims in their Rules and Regulations; and

WHEREAS, Community Bridges desires to apply for said financial assistance to permit operation of paratransit service in Santa Cruz County; and

WHEREAS, the Community Bridges has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Community Bridges does hereby authorize Raymon Cancino, CEO, to file and execute applications on behalf of Community Bridges with the Department to aid in the financing of capital projects pursuant to TOA claim, as amended.

That **Raymon Cancino, CEO; Michele Miller, Director of Business Operations; Douglas Underhill, CFO** is authorized to execute and file all certifications of assurances, contracts or agreements or any other document required by the Department.

That **Raymon Cancino, CEO; Michele Miller, Director of Business Operations; Douglas Underhill, CFO** is authorized to provide additional information as the RTC may require in connection with the application for the TOA claim.

That **Raymon Cancino, CEO; Michele Miller, Director of Business Operations; Douglas Underhill, CFO** is authorized to submit and approve request for reimbursement of funds from the RTC for the TOA claim.

PASSED AND ADOPTED by Community Bridges Board of Directors of the *Santa Cruz County*, State of California. Passed by unanimous consent of the Board of Directors on 3/20/24.



Jack Jacobson, Chair



Sara Siegel, Secretary

TO: Elderly & Disabled Transportation Advisory Committee
FROM: Amanda Marino, Transportation Planner
RE: FY 2024-25 Transportation Development Act and State Transit Assistance Funds for the Santa Cruz Metropolitan Transit District

RECOMMENDATION

Staff recommends that the Elderly & Disabled Transportation Advisory Committee:

1. Review and recommend approval by the Regional Transportation Commission the FY 2024-25 claim from the Santa Cruz Metropolitan Transit District for:
 - a. TDA-Local Transportation Fund (TDA) funds in the amount of \$8,705,049; and,
 - b. State Transit Assistance Funds (STA) funds in the amount of \$5,776,106.

BACKGROUND

The Regional Transportation Commission (RTC) allocates Transportation Development Act (TDA) funds from the region’s ¼ cent share of the state’s 7.25 cent sales tax according to state law and established formulas in the Commission’s Rules and Regulations. The Regional Transportation Commission (RTC) is also responsible for allocating State Transit Assistance (STA) funds, which are generated from the sales tax on diesel fuel. The RTC’s FY 2024-25 budget was approved by the RTC at its April 2024 meeting including TDA and STA apportionments based on the Santa Cruz County Auditor’s and State Controller’s Office (SCO) estimates.

DISCUSSION

Transportation Development Act (TDA)

The Regional Transportation Commission (RTC) FY 2024-25 budget includes Transportation Development Act (TDA) apportionments for the Santa Cruz Metropolitan Transit District (Metro) in the amount of \$8,705,049. Consistent with the RTC’s Rules and Regulations, this is 85.5% of the TDA revenues that are apportioned by the RTC to transit, paratransit and local jurisdictions’ bike and pedestrian projects. Metro has proposed to use FY 2024-25 TDA funding and State Transit Assistance (STA) funding for fixed-route public transit and ADA complementary paratransit operations in Santa Cruz County. Fixed-route public transit operations require a maximum fleet of 76 buses serving 24 routes throughout Santa Cruz County, including the Highway 17 Express AMTRAK feeder service between Santa Cruz and San Jose (Diridon Station). ParaCruz, METRO’s complementary paratransit service, operates 32 accessible vans in demand-

response service for persons who, due to disability, cannot access the fixed-route system.

In FY 23 (July 1, 2022 – June 30, 2023), METRO provided 3,141,061 fixed-route passenger trips and 79,427 ParaCruz passenger trips. This represents an 18% year-over-year increase in fixed-route ridership from FY 22 but is still roughly one-third of pre-Pandemic (FY 19) fixed-route ridership. FY 23 ParaCruz ridership is up 26.9% year-over-year from FY 22 and has now surpassed the pre-pandemic level in FY 19 by 8%. METRO is forecasting a further 15% increase in fixed-route ridership in FY25 based upon the gradual but sustained recovery to pre-pandemic ridership levels and expects additional ridership as a result of the planned service increase and Free Fares Systemwide pilot. ParaCruz ridership in FY 25 is also projected to increase, by approximately 9%, due to a planned increase in service hours.

State Transit Assistance Funds (STA)

State Transit Assistance (STA) funds are generated from the sales tax on diesel fuel and the amount of funds available statewide varies from year to year with the change in diesel fuel prices. Annually the State Controller's Office (SCO) provides an estimate of STA funds for all counties and transit agencies in the state. This includes RTC's population-based formula funds (PUC Section 99313) and Santa Cruz Metropolitan Transit District's (METRO) estimated revenue-based formula share (PUC Section 99314). Both the METRO and the RTC-formula allocations of STA funds pass through the RTC budget. METRO's STA Claim is typically combined with its TDA Claim. Based on the State's estimate, the RTC and eligible transit operators in Santa Cruz County would receive approximately \$5,985,332 million (\$3,133,641 million in population-based (99313) and \$2,851,691 million in revenue-based (99314)).

In 2017, with Senate Bill 1 increased state funds allocated to the State Transit Assistance (STA) program, the RTC adopted a policy to gradually make 25% of RTC-shares of STA funds (99313) available to any eligible transit or community transportation operator. Consistent with state goals and guidelines, the RTC should consider program and service benefits when determining use of the funds. In 2019, the RTC decided to postpone making funds available to any eligible operator until FY22/23. However, given impacts of the COVID-19 pandemic on METRO and Lift Line, in 2022 the RTC approved METRO's and Lift Line's request to make 8.4% of STA funds available to Lift Line in FY23/24 and FY 24/25 and allocate the remaining balance to METRO.

As shown in METRO's TDA/STA claim ([Attachment 1](#)), METRO proposes to use \$5,776,106 in STA funds for fixed-route and paratransit operating, capital, and administrative costs.

Staff recommends that the E&D TAC review the FY 2024-25 claim for TDA and STA funds from the Santa Cruz Metropolitan Transit District and recommend approval by the Regional Transportation Commission.

SUMMARY

The E&D TAC annually reviews Transportation Development Act (TDA) claims for the Santa Cruz Metro, as well as Community Bridges and the Volunteer Center, to ensure that these funds are allocated in accordance with TDA requirements and community needs and makes recommendations regarding approval of the claims to the Regional Transportation Commission. The Santa Cruz Metro TDA claim also serves as the Santa Cruz Metro claim for State Transit Assistance (STA) funds. METRO staff will provide an overview of their TDA and STA funded transportation services at the meeting and will be available to answer questions.

Attachment 1: FY 2024-25 Santa Cruz Metro TDA and STA Claim

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*Santa Cruz Metropolitan
Transit District*



May 3, 2024

Mitch Weiss, Interim Executive Director
Santa Cruz County Regional Transportation Commission (SCCRTC)
1101 Pacific Avenue, Suite 250
Santa Cruz, CA 95060

Delivered electronically to: Amanda Marino, Transportation Planner, amarino@sccrtc.org

Subject: Santa Cruz METRO FY24-25 Transportation Development Act (TDA) Funding Claim

Dear Mr. Weiss:

I am pleased to submit the Santa Cruz Metropolitan Transit District (METRO)'s Fiscal Year 2024-2025 (FY25) Transportation Development Act (TDA) Claim Form (Attachment A). As the sole designated fixed-route public transportation bus and Americans with Disabilities Act (ADA)-mandated paratransit provider in Santa Cruz County, METRO is the designated recipient of TDA funding to provide for its bus and paratransit operations, maintenance, and administration — including civil rights compliance — in accordance with federal, state and local requirements.

Consistent with SCCRTC's FY25 Work Program and Budget, METRO is requesting a total of \$14,427,155 in FY25 TDA–Local Transportation Fund (TDA–LTF) and FY25 TDA–State Transit Assistance (TDA–STA) revenue, as summarized below:

1. FY25 TDA – LTF (Transit Operations)	\$8,705,049
2. FY25 TDA – STA (\$263,226 less of Sec 99313 Operations & Capital)	\$2,870,415
3. FY25 TDA – STA (99314 Operations and Capital)	\$2,851,691
Total Amount of FY25 TDA Claim:	\$14,427,155

METRO will allocate its FY25 TDA–LTF funding to the METRO FY25 Operating Budget and will apportion its share of FY25 TDA–STA funds to METRO's FY25 Operating and Capital Budgets as indicated in the FY25 & FY26 Preliminary Operating Budget (Attachment B) and FY25 Preliminary Capital Budget (Attachment C), as presented to METRO's Board of Directors at its April 26, 2024 meeting.

*110 Vernon Street, Santa Cruz, CA 95060 (831) 426-6080, FAX (831) 426-6117
Santa Cruz METRO OnLine at <http://www.scmtd.com>*

If TDA funding levels vary from the budgeted amount during FY25, SCCRTC should revise the TDA allocations to METRO in accordance with an amended FY25 SCCRTC Work Program and pay METRO the revised amount of TDA funds without further action from METRO.

The FY25 TDA Claim has been prepared with the most recently available budget and system performance data in accordance with SCCRTC's guidance and Caltrans TDA statutes.

Please do not hesitate to call me at (831) 420-2501 should you need additional information to process our claim.

Sincerely,

A black rectangular redaction box covers the signature area of the letter.

Corey Aldridge
CEO/General Manager

Cc: Maura Twomey, Association of Monterey Bay Area Governments (AMBAG)
Derek Toups, Santa Cruz METRO Capital Planning and Grants Programs Manager

Enclosures: Attachment A. Santa Cruz METRO FY25 TDA Claim Form
Attachment B. Santa Cruz METRO FY25 & FY26 Preliminary Operating Budget
Attachment C. Santa Cruz METRO FY25 Preliminary Capital Budget
Attachment D. Santa Cruz METRO TDA 50 Percent Expenditure Calculation Table
Attachment E. Santa Cruz METRO FY20-FY23
Attachment F. Santa Cruz METRO FY25 TDA Funds Disbursement Requirement
Attachment G. California Highway Patrol Safety Compliance Report (CHP 343)

DT:CA

Transportation Development Act (TDA) CLAIM FORM

*This form has been developed in an effort to standardize information required from TDA recipients, based on TDA Statute, RTC Rules and Regulations, and/or RTC board requests.
If you have any questions about this claim form or would like an electronic copy of the form, please contact the Santa Cruz County Regional Transportation Commission at 460-3200.*

Project Information

1. Project Title: FY25 Santa Cruz METRO Operating and Capital Assistance

2. Implementing Agency: Santa Cruz Metropolitan Transit District (METRO)

3. Sponsoring Agency (if different) – must be a TDA Eligible Claimant: N/A

4. Funding requested this claim:

TDA-LTF	\$8,705,049
TDA-STA 99313	\$2,870,415
TDA-STA 99314	\$2,851,691
Total Claim:	\$14,427,155

5. Fiscal Year (FY) for which funds are claimed: FY 2024/2025

6. General purpose for which the claim is made, identified by the article and section of the Act which authorizes such claims:

- Article 8 Bicycle and/or Pedestrian Facility
 Article 4 Public Transportation
 Article 8 Specialized Transportation via city sponsor
 Article 3 & 8 TDA Admin or Planning

7. Primary Contact (Authorized Agent): (Name, Title, Telephone number, E-mail address)

Corey Aldridge | CEO / General Manager | (831) 420-2501 | caldridge@scmtd.com

Secondary Contact (Grants Manager): (Name, Title, Telephone number, E-mail address)

Derek Toups | Capital Planning & Grants Mgr. | (831) 420-2580 | dtoups@scmtd.com

8. Project/Program Description/Scope:

This project provides \$14,427,155 for fixed-route public transit and Americans with Disabilities Act of 1990 (ADA) complementary paratransit operations in Santa Cruz County. METRO fixed-route public transit operations currently require a maximum fleet of 76 buses serving 24 routes throughout Santa Cruz County, including the Highway 17 Express/AMTRAK feeder service between Santa Cruz and San Jose Diridon Station. Santa Cruz METRO ParaCruz (METRO's complementary paratransit service) currently operates 32 accessible vans in demand-response service for persons who, due to disability, cannot access the fixed-route system.

9. Project Location/Limits: (attach a map and/or photos if available/applicable, include street names)

METRO's service area (Figure 1) covers 60 square miles and serves 800 bus stops within the unincorporated areas of Santa Cruz County and the Cities of Capitola, Santa Cruz, Scotts Valley, and Watsonville, with connecting service via Highway 17 to San Jose's Diridon Station.

Figure 1. Santa Cruz Metropolitan Transit District Route Map, May 2024



10. Justification for the project: *(Why is this project needed? Primary goal/purpose of the project; problem to be addressed; project benefits; importance to the community)*

This project provides financial support for fixed-route public transit and paratransit service in Santa Cruz County and critical capital improvement funds to replace buses that are beyond their useful lifespan. METRO is recovering from the broader economic effects of the COVID-19 pandemic and has started to recover ridership. In FY25, METRO plans to significantly increase service to provide 15-minute frequency buses on major corridors between Watsonville and Santa Cruz and is planning to conduct a Free Fares Systemwide pilot for one year to attract more riders to the system. TDA/STA funding is critical to ensure that METRO can continue to provide high quality public transportation and complementary paratransit services in Santa Cruz County.

METRO's 5-year Strategic Plan includes a goal to double ridership within five years to 7 million annual rides. Increasing public transit ridership is also a goal of the Final Draft 2045 Santa Cruz County Regional Transportation Plan (2045 RTP) and AMBAG's 2040 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS). TDA/STA financial assistance is required to sustain current levels of transit service, which will support ridership growth in subsequent years. Without TDA/STA funding, METRO would be forced to dramatically curtail service and delay critical capital projects, which would have negative impacts on the freedom of mobility for Santa Cruz County residents, including individuals with disabilities, health care workers, and Medicaid recipients who receive medical transportation for kidney dialysis, cancer treatments, and other critical care or more generally for those who rely on METRO for their daily transportation needs.

METRO has undertaken one of the nation's most ambitious zero emission bus (ZEB) transitions having recently taken delivery of nine (9) battery-electric buses (BEBs) and confirmed the purchase of fifty-three (53) hydrogen fuel cell electric buses (FCEBs), more than half of the METRO fixed-route bus fleet. METRO's Board has committed to only purchasing ZEBs in the future and is committed to the State of California's Air Resources Board Innovative Clean Transit (ICT) Fleet Rule, which ensures that 100% of the buses in METRO's fleet will have no tailpipe emissions by 2040. METRO is also constructing a new hydrogen fuel storage, compression and dispensing facility and adding electric charging infrastructure to support the full transition to ZEBs. TDA/STA provide critical funding to further METRO's goals of doubling ridership and transitioning its bus fleet fully to ZEBs by 2040.

Finally, METRO is pursuing a goal to develop over 175 affordable housing units at METRO transit centers across the county in conjunction with local not-for-profit housing partners. The cost of housing in Santa Cruz County is among the highest in the nation and these new units cannot arrive soon enough. The City of Santa Cruz and METRO's development partner, Eden Housing, broke ground on a new Pacific Station in downtown Santa Cruz in 2024 that will bring over 120 units of deeply affordable housing along with mixed-use retail/commercial space, a Bike Hub, and improved transit center with real time passenger information (RTPI) signage and other multimodal improvements. METRO is also commencing work with another development partner, MidPen, on the design of a new transit center and mixed-use/affordable housing project at the site of the current transit center in downtown Watsonville. This project is expected to be completed by 2027 and will add approximately 65 units of deeply affordable housing, limited retail/commercial space, a Bike Hub, and improved transit center also with RTPI signage and other multimodal improvements.

11. Project Productivity Goals for this fiscal year:

- a. Measures of performance, success or completion to be used to evaluate project/program: (e.g., increase use of facility/service, decrease collisions, etc.)

- Total Annual Passenger Trips
- Operating Cost/Hour

- b. Number of people to be served/anticipated number of users of project/program: (e.g., number of new or maintained bike miles; number of people served/rides provided)

In FY23 (July 1, 2022 – June 30, 2023), METRO provided 3,141,061 fixed-route passenger trips and 79,427 ParaCruz passenger trips. This represents an 18% year-over-year increase in fixed-route ridership from FY22 but is still roughly one-third of pre-Pandemic (FY19) fixed-route ridership. FY23 ParaCruz ridership is up 26.9% year-over-year from FY22 and has now surpassed the pre-pandemic level in FY19 by 8%. METRO is forecasting a further 15% increase in fixed-route ridership in FY25 based upon the gradual but sustained recovery to pre-pandemic ridership levels and expects additional ridership as a result of the planned service increase and Free Fares Systemwide pilot. ParaCruz ridership in FY25 is also projected to increase, by approximately 9%, due to a planned increase in service hours.

12. Consistency and relationship with the Regional Transportation Plan (RTP): (Is program/project listed in the RTP and/or consistent with a specific RTP Goal/Policy?)

Yes, METRO’s FY25 TDA/STA project conforms to the following Goals and Targets in the 2045 RTP:

RTP Goal #1 – Establish livable communities that improve people’s access to jobs, schools, recreation, healthy lifestyles, and other regular needs in ways that improve health, reduce pollution, and retain money in the local economy.

Targets:

- 1.A.2** – Increase the transit vehicle revenue miles by 8% by 2030 and 20% by 2045 (compared to 2020).
- 1.B.2** – Reduce per capita greenhouse gas (GHG) emissions by 50% by 2030 and by 78% by 2045 and total GHG emissions from transportation by 40% by 2030 and 70% by 2045 (compared to 2005) through electric vehicle use, clean fuels, and other emerging technologies, reduction in vehicle miles traveled and improved speed consistency.
- 1.D.1** – Decrease single occupancy commute trip mode share by 6.5% by 2030 and by 10% by 2045 (compared to 2020).

RTP Goal #3 – Deliver access and safety improvements cost effectively, within available revenues, equitably and responsive to the needs of all users of the transportation system, and beneficially for the natural environment.

Targets:

- 3.A.2** – Reduce the number of transit vehicles in “distressed” condition to 20% by 2030 and to 10% by 2045.
- 3.B.1** – Improve travel options for people who are transportation disadvantaged due to income, age, race, disability or limited English proficiency by increasing transit vehicle revenue miles and reducing transit travel times by 15% by 2030 and by 30% by 2045 (compared to 2020).
- 3.B.2** – Ensure that transportation benefits are equitably distributed and that transportation burdens do not disproportionately affect transportation-disadvantaged populations.

13. Impact(s) of project on other modes of travel, if any: (e.g., parking to be removed)

- Reduce congestion on local streets and roads by providing alternatives to the private automobile.
- Improves the transit and active transportation network.
- Increase range of travel for bicycles by accommodating bikes on buses.
- Provide feeder service to San Jose Diridon Station, connecting with intercity bus, rail and airline network.

14. Estimated Project Cost/Budget, including other funding sources, and Schedule: *(attach project budget). Specialized Transportation Claims require 10% local match or other performance standard. Local match can take the form of fares, donations, agency charges, grants, revenue sharing and other non-restricted sources. In kind services many NOT apply toward the local match. In lieu of a 10% match performance standard, the Volunteer Center performance standard is to provide 4,000 rides per year.*

METRO will contribute \$14,427,155 in farebox/operating revenue inclusive of passenger fares, advertising, rental and interest income, to meet the 50% match for operating funds.

What is the total project cost?

\$84,133,537 for FY25 operations, as published in METRO’s FY25 & FY26 Preliminary Operating Budget (Attachment B), and \$3,215,280 for capital improvements, as published in METRO’s FY25 Preliminary Capital Budget (Attachment C). Revenue sources for capital improvements \$785,631 SGR capital; and \$2,429,649 FY25 Measure D transferred from the operating budget.

Is the project fully funded? No Yes

What will TDA (and STA, if applicable) funds be used on? (e.g., operations, administration, brochures, engineering, construction)

METRO will spend its FY25 TDA/STA funding on public transit operations, administration, and capital improvement projects as outlined in the FY25 & FY26 Preliminary Operating Budget (Attachment B) and FY25 Preliminary Capital Budget (Attachment C).

15. Preferred Method and Schedule for TDA-LTF fund distribution:

SCMTD: Quarterly disbursement

16. TDA Eligibility:

	YES?/NO?
<p>A. <u>Has the project/program been approved by the claimant's governing body?: Form of approval (e.g., resolution, work program, budget, other document)</u> At its April 26, 2024 meeting, METRO’s Board adopted the FY25 & FY26 Preliminary Operating Budget (Attachment B) and FY25 Preliminary Capital Budget (Attachment C) for the purpose of submitting the TDA claim in the amounts requested with this claim. If "NO," provide the approximate date approval is anticipated.</p>	Yes
<p>B. Has this project previously received TDA funding? <u>This project is defined as FY25 operations</u></p>	No

	YES?/NO?
C. For capital projects, have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility provide its name: <u>N/A</u>)	Yes
D. Has the project already been reviewed by the RTC Bicycle Committee and/or Elderly/Disabled Transportation Advisory Committee? (If "NO," project will be reviewed prior to RTC approval).	Yes
E. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet via: http://www.dot.ca.gov).	N/A
F. For Article 4 transit claims: Does operator meet Article 4 eligibility requirements? i. Farebox recovery ratio? and/or, ii. 50 percent expenditure rule as an older operator, defined as service starting prior to 1974?	Yes

SCMTD

18. Improving Program Efficiency/Productivity:

- Describe any areas where special efforts have been made in the last fiscal year to reduce operating cost and/or increase ridership/program usage. Note any important trends.

METRO recently completed work with a consultant to develop a 5-Year *Bus Network Reimagining Plan* called *Reimagine METRO* scheduled for implementation between 2023 and 2024. Key project outcomes included:

- 1) an evaluation of METRO’s current fixed route system;
- 2) Completion of alternative scenarios illustrating different policy directions that the METRO bus network might take, focusing on the tradeoffs between ridership and coverage goals;
- 3) final network scenarios matching three possible financial projections, one with current resources and two with additional financial resources; and
- 4) a process of interaction with stakeholders, city councils, the METRO Board, and the public that provides opportunities to provide substantive and impactful input to the plan.

METRO completed its last comprehensive service analysis in 2016 on the heels of a fiscal crisis that led to service cuts. The current planning effort focused on service expansion and efficiency, with a goal of doubling ridership in five years. The first phase of the planning effort - *Reimagine METRO* Phase 1 - focused on ensuring METRO is making the best use of current resources and was implemented in December 2023. The first full quarter of operation saw a 22.9% increase in ridership over the same quarter last year as well as a 22.6% increase in productivity.

In FY24, METRO continued its *Youth Cruz Free* pilot program, which eliminates fares for students in grades K-12 in order to encourage ridership, lower barriers to access, and support lifelong transit usage habits for that demographic. The program has been a resounding success and has seen youth ridership grow over 300%.

In December 2023, METRO completed its *Line 71/Rapid Corridor Report*, an 18-month study funded by a Caltrans Sustainability Planning grant. The study evaluated traffic and travel conditions along the primary transit corridors connecting Watsonville and Santa Cruz to identify opportunities for pedestrian, bus stop and transit priority treatments to improve the convenience, access and reliability of METRO’s core intercity routes traveling between Santa Cruz and Watsonville.

Currently 3,300 people, or 20% of all METRO transit riders in Santa Cruz County, take one of the existing routes – 1, 2, and 90X (formerly routes 69A, 69W, 71, and 91X) – between Santa Cruz and Watsonville every weekday and depend on these services to access jobs and key community facilities. These riders experience up to 30 minutes of delay each trip because of traffic congestion and signals and may spend more than 20 minutes each trip waiting at bus stops. As a result, bus travel times average twice as long as vehicle travel times and nearly half the time the bus is traveling on the corridor its wheels are stopped.

A review of the existing conditions along the proposed rapid routes identified both stop and route challenges. A toolkit of industry best practices was used to develop transit supportive strategies to improve the efficiency, reliability, and customer access of the proposed rapid routes. The toolkit included seven strategies, and each strategy was assessed to determine how well it met defined project goals and performance measures. Implementing the strategies recommended in the final report is expected to almost double the number of people within a quarter mile of a high-quality bus stop and reduce travel time on the corridor by up to 40%. METRO is pursuing various grant opportunities to fund the \$25 million package of improvements and in April 2023, was awarded \$7.5 million in Transit and Intercity Rail Capital Rail Program (TIRCP) funds to upgrade bus stops along the corridor.

In 2023, METRO was awarded nearly \$40 million in state TIRCP funds and \$20 million in federal Bus and Bus Facilities funds to: (1) purchase 53 zero-emission hydrogen fuel cell electric buses (FCEBs), (2) construct a hydrogen fueling facility and complete necessary maintenance facility upgrades, (3) implement a workforce training program, (4) implement bus stop and other capital improvements to enhance speed and reliability, and (5) construct 175 units of affordable housing at METRO owned transit hubs in Santa Cruz and Watsonville. The transformational awards will replace METRO's aging fleet of buses that have exceeded their useful, bringing the agency into a state of good repair while converting two-thirds of total fleet to zero-emission vehicles by 2027 with 100% conversion by 2034, well-before the state's 2040 mandate. In addition, the project's housing component will provide access to affordable housing near transit corridors is therefore critical to supporting future ridership. Access to high quality transit also makes housing more affordable by reducing the need to build expensive parking, while the ability to live a car-free or car-light lifestyle reduces the costs of transportation for residents.

METRO is also working to increase ridership by improving the customer experience through improving access to real-time information. In FY23, staff continued implementation of a Computer-Aided Dispatch/Automatic Vehicle Location (CAD/AVL) system on its fleet, which allows real time vehicle location tracking and will help improve the way in which METRO tracks its bus speeds and reliability. Besides providing better data with which to plan and schedule, the system will provide customers with real time bus location and next bus arrival predictions, allowing customers to track vehicles in real time.

METRO also continued installation of a new Automated Passenger Counter (APC) system on its fleet in FY24. APCs are providing the Planning Department with a rich dataset for route and service planning, including boarding and alighting information at the level of individual bus stops for all trips. The APC system also provides real time crowding information to METRO customers so that they can make more informed decisions when trip planning.

Finally, METRO completed the installation of a temporary transit center in downtown Santa Cruz, including a new customer experience center in February 2024.

- Goals for next fiscal year: (e.g., identify opportunities to maximize economies of scale, planned productivity improvements). Describe any areas where special efforts will be made to improve efficiency and increase program usage/ridership.

- **Reimagine METRO:** METRO plans to implement Reimagine METRO Phase 2 in June and September 2024. The Reimagine METRO Phase 2 service plan was approved by the METRO Board of Directors in March 2024 and envisions a 43% increase in service. This planned service increase is made possible by increased funding from the State of California through the SB125/Transit and Intercity Rail Capital Program (TIRCP); active and ongoing efforts to recruit large numbers of drivers to take advantage of this funding, increasing staff from ~150 to ~230 drivers; and, active and ongoing discussions with UCSC to discuss the best uses for university funding and how to physically enable increases in Metro service. The proposed changes would bring many more people near frequent service. While overall population and jobs near service would stay the same, the changes would bring nearly 100,000 residents and 40,000 jobs near service that runs: every 15 minutes in the daytime and every 30 minutes after 9 PM to midnight, seven days per week.
- **Free Fare Programs:** Building on the success of Youth Cruz Free, METRO intends to implement a universal free fare pilot as part of Reimagine METRO Phase 2 starting in September 2024. With all the service improvements planned for implementation, the intent of the free fare pilot is to encourage new customers to try the system while lowering the fare burden for existing customers, the majority of whom are low-income. METRO also plans to continue the Youth Cruz Free program.
- **Speed and Reliability Improvements:** METRO plans to implement the first phase of its Rapid Corridors project in June 2024, which will include bus stop rebalancing on two planned rapid corridors. METRO will also begin planning and preliminary design of the first 34 bus stop upgrades, which include new shelters, real time information displays, enhanced bike parking, bus bulbs and transit boarding islands funded through TIRCP.
- **Customer Experience:** METRO will upgrade shelters at 23 bus stops throughout the system, funded by a Caltrans Clean California grant. METRO will also continue the rollout of its real-time passenger information system.
- **Zero Emission Transition:** METRO plans to take delivery of its first FCEBs by the end of 2024, with the majority expected to be received by 2025. METRO will also break ground on its hydrogen fuel station, complete its facility maintenance upgrades, and initiate its workforce training program.

19. What is different from last year's program/claim?

- **Operations:** METRO requested FY24 Low Carbon Transit Operation Program (LCTOP) funding from Caltrans to implement a 12-month *Free Fares Systemwide* pilot project beginning in fall 2024. METRO expects reduced farebox revenue in FY25 due to the implementation of the Free Fare pilot. However, LCTOP and SB125/TIRCP funding are proposed to offset the reduced passenger fare revenue in FY25.
- **Capital:** In prior years, METRO has shifted a small portion of the TDA-STA funding from operations to capital reserves. For FY25, METRO is only showing Measure D capital funding transferred from the operating budget.

20. Schedule of regular progress reports including an evaluation at the end of the year:

- SCMTD – April each year
- Specialized Transportation: Quarterly to E/D TAC, RTC _____ (Months/Year)
- HSA/BTW: Bicycle Committee _____ (Month, year); RTC _____ (Month, year)

SCMTD

21. a. Are these transportation services responding to transportation needs not otherwise being met within the community or jurisdiction of the claimant?

Yes. METRO services respond to transportation needs that are not otherwise met within Santa Cruz County (the jurisdiction of the claimant). METRO transit routes cover the most populous and most disadvantaged communities (DACs) in the county. These routes serve low-income people, people with disabilities, seniors, youth, and persons living within DAC census tracts are disproportionately limited by the transportation choices available to them. Data from METRO's 2019 Onboard Transit Ridership Survey (OTRS) indicate that a majority of these riders are transit dependent, with 65% earning less than \$24,000 (44% have an annual household income of below \$15,000), and nearly 60% report riding METRO five or more days per week (OTRS, 2019).

ParaCruz is METRO's complementary paratransit service for seniors or the disabled who are unable to use the fixed route transit service. METRO has high paratransit ridership for a small transit operator.

METRO enhances regional connectivity through its Highway 17 Express service that connects Santa Cruz residents with jobs in the high-tech sector in Silicon Valley; to regional/commuter and intercity passenger rail (ACE, Caltrain and Amtrak) at San Jose Diridon Station; and with San Jose State University.

b. Does the project meet an unmet transit need from the most recently approved RTC Unmet Paratransit and Transit Needs List? Describe. Yes

General:

H1 – Safe travel paths between senior and/or disabled living areas, medical facilities, educational facilities, employment locations, retail centers, entertainment venues, bus stops, and/or potential future transit stations on the rail line.

- Improve accessibility at and to bus stops - such as, but not limited to, sidewalk and crosswalk improvements connecting destinations frequented by senior and disabled individuals and transit stops such as, but not limited to, those identified in the RTC Safe Paths of Travel Final Report.

H1 – Transportation services to areas with high concentrations of seniors, disabled and low-income individuals.

- Explore pilot projects, such as regularly scheduled paratransit trips two-three times per week, to serve residents.
- Provide affordable and desirable housing for seniors and low-income individuals within the existing transit service area.
- Increase bus service near senior living facilities.

H3 – Transportation services for low-income families with children, including transportation for people transitioning from welfare to work.

- Support transportation programs dedicated to serving low-income families with children.
- Provide youth bus passes to low-income households.

Paratransit/Specialized Transportation Services:

H1 – Coordinated and seamless-to-the-public system of specialized transportation with a Mobility Management Center (central information point, one stop shop).

- Utilize information technology solutions to provide transit information that is accessible to all users.

H1 – Wheelchair accessible vehicles for taxis and transportation network company services.

- Provide on demand paratransit service.

M1 – Affordable transportation for dialysis and other medical appointments, including ‘same day’ specialized transportation services for medical trips, on a continuous basis.

- Increase capacity of existing programs providing transportation to dialysis and other medical appointments.

M2 – Transportation for programs that promote senior and disabled individuals’ health, safety and independence including, but not limited to, all senior meal sites in the county, the stroke centers, medical facilities, and senior activity centers.

- Provide transit and paratransit services to medical service centers.

H1 – ParaCruz operating facilities.

- Acquire and develop permanent operations and maintenance facility for ParaCruz.

H2 – Paratransit vehicle replacements.

- Increase funding opportunities for paratransit capital projects including funding for electric vehicles and/or zero emission vehicles.

Fixed-Route Transit Services:

H1 – Greater frequency and span of transit service in densely populated areas with a mix of land uses.

- Greater evening frequency and span of transit service in coverage-oriented areas.

M1 – More transit service to UCSC.

- Increase service to UCSC campus.

H1 – More interregional and cross county transit services.

- Increase Hwy 17 weekend service frequency.
- Implementation of express bus service using bus-on-shoulder operations on Hwy 1.

H1 – Free and low-cost transportation options, including fixed-route transit services.

- Support programs that provide transportation services, including, but not limited to bus services, for a reduced or no fee.

H3 – More transit service between primary destinations in Santa Cruz County.

- Expand transit service to new residential and commercial areas. ▪ Provide single trip service.
- Provide express bus service from Watsonville to Scotts Valley.
- Increase bus service to libraries, and other public venues, and public agencies.
- Increased transit service using bus-on-shoulder facilities on Hwy 1 and transit prioritization on Soquel Drive. ▪ Investigate opportunities for transit priority lanes and signal priority.

H2 – Easier and faster transit trips system wide.

- Enhance connections through increasing the span and frequency of service.

H2 – Faster run times on transit routes.

- Consider direct services between more locations, reducing need for transfers.

H2 – Commuter transit service.

- Extend Highway 17 service to Watsonville. ▪ Improve connections between Watsonville-Santa Cruz service and Highway 17 service.

Transit Capital:

H3 – Bus stops.

- Prioritize bus stop improvements and shelter replacement based on high usage.
- Install bus stop amenities such as digital bus tracking and information displays.

M1 – Maintenance of existing transit facilities.

- Support funding for maintenance of bus stops, parking lots, transit centers, buildings.

H1 – Bus replacement: Replace buses beyond useful life as needed including buses, including buses providing rural service.

- Support funding for transit capital improvements.
- Support funding for zero emissions buses and infrastructure (e.g., electric vehicle charging stations and hydrogen fueling infrastructure).

H1 – Transit station improvements.

- Redevelopment of Santa Cruz Metro Center.
- Coordinate improvements of the Watsonville Transit Center.

H3 – New equipment to assist with real-time operations, security, scheduling and planning.

- AVL system to provide better monitoring of on-time performance and more accurate data reporting.
- APC system to make mandatory reporting more efficient and improve data for service planning.

M1 – More multimodal connections to transit.

- Bike lockers and/or bike stations at key locations to facilitate first/last mile of travel.

M3 – Wi-fi expansion on buses.

- Install Wi-Fi equipment at facilities and on buses.

SCMTD

25. List the recommendations provided in the last TDA Triennial Performance Audit and your progress toward meeting them.

- Describe the work your agency has undertaken to implement each performance audit recommendation and the steps it will take to fully implement the recommendation.

METRO complied with each of the compliance requirements during the TDA Triennial Performance Audit (FY 2019-2021). No deficiencies were found with 11 measures taken from relevant sections of the Public Utilities Code (PUC) and the California Code of Regulations. Prior audit recommendations have been implemented, except for two that are currently being implemented. Per prior TDA Audit recommendations, METRO is using only the 50% expenditure limitations rather than farebox recovery in the TDA claims form to be consistent with the audited financial statements. The assertion that METRO meets the 50% expenditure limitation is stated in the annual TDA Claim Form submitted to SCCRTC, as well as in Note 11 of the latest (FY ending June 30, 2023) audited financial statements.

- For any recommendations that have not been implemented, explain why the recommendation has not been implemented and describe the work your agency will undertake to implement each performance audit recommendation.

Phase I of METRO's Enterprise Resource Planning (ERP) migration project has been implemented and METRO's new Workday® ERP system went live on March 14, 2024. Phase II ERP implementation is on track and scheduled to go live at the end of FY24 (06/30/2024).

- Describe any problems encountered in implementing individual recommendations.

The Implementation of Phase I (ERP) was delayed by three months due to the complexity of our Human Capital Management (HCM) and Payroll deployment and integrations.

SCMTD

26. TDA Article 4 Eligibility Compliance – Provide documentation for 50% expenditure limitation (PUC Section 99268.1)

50 percent expenditure limitation*

(use if LTF is below 50 percent of operating costs; if LTF is greater than 50% of operating costs, provide farebox recovery ratio)

- Overall operating cost for fiscal year: \$ _____
- TDA-LTF claim: \$ _____
- TDA percent of operating cost: _____ %
- Source of information: *(e.g. audited financial statements, budget, etc)*

* Refer to attached TDA 50 Percent Expenditure Calculation Table (Attachment D)

27. Did the SCMTD operating budget increase over 15% from the prior fiscal year? Yes

If the answer is yes, please provide a statement identifying and substantiating the reason or need for the increase in the transit operating budget in excess of 15% above the preceding year, and identify substantial increases or decreases in the scope of operations or capital provisions for major new service - (transit claimants only, if applicable).

The increase is due to planned service enhancements in two phases, which will require additional staff (FTEs) and significant capital improvements and investments as follows:

- **Operations:** METRO plans to implement Reimagine METRO Phase 2 in June and September 2024. The Reimagine METRO Phase 2 service plan was approved by the METRO Board of Directors in March 2024 and envisions a 43% increase in service. This planned service increase is made possible by increased funding from the State of California through the SB125/Transit and Intercity Rail Capital Program (TIRCP) \$28.3 million, which will fund 3 years of transit service restoration and expansion. Funding supports 43% more service, 252,000 additional revenue hours, and an estimated 1.75 million new passenger trips annually. Instead of reacting to financial strain, METRO seeks community support to bring world-class public transit service to Santa Cruz County. To showcase this envisioned future, METRO is leading a 3-year trial implementing major bus service changes and offering free fares throughout the system as part of the Reimagine METRO initiative. By experiencing these major improvements firsthand, voters can make an informed decision about whether to support a proposed ½ cent sales tax measure in the future.
- **Capital:** METRO's capital budget increased substantially from the previous year due to the receipt of nearly \$90 million in competitive federal and state grants and ZEB voucher programs. The transformational awards will replace METRO's aging fleet of buses that have exceeded their useful, bringing the agency into a state of good repair while converting two-thirds of total fleet to zero-emission vehicles by 2027 with 100% conversion by 2034, well-before the state's 2040 mandate.

28. Operating statistics/Performance Measures: *(attach list of operating statistics that compare current fiscal year to date to last three full fiscal year.; *TDA required performance indicators)*

- *Annual passengers*
 - *Rides/passenger trips provided by type (student, senior, adult, pass holders, etc, or however stat's kept) and amount of TDA \$ used for each type of ride*
- *Annual service hours*
- *Passengers per vehicle service hour**
- *Annual service miles*
- *# of fixed-route miles*
- *Service Area – square miles*
- *Service Area Population*
- *Passengers per vehicle service mile**
- *Average passengers per weekday*
- *Total operating costs*
 - *Paratransit operating costs*
 - *Fixed route transit operating costs*
- *Operating cost per vehicle service hour**
- *Total operating cost per ride**
- *Average Farebox Revenue per passenger (describe what is included)*
- *Farebox Recovery Ratio (%): Total Fare Revenue + Local support revenues ÷ total operating costs*
- *# of FTE employees (all employees, not just drivers)*
- *Vehicle Service hours/Employee**
- *# of routes*
- *Average route length*
- *Average travel times/rider*
- *# of bus stops*
- *# of vehicles in operation*
- *# of monthly bus passes in circulation*
- *Max vehicles in service at any time:*
- *Hours of service:*
- *Approximate # of unduplicated passengers*
- *Cost per unit of service plus text about long range plans to make/keep this low*
- *Funds and percentage spent on administration/overhead/grantee allocation/etc*
- *Actual financials compared with budget*
- *Actual number of rides provided compared with goal and text about whether goal was met and why/why not*
- *Other statistics or performance metrics used*

***Refer to attached FY20-FY23 Transit Fact Sheet for METRO Operating Statistics/Performance Measures (Attachment E)**

Definitions:

- a) *"Operating cost" means all costs in the operating expense object classes exclusive of the costs in the depreciation and amortization expense object class of the uniform system of accounts and records adopted by the Controller pursuant to Section 99243. "Operating cost" excludes all subsidies for commuter rail services operated on railroad lines under the jurisdiction of the Federal Railroad Administration, all direct costs for providing charter services, all vehicles lease costs, and principal and interest payments on capital projects funded with certificates of participation.*
- b) *"Operating cost per passenger," means the operating cost divided by the total passengers.*
- c) *"Operating cost per vehicle service hour," means the operating cost divided by the vehicle service hours.*
- d) *"Passengers per vehicle service hour" means the total passengers divided by the vehicle service hours.*
- e) *"Passengers per vehicle service mile" means the total passengers divided by the vehicle service miles.*
- f) *"Total passengers" means the number of boarding passengers, whether revenue producing or not, carried by the public transportation system.*
- g) *"Transit vehicle" means a vehicle, including, but not limited to, one operated on rails or tracks, which is used for public transportation services funded, in whole or in part, under this chapter.*
- h) *"Vehicle service hours" means the total number of hours that each transit vehicle is in revenue service, including layover time.*
- i) *"Vehicle service miles" means the total number of miles that each transit vehicle is in revenue service.*
- j) *"Vehicle service hours per employee" means the vehicle service hours divided by the number of employees employed in connection with the public transportation system, based on the assumption that 2,000 person-hours of work in one year constitute one employee. The count of employees shall also include those individuals employed by the operator, which provide services to the agency of the operator responsible for the operation of the public transportation system even though not employed in that agency.*

Documentation to Include with Your Claim (all TDA Claims):

All Claims

- A letter of transmittal** addressed to the SCCRTC Executive Director that attests to the accuracy of the claim and all its accompanying documentation.
- Statement from the TDA Eligible Claimant** indicating its role and responsibilities.

Article 8 Bicycle/Pedestrian Claims

- Evidence of environmental review for capital projects

Article 8 Bicycle/Pedestrian Claims sponsored by RTC (Bike to Work, HSA)

- A budget including the name (for key personnel), classification, actual hourly rate, and billing rate for labor** (*later changes must be approved in writing by RTC TDA coordinator in advance of billing period and should not result in a reduction in scope identified in this claim*).
- Approved indirect cost ratio in effect, if planning to use TDA for indirect costs.** *Indirect costs are only eligible if the organization has a current ICAP approved by Caltrans for the period covering when expenditures are incurred.*

All Transit and Specialized Transportation Claims (SCMTD)

- A copy of the operating and capital budgets for the coming fiscal year**
- Description of capital projects**, including timeframe over which project will be funded and implemented
- Operating Plan** for current and upcoming activities (*can be within project/program description*)
- TDA Standard Assurances Checklist**

Article 4 Transit Claims


- A certification from the California Highway Patrol** (completed within the last 13 months) indicating that the operator is in compliance with Section 1808.1 of the Vehicle Code.
- Other Certifications**

Local Agency Certification:

This TDA Claim has been prepared in accordance with the SCCRTC’s Budget, SCCRTC’s Rules and Regulations, and Caltrans TDA Guidebook (<http://www.dot.ca.gov/hq/MassTrans/State-TDA.html>). I certify that the information provided in this form is accurate and correct. I understand that if the required information has not been provided this form may be returned and the funding allocation may be delayed.

PROOF OF EXPENDITURES: Claimant acknowledges it is required to submit all expenditure backup as well as evidence of other funding used for project to RTC, to RTC’s satisfaction, before receiving periodic disbursement or disbursement upon project completion.

CERTIFIED FISCAL AUDIT: Claimant certifies that it has submitted a satisfactory, independent fiscal audit, with the required certification statement, to SCCRTC and to the State Controller’s Office, pursuant to PUC 99245 and CCR 6664 for the prior fiscal year (project year minus two). Claimant assures that this audit requirement will be completed for the current fiscal year (project year minus one). *This requirement does not apply to new transit operators nor Bike to Work or HSA claims submitted through the SCCRTC.*










Signature:  _____
AEB9CB96504A2443...

Title: CEO/General Manager Date: 5/3/2024

TDA Standard Assurances Checklist (for Transit and Specialized Transportation Services)

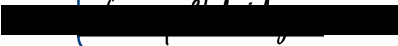
Claimant: Santa Cruz Metropolitan Transit District

Fiscal Year: FY24-25

Assurance	Initial
1. STATE CONTROLLER REPORT Claimant certifies that it has submitted a State Controller’s report in conformance with the uniform system of accounts and reports, to SCCRTC and to the State Controller, pursuant to PUC 99243, for the prior year (project year minus two). Claimant assures that this report will be completed for the current fiscal year (project year minus one). <i>This requirement does not apply to new transit operators.</i>	DS 
2. USE OF FEDERAL FUNDS (Claimants Receiving Federal Funds) Claimant filing a claim for TDA funds for capital intensive projects pursuant to PUC 99268.7 certifies that it has made every effort to obtain federal funding for any project which is funded pursuant to PUC 99268.7.	DS 
3. REVENUE RATIOS FOR COMMUNITY TRANSIT AND CONTRACTED TRANSIT SERVICES (CTSA & Volunteer Center Only) Claimant filing a claim pursuant to PUC 99275.5c and 99405c further certifies that, for the project year, it reasonably anticipates achieving the performance criteria, local match requirements, or fare recovery ratios adopted by the transportation planning agency or county transportation commission.	N/A
4. EXTENSION OF SERVICES (METRO Only) Claimant that received an allocation of LTF funds for an extension of service pursuant to PUC 99268.8 certifies that it will file a report of these services pursuant to CCR 6633.8b within 90 days after the close of the fiscal year in which that allocation was granted.	DS 
5. RETIREMENT SYSTEM (METRO Only) Claimant filing claim pursuant to PUC Section 99260 certifies that (check one):	DS 
a) The current cost of its retirement system is fully funded with respect to the officers and employees of its public transportation system (PUC Section 99271a); or	
b) The operator is implementing a plan approved by the transportation planning agency which will fully fund the retirement system for such officers and employees within 40 years (PUC Section 99271a); or	
c) The operator has a private pension plan which sets aside and invests on a current basis funds sufficient to provide for the payment of future pension benefits and which is fully compliant with the requirements stated in PUC Sections 99272 and 99273.	
6. REDUCED FARES FOR ELDERLY AND HANDICAPPED (METRO Only) A claimant filing a claim pursuant to PUC 99260 which offers reduced fares to senior citizens and disabled persons certifies that it is in compliance with PUC 99155.	DS 
7. DRIVERS PULL NOTICE PARTICIPATION (METRO & CTSA Only) A claimant filing a claim for public transit assistance must include a certification completed within the prior 13 months by the California Highway Patrol indicating the operator has participated in a "pull notice system" to examine driver's records.	DS 
8. STAFFING ON VEHICLES (METRO & CTSA Only) Claimant certifies that it is in compliance with PUC Section 99264 that it does not routinely staff, with two or more persons, a vehicle for public transportation purposes designed to be operated by one person.	DS 
9. PART-TIME EMPLOYEES (STAFF ONLY) (STA Claimants Only) Claimant certifies that it is not precluded, by any contract, from employing part-time drivers or contracting with common carriers of persons operating under a franchise or license.	DS 
10. INCREASE IN OPERATOR'S COST PER HOUR (STA Claimants Only) Claimant filing a claim for operating assistance from STA funds must include a supplemental schedule which identifies either: A - 1) the most recent audited cost per revenue vehicle hour (year 1) and the cost per revenue hour for the year prior to the most recent audit year (year 2) and 2) the Consumer Price Index for the year prior to the most recent audit year (year 2); or B - 1) the most recent audited cost per revenue vehicle hour (year 1) and the cost per revenue hour for the three years prior to the most recent audit year and 2) the Consumer Price Index for the three years prior to the most recent audit year. The supplemental schedule information will be used to determine eligibility pursuant to PUC 99314.6.	DS 

Santa Cruz Metropolitan Transit District

(Legal Name of Applicant/Claimant)



(Authorizing Signature of CEO/CFO)

Corey Aldridge, CEO / General Manager

(Name and Title)

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
As of July 1, 2024

REVENUE:	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
Operating Revenue							
Passenger Fares	\$ 3,080,194	\$ 584,753	\$ (2,495,441)	(81.0%)	\$ 3,311,967	\$ 2,727,214	466.4%
Special Transit Fares	6,094,772	6,167,743	72,971	1.2%	6,350,281	182,538	3.0%
Total Operating Revenue	\$ 9,174,966	\$ 6,752,496	\$ (2,422,470)	-26.4%	\$ 9,662,248	\$ 2,909,752	43.1%
Operating Expense							
Labor - Regular	\$ 20,220,463	\$ 26,011,130	\$ 5,790,667	28.6%	\$ 26,661,806	\$ 650,676	2.5%
Labor - OT	1,170,922	895,382	(275,540)	(23.5%)	924,968	29,586	3.3%
Fringe	21,813,195	28,031,239	6,218,044	28.5%	29,448,921	1,417,682	5.1%
Non-Personnel	17,706,277	15,741,710	(1,964,567)	(11.1%)	15,847,860	106,150	0.7%
Total Operating Expense	\$ 60,910,857	\$ 70,679,461	\$ 9,768,604	16.0%	\$ 72,883,555	\$ 2,204,094	3.1%
Operating Surplus/(Deficit)	\$ (51,735,891)	\$ (63,926,965)	\$ (12,191,074)	23.6%	\$ (63,221,307)	\$ 705,658	-1.1%
<i>Farebox Recovery</i>	<i>15.1%</i>	<i>9.6%</i>			<i>13.3%</i>		
Non-Operating Revenue/(Expense)							
Sales Tax/including Measure D	\$ 31,808,185	\$ 32,711,814	\$ 903,629	2.8%	\$ 33,038,932	\$ 327,118	1.0%
Federal/State Grants	20,415,415	27,632,484	7,217,069	35.4%	28,470,842	838,358	3.0%
TIRCP Grant	-	14,540,855	14,540,855	100.0%	12,819,519	(1,721,336)	(11.8%)
COVID Relief Grants	9,959,064	-	(9,959,064)	(100.0%)	-	-	0.0%
COVID Related Costs	-	-	-	0.0%	-	-	0.0%
Pension UAL/Bond Payment*	(4,172,665)	(4,838,324)	(665,659)	16.0%	(5,405,352)	(567,028)	11.7%
All Other Revenue	1,239,705	2,495,888	1,256,183	101.3%	2,435,402	(60,486)	(2.4%)
Total Non-Operating Revenue/(Expense)	\$ 59,249,704	\$ 72,542,717	\$ 13,293,013	22.4%	\$ 71,359,343	\$ (1,183,374)	(1.6%)
Operating Surplus/(Deficit) before Transfers	\$ 7,513,813	\$ 8,615,752	\$ 1,101,939	14.7%	\$ 8,138,036	\$ (477,716)	(5.5%)
Transfers and Other							
Transfers to Capital/Operating & Capital Reserve Fund	\$ (9,975,524)	\$ (9,267,978)	\$ 707,546	(7.1%)	\$ (7,184,632)	\$ 2,083,346	(22.5%)
(To)/From COVID Recovery Fund	2,461,711	652,226	(1,809,485)	(73.5%)	(953,404)	(1,605,630)	(246.2%)
Operating Surplus/(Deficit) after Transfers	\$ -	\$ -			\$ -		

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
REVENUE SOURCES**

REVENUE SOURCE	June-23	March-24	Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET FY24	BUDGET FY25	\$ VAR	% VAR	FY26	\$ VAR	% VAR	
Passenger Fares								
Fixed Route Fares	\$ 1,858,000	\$ 331,561	\$ (1,526,439)	(82.2%)	\$ 1,989,363	\$ 1,657,802	500.0%	
Paratransit Fares	209,719	36,701	(173,018)	(82.5%)	192,679	155,978	425.0%	
Highway 17 Fares	988,475	192,251	(796,224)	(80.6%)	1,105,443	913,192	475.0%	
Park & Ride Revenue	24,000	24,240	240	1.0%	24,482	242	1.0%	
Special Transit Fares								
UCSC	4,875,674	4,973,187	97,513	2.0%	5,072,651	99,464	2.0%	
Cabrillo	595,056	606,957	11,901	2.0%	619,096	12,139	2.0%	
City of SC	58,980	14,167	(44,813)	(76.0%)	72,250	58,083	410.0%	
Shaffer	3,275	409	(2,866)	(87.5%)	1,801	1,392	340.3%	
Highway 17 Payments								
VTA	382,500	390,150	7,650	2.0%	397,953	7,803	2.0%	
Amtrak	179,287	182,873	3,586	2.0%	186,530	3,657	2.0%	
Sales Tax/including Measure D								
1979 Gross Sales Tax (1/2 cent)	27,539,554	28,321,917	782,363	1.0%	28,605,136	283,219	1.0%	
2016 Net Sales Tax (Measure D)	4,268,631	4,389,897	121,266	1.0%	4,433,796	43,899	1.0%	
Federal/State Grants								
Transp Dev Act (TDA - LTF) Funds	8,912,046	8,857,676	(54,370)	(0.6%)	9,114,549	256,873	2.9%	
FTA Sec 5307 - Op Assistance*	3,829,986	6,030,232	2,200,246	57.4%	6,162,294	132,062	2.2%	
FTA Sec 5311 - Rural Op Asst*	269,051	274,943	5,892	2.2%	280,964	6,021	2.2%	
FTA Sec 5307 - ARPA	9,959,064	-	(9,959,064)	(100.0%)	-	-	0.0%	
Medicare Subsidy	400	400	-	0.0%	400	-	0.0%	
TIRCP Grant - Workforce Training	322,000	161,000	(161,000)	(50.0%)	483,000	322,000	200.0%	
TIRCP Grant - Free Fares/Service Expansion	-	14,540,855	14,540,855	100.0%	12,819,519	(1,721,336)	(11.8%)	
LCTOP Grant	746,737	534,914	(211,823)	(28.4%)	498,498	(36,416)	(6.8%)	
TDA - STA - Operating (Includes SB1)	6,044,099	6,014,492	(29,607)	(0.5%)	6,194,927	180,435	4.1%	
STIC - Op Assistance	-	5,613,279	5,613,279	100.0%	5,736,210	122,931	2.2%	
Fuel Tax Credit	291,096	145,548	(145,548)	(50.0%)	-	(145,548)	(100.0%)	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
REVENUE SOURCES**

REVENUE SOURCE	June-23	March-24	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	\$ VAR	% VAR		FY26	\$ VAR
	FY24	FY25					
All Other Revenue							
Commissions	500	-	(500)	0.0%	-	-	0.0%
Advertising Income	172,320	120,624	(51,696)	(30.0%)	120,624	-	0.0%
Rent Income - SC Pacific Station	41,798	-	(41,798)	(100.0%)	-	-	0.0%
Rent Income - Scotts Valley	32,959	29,961	(2,998)	(9.1%)	30,859	898	3.0%
Rent Income - Watsonville TC	30,560	41,259	10,699	35.0%	42,496	1,237	3.0%
Interest Income	755,568	2,174,044	1,418,476	187.7%	2,108,823	(65,221)	(3.0%)
Other Non-Transp Revenue - LCFS Credits	15,000	6,000	(9,000)	1.0%	6,120	120	2.0%
Other Non-Transp Revenue - CNG Sales	100,000	71,000	(29,000)	3.0%	72,420	1,420	2.0%
Other Non-Transp Revenue - All Other	91,000	53,000	(38,000)	1.0%	54,060	1,060	2.0%
TOTAL OPERATING REVENUE	\$ 72,597,335	\$ 84,133,537	\$ 11,536,202	15.9%	\$ 86,426,943	\$ 2,293,406	2.7%
TRANSFERS TO CAPITAL/OPERATING & CAPITAL R	\$ (9,975,524)	\$ (9,267,978)	\$ 707,546	(7.1%)	\$ (7,184,632)	\$ 2,083,346	(22.5%)
TRANSFERS (TO) / FROM COVID-19 RECOVERY FUN	\$ 2,461,711	\$ 652,226	\$ (1,809,485)	(73.5%)	\$ (953,404)	\$ (1,605,630)	(246.2%)
TOTAL REVENUE SOURCES	\$ 65,083,522	\$ 75,517,785	\$ 10,434,263	16.0%	\$ 78,288,907	\$ 2,771,122	3.7%
<i>* FTA funding is used solely to fund labor expense</i>							
TOTAL EXPENSES	65,083,522	75,517,785	10,434,263	16.0%	78,288,907	2,771,122	3.7%
TRANSFERS TO CAPITAL (BUS REPLACEMENT FUND)	2,349,727	2,429,649	79,922	3.4%	2,380,826	(48,823)	(2.0%)
TRANSFERS TO OPERATING & CAPITAL RESERVE FUNDS							
OPERATING & CAPITAL RESERVE FUNDS	5,334,701	4,692,781	(641,920)	(12.0%)	4,803,806	111,025	2.4%
UAL & OPEB	2,000,000	2,000,000	-	0.0%	-	(2,000,000)	(100.0%)
FUEL TAX CREDIT	291,096	145,548	(145,548)		-	(145,548)	
SURPLUS/(DEFICIT)	(2,461,711)	(652,226)	1,809,485		953,404	1,605,630	

Revenue - (Expenses + Transfer to Capital Budget + Fuel Tax Credit)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
Transfers & Operating Balance**

TRANSFERS	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)		
			\$ VAR	% VAR		\$ VAR	% VAR	
Transfers to Capital Budget								
2016 Net Sales Tax Measure D*	\$ (2,349,727)	\$ (2,429,649)	\$ (79,922)	3.4%	\$ (2,380,826)	\$ 48,823	(2.0%)	
TDA - STA - Operating , Includes SB1	-	-	-	0.0%	-	-	0.0%	
Total	\$ (2,349,727)	\$ (2,429,649)	\$ (79,922)	3.4%	\$ (2,380,826)	\$ 48,823	(2.0%)	
Transfers to/(from) Operating & Capital Reserve Fund								
Fuel Tax Credit**	\$ (291,096)	\$ (145,548)	\$ 145,548	(50.0%)	\$ -	\$ 145,548	(100.0%)	
CalPERS UAL & OPEB	(2,000,000)	(2,000,000)	-	0.0%	-	2,000,000	(100.0%)	
Reserves Replenishment	(1,334,701)	(692,781)	641,920	(48.1%)	(803,806)	(111,025)	16.0%	
Operating & Capital Reserve Fund	(4,000,000)	(4,000,000)	-	0.0%	(4,000,000)	-	0.0%	
Total	\$ (7,625,797)	\$ (6,838,329)	\$ 787,468	(10.3%)	\$ (4,803,806)	\$ 2,034,523	(29.8%)	
<hr/> TOTAL OPERATING/CAPITAL TRANSFERS								
	\$ (9,975,524)	\$ (9,267,978)	\$ 707,546	(7.1%)	\$ (7,184,632)	\$ 2,083,346	(22.5%)	
<hr/> Transfers (To) / From Covid-19 Recovery Fund								
Transfers (To) / From Covid-19 Recovery Fund	\$ 2,461,711	\$ 652,226	\$ (1,809,485)	(73.5%)	\$ (953,404)	\$ (1,605,630)	(246.2%)	
Total	\$ 2,461,711	\$ 652,226	\$ (1,809,485)	(73.5%)	\$ (953,404)	\$ (1,605,630)	(246.2%)	
<hr/> TOTAL REVENUE								
	\$ 72,597,335	\$ 84,133,537	\$ 11,536,202	15.9%	\$ 86,426,943	\$ 2,293,406	2.7%	
<hr/> TOTAL EXPENSES								
	\$ 65,083,522	\$ 75,517,785	\$ 10,434,263	16.0%	\$ 78,288,907	\$ 2,771,122	3.7%	
<hr/> TOTAL OPERATING/CAPITAL TRANSFERS								
	\$ (9,975,524)	\$ (9,267,978)	\$ 707,546	(7.1%)	\$ (7,184,632)	\$ 2,083,346	(22.5%)	
<hr/> TOTAL COVID TRANSFERS								
	\$ 2,461,711	\$ 652,226	\$ (1,809,485)	(73.5%)	\$ (953,404)	\$ (1,605,630)	(246.2%)	
<hr/> OPERATING BALANCE								
	\$ -	\$ -	\$ -		\$ -	\$ -		

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-23	March-24	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
		BUDGET FY24	BUDGET FY25	\$ VAR	% VAR		\$ VAR	% VAR
LABOR								
501011	Bus Operator Pay	10,325,261	14,849,290	4,524,029	43.8%	15,232,530	383,240	2.6%
501013	Bus Operator OT	774,478	788,237	13,759	1.8%	812,727	24,490	3.1%
501021	Other Salaries	9,895,202	11,161,840	1,266,638	12.8%	11,429,276	267,436	2.4%
501023	Other OT	396,444	107,145	(289,299)	(73.0%)	112,241	5,096	4.8%
	Totals	21,391,385	26,906,512	5,515,127	25.8%	27,586,774	680,262	2.5%
FRINGE BENEFITS								
502011	Medicare/Soc. Sec.	374,119	468,565	94,446	25.2%	482,728	14,163	3.0%
502021	Retirement	2,708,989	3,370,326	661,337	24.4%	3,403,145	32,819	1.0%
502022	Retirement UAL	-	661,121	661,121	100.0%	1,224,045	562,924	85.1%
502031	Medical Ins	11,985,361	15,702,744	3,717,383	31.0%	16,820,812	1,118,068	7.1%
502041	Dental Ins	504,082	609,722	105,640	21.0%	618,624	8,902	1.5%
502045	Vision Ins	105,936	130,410	24,474	23.1%	133,998	3,588	2.8%
502051	Life Ins/AD&D	48,509	56,304	7,795	16.1%	58,087	1,783	3.2%
502060	State Disability Ins (SDI)	228,079	365,138	137,059	60.1%	359,552	(5,586)	(1.5%)
502061	Long Term Disability Ins	160,862	206,461	45,599	28.3%	210,105	3,644	1.8%
502071	State Unemployment Ins (SUI)	34,650	48,384	13,734	39.6%	51,408	3,024	6.3%
502081	Worker's Comp Ins	1,045,389	1,412,831	367,442	35.1%	1,455,216	42,385	3.0%
502101	Holiday Pay	746,101	956,889	210,788	28.3%	986,001	29,112	3.0%
502103	Floating Holiday	141,115	150,836	9,721	6.9%	153,817	2,981	2.0%
502109	Sick Leave	1,143,829	1,470,250	326,421	28.5%	1,515,175	44,925	3.1%
502111	Annual Leave	2,203,760	2,605,000	401,240	18.2%	2,708,981	103,981	4.0%
502121	Other Paid Absence	174,864	224,304	49,440	28.3%	231,056	6,752	3.0%
502251	Phys. Exams	19,371	26,250	6,879	35.5%	27,075	825	3.1%
502253	Driver Lic Renewal	3,422	7,049	3,627	106.0%	7,336	287	4.1%
502999	Other Fringe Benefits	184,757	219,776	35,019	19.0%	225,805	6,029	2.7%
	Totals	21,813,195	28,692,360	6,879,165	31.5%	30,672,966	1,980,606	6.9%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-23	March-24	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
		BUDGET FY24	BUDGET FY25	\$ VAR	% VAR		\$ VAR	% VAR
SERVICES								
503011	Accting/Audit Fees	105,250	58,437	(46,813)	(44.5%)	61,096	2,659	4.6%
503012	Admin/Bank Fees	627,000	432,352	(194,648)	(31.0%)	453,970	21,618	5.0%
503031	Prof/Technical Fees	2,813,153	1,351,135	(1,462,018)	(52.0%)	923,826	(427,309)	(31.6%)
503032	Legislative Services	258,703	142,638	(116,065)	(44.9%)	146,350	3,712	2.6%
503033	Legal Services	554,346	463,430	(90,916)	(16.4%)	486,601	23,171	5.0%
503034	Pre-Employment Exams	10,219	11,810	1,591	15.6%	12,220	410	3.5%
503041	Temp Help	-	-	-	0.0%	-	-	0.0%
503161	Custodial Services	8,722	7,000	(1,722)	(19.7%)	7,420	420	6.0%
503162	Uniforms/Laundry	41,795	74,842	33,047	79.1%	76,440	1,598	2.1%
503171	Security Services	672,869	1,130,000	457,131	67.9%	1,187,820	57,820	5.1%
503221	Classified/Legal Ads	34,992	24,280	(10,712)	(30.6%)	25,244	964	4.0%
503222	Legal Ads	-	-	-	0.0%	-	-	0.0%
503225	Graphic Services	-	-	-	0.0%	-	-	0.0%
503351	Repair - Bldg & Impr	225,000	100,000	(125,000)	(55.6%)	105,000	5,000	5.0%
503352	Repair - Equipment	1,549,056	1,469,044	(80,012)	(5.2%)	1,515,062	46,018	3.1%
503353	Repair - Rev Vehicle	654,926	892,790	237,864	36.3%	741,800	(150,990)	(16.9%)
503354	Repair - Non Rev Vehicle	72,075	40,000	(32,075)	(44.5%)	40,000	-	0.0%
503363	Haz Mat Disposal	74,096	89,000	14,904	20.1%	94,340	5,340	6.0%
	Totals	7,702,202	6,286,758	(1,415,444)	(18.4%)	5,877,189	(409,569)	(6.5%)
MOBILE MATERIALS & SUPPLIES								
504011	Fuels & Lubricants - Non Rev Veh	78,655	73,960	(4,695)	(6.0%)	74,000	40	0.1%
504012	Fuels & Lubricants - Rev Veh	3,764,296	3,649,770	(114,526)	(3.0%)	3,670,470	20,700	0.6%
	Hydro Hydrogen fuel	-	50,000	50,000	100.0%	100,000	50,000	100.0%
504021	Tires & Tubes	217,000	278,350	61,350	28.3%	290,000	11,650	4.2%
504161	Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191	Rev Vehicle Parts	1,369,299	1,341,870	(27,429)	(2.0%)	1,308,450	(33,420)	(2.5%)
	Totals	5,429,250	5,393,950	(35,300)	(0.7%)	5,442,920	48,970	0.9%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-23	March-24	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
		BUDGET FY24	BUDGET FY25	\$ VAR	% VAR		\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES								
504205	Freight Out	5,000	5,000	-	0.0%	5,000	-	0.0%
504211	Postage & Mailing	34,454	18,600	(15,854)	(46.0%)	19,185	585	3.1%
504214	Promotional Items	61,000	50,000	(11,000)	(18.0%)	52,500	2,500	5.0%
504215	Printing	412,225	277,444	(134,781)	(32.7%)	276,413	(1,031)	(0.4%)
504217	Photo Supp/Process	1,000	500	(500)	(50.0%)	500	-	0.0%
504311	Office Supplies	84,817	86,704	1,887	2.2%	82,215	(4,489)	(5.2%)
504315	Safety Supplies	28,116	36,150	8,034	28.6%	37,106	956	2.6%
504316	COVID-19	-	-	-	0.0%	-	-	0.0%
504317	Cleaning Supplies	63,540	72,500	8,960	14.1%	76,100	3,600	5.0%
504409	Repair/Maint Supplies	127,409	122,400	(5,009)	(3.9%)	128,314	5,914	4.8%
504417	Tenant Repairs	10,508	1,000	(9,508)	(90.5%)	1,000	-	0.0%
504421	Non-Inventory Parts	52,475	40,250	(12,225)	(23.3%)	40,250	-	0.0%
504511	Small Tools	19,275	29,300	10,025	52.0%	30,132	832	2.8%
504515	Employee Tool Replacement	3,000	3,000	-	0.0%	3,000	-	0.0%
	Totals	902,819	742,848	(159,971)	(17.7%)	751,715	8,867	1.2%
UTILITIES								
505010	Propulsion Power	150,000	185,000	35,000	23.3%	200,000	15,000	8.1%
505011	Gas & Electric	388,080	446,000	57,920	14.9%	452,000	6,000	1.3%
505021	Water & Garbage	175,973	196,300	20,327	11.6%	202,895	6,595	3.4%
505031	Telecommunications	196,723	222,230	25,507	13.0%	230,987	8,757	3.9%
	Totals	910,776	1,049,530	138,754	15.2%	1,085,882	36,352	3.5%
CASUALTY & LIABILITY								
506011	Insurance - Property	92,950	77,239	(15,711)	(16.9%)	81,101	3,862	5.0%
506015	Insurance - PL/PD	983,833	807,068	(176,765)	(18.0%)	847,421	40,353	5.0%
506021	Insurance - Other	86,700	91,000	4,300	5.0%	92,000	1,000	1.1%
506123	Settlement Costs	163,040	166,206	3,166	1.9%	174,516	8,310	5.0%
506127	Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
	Totals	1,326,523	1,141,513	(185,010)	(13.9%)	1,195,038	53,525	4.7%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-23	March-24	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
		BUDGET FY24	BUDGET FY25	\$ VAR	% VAR		\$ VAR	% VAR
TAXES								
507051	Fuel Tax	15,000	18,900	3,900	26.0%	19,845	945	5.0%
507201	Licenses & Permits	31,179	32,600	1,421	4.6%	34,608	2,008	6.2%
507999	Other Taxes	12,254	15,700	3,446	28.1%	16,642	942	6.0%
	Totals	58,433	67,200	8,767	15.0%	71,095	3,895	5.8%
MISC EXPENSE								
509011	Dues/Subscriptions	109,819	108,129	(1,690)	(1.5%)	111,491	3,362	3.1%
509081	Advertising - District Promo	245,000	124,000	(121,000)	(49.4%)	129,400	5,400	4.4%
509101	Employee Incentive Program	80,144	35,538	(44,606)	(55.7%)	35,855	317	0.9%
509121	Employee Training	450,588	281,612	(168,976)	(37.5%)	617,486	335,874	119.3%
509122	BOD Travel	13,719	3,324	(10,395)	(75.8%)	3,490	166	5.0%
509123	Travel	111,154	104,634	(6,520)	(5.9%)	106,621	1,987	1.9%
509125	Local Meeting Expense	27,865	17,584	(10,281)	(36.9%)	17,279	(305)	(1.7%)
509127	Board Director Fees	10,000	8,850	(1,150)	(11.5%)	8,850	-	0.0%
	Totals	1,048,289	683,671	(364,618)	(34.8%)	1,030,472	346,801	50.7%
INTEREST EXPENSE & DEBT SERVICE								
511102	Interest Expense - Loan	893	-	(893)	(100.0%)	-	-	0.0%
511103	Interest Expense - POB	1,426,832	1,376,786	(50,046)	(3.5%)	1,316,724	(60,062)	(4.4%)
524000	Principal - POB	2,745,833	2,800,417	54,584	2.0%	2,864,583	64,166	2.3%
	Totals	4,173,558	4,177,203	3,645	0.1%	4,181,307	4,104	0.1%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-23	March-24	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
		BUDGET FY24	BUDGET FY25	\$ VAR	% VAR		\$ VAR	% VAR
LEASES & RENTALS								
512011	Facility Lease	310,628	366,465	55,837	18.0%	383,595	17,130	4.7%
512061	Equipment Rental	16,464	9,775	(6,689)	(40.6%)	9,954	179	1.8%
	Totals	327,092	376,240	49,148	15.0%	393,549	17,309	4.6%
	PERSONNEL TOTAL	43,204,580	55,598,872	12,394,292	28.7%	58,259,740	2,660,868	4.8%
	NON-PERSONNEL TOTAL	21,878,942	19,918,913	(1,960,029)	(9.0%)	20,029,167	110,254	0.6%
	TOTAL OPERATING EXPENSES	65,083,522	75,517,785	10,434,263	16.0%	78,288,907	2,771,122	3.7%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY25 & FY26 OPERATING BUDGET

Departmental Expenses

	June-23		March-24		Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	BUDGET	BUDGET					
	FY24	FY25	\$ VAR	% VAR	FY26	\$ VAR	% VAR		
1100 Administration	\$ 1,757,668	\$ 1,305,644	\$ (452,024)	(25.7%)	\$ 1,296,143	\$ (9,500)	(0.7%)		
1200 Finance	7,896,500	7,674,799	(221,701)	(2.8%)	7,771,179	96,381	1.3%		
1300 Customer Service	1,135,810	1,183,345	47,535	4.2%	1,227,786	44,441	3.8%		
1325 Marketing	1,574,833	1,500,122	(74,711)	(4.7%)	1,443,088	(57,034)	(3.8%)		
1400 Human Resources	1,317,850	1,246,857	(70,993)	(5.4%)	1,306,590	59,733	4.8%		
1500 Information Technology	2,044,303	2,066,475	22,172	1.1%	2,130,857	64,382	3.1%		
1600 Planning, Grants, Governmental Affairs	1,937,353	1,100,261	(837,092)	(43.2%)	1,016,449	(83,813)	(7.6%)		
1700 District Counsel	557,512	466,754	(90,758)	(16.3%)	490,091	23,337	5.0%		
1800 Safety, Security, and Risk Management	1,191,390	1,620,397	429,007	36.0%	1,707,176	86,779	5.4%		
1900 Purchasing	489,621	509,466	19,845	4.1%	542,771	33,306	6.5%		
2000 Inventory Management	486,112	570,444	84,332	17.3%	600,854	30,409	5.3%		
2200 Facilities Maintenance	4,002,397	3,820,480	(181,917)	(4.5%)	3,973,522	153,042	4.0%		
3100 Paratransit	5,067,796	5,417,701	349,905	6.9%	5,634,987	217,287	4.0%		
3200 Operations	2,795,292	4,343,842	1,548,550	55.4%	4,437,095	93,253	2.1%		
3300 Bus Operators	17,630,545	26,583,436	8,952,891	50.8%	27,848,549	1,265,113	4.8%		
4100 Fleet Maintenance	11,421,673	12,022,325	600,652	5.3%	12,485,951	463,625	3.9%		
9005 Retired Employee Benefits	3,776,617	4,085,187	308,570	8.2%	4,375,568	290,381	7.1%		
700 SCCIC	250	250	-	0.0%	250	-	0.0%		
TOTAL OPERATING EXPENSES	\$ 65,083,522	\$ 75,517,785	\$ 10,434,263	16.0%	\$ 78,288,908	\$ 2,771,122	3.7%		

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Admin - 1100

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)		
			\$ VAR	% VAR		\$ VAR	% VAR	
LABOR								
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	512,543	553,719	41,176	8.0%	568,631	14,912	2.7%	
501023 Other OT	5,178	5,437	259	5.0%	5,709	272	5.0%	
Totals	\$ 517,721	\$ 559,156	\$ 41,435	8.0%	\$ 574,340	\$ 15,184	2.7%	
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	\$ 9,210	\$ 9,952	\$ 742	8.1%	\$ 10,226	\$ 274	2.8%	
502021 Retirement	87,864	54,896	(32,968)	(37.5%)	56,051	1,155	2.1%	
502022 Retirement UAL	-	17,529	17,529	100.0%	32,570	15,041	85.8%	
502031 Medical Ins	54,588	69,688	15,100	27.7%	74,716	5,028	7.2%	
502041 Dental Ins	4,519	4,336	(183)	(4.0%)	4,398	62	1.4%	
502045 Vision Ins	1,104	1,080	(24)	(2.2%)	1,112	32	3.0%	
502051 Life Ins/AD&D	2,850	468	(2,382)	(83.6%)	484	16	3.4%	
502060 State Disability Ins (SDI)	4,155	7,754	3,599	86.6%	8,180	426	5.5%	
502061 Long Term Disability Ins	3,076	3,144	68	2.2%	3,144	-	0.0%	
502071 State Unemployment Ins (SUI)	420	448	28	6.7%	476	28	6.3%	
502081 Worker's Comp Ins	12,671	13,052	381	3.0%	13,443	392	3.0%	
502101 Holiday Pay	18,691	20,205	1,514	8.1%	20,761	556	2.8%	
502103 Floating Holiday	23,052	24,865	1,813	7.9%	25,484	619	2.5%	
502109 Sick Leave	28,037	30,308	2,271	8.1%	31,143	835	2.8%	
502111 Annual Leave	43,257	47,009	3,752	8.7%	48,594	1,585	3.4%	
502121 Other Paid Absence	4,380	4,735	355	8.1%	4,865	130	2.7%	
502251 Phys. Exams	-	-	-	0.0%	-	-	0.0%	
502253 Driver Lic Renewal	-	-	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	15,966	15,970	4	0.0%	15,974	4	0.0%	
Totals	\$ 313,840	\$ 325,439	\$ 11,599	3.7%	\$ 351,621	\$ 26,183	8.0%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Admin - 1100

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)		
			\$ VAR	% VAR		\$ VAR	% VAR	
SERVICES								
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%	
503031 Prof/Technical Fees	421,225	87,781	(333,444)	(79.2%)	35,645	(52,136)	(59.4%)	
503032 Legislative Services	258,703	142,638	(116,065)	(44.9%)	146,350	3,712	2.6%	
503033 Legal Services	-	-	-	0.0%	-	-	0.0%	
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%	
503041 Temp Help	-	-	-	0.0%	-	-	0.0%	
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%	
503162 Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%	
503171 Security Services	-	-	-	0.0%	-	-	0.0%	
503221 Classified/Legal Ads	2,560	4,000	1,440	56.3%	4,000	-	0.0%	
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%	
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%	
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%	
503352 Repair - Equipment	8,443	10,865	2,422	28.7%	9,308	(1,557)	(14.3%)	
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%	
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%	
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%	
Totals	\$ 690,931	\$ 245,284	\$ (445,647)	(64.5%)	\$ 195,303	\$ (49,981)	(20.4%)	
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%	
Hydro Hydrogen fuel	-	-	-	0.0%	-	-	0.0%	
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%	
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%	
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

Admin - 1100

ACCOUNT	June-23		March-24		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET		BUDGET		\$ VAR	% VAR		FY26	\$ VAR	% VAR
	FY24		FY25							
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
504211 Postage & Mailing	6,094		5,000		(1,094)	(18.0%)	5,000	-	0.0%	
504214 Promotional Items	-		-		-	0.0%	-	-	0.0%	
504215 Printing	4,221		2,382		(1,839)	(43.6%)	2,504	122	5.1%	
504217 Photo Supp/Process	-		-		-	0.0%	-	-	0.0%	
504311 Office Supplies	19,535		25,872		6,337	32.4%	21,166	(4,706)	(18.2%)	
504315 Safety Supplies	-		-		-	0.0%	-	-	0.0%	
504316 COVID-19	-		-		-	0.0%	-	-	0.0%	
504317 Cleaning Supplies	-		-		-	0.0%	-	-	0.0%	
504409 Repair/Maint Supplies	-		-		-	0.0%	-	-	0.0%	
504417 Tenant Repairs	-		-		-	0.0%	-	-	0.0%	
504421 Non-Inventory Parts	-		-		-	0.0%	-	-	0.0%	
504511 Small Tools	-		-		-	0.0%	-	-	0.0%	
504515 Employee Tool Replacement	-		-		-	0.0%	-	-	0.0%	
Totals	\$ 29,850	\$ 33,254	\$ 3,404	11.4%	\$ 28,670	\$ (4,584)	(13.8%)			
UTILITIES										
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
505011 Gas & Electric	-		-		-	0.0%	-	-	0.0%	
505021 Water & Garbage	-		-		-	0.0%	-	-	0.0%	
505031 Telecommunications	-		-		-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%			
CASUALTY & LIABILITY										
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
506015 Insurance - PL/PD	-		-		-	0.0%	-	-	0.0%	
506021 Insurance - Other	-		-		-	0.0%	-	-	0.0%	
506123 Settlement Costs	-		-		-	0.0%	-	-	0.0%	
506127 Repairs - District Prop	-		-		-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%			

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Admin - 1100

ACCOUNT	June-23 BUDGET		March-24 BUDGET		Increase/(Decrease)		PLAN	Increase/(Decrease)	
	FY24	FY25	FY24	FY25	\$ VAR	% VAR	FY26	\$ VAR	% VAR
TAXES									
507051 Fuel Tax	\$	-	\$	-	\$	0.0%	\$	-	0.0%
507201 Licenses & Permits		-		-	-	0.0%	-	-	0.0%
507999 Other Taxes		-		-	-	0.0%	-	-	0.0%
Totals	\$	-	\$	-	\$	0.0%	\$	-	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	\$	97,763	\$	91,696	\$ (6,067)	(6.2%)	\$ 94,541	\$ 2,845	3.1%
509081 Advertising - District Promo		-		-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program		35,220		8,000	(27,220)	(77.3%)	8,000	-	0.0%
509121 Employee Training		2,533		2,660	127	5.0%	2,793	133	5.0%
509122 BOD Travel		13,719		3,324	(10,395)	(75.8%)	3,490	166	5.0%
509123 Travel		21,121		15,000	(6,121)	(29.0%)	15,000	-	0.0%
509125 Local Meeting Expense		22,860		11,081	(11,779)	(51.5%)	11,635	554	5.0%
509127 Board Director Fees		10,000		8,850	(1,150)	(11.5%)	8,850	-	0.0%
509150 Contributions		-		-	-	0.0%	-	-	0.0%
509198 Cash Over/Short		-		-	-	0.0%	-	-	0.0%
509999 Other Misc Expense		-		-	-	0.0%	-	-	0.0%
Totals	\$	203,216	\$	140,611	\$ (62,605)	(30.8%)	\$ 144,309	\$ 3,698	2.6%
INTEREST EXPENSE & DEBT SERVICE									
511102 Interest Expense - Loan	\$	-	\$	-	\$	0.0%	\$	-	0.0%
511103 Interest Expense - POB		-		-	-	0.0%	-	-	0.0%
524000 Principal - POB		-		-	-	0.0%	-	-	0.0%
Totals	\$	-	\$	-	\$	0.0%	\$	-	0.0%
LEASES & RENTALS									
512011 Facility Lease	\$	-	\$	-	\$	0.0%	\$	-	0.0%
512061 Equipment Rental		2,110		1,900	(210)	(10.0%)	1,900	-	0.0%
Totals	\$	2,110	\$	1,900	\$ (210)	(10.0%)	\$ 1,900	\$	0.0%
PERSONNEL TOTAL									
	\$	831,561	\$	884,595	\$ 53,034	6.4%	\$ 925,961	\$ 41,367	4.7%
NON-PERSONNEL TOTAL									
	\$	926,107	\$	421,049	\$ (505,058)	(54.5%)	\$ 370,182	\$ (50,867)	(12.1%)
TOTAL OPERATING EXPENSES									
	\$	1,757,668	\$	1,305,644	\$ (452,024)	(25.7%)	\$ 1,296,143	\$ (9,500)	(0.7%)

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Finance - 1200

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)		
			\$ VAR	% VAR		\$ VAR	% VAR	
LABOR								
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	934,030	1,119,027	184,997	19.8%	1,145,559	26,532	2.4%	
501023 Other OT	2,999	8,156	5,157	172.0%	8,624	468	5.7%	
Totals	\$ 937,029	\$ 1,127,183	\$ 190,154	20.3%	\$ 1,154,183	\$ 27,000	2.4%	
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	\$ 16,663	\$ 20,063	\$ 3,400	20.4%	\$ 20,556	\$ 493	2.5%	
502021 Retirement	122,780	144,515	21,735	17.7%	145,981	1,466	1.0%	
502022 Retirement UAL	-	35,411	35,411	100.0%	65,607	30,196	85.3%	
502031 Medical Ins	334,747	320,533	(14,214)	(4.2%)	343,632	23,099	7.2%	
502041 Dental Ins	18,014	16,399	(1,615)	(9.0%)	16,650	251	1.5%	
502045 Vision Ins	3,036	3,240	204	6.7%	3,336	96	3.0%	
502051 Life Ins/AD&D	1,703	1,404	(299)	(17.6%)	1,452	48	3.4%	
502060 State Disability Ins (SDI)	9,875	15,634	5,759	58.3%	16,443	809	5.2%	
502061 Long Term Disability Ins	6,642	7,498	856	12.9%	7,536	38	0.5%	
502071 State Unemployment Ins (SUI)	1,155	1,344	189	16.4%	1,428	84	6.3%	
502081 Worker's Comp Ins	34,846	39,155	4,309	12.4%	40,329	1,175	3.0%	
502101 Holiday Pay	34,664	41,605	6,941	20.0%	42,623	1,018	2.4%	
502103 Floating Holiday	21,655	25,536	3,881	17.9%	26,025	489	1.9%	
502109 Sick Leave	51,993	62,409	10,416	20.0%	63,937	1,528	2.4%	
502111 Annual Leave	95,769	117,071	21,302	22.2%	120,824	3,753	3.2%	
502121 Other Paid Absence	8,125	9,753	1,628	20.0%	9,991	238	2.4%	
502251 Phys. Exams	-	-	-	0.0%	-	-	0.0%	
502253 Driver Lic Renewal	-	-	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	8,119	12,160	4,041	49.8%	12,172	12	0.1%	
Totals	\$ 769,786	\$ 873,730	\$ 103,944	13.5%	\$ 938,522	\$ 64,793	7.4%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Finance - 1200

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
SERVICES			\$ VAR	% VAR		\$ VAR	% VAR
503011 Accting/Audit Fees	\$ 105,000	\$ 58,187	\$ (46,813)	(44.6%)	\$ 60,846	\$ 2,659	4.6%
503012 Admin/Bank Fees	627,000	432,352	(194,648)	(31.0%)	453,970	21,618	5.0%
503031 Prof/Technical Fees	269,550	146,406	(123,144)	(45.7%)	84,751	(61,655)	(42.1%)
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 1,001,550	\$ 636,945	\$ (364,605)	(36.4%)	\$ 599,567	\$ (37,378)	(5.9%)
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%
Hydro Hydrogen fuel	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Finance - 1200

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504211 Postage & Mailing	1,000	-	(1,000)	(100.0%)	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	2,110	2,216	106	5.0%	2,327	111	5.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals	\$ 3,110	\$ 2,216	\$ (894)	(28.7%)	\$ 2,327	\$ 111	5.0%
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	\$ 92,950	\$ 77,239	\$ (15,711)	(16.9%)	\$ 81,101	\$ 3,862	5.0%
506015 Insurance - PL/PD	797,545	657,783	(139,762)	(17.5%)	690,672	32,889	5.0%
506021 Insurance - Other	86,700	91,000	4,300	5.0%	92,000	1,000	1.1%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
Totals	\$ 977,195	\$ 826,022	\$ (151,173)	(15.5%)	\$ 863,773	\$ 37,751	4.6%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Finance - 1200

ACCOUNT	June-23 BUDGET		March-24 BUDGET		Increase/(Decrease)		PLAN	Increase/(Decrease)				
	FY24		FY25		\$ VAR	% VAR	FY26	\$ VAR	% VAR			
TAXES												
507051 Fuel Tax	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%		
507201 Licenses & Permits		-		-	-	0.0%	-	-	-	0.0%		
507999 Other Taxes		-		-	-	0.0%	-	-	-	0.0%		
Totals	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%		
MISC EXPENSE												
509011 Dues/Subscriptions	\$	654	\$	500	\$	(154)	(23.5%)	\$	500	\$	-	0.0%
509081 Advertising - District Promo		-		-	-	0.0%	-	-	-	-	0.0%	
509101 Employee Incentive Program		8,000		1,000	(7,000)	(87.5%)	1,000	-	-	0.0%		
509121 Employee Training		15,000		20,000	5,000	33.3%	20,000	-	-	0.0%		
509122 BOD Travel		-		-	-	0.0%	-	-	-	0.0%		
509123 Travel		10,000		10,000	-	0.0%	10,000	-	-	0.0%		
509125 Local Meeting Expense		-		-	-	0.0%	-	-	-	0.0%		
509127 Board Director Fees		-		-	-	0.0%	-	-	-	0.0%		
509150 Contributions		-		-	-	0.0%	-	-	-	0.0%		
509198 Cash Over/Short		-		-	-	0.0%	-	-	-	0.0%		
509999 Other Misc Expense		-		-	-	0.0%	-	-	-	0.0%		
Totals	\$	33,654	\$	31,500	\$	(2,154)	(6.4%)	\$	31,500	\$	-	0.0%
INTEREST EXPENSE & DEBT SERVICE												
511102 Interest Expense - Loan	\$	893	\$	-	\$	(893)	(100.0%)	\$	-	\$	-	0.0%
511103 Interest Expense - POB		1,426,832		1,376,786	(50,046)	(3.5%)	1,316,724	(60,062)	(4.4%)	-	-	0.0%
524000 Principal - POB		2,745,833		2,800,417	54,584	2.0%	2,864,583	64,166	2.3%	-	-	0.0%
Totals	\$	4,173,558	\$	4,177,203	\$	3,645	0.1%	\$	4,181,307	\$	4,104	0.1%
LEASES & RENTALS												
512011 Facility Lease	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
512061 Equipment Rental		618		-	(618)	(100.0%)	-	-	-	-	0.0%	
Totals	\$	618	\$	-	\$	(618)	(100.0%)	\$	-	\$	-	0.0%
PERSONNEL TOTAL												
	\$	1,706,815	\$	2,000,913	\$	294,098	17.2%	\$	2,092,705	\$	91,793	4.6%
NON-PERSONNEL TOTAL												
	\$	6,189,685	\$	5,673,886	\$	(515,799)	(8.3%)	\$	5,678,474	\$	4,588	0.1%
TOTAL OPERATING EXPENSES												
	\$	7,896,500	\$	7,674,799	\$	(221,701)	(2.8%)	\$	7,771,179	\$	96,381	1.3%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
Customer Service - 1300

ACCOUNT	June-23 BUDGET		March-24 BUDGET		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	FY24	FY25	FY24	FY25	\$ VAR	% VAR	FY26	\$ VAR	% VAR	
LABOR										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	531,146	574,878	531,146	574,878	43,732	8.2%	582,052	7,174	1.2%	
501023 Other OT	7,504	5,004	7,504	5,004	(2,500)	(33.3%)	5,004	-	0.0%	
Totals	\$ 538,650	\$ 579,882	\$ 538,650	\$ 579,882	\$ 41,232	7.7%	\$ 587,056	\$ 7,174	1.2%	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$ 9,652	\$ 10,426	\$ 9,652	\$ 10,426	\$ 774	8.0%	\$ 10,551	\$ 125	1.2%	
502021 Retirement	72,385	77,335	72,385	77,335	4,950	6.8%	76,605	(730)	(0.9%)	
502022 Retirement UAL	-	18,383	-	18,383	18,383	100.0%	33,650	15,267	83.0%	
502031 Medical Ins	279,657	243,628	279,657	243,628	(36,029)	(12.9%)	261,169	17,541	7.2%	
502041 Dental Ins	13,909	11,433	13,909	11,433	(2,476)	(17.8%)	11,598	165	1.4%	
502045 Vision Ins	2,760	2,700	2,760	2,700	(60)	(2.2%)	2,780	80	3.0%	
502051 Life Ins/AD&D	1,274	1,170	1,274	1,170	(104)	(8.2%)	1,210	40	3.4%	
502060 State Disability Ins (SDI)	5,990	8,127	5,990	8,127	2,137	35.7%	8,440	313	3.9%	
502061 Long Term Disability Ins	4,923	5,124	4,923	5,124	201	4.1%	5,163	39	0.8%	
502071 State Unemployment Ins (SUI)	1,050	1,120	1,050	1,120	70	6.7%	1,190	70	6.3%	
502081 Worker's Comp Ins	31,679	32,629	31,679	32,629	950	3.0%	33,608	979	3.0%	
502101 Holiday Pay	19,897	21,565	19,897	21,565	1,668	8.4%	21,824	259	1.2%	
502103 Floating Holiday	3,917	4,160	3,917	4,160	243	6.2%	4,367	207	5.0%	
502109 Sick Leave	29,850	32,352	29,850	32,352	2,502	8.4%	32,739	387	1.2%	
502111 Annual Leave	68,581	76,071	68,581	76,071	7,490	10.9%	76,574	503	0.7%	
502121 Other Paid Absence	4,667	5,056	4,667	5,056	389	8.3%	5,116	60	1.2%	
502251 Phys. Exams	-	-	-	-	-	0.0%	-	-	0.0%	
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	2,240	6,250	2,240	6,250	4,010	179.0%	6,260	10	0.2%	
Totals	\$ 552,431	\$ 557,529	\$ 552,431	\$ 557,529	\$ 5,098	0.9%	\$ 592,844	\$ 35,315	6.3%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
Customer Service - 1300

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
SERVICES							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	-	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	2,500	3,500	1,000	40.0%	3,675	175	5.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	600	600	100.0%	630	30	5.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 2,500	\$ 4,100	\$ 1,600	64.0%	\$ 4,305	\$ 205	5.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%
Hydro Hydrogen fuel	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
Customer Service - 1300**

ACCOUNT	June-23 BUDGET FY24		March-24 BUDGET FY25		Increase/(Decrease) \$ VAR % VAR		PLAN FY26	Increase/(Decrease) \$ VAR % VAR				
OTHER MATERIALS & SUPPLIES												
504205 Freight Out	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
504211 Postage & Mailing		1,250		400		(850)	(68.0%)		400		-	0.0%
504214 Promotional Items		-		-		-	0.0%		-		-	0.0%
504215 Printing		3,000		2,000		(1,000)	(33.3%)		2,100		100	5.0%
504217 Photo Supp/Process		1,000		-		(1,000)	(100.0%)		-		-	0.0%
504311 Office Supplies		5,000		4,000		(1,000)	(20.0%)		4,200		200	5.0%
504315 Safety Supplies		-		-		-	0.0%		-		-	0.0%
504316 COVID-19		-		-		-	0.0%		-		-	0.0%
504317 Cleaning Supplies		-		-		-	0.0%		-		-	0.0%
504409 Repair/Maint Supplies		-		-		-	0.0%		-		-	0.0%
504417 Tenant Repairs		-		-		-	0.0%		-		-	0.0%
504421 Non-Inventory Parts		-		-		-	0.0%		-		-	0.0%
504511 Small Tools		-		-		-	0.0%		-		-	0.0%
504515 Employee Tool Replacement		-		-		-	0.0%		-		-	0.0%
Totals	\$	10,250	\$	6,400	\$	(3,850)	(37.6%)	\$	6,700	\$	300	4.7%
UTILITIES												
505010 Propulsion Power	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
505011 Gas & Electric		-		-		-	0.0%		-		-	0.0%
505021 Water & Garbage		-		-		-	0.0%		-		-	0.0%
505031 Telecommunications		-		-		-	0.0%		-		-	0.0%
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
CASUALTY & LIABILITY												
506011 Insurance - Property	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
506015 Insurance - PL/PD		-		-		-	0.0%		-		-	0.0%
506021 Insurance - Other		-		-		-	0.0%		-		-	0.0%
506123 Settlement Costs		-		-		-	0.0%		-		-	0.0%
506127 Repairs - District Prop		-		-		-	0.0%		-		-	0.0%
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
Customer Service - 1300

ACCOUNT	June-23 BUDGET FY24		March-24 BUDGET FY25		Increase/(Decrease) \$ VAR % VAR		PLAN FY26	Increase/(Decrease) \$ VAR % VAR				
TAXES												
507051 Fuel Tax	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
507201 Licenses & Permits		13,000		11,000		(2,000)	(15.4%)		11,550		550	5.0%
507999 Other Taxes		-		-		-	0.0%		-		-	0.0%
Totals	\$	13,000	\$	11,000	\$	(2,000)	(15.4%)	\$	11,550	\$	550	5.0%
MISC EXPENSE												
509011 Dues/Subscriptions	\$	-	\$	500	\$	500	100.0%	\$	500	\$	-	0.0%
509081 Advertising - District Promo		-		-		-	0.0%		-		-	0.0%
509101 Employee Incentive Program		1,200		2,000		800	66.7%		2,100		100	5.0%
509121 Employee Training		8,513		12,119		3,606	42.4%		12,425		306	2.5%
509122 BOD Travel		-		-		-	0.0%		-		-	0.0%
509123 Travel		5,360		7,500		2,140	39.9%		7,875		375	5.0%
509125 Local Meeting Expense		300		315		15	5.0%		331		16	5.1%
509127 Board Director Fees		-		-		-	0.0%		-		-	0.0%
509150 Contributions		-		-		-	0.0%		-		-	0.0%
509198 Cash Over/Short		-		-		-	0.0%		-		-	0.0%
509999 Other Misc Expense		-		-		-	0.0%		-		-	0.0%
Totals	\$	15,373	\$	22,434	\$	7,061	45.9%	\$	23,231	\$	797	3.6%
INTEREST EXPENSE & DEBT SERVICE												
511102 Interest Expense - Loan	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
511103 Interest Expense - POB		-		-		-	0.0%		-		-	0.0%
524000 Principal - POB		-		-		-	0.0%		-		-	0.0%
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
LEASES & RENTALS												
512011 Facility Lease	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
512061 Equipment Rental		3,606		2,000		(1,606)	(44.5%)		2,100		100	5.0%
Totals	\$	3,606	\$	2,000	\$	(1,606)	(44.5%)	\$	2,100	\$	100	5.0%
PERSONNEL TOTAL												
	\$	1,091,081	\$	1,137,411	\$	46,330	4.2%	\$	1,179,900	\$	42,489	3.7%
NON-PERSONNEL TOTAL												
	\$	44,729	\$	45,934	\$	1,205	2.7%	\$	47,886	\$	1,952	4.2%
TOTAL OPERATING EXPENSES												
	\$	1,135,810	\$	1,183,345	\$	47,535	4.2%	\$	1,227,786	\$	44,441	3.8%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Marketing - 1325

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
LABOR							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	157,670	298,276	140,606	89.2%	303,808	5,532	1.9%
501023 Other OT	7,500	-	(7,500)	(100.0%)	-	-	0.0%
Totals	\$ 165,170	\$ 298,276	\$ 133,106	80.6%	\$ 303,808	\$ 5,532	1.9%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	\$ 2,845	\$ 5,063	\$ 2,218	78.0%	\$ 5,159	\$ 96	1.9%
502021 Retirement	20,756	32,914	12,158	58.6%	33,299	385	1.2%
502022 Retirement UAL	-	7,917	7,917	100.0%	14,627	6,710	84.8%
502031 Medical Ins	49,408	94,996	45,588	92.3%	101,842	6,846	7.2%
502041 Dental Ins	2,405	4,058	1,653	68.7%	4,122	64	1.6%
502045 Vision Ins	552	810	258	46.7%	834	24	3.0%
502051 Life Ins/AD&D	338	351	13	3.8%	363	12	3.4%
502060 State Disability Ins (SDI)	1,765	3,947	2,182	123.6%	4,128	181	4.6%
502061 Long Term Disability Ins	1,422	1,928	506	35.6%	1,928	-	0.0%
502071 State Unemployment Ins (SUI)	210	784	574	273.3%	833	49	6.3%
502081 Worker's Comp Ins	6,336	22,840	16,504	260.5%	23,525	685	3.0%
502101 Holiday Pay	5,656	9,262	3,606	63.8%	9,468	206	2.2%
502103 Floating Holiday	5,366	7,100	1,734	32.3%	7,100	-	0.0%
502109 Sick Leave	8,483	13,893	5,410	63.8%	14,201	308	2.2%
502111 Annual Leave	10,187	18,372	8,185	80.3%	18,934	562	3.1%
502121 Other Paid Absence	1,326	2,170	844	63.7%	2,218	48	2.2%
502251 Phys. Exams	-	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	2,008	2,040	32	1.6%	2,043	3	0.1%
Totals	\$ 119,063	\$ 228,445	\$ 109,382	91.9%	\$ 244,624	\$ 16,179	7.1%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Marketing - 1325

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)		
			\$ VAR	% VAR		\$ VAR	% VAR	
SERVICES								
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%	
503031 Prof/Technical Fees	585,000	528,401	(56,599)	(9.7%)	431,171	(97,230)	(18.4%)	
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%	
503033 Legal Services	-	-	-	0.0%	-	-	0.0%	
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%	
503041 Temp Help	-	-	-	0.0%	-	-	0.0%	
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%	
503162 Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%	
503171 Security Services	-	-	-	0.0%	-	-	0.0%	
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%	
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%	
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%	
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%	
503352 Repair - Equipment	-	-	-	0.0%	-	-	0.0%	
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%	
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%	
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%	
Totals	\$ 585,000	\$ 528,401	\$ (56,599)	(9.7%)	\$ 431,171	\$ (97,230)	(18.4%)	
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%	
Hydro Hydrogen fuel	-	-	-	0.0%	-	-	0.0%	
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%	
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%	
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Marketing - 1325

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504211 Postage & Mailing	24,000	11,700	(12,300)	(51.3%)	12,285	585	5.0%
504214 Promotional Items	61,000	50,000	(11,000)	(18.0%)	52,500	2,500	5.0%
504215 Printing	346,800	241,000	(105,800)	(30.5%)	251,000	10,000	4.1%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	5,000	1,500	(3,500)	(70.0%)	1,500	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals	\$ 436,800	\$ 304,200	\$ (132,600)	(30.4%)	\$ 317,285	\$ 13,085	4.3%
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	1,000	-	(1,000)	(100.0%)	-	-	0.0%
Totals	\$ 1,000	\$ -	\$ (1,000)	(100.0%)	\$ -	\$ -	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Marketing - 1325

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
TAXES							
507051 Fuel Tax	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
507201 Licenses & Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
509081 Advertising - District Promo	245,000	124,000	(121,000)	(49.4%)	129,400	5,400	4.4%
509101 Employee Incentive Program	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	12,000	7,000	(5,000)	(41.7%)	7,000	-	0.0%
509122 BOD Travel	-	-	-	0.0%	-	-	0.0%
509123 Travel	10,000	9,000	(1,000)	(10.0%)	9,000	-	0.0%
509125 Local Meeting Expense	800	800	-	0.0%	800	-	0.0%
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 267,800	\$ 140,800	\$ (127,000)	(47.4%)	\$ 146,200	\$ 5,400	3.8%
INTEREST EXPENSE & DEBT SERVICE							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
LEASES & RENTALS							
512011 Facility Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
PERSONNEL TOTAL							
	\$ 284,233	\$ 526,721	\$ 242,488	85.3%	\$ 548,432	\$ 21,711	4.1%
NON-PERSONNEL TOTAL							
	\$ 1,290,600	\$ 973,401	\$ (317,199)	(24.6%)	\$ 894,656	\$ (78,745)	(8.1%)
TOTAL OPERATING EXPENSES							
	\$ 1,574,833	\$ 1,500,122	\$ (74,711)	(4.7%)	\$ 1,443,088	\$ (57,034)	(3.8%)

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

HR - 1400

ACCOUNT	June-23 BUDGET		March-24 BUDGET		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	FY24		FY25		\$ VAR	% VAR	FY26	\$ VAR	% VAR	
LABOR										
501011 Bus Operator Pay	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
501013 Bus Operator OT		-		-	-	0.0%	-	-	0.0%	
501021 Other Salaries		583,711		624,524	40,813	7.0%	640,476	15,952	2.6%	
501023 Other OT		1,000		1,000	-	0.0%	1,000	-	0.0%	
Totals	\$	584,711	\$	625,524	\$ 40,813	7.0%	\$ 641,476	\$ 15,952	2.6%	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$	10,291	\$	11,132	\$ 841	8.2%	\$ 11,465	\$ 333	3.0%	
502021 Retirement		75,314		80,028	4,714	6.3%	81,732	1,704	2.1%	
502022 Retirement UAL		-		19,740	19,740	100.0%	36,772	17,032	86.3%	
502031 Medical Ins		151,518		147,988	(3,530)	(2.3%)	158,653	10,665	7.2%	
502041 Dental Ins		10,267		7,208	(3,059)	(29.8%)	7,314	106	1.5%	
502045 Vision Ins		1,932		1,890	(42)	(2.2%)	1,946	56	3.0%	
502051 Life Ins/AD&D		1,027		819	(208)	(20.3%)	847	28	3.4%	
502060 State Disability Ins (SDI)		6,092		8,676	2,584	42.4%	9,173	497	5.7%	
502061 Long Term Disability Ins		4,338		4,338	-	0.0%	4,338	-	0.0%	
502071 State Unemployment Ins (SUI)		735		784	49	6.7%	833	49	6.3%	
502081 Worker's Comp Ins		22,175		22,840	665	3.0%	23,525	685	3.0%	
502101 Holiday Pay		21,204		23,149	1,945	9.2%	23,846	697	3.0%	
502103 Floating Holiday		12,842		14,159	1,317	10.3%	14,463	304	2.1%	
502109 Sick Leave		31,807		34,725	2,918	9.2%	35,768	1,043	3.0%	
502111 Annual Leave		54,260		64,825	10,565	19.5%	69,554	4,729	7.3%	
502121 Other Paid Absence		4,971		5,427	456	9.2%	5,588	161	3.0%	
502251 Phys. Exams		-		-	-	0.0%	-	-	0.0%	
502253 Driver Lic Renewal		-		-	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits		8,103		4,110	(3,993)	(49.3%)	4,117	7	0.2%	
Totals	\$	416,876	\$	451,838	\$ 34,962	8.4%	\$ 489,934	\$ 38,096	8.4%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

HR - 1400

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
SERVICES							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	224,576	96,464	(128,112)	(57.0%)	98,853	2,389	2.5%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	10,219	11,810	1,591	15.6%	12,220	410	3.5%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	31,166	19,280	(11,886)	(38.1%)	20,244	964	5.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 265,961	\$ 127,554	\$ (138,407)	(52.0%)	\$ 131,317	\$ 3,763	3.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%
Hydro Hydrogen fuel	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

HR - 1400

ACCOUNT	June-23 BUDGET FY24		March-24 BUDGET FY25		Increase/(Decrease) \$ VAR % VAR		PLAN FY26	Increase/(Decrease) \$ VAR % VAR		
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
504211 Postage & Mailing		-		-		0.0%		-		0.0%
504214 Promotional Items		-		-		0.0%		-		0.0%
504215 Printing		2,055		1,108	(947)	(46.1%)	1,163	55		5.0%
504217 Photo Supp/Process		-		500	500	100.0%	500	-		0.0%
504311 Office Supplies		-		-		0.0%		-		0.0%
504315 Safety Supplies		-		-		0.0%		-		0.0%
504316 COVID-19		-		-		0.0%		-		0.0%
504317 Cleaning Supplies		-		-		0.0%		-		0.0%
504409 Repair/Maint Supplies		-		-		0.0%		-		0.0%
504417 Tenant Repairs		-		-		0.0%		-		0.0%
504421 Non-Inventory Parts		-		-		0.0%		-		0.0%
504511 Small Tools		-		-		0.0%		-		0.0%
504515 Employee Tool Replacement		-		-		0.0%		-		0.0%
Totals	\$	2,055	\$	1,608	\$ (447)	(21.8%)	\$ 1,663	\$ 55		3.4%
UTILITIES										
505010 Propulsion Power	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
505011 Gas & Electric		-		-		0.0%		-		0.0%
505021 Water & Garbage		-		-		0.0%		-		0.0%
505031 Telecommunications		-		-		0.0%		-		0.0%
Totals	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
506015 Insurance - PL/PD		-		-		0.0%		-		0.0%
506021 Insurance - Other		-		-		0.0%		-		0.0%
506123 Settlement Costs		-		-		0.0%		-		0.0%
506127 Repairs - District Prop		-		-		0.0%		-		0.0%
Totals	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

HR - 1400

ACCOUNT	June-23 BUDGET FY24		March-24 BUDGET FY25		Increase/(Decrease) \$ VAR % VAR		PLAN FY26	Increase/(Decrease) \$ VAR % VAR				
TAXES												
507051 Fuel Tax	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%		
507201 Licenses & Permits		-		-		0.0%		-		0.0%		
507999 Other Taxes		-		-		0.0%		-		0.0%		
Totals	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%		
MISC EXPENSE												
509011 Dues/Subscriptions	\$	3,862	\$	4,055	\$	193	5.0%	\$	4,257	\$	202	5.0%
509081 Advertising - District Promo		-		-		-	0.0%		-		-	0.0%
509101 Employee Incentive Program		5,500		3,150		(2,350)	(42.7%)		3,308		158	5.0%
509121 Employee Training		25,693		24,878		(815)	(3.2%)		26,122		1,244	5.0%
509122 BOD Travel		-		-		-	0.0%		-		-	0.0%
509123 Travel		11,387		5,250		(6,137)	(53.9%)		5,513		263	5.0%
509125 Local Meeting Expense		1,805		3,000		1,195	66.2%		3,000		-	0.0%
509127 Board Director Fees		-		-		-	0.0%		-		-	0.0%
509150 Contributions		-		-		-	0.0%		-		-	0.0%
509198 Cash Over/Short		-		-		-	0.0%		-		-	0.0%
509999 Other Misc Expense		-		-		-	0.0%		-		-	0.0%
Totals	\$	48,247	\$	40,333	\$	(7,914)	(16.4%)	\$	42,200	\$	1,867	4.6%
INTEREST EXPENSE & DEBT SERVICE												
511102 Interest Expense - Loan	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
511103 Interest Expense - POB		-		-		-	0.0%		-		-	0.0%
524000 Principal - POB		-		-		-	0.0%		-		-	0.0%
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
LEASES & RENTALS												
512011 Facility Lease	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
512061 Equipment Rental		-		-		-	0.0%		-		-	0.0%
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
PERSONNEL TOTAL												
	\$	1,001,587	\$	1,077,362	\$	75,775	7.6%	\$	1,131,410	\$	54,048	5.0%
NON-PERSONNEL TOTAL												
	\$	316,263	\$	169,495	\$	(146,768)	(46.4%)	\$	175,180	\$	5,685	3.4%
TOTAL OPERATING EXPENSES												
	\$	1,317,850	\$	1,246,857	\$	(70,993)	(5.4%)	\$	1,306,590	\$	59,733	4.8%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

IT - 1500

ACCOUNT	June-23 BUDGET FY24		March-24 BUDGET FY25		Increase/(Decrease) \$ VAR % VAR		PLAN FY26	Increase/(Decrease) \$ VAR % VAR				
LABOR												
501011 Bus Operator Pay	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
501013 Bus Operator OT		-		-		-	0.0%		-		-	0.0%
501021 Other Salaries		607,711		622,192		14,481	2.4%		657,004		34,812	5.6%
501023 Other OT		1,000		375		(625)	(62.5%)		375		-	0.0%
Totals	\$	608,711	\$	622,567	\$	13,856	2.3%	\$	657,379	\$	34,812	5.6%
FRINGE BENEFITS												
502011 Medicare/Soc. Sec.	\$	10,929	\$	11,048	\$	119	1.1%	\$	11,654	\$	606	5.5%
502021 Retirement		82,805		82,478		(327)	(0.4%)		85,155		2,677	3.2%
502022 Retirement UAL		-		19,607		19,607	100.0%		37,408		17,801	90.8%
502031 Medical Ins		157,131		144,210		(12,921)	(8.2%)		140,973		(3,237)	(2.2%)
502041 Dental Ins		6,924		5,460		(1,464)	(21.1%)		4,968		(492)	(9.0%)
502045 Vision Ins		1,656		1,620		(36)	(2.2%)		1,390		(230)	(14.2%)
502051 Life Ins/AD&D		1,014		702		(312)	(30.8%)		605		(97)	(13.8%)
502060 State Disability Ins (SDI)		6,176		8,609		2,433	39.4%		9,324		715	8.3%
502061 Long Term Disability Ins		4,338		4,338		-	0.0%		4,338		-	0.0%
502071 State Unemployment Ins (SUI)		630		672		42	6.7%		714		42	6.3%
502081 Worker's Comp Ins		19,007		22,840		3,833	20.2%		23,525		685	3.0%
502101 Holiday Pay		22,593		22,832		239	1.1%		24,104		1,272	5.6%
502103 Floating Holiday		20,315		19,725		(590)	(2.9%)		20,266		541	2.7%
502109 Sick Leave		33,891		34,249		358	1.1%		36,154		1,905	5.6%
502111 Annual Leave		62,964		57,221		(5,743)	(9.1%)		60,173		2,952	5.2%
502121 Other Paid Absence		5,295		5,351		56	1.1%		5,650		299	5.6%
502251 Phys. Exams		-		-		-	0.0%		-		-	0.0%
502253 Driver Lic Renewal		-		-		-	0.0%		-		-	0.0%
502999 Other Fringe Benefits		6,024		6,030		6	0.1%		6,005		(25)	(0.4%)
Totals	\$	441,692	\$	446,992	\$	5,300	1.2%	\$	472,406	\$	25,414	5.7%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

IT - 1500

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
SERVICES							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	31,000	21,000	(10,000)	(32.3%)	6,000	(15,000)	(71.4%)
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	929,000	932,266	3,266	0.4%	951,339	19,073	2.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 960,000	\$ 953,266	\$ (6,734)	(0.7%)	\$ 957,339	\$ 4,073	0.4%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%
Hydro Hydrogen fuel	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

IT - 1500

ACCOUNT	June-23 BUDGET FY24		March-24 BUDGET FY25		Increase/(Decrease) \$ VAR % VAR		PLAN FY26	Increase/(Decrease) \$ VAR % VAR				
OTHER MATERIALS & SUPPLIES												
504205 Freight Out	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
504211 Postage & Mailing		-		-		-	0.0%		-		-	0.0%
504214 Promotional Items		-		-		-	0.0%		-		-	0.0%
504215 Printing		-		-		-	0.0%		-		-	0.0%
504217 Photo Supp/Process		-		-		-	0.0%		-		-	0.0%
504311 Office Supplies		30,500		33,200		2,700	8.9%		33,200		-	0.0%
504315 Safety Supplies		-		-		-	0.0%		-		-	0.0%
504316 COVID-19		-		-		-	0.0%		-		-	0.0%
504317 Cleaning Supplies		-		-		-	0.0%		-		-	0.0%
504409 Repair/Maint Supplies		-		-		-	0.0%		-		-	0.0%
504417 Tenant Repairs		-		-		-	0.0%		-		-	0.0%
504421 Non-Inventory Parts		-		-		-	0.0%		-		-	0.0%
504511 Small Tools		-		-		-	0.0%		-		-	0.0%
504515 Employee Tool Replacement		-		-		-	0.0%		-		-	0.0%
Totals	\$	30,500	\$	33,200	\$	2,700	8.9%	\$	33,200	\$	-	0.0%
UTILITIES												
505010 Propulsion Power	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
505011 Gas & Electric		-		-		-	0.0%		-		-	0.0%
505021 Water & Garbage		-		-		-	0.0%		-		-	0.0%
505031 Telecommunications		-		1,650		1,650	100.0%		1,733		83	5.0%
Totals	\$	-	\$	1,650	\$	1,650	100.0%	\$	1,733	\$	83	5.0%
CASUALTY & LIABILITY												
506011 Insurance - Property	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
506015 Insurance - PL/PD		-		-		-	0.0%		-		-	0.0%
506021 Insurance - Other		-		-		-	0.0%		-		-	0.0%
506123 Settlement Costs		-		-		-	0.0%		-		-	0.0%
506127 Repairs - District Prop		-		-		-	0.0%		-		-	0.0%
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

IT - 1500

ACCOUNT	June-23 BUDGET FY24		March-24 BUDGET FY25		Increase/(Decrease) \$ VAR % VAR		PLAN FY26	Increase/(Decrease) \$ VAR % VAR		
TAXES										
507051 Fuel Tax	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
507201 Licenses & Permits		-		-		0.0%		-		0.0%
507999 Other Taxes		-		-		0.0%		-		0.0%
Totals	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
509081 Advertising - District Promo		-		-		0.0%		-		0.0%
509101 Employee Incentive Program		-		-		0.0%		-		0.0%
509121 Employee Training		1,200		6,400	5,200	433.3%	6,400			0.0%
509122 BOD Travel		-		-		0.0%		-		0.0%
509123 Travel		2,200		2,400	200	9.1%	2,400			0.0%
509125 Local Meeting Expense		-		-		0.0%		-		0.0%
509127 Board Director Fees		-		-		0.0%		-		0.0%
509150 Contributions		-		-		0.0%		-		0.0%
509198 Cash Over/Short		-		-		0.0%		-		0.0%
509999 Other Misc Expense		-		-		0.0%		-		0.0%
Totals	\$	3,400	\$	8,800	\$ 5,400	158.8%	\$ 8,800	\$	-	0.0%
INTEREST EXPENSE & DEBT SERVICE										
511102 Interest Expense - Loan	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
511103 Interest Expense - POB		-		-		0.0%		-		0.0%
524000 Principal - POB		-		-		0.0%		-		0.0%
Totals	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
LEASES & RENTALS										
512011 Facility Lease	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
512061 Equipment Rental		-		-		0.0%		-		0.0%
Totals	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
PERSONNEL TOTAL										
	\$	1,050,403	\$	1,069,559	\$ 19,156	1.8%	\$ 1,129,785	\$ 60,226	\$	5.6%
NON-PERSONNEL TOTAL										
	\$	993,900	\$	996,916	\$ 3,016	0.3%	\$ 1,001,072	\$ 4,156	\$	0.4%
TOTAL OPERATING EXPENSES										
	\$	2,044,303	\$	2,066,475	\$ 22,172	1.1%	\$ 2,130,857	\$ 64,382	\$	3.1%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
Planning Grants - 1600

ACCOUNT	June-23		March-24		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET		BUDGET		\$ VAR	% VAR		FY26	\$ VAR	% VAR
	FY24		FY25							
LABOR										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	542,798		503,649		(39,149)	(7.2%)	507,280	3,631	0.7%	
501023 Other OT	20,000		9,999		(10,001)	(50.0%)	10,494	495	5.0%	
Totals	\$ 562,798	\$	513,648	\$	(49,150)	(8.7%)	\$ 517,774	\$ 4,126	0.8%	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$ 9,882	\$	9,017	\$	(865)	(8.8%)	\$ 9,087	\$ 70	0.8%	
502021 Retirement	72,574		65,202		(7,372)	(10.2%)	65,258	56	0.1%	
502022 Retirement UAL	-		15,751		15,751	100.0%	28,691	12,940	82.2%	
502031 Medical Ins	166,367		168,423		2,056	1.2%	180,559	12,136	7.2%	
502041 Dental Ins	8,919		7,554		(1,365)	(15.3%)	7,674	120	1.6%	
502045 Vision Ins	1,656		1,350		(306)	(18.5%)	1,390	40	3.0%	
502051 Life Ins/AD&D	806		585		(221)	(27.4%)	605	20	3.4%	
502060 State Disability Ins (SDI)	6,038		7,027		989	16.4%	7,269	242	3.4%	
502061 Long Term Disability Ins	3,856		3,374		(482)	(12.5%)	3,374	-	0.0%	
502071 State Unemployment Ins (SUI)	630		560		(70)	(11.1%)	595	35	6.3%	
502081 Worker's Comp Ins	19,007		16,314		(2,693)	(14.2%)	16,804	489	3.0%	
502101 Holiday Pay	19,952		18,396		(1,556)	(7.8%)	18,531	135	0.7%	
502103 Floating Holiday	12,192		13,151		959	7.9%	13,151	-	0.0%	
502109 Sick Leave	29,928		27,595		(2,333)	(7.8%)	27,797	202	0.7%	
502111 Annual Leave	51,955		44,723		(7,232)	(13.9%)	45,093	370	0.8%	
502121 Other Paid Absence	4,676		4,312		(364)	(7.8%)	4,343	31	0.7%	
502251 Phys. Exams	-		-		-	0.0%	-	-	0.0%	
502253 Driver Lic Renewal	-		-		-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	4,074		4,050		(24)	(0.6%)	4,055	5	0.1%	
Totals	\$ 412,512	\$	407,384	\$	(5,128)	(1.2%)	\$ 434,276	\$ 26,891	6.6%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
Planning Grants - 1600

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
SERVICES							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	902,301	151,677	(750,624)	(83.2%)	52,921	(98,756)	(65.1%)
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 902,301	\$ 151,677	\$ (750,624)	(83.2%)	\$ 52,921	\$ (98,756)	(65.1%)
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%
Hydro Hydrogen fuel	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
Planning Grants - 1600

ACCOUNT	June-23 BUDGET FY24		March-24 BUDGET FY25		Increase/(Decrease) \$ VAR % VAR		PLAN FY26	Increase/(Decrease) \$ VAR % VAR				
OTHER MATERIALS & SUPPLIES												
504205 Freight Out	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
504211 Postage & Mailing		-		-		-	0.0%		-		-	0.0%
504214 Promotional Items		-		-		-	0.0%		-		-	0.0%
504215 Printing		40,828		16,620		(24,208)	(59.3%)		-		(16,620)	(100.0%)
504217 Photo Supp/Process		-		-		-	0.0%		-		-	0.0%
504311 Office Supplies		-		-		-	0.0%		-		-	0.0%
504315 Safety Supplies		-		-		-	0.0%		-		-	0.0%
504316 COVID-19		-		-		-	0.0%		-		-	0.0%
504317 Cleaning Supplies		-		-		-	0.0%		-		-	0.0%
504409 Repair/Maint Supplies		-		-		-	0.0%		-		-	0.0%
504417 Tenant Repairs		-		-		-	0.0%		-		-	0.0%
504421 Non-Inventory Parts		-		-		-	0.0%		-		-	0.0%
504511 Small Tools		-		-		-	0.0%		-		-	0.0%
504515 Employee Tool Replacement		-		-		-	0.0%		-		-	0.0%
Totals	\$	40,828	\$	16,620	\$	(24,208)	(59.3%)	\$	-	\$	(16,620)	(100.0%)
UTILITIES												
505010 Propulsion Power	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
505011 Gas & Electric		-		-		-	0.0%		-		-	0.0%
505021 Water & Garbage		-		-		-	0.0%		-		-	0.0%
505031 Telecommunications		-		-		-	0.0%		-		-	0.0%
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
CASUALTY & LIABILITY												
506011 Insurance - Property	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
506015 Insurance - PL/PD		-		-		-	0.0%		-		-	0.0%
506021 Insurance - Other		-		-		-	0.0%		-		-	0.0%
506123 Settlement Costs		-		-		-	0.0%		-		-	0.0%
506127 Repairs - District Prop		-		-		-	0.0%		-		-	0.0%
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
Planning Grants - 1600

ACCOUNT	June-23 BUDGET FY24		March-24 BUDGET FY25		Increase/(Decrease) \$ VAR % VAR		PLAN FY26	Increase/(Decrease) \$ VAR % VAR				
TAXES												
507051 Fuel Tax	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
507201 Licenses & Permits		-		-		-	0.0%		-		-	0.0%
507999 Other Taxes		-		-		-	0.0%		-		-	0.0%
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
MISC EXPENSE												
509011 Dues/Subscriptions	\$	800	\$	840	\$	40	5.0%	\$	882	\$	42	5.0%
509081 Advertising - District Promo		-		-		-	0.0%		-		-	0.0%
509101 Employee Incentive Program		-		-		-	0.0%		-		-	0.0%
509121 Employee Training		6,008		4,164		(1,844)	(30.7%)		4,372		208	5.0%
509122 BOD Travel		-		-		-	0.0%		-		-	0.0%
509123 Travel		12,106		5,928		(6,178)	(51.0%)		6,224		296	5.0%
509125 Local Meeting Expense		-		-		-	0.0%		-		-	0.0%
509127 Board Director Fees		-		-		-	0.0%		-		-	0.0%
509150 Contributions		-		-		-	0.0%		-		-	0.0%
509198 Cash Over/Short		-		-		-	0.0%		-		-	0.0%
509999 Other Misc Expense		-		-		-	0.0%		-		-	0.0%
Totals	\$	18,914	\$	10,932	\$	(7,982)	(42.2%)	\$	11,478	\$	546	5.0%
INTEREST EXPENSE & DEBT SERVICE												
511102 Interest Expense - Loan	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
511103 Interest Expense - POB		-		-		-	0.0%		-		-	0.0%
524000 Principal - POB		-		-		-	0.0%		-		-	0.0%
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
LEASES & RENTALS												
512011 Facility Lease	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
512061 Equipment Rental		-		-		-	0.0%		-		-	0.0%
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
PERSONNEL TOTAL												
	\$	975,310	\$	921,032	\$	(54,278)	(5.6%)	\$	952,050	\$	31,017	3.4%
NON-PERSONNEL TOTAL												
	\$	962,043	\$	179,229	\$	(782,814)	(81.4%)	\$	64,399	\$	(114,830)	(64.1%)
TOTAL OPERATING EXPENSES												
	\$	1,937,353	\$	1,100,261	\$	(837,092)	(43.2%)	\$	1,016,449	\$	(83,813)	(7.6%)

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Risk Mgmt - 1800

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)		
			\$ VAR	% VAR		\$ VAR	% VAR	
LABOR								
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	193,210	155,058	(38,152)	(19.7%)	161,530	6,472	4.2%	
501023 Other OT	266	279	13	4.9%	293	14	5.0%	
Totals	\$ 193,476	\$ 155,337	\$ (38,139)	(19.7%)	\$ 161,823	\$ 6,486	4.2%	
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	\$ 3,406	\$ 2,749	\$ (657)	(19.3%)	\$ 2,886	\$ 137	5.0%	
502021 Retirement	25,813	20,501	(5,312)	(20.6%)	21,068	567	2.8%	
502022 Retirement UAL	-	4,874	4,874	100.0%	9,255	4,381	89.9%	
502031 Medical Ins	10,794	41,137	30,343	281.1%	44,101	2,964	7.2%	
502041 Dental Ins	2,405	3,496	1,091	45.4%	3,552	56	1.6%	
502045 Vision Ins	552	540	(12)	(2.2%)	556	16	3.0%	
502051 Life Ins/AD&D	338	234	(104)	(30.8%)	242	8	3.4%	
502060 State Disability Ins (SDI)	2,115	2,143	28	1.3%	2,309	166	7.7%	
502061 Long Term Disability Ins	1,446	1,134	(312)	(21.6%)	1,167	33	2.9%	
502071 State Unemployment Ins (SUI)	210	224	14	6.7%	238	14	6.3%	
502081 Worker's Comp Ins	6,336	6,526	190	3.0%	6,722	196	3.0%	
502101 Holiday Pay	7,067	5,729	(1,338)	(18.9%)	6,015	286	5.0%	
502103 Floating Holiday	5,485	3,435	(2,050)	(37.4%)	3,606	171	5.0%	
502109 Sick Leave	10,601	8,593	(2,008)	(18.9%)	9,022	429	5.0%	
502111 Annual Leave	16,642	15,146	(1,496)	(9.0%)	17,174	2,028	13.4%	
502121 Other Paid Absence	1,656	1,342	(314)	(19.0%)	1,410	68	5.1%	
502251 Phys. Exams	-	-	-	0.0%	-	-	0.0%	
502253 Driver Lic Renewal	-	-	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	6,008	6,010	2	0.0%	6,012	2	0.0%	
Totals	\$ 100,874	\$ 123,813	\$ 22,939	22.7%	\$ 135,335	\$ 11,522	9.3%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Risk Mgmt - 1800

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
SERVICES							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	51,041	51,842	801	1.6%	52,684	842	1.6%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	651,674	1,100,000	448,326	68.8%	1,155,000	55,000	5.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 702,715	\$ 1,151,842	\$ 449,127	63.9%	\$ 1,207,684	\$ 55,842	4.8%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%
Hydro Hydrogen fuel	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Risk Mgmt - 1800

ACCOUNT	June-23 BUDGET FY24		March-24 BUDGET FY25		Increase/(Decrease) \$ VAR % VAR		PLAN FY26	Increase/(Decrease) \$ VAR % VAR				
OTHER MATERIALS & SUPPLIES												
504205 Freight Out	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%		
504211 Postage & Mailing		-		-		0.0%		-		0.0%		
504214 Promotional Items		-		-		0.0%		-		0.0%		
504215 Printing		1,000		-	(1,000)	(100.0%)	3,490	3,490		100.0%		
504217 Photo Supp/Process		-		-		0.0%		-		0.0%		
504311 Office Supplies		-		-		0.0%		-		0.0%		
504315 Safety Supplies		2,964		4,800	1,836	61.9%	5,040	240		5.0%		
504316 COVID-19		-		-		0.0%		-		0.0%		
504317 Cleaning Supplies		-		-		0.0%		-		0.0%		
504409 Repair/Maint Supplies		-		-		0.0%		-		0.0%		
504417 Tenant Repairs		-		-		0.0%		-		0.0%		
504421 Non-Inventory Parts		-		-		0.0%		-		0.0%		
504511 Small Tools		-		-		0.0%		-		0.0%		
504515 Employee Tool Replacement		-		-		0.0%		-		0.0%		
Totals	\$	3,964	\$	4,800	\$	836	21.1%	\$	8,530	\$	3,730	77.7%
UTILITIES												
505010 Propulsion Power	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%		
505011 Gas & Electric		-		-		0.0%		-		0.0%		
505021 Water & Garbage		-		-		0.0%		-		0.0%		
505031 Telecommunications		3,400		600	(2,800)	(82.4%)	600	-		0.0%		
Totals	\$	3,400	\$	600	\$	(2,800)	(82.4%)	\$	600	\$	-	0.0%
CASUALTY & LIABILITY												
506011 Insurance - Property	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%		
506015 Insurance - PL/PD		-		-		0.0%		-		0.0%		
506021 Insurance - Other		-		-		0.0%		-		0.0%		
506123 Settlement Costs		163,040		166,206	3,166	1.9%	174,516	8,310		5.0%		
506127 Repairs - District Prop		-		-		0.0%		-		0.0%		
Totals	\$	163,040	\$	166,206	\$	3,166	1.9%	\$	174,516	\$	8,310	5.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Risk Mgmt - 1800

ACCOUNT	June-23 BUDGET FY24		March-24 BUDGET FY25		Increase/(Decrease) \$ VAR % VAR		PLAN FY26	Increase/(Decrease) \$ VAR % VAR				
TAXES												
507051 Fuel Tax	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%		
507201 Licenses & Permits		-		-		0.0%		-		0.0%		
507999 Other Taxes		-		-		0.0%		-		0.0%		
Totals	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%		
MISC EXPENSE												
509011 Dues/Subscriptions	\$	422	\$	443	\$	21	5.0%	\$	465	\$	22	5.0%
509081 Advertising - District Promo		-		-		-	0.0%		-		-	0.0%
509101 Employee Incentive Program		12,534		6,388		(6,146)	(49.0%)		6,707		319	5.0%
509121 Employee Training		3,166		3,324		158	5.0%		3,490		166	5.0%
509122 BOD Travel		-		-		-	0.0%		-		-	0.0%
509123 Travel		7,499		7,644		145	1.9%		8,026		382	5.0%
509125 Local Meeting Expense		300		-		(300)	(100.0%)		-		-	0.0%
509127 Board Director Fees		-		-		-	0.0%		-		-	0.0%
509150 Contributions		-		-		-	0.0%		-		-	0.0%
509198 Cash Over/Short		-		-		-	0.0%		-		-	0.0%
509999 Other Misc Expense		-		-		-	0.0%		-		-	0.0%
Totals	\$	23,921	\$	17,799	\$	(6,122)	(25.6%)	\$	18,688	\$	889	5.0%
INTEREST EXPENSE & DEBT SERVICE												
511102 Interest Expense - Loan	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
511103 Interest Expense - POB		-		-		-	0.0%		-		-	0.0%
524000 Principal - POB		-		-		-	0.0%		-		-	0.0%
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
LEASES & RENTALS												
512011 Facility Lease	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
512061 Equipment Rental		-		-		-	0.0%		-		-	0.0%
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
PERSONNEL TOTAL												
	\$	294,350	\$	279,150	\$	(15,200)	(5.2%)	\$	297,158	\$	18,008	6.5%
NON-PERSONNEL TOTAL												
	\$	897,040	\$	1,341,247	\$	444,207	49.5%	\$	1,410,018	\$	68,771	5.1%
TOTAL OPERATING EXPENSES												
	\$	1,191,390	\$	1,620,397	\$	429,007	36.0%	\$	1,707,176	\$	86,779	5.4%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Purchasing - 1900

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)		
			\$ VAR	% VAR		\$ VAR	% VAR	
LABOR								
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	249,669	272,060	22,391	9.0%	285,670	13,610	5.0%	
501023 Other OT	201	2,067	1,866	928.4%	2,169	102	4.9%	
Totals	\$ 249,870	\$ 274,127	\$ 24,257	9.7%	\$ 287,839	\$ 13,712	5.0%	
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	\$ 4,436	\$ 4,862	\$ 426	9.6%	\$ 5,106	\$ 244	5.0%	
502021 Retirement	33,633	36,091	2,458	7.3%	37,091	1,000	2.8%	
502022 Retirement UAL	-	8,580	8,580	100.0%	16,294	7,714	89.9%	
502031 Medical Ins	106,742	87,096	(19,646)	(18.4%)	93,378	6,282	7.2%	
502041 Dental Ins	4,519	3,601	(918)	(20.3%)	3,648	47	1.3%	
502045 Vision Ins	1,104	1,080	(24)	(2.2%)	1,112	32	3.0%	
502051 Life Ins/AD&D	572	468	(104)	(18.2%)	484	16	3.4%	
502060 State Disability Ins (SDI)	2,754	3,789	1,035	37.6%	4,084	295	7.8%	
502061 Long Term Disability Ins	2,275	2,360	85	3.7%	2,406	46	1.9%	
502071 State Unemployment Ins (SUI)	420	448	28	6.7%	476	28	6.3%	
502081 Worker's Comp Ins	12,671	13,052	381	3.0%	13,443	392	3.0%	
502101 Holiday Pay	9,285	10,119	834	9.0%	10,624	505	5.0%	
502103 Floating Holiday	4,367	4,815	448	10.3%	5,056	241	5.0%	
502109 Sick Leave	13,928	15,178	1,250	9.0%	15,937	759	5.0%	
502111 Annual Leave	26,331	28,702	2,371	9.0%	30,139	1,437	5.0%	
502121 Other Paid Absence	2,176	2,371	195	9.0%	2,490	119	5.0%	
502251 Phys. Exams	-	-	-	0.0%	-	-	0.0%	
502253 Driver Lic Renewal	-	-	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	2,066	2,070	4	0.2%	2,074	4	0.2%	
Totals	\$ 227,279	\$ 224,682	\$ (2,597)	(1.1%)	\$ 243,842	\$ 19,161	8.5%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

Purchasing - 1900

ACCOUNT	June-23		March-24		Increase/(Decrease)		PLAN	Increase/(Decrease)				
	BUDGET		BUDGET		\$ VAR	% VAR		FY26	\$ VAR	% VAR		
	FY24		FY25									
SERVICES												
503011 Accting/Audit Fees	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
503012 Admin/Bank Fees		-		-		-	0.0%		-		-	0.0%
503031 Prof/Technical Fees		-		-		-	0.0%		-		-	0.0%
503032 Legislative Services		-		-		-	0.0%		-		-	0.0%
503033 Legal Services		-		-		-	0.0%		-		-	0.0%
503034 Pre-Employment Exams		-		-		-	0.0%		-		-	0.0%
503041 Temp Help		-		-		-	0.0%		-		-	0.0%
503161 Custodial Services		-		-		-	0.0%		-		-	0.0%
503162 Uniforms/Laundry		-		-		-	0.0%		-		-	0.0%
503171 Security Services		-		-		-	0.0%		-		-	0.0%
503221 Classified/Legal Ads		1,266		1,000		(266)	(21.0%)		1,000		-	0.0%
503222 Legal Ads		-		-		-	0.0%		-		-	0.0%
503225 Graphic Services		-		-		-	0.0%		-		-	0.0%
503351 Repair - Bldg & Impr		-		-		-	0.0%		-		-	0.0%
503352 Repair - Equipment		-		-		-	0.0%		-		-	0.0%
503353 Repair - Rev Vehicle		-		-		-	0.0%		-		-	0.0%
503354 Repair - Non Rev Vehicle		-		-		-	0.0%		-		-	0.0%
503363 Haz Mat Disposal		-		-		-	0.0%		-		-	0.0%
Totals	\$	1,266	\$	1,000	\$	(266)	(21.0%)	\$	1,000	\$	-	0.0%
MOBILE MATERIALS & SUPPLIES												
504011 Fuels & Lubricants - Non Rev Veh	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
504012 Fuels & Lubricants - Rev Veh		-		-		-	0.0%		-		-	0.0%
Hydro Hydrogen fuel		-		-		-	0.0%		-		-	0.0%
504021 Tires & Tubes		-		-		-	0.0%		-		-	0.0%
504161 Other Mobile Supplies		-		-		-	0.0%		-		-	0.0%
504191 Rev Vehicle Parts		-		-		-	0.0%		-		-	0.0%
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Purchasing - 1900

ACCOUNT	June-23 BUDGET FY24		March-24 BUDGET FY25		Increase/(Decrease) \$ VAR % VAR		PLAN FY26	Increase/(Decrease) \$ VAR % VAR		
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
504211 Postage & Mailing		-		-	-	0.0%		-	-	0.0%
504214 Promotional Items		-		-	-	0.0%		-	-	0.0%
504215 Printing		211		-	(211)	(100.0%)		-	-	0.0%
504217 Photo Supp/Process		-		-	-	0.0%		-	-	0.0%
504311 Office Supplies		1,265		1,000	(265)	(20.9%)	1,000	-	-	0.0%
504315 Safety Supplies		-		-	-	0.0%		-	-	0.0%
504316 COVID-19		-		-	-	0.0%		-	-	0.0%
504317 Cleaning Supplies		-		-	-	0.0%		-	-	0.0%
504409 Repair/Maint Supplies		-		-	-	0.0%		-	-	0.0%
504417 Tenant Repairs		-		-	-	0.0%		-	-	0.0%
504421 Non-Inventory Parts		-		-	-	0.0%		-	-	0.0%
504511 Small Tools		-		-	-	0.0%		-	-	0.0%
504515 Employee Tool Replacement		-		-	-	0.0%		-	-	0.0%
Totals	\$	1,476	\$	1,000	\$ (476)	(32.2%)	\$ 1,000	\$	-	0.0%
UTILITIES										
505010 Propulsion Power	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
505011 Gas & Electric		-		-	-	0.0%		-	-	0.0%
505021 Water & Garbage		-		-	-	0.0%		-	-	0.0%
505031 Telecommunications		-		-	-	0.0%		-	-	0.0%
Totals	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
506015 Insurance - PL/PD		-		-	-	0.0%		-	-	0.0%
506021 Insurance - Other		-		-	-	0.0%		-	-	0.0%
506123 Settlement Costs		-		-	-	0.0%		-	-	0.0%
506127 Repairs - District Prop		-		-	-	0.0%		-	-	0.0%
Totals	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Purchasing - 1900

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
TAXES							
507051 Fuel Tax	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
507201 Licenses & Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	\$ 348	\$ 365	\$ 17	4.9%	\$ 383	\$ 18	4.9%
509081 Advertising - District Promo	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	5,117	2,223	(2,894)	(56.6%)	2,334	111	5.0%
509122 BOD Travel	-	-	-	0.0%	-	-	0.0%
509123 Travel	3,965	5,791	1,826	46.1%	6,081	290	5.0%
509125 Local Meeting Expense	300	278	(22)	(7.3%)	292	14	5.0%
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 9,730	\$ 8,657	\$ (1,073)	(11.0%)	\$ 9,090	\$ 433	5.0%
INTEREST EXPENSE & DEBT SERVICE							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
LEASES & RENTALS							
512011 Facility Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
PERSONNEL TOTAL							
	\$ 477,149	\$ 498,809	\$ 21,660	4.5%	\$ 531,681	\$ 32,873	6.6%
NON-PERSONNEL TOTAL							
	\$ 12,472	\$ 10,657	\$ (1,815)	(14.6%)	\$ 11,090	\$ 433	4.1%
TOTAL OPERATING EXPENSES							
	\$ 489,621	\$ 509,466	\$ 19,845	4.1%	\$ 542,771	\$ 33,306	6.5%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Inventory Mgmt - 2000

ACCOUNT	June-23 BUDGET		March-24 BUDGET		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	FY24		FY25	\$ VAR	% VAR		FY26	\$ VAR	% VAR	
LABOR										
501011 Bus Operator Pay	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
501013 Bus Operator OT		-		-	-	0.0%		-	-	0.0%
501021 Other Salaries		246,431		295,057	48,626	19.7%		305,107	10,050	3.4%
501023 Other OT		1,768		1,856	88	5.0%		1,948	92	5.0%
Totals	\$	248,199	\$	296,913	\$ 48,714	19.6%	\$	307,055	\$ 10,142	3.4%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$	4,372	\$	5,325	\$ 953	21.8%	\$	5,504	\$ 179	3.4%
502021 Retirement		32,973		39,569	6,596	20.0%		40,033	464	1.2%
502022 Retirement UAL		-		9,408	9,408	100.0%		17,587	8,179	86.9%
502031 Medical Ins		113,214		109,348	(3,866)	(3.4%)		117,231	7,883	7.2%
502041 Dental Ins		6,043		5,182	(861)	(14.2%)		5,262	80	1.5%
502045 Vision Ins		1,104		1,350	246	22.3%		1,390	40	3.0%
502051 Life Ins/AD&D		468		585	117	25.0%		605	20	3.4%
502060 State Disability Ins (SDI)		2,714		4,148	1,434	52.8%		4,404	256	6.2%
502061 Long Term Disability Ins		2,274		2,766	492	21.6%		2,810	44	1.6%
502071 State Unemployment Ins (SUI)		420		560	140	33.3%		595	35	6.3%
502081 Worker's Comp Ins		12,671		16,314	3,643	28.8%		16,804	489	3.0%
502101 Holiday Pay		9,101		11,107	2,006	22.0%		11,487	380	3.4%
502103 Floating Holiday		4,358		4,836	478	11.0%		4,836	-	0.0%
502109 Sick Leave		13,652		16,659	3,007	22.0%		17,228	569	3.4%
502111 Annual Leave		24,084		35,098	11,014	45.7%		36,323	1,225	3.5%
502121 Other Paid Absence		2,133		2,603	470	22.0%		2,692	89	3.4%
502251 Phys. Exams		-		-	-	0.0%		-	-	0.0%
502253 Driver Lic Renewal		-		-	-	0.0%		-	-	0.0%
502999 Other Fringe Benefits		2,066		2,100	34	1.6%		2,105	5	0.2%
Totals	\$	231,647	\$	266,958	\$ 35,311	15.2%	\$	286,896	\$ 19,937	7.5%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

Inventory Mgmt - 2000

ACCOUNT	June-23		March-24		Increase/(Decrease)		PLAN	Increase/(Decrease)				
	BUDGET		BUDGET		\$ VAR	% VAR		FY26	\$ VAR	% VAR		
	FY24		FY25									
SERVICES												
503011 Accting/Audit Fees	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
503012 Admin/Bank Fees		-		-		-	0.0%		-		-	0.0%
503031 Prof/Technical Fees		-		-		-	0.0%		-		-	0.0%
503032 Legislative Services		-		-		-	0.0%		-		-	0.0%
503033 Legal Services		-		-		-	0.0%		-		-	0.0%
503034 Pre-Employment Exams		-		-		-	0.0%		-		-	0.0%
503041 Temp Help		-		-		-	0.0%		-		-	0.0%
503161 Custodial Services		-		-		-	0.0%		-		-	0.0%
503162 Uniforms/Laundry		2,200		2,310		110	5.0%		2,426		116	5.0%
503171 Security Services		-		-		-	0.0%		-		-	0.0%
503221 Classified/Legal Ads		-		-		-	0.0%		-		-	0.0%
503222 Legal Ads		-		-		-	0.0%		-		-	0.0%
503225 Graphic Services		-		-		-	0.0%		-		-	0.0%
503351 Repair - Bldg & Impr		-		-		-	0.0%		-		-	0.0%
503352 Repair - Equipment		-		-		-	0.0%		-		-	0.0%
503353 Repair - Rev Vehicle		-		-		-	0.0%		-		-	0.0%
503354 Repair - Non Rev Vehicle		-		-		-	0.0%		-		-	0.0%
503363 Haz Mat Disposal		-		-		-	0.0%		-		-	0.0%
Totals	\$	2,200	\$	2,310	\$	110	5.0%	\$	2,426	\$	116	5.0%
MOBILE MATERIALS & SUPPLIES												
504011 Fuels & Lubricants - Non Rev Veh	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
504012 Fuels & Lubricants - Rev Veh		-		-		-	0.0%		-		-	0.0%
Hydro Hydrogen fuel		-		-		-	0.0%		-		-	0.0%
504021 Tires & Tubes		-		-		-	0.0%		-		-	0.0%
504161 Other Mobile Supplies		-		-		-	0.0%		-		-	0.0%
504191 Rev Vehicle Parts		-		-		-	0.0%		-		-	0.0%
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Inventory Mgmt - 2000

ACCOUNT	June-23 BUDGET FY24		March-24 BUDGET FY25		Increase/(Decrease) \$ VAR % VAR		PLAN FY26	Increase/(Decrease) \$ VAR % VAR		
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
504211 Postage & Mailing		-		-		0.0%		-		0.0%
504214 Promotional Items		-		-		0.0%		-		0.0%
504215 Printing		-		-		0.0%		-		0.0%
504217 Photo Supp/Process		-		-		0.0%		-		0.0%
504311 Office Supplies		316		332	16	5.1%	349	17		5.1%
504315 Safety Supplies		-		-		0.0%		-		0.0%
504316 COVID-19		-		-		0.0%		-		0.0%
504317 Cleaning Supplies		-		-		0.0%		-		0.0%
504409 Repair/Maint Supplies		-		-		0.0%		-		0.0%
504417 Tenant Repairs		-		-		0.0%		-		0.0%
504421 Non-Inventory Parts		-		-		0.0%		-		0.0%
504511 Small Tools		-		-		0.0%		-		0.0%
504515 Employee Tool Replacement		-		-		0.0%		-		0.0%
Totals	\$	316	\$	332	\$	16	\$	349	\$	17
UTILITIES										
505010 Propulsion Power	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
505011 Gas & Electric		-		-		0.0%		-		0.0%
505021 Water & Garbage		-		-		0.0%		-		0.0%
505031 Telecommunications		-		-		0.0%		-		0.0%
Totals	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
506015 Insurance - PL/PD		-		-		0.0%		-		0.0%
506021 Insurance - Other		-		-		0.0%		-		0.0%
506123 Settlement Costs		-		-		0.0%		-		0.0%
506127 Repairs - District Prop		-		-		0.0%		-		0.0%
Totals	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Inventory Mgmt - 2000

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
TAXES							
507051 Fuel Tax	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
507201 Licenses & Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
509081 Advertising - District Promo	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	2,000	2,100	100	5.0%	2,205	105	5.0%
509122 BOD Travel	-	-	-	0.0%	-	-	0.0%
509123 Travel	1,550	1,621	71	4.6%	1,702	81	5.0%
509125 Local Meeting Expense	200	210	10	5.0%	221	11	5.2%
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 3,750	\$ 3,931	\$ 181	4.8%	\$ 4,128	\$ 197	5.0%
INTEREST EXPENSE & DEBT SERVICE							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
LEASES & RENTALS							
512011 Facility Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
PERSONNEL TOTAL							
	\$ 479,846	\$ 563,871	\$ 84,025	17.5%	\$ 593,951	\$ 30,079	5.3%
NON-PERSONNEL TOTAL							
	\$ 6,266	\$ 6,573	\$ 307	4.9%	\$ 6,903	\$ 330	5.0%
TOTAL OPERATING EXPENSES							
	\$ 486,112	\$ 570,444	\$ 84,332	17.3%	\$ 600,854	\$ 30,409	5.3%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Facilities Maint - 2200

ACCOUNT	June-23 BUDGET		March-24 BUDGET		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	FY24		FY25		\$ VAR	% VAR	FY26	\$ VAR	% VAR	
LABOR										
501011 Bus Operator Pay	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
501013 Bus Operator OT		-		-	-	0.0%		-		0.0%
501021 Other Salaries		916,015		964,852	48,837	5.3%	984,119	19,267		2.0%
501023 Other OT		41,952		19,992	(21,960)	(52.3%)	20,995	1,003		5.0%
Totals	\$	957,967	\$	984,844	\$ 26,877	2.8%	\$ 1,005,114	\$ 20,270		2.1%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$	17,016	\$	17,615	\$ 599	3.5%	\$ 17,971	\$ 356		2.0%
502021 Retirement		124,458		129,401	4,943	4.0%	129,129	(272)		(0.2%)
502022 Retirement UAL		-		30,764	30,764	100.0%	56,722	25,958		84.4%
502031 Medical Ins		452,400		503,820	51,420	11.4%	540,115	36,295		7.2%
502041 Dental Ins		26,286		24,515	(1,771)	(6.7%)	24,894	379		1.5%
502045 Vision Ins		4,968		4,860	(108)	(2.2%)	5,004	144		3.0%
502051 Life Ins/AD&D		2,210		2,106	(104)	(4.7%)	2,178	72		3.4%
502060 State Disability Ins (SDI)		10,561		13,727	3,166	30.0%	14,374	647		4.7%
502061 Long Term Disability Ins		8,209		8,350	141	1.7%	8,486	136		1.6%
502071 State Unemployment Ins (SUI)		1,890		2,016	126	6.7%	2,142	126		6.3%
502081 Worker's Comp Ins		57,021		58,732	1,711	3.0%	60,494	1,762		3.0%
502101 Holiday Pay		34,646		36,587	1,941	5.6%	37,304	717		2.0%
502103 Floating Holiday		6,002		6,303	301	5.0%	6,303	-		0.0%
502109 Sick Leave		51,968		54,882	2,914	5.6%	55,960	1,078		2.0%
502111 Annual Leave		114,692		123,644	8,952	7.8%	125,770	2,126		1.7%
502121 Other Paid Absence		8,122		8,574	452	5.6%	8,742	168		2.0%
502251 Phys. Exams		-		-	-	0.0%	-	-		0.0%
502253 Driver Lic Renewal		-		-	-	0.0%	-	-		0.0%
502999 Other Fringe Benefits		2,472		6,490	4,018	162.5%	6,508	18		0.3%
Totals	\$	922,921	\$	1,032,386	\$ 109,465	11.9%	\$ 1,102,096	\$ 69,710		6.8%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

Facilities Maint - 2200

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
SERVICES							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	298,765	46,400	(252,365)	(84.5%)	39,644	(6,756)	(14.6%)
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	8,722	7,000	(1,722)	(19.7%)	7,420	420	6.0%
503162 Uniforms/Laundry	2,628	9,050	6,422	244.4%	9,353	303	3.3%
503171 Security Services	21,195	30,000	8,805	41.5%	32,820	2,820	9.4%
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	225,000	100,000	(125,000)	(55.6%)	105,000	5,000	5.0%
503352 Repair - Equipment	580,413	511,700	(68,713)	(11.8%)	536,688	24,988	4.9%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	74,096	89,000	14,904	20.1%	94,340	5,340	6.0%
Totals	\$ 1,210,819	\$ 793,150	\$ (417,669)	(34.5%)	\$ 825,265	\$ 32,115	4.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	\$ 3,215	\$ 3,500	\$ 285	8.9%	\$ 3,500	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%
Hydro Hydrogen fuel	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%
Totals	\$ 3,215	\$ 3,500	\$ 285	8.9%	\$ 3,500	\$ -	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Facilities Maint - 2200

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	2,101	2,300	199	9.5%	2,300	-	0.0%
504315 Safety Supplies	7,152	11,100	3,948	55.2%	11,766	666	6.0%
504316 COVID-19	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	52,540	60,000	7,460	14.2%	63,600	3,600	6.0%
504409 Repair/Maint Supplies	127,409	122,400	(5,009)	(3.9%)	128,314	5,914	4.8%
504417 Tenant Repairs	10,508	1,000	(9,508)	(90.5%)	1,000	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	7,275	7,200	(75)	(1.0%)	7,632	432	6.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals	\$ 206,985	\$ 204,000	\$ (2,985)	(1.4%)	\$ 214,612	\$ 10,612	5.2%
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
505011 Gas & Electric	368,080	425,000	56,920	15.5%	430,000	5,000	1.2%
505021 Water & Garbage	175,973	196,300	20,327	11.6%	202,895	6,595	3.4%
505031 Telecommunications	109,084	120,500	11,416	10.5%	126,450	5,950	4.9%
Totals	\$ 653,137	\$ 741,800	\$ 88,663	13.6%	\$ 759,345	\$ 17,545	2.4%
CASUALTY & LIABILITY							
506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Facilities Maint - 2200

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
TAXES							
507051 Fuel Tax	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
507201 Licenses & Permits	18,179	21,600	3,421	18.8%	23,058	1,458	6.8%
507999 Other Taxes	12,254	15,700	3,446	28.1%	16,642	942	6.0%
Totals	\$ 30,433	\$ 37,300	\$ 6,867	22.6%	\$ 39,700	\$ 2,400	6.4%
MISC EXPENSE							
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
509081 Advertising - District Promo	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	1,500	1,500	100.0%	1,590	90	6.0%
509121 Employee Training	6,727	15,000	8,273	123.0%	15,000	-	0.0%
509122 BOD Travel	-	-	-	0.0%	-	-	0.0%
509123 Travel	3,363	5,000	1,637	48.7%	5,300	300	6.0%
509125 Local Meeting Expense	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 10,090	\$ 21,500	\$ 11,410	113.1%	\$ 21,890	\$ 390	1.8%
INTEREST EXPENSE & DEBT SERVICE							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
LEASES & RENTALS							
512011 Facility Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	6,830	2,000	(4,830)	(70.7%)	2,000	-	0.0%
Totals	\$ 6,830	\$ 2,000	\$ (4,830)	(70.7%)	\$ 2,000	\$ -	0.0%
PERSONNEL TOTAL							
	\$ 1,880,888	\$ 2,017,230	\$ 136,342	7.2%	\$ 2,107,210	\$ 89,980	4.5%
NON-PERSONNEL TOTAL							
	\$ 2,121,509	\$ 1,803,250	\$ (318,259)	(15.0%)	\$ 1,866,312	\$ 63,062	3.5%
TOTAL OPERATING EXPENSES							
	\$ 4,002,397	\$ 3,820,480	\$ (181,917)	(4.5%)	\$ 3,973,522	\$ 153,042	4.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Paratransit - 3100

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)		
			\$ VAR	% VAR		\$ VAR	% VAR	
LABOR								
501011 Bus Operator Pay	\$ 1,368,641	\$ 1,626,865	\$ 258,224	18.9%	\$ 1,655,104	\$ 28,239	1.7%	
501013 Bus Operator OT	274,490	288,207	13,717	5.0%	302,622	14,415	5.0%	
501021 Other Salaries	785,101	582,049	(203,052)	(25.9%)	594,672	12,623	2.2%	
501023 Other OT	50,460	52,980	2,520	5.0%	55,630	2,650	5.0%	
Totals	\$ 2,478,692	\$ 2,550,101	\$ 71,409	2.9%	\$ 2,608,028	\$ 57,927	2.3%	
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	\$ 42,431	\$ 43,427	\$ 996	2.3%	\$ 44,692	\$ 1,265	2.9%	
502021 Retirement	285,729	287,371	1,642	0.6%	288,743	1,372	0.5%	
502022 Retirement UAL	-	60,704	60,704	100.0%	112,377	51,673	85.1%	
502031 Medical Ins	1,085,548	1,265,193	179,645	16.5%	1,356,349	91,156	7.2%	
502041 Dental Ins	54,327	56,052	1,725	3.2%	56,904	852	1.5%	
502045 Vision Ins	12,420	12,690	270	2.2%	13,066	376	3.0%	
502051 Life Ins/AD&D	5,369	5,733	364	6.8%	5,929	196	3.4%	
502060 State Disability Ins (SDI)	26,302	33,841	7,539	28.7%	9,068	(24,773)	(73.2%)	
502061 Long Term Disability Ins	17,828	18,142	314	1.8%	18,617	475	2.6%	
502071 State Unemployment Ins (SUI)	4,725	5,488	763	16.1%	5,831	343	6.3%	
502081 Worker's Comp Ins	142,553	159,882	17,329	12.2%	164,678	4,796	3.0%	
502101 Holiday Pay	79,053	80,993	1,940	2.5%	83,163	2,170	2.7%	
502103 Floating Holiday	9,591	4,264	(5,327)	(55.5%)	4,477	213	5.0%	
502109 Sick Leave	122,836	126,368	3,532	2.9%	129,740	3,372	2.7%	
502111 Annual Leave	217,799	213,994	(3,805)	(1.7%)	222,597	8,603	4.0%	
502121 Other Paid Absence	18,530	18,989	459	2.5%	19,493	504	2.7%	
502251 Phys. Exams	2,700	2,550	(150)	(5.6%)	2,250	(300)	(11.8%)	
502253 Driver Lic Renewal	1,020	530	(490)	(48.0%)	530	-	0.0%	
502999 Other Fringe Benefits	5,205	7,420	2,215	42.6%	7,469	49	0.7%	
Totals	\$ 2,133,966	\$ 2,403,631	\$ 269,665	12.6%	\$ 2,545,973	\$ 142,342	5.9%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Paratransit - 3100

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
SERVICES							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	1,700	98,640	96,940	5702.4%	98,667	27	0.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	2,500	13,712	11,212	448.5%	14,261	549	4.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	2,000	2,500	500	25.0%	2,500	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 6,200	\$ 114,852	\$ 108,652	1752.5%	\$ 115,428	\$ 576	0.5%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%
Hydro Hydrogen fuel	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Paratransit - 3100

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504211 Postage & Mailing	2,110	1,500	(610)	(28.9%)	1,500	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	3,500	4,099	599	17.1%	4,304	205	5.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	3,500	3,500	-	0.0%	3,500	-	0.0%
504315 Safety Supplies	-	1,500	1,500	100.0%	1,500	-	0.0%
504316 COVID-19	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	1,500	1,500	100.0%	1,500	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals	\$ 9,110	\$ 12,099	\$ 2,989	32.8%	\$ 12,304	\$ 205	1.7%
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
505011 Gas & Electric	20,000	21,000	1,000	5.0%	22,000	1,000	4.8%
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	13,000	15,000	2,000	15.4%	16,000	1,000	6.7%
Totals	\$ 33,000	\$ 36,000	\$ 3,000	9.1%	\$ 38,000	\$ 2,000	5.6%
CASUALTY & LIABILITY							
506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
506015 Insurance - PL/PD	186,288	149,285	(37,003)	(19.9%)	156,749	7,464	5.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
Totals	\$ 186,288	\$ 149,285	\$ (37,003)	(19.9%)	\$ 156,749	\$ 7,464	5.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Paratransit - 3100

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease) \$ VAR	% VAR	PLAN FY26	Increase/(Decrease) \$ VAR	% VAR
TAXES							
507051 Fuel Tax	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
507201 Licenses & Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
509081 Advertising - District Promo	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	2,500	2,500	-	0.0%	2,650	150	6.0%
509121 Employee Training	7,000	6,000	(1,000)	(14.3%)	6,000	-	0.0%
509122 BOD Travel	-	-	-	0.0%	-	-	0.0%
509123 Travel	7,000	8,500	1,500	21.4%	8,500	-	0.0%
509125 Local Meeting Expense	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 16,500	\$ 17,000	\$ 500	3.0%	\$ 17,150	\$ 150	0.9%
INTEREST EXPENSE & DEBT SERVICE							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
LEASES & RENTALS							
512011 Facility Lease	\$ 201,040	\$ 132,433	\$ (68,607)	(34.1%)	\$ 139,055	\$ 6,622	5.0%
512061 Equipment Rental	3,000	2,300	(700)	(23.3%)	2,300	-	0.0%
Totals	\$ 204,040	\$ 134,733	\$ (69,307)	(34.0%)	\$ 141,355	\$ 6,622	4.9%
PERSONNEL TOTAL							
	\$ 4,612,658	\$ 4,953,732	\$ 341,074	7.4%	\$ 5,154,001	\$ 200,270	4.0%
NON-PERSONNEL TOTAL							
	\$ 455,138	\$ 463,969	\$ 8,831	1.9%	\$ 480,986	\$ 17,017	3.7%
TOTAL OPERATING EXPENSES							
	\$ 5,067,796	\$ 5,417,701	\$ 349,905	6.9%	\$ 5,634,987	\$ 217,287	4.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Operations - 3200

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)		
			\$ VAR	% VAR		\$ VAR	% VAR	
LABOR								
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	1,330,016	2,033,727	703,711	52.9%	2,087,735	54,008	2.7%	
501023 Other OT	139,787	-	(139,787)	(100.0%)	-	-	0.0%	
Totals	\$ 1,469,803	\$ 2,033,727	\$ 563,924	38.4%	\$ 2,087,735	\$ 54,008	2.7%	
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	\$ 26,109	\$ 36,461	\$ 10,352	39.6%	\$ 37,476	\$ 1,015	2.8%	
502021 Retirement	182,685	272,369	89,684	49.1%	273,960	1,591	0.6%	
502022 Retirement UAL	-	48,140	48,140	100.0%	88,803	40,663	84.5%	
502031 Medical Ins	476,617	878,408	401,791	84.3%	941,699	63,291	7.2%	
502041 Dental Ins	24,762	39,963	15,201	61.4%	40,584	621	1.6%	
502045 Vision Ins	4,968	7,290	2,322	46.7%	7,506	216	3.0%	
502051 Life Ins/AD&D	2,210	3,159	949	42.9%	3,267	108	3.4%	
502060 State Disability Ins (SDI)	16,207	28,416	12,209	75.3%	29,977	1,561	5.5%	
502061 Long Term Disability Ins	9,156	13,736	4,580	50.0%	13,795	59	0.4%	
502071 State Unemployment Ins (SUI)	1,890	3,024	1,134	60.0%	3,213	189	6.3%	
502081 Worker's Comp Ins	57,021	88,098	31,077	54.5%	90,741	2,643	3.0%	
502101 Holiday Pay	50,562	76,714	26,152	51.7%	78,848	2,134	2.8%	
502103 Floating Holiday	5,553	11,746	6,193	111.5%	11,942	196	1.7%	
502109 Sick Leave	75,840	115,074	39,234	51.7%	118,278	3,204	2.8%	
502111 Annual Leave	186,950	259,663	72,713	38.9%	269,247	9,584	3.7%	
502121 Other Paid Absence	11,847	17,985	6,138	51.8%	18,485	500	2.8%	
502251 Phys. Exams	900	1,750	850	94.4%	1,925	175	10.0%	
502253 Driver Lic Renewal	236	370	134	56.8%	370	-	0.0%	
502999 Other Fringe Benefits	2,472	4,710	2,238	90.5%	4,737	27	0.6%	
Totals	\$ 1,135,985	\$ 1,907,076	\$ 771,091	67.9%	\$ 2,034,853	\$ 127,777	6.7%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
Operations - 3200

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
SERVICES							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	15,829	110,000	94,171	594.9%	10,500	(99,500)	(90.5%)
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	1,055	1,608	553	52.4%	1,688	80	5.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	2,600	3,000	400	15.4%	3,150	150	5.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 19,484	\$ 114,608	\$ 95,124	488.2%	\$ 15,338	\$ (99,270)	(86.6%)
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%
Hydro Hydrogen fuel	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
Operations - 3200

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	7,500	8,019	519	6.9%	8,425	406	5.1%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	15,000	12,000	(3,000)	(20.0%)	12,000	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals	\$ 22,500	\$ 20,019	\$ (2,481)	(11.0%)	\$ 20,425	\$ 406	2.0%
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	12,239	16,480	4,241	34.7%	17,204	724	4.4%
Totals	\$ 12,239	\$ 16,480	\$ 4,241	34.7%	\$ 17,204	\$ 724	4.4%
CASUALTY & LIABILITY							
506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
Operations - 3200

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease) \$ VAR	% VAR	PLAN FY26	Increase/(Decrease) \$ VAR	% VAR
TAXES							
507051 Fuel Tax	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
507201 Licenses & Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
509081 Advertising - District Promo	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	5,000	5,000	-	0.0%	5,000	-	0.0%
509121 Employee Training	12,790	6,000	(6,790)	(53.1%)	6,000	-	0.0%
509122 BOD Travel	-	-	-	0.0%	-	-	0.0%
509123 Travel	7,603	6,000	(1,603)	(21.1%)	6,000	-	0.0%
509125 Local Meeting Expense	300	900	600	200.0%	-	(900)	(100.0%)
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 25,693	\$ 17,900	\$ (7,793)	(30.3%)	\$ 17,000	\$ (900)	(5.0%)
INTEREST EXPENSE & DEBT SERVICE							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
LEASES & RENTALS							
512011 Facility Lease	\$ 109,588	\$ 234,032	\$ 124,444	113.6%	\$ 244,540	\$ 10,508	4.5%
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%
Totals	\$ 109,588	\$ 234,032	\$ 124,444	113.6%	\$ 244,540	\$ 10,508	4.5%
PERSONNEL TOTAL							
	\$ 2,605,788	\$ 3,940,803	\$ 1,335,015	51.2%	\$ 4,122,588	\$ 181,785	4.6%
NON-PERSONNEL TOTAL							
	\$ 189,504	\$ 403,039	\$ 213,535	112.7%	\$ 314,507	\$ (88,532)	(22.0%)
TOTAL OPERATING EXPENSES							
	\$ 2,795,292	\$ 4,343,842	\$ 1,548,550	55.4%	\$ 4,437,095	\$ 93,253	2.1%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	June-23		March-24		Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR		FY26	\$ VAR
	FY24	FY25	FY24	FY25	\$ VAR	% VAR	FY26	\$ VAR	% VAR
LABOR									
501011 Bus Operator Pay	\$ 8,956,620	\$ 13,222,425	\$ 8,956,620	\$ 13,222,425	\$ 4,265,805	47.6%	\$ 13,577,425	\$ 355,000	2.7%
501013 Bus Operator OT	499,988	500,030	499,988	500,030	42	0.0%	510,105	10,075	2.0%
501021 Other Salaries	-	-	-	-	-	0.0%	-	-	0.0%
501023 Other OT	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ 9,456,608	\$ 13,722,455	\$ 9,456,608	\$ 13,722,455	\$ 4,265,847	45.1%	\$ 14,087,530	\$ 365,075	2.7%
FRINGE BENEFITS									
502011 Medicare/Soc. Sec.	\$ 163,681	\$ 235,459	\$ 163,681	\$ 235,459	\$ 71,778	43.9%	\$ 243,613	\$ 8,154	3.5%
502021 Retirement	1,176,631	1,704,324	1,176,631	1,704,324	527,693	44.8%	1,727,058	22,734	1.3%
502022 Retirement UAL	-	287,583	-	287,583	287,583	100.0%	532,739	245,156	85.2%
502031 Medical Ins	3,989,485	6,553,629	3,989,485	6,553,629	2,564,144	64.3%	7,025,911	472,282	7.2%
502041 Dental Ins	213,464	304,684	213,464	304,684	91,220	42.7%	309,390	4,706	1.5%
502045 Vision Ins	42,780	62,910	42,780	62,910	20,130	47.1%	64,774	1,864	3.0%
502051 Life Ins/AD&D	18,083	27,612	18,083	27,612	9,529	52.7%	28,555	943	3.4%
502060 State Disability Ins (SDI)	100,750	183,482	100,750	183,482	82,732	82.1%	194,957	11,475	6.3%
502061 Long Term Disability Ins	72,821	110,602	72,821	110,602	37,781	51.9%	113,270	2,668	2.4%
502071 State Unemployment Ins (SUI)	16,275	26,320	16,275	26,320	10,045	61.7%	27,965	1,645	6.3%
502081 Worker's Comp Ins	491,017	766,779	491,017	766,779	275,762	56.2%	789,782	23,003	3.0%
502101 Holiday Pay	326,476	481,273	326,476	481,273	154,797	47.4%	498,324	17,051	3.5%
502103 Floating Holiday	-	-	-	-	-	0.0%	-	-	0.0%
502109 Sick Leave	510,128	751,933	510,128	751,933	241,805	47.4%	778,648	26,715	3.6%
502111 Annual Leave	918,726	1,168,997	918,726	1,168,997	250,271	27.2%	1,225,004	56,007	4.8%
502121 Other Paid Absence	76,507	112,815	76,507	112,815	36,308	47.5%	116,751	3,936	3.5%
502251 Phys. Exams	12,571	19,250	12,571	19,250	6,679	53.1%	20,200	950	4.9%
502253 Driver Lic Renewal	1,666	5,749	1,666	5,749	4,083	245.1%	6,036	287	5.0%
502999 Other Fringe Benefits	28,495	47,080	28,495	47,080	18,585	65.2%	47,316	236	0.5%
Totals	\$ 8,159,556	\$ 12,850,481	\$ 8,159,556	\$ 12,850,481	\$ 4,690,925	57.5%	\$ 13,750,293	\$ 899,812	7.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)		
			\$ VAR	% VAR		\$ VAR	% VAR	
SERVICES								
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%	
503031 Prof/Technical Fees	-	-	-	0.0%	-	-	0.0%	
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%	
503033 Legal Services	-	-	-	0.0%	-	-	0.0%	
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%	
503041 Temp Help	-	-	-	0.0%	-	-	0.0%	
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%	
503162 Uniforms/Laundry	3,000	3,500	500	16.7%	3,675	175	5.0%	
503171 Security Services	-	-	-	0.0%	-	-	0.0%	
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%	
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%	
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%	
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%	
503352 Repair - Equipment	-	-	-	0.0%	-	-	0.0%	
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%	
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%	
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%	
Totals	\$ 3,000	\$ 3,500	\$ 500	16.7%	\$ 3,675	\$ 175	5.0%	
MISC EXPENSE								
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
509081 Advertising - District Promo	-	-	-	0.0%	-	-	0.0%	
509101 Employee Incentive Program	9,690	5,000	(4,690)	(48.4%)	5,000	-	0.0%	
509121 Employee Training	1,691	1,000	(691)	(40.9%)	1,000	-	0.0%	
509122 BOD Travel	-	-	-	0.0%	-	-	0.0%	
509123 Travel	-	-	-	0.0%	-	-	0.0%	
509125 Local Meeting Expense	-	-	-	0.0%	-	-	0.0%	
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%	
509150 Contributions	-	-	-	0.0%	-	-	0.0%	
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%	
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%	
Totals	\$ 11,381	\$ 6,000	\$ (5,381)	(47.3%)	\$ 6,000	\$ -	0.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	June-23	March-24	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET FY24	BUDGET FY25	\$ VAR	% VAR		FY26	\$ VAR
PERSONNEL TOTAL	\$ 17,616,164	\$ 26,572,936	\$ 8,956,772	50.8%	\$ 27,837,824	\$ 1,264,888	4.8%
NON-PERSONNEL TOTAL	\$ 14,381	\$ 10,500	\$ (3,881)	(27.0%)	\$ 10,725	\$ 225	2.1%
TOTAL OPERATING EXPENSES	\$ 17,630,545	\$ 26,583,436	\$ 8,952,891	50.8%	\$ 27,848,549	\$ 1,265,113	4.8%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Fleet Maint - 4100

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)		
			\$ VAR	% VAR		\$ VAR	% VAR	
LABOR								
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	2,305,151	2,562,772	257,621	11.2%	2,605,633	42,861	1.7%	
501023 Other OT	116,829	-	(116,829)	(100.0%)	-	-	0.0%	
Totals	\$ 2,421,980	\$ 2,562,772	\$ 140,792	5.8%	\$ 2,605,633	\$ 42,861	1.7%	
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	\$ 43,196	\$ 45,966	\$ 2,770	6.4%	\$ 46,782	\$ 816	1.8%	
502021 Retirement	312,589	343,332	30,743	9.8%	341,982	(1,350)	(0.4%)	
502022 Retirement UAL	-	76,730	76,730	100.0%	140,943	64,213	83.7%	
502031 Medical Ins	934,387	1,148,353	213,966	22.9%	1,231,105	82,752	7.2%	
502041 Dental Ins	52,400	57,035	4,635	8.8%	57,918	883	1.5%	
502045 Vision Ins	10,488	11,070	582	5.5%	11,398	328	3.0%	
502051 Life Ins/AD&D	4,550	4,797	247	5.4%	4,961	164	3.4%	
502060 State Disability Ins (SDI)	26,585	35,818	9,233	34.7%	37,422	1,604	4.5%	
502061 Long Term Disability Ins	18,258	19,627	1,369	7.5%	19,733	106	0.5%	
502071 State Unemployment Ins (SUI)	3,990	4,592	602	15.1%	4,879	287	6.3%	
502081 Worker's Comp Ins	120,378	133,778	13,400	11.1%	137,792	4,013	3.0%	
502101 Holiday Pay	87,254	97,353	10,099	11.6%	99,079	1,726	1.8%	
502103 Floating Holiday	6,420	6,741	321	5.0%	6,741	-	0.0%	
502109 Sick Leave	130,887	146,032	15,145	11.6%	148,623	2,591	1.8%	
502111 Annual Leave	311,563	334,464	22,901	7.4%	342,981	8,517	2.5%	
502121 Other Paid Absence	20,453	22,821	2,368	11.6%	23,222	401	1.8%	
502251 Phys. Exams	3,200	2,700	(500)	(15.6%)	2,700	-	0.0%	
502253 Driver Lic Renewal	500	400	(100)	(20.0%)	400	-	0.0%	
502999 Other Fringe Benefits	11,052	15,180	4,128	37.4%	15,221	41	0.3%	
Totals	\$ 2,098,150	\$ 2,506,789	\$ 408,639	19.5%	\$ 2,673,882	\$ 167,092	6.7%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Fleet Maint - 4100

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)		
			\$ VAR	% VAR		\$ VAR	% VAR	
SERVICES								
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%	
503031 Prof/Technical Fees	9,000	9,200	200	2.2%	9,500	300	3.3%	
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%	
503033 Legal Services	-	-	-	0.0%	-	-	0.0%	
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%	
503041 Temp Help	-	-	-	0.0%	-	-	0.0%	
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%	
503162 Uniforms/Laundry	27,912	41,162	13,250	47.5%	41,362	200	0.5%	
503171 Security Services	-	-	-	0.0%	-	-	0.0%	
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%	
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%	
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%	
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%	
503352 Repair - Equipment	26,600	8,113	(18,487)	(69.5%)	11,447	3,334	41.1%	
503353 Repair - Rev Vehicle	654,926	892,790	237,864	36.3%	741,800	(150,990)	(16.9%)	
503354 Repair - Non Rev Vehicle	72,075	40,000	(32,075)	(44.5%)	40,000	-	0.0%	
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%	
Totals	\$ 790,513	\$ 991,265	\$ 200,752	25.4%	\$ 844,109	\$ (147,156)	(14.8%)	
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	\$ 75,440	\$ 70,460	\$ (4,980)	(6.6%)	\$ 70,500	\$ 40	0.1%	
504012 Fuels & Lubricants - Rev Veh	3,764,296	3,649,770	(114,526)	(3.0%)	3,670,470	20,700	0.6%	
Hydro Hydrogen fuel	-	50,000	50,000	100.0%	100,000	50,000	100.0%	
504021 Tires & Tubes	217,000	278,350	61,350	28.3%	290,000	11,650	4.2%	
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%	
504191 Rev Vehicle Parts	1,369,299	1,341,870	(27,429)	(2.0%)	1,308,450	(33,420)	(2.5%)	
Totals	\$ 5,426,035	\$ 5,390,450	\$ (35,585)	(0.7%)	\$ 5,439,420	\$ 48,970	0.9%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Fleet Maint - 4100

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)		
			\$ VAR	% VAR		\$ VAR	% VAR	
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	\$ 5,000	\$ 5,000	\$ -	0.0%	\$ 5,000	\$ -	0.0%	
504211 Postage & Mailing	-	-	-	0.0%	-	-	0.0%	
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%	
504215 Printing	1,000	-	(1,000)	(100.0%)	1,100	1,100	100.0%	
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%	
504311 Office Supplies	2,600	3,000	400	15.4%	3,000	-	0.0%	
504315 Safety Supplies	18,000	17,750	(250)	(1.4%)	17,750	-	0.0%	
504316 COVID-19	-	-	-	0.0%	-	-	0.0%	
504317 Cleaning Supplies	11,000	11,000	-	0.0%	11,000	-	0.0%	
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%	
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%	
504421 Non-Inventory Parts	52,475	40,250	(12,225)	(23.3%)	40,250	-	0.0%	
504511 Small Tools	12,000	22,100	10,100	84.2%	22,500	400	1.8%	
504515 Employee Tool Replacement	3,000	3,000	-	0.0%	3,000	-	0.0%	
Totals	\$ 105,075	\$ 102,100	\$ (2,975)	(2.8%)	\$ 103,600	\$ 1,500	1.5%	
UTILITIES								
505010 Propulsion Power	\$ 150,000	\$ 185,000	\$ 35,000	23.3%	\$ 200,000	\$ 15,000	8.1%	
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%	
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%	
505031 Telecommunications	58,000	68,000	10,000	17.2%	69,000	1,000	1.5%	
Totals	\$ 208,000	\$ 253,000	\$ 45,000	21.6%	\$ 269,000	\$ 16,000	6.3%	
CASUALTY & LIABILITY								
506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	0.0%	
506021 Insurance - Other	-	-	-	0.0%	-	-	0.0%	
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%	
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Fleet Maint - 4100

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
TAXES							
507051 Fuel Tax	\$ 15,000	\$ 18,900	\$ 3,900	26.0%	\$ 19,845	\$ 945	5.0%
507201 Licenses & Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ 15,000	\$ 18,900	\$ 3,900	26.0%	\$ 19,845	\$ 945	5.0%
MISC EXPENSE							
509011 Dues/Subscriptions	\$ 5,970	\$ 9,730	\$ 3,760	63.0%	\$ 9,963	\$ 233	2.4%
509081 Advertising - District Promo	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	500	1,000	500	100.0%	500	(500)	(50.0%)
509121 Employee Training	341,150	168,744	(172,406)	(50.5%)	502,345	333,601	197.7%
509122 BOD Travel	-	-	-	0.0%	-	-	0.0%
509123 Travel	8,000	15,000	7,000	87.5%	15,000	-	0.0%
509125 Local Meeting Expense	1,000	1,000	-	0.0%	1,000	-	0.0%
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 356,620	\$ 195,474	\$ (161,146)	(45.2%)	\$ 528,808	\$ 333,334	170.5%
INTEREST EXPENSE & DEBT SERVICE							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
LEASES & RENTALS							
512011 Facility Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	300	1,575	1,275	425.0%	1,654	79	5.0%
Totals	\$ 300	\$ 1,575	\$ 1,275	425.0%	\$ 1,654	\$ 79	5.0%
PERSONNEL TOTAL							
	\$ 4,520,130	\$ 5,069,561	\$ 549,431	12.2%	\$ 5,279,515	\$ 209,953	4.1%
NON-PERSONNEL TOTAL							
	\$ 6,901,543	\$ 6,952,764	\$ 51,221	0.7%	\$ 7,206,436	\$ 253,672	3.6%
TOTAL OPERATING EXPENSES							
	\$ 11,421,673	\$ 12,022,325	\$ 600,652	5.3%	\$ 12,485,951	\$ 463,625	3.9%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
District Counsel - 1700**

ACCOUNT	June-23 BUDGET		March-24 BUDGET		Increase/(Decrease)		PLAN	Increase/(Decrease)	
SERVICES	FY24		FY25		\$ VAR	% VAR	FY26	\$ VAR	% VAR
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	3,166		3,324		158	5.0%	3,490	166	5.0%
503032 Legislative Services	-		-		-	0.0%	-	-	0.0%
503033 Legal Services	554,346		463,430		(90,916)	(16.4%)	486,601	23,171	5.0%
503034 Pre-Employment Exams	-		-		-	0.0%	-	-	0.0%
503041 Temp Help	-		-		-	0.0%	-	-	0.0%
503161 Custodial Services	-		-		-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-		-		-	0.0%	-	-	0.0%
503171 Security Services	-		-		-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-		-		-	0.0%	-	-	0.0%
503222 Legal Ads	-		-		-	0.0%	-	-	0.0%
503225 Graphic Services	-		-		-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-		-		-	0.0%	-	-	0.0%
503352 Repair - Equipment	-		-		-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-		-		-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-		-		-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-		-		-	0.0%	-	-	0.0%
Totals	\$ 557,512	\$	\$ 466,754	\$	\$ (90,758)	(16.3%)	\$ 490,091	\$ 23,337	5.0%
PERSONNEL TOTAL	\$ -	\$	\$ -	\$	\$ -	0.0%	\$ -	\$ -	0.0%
NON-PERSONNEL TOTAL	\$ 557,512	\$	\$ 466,754	\$	\$ (90,758)	(16.3%)	\$ 490,091	\$ 23,337	5.0%
TOTAL OPERATING EXPENSES	\$ 557,512	\$	\$ 466,754	\$	\$ (90,758)	(16.3%)	\$ 490,091	\$ 23,337	5.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

Retirees - 9005

ACCOUNT	June-23 BUDGET FY24	March-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)		
			\$ VAR	% VAR		\$ VAR	% VAR	
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
502021 Retirement	-	-	-	0.0%	-	-	0.0%	
502022 Retirement UAL	-	-	-	0.0%	-	-	0.0%	
502031 Medical	3,622,758	3,926,294	303,536	8.4%	4,209,379	283,085	7.2%	
502041 Dental	54,919	58,746	3,827	7.0%	59,748	1,002	1.7%	
502045 Vision	14,856	15,930	1,074	7.2%	16,404	474	3.0%	
502051 Life/AD&D/EAP	5,697	6,111	414	7.3%	6,300	189	3.1%	
502060 State Disability Ins (SDI)	-	-	-	0.0%	-	-	0.0%	
502061 Long Term Disability Ins	-	-	-	0.0%	-	-	0.0%	
502071 State Unemployment Ins (SUI)	-	-	-	0.0%	-	-	0.0%	
502081 Worker's Comp Ins	-	-	-	0.0%	-	-	0.0%	
502101 Holiday Pay	-	-	-	0.0%	-	-	0.0%	
502103 Floating Holiday	-	-	-	0.0%	-	-	0.0%	
502109 Sick Leave	-	-	-	0.0%	-	-	0.0%	
502111 Annual Leave	-	-	-	0.0%	-	-	0.0%	
502121 Other Paid Absence	-	-	-	0.0%	-	-	0.0%	
502251 Phys. Exams	-	-	-	0.0%	-	-	0.0%	
502253 Driver Lic Renewal	-	-	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	78,387	78,106	(281)	(0.4%)	83,737	5,631	7.2%	
Totals	\$ 3,776,617	\$ 4,085,187	\$ 308,570	8.2%	\$ 4,375,568	\$ 290,381	7.1%	
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PERSONNEL TOTAL	\$ 3,776,617	\$ 4,085,187	\$ 308,570	8.2%	\$ 4,375,568	\$ 290,381	7.1%	
NON-PERSONNEL TOTAL	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
<hr/>								
TOTAL OPERATING EXPENSES	\$ 3,776,617	\$ 4,085,187	\$ 308,570	8.2%	\$ 4,375,568	\$ 290,381	7.1%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
SCCIC - 700**

ACCOUNT	June-23 BUDGET		March-24 BUDGET		Increase/(Decrease)		PLAN	Increase/(Decrease)	
SERVICES	FY24		FY25		\$ VAR	% VAR	FY26	\$ VAR	% VAR
503011 Accting/Audit Fees	\$	250	\$	250	\$ -	0.0%	\$ 250	\$ -	0.0%
503012 Admin/Bank Fees		-		-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees		-		-	-	0.0%	-	-	0.0%
503032 Legislative Services		-		-	-	0.0%	-	-	0.0%
503033 Legal Services		-		-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams		-		-	-	0.0%	-	-	0.0%
503041 Temp Help		-		-	-	0.0%	-	-	0.0%
503161 Custodial Services		-		-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry		-		-	-	0.0%	-	-	0.0%
503171 Security Services		-		-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads		-		-	-	0.0%	-	-	0.0%
503222 Legal Ads		-		-	-	0.0%	-	-	0.0%
503225 Graphic Services		-		-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr		-		-	-	0.0%	-	-	0.0%
503352 Repair - Equipment		-		-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle		-		-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle		-		-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal		-		-	-	0.0%	-	-	0.0%
Totals	\$	250	\$	250	\$ -	0.0%	\$ 250	\$ -	0.0%
PERSONNEL TOTAL	\$	-	\$	-	\$ -	0.0%	\$ -	\$ -	0.0%
NON-PERSONNEL TOTAL	\$	250	\$	250	\$ -	0.0%	\$ 250	\$ -	0.0%
TOTAL OPERATING EXPENSES	\$	250	\$	250	\$ -	0.0%	\$ 250	\$ -	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 PRELIMINARY CAPITAL BUDGET/PORTFOLIO
AS OF MARCH 22, 2024**

	PROJECT/ACTIVITY	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	BUS REPLACEMENT FUND				OPERATING & CAPITAL RESERVE FUND	TOTAL
		FEDERAL FUNDS	PTMISEA (1B)	CAL-OES PROP 1B - TRANSIT SECURITY	TIRCP	STIP	LCTOP	LPP	VW GRANT	PG&E REBATES & MBARD & CLEAN CA Grant	\$3M PER YEAR (MEASURE D + SB1 STA&SGR)					
											STA-SB1 (XFR FROM OPER BUDGET)	STA-SGR (SB 1)	MEASURE D (XFR FROM OPER BUDGET)			
Misc.																
33	23-0004 Misc. Capital Contingency-\$800K - 11/15/19 BOD+\$100K 5/21/2021+\$1M 03/25/2022														\$ 281,539	\$ 281,539
34	24-0005 Security Upgrade (servers + cameras all sites)														\$ -	\$ -
35	24-0008 Office Furniture - Finance (2 + workstations), OPS-Massage Chairs:\$8K														\$ -	\$ -
36	24-0011 Marketing Trailer & Wrap for Trailer														\$ -	\$ -
37	24-0016 Black Boxes for PC - desktop														\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL CAPITAL PROJECTS	\$ 23,361,950	\$ -	\$ -	\$ 22,970,222	\$ -	\$ -	\$ 918,000	\$ 24,960,000	\$ 508,059	\$ -	\$ 1,001,504	\$ 5,718,000	\$ 9,011,344	\$ 88,449,080	
CAPITAL PROGRAM FUNDING																
Federal Sources of Funds:																
	Federal Grants (FTA)	\$ 23,361,950														\$ 23,361,950
	USDOT 2022 Multimodal Projects Discretionary Grant (MPDG)	\$ -														\$ -
State/Other Sources of Funds:																
	State Transportation Improvement Program (STIP)					\$ -										\$ -
	Low Carbon Transit Operations Program (LCTOP)						\$ -									\$ -
	Local Partnership Program (LPP)							\$ 918,000								\$ 918,000
	State Transit Assistance (STA)-Prior Years										\$ -					\$ -
	Transfers from Operating Budget (STA-SB1)															\$ -
	STA-SGR (SB1)											\$ 1,001,504				\$ 1,001,504
	Transfers from Operating Budget (Measure D)												\$ 5,718,000			\$ 5,718,000
	TIRCP			\$ 22,970,222												\$ 22,970,222
	VW GRANT								\$ 24,960,000							\$ 24,960,000
	PG&E REBATES & MBARD									\$ 508,059						\$ 508,059
Local Sources of Funds:																
	Operating and Capital Reserve Fund													\$ 9,011,344		\$ 9,011,344
	TOTAL CAPITAL FUNDING BY FUNDING SOURCE	\$ 23,361,950	\$ -	\$ -	\$ 22,970,222	\$ -	\$ -	\$ 918,000	\$ 24,960,000	\$ 508,059	\$ -	\$ 1,001,504	\$ 5,718,000	\$ 9,011,344	\$ 88,449,080	
	Restricted Funds	\$ 23,361,950	\$ -	\$ -	\$ 22,970,222	\$ -	\$ -	\$ 918,000	\$ 24,960,000	\$ 508,059	\$ -	\$ 1,001,504	\$ 5,718,000		\$ 79,437,736	
	Unrestricted Funds										\$ -			\$ 9,011,344	\$ 9,011,344	
	TOTAL CAPITAL FUNDING	\$ 23,361,950	\$ -	\$ -	\$ 22,970,222	\$ -	\$ -	\$ 918,000	\$ 24,960,000	\$ 508,059	\$ -	\$ 1,001,504	\$ 5,718,000	\$ 9,011,344	\$ 88,449,080	
	NOTE: The amounts listed here represent the amounts committed against awarded grants and projects, and therefore will not equal the \$3M allocated to the Bus Replacement Fund in any given year.															

Santa Cruz Metropolitan Transit District

50 Percent Expenditure Limitation Calculation - FY25

Source: FY25 Preliminary BUDGET presented to BOD 3/22/24

1	Total Operating Cost		\$ 75,517,785.00	
2	Total Depreciation		\$ 6,062,911.00	
3	Total Capital Outlay		\$ 88,449,080.00	
4		Total Lines 1,2,& 3		\$ 170,029,776.00
5a	Less: Federal Ops Grants Rec'd		\$ 11,918,454.00	
5b	Less: Federal Capital Grants Rec'd		\$ 23,361,950.00	
6	Less: LTF Capital Intensive		\$ -	
7	Less: STAF Received		\$ 6,014,492.00	
8		Total Lines 5,6 & 7		\$ 41,294,896.00
9		Total Line 4 Less Line 8		\$ 128,734,880.00
10	50% of Line 9		\$ 64,367,440.00	
	Add Amount of LTF Claimed in Excess of Line 10 for Match to Federal			
11	Operating Grant		\$ -	
12	Add LTF Capital Intensive		\$ -	
13	Total Permissible LTF Expenditure			\$ 64,367,440.00
14	Total LTF Applied to Operations			\$ 8,857,676.00

Conclusion: METRO has met the 50% Expenditure Limitation eligibility requirement for TDA-LTF.

Background:

METRO is defined in the Transportation Development Act (TDA) as an "older" operator, having started service prior to July 1, 1974. Older operators may qualify for TDA funding under the 50 Percent Expenditure Limitation (PUC Section 99268.1) or the farebox recovery ratio (PUC Section 992868.2).

Most transit agencies don't qualify for the 50% expenditure limitation provision in TDA because they 1) need more than that limit from LTF, and/or 2) they started service after July 1, 1974

The assertion that METRO meets the 50% expenditure limitation is stated in the annual TDA Claim Form submitted to SCCRTC, as well as in Note 11 of the latest (FYE June 30, 2023) audited financials statements:

Sections 99267, 99268.1, and 99314.6

Santa Cruz METRO is defined in the TDA as an older operator, having started service prior to July 1, 1974. Older operators may qualify for TDA under the 50% expenditure limitation (PUC Section 99268.1) or the farebox recovery ratio (PUC Section 99268.2). Pursuant to the TDA, Santa Cruz METRO meets the 50% expenditure limitation required by PUC §99268 and does not use the alternative revenue ratio to determine eligibility for TDA funds.

Santa Cruz METRO Operating Financials				
Operating Expenses	FY20	FY21	FY22	FY23
Local Fixed-Route Expenses: MB DO	\$ 37,627,114	\$ 33,832,063	\$ 41,288,210	\$ 39,966,926
Highway 17: CB DO	\$ 4,710,171	\$ 6,216,842	\$ 3,503,299	\$ 3,495,821
Paratransit: DR DO	\$ 5,375,211	\$ 5,013,165	\$ 5,316,792	\$ 5,106,574
<i>NTD Reconciling Items - Funds Applied</i>	\$ 3,979,793	\$ 4,180,328	\$ 4,487,708	\$ 5,477,991
<i>Capital Leases</i>	\$ (251,432)	\$ (259,182)	\$ (267,172)	\$ (275,408)
TOTAL Operating Expenses*	\$ 51,440,857	\$ 48,983,216	\$ 54,328,837	\$ 53,771,904
Operating Revenue	FY20	FY21	FY22	FY23
Fixed-Route Fares	\$ 1,853,675	\$ 856,879	\$ 1,488,924	\$ 1,754,325
Fares-Contracts	\$ 4,059,315	\$ 3,190,854	\$ 5,303,427	\$ 5,560,607
Highway 17 Fares	\$ 1,068,136	\$ 204,022	\$ 701,132	\$ 943,760
Highway 17 Payments	\$ 534,911	\$ 532,339	\$ 543,718	\$ 551,665
ParaCruz Fares	\$ 217,664	\$ 114,807	\$ 210,547	\$ 261,306
Sales Tax	\$ 24,964,186	\$ 28,707,450	\$ 32,229,965	\$ 32,163,041
Federal Transit Administration (FTA)	\$ 25,752,598	\$ 16,404,147	\$ 20,653,492	\$ 9,954,727
Transit Development Act (TDA)	\$ 7,930,060	\$ 7,096,904	\$ 8,592,943	\$ 10,166,800
State Transit Assistance (STA)	\$ 4,346,687	\$ 3,425,215	\$ 4,437,224	\$ 6,362,055
Misc. Revenue	\$ 1,868,760	\$ 977,018	\$ 1,334,243	\$ 2,540,518
Transfers From/(To) Reserves	\$ (21,155,136)	\$ (12,526,419)	\$ (21,166,778)	\$ (16,486,900)
TOTAL Operating Revenue	\$ 51,440,857	\$ 48,983,216	\$ 54,328,837	\$ 53,771,904

* Expenses do not include year-end Depreciation, W/C Incurred & IBNR, GASB 75 OPEB adjustments, or GASB 68 Pension adjustments

Santa Cruz METRO Fixed-Route Bus Operating Statistics				
System Information	FY20	FY21	FY22	FY23
Directional Route Miles	387.12	387.26	386.2	385.26
Number of Bus Stops	825	813	812	790
Number of Routes	24	24	24	23
Total Active Fleet	94	94	93	96
Maximum Bus In-Svc	75	54	67	64
Total METRO Employees	312	291	279	308
Revenue Hour Per Employee	571	516	643	638
Revenue Mile Per Employee	7,910	7,322	9,266	9,121
Local Fixed-Route Performance	FY20	FY21	FY22	FY23
Ridership	3,344,208	861,059	2,659,929	3,141,061
Revenue Hours	160,107	138,134	166,287	163,912
Revenue Miles	1,966,903	1,801,241	2,210,921	2,151,511
Passengers Per Hour	20.89	6.23	16.00	19.16
Passengers Per Mile	1.70	0.48	1.20	1.46
Passengers Per Capita	12.20	3.14	9.82	11.60
Revenue Hours Per Capita	0.58	0.50	0.61	0.61
Revenue Miles Per Capita	7.17	6.57	8.16	7.94
Total Cost Per Passenger	\$11.25	\$39.29	\$15.52	\$12.72
Revenue Per Passenger	\$1.77	\$4.70	\$2.55	\$2.33
Farebox Recovery	15.71%	11.96%	16.45%	18.30%
Highway 17 Performance	FY20	FY21	FY22	FY23
Ridership	200,249	46,081	115,354	134,741
Revenue Hours	18,029	12,086	13,222	14,105
Revenue Miles	500,933	329,477	374,314	393,148
Passengers Per Hour	11.11	3.81	8.72	9.55
Passengers Per Mile	0.40	0.14	0.31	0.34
Passengers Per Capita	0.73	0.17	0.42	0.49
Revenue Hours Per Capita	0.07	0.04	0.05	0.05
Revenue Miles Per Capita	1.83	1.20	1.37	1.43
Total Cost Per Passenger	\$23.52	\$134.91	\$30.37	\$25.94
Revenue Per Passenger	\$8.01	\$15.98	\$10.79	\$11.10
Farebox Recovery	34.0%	11.8%	35.5%	42.8%
Fixed-Route Total Performance	FY20	FY21	FY22	FY23
Ridership	3,544,457	907,140	2,775,283	3,275,802
Revenue Hours	178,136	150,220	179,509	178,017
Revenue Miles	2,467,836	2,130,718	2,585,235	2,544,659
Passengers Per Hour	19.90	6.04	15.46	18.40
Passengers Per Mile	1.44	0.43	1.07	1.29
Passengers Per Capita	13.66	3.48	10.54	12.44
Revenue Hours Per Capita	0.72	0.59	0.70	0.70
Revenue Miles Per Capita	9.00	7.77	9.43	9.28
Total Cost Per Passenger	\$ 11.94	\$ 44.15	\$ 16.14	\$ 13.27
Revenue Per Passenger	\$ 2.12	\$ 5.27	\$ 2.90	\$ 2.69
Farebox Recovery	17.8%	11.9%	17.9%	20.3%
Subsidy Per Passenger	\$ 9.82	\$ 38.87	\$ 13.24	\$ 10.58
Cost Per Revenue Hour	\$ 237.67	\$ 266.60	\$ 249.52	\$ 251.61
Cost Per Revenue Mile	\$ 17.16	\$ 18.80	\$ 17.33	\$ 17.60

Santa Cruz METRO ParaCruz Operating Statistics					
ParaCruz Performance	FY20	FY21	FY22	FY23	
Ridership	61,631	38,974	62,608	74,224	
Revenue Hours	35,181	23,092	32,306	36,899	
Revenue Miles	356,875	234,764	367,221	433,469	
Passengers Per Hour	1.75	1.69	1.94	2.01	
Passengers Per Mile	0.17	0.17	0.17	0.17	
Passengers Per Capita	0.22	0.14	0.23	0.27	
Revenue Hours Per Capita	0.13	0.08	0.12	0.13	
Revenue Miles Per Capita	1.30	0.86	1.34	1.58	
Total Cost Per Passenger	\$ 87.22	\$ 128.63	\$ 84.92	\$ 68.80	
Revenue Per Passenger	\$ 3.53	\$ 2.95	\$ 3.36	\$ 3.52	
Farebox Recovery	4.05%	2.29%	3.96%	5.12%	
Subsidy Per Passenger	\$ 83.68	\$ 125.68	\$ 81.56	\$ 65.28	
Cost Per Revenue Hour	\$ 152.79	\$ 217.10	\$ 164.58	\$ 144.09	
Cost Per Revenue Mile	\$ 15.06	\$ 21.35	\$ 14.48	\$ 12.27	

Santa Cruz Metropolitan Transit District



DATE: May 1, 2024

TO: Mitch Weiss, Interim Executive Director, SCCRTC

FROM: Corey Aldridge, CEO/General Manager, Santa Cruz METRO

SUBJECT: FY2024-2025 TDA FUNDS DISBURSEMENT REQUIREMENT

The Santa Cruz Metropolitan Transit District (METRO) requests disbursement of METRO's FY25 TDA claim for \$8,705,049 in TDA-LTF funds, and \$5,722,106 in TDA-STA funds as follows:

1. TDA-LTF FUNDING FOR FY25

<u>Disbursement Schedule</u>	<u>Operating Funds</u>	<u>Total Disbursement</u>
First Quarter	\$2,176,262.25	\$2,176,262.25
Second Quarter	\$2,176,262.25	\$2,176,262.25
Third Quarter	\$2,176,262.25	\$2,176,262.25
Fourth Quarter	\$2,176,262.25	\$2,176,262.25
Total TDA-LTD for FY25:	\$8,705,049.00	\$8,705,049.00

2. TDA-STA FUNDING FOR FY25 (Sec. \$263,226 less of 99313 and 100% 99314 STA)

<u>Disbursement Schedule</u>	<u>Operating Funds</u>	<u>Total Disbursement</u>
First Quarter	\$1,430,526.50	\$1,430,526.50
Second Quarter	\$1,430,526.50	\$1,430,526.50
Third Quarter	\$1,430,526.50	\$1,430,526.50
Fourth Quarter	\$1,430,526.50	\$1,430,526.50
Total TDA-STA for FY25:	\$5,722,106.00	\$5,722,106.00

METRO FY25 TDA funds will be used for fixed-route and paratransit operating, capital and administrative costs as shown on the FY25 TDA Claim Form and in METRO's FY25 & FY26 Preliminary Operating Budget (Attachment B), and FY25 Preliminary Capital Budget (Attachment C), as presented to METRO's Board of Directors at its April 26, 2024 meeting.

TO: Elderly & Disabled Transportation Advisory Committee
FROM: Amanda Marino, Transportation Planner
RE: FY 2024-25 Transportation Development Act Funds for Volunteer Center

RECOMMENDATION

Staff recommends that the Elderly & Disabled Transportation Advisory Committee review the FY 2024-25 claim from the Volunteer Center in the amount of \$101,767, and recommend approval by the Regional Transportation Commission, contingent upon approval by the City of Santa Cruz to act as their claimant.

BACKGROUND

The Regional Transportation Commission (RTC) allocates Transportation Development Act (TDA) funds from the region’s ¼ cent share of the state’s 7.25 cent sales tax according to state law and established formulas in the Commission’s Rules and Regulations. The RTC’s FY 2024-25 budget was adopted by the RTC at their April 2024 meeting and includes estimated TDA allocations based on the Santa Cruz County Auditor’s estimates.

DISCUSSION

The Regional Transportation Commission (RTC) FY 2024-25 budget includes Transportation Development Act (TDA) apportionments for the Volunteer Center in the amount of \$101,767, consistent with the percentages set forth in the RTC’s Rules and Regulations. The Volunteer Center’s TDA Claim Form, scope of work and budget based on the RTC’s approved budget are attached ([Attachment 1](#)). The Volunteer Center has a goal to use TDA funds to serve approximately 200-250 older adults and individuals with disabilities, and projects to provide approximately 4,800 one-way trips to eligible clients in The Volunteer Center Transportation Program.

This program helps to meet critical needs of low-income seniors age 60+ and older adults that are health compromised who may require support of a volunteer to assist them with grocery shopping, transportation to medical appointments, shopping trips, as well as the added benefit of being able to

provide friendly conversation to combat isolation and loneliness. These services are provided at no cost to the participants and offers door to door service reaching areas of Santa Cruz County that other transportation services may not be able to.

Volunteer Center staff will provide an overview of their TDA funded transportation services at the meeting and will be available to answer questions. The Volunteer Center will request that the City of Santa Cruz, as a local jurisdiction, act as the claimant.

Staff recommends that the E&D TAC review the FY 24-25 TDA claim for the Volunteer Center, and recommend approval by the Regional Transportation Commission, contingent upon approval by the City of Santa Cruz to act as the claimant.

SUMMARY

The E&D TAC annually reviews Transportation Development claims for the Volunteer Center, Community Bridges, and Santa Cruz METRO to ensure that these funds are allocated in accordance with TDA requirements and community needs and makes recommendations regarding approval of the claims to the Regional Transportation Commission.

Attachment 1: FY 2024-25 Volunteer Center TDA Claim and operation/budget pages

[HTTPS://RTCSC.SHAREPOINT.COM/SITES/PLANNING/SHARED DOCUMENTS/E&D TAC/2024/05-14/TDA/SR_TDA_VOLUNTEERCENTER.DOCX](https://rtcsc.sharepoint.com/sites/planning/shared%20documents/E&D%20TAC/2024/05-14/TDA/SR_TDA_VOLUNTEERCENTER.DOCX)



April 3, 2024

Mitch Weiss
Executive Director
Santa Cruz County RTC
1101 Pacific Ave.
Santa Cruz, CA 95060-3911

Dear Mr. Weiss,

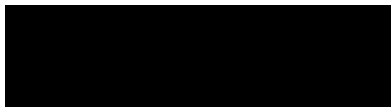
We are honored to be a part of the Regional Transportation E&D TAC commission and serve as one of the agencies that provides specialized transportation services for seniors and people with disabilities in Santa Cruz County.

I am submitting a TDA funding claim on behalf of the Volunteer Center of Santa Cruz County in the amount of \$101,767.

Please see Exhibit A which outlines our program responsibilities.

I attest to the accuracy of the claim and all of its accompanying documentation. If you have any question or concerns, please feel free to contact me directly at 831.427.5070.

Warm Regards,



Tara Ireland
Empowered Aging Division Manager
Volunteer Center of Santa Cruz County
rsvpvol@scvolunteercenter.org
831.427.5070 x105



April 2, 2024

Nicholas Gong
Finance Department
1200 Pacific Ave.
Santa Cruz CA 95060

Dear Nicholas,

This letter serves as our request that the City of Santa Cruz act as the Transportation Development Act (TDA) claimant for the Volunteer Center of Santa Cruz Transportation Program through the Santa Cruz County Regional Transportation Commission.

We are requesting a one time payment in the amount of \$101,767

Our agency remains committed to serving the senior and disabled population of Santa Cruz County.

Please see Exhibit A to review Program Responsibilities and Exhibit B to review our proposed Budget for fiscal year 2024-25.

Thank you for your continued support of the Volunteer Center Transportation Program.
Warm Regards,



Tara Ireland
Empowered Aging Division Manager
Volunteer Center of Santa Cruz County

Transportation Development Act (TDA) CLAIM FORM

Submit a separate form for each project.

This form has been developed in an effort to standardize information required from TDA recipients, based on TDA Statute, RTC Rules and Regulations, and/or RTC board requests.

If you have any questions about this claim form or would like an electronic copy of the form, please contact the Santa Cruz County Regional Transportation Commission at 460-3200.

Project Information

Project Title: Volunteer Center Transportation Program

Implementing Agency: Volunteer Center of Santa Cruz County

Sponsoring Agency (if different) – must be a TDA Eligible Claimant: City of Santa Cruz

Funding requested this claim: TDA– Local Transportation Funds (LTF) \$ 101,767
STA (transit/paratransit only) \$ _____

Fiscal Year (FY) for which funds are claimed: FY 2024/25

General purpose for which the claim is made, identified by the article and section of the Act which authorizes such claims:

- Article 8 Bicycle and/or Pedestrian Facility
- Article 4 Public Transportation
- Article 8 Specialized Transportation via city sponsor
- Article 3 & 8 TDA Admin or Planning

Contact Person/Project Manager

Name: Tara Ireland

Telephone Number: 831-427-5070 x105 email: rsvpvol@scvolunteercenter.org

Secondary Contact (in event primary not available): Karen Delaney email: kd@scvolunteercenter.org

Telephone Number: 831-427-5070

Project/Program Description/Scope (use additional pages, if needed, to provide details such as work elements/tasks):

Please see Exhibit A for project description and scope.

Project Location/Limits (attach a map and/or photos if available/applicable, include street names):

The Volunteer Transportation program serves all of Santa Cruz County, including rural and mountainous areas that vans, shuttles or buses may be unable to reach.

Justification for the project. (Why is this project needed? Primary goal/purpose of the project; problem to be addressed; project benefits; importance to the community)

For some older adults, public transportation and van/shuttle services may not be an option due to limited mobility and fear of getting in and out of large vehicles/vans. These individuals may require door thru door assistance to get to appointments and or help with grocery shopping at the store and in getting groceries inside the home. For individuals who live in rural or mountainous areas of the county, vans or buses are not able to service their location or the schedule of these services does not work for them. Those that need extra help getting into and out of the car report that they feel intimidated by the stairs and ramps on a bus or van. Participants of our Volunteer Transportation Program also tell us that they enjoy the personal/social connection that they feel when with a volunteer.

11. Project Productivity Goals for this fiscal year:

- a. Measures of performance, success or completion to be used to evaluate project/program (ex. increase use of facility/service, decrease collisions, etc.): We will increase the number of rides to 4,800. We will also perform a program participant survey in order to measure the impact of volunteer transportation service on its participants.

12. Consistency and relationship with the Regional Transportation Plan (RTP) - Is this program/project consistent with a specific RTP Goal/Policy? Yes
13. Impact(s) of project on other modes of travel, if any (ex. parking to be removed): No impacts are anticipated.

Estimated Project Cost/Budget, including other funding sources, and Schedule: *(attach project budget)*.

Specialized Transportation Claims require 10% local match or other performance standard. Local match can take the form of fares, donations, agency charges, grants, revenue sharing and other non-restricted sources. In kind services many NOT apply toward the local match. In lieu of a 10% match performance standard, the Volunteer Center performance standard is to provide 4,000 rides per year.

What is the total project cost? \$101,767

Is project fully funded? Yes

What will TDA (and STA, if applicable) funds be used on (ex. operations, administration, brochures, engineering, construction)? Funds will be used on staffing, operations, volunteer mileage, brochures and marketing and advertising.

Preferred Method and Schedule for TDA-LTF fund distribution *(see RTC Rules and Regulations for details and requirements. Note if funds are distributed in advance of use, agencies will be required to subsequently provide documentation of actual expenditures.):*

- b. Bike/Ped: Cities/County: Up to 90% upon initiation of work OR 100% upon project completion HSA/BTW: Quarterly disbursement OR Semi-annual disbursement
- c. CTSA: Quarterly disbursement, with up to 35% in first quarter, and the remaining quarterly payments being one-third of the remaining claim amount;
OR Quarterly disbursement
- d. Volunteer Center: Full approved claim amount in the first quarter
- e. SCMTD: Quarterly disbursement

TDA Eligibility:	YES?/NO?
A. Has the project/program been approved by the claimant's governing body? Form of approval _____ (eg resolution, work program, budget, other document) If "NO," provide the approximate date approval is anticipated. _____	Yes
B. Has this project previously received TDA funding? If yes, date RTC approved: _____	Yes
C. For capital projects, have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility provide its name: _____)	
D. Has the project already been reviewed by the RTC Bicycle Committee and/or Elderly/Disabled Transportation Advisory Committee? (If "NO," project will be reviewed prior to RTC approval).	Yes

E. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet via: http://www.dot.ca.gov).	
F. For Article 4 transit claims: Does operator meet Article 4 eligibility requirements? i. Farebox recovery ratio? and/or, ii. 50 percent expenditure rule as an older operator, defined as service starting prior to 1974?	

Bike/Ped (Article 8) Only

Project Cost/Budget, including other funding sources, and Schedule: (complete "24a" or "24b")

f. Capital Projects (Bicycle projects: Bicycle Advisory Committee or RTC must approve the final project design plans prior to construction; see RTC Rules & Regulations)

	Plannin g	Environ -mental	Design/ Engineering	ROW	Constructio n	Other *	Contingency	Total
SCHEDULE (Month/Yr) Completion Date _/								
Total Cost/Phase								
\$TDA Requested (this claim)								
Prior TDA:								
Source 3:								
Source 4:								
Unsecured/ additional need**								

*Please describe what is included in "Other":

Work Element/ Activity/Task	SCHEDULE (Month/Year)	Total Cost per Element	\$ TDA requested	\$ Source 2:	\$ Source 3:	\$ Source 4:
Administratio n/Overhead						
Activity 1:						
Activity 2:						
Activity 3:						
Activity 4:						
Ex. Consultants						

g. Non-Capital Projects – Cost/Schedule: List any tasks and amount per task for which TDA will be used. Can be substituted with alternate budget format.

Ex. Materials						
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SCMTD, CTSA, Bike to Work, HSA, Volunteer Center Only – PLEASE KEEP ANSWERS BRIEF

Improving Program Efficiency/Productivity

- Describe any areas where special efforts have been made in the last fiscal year to reduce operating cost and/or increase ridership/program usage. Note any important trends.

We made efforts to increase both program usage and ridership in our program last year and were successful. We recruited 23 new volunteers last year that contributed to the increase in in the number of rides. We anticipate recruiting the same number or more this year.

- Goals for next fiscal year (ex. identify opportunities to maximize economies of scale, planned productivity improvements). Describe any areas where special efforts will be made to improve efficiency and increase program usage/ridership.

Program staff and dispatch volunteers continue to find ways to improve both efficiency and increase program usage. One of the key ways we are improving efficiency is by finding rideshare opportunities that exist between program participants whenever possible. By doing this, we are not only reducing the number of vehicles on the road, easing traffic congestion and positively impacting the environment, we are providing opportunities for social connection between older adult riders and potentially increasing their overall health and well-being. Increasing both volunteerism and ridership in the program continues to be a goal. Recruitment campaigns will be launched in both San Lorenzo Valley and South County in order to find drivers in these areas.

What is different from last year's program/claim?

This year we have increased our number of rides to 4,800. We are also completely phasing out our grocery shopper program for new participants.

Schedule of regular progress reports including an evaluation at the end of the year:

- SCMD – April each year
- Specialized Transportation: Quarterly¹ to E/D TAC, RTC: October 2024, January 2025, April 2025, July 2025
- HSA/BTW: Bicycle Committee _____(Month, year); RTC _____(Month, year)

SCMTD, CTSA and Volunteer Center Only

a. Are these transportation services responding to transportation needs not otherwise being met within the community or jurisdiction of the claimant? Yes, our transportation program provides door thru door service and offers rides to individuals living outside van, bus and shuttle boundaries in Santa Cruz County.

b. Does the project meet an unmet transit need from the most recently approved RTC **Unmet Paratransit and Transit Needs List**? Describe.

Yes. The Volunteer Center Transportation Program meets many of the unmet transit needs from the RTC Unmet Needs List. Below are the ways in which our program supports these needs.

H1 Transportation services to areas with high concentrations of seniors, disabled and low income individuals. We utilize volunteer drivers to serve low income and senior housing areas outside of the transit service area in south county. Additionally, we offer carpool options to our program participants and can offer rides to those with some mobility devices such as canes, walkers and crutches.

H1 Specialized transportation for areas outside the ADA-mandated paratransit service area for medical, non-medical trips. We provide volunteer drivers to provide transportation services from areas not served by transit or ADA paratransit service.

H2 Free or low-cost paratransit options. The Volunteer Transportation program is free to its users.

M1 Affordable transportation for dialysis and other medical appointments, including ‘same day’ specialized transportation services for medical trips, on a continuous basis. Volunteer drivers in our program offer rides to medical appointments including dialysis on a continuous basis and have occasionally offered “same day” rides. We continue to attempt to increase our capacity to offer specialized transportation services.

H2 Volunteer drivers in Santa Cruz County particularly in south-county and San Lorenzo Valley.

We currently offer rides to new and existing participants in these areas and will continue outreach efforts to recruit drivers and also promote our transportation program to older adults in these areas.

CTSA and Volunteer Center (Article 8) Only

Where appropriate, are these specialized transportation services coordinated with other transportation services, including METRO service? Describe.

Our program staff and volunteers regularly refer individuals to transit options listed in the Specialized Transportation Guide and make suggestions of transportation services that may be able to assist them.

Provide performance information, as pertinent, which demonstrate service efficiency and effectiveness, such as: verification of the operating cost per passenger, operating cost per vehicle service hour, passengers per vehicle service hour, passengers per vehicle service mile, and vehicle service hours per employee for last fiscal year (definitions available in Section 99247 of TDA Guidelines). *(99246d, per Performance Audits)*

- h. *Volunteer Center, only:* **X** provide a minimum 4,000 rides per year

Discuss the needs and types of the passengers being served, the employment of part-time drivers.

Program participants are over 60 years of age. Many of these individuals are physically frail and some of these use walkers or canes. Some participants are homebound and need a high level of support that may include the physical support (door thru door) of a volunteer to walk with them through the store or to an appointment. Volunteers may even help to put their groceries away.

SCMTD, CTSA, Volunteer Center & RTC**Only**

List the recommendations provided in the last TDA Triennial Performance Audit and your progress toward meeting them.

The last TDA Triennial Performance Audit recommendation was for us to provide and integrate our Transportation Program goals with those of the Grocery Shopper Program in its annual TDA claim.

- Describe the work your agency has undertaken to implement each performance audit recommendation and the steps it will take to fully implement the recommendation.

The Transportation Program has not implemented the recommendation as we have been strategically moving away from offering grocery shopping service due to insufficient demand. We will not be offering the service as of July, 1 2024.

- For any recommendations that have not been implemented, explain why the recommendation has not been implemented and describe the work your agency will undertake to implement each performance audit recommendation.

As stated above we are not going to be offering this program to new participants as of July 1, 2024.

- Describe any problems encountered in implementing individual recommendations. N.A.

SCMTD Only

TDA Article 4 Eligibility Compliance – *Provide documentation for 50% expenditure limitation (PUC Section 99268.1).*

X 50 percent expenditure limitation

(use if LTF is below 50 percent of operating costs; if LTF is greater than 50% of operating costs, provide farebox recovery ratio)

- Overall operating cost for fiscal year: \$ _____
- TDA-LTF claim: \$ _____
- TDA percent of operating cost: %
- Source of information: (e.g. audited financial statements, budget, etc)

Did the SCMTD operating budget increase over 15% from the prior fiscal year?

If the answer is yes, please provide a statement identifying and substantiating the reason or need for the increase in the transit operating budget in excess of 15% above the preceding year, and identify substantial increases or decreases in the scope of operations or capital provisions for major new service - (transit claimants only, if applicable).

Operating statistics/Performance Measures *(attach list of operating statistics that compare current fiscal year to date to last three full fiscal year.; *TDA required performance indicators)*

- Annual passengers

- *Rides/passenger trips provided by type (student, senior, adult, pass holders, etc, or however stat's kept) and amount of TDA \$ used for each type of ride*
 - *Annual service hours*
 - *Passengers per vehicle service hour**
 - *Annual service miles*
 - *# of fixed-route miles*
 - *Service Area – square miles*
 - *Service Area Population*
 - *Passengers per vehicle service mile**
 - *Average passengers per weekday*
 - *Total operating costs*
- Paratransit operating costs
- Fixed route transit operating costs

- *Operating cost per vehicle service hour**
- *Total operating cost per ride**
- *Average Farebox Revenue per passenger (describe what is included)*
- *Farebox Recovery Ratio (%): Total Fare Revenue + Local support revenues ÷ total operating costs*
- *# of FTE employees (all employees, not just drivers)*
- *Vehicle Service hours/Employee**
- *# of routes*
- *Average route length*
- *Average travel times/rider*
- *# of bus stops*
- *# of vehicles in operation*
- *# of monthly bus passes in circulation*
- *Max vehicles in service at any time:*
- *Hours of service:*
- *Approximate # of unduplicated passengers*
- *Cost per unit of service plus text about long range plans to make/keep this low*
- *Funds and percentage spent on administration/overhead/grantee allocation/etc*
- *Actual financials compared with budget*
- *Actual number of rides provided compared with goal and text about whether goal was met and why/why not*
- *Other statistics or performance metrics used*

Definitions:

- a) *"Operating cost" means all costs in the operating expense object classes exclusive of the costs in the depreciation and amortization expense object class of the uniform system of accounts and records adopted by the Controller pursuant to Section 99243. "Operating cost" excludes all subsidies for commuter rail services operated on railroad lines under the jurisdiction of the Federal Railroad Administration, all direct costs for providing charter services, all vehicles lease costs, and principal and interest payments on capital projects funded with certificates of participation.*
- b) *"Operating cost per passenger," means the operating cost divided by the total passengers.*
- c) *"Operating cost per vehicle service hour," means the operating cost divided by the vehicle service hours.*
- d) *"Passengers per vehicle service hour" means the total passengers divided by the vehicle service hours.*
- e) *"Passengers per vehicle service mile" means the total passengers divided by the vehicle service miles.*
- f) *"Total passengers" means the number of boarding passengers, whether revenue producing or not, carried by the public transportation system.*
- g) *"Transit vehicle" means a vehicle, including, but not limited to, one operated on rails or tracks, which is used for public transportation services funded, in whole or in part, under this chapter.*
- h) *"Vehicle service hours" means the total number of hours that each transit vehicle is in revenue service, including layover time.*
- i) *"Vehicle service miles" means the total number of miles that each transit vehicle is in revenue service.*
- j) *"Vehicle service hours per employee" means the vehicle service hours divided by the number of employees employed in connection with the public transportation system, based on the assumption that 2,000 person-hours of work in one year constitute one employee. The count of employees shall also include those individuals employed by the operator, which provide services to the agency of the operator responsible for the operation of the public transportation system even though not employed in that agency.*

Documentation to Include with Your Claim (all TDA Claims):**All Claims**

- D A letter of transmittal addressed to the SCCRTC Executive Director that attests to the accuracy of the claim and all its accompanying documentation.
- D Statement from the TDA Eligible Claimant indicating its role and responsibilities.

Article 8 Bicycle/Pedestrian Claims

- D Evidence of environmental review for capital projects

Article 8 Bicycle/Pedestrian Claims sponsored by RTC (Bike to Work, HSA)

- D A budget including the name (for key personnel), classification, actual hourly rate, and billing rate for labor (later changes must be approved in writing by RTC TDA coordinator in advance of billing period and should not result in a reduction in scope identified in this claim).
- D Approved indirect cost ratio in effect, if planning to use TDA for indirect costs. Indirect costs are only eligible if the organization has a current ICAP approved by Caltrans for the period covering when expenditures are incurred.

All Transit and Specialized Transportation Claims (SCMTD, CTSA, and Volunteer Center)

- D A copy of the operating and capital budgets for the coming fiscal year
- D Description of capital projects, including timeframe over which project will be funded and implemented
- D Operating Plan for current and upcoming activities (can be within project/program description)
- D TDA Standard Assurances Checklist

Article 4 Transit Claims

- D A certification from the California Highway Patrol (completed within the last 13 months) indicating that the operator is in compliance with Section 1808.1 of the Vehicle Code.
- D Other Certifications

Local Agency Certification:

This TDA Claim has been prepared in accordance with the SCCRTC's Budget, SCCRTC's Rules and Regulations, and Caltrans TDA Guidebook (<http://www.dot.ca.gov/hq/MassTrans/State-TDA.html>). I certify that the information provided in this form is accurate and correct. I understand that if the required information has not been provided this form may be returned and the funding allocation may be delayed.

PROOF OF EXPENDITURES: Claimant acknowledges it is required to submit all expenditure backup as well as evidence of other funding used for project to RTC, to RTC's satisfaction, before receiving periodic disbursement or disbursement upon project completion.

CERTIFIED FISCAL AUDIT: Claimant certifies that it has submitted a satisfactory, independent fiscal audit, with the required certification statement, to SCCRTC and to the State Controller's Office, pursuant to PUC 99245 and CCR 6664 for the prior fiscal year (project year minus two). Claimant assures that this audit requirement will be completed for the current fiscal year (project year minus one). *This requirement does not apply to new transit operators nor Bike to Work or HSA claims submitted through the SCCRTC.*

Signatur [REDACTED] Title: Executive Director Date: 4/2/2024

TDA Standard Assurances Checklist (for Transit and Specialized Transportation Services)

Claimant: Volunteer Center of Santa Cruz County

Fiscal Year: 24_25

Assurance	Initial
<p>1. STATE CONTROLLER REPORT Claimant certifies that it has submitted a State Controller’s report in conformance with the uniform system of accounts and reports, to SCCRTC and to the State Controller, pursuant to PUC 99243, for the prior year (project year minus two). Claimant assures that this report will be completed for the current fiscal year (project year minus one). <i>This requirement does not apply to new transit operators.</i></p>	<i>KD</i>
<p>2. USE OF FEDERAL FUNDS (Claimants Receiving Federal Funds) Claimant filing a claim for TDA funds for capital intensive projects pursuant to PUC 99268.7 certifies that it has made every effort to obtain federal funding for any project which is funded pursuant to PUC 99268.7.</p>	<i>KD</i>
<p>3. REVENUE RATIOS FOR COMMUNITY TRANSIT AND CONTRACTED TRANSIT SERVICES (CTSA & Volunteer Center Only) Claimant filing a claim pursuant to PUC 99275.5c and 99405c further certifies that, for the project year, it reasonably anticipates achieving the performance criteria, local match requirements, or fare recovery ratios adopted by the transportation planning agency or county transportation commission.</p>	<i>KD</i>
<p>4. EXTENSION OF SERVICES (METRO Only) Claimant that received an allocation of LTF funds for an extension of service pursuant to PUC 99268.8 certifies that it will file a report of these services pursuant to CCR 6633.8b within 90 days after the close of the fiscal year in which that allocation was granted.</p>	
<p>5. RETIREMENT SYSTEM (METRO Only) Claimant filing claim pursuant to PUC Section 99260 certifies that (check one):</p>	
<p>a) The current cost of its retirement system is fully funded with respect to the officers and employees of its public transportation system (PUC Section 99271a); or</p>	
<p>b) The operator is implementing a plan approved by the transportation planning agency which will fully fund the retirement system for such officers and employees within 40 years (PUC Section 99271a); or</p>	
<p>c) The operator has a private pension plan which sets aside and invests on a current basis funds sufficient to provide for the payment of future pension benefits and which is fully compliant with the requirements stated in PUC Sections 99272 and 99273.</p>	
<p>6. REDUCED FARES FOR ELDERLY AND HANDICAPPED (METRO Only) A claimant filing a claim pursuant to PUC 99260 which offers reduced fares to senior citizens and disabled persons certifies that it is in compliance with PUC 99155.</p>	
<p>7. DRIVERS PULL NOTICE PARTICIPATION (METRO & CTSA Only) A claimant filing a claim for public transit assistance must include a certification completed within the prior 13 months by the California Highway Patrol indicating the operator has participated in a "pull notice system" to examine driver's records.</p>	
<p>8. STAFFING ON VEHICLES (METRO & CTSA Only) Claimant certifies that it is in compliance with PUC Section 99264 that it does not routinely staff, with two or more persons, a vehicle for public transportation purposes designed to be operated by one person.</p>	
<p>9. PART-TIME EMPLOYEES (STAFF ONLY) (STA Claimants Only) Claimant certifies that it is not precluded, by any contract, from employing part-time drivers or contracting with common carriers of persons operating under a franchise or license.</p>	

10. INCREASE IN OPERATOR'S COST PER HOUR (STA Claimants Only)

Claimant filing a claim for operating assistance from STA funds must include a supplemental schedule which identifies either: A - 1) the most recent audited cost per revenue vehicle hour (year 1) and the cost per revenue hour for the year prior to the most recent audit year (year 2) and 2) the Consumer Price Index for the year prior to the most recent audit year (year 2); or B - 1) the most recent audited cost per revenue vehicle hour (year 1) and the cost per revenue hour for the three years prior to the most recent audit year and 2) the Consumer Price Index for the three years prior to the most recent audit year. The supplemental schedule information will be used to determine eligibility pursuant to PUC 99314.6.

Volunteer Center of Santa Cruz County

(Legal Name of Applicant/Claimant)



(Authorizing Signature of CEO/CFO)

Karen Delaney Executive Director

(Name and Title)

Exhibit A
VOLUNTEER CENTER OF SANTA CRUZ
COUNTY 1740 17th Avenue Santa Cruz, CA 95062
427-5070

PROGRAM DESCRIPTION/SCOPE OF WORK
VOLUNTEER CENTER'S TRANSPORTATION
PROGRAM Fiscal Year 2024-25

A. TARGET POPULATION

Older adults age 60+ who do not drive and may not be able to take METRO or LiftLine. These adults not have the support of family or friends to drive them and are in need of a no cost transportation service.

B. SERVICE GOALS

Our goal is to provide 4,800 one-way trips to eligible clients. **Participants are limited to a maximum of two rides per week.** Our priority for filling requests is as follows:

- 1st Priority Medical requests for target population.
- 2nd Priority Shopping requests for target population.
- 3rd Priority Other essential destinations that contribute to the overall health and well-being of the individual (for example: fall prevention classes)

These trips will be targeted for geographic distribution as follows:

	<u>Rides</u>	<u>% of Rides</u>	<u>#Clients</u>
Santa Cruz/Mid-County/Aptos/Capitola	2050	50%	100
San Lorenzo/Scotts Valley	1375	25%	50
Watsonville/ Freedom	1375	25%	50

In considering geographic distribution of services, our goal is to provide extra support in those areas which are outside the boundaries of Liftline and ParaCruz services, and/or have limited service times.

C. PROGRAM ACTIVITIES

1. The Volunteer Center will maintain volunteers Monday- Friday 10:00 a.m. to 2:00 p.m.
2. When possible, the Volunteer Center will refer those callers whose requests cannot be accommodated through our program to other programs such as Liftline and Metro.
3. The Volunteer Center will continue its intensive campaign to recruit new drivers
4. Volunteer Center staff will attend meetings of the E+ DTAC of the RTC.

D. QUARTERLY REPORTS

Volunteer Center of Santa Cruz Transportation Program TDA
Funding Quarterly Reports and Final Activities Report are due to the
Transportation Commission and the City of Santa Cruz according to
this schedule:

- Quarterly Activities Report 1: October 25, 2024
- Quarterly Activities Report 2: February 8, 2025
- Quarterly Activities Report 3: April 26, 2025
- Quarterly Activities Report 4: July 26, 2025

The reports will contain the following information for each center and total:

1. Number of rides/deliveries provided
2. Trip destinations
3. Mileage claimed
4. Estimated total mileage
5. Average length of trip
6. Number of unduplicated passengers
7. Number of requests for service
8. Number of turndowns
9. Reason for turndowns
10. Number of active volunteers
11. Geographic distribution of clients

E. INSURANCE

Comprehensive auto and general liability insurance over and above that
held by the driver will be maintained by the Volunteer Center in the
amount of \$1,000,000 per occurrence.

F. CLAIMS

One claim will be submitted for advance payment.

Annual Advance Requested- July, 2024 \$101,767

Exhibit B

Volunteer Center Transportation

PROGRAM:

FY:

2024_25

2023_24

Budget Unit Name	Transportation	Transportation
Budget Unit Number	05	05
4000 PUBLIC SUPPORT	2,800	2,000
4008 Unallocated Funds		
4295 Transportation		
CURRENT YEAR CLAIM	101,767	104,234
TOTAL CURRENT YEAR REVENUES	104,567	106,234

HOURLY WAGES AND BENEFITS	77,500	76,460
6012 Auditing Expense	200	500
6018 Copies	165	350
6032 Equipment	380	500
6151 Background Checks	425	600
6039 Facility Maintenance	200	200
6040 Insurance, General	615	600
6042 Insurance, Volunteer	1,900	1,750
6050 Postage	200	500
6009 Recruitment/Marketing	1,450	1,281
6061 Rent	2,000	2,000
6078 Office Supplies	525	900
6081 Computer Software & Fees	375	500
6098 Mileage, Volunteers	3,500	2,500
6100 Telecommunication	2,500	3,000
6125 Utilities	600	600
6150 Volunteer Recognition	300	750
6160 Admin Fees	14,232	15,243
TOTAL CURRENT EXPENSES	\$104,567.00	\$106,234.00



MEMORANDUM

TO: SCCRTC Elderly & Disabled TAC

FROM: Regina Valentine, Senior Planner

SUBJECT: AMBAG's 2024 Title VI Program Development Process

MEETING DATE: May 14, 2024

RECOMMENDATION:

Staff will provide an overview of AMBAG's 2024 Title VI Program development process. Members are asked to provide feedback on the development of the 2024 Title VI Program.

BACKGROUND:

Title VI is a federal statute that mandates that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The federally required Title VI Program is a comprehensive document that guides AMBAG in the Title VI process. AMBAG receives federal funding through Caltrans and therefore is subject to this federal requirement.

In 2012, the Federal Transit Administration (FTA) set new guidelines for Caltrans requiring sub-recipients of Caltrans Planning Grants to submit a Title VI Program every three years. AMBAG, as a sub-recipient of such funds and as the federally designated Metropolitan Planning Organization (MPO) for the Monterey Bay Region, must prepare and adopt a Title VI Program at least once every three years. The 2024 Title VI Program will cover the three-year period from 2024-2027 and must comply with FTA Circular 4702.1B. The 2024 Title VI Program emphasizes the AMBAG Title VI process and procedures, including the use of public outreach techniques and innovative strategies to specifically include Limited English Proficiency (LEP) populations within the region.

DISCUSSION:

The requirements for the 2024 Title VI Program under FTA Circular 4702.1B incorporate environmental justice principles into plans, projects, and activities that receive funding from

Planning Excellence!

FTA. The following guiding environmental justice principles must be considered through “all public outreach and participation efforts conducted by the FTA, its grantees and sub-grantees”:

- To avoid, minimize, or mitigate disproportionately high and adverse human health and environmental effects, including social and economic effects, on minority populations and low income populations.
- To ensure the full and fair participation by all potentially affected communities in the transportation decision making process, and to prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority and low income populations.

A Title VI Program is the required guide for all Title VI related activities conducted by AMBAG. As such, this document will contain the procedures, strategies and techniques that will be used by AMBAG for increasing public involvement in all programs and projects that use federal funds and creating a more inclusive public participation process for LEP populations.

Below are key dates for developing the 2024 Title VI Program:

- **March – May 2024:** Present an overview of the 2024 Title VI Program development process
- **April – May 2024:** Prepare the Draft 2024 Title VI Program
- **May – June 2024:** Present the Draft 2024 Title VI Program to regional Advisory Committees, Planning Directors Forum, and to the AMBAG Board of Directors
- **June 3 – July 12, 2024:** Public Comment Period
- **July 2024:** Prepare the Final 2024 Title VI Program
- **July – August 2024:** Present the Final 2024 Title VI Program to regional Advisory Committees and Planning Directors Forum
- **September 11, 2024:** AMBAG Board of Directors will be asked to adopt the Final 2024 Title VI Program

ATTACHMENT:

1. 2024 Title VI Program Draft Outline

AMBAG 2024 Title VI Program Draft Outline

Introduction

- Roles and Responsibilities
 - Caltrans
 - AMBAG
- Purpose of Title VI Program
- Title VI Associated Regulations
 - Distinctions between Title VI and Environmental Justice

Title VI Program

- Title VI Responsibilities
 - Transit-Related Title VI Investigations, Complaints, and Lawsuits
 - Racial Composition of Non-Elected Committees and Councils
 - Nondiscriminatory Distribution of Federal Transit Administration Funds
 - Title VI Monitoring of Subrecipients
 - Nondiscriminatory Assistance to Subrecipients
 - Title VI Equity Analysis of Constructed Facilities
- Demographic Profile of the Metropolitan Area
 - 2020 Percent Race per County Chart
 - 2020 Percent Hispanic or Latino per County Chart
 - 2020 Minority Populations Map
- Identification of Mobility Needs of Minority Populations
- Language Assistance Plan (see Appendix)
- Title VI Notice to the Public, Complaint Procedures, and Form (see Appendices)
- Public Participation Plan
 - Summary of Outreach
 - Outreach Plan to Engage Minority and LEP
- Distribution of State and Federal Funding Map
- Transportation System Investment Disparate Impact Analysis
- Board Resolution (see Appendix)

Appendices

A. Language Assistance Plan

- Overview
- Language Demographics
 - 2020 Total Number and Percentage of LEP Households by Jurisdiction Table
 - Percentage Region Map
 - Percentage Monterey County Map
 - Percentage San Benito County Map
 - Percentage Santa Cruz County Map
 - 2020 LEP Households by Language by Jurisdiction Table

- Four Factor Analysis
 1. The Number or Proportion of LEP Persons Eligible to Be Served or Likely to Be Encountered by the Program or Recipient
 2. The Frequency with Which LEP Persons Come into Contact with the Program
 3. The Nature and Importance of the Program, Activity, or Service Provided by the Program to People’s Lives
 4. The Resources Available to the Recipient for LEP Outreach, as well as the Costs Associated with That Outreach
 - Language Assistance Services
 - Safe Harbor Provision
 - 2020 LEP Population by Language Spoken by Jurisdiction Table
 - Notice of Language Assistance Availability
 - Language Assistance Employee Training
 - Monitoring, Evaluating, and Updating the Language Assistance Plan
- B. Title VI Notice to the Public
- English, Spanish, Tagalog, Chinese, Korean, Vietnamese
- C. Title VI Complaint Procedures
- English, Spanish, Tagalog, Chinese, Korean, Vietnamese
- D. Title VI Complaint Form
- English, Spanish, Tagalog, Chinese, Korean, Vietnamese
- E. Title VI Assurances
- F. Board Resolution
- G. Caltrans Title VI Program Checklist

TO: Elderly and Disabled Transportation Advisory Committee
FROM: Amanda Marino, Transportation Planner
RE: Regional E-Bike Share Program Update

RECOMMENDATION

Staff recommends that the Elderly and Disabled Transportation Advisory Committee (E&D TAC) receive follow up information regarding the implementation of the Regional Electric Bike Share Program.

BACKGROUND

The City of Santa Cruz, UC Santa Cruz, County of Santa Cruz, City of Capitola, Cabrillo College and City of Watsonville have partnered to bring an electric Bike Share system to Santa Cruz County providing a convenient, fun and affordable way for community members and visitors to travel countywide.

Bike Share launched in June 2023 throughout the City of Santa Cruz and UCSC campus. The regional system launched in the unincorporated county in April 2024 and will expand to Capitola, Watsonville, and Cabrillo College. The countywide rollout will expand to 660 e-bikes and 1320 docks in 2024.

The locations of the stations can be found on [the Santa Cruz Bicycle website](#). The City of Santa Cruz is requesting feedback from the community on additional locations for bike share stations. We hope that you will share your thoughts through the survey at this [link](#).

DISCUSSION

This implementation of a regional bike share system reflects the policy goals of the six participating jurisdictions to reduce single occupant vehicle trips, reduce greenhouse gas emissions, improve multimodal mobility, and increase the number of trips made by non-auto modes. A single vendor was chosen to ensure that bike sharing is available and accessible for all community members, including students and those with limited income.

Members of the Elderly and Disabled Transportation Advisory Committee (E&D TAC) have expressed interest in providing input on the Regional Bike Share Program to prevent obstruction of pedestrian access.

The E&D TAC provided input at the November 2019, December 2019, and February 2022, and April 2023 E&D TAC meetings, to discuss the bike share program. The following are the main points were discussed by E&D TAC members:

- Individuals with disabilities have expressed safety concerns with bikes parked on the sidewalk.
- Individuals using wheelchairs have found bikes blocking pedestrian access.
- Individuals need to be able to report a problem with the bikes and receive a timely response.
- Bike share users should receive more robust parking instructions to reduce conflicts with individuals with disabilities.
- Bike users parking inappropriately should be notified if they have violated parking rules and receive penalties with multiple infractions.
- More education about bike share parking safety is desired and could be combined with other education programs.

SUMMARY

The E&D TAC requested an opportunity to provide input on the Regional Electric Bike Share Program. In the past, the E&D TAC has provided input on bike parking including pedestrians and individuals with disabilities navigating the bikes.

AGENDA: May 14, 2024

TO: Elderly & Disabled Transportation Advisory Committee
FROM: Amanda Marino, Transportation Planner
RE: DataShare Santa Cruz County "Thriving Families" CORE Results Menu Indicators

RECOMMENDATION

Staff recommends that the Elderly and Disabled Transportation Advisory Committee (E&D TAC) provide feedback on the "Thriving Families" CORE Condition indicators for DataShare Santa Cruz County.

BACKGROUND

DataShare Santa Cruz County provides an accessible, comprehensive, and reliable resource for local, regional and national data available to everyone.

[The Collective of Results and Evidence-based \(CORE\) Investments](#) is a funding model and a movement to achieve equitable health and well-being in Santa Cruz County. Fulfilling the CORE vision and mission requires investing in programs, practices, policies and transformational systems changes that create equitable opportunities to experience these vital, interconnected CORE Conditions for Health and Wellbeing across the life span, throughout the community.

The CORE Results Menu is a tool that can help people identify community strengths and needs, set goals for community well-being, track progress, and connect strategies and program outcomes to Promising Practices and community impacts in each of the CORE Conditions for Health and Well-being. The Promising Practices database includes a variety of programs, practices, and policy changes in a way similar to the CORE Continuum of Results and Evidence.

DISCUSSION

Staff from DataShare Santa Cruz County requested to present to the E&D TAC an overview of the existing indicators. They are requesting input regarding:

- Appropriateness of existing indicators for measuring the well-being of families with elderly or disabled members.
- Potential data gaps or limitations in the current indicators.
- Suggestions for additional indicators that better capture the specific needs of elderly and disabled individuals.
- Recommendations for simplifying or clarifying existing indicators for improved understanding.

Committee members will be encouraged to participate in a group discussion and provide feedback. Paper handouts will also be available for those who prefer to submit their responses in writing. These written responses will be collected at the end of the meeting.

SUMMARY

The E&D TAC's input on the "Thriving Families" CORE Condition indicators is requested by DataShare Santa Cruz County. Their insights will help their staff identify areas for improvement and ensure the indicators accurately reflect the needs and experiences of families with elderly or disabled members within our community. This feedback will ultimately contribute to a more comprehensive and effective CORE Results Menu.

Attachment 1: CORE Results Menu

[HTTPS://RTCSC.SHAREPOINT.COM/SITES/PLANNING/SHARED DOCUMENTS/E&D TAC/2024/05-14/PACKET/SR_ CORE INDICATORS.DOCX](https://rtcsc.sharepoint.com/sites/planning/shared%20documents/E&D%20TAC/2024/05-14/PACKET/SR_CORE_INDICATORS.DOCX)



CORE Condition: Thriving Families (TF)

Safe, nurturing relationships and environments that promote optimal health and well-being of all family members across generations.

V7 (12/10/19)

COMMUNITY-LEVEL IMPACTS

Impact 1:

Increased resilience of children and youth

Impact 2:

Increased resilience among adults

Impact 3:

Increased resilience among older and dependent adults

COMMUNITY-LEVEL INDICATORS*

Impact 1:

- a) Experiences with childhood trauma (parent report)
- b) Social-emotional regulation
- c) Developmental assets
- d) Levels of school connectedness
- e) Child abuse and neglect
- f) Out-of-home placement rates

Impact 2:

- a) Reports of adverse experiences during childhood (adult retrospective)
- b) Access to counseling/support for healing
- c) Parental confidence
- d) Self-reported health and well-being

Impact 3:

- a) Adults aged 60+ successfully aging in place
- b) Geographic isolation (living alone and/or distance from essential resources)
- c) Self-reported health and well-being (depression, loneliness, etc)
- d) AARP Livability Index
- e) Older & dependent adult abuse and neglect
- f) Crimes against older & dependent adults (fraud)
- g) Access to affordable, ADA-accessible and appropriate transportation

= "wishlist" item, data currently unavailable

* Indicators apply across **ages** and other **demographics** (e.g. gender, race & ethnicity, housed/unhoused status, ability, income, geography, etc.); highlighting **equity dimensions** when data are available

TO: Elderly & Disabled Transportation Advisory Committee
FROM: Amanda Marino, Transportation Planner
RE: Enforcement of Accessible Parking Regulations in Private Businesses

RECOMMENDATION

Staff recommends that the Elderly and Disabled Transportation Advisory Committee (E&D TAC) discuss accessible parking regulations in private businesses.

BACKGROUND

At the February 2024 E&D TAC meeting, concerns were raised regarding the lack of enforcement for accessible parking regulations in private business parking lots. Committee members expressed frustration that designated accessible parking spaces were often unavailable due to misuse by non-permitted vehicles.

The discussion highlighted a specific case within the county where a committee member encountered an inaccessible accessible parking space. They reported contacting both code enforcement and law enforcement, but neither agency took action against the business owner.

DISCUSSION

The E&D TAC chair requested an item to discuss the ongoing challenge of ensuring accessibility for individuals in private business parking lots. While designated accessible parking spaces are mandated by law, the lack of enforcement creates a significant barrier for individuals with disabilities.

Following the Chair’s suggestion, the committee can discuss potential solutions to address this issue. These might include increased public awareness, investigating enforcement options, and advocacy for clearer signage.

SUMMARY

The committee's discussion on accessible parking enforcement highlights an issue impacting the mobility of individuals with disabilities. Staff recommends the committee explore solutions.

[HTTPS://RTCSC.SHAREPOINT.COM/SITES/PLANNING/SHARED DOCUMENTS/E&D TAC/2024/05-14/PACKET/SR_ PARKING ENFORCEMENT.DOCX](https://rtcsc.sharepoint.com/sites/planning/shared%20documents/e&d%20tac/2024/05-14/packet/sr_parking_enforcement.docx)